

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **JUNE 16, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
J. Bending, Deputy Police Chief
A. Wax, Fire Chief
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Nebel, PW Director
P. Seger, HRM Director
M. Saavedra, HHS Director
M. Brito, Communications Manager
J. Roach, IT
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Newell.

3. PUBLIC COMMENTS

A resident asked the board for assistance regarding the condition of a neighboring property, which suffered a fire in February and remains vacant and uninhabitable. He stated that there is no visible progress in the reconstruction. He also stated that there is a porta potty in the front yard and a large dumpster in the driveway, and debris blowing into his yard.

4. APPROVAL OF MINUTES

4.A. Approval of Minutes 06-02-2025

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve Item 4A. Voice vote taken. All ayes. Motion carried.

4.B. Approval of Minutes 06-09-2025 Special

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 4B. Voice vote taken. All ayes. Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

5.A. Approval of Agenda

Motion by Trustee Arnet, seconded by Trustee Mills, to approve Item 5.A.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

5.B. Approval of the schedule of bills for June 16, 2025 - \$2,471,048.86.

Motion by Trustee Arnet, seconded by Trustee Mills, to approve Item 5.B.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Board & Commission Appointment(s)/Reappointment(s)/Resignations(s)

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the appointment of Sana Zafer, to the Sustainability Commission, term ending 4/30/2027. Voice vote taken. All ayes. Motion carried.

Mayor McLeod attended several events and meetings including our Volunteer Appreciation Event at the Hideaway Brew Garden, the Climate Mayors quarterly all members meeting, the Northwest Municipal Conference Gala at the Marriott Northwest, a ribbon cutting at Bell Works LeGenda, and the Metropolitan Mayor's Caucus meeting.

6.B. Trustee Comments

Trustee Newell stated she attended a couple of the Summer Sounds on the Green concerts, the visitation service for Patty Cross, the Partridge Hill 50th Anniversary, Gigi Fit Acceptance Challenge at the NOW Arena, the Community Fishing Derby, and the Curio Market at Bell Works.

Trustee Pilafas mentioned that the Community Fishing Derby looked like a great day and was well populated. He commented that after being out a couple of weeks he was looking forward to the summer concerts coming up. He stated that the summer concerts have been well attended.

Trustee Mills wished a belated happy birthday to her daughter and her husband and congratulations to her grandson on his 8th grade graduation.

Trustee Stanton attended the visitation services for Patty Cross, the Volunteer Appreciation Event, the Northwest Municipal Conference Gala at the Marriott Northwest, the Flag Day event at Chandler's, and a ribbon cutting at Bell Works LeGenda. He also celebrated his 50th wedding anniversary with his wife, Rita.

Trustee Arnet attended much of the same as Trustee Newell with the exception of the Gigi Fit Acceptance Challenge. She also wished a happy anniversary to Trustee Stanton and his wife, Rita.

Trustee Kinnane attended the Northwest Municipal Conference Gala at the Marriott Northwest and a Knights of Columbus meeting at which they elected him as Chancellor of Council 6964. He also continued with his volunteer work with the missions and food pantries in the city.

6.C. Village Manager's Report

The Village Manager mentioned staff is currently reviewing regulations related to scooters, e-bikes, and similar vehicles and plans to bring potential recommendations to the Transportation and Road Improvement Committee for discussion at a future meeting.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Committee Reports**1. Public Works & Utilities**

Trustee Newell stated that they would be meeting to discuss authorization to waive formal bidding and purchase up-fitting for unit 29 from Lindco Equipment, Merrillville, IN (Sourcewell Cooperative Purchasing Program) in an amount not to exceed \$96,218 and grant the Village Manager authority to approve additional change orders in a total amount not to exceed \$10,000; and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

2. Public Health & Safety

Trustee Mills stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

3. Finance

Trustee Pilafas stated that they would be meeting to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

6.F. Treasurer's Reports

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS

7.A. Approval of Ordinance #5169-2025 granting a Special Use and Master Sign Plan Amendment for the property at 105 E. Golf Road.

Discussion

Chairperson Combs stated that this was for a change of ownership.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Item 7.A.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye

Motion carried.

7.B. Approval of Ordinance #5170-2025 granting Preliminary and Final Site Plan for a ComEd Substation located at 5700 Trillium Boulevard.

Discussion

Trustee Stanton asked if the only site they looked at was the one on Trillium and Beverly. Chairperson Combs responded that it had to do with the location of the lines going across the expressway and the best way to get it there.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 7.B.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye

Motion carried.

8. ADDITIONAL BUSINESS

8.A. Approval of Professional Services Agreement with Kimley-Horn and Associates, Inc., of Chicago, IL, for the Prairie Stone Parkway Access Study, in an amount not to exceed \$60,966.

Discussion

Village Manager Palm commented that this was a committee item from last week that did not receive unanimous approval and therefore is on additional business.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 8.A.

Roll Call:

Aye: Newell, Pilafas, Arnet, Kinnane, Mills

Nay: Stanton

Mayor McLeod voted aye.

Motion carried.

8.B. Approval of Ordinance #5171-2025 authorizing and approving the acquisition of real property by negotiations or condemnation for the Village of Hoffman Estates.

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve Item 8.B.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

8.C. Approval of Ordinance #5172-2025 authorizing the Acquisition of Real Property for Village Purposes - 2305 Pembroke Avenue.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 8.C.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:19 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.