



**AGENDA**  
**Village Board of Trustees**  
**Regular Meeting**  
**Village Hall**  
**1900 Hassell Road, Hoffman Estates, IL 60169**

| <b>July 21, 2025</b> | <b>Council Chambers</b> | <b>Immediately Following<br/>Committees</b> |
|----------------------|-------------------------|---------------------------------------------|
|----------------------|-------------------------|---------------------------------------------|

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES**
  - A. Village Board 07-07-2025 Special
  - B. Village Board 07-07-2025
5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)

  - A. Approval of Agenda
  - B. Approval of the schedule of bills for 07-21-25- \$7,871,614.43
6. **REPORTS**
  - A. President's Report
    1. Proclamation(s)
      - Americans with Disabilities Act Awareness Day
    2. Board & Commission Appointment(s)
      - Hafsa Hussain, Appointment, Youth Commission, term ending April 30, 2027
      - Jennifer Dobbins, Appointment, Cultural Awareness Commission, term ending April 30, 2026
  - B. Trustee Comments
  - C. Village Manager's Report
  - D. Village Clerk's Report

E. Treasurer's Report

**7. PLAN COMMISSION RECOMMENDATIONS**

- A. Approval of an Ordinance granting a Variation for an accessory structure side yard setback for the property located at 510 Glendale Lane
- B. Approval of an Ordinance granting a Variation for a storage shed corner side yard setback for the property located at 1490 Nottingham Lane

**8. ADDITIONAL BUSINESS**

- A. Approval of an Ordinance amending Section 8-1-9, Pro-Rated Fees, and Section 8-1-10, Termination of Licenses, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code.
- B. Approval to award contract for Police Sergeant promotional testing to Industrial/Organizational Solutions, Oak Brook, IL, in an amount to not exceed \$38,455.00.
- C. Authorization to:
  - a. waive bidding; and
  - b. purchase six portable heavy vehicle/equipment lifts, via a Sourcewell Cooperative Purchasing Program, from SLE Technologies (formerly Safetylane Automotive Equipment), Maxwell, IN, in an amount not to exceed \$94,000.
- D. Authorization to:
  - a. waive formal bidding (due to utilization of a government master agreement); and
  - b. purchase of seven Panasonic laptops from CDS Office Technologies, Itasca, IL, in an amount not to exceed \$34,545.00.
- E. Authorization to:
  - a. waive formal bidding (due to utilization of a government master agreement); and
  - b. purchase of 10 desktop computers, 9 monitors, 27 laptop computers and 5 workstation grade laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed \$71,586.41.
- F. Authorization to:
  - a. waive formal bidding; and
  - b. award five-year contract to Comcast Enterprise, in an amount not to exceed \$65,997.00.
- G. Authorization to award a proposal for refrigeration/freezer services for the replacement and installation of new freezer systems for the NOW Arena to Advantage Mechanical of McHenry, IL in an amount not to exceed \$45,278.

**9. ADJOURNMENT**



Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**MEETING: SPECIAL HOFFMAN ESTATES VILLAGE BOARD**  
**DATE: JULY 7, 2025**  
**PLACE: COUNCIL CHAMBERS**  
**MUNICIPAL BUILDING COMPLEX**  
**1900 HASSELL ROAD**  
**HOFFMAN ESTATES, ILLINOIS**

### **1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 6:43 p.m. The Village Clerk called the roll. Trustees present: Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton.

A quorum was present.

### **ADMINISTRATIVE PERSONNEL PRESENT:**

A. Janura, Corporation Counsel  
K. Cawley, Chief of Police  
R. Signorella, Multimedia Production Manager

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was led by Trustee Arnet.

### **3. PUBLIC COMMENTS**

A resident raised concerns about the increased usage and public safety issues of e-bikes and e-scooters. Trustee Stanton noted that the topic was an item on the agenda for the Transportation and Road Committee meeting later this evening. The resident indicated he would address the issue during that meeting.

### **4. ADDITIONAL BUSINESS:**

#### **4.A. Boards and Commissions Interviews**

The Board interviewed a volunteer for the Cultural Awareness Commission. This applicant will be appointed to the Commission at the July 21, 2025 Village Board Meeting.

The Board interviewed a volunteer for the Youth Commission. This applicant will be appointed to the Commission at the July 21, 2025 Village Board Meeting.

**5. ADJOURNMENT**

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 6:56 p.m.

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Patty Richter Village Clerk

Date Approved

DRAFT

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **JULY 7, 2025**  
**PLACE:**                               **COUNCIL CHAMBERS**  
                                             **MUNICIPAL BUILDING COMPLEX**  
                                             **1900 HASSELL ROAD**  
                                             **HOFFMAN ESTATES, ILLINOIS**

### **1. CALL TO ORDER/ROLL CALL**

Village President William McLeod called the meeting to order at 8:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas.

A quorum was present.

### **ADMINISTRATIVE PERSONNEL PRESENT**

E. Palm, Village Manager  
D. O'Malley, Deputy Village Manager  
J. Pape, Assistant Village Manager  
A. Janura, Corporation Counsel  
J. Dickson, Asst. Corporation Counsel  
K. Cawley, Chief of Police  
A. Wax, Fire Chief  
R. Musiala, Finance Director  
J. Nebel, PW Director  
P. Seger, HRM Director  
P. Gugliotta, Development Services Director  
J. Horn, Planning & Transportation Director  
D. Raszka, Director of IT  
A. Marks, Assistant HHS Director  
M. Brito, Communications Manager  
R. Signorella, Multimedia Production Manager

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was led by Trustee Stanton.

### **3. PUBLIC COMMENTS**

A speaker commended the Board for its leadership on the recent decision to ban vape vending machines in the Village. She then raised concerns over youth access to lottery vending machines and the rising rate of youth gambling addiction. She urged the board to consider banning lottery vending machines for similar reasons to banning vape vending machines.

### **4. APPROVAL OF MINUTES**

**4.A. Approval of Minutes 06-16-2025**

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 4.A. Voice vote taken. All ayes. Motion carried.

**4.B. Approval of Minutes 06-23-2025 Special**

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 4.B. Voice vote taken. All ayes. Motion carried.

**5. CONSENT AGENDA/OMNIBUS VOTE:****5.A. Approval of Agenda**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve Item 5.A.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.B. Approval of the schedule of bills for July 7, 2025 - \$5,216,971.49.**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve Item 5.B.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**6. REPORTS****6.A. President's Report****1. Board & Commission Appointment(s)/Reappointment(s)/Resignations(s)**

Motion by Trustee Mills, seconded by Trustee Arnet, to accept with regret the resignation of Yousuf Ahmed from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod wished a happy birthday to Trustee Mills. Mayor McLeod attended several meetings and events including the West Side of Bell Works groundbreaking, the Bell Market ribbon cutting, a supportive housing meeting, a Metropolitan Mayors Caucus Public Transportation meeting, and Wine Wednesday at Red Robin. He mentioned the upcoming Wine Wednesday at Garibaldi's on the 16th. Mayor McLeod also attended Fun Day in the Park, the

Stars and Stripes Event, and a Cook County Board meeting where he was reappointed to the Pace Suburban Bus Board for a 4-year term. He also attended the 4<sup>th</sup> of July parade and a block party on Dixon, and a Hope Fore Hoffman Golf Outing meeting. He mentioned the drone show and fireworks were well attended.

#### **6.B. Trustee Comments**

Trustee Stanton attended the Senior Luncheon, Summer Sounds on the Green, an Eagle Court of Honor ceremony, the West Side of Bell Works groundbreaking, the Bell Market ribbon cutting, the Mini Alzheimer's Walk at Brookdale, a block party on Randi Lane, the 4<sup>th</sup> of July Parade, and the drone show. He and his wife also worked in the Bingo tent and stayed for the fireworks. He wished Trustee Mills a happy birthday.

Trustee Mills congratulated the 4<sup>th</sup> of July Committee on a great weekend of events and stated she enjoyed participating in the parade again this year.

Trustee Newell attended the Senior Luncheon, the Haverford Town Hall with state representative Anna Moeller, a couple of the Summer Sounds on the Green concerts, an Eagle Court of Honor ceremony, the Mini Alzheimer's Walk at Brookdale, the walk-off celebration for retired FF/PM Dan Kurzawinski, the volleyball tournament at the NOW Arena, a block party on Randi Lane, the 4<sup>th</sup> of July Parade, a block party on Dixon, and the fireworks. She wished a happy birthday to Trustee Mills and commended the financial team for the preparation of the financial report.

Trustee Pilafas attended the Special Leisure Services Foundation fundraiser golf outing, a Partners of Our Community board meeting, a supportive housing meeting, a Summer Sounds on the Green concert, and he participated in the 4<sup>th</sup> of July parade. He stated the Citizens with Disabilities Carnival was great and he commended Audra Marks and the commission for their hard work on the event. He also mentioned that the drone show and fireworks were amazing. Trustee Pilafas apologized for missing a couple of meetings in the past month but stated he was out of town celebrating his 30<sup>th</sup> anniversary with his wife, Michelle. He also wished a happy birthday to Trustee Mills.

Trustee Arnet attended the Haverford Town Hall with state representative Anna Moeller, an Eagle Court of Honor ceremony, the walk-off celebration for retired FF/PM Dan Kurzawinski, the volleyball tournament at the NOW Arena, a block party on Randi Lane, the 4<sup>th</sup> of July Parade, and a block party on Dixon. She thanked the 4<sup>th</sup> of July Committee for the parade and all the festivities. She wished a happy birthday to Trustee Mills.

Trustee Kinnane attended a few Knights of Columbus meetings including the officer installation where he was installed as a chancellor. He also attended the 4<sup>th</sup> of July Parade, and a block party on Dixon. He wished Trustee Mills a happy birthday.

#### **6.C. Village Manager's Report**

Village Manager Palm stated that the final tenant has moved out of the office space where the new Fire Station 22 is going so they will be working on specs to go out to bid to demolish that property. He thanked Dan O'Malley and Jana Dickson for all their work on that project. He also

commended all the Village staff for all their efforts with the 4<sup>th</sup> of July events and festivities. He reminded everyone that the Village Hall parking lot construction would begin later this week.

#### **6.D. Village Clerk's Report**

The Village Clerk stated that during the month of June, 42 passports were processed and 285 FOIA requests were responded to.

### **7. PLAN COMMISSION RECOMMENDATIONS**

**7.A.** Approval of an Ordinance granting a Variation for an accessory structure side yard setback for the property at 510 Glendale Lane.

Motion by Trustee Kinnane, seconded by Trustee Newell, to approve Item 7.A.

#### **Discussion**

Trustee Stanton asked if the applicant was fined for putting up the structure before they received approval. Planning & Transportation Director, Jennifer Horn, stated that the intent would be for them to come into compliance. If the variation isn't approved, the building permit wouldn't be approved, and they would have to remove the structure. Mayor McLeod asked if the structure was built before the required permit was issued, and the Village subsequently approved it, would they have to pay more for a permit. Development Services Director, Pete Gugliotta, confirmed that if the structure work started before the permit is issued, the ordinance requires that the permit fees be doubled. Jennifer Horn stated the applicant needs to get the variation first before the permit is issued. She said they would follow up with the building division to see that they follow through with that.

Roll Call:

Aye: Arnet, Pilafas

Nay: Stanton, Kinnane, Mills, Newell

Mayor McLeod voted aye

Motion failed.

### **8. ADDITIONAL BUSINESS**

**8.A.** Approval of Ordinance #5175-2025 amending section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 8.A.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**8.B.** Approval of an ordinance amending Section 6-2-1-HE-11-1314 Electric Bikes and Electric Scooters.

Motion by Trustee Mills, seconded by Trustee Arnet, to defer Item 8.B. until the next meeting. Voice vote taken. All ayes. Motion carried.

**8.C.** Request acknowledgment of receipt and filing of the Annual Comprehensive Financial Report for the year ended December 31, 2024.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 8.C.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**8.D.** Acceptance of the dedication of right-of-way for municipal purposes along Freeman Road south of Mundhank Road (10 S. Freeman Road, South Barrington).

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 8.D.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

## **9. ADJOURNMENT**

Motion by Trustee Stanton, seconded by Trustee Kinnane, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 8:27 p.m.

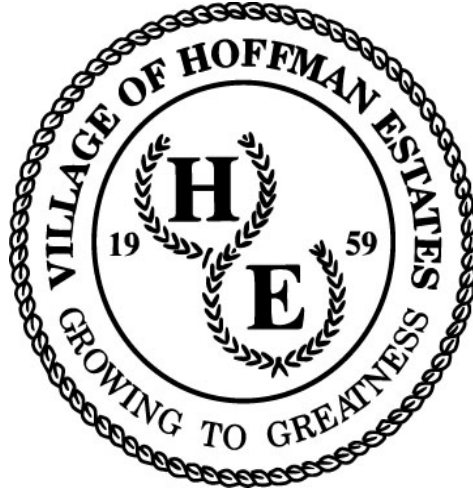
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Patty Richter  
Village Clerk

Date Approved

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*





## BILL LIST SUMMARY

|                 |                         |                 |
|-----------------|-------------------------|-----------------|
| BILL LIST AS OF | 07/21/2025              | \$ 2,221,691.92 |
| MANUAL CHECKS   | 07/04/2025 - 07/17/2025 | \$ 6,485.40     |
| PAYROLL         | 07/11/2025              | \$ 1,732,333.25 |
| WIRES           | 05/01 - 05/31/2025      | \$ 3,911,103.86 |
| TOTAL           |                         | \$ 7,871,614.43 |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT                               |      | VENDOR                              | DESCRIPTION                  | AMOUNT             |
|---------------------------------------|------|-------------------------------------|------------------------------|--------------------|
| <b>GENERAL FUND</b>                   |      |                                     |                              |                    |
| 01                                    | 0302 | ADVANCE AUTO PARTS                  | STOCK REPAIR PARTS           | \$9.18             |
| 01                                    | 0302 | BATTERY SERVICE CORPORATION         | RTN STOCK REPAIR PARTS       | (\$94.00)          |
| 01                                    | 0302 | BATTERY SERVICE CORPORATION         | STOCK REPAIR PARTS           | \$1,829.50         |
| 01                                    | 0302 | BUREAU VERITAS NORTH AMERICA        | AL10PAKIL MAILER BAG 10 P    | \$200.00           |
| 01                                    | 0302 | BUREAU VERITAS NORTH AMERICA        | ESTIMATED SHIPPING/HANDLING  | \$42.38            |
| 01                                    | 0302 | BUREAU VERITAS NORTH AMERICA        | TSTMB OIL TESTING KIT        | \$1,700.00         |
| 01                                    | 0302 | CAR-ONE TIRE AND AUTO               | STOCK REPAIR PARTS           | \$1,355.34         |
| 01                                    | 0302 | CHICAGO PARTS & SOUND LLC           | STOCK REPAIR PARTS           | \$650.98           |
| 01                                    | 0302 | FACTORY MOTOR PARTS CO              | STOCK REPAIR PARTS           | \$756.93           |
| 01                                    | 0302 | FIRST AYD CORP                      | STOCK REPAIR PARTS           | \$261.05           |
| 01                                    | 0302 | POMP'S TIRE                         | 225/70R19.5 TRANSFRCE AT2    | \$576.00           |
| 01                                    | 0302 | POMP'S TIRE                         | 245/70R19.5 TRANSFRCE AT2    | \$3,853.08         |
| 01                                    | 0302 | POMP'S TIRE                         | ESTIMATED SHIPPING/HANDLING  | \$10.00            |
| 01                                    | 0302 | POMP'S TIRE                         | TIRE USER FEE - IL           | \$20.00            |
| 01                                    | 0302 | POMP'S TIRE                         | TIRE USER FEE -IL            | \$15.00            |
| <b>CASH AND INVENTORIES</b>           |      |                                     |                              | <b>\$11,185.44</b> |
| 01                                    | 1471 | MONA S MORRISON                     | 7/23/25 GOLF OUTING PHOTOS   | \$250.00           |
| <b>PAYMENTS FROM DEPOSITS ON HAND</b> |      |                                     |                              | <b>\$250.00</b>    |
| 01000010                              | 3104 | DCCW HOFFMAN ESTATES LLC            | TRANSFER TAX OVERPMT REIMB   | \$3,232.00         |
| 01000010                              | 3104 | DREAM CLEAN - HOFFMAN LLC           | TRANSFER TAX OVERPMT REIMB   | \$3,232.00         |
| 01000011                              | 3203 | ILLINOIS STATE POLICE               | LIQUOR CONTROL -CTR 4365     | \$189.00           |
| 01000013                              | 3405 | EMS MANAGEMENT & CONSULTANTS, INC.  | MEDICAL BILLING MAY 2025     | \$7,082.89         |
| 01000014                              | 3502 | IMILLYNDIA D. GUZMAN                | CITATION OVERPMNT REFUND     | \$46.49            |
| 01000014                              | 3502 | NADIA ADKINS                        | CITATION OVERPMNT REFUND     | \$30.00            |
| <b>GENERAL-REVENUE ACCOUNTS</b>       |      |                                     |                              | <b>\$13,812.38</b> |
| 01101122                              | 4301 | HOFFMAN ESTATES CHAMBER OF COMMERCE | CELEBRAT OF EXCELL - TICKETS | \$505.00           |
| 01101122                              | 4301 | WILLIAM MCLEOD                      | METRA FEE TRAVEL REIMB       | \$6.50             |
| 01101122                              | 4301 | WILLIAM MCLEOD                      | USCM CONFER TAXI FEE REIMB   | \$60.00            |
| 01101123                              | 4414 | JENNIFER DJORDJEVIC                 | B-DAY DINNER DESSERT REIMB   | \$44.25            |
| <b>LEGISLATIVE</b>                    |      |                                     |                              | <b>\$615.75</b>    |
| 01101223                              | 4414 | SEILER INSTRUMENT & MFG. CO. INC.   | VARIOUS SUPPLIES             | \$946.40           |
| 01101224                              | 4542 | LANGUAGE LINE SERVICES INC          | PHONE INTERPRETATION         | \$174.21           |
| <b>ADMINISTRATIVE</b>                 |      |                                     |                              | <b>\$1,120.61</b>  |
| 01101324                              | 4542 | ARTHUR L JANURA JR                  | PROFESS SERVICES - JUNE      | \$12,000.00        |
| 01101324                              | 4542 | RICHARD A KAVITT ATTORNEY AT LAW    | PROFESSIONAL SERVICES        | \$2,000.00         |
| 01101324                              | 4547 | THOMSON REUTERS-WEST                | SOFTWARE SUBSCRIPTION        | \$782.51           |
| 01101324                              | 4567 | ANTHONY BUCKEL                      | SETTLEMENT PMNT 1 OF 4       | \$56,250.00        |
| 01101324                              | 4567 | CLARK BAIRD SMITH LLP               | PROFESSIONAL SERVICES        | \$2,156.25         |
| 01101324                              | 4567 | SAUL EWING LLP                      | PROFESSIONAL SERVICES        | \$4,522.90         |
| <b>LEGAL</b>                          |      |                                     |                              | <b>\$77,711.66</b> |
| 01101424                              | 4510 | QUADIENT INC                        | LEASE PMNT 1-AUG_31-OCT '25  | \$1,127.41         |
| 01101424                              | 4542 | AZAVAR AUDIT SOLUTIONS              | ANNUAL FEE/ QUARTERLY PMNT   | \$7,608.00         |
| <b>FINANCE</b>                        |      |                                     |                              | <b>\$8,735.41</b>  |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT                                    | VENDOR                              | DESCRIPTION                  | AMOUNT             |
|--------------------------------------------|-------------------------------------|------------------------------|--------------------|
| 01101524 4546                              | PADDOCK PUBLICATIONS INC            | TREASURER                    | \$18.00            |
| <b>VILLAGE CLERK</b>                       |                                     |                              | <b>\$18.00</b>     |
| 01101624 4579                              | PHYSICIANS IMMEDIATE CARE CHICAGO   | HR- PHYSICAL /DRUG SCREEN    | \$472.00           |
| 01101624 4579                              | PHYSICIANS IMMEDIATE CARE CHICAGO   | HR- DRUG SCREEN/ PHYSICAL    | \$2,847.00         |
| 01101624 4579                              | PHYSICIANS IMMEDIATE CARE CHICAGO   | HR- PHYSICAL /DRUG SCREEN    | \$363.00           |
| 01101624 4580                              | EMPLOYMENT SCREENING ALLIANCE GROUP | NATL CRIMINAL/ MOTOR VEHICLE | \$520.00           |
| <b>HUMAN RESOURCES</b>                     |                                     |                              | <b>\$4,202.00</b>  |
| 01102524 4507                              | MONA S MORRISON                     | JULY 4TH PARADE PHOTOS       | \$90.00            |
| <b>COMMUNICATIONS</b>                      |                                     |                              | <b>\$90.00</b>     |
| <b>TOTAL GENERAL GOVERNMENT DEPARTMENT</b> |                                     |                              | <b>\$92,493.43</b> |
| <b>POLICE DEPARTMENT</b>                   |                                     |                              |                    |
| 01201224 4507                              | MORIZZO FUNERAL HOME & CREMATION    | PROFESSIONAL SERVICES        | \$275.00           |
| <b>ADMINISTRATIVE</b>                      |                                     |                              | <b>\$275.00</b>    |
| 01202122 4301                              | ILLINOIS TOLLWAY                    | INDIANA TOLL ROAD FEE        | \$53.28            |
| 01202122 4303                              | ILEAS                               | ANNUAL MEMBERSHIP FEE        | \$360.00           |
| 01202122 4304                              | J.G. UNIFORMS, INC.                 | UNIFORMS                     | \$670.00           |
| 01202123 4407                              | STREICHER'S                         | SAFETY WEAR                  | \$1,324.46         |
| 01202124 4542                              | DACRA TECH LLC                      | SOFTWARE SERVICES JUN'25     | \$1,921.92         |
| <b>PATROL &amp; RESPONSE</b>               |                                     |                              | <b>\$4,329.66</b>  |
| 01202224 4542                              | ANDY FRAIN SERVICES, INC            | SECURITY SERVICES JUNE'25    | \$2,995.93         |
| <b>TRAFFIC CONTROL</b>                     |                                     |                              | <b>\$2,995.93</b>  |
| 01202322 4303                              | MAJOR CASE ASSISTANCE TEAM          | MCAT ANNUAL MEMBERSHIP       | \$4,000.00         |
| 01202324 4542                              | TRANSUNION RISK & ALTERNATIVE       | PROFESSIONAL SERVICES        | \$130.50           |
| <b>INVESTIGATIONS</b>                      |                                     |                              | <b>\$4,130.50</b>  |
| 01202423 4414                              | CLUB COLORS BUYER, LLC              | UNIFORMS                     | \$722.48           |
| <b>COMMUNITY RELATIONS</b>                 |                                     |                              | <b>\$722.48</b>    |
| 01202524 4542                              | NORTHWEST CENTRAL DISPATCH SYSTEM   | AUG'25 MEMBER ASSESSMENT     | \$32,708.23        |
| <b>COMMUNICATIONS</b>                      |                                     |                              | <b>\$32,708.23</b> |
| 01202624 4507                              | GOLF ROSE ANIMAL HOSPITAL           | CANINE CARE                  | \$126.90           |
| <b>CANINE</b>                              |                                     |                              | <b>\$126.90</b>    |
| 01202823 4403                              | ASSOCIATED BAG COMPANY              | OFFICE SUPPLIES              | \$270.15           |
| <b>RECORDS</b>                             |                                     |                              | <b>\$270.15</b>    |
| 01202923 4403                              | MINUTEMAN PRESS                     | BUSINESS CARDS               | \$22.96            |
| 01202924 4508                              | GOLF ROSE PET LODGE                 | ANIMAL CARE JUN'25           | \$3,436.16         |
| <b>ADMINISTRATIVE SERVICES</b>             |                                     |                              | <b>\$3,459.12</b>  |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT                           | VENDOR                            | DESCRIPTION                 | AMOUNT             |
|-----------------------------------|-----------------------------------|-----------------------------|--------------------|
| <b>TOTAL POLICE DEPARTMENT</b>    |                                   |                             | <b>\$49,017.97</b> |
| <b>FIRE DEPARTMENT</b>            |                                   |                             |                    |
| 01301222 4301                     | NIPSTA                            | CRISIS COMMUNIC & MEDIA     | \$1,350.00         |
| <b>ADMINISTRATIVE</b>             |                                   |                             | <b>\$1,350.00</b>  |
| 01303122 4304                     | TODAYS UNIFORMS                   | UNIFORMS                    | \$669.50           |
| 01303123 4408.12                  | ZERO9 SOLUTIONS                   | ESTIMATED SHIPPING/HANDLING | \$14.95            |
| 01303123 4408.12                  | ZERO9 SOLUTIONS                   | PORTABLE RADIO CASE         | \$1,059.00         |
| 01303124 4510.17                  | DIVE RESCUE INT'L INC.            | REPAIR SERVICE              | \$223.61           |
| 01303124 4515.10                  | AR SUPPLY                         | FIRE APPARATUS CLEANING     | \$759.20           |
| 01303124 4515.10                  | AR SUPPLY                         | FIRE APPARATUS CLEANING     | \$45.12            |
| 01303124 4542.15                  | NORTHWEST CENTRAL DISPATCH SYSTEM | WAVE DEVICES                | \$48.00            |
| 01303124 4542.15                  | NORTHWEST COMMUNITY HOSPITAL      | IMAGE TREND & WEB SUPPORT   | \$2,794.16         |
| <b>SUPPRESSION</b>                |                                   |                             | <b>\$5,613.54</b>  |
| 01303222 4301                     | KIMBERLY GAEDING                  | PARAMEDIC RENEWAL FEE       | \$41.00            |
| 01303222 4301                     | VINCE LIEBICH                     | PARAMEDIC NATL EMT REGISTR. | \$175.00           |
| 01303222 4301                     | VINCE LIEBICH                     | PARAMEDIC RENEWAL FEE       | \$61.35            |
| 01303223 4419                     | BOUND TREE MEDICAL, LLC           | ADULT/NEO DISP SPO2 SENSOR  | \$89.96            |
| 01303223 4419                     | BOUND TREE MEDICAL, LLC           | OXYGEN FLOWMETER / AMUBUL   | \$155.98           |
| 01303223 4419                     | BOUND TREE MEDICAL, LLC           | PED DISP SPO2 SENSOR        | \$257.27           |
| 01303224 4510                     | BOUND TREE MEDICAL, LLC           | 1050 MICRO CASE             | \$32.29            |
| 01303224 4510                     | BOUND TREE MEDICAL, LLC           | G3 BACKUP BACKPACK          | \$356.99           |
| 01303224 4510                     | BOUND TREE MEDICAL, LLC           | G3 IV CELL                  | \$116.99           |
| 01303224 4510                     | BOUND TREE MEDICAL, LLC           | G3 MEDICINE CELL            | \$148.99           |
| 01303224 4510                     | BOUND TREE MEDICAL, LLC           | G3 UNIVERSAL CELL           | \$107.99           |
| 01303224 4510                     | BOUND TREE MEDICAL, LLC           | SMART TRIAGE TAGS           | \$39.58            |
| 01303224 4510                     | MR ACE LLC                        | VARIOUS SUPPLIES            | \$100.75           |
| 01303224 4542                     | AIRGAS USA, LLC                   | MEDICAL SUPPLIES            | \$537.00           |
| <b>EMERGENCY MEDICAL SERVICES</b> |                                   |                             | <b>\$2,221.14</b>  |
| 01303324 4507                     | CHICAGO METRO FIRE PREVENTION CO  | MONTHLY MAINTENANCE FEE     | \$1,485.00         |
| 01303324 4507                     | FIRE SAFETY CONSULTANTS INC       | SPRINKLERS INSPECTIONS      | \$935.00           |
| <b>PREVENTION</b>                 |                                   |                             | <b>\$2,420.00</b>  |
| 01303523 4412                     | MR ACE LLC                        | VARIOUS SUPPLIES            | \$125.90           |
| <b>FIRE STATIONS</b>              |                                   |                             | <b>\$125.90</b>    |
| <b>TOTAL FIRE DEPARTMENT</b>      |                                   |                             | <b>\$11,730.58</b> |
| <b>PUBLIC WORKS</b>               |                                   |                             |                    |
| 01401224 4509                     | LEAF                              | COPIER LEASE                | \$26.37            |
| <b>ADMINISTRATIVE</b>             |                                   |                             | <b>\$26.37</b>     |
| 01404123 4414                     | ROGELIO BENAVIDES III             | CDL RENEWAL REIMB           | \$30.00            |
| <b>SNOW &amp; ICE REMOVAL</b>     |                                   |                             | <b>\$30.00</b>     |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT       | VENDOR                  | DESCRIPTION                    | AMOUNT     |
|---------------|-------------------------|--------------------------------|------------|
| 01404223 4414 | GRIMCO INC              | VARIOUS SUPPLIES               | \$274.38   |
| 01404223 4414 | MCMASTER CARR SUPPLY CO | REPAIR PARTS                   | \$69.09    |
| 01404224 4502 | COMMONWEALTH EDISON     | ELECTRIC 5510 PRAIRIE          | \$1,129.05 |
| 01404224 4502 | COMMONWEALTH EDISON     | ELECTRIC TRAFFIC SIGNAL        | \$2,590.64 |
| 01404224 4521 | BUILDERS PAVING, LLC    | HMA PRIVATE SURFACE            | \$170.94   |
| 01404224 4521 | BUILDERS PAVING, LLC    | HMA SC N50 REC 9.5MM           | \$107.80   |
| 01404224 4544 | HIGH STAR TRAFFIC       | EMPCO 2006 D-BATTERY LED       | \$2,075.00 |
| 01404224 4544 | HIGH STAR TRAFFIC       | ESTIMATED SHIPPING/HANDLING    | \$150.00   |
| 01404224 4544 | U S STANDARD SIGN CO    | .080 X 30" H X 24" W RECTANGLE | \$2,986.00 |
| 01404224 4544 | U S STANDARD SIGN CO    | .080 X 36" H X 36" W SQUARE    | \$537.20   |
| 01404224 4544 | U S STANDARD SIGN CO    | .080 X 48" H X 48" W SQUARE    | \$477.40   |
| 01404224 4544 | U S STANDARD SIGN CO    | PO#25000305 PRICE DIFFERENCE   | \$373.10   |

## TRAFFIC OPERATIONS

**\$10,940.60**

|               |                              |                            |            |
|---------------|------------------------------|----------------------------|------------|
| 01404323 4414 | MENARDS - HNVR PARK          | VARIOUS SUPPLIES           | \$9.76     |
| 01404324 4507 | LUCAS LANDSCAPING AND DESIGN | BRUSH PICKUP SERVICES      | \$3,759.20 |
| 01404324 4507 | V CARDENAS LANDSCAPING       | 2025 LANDSCAPE MAINTENANCE | \$2,242.07 |
| 01404324 4507 | V CARDENAS LANDSCAPING       | 2025 LANDSCAPE SERVICES    | \$4,322.45 |

## FORESTRY

**\$10,333.48**

|               |                                   |                             |            |
|---------------|-----------------------------------|-----------------------------|------------|
| 01404424 4502 | COMMONWEALTH EDISON               | ELECTRIC 5323 PRAIRIE       | \$118.66   |
| 01404424 4503 | NICOR GAS                         | GAS 1300 WESTBURY DR        | \$193.72   |
| 01404424 4503 | NICOR GAS                         | GAS 1700 MOON LAKE          | \$258.79   |
| 01404424 4503 | NICOR GAS                         | GAS 1900 HASSELL RD         | \$60.30    |
| 01404424 4507 | ACCURATE DOCUMENT DESTRUCTION INC | SHREDDING SERVICES          | \$1,204.61 |
| 01404424 4507 | SOUND INC.                        | ANNUAL BRIVO HOSTING FEE    | \$1,019.41 |
| 01404424 4509 | CINTAS #22                        | FLOOR MAT RENTAL AND CLEAN  | \$106.52   |
| 01404424 4510 | ACTION LOCK & KEY, INC            | 8 KEYS FOR POLICE DEPT      | \$56.00    |
| 01404424 4510 | ADVANTAGE MECHANICAL INC.         | CHILLER REPAIR SERVICE      | \$1,104.00 |
| 01404424 4510 | FOX VALLEY FIRE & SAFETY CO       | FIRE ALARM SYSTEM SERVICE   | \$662.98   |
| 01404424 4510 | FOX VALLEY FIRE & SAFETY CO       | FIRE EXTINGUISHER SERVICE   | \$129.95   |
| 01404424 4510 | GRAINGER INC                      | REPAIR PARTS                | \$40.39    |
| 01404424 4510 | H-O-H WATER TECHNOLOGY INC        | VARIOUS SUPPLIES            | \$1,675.60 |
| 01404424 4510 | MIDWEST OFFICE INTERIORS INC      | 4 KEY SETS                  | \$48.00    |
| 01404424 4510 | MOLTREE MECHANICAL                | AC SERVICES                 | \$232.50   |
| 01404424 4510 | MR ACE LLC                        | VARIOUS SUPPLIES            | \$4.59     |
| 01404424 4510 | THE SHERWIN-WILLIAMS CO           | PAINT                       | \$188.40   |
| 01404424 4516 | AMLINGS INTERIOR LANDSCAPE        | INTERIOR LANDSCAPING        | \$487.83   |
| 01404424 4516 | GRAINGER INC                      | REPAIR PARTS                | \$122.37   |
| 01404424 4516 | SOUND INC.                        | MONITORING FEE AUG - OCT'25 | \$90.00    |
| 01404424 4518 | AMPERAGE ELECTRICAL SUPPLY        | VARIOUS SUPPLIES            | \$201.07   |
| 01404424 4518 | CINTAS #22                        | FLOOR MAT RENTAL AND CLEAN  | \$184.77   |
| 01404424 4518 | MOLTREE MECHANICAL                | AC SERVICES                 | \$275.00   |
| 01404424 4518 | SOUND INC.                        | ANNUAL BRIVO HOSTING FEE    | \$156.80   |
| 01404424 4520 | GRAINGER INC                      | REPAIR PARTS                | \$153.53   |

## FACILITIES

**\$8,775.79**

|               |                               |                        |             |
|---------------|-------------------------------|------------------------|-------------|
| 01404522 4304 | CINTAS #22                    | UNIFORM AND MAT RENTAL | \$74.31     |
| 01404523 4411 | AL WARREN OIL CO INC          | FUEL BIO-DIESEL        | \$1,667.05  |
| 01404523 4411 | AL WARREN OIL CO INC          | FUEL REGULAR           | \$16,093.35 |
| 01404523 4414 | ADVANCE AUTO PARTS            | REPAIR PARTS           | \$140.75    |
| 01404523 4414 | IMPERIAL SUPPLIES LLC         | REPAIR PARTS           | \$228.50    |
| 01404523 4414 | JSN CONTRACTORS SUPPLY        | REPAIR PARTS           | \$65.94     |
| 01404524 4507 | VERIZON CONNECT FLEET USA LLC | WIRELESS SERVICES      | \$2,213.96  |
| 01404524 4513 | ADVANCE AUTO PARTS            | REPAIR PARTS           | \$209.02    |
| 01404524 4513 | BRAD MANNING FORD INC         | REPAIR PARTS           | \$141.43    |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT       | VENDOR                             | DESCRIPTION                 | AMOUNT     |
|---------------|------------------------------------|-----------------------------|------------|
| 01404524 4513 | FLEET SAFETY SUPPLY                | VARIOUS SUPPLIES            | \$1,408.94 |
| 01404524 4513 | KAMMES AUTO & TRUCK REPAIR INC     | STATE INSPECTION            | \$90.00    |
| 01404524 4513 | O'REILLY AUTO PARTS                | REPAIR PARTS                | \$30.23    |
| 01404524 4513 | RT 62 WASH & LUBE                  | VEHICLE WASH                | \$180.95   |
| 01404524 4514 | ACME TRUCK BRAKE & SUPPLY CO.      | REPAIR PARTS                | \$55.79    |
| 01404524 4514 | AEC FIRE-SAFETY & SECURITY INC     | REPAIR PARTS                | \$1,452.96 |
| 01404524 4514 | BRAD MANNING FORD INC              | REPAIR PARTS                | \$523.72   |
| 01404524 4514 | FOSTER COACH SALES INC             | COND COMP ASSY 110V         | \$4,438.00 |
| 01404524 4514 | FOSTER COACH SALES INC             | ESTIMATED SHIPPING/HANDLING | \$291.64   |
| 01404524 4514 | FOSTER COACH SALES INC             | REAR AC COMP ASY            | \$1,813.00 |
| 01404524 4514 | INTERSTATE BATTERIES-NORTH CHICAGO | REPAIR PARTS                | \$1,199.43 |
| 01404524 4514 | KAMMES AUTO & TRUCK REPAIR INC     | STATE INSPECTION            | \$225.00   |
| 01404524 4514 | MACQUEEN EMERGENCY                 | REPAIR PARTS                | \$157.06   |
| 01404524 4514 | RUSH TRUCK CENTER OF ILLINOIS, INC | COOLANT LEVEL SWITCH        | \$252.16   |
| 01404524 4514 | RUSH TRUCK CENTER OF ILLINOIS, INC | REPAIR PARTS                | \$86.75    |
| 01404524 4514 | RUSH TRUCK CENTER OF ILLINOIS, INC | TURBOCHARGER ACTUATOR       | \$1,680.00 |
| 01404524 4534 | ACME TRUCK BRAKE & SUPPLY CO.      | REPAIR PARTS                | \$9.52     |
| 01404524 4534 | AUTO GLASS SERVICE TWO INC         | REPAIR PARTS                | \$521.00   |
| 01404524 4534 | BATTERY SERVICE CORPORATION        | REPAIR PARTS                | \$21.35    |
| 01404524 4534 | BRAD MANNING FORD INC              | REPAIR PARTS                | \$835.24   |
| 01404524 4534 | DRIVE TRAIN SERVICE INC            | 12V SOLENOID                | \$245.79   |
| 01404524 4534 | FLEET SAFETY SUPPLY                | VARIOUS SUPPLIES            | \$408.76   |
| 01404524 4534 | KAMMES AUTO & TRUCK REPAIR INC     | STATE INSPECTION            | \$292.00   |
| 01404524 4534 | KNAPHEIDE TRUCK EQUIPMENT CENTER   | DUAL BALL ADJ DRAWBAR       | \$303.50   |
| 01404524 4534 | VERMEER MIDWEST\VERMEER-IL         | REPAIR PARTS                | \$198.20   |
| 01404525 4602 | AMAZON CAPITAL SERVICES INC        | FOLDABLE ENGINE CREEPER     | \$346.41   |

## FLEET SERVICES

**\$37,901.71**

|               |                              |                          |            |
|---------------|------------------------------|--------------------------|------------|
| 01404623 4414 | MENARDS - HNVR PARK          | VARIOUS SUPPLIES         | \$17.68    |
| 01404624 4542 | AAA CONCRETE RAISING COMPANY | RAISING CONCRETE LANDING | \$1,240.00 |

## F.A.S.T.

**\$1,257.68**

## TOTAL PUBLIC WORKS DEPARTMENT

**\$69,265.63**

## DEVELOPMENT SERVICES

|               |                                     |                          |             |
|---------------|-------------------------------------|--------------------------|-------------|
| 01505024 4507 | A. EPSTEIN & SONS INTERNATIONAL INC | COMPREHENSIVE MULTIMODAL | \$11,627.21 |
| 01505024 4542 | UNITED DISPATCH                     | SENIOR COUPONS           | \$3,584.00  |

## PLANNING AND TRANSPORTATION

**\$15,211.21**

|               |                                  |                      |          |
|---------------|----------------------------------|----------------------|----------|
| 01505124 4507 | GILIO LANDSCAPE CONTRACTORS      | MOWING FOR CODE      | \$185.00 |
| 01505124 4507 | THOMPSON ELEVATOR INSPECTION INC | ELEVATOR INSPECTIONS | \$840.00 |

## CODE ENFORCEMENT

**\$1,025.00**

|               |                           |                       |            |
|---------------|---------------------------|-----------------------|------------|
| 01505224 4542 | MGT IMPACT SOLUTIONS, LLC | PROFESSIONAL SERVICES | \$4,282.20 |
|---------------|---------------------------|-----------------------|------------|

## ENGINEERING

**\$4,282.20**

## TOTAL DEVELOPMENT SERVICES DEPARTMENT

**\$20,518.41**

## BOARDS & COMMISSIONS DEPARTMENT

|                 |                               |                                 |             |
|-----------------|-------------------------------|---------------------------------|-------------|
| 01605324 4561.1 | FAIRYTALE ENTERTAINMENT       | JUL 4TH PARADE -ADDITIONAL TIME | \$340.00    |
| 01605324 4561.2 | PYROTECNICO FIREWORKS INC     | DISPLAY ASSEMBLY 7/5/25         | \$20,125.00 |
| 01605324 4562   | AMERI TEMP EQUIPMENT SERVICES | NW 4TH FEST- RENTAL EQUIPMENT   | \$13,257.78 |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT               | VENDOR                       | DESCRIPTION                  | AMOUNT             |
|-----------------------|------------------------------|------------------------------|--------------------|
| 01605324 4562         | BAMWX LLC                    | ANNUAL 4TH FEST FORECAST     | \$350.00           |
| 01605324 4562         | INDESTRUCTO RENTAL CO., INC. | RENTAL EQUIPMENT FEE         | \$7,838.50         |
| 01605324 4562         | MENARDS - HNVR PARK          | VARIOUS SUPPLIES             | \$643.54           |
| 01605324 4562         | SEBERT LANDSCAPING           | 4TH FEST IRRIGATION LOCATION | \$572.00           |
| 01605324 4562         | SERVICE SANITATION, INC.     | JULY 4TH FESTIVAL SERVICE    | \$12,100.00        |
| <b>FOURTH OF JULY</b> |                              |                              | <b>\$55,226.82</b> |

|                                |                                    |                          |                    |
|--------------------------------|------------------------------------|--------------------------|--------------------|
| 01605824 4575                  | RICH SAWYER                        | SUMMER CONCERT SERIES    | \$4,000.00         |
| 01605824 5501                  | ALLAN MCMILLAN                     | CELTIC FEST PERFORMANCE  | \$1,200.00         |
| 01605824 5501                  | CLOWNING AROUND ENTERTAINMENT, INC | 50% DEPOSIT CELTIC FEST  | \$4,773.25         |
| 01605824 5501                  | DAVE UNGER                         | CELTIC FEST PERFORMANCE  | \$5,000.00         |
| 01605824 5501                  | DUNDEE SCOTTISH PIPE BAND          | CELTIC FEST PERFORMANCE  | \$1,000.00         |
| 01605824 5501                  | EFRED VEGA                         | CELTIC FEST PERFORMANCE  | \$1,200.00         |
| 01605824 5501                  | GREAT LAKES IRISH WOLFHOUD ASSOC   | CELTIC FEST PERFORMANCE  | \$600.00           |
| 01605824 5501                  | I'LL LEARN TO FLY PRODUCTIONS      | CELTIC FEST PERFORMANCE  | \$2,000.00         |
| 01605824 5501                  | JOHN O'DONNELL                     | CELTIC FEST PERFORMANCE  | \$1,250.00         |
| 01605824 5501                  | KENNNETH DIX                       | CELTIC FEST PERFORMANCE  | \$1,250.00         |
| 01605824 5501                  | KEVIN RICE                         | CELTIC FEST PERFORMANCE  | \$900.00           |
| 01605824 5501                  | LUDY GERARDI                       | CELTIC FEST FACE PAINTER | \$1,100.00         |
| 01605824 5501                  | MARK HOLIHAN AGENCY                | CELTIC FEST PERFORMANCE  | \$700.00           |
| 01605824 5501                  | REBECCA MCCARTHY SCHOOL OF DANCE   | CELTIC FEST PERFORMANCE  | \$250.00           |
| 01605824 5501                  | SOUL HARBOUR RANCH ANIMAL THERAPY  | CELTIC FEST PERFORMANCE  | \$1,500.00         |
| 01605824 5501                  | THISTLE & HEATHER HIGHLAND DANCERS | CELTIC FEST PERFORMANCE  | \$250.00           |
| 01605824 5501                  | WILLIAM L FALLON                   | CELTIC FEST PERFORMANCE  | \$300.00           |
| 01605824 5501                  | WINGS & TALONS                     | CELTIC FEST PERFORMANCE  | \$600.00           |
| <b>MISCELLANEOUS B &amp; C</b> |                                    |                          | <b>\$27,873.25</b> |

|                                                  |                    |
|--------------------------------------------------|--------------------|
| <b>TOTAL BOARDS &amp; COMMISSIONS DEPARTMENT</b> | <b>\$83,100.07</b> |
|--------------------------------------------------|--------------------|

|                           |                     |
|---------------------------|---------------------|
| <b>TOTAL GENERAL FUND</b> | <b>\$351,373.91</b> |
|---------------------------|---------------------|

## COMMUNITY DEVELOPMENT BLOCK GRANT FUND

|                                                     |                          |                 |                 |
|-----------------------------------------------------|--------------------------|-----------------|-----------------|
| 04000028 4903                                       | PADDOCK PUBLICATIONS INC | PUBLIC HEARINGS | \$156.60        |
| <b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND</b> |                          |                 | <b>\$156.60</b> |

## PRAIRIE STONE CAPITAL FUND

|                                         |               |                        |                     |
|-----------------------------------------|---------------|------------------------|---------------------|
| 27000025 4621                           | IBRAND VISUAL | TWO ELECTRONIC GATEWAY | \$327,400.42        |
| <b>TOTAL PRAIRIE STONE CAPITAL FUND</b> |               |                        | <b>\$327,400.42</b> |

## ROAD IMPROVEMENT FUND

|                                    |                             |                                |                    |
|------------------------------------|-----------------------------|--------------------------------|--------------------|
| 29000025 4606                      | CHASTAIN & ASSOCIATES LLC   | JONES RD STP RESURFACING       | \$25,495.56        |
| 29000025 4606                      | CIVILTECH ENGINEERING, INC. | HASSELL RD STP RESURFACING     | \$35,230.81        |
| 29000025 4606                      | ELITE IRRIGATION INC        | STREET PROJ IRRIGATION REPAIRS | \$12,000.00        |
| <b>TOTAL ROAD IMPROVEMENT FUND</b> |                             |                                | <b>\$72,726.37</b> |

## CAPITAL VEHICLE AND EQUIPMENT FUND

|               |                             |                           |              |
|---------------|-----------------------------|---------------------------|--------------|
| 37000025 4603 | LINDCO EQUIPMENT SALES      | TRUCK #16 QUOTE #220326   | \$148,315.00 |
| 37000025 4603 | LINDCO EQUIPMENT SALES      | UNIT 6,16 CHANGE ORDER #1 | \$10,000.00  |
| 37000025 4603 | ULTRA STROBE COMMUNICATIONS | C399 - WHELEN CENCOM CORE | \$1,122.06   |
| 37000025 4603 | ULTRA STROBE COMMUNICATIONS | CODE 3 60" RUNNING BOARD  | \$3,839.40   |
| 37000025 4603 | ULTRA STROBE COMMUNICATIONS | CODE 3 BRACKET BELOW SIDE | \$393.00     |
| 37000025 4603 | ULTRA STROBE COMMUNICATIONS | CODE 3 M180 INTERSECTION  | \$1,439.40   |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT                                         | VENDOR                      | DESCRIPTION               | AMOUNT              |
|-------------------------------------------------|-----------------------------|---------------------------|---------------------|
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | CODE 3 MEGA THIN RED/BLUE | \$6,534.00          |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | CODE3 XT4 UNIVERSAL L BRA | \$459.00            |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | FEDERAL SIGNAL FRONT ILS  | \$1,560.00          |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | FEDERAL SIGNAL SERIAL INT | \$339.90            |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | HAVIS MID HEIGHT ANGLED   | \$1,070.85          |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | HAVIS PREMIUM PACKAGE     | \$4,349.85          |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | SOUND OFF DOME LIGHT 12V  | \$233.04            |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | SOUND OFF REPLACEMENT COL | \$59.40             |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | TOMAR PRE-EMPTION POWER   | \$1,419.80          |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | TOMAR RECT-375WP-C STROBE | \$209.90            |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | WHELEN SUPER LED LIGHT    | \$479.70            |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | WHELEN SUPER LED LIGHT    | \$479.70            |
| 37000025 4603                                   | ULTRA STROBE COMMUNICATIONS | WHELEN VERTEX SUPER LED   | \$959.40            |
| <b>TOTAL CAPITAL VEHICLE AND EQUIPMENT FUND</b> |                             |                           | <b>\$183,263.40</b> |

## WATERWORKS AND SEWERAGE FUND

|                                    |               |                          |                   |
|------------------------------------|---------------|--------------------------|-------------------|
| 40 1445                            | BRIGGS PAVING | HYDRANT METER DEP REFUND | \$2,488.83        |
| <b>WATER MISCELLANEOUS PAYMENT</b> |               |                          | <b>\$2,488.83</b> |

|                       |                                |                           |                    |
|-----------------------|--------------------------------|---------------------------|--------------------|
| 40406723 4414         | PROVEN IT                      | COPIER SERVICES           | \$63.06            |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 1355 WESTBURY    | \$150.15           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 1775 ABBEY-WOOD  | \$3,676.84         |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 1790 CHIPPENDALE | \$116.58           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 2 N HILLCREST    | \$66.20            |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 2002 PARKVIEW    | \$931.99           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 2150 STONINGTON  | \$4,291.73         |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 2550 BEVERLY     | \$730.27           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 3451 N WILSHIRE  | \$137.94           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 3990 HUNTINGTON  | \$104.36           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 4140 CRIMSON     | \$979.40           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 4785 W HIGGINS   | \$329.09           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 780 HASSELL RD   | \$162.70           |
| 40406724 4502         | COMMONWEALTH EDISON            | ELECTRIC 95 ASTER LN      | \$840.14           |
| 40406724 4503         | NICOR GAS                      | GAS 1775 ABBEYWOOD LN     | \$53.52            |
| 40406724 4503         | NICOR GAS                      | GAS 4690 OLMSTEAD DR      | \$53.76            |
| 40406724 4507         | SOUND INC.                     | ANNUAL BRIVO HOSTING FEES | \$392.12           |
| 40406724 4507         | VERIZON CONNECT FLEET USA LLC  | WIRELESS SERVICES         | \$245.99           |
| 40406724 4509         | LEAF                           | COPIER LEASE              | \$26.36            |
| 40406724 4510         | BUMPER TO BUMPER/ LEE AUTO     | REPAIR PARTS              | \$2.46             |
| 40406724 4510         | KAMMES AUTO & TRUCK REPAIR INC | STATE INSPECTION          | \$45.00            |
| 40406724 4510         | VERMEER MIDWEST\VERMEER-IL     | REPAIR PARTS              | \$276.01           |
| 40406724 4528         | HYDRAFLO INC.                  | VARIOUS SUPPLIES          | \$1,216.58         |
| 40406724 4528         | UNDERGROUND PIPE & VALVE CO    | VARIOUS SUPPLIES          | \$705.00           |
| 40406724 4529         | ADVANCED TURF SOLUTIONS        | LANDSCAPE MATERIALS       | \$782.29           |
| 40406724 4529         | BEVERLY MATERIALS, L.L.C.      | 051 CM-06/ 020 CA11 WASH  | \$2,372.08         |
| 40406724 4529         | BEVERLY MATERIALS, L.L.C.      | CLEAN FILL - SEMI         | \$1,155.00         |
| 40406724 4529         | BEVERLY MATERIALS, L.L.C.      | VAC TRUCK                 | \$500.00           |
| 40406724 4529         | GREEN SOILS MANAGEMENT LLC     | SCREENED TOPSOIL/ TON     | \$149.10           |
| 40406724 4529         | JSN CONTRACTORS SUPPLY         | WHITE MARKING PAINT       | \$52.20            |
| 40406724 4529         | SERVICE COMPONENTS INC         | VARIOUS SUPPLIES          | \$845.04           |
| 40406724 4529         | UNDERGROUND PIPE & VALVE CO    | VARIOUS SUPPLIES          | \$2,634.00         |
| 40406724 4529         | ZIEBELL WATER SERVICE          | REPAIR PARTS              | \$2,173.10         |
| 40406724 4545         | FULLIFE SAFETY CENTER          | VARIOUS SUPPLIES          | \$214.99           |
| 40406724 4585         | ALUMITANK INC                  | REPAIR PARTS              | \$1,265.90         |
| 40406724 4585         | AMAZON CAPITAL SERVICES INC    | 14 GALLON GAS CADDY       | \$312.19           |
| 40406724 4585         | BRAD MANNING FORD INC          | REPAIR PARTS              | \$412.71           |
| 40406724 4585         | KAMMES AUTO & TRUCK REPAIR INC | STATE INSPECTION          | \$270.00           |
| <b>WATER DIVISION</b> |                                |                           | <b>\$28,735.85</b> |



# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT                                   | VENDOR                          | DESCRIPTION                  | AMOUNT              |
|-------------------------------------------|---------------------------------|------------------------------|---------------------|
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 1200 KINGSDALE      | \$127.72            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 1513 GOLF RD        | \$918.77            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 1629 CROWFOOT       | \$203.17            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 1775 HUNTINGTON     | \$227.76            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 1790 CHIPPENDALE    | \$174.88            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 1869 HAMPTON        | \$118.05            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 2090 CENTRAL RD     | \$406.48            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 2094 CARLING RD     | \$94.59             |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 2364 HIGGINS RD     | \$1,363.54          |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 2380 GOLF RD        | \$295.92            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 6100 SHOE-FACT      | \$667.50            |
| 40406824 4502                             | COMMONWEALTH EDISON             | ELECTRIC 897 PARK LN         | \$102.00            |
| 40406824 4502                             | COMMONWEALTH EDISON             | REPAIR PARTS                 | \$579.88            |
| 40406824 4507                             | SAUL EWING LLP                  | PROFESSIONAL SERVICES        | \$5,950.70          |
| 40406824 4525                             | O'REILLY AUTO PARTS             | REPAIR PARTS                 | \$101.94            |
| 40406824 4530                             | JSN CONTRACTORS SUPPLY          | WHITE MARKING PAINT          | \$52.20             |
| <b>SEWER DIVISION</b>                     |                                 |                              | <b>\$11,385.10</b>  |
| 40407024 4510                             | QUADIENT INC                    | LEASE PMNT 1-AUG_31-OCT '25  | \$1,127.42          |
| <b>BILLING DIVISION</b>                   |                                 |                              | <b>\$1,127.42</b>   |
| 40407325 4609                             | ALAMP CONCRETE CONTRACTORS,INC. | 2025 STREET REVITALIZATION   | \$706,518.30        |
| 40407325 4609                             | TIGER ELECTRIC CORP             | REPAIR SERVICE               | \$275.00            |
| <b>CAPITAL PROJECTS</b>                   |                                 |                              | <b>\$706,793.30</b> |
| <b>TOTAL WATERWORKS AND SEWERAGE FUND</b> |                                 |                              | <b>\$750,530.50</b> |
| <b>NOW ARENA OPERATING FUND</b>           |                                 |                              |                     |
| 41000023 4414                             | AMAZON CAPITAL SERVICES INC     | 4PCS CAR FRONT DASHBOARD     | \$49.99             |
| 41000023 4414                             | BATTERY SERVICE CORPORATION     | REPAIR PARTS                 | \$135.50            |
| 41000023 4414                             | BRAD MANNING FORD INC           | REPAIR PARTS                 | \$45.93             |
| 41000024 4542                             | ADVANTAGE MECHANICAL INC.       | REPLACE BEER WALKIN COOLER   | \$19,768.00         |
| 41000024 4542                             | CIVILTECH ENGINEERING, INC.     | NOW ARENA RETAINING WALL     | \$2,087.50          |
| 41000024 4542                             | FLUID TECHNOLOGIES INC.         | NOW ARENA - PUMP REPLACEMENT | \$24,998.00         |
| 41000024 4542                             | RAISE-RITE CONCRETE LIFTING     | NOW ARENA - FLOOR RAISE      | \$7,440.00          |
| 41000024 4542                             | TK ELEVATOR                     | MODERNIZATION PROJECT        | \$39,850.25         |
| <b>TOTAL NOW ARENA OPERATING FUND</b>     |                                 |                              | <b>\$94,375.17</b>  |
| <b>STORMWATER MANAGEMENT FUND</b>         |                                 |                              |                     |
| 42000025 4613                             | HEY AND ASSOCIATES INC          | STORM SEWER ENG SERVICES     | \$1,105.00          |
| 42000025 4613                             | HEY AND ASSOCIATES INC          | GRAND CANYON PKWY & ILLINOIS | \$915.21            |
| <b>TOTAL STORMWATER MANAGEMENT</b>        |                                 |                              | <b>\$2,020.21</b>   |
| <b>INSURANCE FUND</b>                     |                                 |                              |                     |
| 46 1101                                   | ANTHONY WANIC                   | SICK INCENTIVE REIMB         | \$2,874.23          |
| 46 1101                                   | SCOTT LAWRENCE                  | SICK INCENTIVE REIMB         | \$888.28            |
| 46700024 4552                             | BRAD MANNING FORD INC           | REPAIR SERVICE               | \$3,321.07          |
| <b>RISK RETENTION</b>                     |                                 |                              | <b>\$7,083.58</b>   |
| <b>TOTAL INSURANCE FUND</b>               |                                 |                              | <b>\$7,083.58</b>   |

# VILLAGE OF HOFFMAN ESTATES

JULY 21, 2025

| ACCOUNT                                  | VENDOR                    | DESCRIPTION                 | AMOUNT                |
|------------------------------------------|---------------------------|-----------------------------|-----------------------|
| <b>INFORMATION TECHNOLOGY FUND</b>       |                           |                             |                       |
| 47001222 4301                            | SENTINEL TECHNOLOGIES INC | O365 ADMINISTRATOR TRAINING | \$4,375.00            |
| <b>ADMINISTRATIVE</b>                    |                           |                             | <b>\$4,375.00</b>     |
|                                          |                           |                             |                       |
| 47008524 4507                            | PLANTE & MORAN PLLC       | ERP IMPLEMENTATION - PLAN   | \$18,700.00           |
| 47008524 4507                            | SERVERCENTRAL LLC         | CLOUD STORAGE               | \$600.00              |
| <b>OPERATIONS</b>                        |                           |                             | <b>\$19,300.00</b>    |
|                                          |                           |                             |                       |
| <b>TOTAL INFORMATION TECHNOLOGY FUND</b> |                           |                             | <b>\$23,675.00</b>    |
|                                          |                           |                             |                       |
| <b>LAKEWOOD CENTER TIF FUND</b>          |                           |                             |                       |
| 67000024 4507                            | BISNOW LLC                | CHICAGO MORNING BRIEF       | \$6,050.00            |
| <b>TOTAL LAKEWOOD CENTER TIF FUND</b>    |                           |                             | <b>\$6,050.00</b>     |
|                                          |                           |                             |                       |
| <b>2024 BOND PROJECT</b>                 |                           |                             |                       |
| 78000025 4604                            | CAMOSY INCORPORATED       | FIRE STATION NO 21          | \$403,036.76          |
| <b>TOTAL 2024 BOND PROJECT</b>           |                           |                             | <b>\$403,036.76</b>   |
|                                          |                           |                             |                       |
| <b>BILL LIST TOTAL</b>                   |                           |                             | <b>\$2,221,691.92</b> |

SUPERION  
DATE: 07/17/2025  
TIME: 11:27:42

VILLAGE OF HOFFMAN ESTATES  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1  
ACCTPA21

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20250704 00:00:00.000' and '20250717 00:00:00.000'  
ACCOUNTING PERIOD: 7/25

FUND - 01 - GENERAL FUND

| CASH ACCT   | CHECK NO | ISSUE DT | VENDOR | NAME                 | BUDGET UNIT | -----DESCRIPTION-----  | SALES TAX | AMOUNT   |
|-------------|----------|----------|--------|----------------------|-------------|------------------------|-----------|----------|
| 0102        | 139770 V | 07/08/25 | 22423  | JUSTIN CHU           | 01556524    | PSYCHOLOGY OF GAMING P | 0.00      | -200.00  |
| 0102        | 139869   | 07/07/25 | 8960   | COMCAST BUSINESS     | 01107124    | INTERNET SERVICES      | 0.00      | 42.84    |
| 0102        | 139870   | 07/07/25 | 12682  | BRYANT SAVAGE        | 01          | C-PAL                  | 0.00      | 2,000.00 |
| 0102        | 139871   | 07/07/25 | 22432  | LUKE WESTON          | 01202624    | AJAX - BOARD & MAINT   | 0.00      | 325.00   |
| 0102        | 139872   | 07/08/25 | 19229  | JEWEL FOOD STORES    | 01404623    | VARIOUS SUPPLIES       | 0.00      | 6.98     |
| 0102        | 139872   | 07/08/25 | 19229  | JEWEL FOOD STORES    | 01401223    | VARIOUS SUPPLIES       | 0.00      | 43.96    |
| TOTAL CHECK |          |          |        |                      |             |                        | 0.00      | 50.94    |
| 0102        | 139873   | 07/09/25 | 2645   | FEDERAL EXPRESS CORP | 01101423    | SHIPPING               | 0.00      | 45.49    |
| 0102        | 139874   | 07/09/25 | 22436  | KONRAD WAKSMUNDZKI   | 01000014    | TICKET OVERPMNT RFND   | 0.00      | 299.21   |
| 0102        | 139875   | 07/10/25 | 22423  | JUSTIN CHU           | 01556524    | PSYCHOLOGY OF GAMING   | 0.00      | 200.00   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406724    | VARIOUS SUPPLIES       | 0.00      | -79.98   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406723    | VARIOUS SUPPLIES       | 0.00      | -262.38  |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406723    | VARIOUS SUPPLIES       | 0.00      | -152.91  |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01605324    | VARIOUS SUPPLIES       | 0.00      | -11.61   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404623    | VARIOUS SUPPLIES       | 0.00      | -63.33   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404623    | VARIOUS SUPPLIES       | 0.00      | -778.00  |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404524    | VARIOUS SUPPLIES       | 0.00      | -54.30   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404523    | VARIOUS SUPPLIES       | 0.00      | -199.00  |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404523    | VARIOUS SUPPLIES       | 0.00      | -396.00  |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404424    | VARIOUS SUPPLIES       | 0.00      | -41.37   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404423    | VARIOUS SUPPLIES       | 0.00      | -10.98   |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404224    | VARIOUS SUPPLIES       | 0.00      | -227.63  |
| 0102        | 139876 V | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404223    | VARIOUS SUPPLIES       | 0.00      | -323.07  |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404223    | VARIOUS SUPPLIES       | 0.00      | 323.07   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404224    | VARIOUS SUPPLIES       | 0.00      | 227.63   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404423    | VARIOUS SUPPLIES       | 0.00      | 10.98    |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404424    | VARIOUS SUPPLIES       | 0.00      | 41.37    |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404523    | VARIOUS SUPPLIES       | 0.00      | 396.00   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404523    | VARIOUS SUPPLIES       | 0.00      | 199.00   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404524    | VARIOUS SUPPLIES       | 0.00      | 54.30    |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404623    | VARIOUS SUPPLIES       | 0.00      | 778.00   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404623    | VARIOUS SUPPLIES       | 0.00      | 63.33    |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01605324    | VARIOUS SUPPLIES       | 0.00      | 11.61    |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406723    | VARIOUS SUPPLIES       | 0.00      | 152.91   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406723    | VARIOUS SUPPLIES       | 0.00      | 262.38   |
| 0102        | 139876   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406724    | VARIOUS SUPPLIES       | 0.00      | 79.98    |
| TOTAL CHECK |          |          |        |                      |             |                        | 0.00      | 0.00     |
| 0102        | 139877 V | 07/14/25 | 8960   | COMCAST BUSINESS     | 01404424    | INTERNET SERVICES      | 0.00      | -241.16  |
| 0102        | 139877   | 07/14/25 | 8960   | COMCAST BUSINESS     | 01404424    | INTERNET SERVICES      | 0.00      | 241.16   |
| TOTAL CHECK |          |          |        |                      |             |                        | 0.00      | 0.00     |
| 0102        | 139878   | 07/14/25 | 8960   | COMCAST BUSINESS     | 01404424    | INTERNET SERVICES      | 0.00      | 241.16   |

SUPERION  
DATE: 07/17/2025  
TIME: 11:27:42

VILLAGE OF HOFFMAN ESTATES  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2  
ACCTPA21

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20250704 00:00:00.000' and '20250717 00:00:00.000'  
ACCOUNTING PERIOD: 7/25

FUND - 01 - GENERAL FUND

| CASH ACCT          | CHECK NO | ISSUE DT | VENDOR | NAME                 | BUDGET UNIT | -----DESCRIPTION----- | SALES TAX | AMOUNT   |
|--------------------|----------|----------|--------|----------------------|-------------|-----------------------|-----------|----------|
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404223    | VARIOUS SUPPLIES      | 0.00      | 323.07   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404224    | VARIOUS SUPPLIES      | 0.00      | 227.63   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404423    | VARIOUS SUPPLIES      | 0.00      | 10.98    |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404424    | VARIOUS SUPPLIES      | 0.00      | 41.37    |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404523    | VARIOUS SUPPLIES      | 0.00      | 396.00   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404523    | VARIOUS SUPPLIES      | 0.00      | 199.00   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404524    | VARIOUS SUPPLIES      | 0.00      | 54.30    |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404623    | VARIOUS SUPPLIES      | 0.00      | 778.00   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01404623    | VARIOUS SUPPLIES      | 0.00      | 63.33    |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 01605324    | VARIOUS SUPPLIES      | 0.00      | 11.61    |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406723    | VARIOUS SUPPLIES      | 0.00      | 152.91   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406723    | VARIOUS SUPPLIES      | 0.00      | 262.38   |
| 0102               | 139879   | 07/14/25 | 4065   | THE HOME DEPOT #1904 | 40406724    | VARIOUS SUPPLIES      | 0.00      | 79.98    |
| TOTAL CHECK        |          |          |        |                      |             |                       | 0.00      | 2,600.56 |
| 0102               | 139880   | 07/14/25 | 16350  | HOTT PRODUCTIONS     | 01605824    | SUMMER PRODUCTION     | 0.00      | 600.00   |
| 0102               | 139881   | 07/15/25 | 21968  | MICHELLE MARTINEZ    | 01556524    | SEMINAR PRESENTATION  | 0.00      | 200.00   |
| 0102               | 139882   | 07/16/25 | 2645   | FEDERAL EXPRESS CORP | 01101423    | SHIPPING              | 0.00      | 80.20    |
| TOTAL CASH ACCOUNT |          |          |        |                      |             |                       | 0.00      | 6,485.40 |
| TOTAL FUND         |          |          |        |                      |             |                       | 0.00      | 6,485.40 |
| TOTAL REPORT       |          |          |        |                      |             |                       | 0.00      | 6,485.40 |

Detail of Wire/ACH Activity  
For the Period 05/01/25 - 05/31/25

| Date     | Vendor                                    | Description                                 | Source of Funds                          | Amount          |
|----------|-------------------------------------------|---------------------------------------------|------------------------------------------|-----------------|
| 05/01/25 | IPBC                                      | Insurance Premium                           | General                                  | \$ 671,625.16   |
| 05/02/25 | Payment Express                           | Credit Card Merchant Fees 03/25             | General, Water & Sewer                   | \$ 119.40       |
| 05/07/25 | Neopost                                   | Replenish Postage Machine                   | General, Water & Sewer                   | \$ 1,600.00     |
| 05/13/25 | IMRF                                      | IMRF April 2025 Payroll Costs               | Various                                  | \$ 219,054.17   |
| 05/13/25 | Canon Financial Services Inc              | Copier Lease Payment                        | Capital Vehicle & Equipment              | \$ 1,734.00     |
| 05/13/25 | Leaf                                      | Copier Lease Payment                        | Capital Vehicle & Equipment              | \$ 765.62       |
| 05/14/25 | Verra Mobility American Traffic Solutions | Red Light Cameras                           | General                                  | \$ 27,044.00    |
| 05/14/25 | Employer's Claim Service                  | Workers Comp Claims                         | Insurance                                | \$ 827.50       |
| 05/14/25 | Groot Inc                                 | May Groot Ach Payment                       | Municipal Waste System                   | \$ 242,459.68   |
| 05/16/25 | Wex Bank                                  | Fuel Purchases                              | General                                  | \$ 968.77       |
| 05/19/25 | OpenGov                                   | Annual Enterprise Asset Management Software | Water & Sewer                            | \$ 17,693.55    |
| 05/19/25 | OpenGov                                   | Annual Enterprise Asset Management Software | Water & Sewer                            | \$ 65,530.19    |
| 05/21/25 | SWANCC                                    | Monthly Tipping Fees                        | Municipal Waste System                   | \$ 65,577.00    |
| 05/21/25 | JAWA                                      | Monthly Water Usage                         | Water & Sewer                            | \$ 779,552.00   |
| 05/21/25 | Central States Pension Fund               | Liability Withdrawal                        | NOW Arena Operating                      | \$ 763.16       |
| 05/21/25 | Bestco Benefit Plans                      | Monthly Retiree Premiums                    | General                                  | \$ 21,611.92    |
| 05/27/25 | JPM Chase Bank                            | 2019 GO Bonds Payment                       | General, Water & Sewer                   | \$ 72,692.47    |
| 05/28/25 | Amalgamated Bank of Chicago               | 2024 Bond Registrar Debt Payment Fee        | General                                  | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2024 Debt Service Payment                   | General                                  | \$ 192,512.50   |
| 05/28/25 | Amalgamated Bank of Chicago               | 2018 Bond Registrar Debt Payment Fee        | Water & Sewer, 2018 GO Debt Service      | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2018 Debt Service Payment                   | Water & Sewer, 2018 GO Debt Service      | \$ 567,668.75   |
| 05/28/25 | Amalgamated Bank of Chicago               | 2017A Bond Registrar Debt Payment Fee       | General, Water & Sewer                   | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2017A Debt Service Payment                  | General, Water & Sewer                   | \$ 68,956.26    |
| 05/28/25 | Amalgamated Bank of Chicago               | 2017B Bond Registrar Debt Payment Fee       | General, Water & Sewer                   | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2017B Debt Service Payment                  | General, Water & Sewer                   | \$ 59,900.00    |
| 05/28/25 | Amalgamated Bank of Chicago               | 2016 Debt Service Payment                   | 2016 GO Debt Service                     | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2016 Bond Registrar Debt Payment Fee        | 2016 GO Debt Service                     | \$ 164,800.00   |
| 05/28/25 | Amalgamated Bank of Chicago               | 2015C Bond Registrar Debt Payment Fee       | NOW Arena Operating                      | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2015C Debt Service Payment                  | NOW Arena Operating                      | \$ 505,906.26   |
| 05/28/25 | Amalgamated Bank of Chicago               | 2015B Bond Registrar Debt Payment Fee       | Water & Sewer, Stormwater, 2015B GO Debt | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2015B Debt Service Payment                  | Water & Sewer, Stormwater, 2015B GO Debt | \$ 48,400.00    |
| 05/28/25 | Amalgamated Bank of Chicago               | 2015A Bond Registrar Debt Payment Fee       | NOW Arena Operating                      | \$ 1.75         |
| 05/28/25 | Amalgamated Bank of Chicago               | 2015A Bond Registrar Debt Payment           | NOW Arena Operating                      | \$ 110,127.50   |
| 05/30/25 | Neopost                                   | Replenish Postage Machine                   | General, Water & Sewer                   | \$ 1,600.00     |
| 05/30/25 | Neopost                                   | Replenish Postage Machine                   | General, Water & Sewer                   | \$ 1,600.00     |
|          | TOTAL                                     |                                             |                                          | \$ 3,911,103.86 |



# HOFFMAN ESTATES

GROWING TO GREATNESS

June 18, 2025

To: Mayor and Board of Trustees

## TREASURER'S REPORT

**May 2025**

Attached hereto is the Treasurer's Report for the month of May 2025, summarizing total cash receipts and disbursements for the various funds of the Village.

For the Operating funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$2.5 million, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$76 million.

For the Operating, Debt Service and Capital Projects funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$4.8 million, primarily due to general operating expenses and monthly operating transfers.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$1.6 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds decreased to \$327 million.

Respectfully Submitted,

Stan W. Helgerson  
Village Treasurer

Attachment



**TREASURER'S REPORT**  
**FOR THE MONTH ENDING May 31, 2025**

| <b>Fund</b>                                                        | <b>Beginning<br/>Balance</b> | <b>Receipts/<br/>Transfers - In</b> | <b>Disbursements/<br/>Transfers - Out</b> | <b>Amount<br/>in Cash</b> | <b>Amount<br/>Invested</b> | <b>Ending<br/>Balance</b> |
|--------------------------------------------------------------------|------------------------------|-------------------------------------|-------------------------------------------|---------------------------|----------------------------|---------------------------|
| General (incl. Veterans' Mem)                                      | \$ 37,467,400                | \$ 6,150,892                        | \$ 7,655,810                              | \$ 85,616                 | \$ 35,876,866              | \$ 35,962,482             |
| Payroll Account                                                    | -                            | 4,864,243                           | 4,864,243                                 | -                         | -                          | -                         |
| Petty Cash                                                         | 4,500                        | -                                   | -                                         | 4,500                     | -                          | 4,500                     |
| Foreign Fire Ins. Board                                            | 304,645                      | -                                   | -                                         | 304,645                   | -                          | 304,645                   |
| Cash, Village Foundation                                           | 15,011                       | -                                   | -                                         | 15,011                    | -                          | 15,011                    |
| Cash, Fire Protection District                                     | 39,202                       | 1,320                               | -                                         | 40,522                    | -                          | 40,522                    |
| Motor Fuel Tax                                                     | 862,595                      | 193,370                             | 276,458                                   | 5,529                     | 773,978                    | 779,507                   |
| Comm. Dev. Block Grant                                             | 47,220                       | 10                                  | -                                         | 47,230                    | -                          | 47,230                    |
| Asset Seizure - Federal                                            | 75,933                       | 5,929                               | 21,432                                    | 60,429                    | -                          | 60,429                    |
| Asset Seizure - State                                              | 366,551                      | 23,604                              | 14,282                                    | 311,556                   | 64,317                     | 375,873                   |
| Asset Seizure - Battle                                             | 1,039                        | 4                                   | -                                         | -                         | 1,043                      | 1,043                     |
| Asset Seizure - U.S. Marshall                                      | 10,624                       | -                                   | -                                         | 10,624                    | -                          | 10,624                    |
| Municipal Waste System                                             | 237,536                      | 355,062                             | 314,562                                   | 47,774                    | 230,261                    | 278,036                   |
| Roselle Road TIF                                                   | 3,572,682                    | 11,151                              | 240                                       | 96,299                    | 3,487,293                  | 3,583,593                 |
| Higgins/Hassell TIF                                                | 931,701                      | 90,344                              | 385                                       | 450,163                   | 571,497                    | 1,021,660                 |
| Barrington/Higgins TIF                                             | 1,356,821                    | 4,211                               | 6,535                                     | 196,669                   | 1,157,829                  | 1,354,497                 |
| Lakewood Center TIF                                                | 574,949                      | 20,554                              | 23,570                                    | 96,987                    | 474,946                    | 571,933                   |
| Higgins/Old Sutton TIF                                             | 71,943                       | 494                                 | 240                                       | 1,850                     | 70,347                     | 72,197                    |
| Stonington/Pembroke TIF                                            | 1,421                        | 240                                 | 240                                       | 1,421                     | -                          | 1,421                     |
| Water & Sewer                                                      | 18,227,502                   | 1,876,857                           | 3,429,519                                 | 418                       | 16,674,422                 | 16,674,840                |
| NOW Operating                                                      | 9,216,540                    | 390,886                             | 374,553                                   | 1,721,419                 | 7,511,455                  | 9,232,874                 |
| Insurance                                                          | 2,673,312                    | 446,380                             | 28,015                                    | 383,058                   | 2,708,618                  | 3,091,677                 |
| Information Technology                                             | 1,959,671                    | 320,965                             | 217,725                                   | 179,469                   | 1,883,442                  | 2,062,911                 |
| <b>Total Operating Funds</b>                                       | <b>\$ 78,018,798</b>         | <b>\$ 14,756,517</b>                | <b>\$ 17,227,808</b>                      | <b>\$ 4,061,192</b>       | <b>\$ 71,486,315</b>       | <b>\$ 75,547,507</b>      |
| <b>Debt Service</b>                                                |                              |                                     |                                           |                           |                            |                           |
| 2015 A & C G.O. Debt Serv.                                         | \$ 689,233                   | \$ 265                              | \$ 616,037                                | \$ -                      | \$ 73,461                  | \$ 73,461                 |
| 2016 G.O. Debt Serv.                                               | 160,071                      | 4,731                               | 164,802                                   | -                         | -                          | -                         |
| 2018 G.O. Debt Serv.                                               | 1,013,301                    | 15,113                              | 443,852                                   | 17,527                    | 567,036                    | 584,563                   |
| <b>Total Debt Service Funds</b>                                    | <b>\$ 1,862,605</b>          | <b>\$ 20,110</b>                    | <b>\$ 1,224,691</b>                       | <b>\$ 17,527</b>          | <b>\$ 640,496</b>          | <b>\$ 658,023</b>         |
| <b>Capital Projects Funds</b>                                      |                              |                                     |                                           |                           |                            |                           |
| Central Road Imp.                                                  | \$ 58,841                    | \$ 56                               | \$ -                                      | \$ 43,188                 | \$ 15,709                  | \$ 58,897                 |
| Hoffman Blvd Bridge Maintenance                                    | 308,466                      | 1,080                               | -                                         | 10,974                    | 298,572                    | 309,546                   |
| Western Corridor                                                   | 2,220,504                    | 532,155                             | -                                         | 77,435                    | 2,675,223                  | 2,752,659                 |
| Traffic Improvement                                                | 18,695                       | -                                   | -                                         | 18,695                    | -                          | 18,695                    |
| Prairie Stone Capital                                              | 1,610,458                    | 289,643                             | 175                                       | 1,433,222                 | 466,703                    | 1,899,925                 |
| Road Improvements                                                  | 3,999,070                    | 1,010,303                           | 2,039,701                                 | 110,227                   | 2,859,445                  | 2,969,672                 |
| Western Area Traff. Impr.                                          | 16,329                       | 42                                  | 2,083                                     | 14,288                    | -                          | 14,288                    |
| West Area Rd Impr. Impact Fee                                      | 925,498                      | 2,912                               | 108,333                                   | 47,700                    | 772,377                    | 820,076                   |
| Capital Improvements                                               | 1,640,632                    | 431,087                             | 238,667                                   | 535,527                   | 1,297,525                  | 1,833,052                 |
| Capital Vehicle & Equipment                                        | 2,135,937                    | 828,987                             | 154,107                                   | 313,484                   | 2,497,334                  | 2,810,818                 |
| Capital Replacement                                                | 6,649,992                    | 22,219                              | 446,667                                   | 34,319                    | 6,191,224                  | 6,225,543                 |
| Stormwater Management                                              | 14,098                       | 158,951                             | 54,907                                    | 118,143                   | -                          | 118,143                   |
| 2019 Capital Projects                                              | 672,674                      | 1,773                               | -                                         | 162,372                   | 512,075                    | 674,446                   |
| 2024 Capital Projects                                              | 7,524,527                    | 24,560                              | 1,426,293                                 | -                         | 6,122,794                  | 6,122,794                 |
| <b>Total Capital Proj. Funds</b>                                   | <b>\$ 27,795,719</b>         | <b>\$ 3,303,767</b>                 | <b>\$ 4,470,933</b>                       | <b>\$ 2,919,575</b>       | <b>\$ 23,708,979</b>       | <b>\$ 26,628,554</b>      |
| <b>Total Operating, Debt Service and<br/>Capital Project Funds</b> | <b>\$ 107,677,122</b>        | <b>\$ 18,080,394</b>                | <b>\$ 22,923,432</b>                      | <b>\$ 6,998,294</b>       | <b>\$ 95,835,790</b>       | <b>\$ 102,834,084</b>     |
| <b>Trust Funds</b>                                                 |                              |                                     |                                           |                           |                            |                           |
| Police Pension (Apr)                                               | \$ 102,137,138               | \$ 1,452,402                        | \$ 817,996                                | \$ 10,044                 | \$ 102,761,500             | \$ 102,771,544            |
| Firefighters Pension (Apr)                                         | 120,327,707                  | 1,679,487                           | 720,405                                   | 10,018                    | 121,276,771                | 121,286,789               |
| EDA Special Tax Allocation                                         | -                            | 121                                 | -                                         | 121                       | -                          | 121                       |
| <b>Total Trust Funds</b>                                           | <b>\$ 222,464,845</b>        | <b>\$ 3,132,010</b>                 | <b>\$ 1,538,401</b>                       | <b>\$ 20,183</b>          | <b>\$ 224,038,270</b>      | <b>\$ 224,058,453</b>     |
| <b>GRAND TOTAL</b>                                                 | <b>\$ 330,141,967</b>        | <b>\$ 21,212,404</b>                | <b>\$ 24,461,833</b>                      | <b>\$ 7,018,477</b>       | <b>\$ 319,874,061</b>      | <b>\$ 326,892,538</b>     |



## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 7A

**REQUEST:** Approval of an Ordinance granting a Variation for an accessory structure side yard setback for the property located at 510 Glendale Lane

**FROM:** Kevin Anderson, Planner II

**ITEM TYPE:** Ordinance - PC Item

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### REQUEST SUMMARY

The applicant has constructed an accessory structure in the interior side yard of the property without a building permit. The structure was built within the required side yard setback and within an existing utility easement. Rather than remove the structure, the applicant has applied for a building permit and seeking a variation to allow it to remain as constructed.

|                                    |                                                        |
|------------------------------------|--------------------------------------------------------|
| <b>Location:</b>                   | 510 Glendale Lane                                      |
| <b>Property Owner / Applicant:</b> | Mariusz Poplawski                                      |
| <b>Property Size:</b>              | ~15,000 sf.                                            |
| <b>Zoning / Land Use:</b>          | R-3 One-Family Residential                             |
| <b>Adjacent Properties:</b>        | All surrounding conditions: R-3 One Family Residential |

### FINANCIAL IMPACT

N/A

### RECOMMENDATION

The Plan Commission held a public hearings on June 4, 2025 and July 2, 2025, and adopted the findings and ***recommended approval*** as summarized below and included in Exhibit B - Findings and Recommendations Summary.

1. Adopted the Findings of Fact for a Variation as outlined in the attached document.
2. Recommended to the Village Board approval of a Variation from Section 9-3-6-D of the Municipal Code to permit an accessory structure to be setback 1 foot from the side lot line instead of the minimum required 3 feet for the property at 510 Glendale Lane, subject to the following condition:
  - a. A building permit shall be obtained within 30 days of final Village Board approval of this Variation request.

Voting (Findings): 7 Ayes, 0 Nay, 1 Absent



Voting (Variation): 5 Ayes, 2 Nays, 1 Absent  
**Motions Passed.**

**ATTACHMENTS**

1. Ordinance - 510 Glendale Rd
2. Exhibit A - Location Map - 510 Glendale Lane
3. Exhibit B - PZC Findings and Recommendations Summary - 510 Glendale Ln VB
4. PC Staff Report
5. Supporting Documents - 510 Glendale Lane

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE GRANTING A VARIATION FOR AN ACCESSORY  
STRUCTURE SIDE YARD SETBACK FOR THE PROPERTY LOCATED AT  
510 GLENDALE RD, HOFFMAN ESTATES, ILLINOIS

WHEREAS, the Plan Commission, at a public hearing duly called and held according to law on June 4, 2025 and July 2, 2025, considered the request by Mariusz Poplawski (owner) for a Variation from Section 9-3-6-D of the Municipal Code to permit a side yard setback for an accessory structure to be 1' instead of the minimum required 3' for the property located at 510 Glendale Road, and shown on Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Plan Commission adopted certain Finding of Fact and recommended approval of the variation as outlined in the Findings and Recommendations Summary attached hereto and made a part hereof as Exhibit "B"; and

WHEREAS, the Village Board has received and considered said Findings of Fact and recommendation; and

WHEREAS, the proposed variation has met the standards of Section 9-1-15 of the Municipal Code; and

NOW, THEREFORE, BE IT ORDAINED by the Village Board of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: The Village Board hereby finds that the facts and statements contained in the preamble of this Ordinance are true.

Section 2: A variation from Section 9-3-6-D of the Municipal Code is hereby granted to permit a side yard setback for an accessory structure to be setback 1' instead of the minimum required 3' for the property located at 510 Glendale Road, subject to the following condition:

1. A building permit shall be obtained within thirty (30) days of Village Board action on this request.

Section 3: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025

| VOTE                        | AYE   | NAY   | ABSENT | ABSTAIN |
|-----------------------------|-------|-------|--------|---------|
| Trustee Karen V. Mills      | _____ | _____ | _____  | _____   |
| Trustee Anna Newell         | _____ | _____ | _____  | _____   |
| Trustee Gary J. Pilafas     | _____ | _____ | _____  | _____   |
| Trustee Gary G. Stanton     | _____ | _____ | _____  | _____   |
| Trustee Karen Arnet         | _____ | _____ | _____  | _____   |
| Trustee Patrick Kinnane     | _____ | _____ | _____  | _____   |
| President William D. McLeod | _____ | _____ | _____  | _____   |

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



510 GLENDALE LN  
PIN: 07-16-407-023-0000



Legend

-  Subject Property
-  Parcel



Department of Development Services  
Village of Hoffman Estates





**PLAN COMMISSION  
FINDINGS & RECOMMENDATION SUMMARY**

Meeting Date: July 2, 2025

Prepared By: Kevin Anderson, Planner II

Project #: PLN25-0010

**Variation from Section 9-3-6-D of the Municipal Code to permit an accessory structure to be setback 1 foot from the side lot line instead of the minimum required 3 feet for the property at 510 Glendale Lane**

**Findings of Fact – Variation**

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*Sec. 9-1-15-C: Standards for Variations.*

1. The Plan Commission shall not recommend the variation of the regulations of the Code unless it shall first make a finding based upon the evidence presented to it in each specific case that:
  - a. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located;  
**FINDING: No evidence has been submitted to support this standard.**
  - b. The plight of the owner is due to unique circumstances;  
**FINDING: No evidence has been submitted to support this standard.**
  - c. The variation, if granted, will not alter the essential character of the locality.  
**FINDING: This would be the only structure in the immediate neighborhood with a 0 foot setback.**
2. For the purpose of implementing the above rules, the Plan Commission shall also, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence:
  - a. The particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out;  
**FINDING: No evidence has been submitted to support this standard.**
  - b. The conditions upon which the petition for a variation is based would not be applicable, generally, to other property within the same zoning classification;  
**FINDING: No evidence has been submitted to support this standard.**
  - c. The purpose of the variation is not based exclusively upon a desire to increase the value of the property;  
**FINDING: The deck was installed to provide access and recreation adjacent to an above ground swimming pool and not exclusively to increase the value of the property.**

- d. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;

**FINDING: The current owner built this structure without a permit.**

- e. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; and

**FINDING: No evidence has been submitted to support this standard.**

- f. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fires, or endanger the public safety, or substantially diminish or impair property values in the neighborhood.

**FINDING: No evidence has been submitted to support this standard.**

### **Recommendations**

The Plan Commission made the following motions:

- 1. Adopted the Findings of Fact for a Variation.

*Motion by Bauske, seconded by Harner, to adopt the findings.*

*Roll call vote:*

*Aye:* Chhatwani, Bauske, Harner, Henderson, Lee, Trieb, Wise

*Nay:* None

*Absent:* Milford

***Motion Passed.***

- 2. Recommend to the Village Board approval of Variation from Section 9-3-6-D of the Municipal Code to permit an accessory structure to be setback 1 feet from the side lot line instead of the minimum required 3 feet for the property at 510 Glendale Lane, subject to the following condition:

- a. A building permit shall be obtained within 30 days of final Village Board approval of this variation request.

*Motion by Bauske, seconded by Harner, to recommend approval.*

*Roll call vote:*

*Aye:* Chhatwani, Henderson, Lee, Trieb, Wise

*Nay:* Bauske, Harner

*Absent:* Milford

***Motion Passed***



## PLAN COMMISSION STAFF REPORT

Meeting Date: 7/2/2025

From: Kevin Anderson, Planner II

**PLN 25-0010**

**Public Hearing**

### **Variation from Section 9-3-6-D of the Municipal Code to permit an accessory structure to be setback 1 foot from the side lot line instead of the minimum required 3 feet for the property at 510 Glendale Lane**

#### **REQUEST SUMMARY**

The applicant has constructed an accessory structure in the interior side yard of the property without a building permit. The structure was built within the required side yard setback and within an existing utility easement. Rather than remove the structure, the applicant has applied for a building permit and seeking a variation to allow it to remain as constructed.

|                                    |                                                        |
|------------------------------------|--------------------------------------------------------|
| <b>Location:</b>                   | 510 Glendale Lane                                      |
| <b>Property Owner / Applicant:</b> | Mariusz Poplawski                                      |
| <b>Property Size:</b>              | ~15,000 sf.                                            |
| <b>Zoning / Land Use:</b>          | R-3 One-Family Residential                             |
| <b>Adjacent Properties:</b>        | All surrounding conditions: R-3 One Family Residential |

#### **BACKGROUND / ANALYSIS**

This request was initially heard by the Planning and Zoning Commission on June 4, 2025. At that hearing, the applicant indicated that the plans they provided did not accurately reflect the real world setback dimension. The Petitioner requested a continuance to verify the dimensions. The Petitioner and his architect have verified that the setback indicated on the original plans was accurate. The accessory structure has been constructed ~0.3' (4 inches) from the side lot line.

The Petitioner has indicated they are willing to remove a portion of the accessory structure from the final plan. They provided a revised site plan indicating the final accessory structure would be set back approximately 14". The Petitioner has withdrawn their previous site plan and is requesting the Plan Commission only consider the revised submittal.

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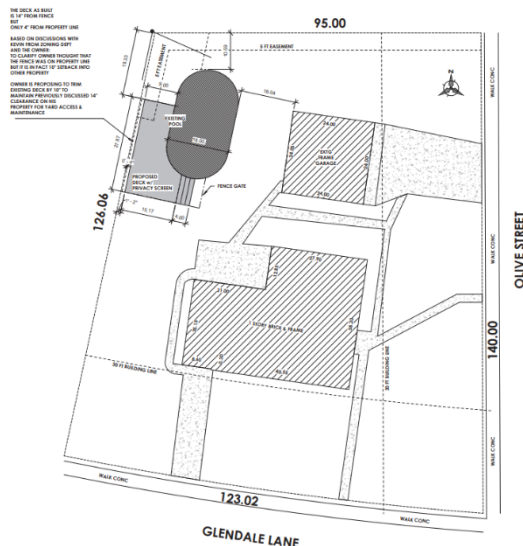
The subject property is currently improved with a single-family home, a detached garage, 2 storage sheds, an above-ground pool, and an accessory structure. The accessory structure consists of an above-grade deck with a privacy wall on top. On a scheduled inspection of a neighboring property, a code enforcement officer noticed the structure and verified it was built without a permit. The owner was advised to get a permit and upon review of the plans, it was determined the structure does not meet the

Zoning Code. Therefore, the applicant has filed for a Variation to allow the structure to remain as constructed.

The accessory structure includes a deck approximately 275 square feet in area and approximately 4.5' above grade as well as a 6' tall fence / privacy wall on top of the deck. The result is an accessory structure approximately 10.5' tall. The deck is designed to provide access to an existing above-ground pool.



The structure is currently setback 0.3' from the side lot line. The minimum required setback for an accessory structure in the side yard is 3' per §9-3-6-D of the Municipal Code. The purpose of the setback requirement is to allow access around the entire structure for maintenance of the structure and the property. In its current condition, the property owner cannot access the west side of the deck without encroaching on the neighbor's property to control weeds or remove litter and debris. The petitioner is proposing to remove 10" from the deck to create a setback of 1' to allow access to the west side of the structure for maintenance.



The structure was built within an existing utility easement. The applicant has received letters of consent to allow the encroachment from all affected utility companies and the Village's Public Works Department.

## **Notification**

Notification letters were sent via standard mail to all surrounding properties within 150'. No objections have been received.

## **MOTIONS**

The Plan Commission shall make the following motions (a total of 2 motions are required):

1. Adopt the Findings of Fact for a Variation as outlined in the attached document.
2. Recommend to the Village Board approval of Variation from Section 9-3-6-D of the Municipal Code to permit an accessory structure to be setback 1 foot from the side lot line instead of the minimum required 3 feet for the property at 510 Glendale Lane, subject to the following conditions:
  - a. A building permit shall be obtained within 30 days of final Village Board approval of this Variation request.
  - b. The final construction shall substantially conform to the plans attached and submitted as part of this application.

## **ATTACHMENTS**

1. PC Findings and Recommendations Summary - 510 Glendale Lane
2. Location Map - 510 Glendale Lane
3. Supporting Documents - 510 Glendale Lane





# VILLAGE OF HOFFMAN ESTATES PLANNING & ZONING APPLICATION SUMMARY

## APPLICATION INFORMATION

|                           |                                       |
|---------------------------|---------------------------------------|
| Project Number:           | PLN25-0010                            |
| Project Name:             | Accessory Structure setback reduction |
| Project Application Date: | 2/13/2025                             |
| Project Manager:          | Kevin Anderson                        |

## PROJECT TYPE

|  |
|--|
|  |
|--|

## SITE INFORMATION

|                    |                    |
|--------------------|--------------------|
| Property Address:  | 510 GLENDALE LN    |
| All Included PINs: | 07-16-407-023-0000 |

## PROJECT CONTACTS

| Relationship to Project | Name / Firm          | Address                                      |
|-------------------------|----------------------|----------------------------------------------|
| APPLICANT               | Mariusz Poplawski    | 510 glendale ln Hoffman estates,<br>IL 60169 |
| OWNER                   | MALGORZATA POPLAWSKI | 510 GLENDALE LN HOFFMAN ESTATES,<br>IL 60169 |



## VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING VARIATION ADDENDUM

### REQUIRED SUBMITTALS

|  |                                                                                                                                                                                                                                                                                                                                            |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | General Application                                                                                                                                                                                                                                                                                                                        |
|  | Variation Hearing Fee<br><i>Commercial: \$500 per variation</i><br><i>Residential: \$175</i><br><i>Sign: \$500 per sign</i>                                                                                                                                                                                                                |
|  | Legal Description typically found on the tax bill, deed, or plat of survey.                                                                                                                                                                                                                                                                |
|  | Current Plat of Survey drawn to scale showing the proposed improvement(s) and distance(s) from existing structures and property lines. For sign variations, ALL signs should be shown and labeled on the plat including the sign(s) for which the variation is being requested.                                                            |
|  | A scale drawing of the floor plan and elevations, including windows and door locations.                                                                                                                                                                                                                                                    |
|  | A project narrative detailing the request including whether there are other options that would not require a variation, proposed construction materials, whether removal/relocation of trees or utilities will be required and the estimated total project cost. Include any relevant plans, documents, and photos to support the request. |
|  | If any part of your existing and/or proposed use is located in any part of a utility easement, written release(s) from the Village or utility company may be required.                                                                                                                                                                     |
|  | A Statement of Awareness from directly impacted neighbors acknowledging their awareness of your proposal <b>(residential variations only)</b> .                                                                                                                                                                                            |

## STANDARDS OF VARIATION

Zoning Code Section 9-1-15-C-2 of the Municipal Code requires that the Planning and Zoning Commission shall, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence presented. All standards must be answered in full. A separate piece of paper may be used if more room is required.

1. The particular physical surroundings and shape of topographical conditions of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out. Please provide an explanation.

The particular physical surroundings and topographical conditions of the property do result in a **particular hardship** to the owner, beyond mere inconvenience. The shape and layout of the lot—such as an irregular configuration, limited buildable area, or restricted access—create practical challenges in complying with current zoning regulations.

2. The conditions upon which the petition for a variation is based would not be applicable, generally, to other property within the same zoning classification. Please provide an explanation.

The conditions upon which the petition for a variation is based are **not generally applicable** to other properties within the same zoning classification. The circumstances affecting the subject property are **unique and specific**, such as unusual lot shape and the size, or topography, which do not commonly occur elsewhere in the zoning district.

3. The purpose of the Variation is not based exclusively upon a desire to increase the value of the property. Please provide an explanation.

The purpose of the variation is **not based exclusively on a desire to increase the value of the property**, but rather on achieving a **more practical and functional use of the backyard**. The proposed changes aim to improve everyday usability—such as accessibility, outdoor space efficiency, or accommodating typical activities—not to maximize property value for resale or investment purposes.

4. The alleged difficulty or hardship has not been created by any person presently having an interest in the property; Please provide an explanation.

The alleged difficulty or hardship has **not been created by any person presently having an interest in the property**. The conditions causing the hardship—such as the lot's shape, size, or topography—existed prior to the current ownership and were not the result of any deliberate actions

5. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located. Please provide an explanation.

The granting of the variation will **not be detrimental to the public welfare nor injurious to other property or improvements** in the neighborhood. The proposed changes are designed to be consistent with the character of the area and will not negatively impact neighbors' use or enjoyment of their properties.



The variation addresses a specific hardship unique to the property and does not alter the overall zoning intent or create any adverse effects such as increased traffic, noise, or obstruction of views. Therefore, the public interest and the integrity of the neighborhood will be maintained.

6. The proposed variation will not impair an adequate supply of light and air to adjacent properties, or substantially increase the congestion in the public streets, or increase the danger of fires, or endanger the public safety, or substantially diminish or impair property values in the neighborhood. Please provide an explanation.

The proposed variation for the deck will **not impair an adequate supply of light and air** to adjacent properties because it is designed with appropriate setbacks and does not exceed height limits that would block sunlight or airflow. It will **not substantially increase congestion** in public streets, as the use of the deck is residential and does not generate additional traffic beyond normal household activity. The design and materials comply with all fire safety codes, so it will **not increase the danger of fires** or **endanger public safety**. Lastly, the variation will **not substantially diminish or impair property values** in the neighborhood, as it enhances the usability and enjoyment of the property without negatively impacting the appearance or function of neighboring lots. Overall, the proposed deck respects the safety, comfort, and property values of the community.

February 2/21/2025

Dear Neighbor ,

I am seeking approval for a variance related to the location, setback, and privacy wall of my deck at my residence at 510 Glendale Ln . As part of the process, I would like to confirm that my proposed deck does not create any issues or concerns for you.

By signing below, you acknowledge that you have no objections to the placement and construction of my deck, including its setback and 6 "privacy wall.

Your support will be greatly appreciated in facilitating this request.

If you have any questions or concerns, please feel free to reach out to me.

Malgorzata and Mariusz Poplawski

510 Glendale LN

Hoffman Estates IL 60169

| NEIGHBOR`S NAME | NEIGHBOR`S ADDRESS | NEIGHBOR`S SIGNATURE | DATE        |
|-----------------|--------------------|----------------------|-------------|
| Carol MacLeod   | 650 Olive St       | Carol L MacLeod      | 4/6/25      |
| David Camoll    | 635 Olwe St        | David Camoll         | Apr 16 2025 |
| CHRIS COSMAN    | 505 GLENDALE       | Chris Cosman         | 4/16/25     |
| Barbara Scott   | 515 Glendale       | Barbara Scott        | 4/16/25     |
| Dan Milutinic   | 525 Glendale Ln    | Dan Milutinic        | 4/16/25     |
| Wendy Hafner    | 545 Glendale Ln    | Wendy Hafner         | 4/16/25     |
| Laura McLeod    | 495 Glendale Ln    | Laura McLeod         | 4/16/25     |
| Chris Bruhnofer | 520 Glendale Ln    | Chris Bruhnofer      | 4/16/25     |



2 SITE PLAN  
3/32" = 1'-0"



## ENERGY CONSERVATION STATEMENT

I CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ATTACHED PLANS  
(X) FULLY COMPLY ( ) NEED NOT COMPLY

SIGNED: 

(Arch. S.E. or P.E.) Illinois License Number: 001-023574



## CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF CONFORM TO THE CURRENT EDITION OF THE BUILDING AND ZONING CODE.

SIGNED: 

Illinois License Number: 001-023574 Exp: 11/2026  
FIRM LICENSE NUMBER: 184-007502



## ZONING DATA

| Type                         | Area Proposed |
|------------------------------|---------------|
| LOT AREA                     | 14,548 SQ FT  |
| BUILDING FOOTPRINT           | 1,607 SQ FT   |
| CURB WALL PATIO              | 1,087 SQ FT   |
| POOL COVERED GARAGE          | 576 SQ FT     |
| DRIVEWAY                     | 639 SQ FT     |
| POOL                         | 570 SQ FT     |
| PROPOSED DECK                | (371) SQ FT   |
| TOTAL BUILDING AREA COVERAGE | 4,479 SQ FT   |
|                              | ~30.8%        |

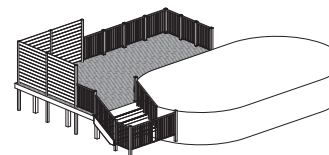
|                                                             |                      |
|-------------------------------------------------------------|----------------------|
| STRUCTURAL FRAMING LUMBER                                   |                      |
| FLOOR JOISTS, CEILING JOISTS, HEADERS, AND RAFTERS          |                      |
| IN-GRADE BASE VALUE (USE NO MULTIPLIERS AGAINST BASE VALUE) |                      |
| GRADE #2 SPECIES SPF CANADIAN                               | BASE Pd = 875        |
| GRADE #2 SPECIES SYP DOMESTIC                               | BASE Pd = 875 (WOLM) |
| GRADE #1 SPECIES HEM-FIR                                    | BASE Pd = 1050       |
| MANUFACTURER TRUSS JOIST MCWILLIAM                          |                      |
| PRODUCT: MICRO-LAM LVL                                      |                      |
| SIZE: 1 3/4" x (SEE PLAN) Pd = 2,400 PSI E = 2.0            |                      |

|                                |  |
|--------------------------------|--|
| PROJECT DESCRIPTION            |  |
| LEGALIZE DECK w/ PRIVACY FENCE |  |

|               |            |
|---------------|------------|
| DRAWINGS LIST |            |
| DRAWING INDEX |            |
| Sheet Number  | Sheet Name |

|                     |  |
|---------------------|--|
| A101 COVER          |  |
| A102 PROPOSED PLANS |  |
| A103 DECK SUBURBS   |  |

3 3D - VIEW



## GENERAL NOTES

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## APPLICABLE CODES

- 2012 INTERNATIONAL BUILDING CODE W/ AMENDMENTS
- 2012 INTERNATIONAL RESIDENTIAL CODE W/ AMENDMENTS
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## DESIGN CRITERIA

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WALL = 40# P# OR ACTUAL LOAD  
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ROOF = 30# LL 10# DL  
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MANUFACTURER TRUSS JOIST MCWILLIAM  
PRODUCT: MICRO-LAM LVL  
SIZE: 1 3/4" x (SEE PLAN) Pd = 2,400 PSI E = 2.0

## PROJECT DESCRIPTION

LEGALIZE DECK w/ PRIVACY FENCE

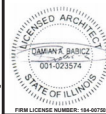
## DRAWINGS LIST

|                     |            |
|---------------------|------------|
| Sheet Number        | Sheet Name |
| A101 COVER          |            |
| A102 PROPOSED PLANS |            |
| A103 DECK SUBURBS   |            |

| No. | Description | Date       |
|-----|-------------|------------|
| 1   | PERMIT      | 04/04/2025 |

1302 South 5th Avenue  
Des Plaines, IL 60018  
Phone: (224) 388-8914  
Email: archub2@gmail.com

**BAU**  
Design & Development



LEGALIZE DECK w/ PRIVACY FENCE  
510 Glendale Ln  
Hoffman Estates, IL 60169

DATE: 04/04/2025  
PROJECT: 25-126  
DRAWN BY: CHECKED BY: DB DB

COVER

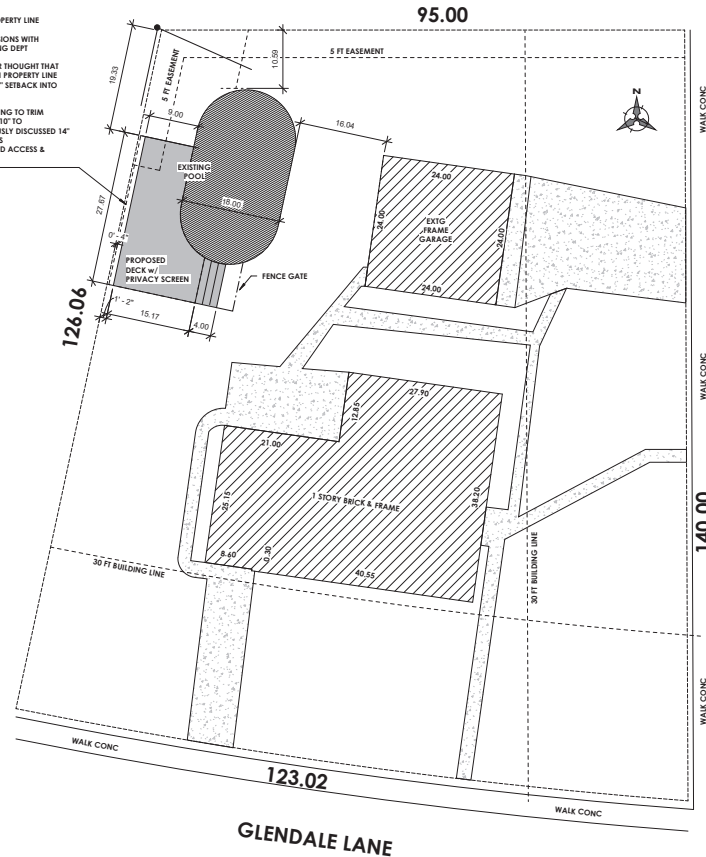
SHEET NO.  
A101



THE DECK AS BUILT  
IS 14" FROM FENCE  
BUT  
ONLY 4" FROM PROPERTY LINE

BASED ON DISCUSSIONS WITH  
KEVIN FROM ZONING DEPT  
AND THE OWNER:  
TO CLARIFY OWNER THOUGHT THAT  
THE FENCE WAS ON PROPERTY LINE  
BUT IT IS IN FACT 10" SETBACK INTO  
OTHER PROPERTY

OWNER IS PROPOSING TO TRIM  
EXISTING DECK BY 10" TO  
MAINTAIN PREVIOUSLY DISCUSSED 14"  
CLEARANCE ON HIS  
PROPERTY FOR YARD ACCESS &  
MAINTENANCE



2 SITE PLAN  
3/32" = 1'-0"

## ENERGY CONSERVATION STATEMENT

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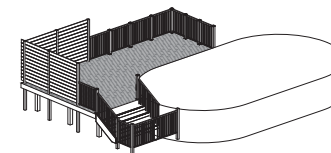
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MANUFACTURER: TRUSS JOIST MCWILLIAMS  
PRODUCT: MICRO-LAM LVL  
SIZE: 1 3/4" x (SEE PLAN) PD = 2,400 PSI E = 2.0

## PROJECT DESCRIPTION

LEGALIZE DECK w/ PRIVACY FENCE

## DRAWINGS LIST

DRAWING INDEX

| Sheet Number | Sheet Name     |
|--------------|----------------|
| A101         | COVER          |
| A102         | PROPOSED PLANS |
| A103         | DECK SUBURBS   |

| No. | Description | Date       |
|-----|-------------|------------|
| 1   | PERMIT      | 06/17/2025 |

1302 South 5th Avenue  
Des Plaines, IL 60018  
Phone: (224) 388-8914  
Email: arcub2@gmail.com

**BAU**  
Design & Development



LEGALIZE DECK w/ PRIVACY FENCE  
510 Glendale Ln  
Hoffman Estates, IL 60169

DATE: 06/17/2025  
PROJECT: 25-126  
DRAWN BY: CHECKED BY: DB DB

COVER

SHEET NO.  
**A101**

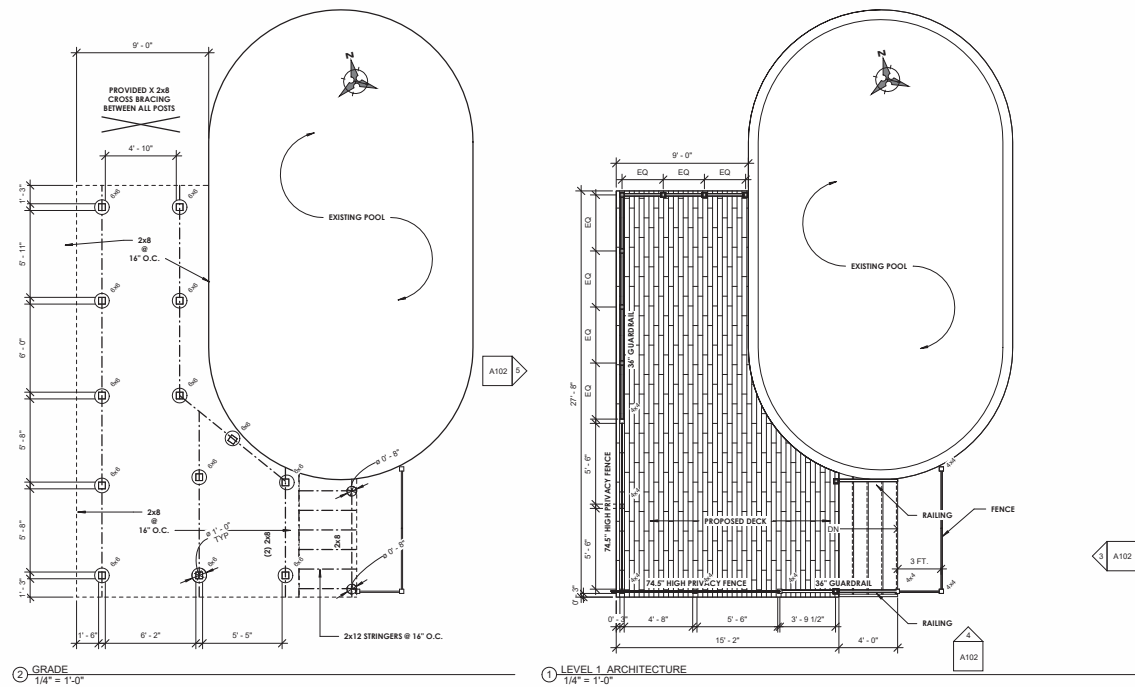
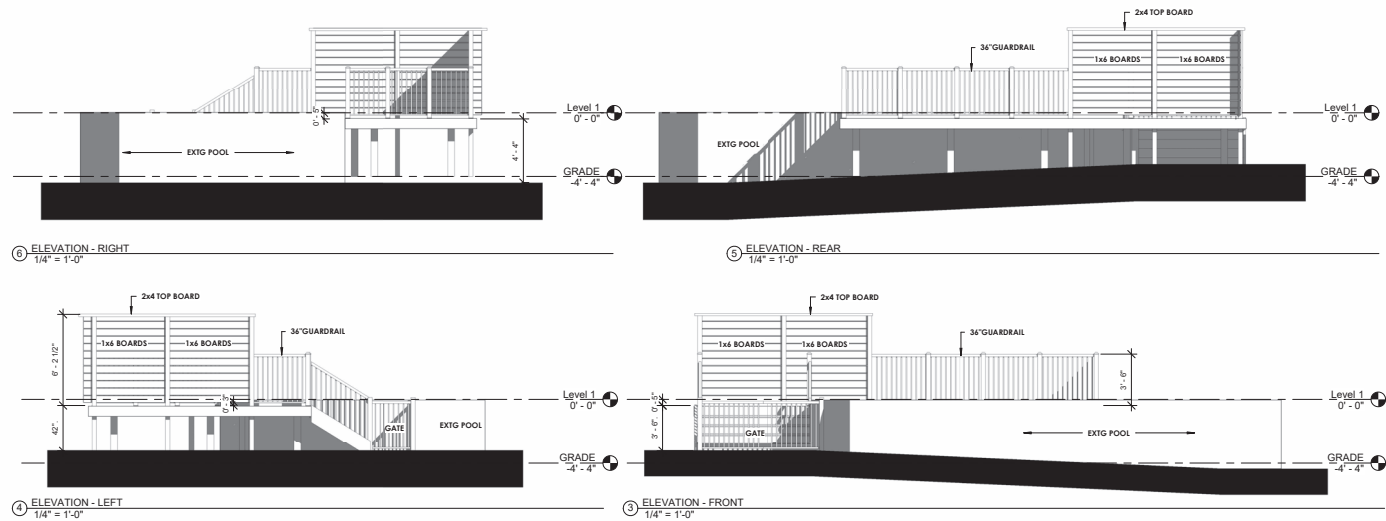
**Village of Hoffman Estates**  
 Code Enforcement  
 1900 Hassall Road  
 Hoffman Estates, IL 60169  
 (847) 781-2631  
[www.hoffmanestates.org/permits](http://www.hoffmanestates.org/permits)

- Submission Requirements:**
  - A plot of survey must be submitted with the deck location and scaled dimensions. Setbacks from the property lines, principal structure, and other structures should also be indicated.
  - A scope of work or contract must be submitted.
  - A framing plan must be submitted.
    - If attached to a house, indicate exterior finish of home (brick, siding, etc.) and method of attaching the deck to the house.
    - Specify overall dimensions of the deck, including post-and-beam locations with dimensions indicating beam spans between posts and clear span of joists. Also, specify the type and direction of decking as well as the nominal lumber sizes of all joists, beams, and posts.
    - Indicate the location of basement window wells, hose bibbs, electric, and gas.
    - Provide a detail of the stair width, tread depth, riser height, handrail and guardrail details.
    - Computer-generated framing plans from retail outlets that fail to provide the required information will not be accepted.
    - Decks associated with swimming pools have special requirements for maintaining the pool barrier.

- Code Requirements:**
  - Piers**
    - Minimum depth is 42" below grade.
    - Shall be sized to carry the load imposed (see table 3 for maximum load occupancy).
    - Piers placed in the over dig of the foundation (assumed 5 feet from house wall) must be placed at footing depths.
  - Posts**
    - Shall be water resistant or pressure treated lumber.
    - Shall be secured on top of concrete piers.
    - Are not permitted to be installed below grade.
  - Beams**
    - Splices in beams shall be made over a post or pier and splices in beams mid-span are prohibited.
    - All beams must be fastened together and bear directly on a post.
    - Beams shall be sized per Table 1.
  - Floor Joists**
    - Floor joists must be a maximum of 16" on center spacing when using 5/4 nominal lumber for the decking.
    - Joists may bear directly on beam or joist hangers shall be used to secure joists to beams.
    - Must be rated at 40 PSF live-load using pressure-treated lumber and shall be sized per Table 2.
  - Stairs**
    - 7 1/2" maximum riser height and 10" minimum tread width. All treads must be the same depth.
    - All risers must be the same height.
    - Solid risers are required unless the opening is less than 4".
    - Guardrails are required at all stairs with 4 or more risers and handrails must return (see figure 2).

- Guard rails**
    - Must prevent the passage of a 4" sphere and maximum spacing between balusters and intermediate rails must be less than 4".
    - Must be 36" in height.
  - Ledger board**
    - Shall be the same size lumber as the joist it is supporting.
    - Ledger board shall be installed using a minimum of 1/2" lag screws (washers required) or 1/2" bolts (washers required).
    - Bolts or lag screws with washers shall be placed 2" from the bottom, top, or ends of the deck ledgers.
    - Siding at the ledger board location must be removed prior to the installation of the ledger board.
    - Ledger board shall be at least the same dimension as the joist attached to it (a 2 x 8 joist requires a 2 x 8 ledger board) and shall be attached to the structure with a minimum 1/2" lag screw or bolt (washers required) spaced 10" - 30" on center, depending on the joist spans placed in a staggered pattern.
    - Deck ledgers shall not be supported on stone/masonry veneer or any cantilever of the structure.
  - Other Requirements**
    - Joist hangers shall be installed by the use of approved nails or screws approved by the hanger manufacturer.
    - Deck must be designed to support a 40 - pound per square foot live load.
    - Guardrails greater than 42" in height are considered privacy screening and are limited to 40 linear feet.
    - The location of the deck on the property must meet all zoning requirements (contact Code Enforcement for details).
    - Structures must be kept out of areas designated as utility, open space, or drainage easement on the Plot of Survey for a property.

- Inspection:**
  - A location/pier inspection is required prior to pouring concrete.
  - A framing inspection after the structure is complete prior to the placing of the decking is required. Stairs do not need to be inspected at the time of inspection.
  - A final inspection is required upon completion of work.
  - Additional inspections may be required.



| No. | Description | Date       |
|-----|-------------|------------|
| 1   | PERMIT      | 06/17/2025 |

1302 South 5th Avenue  
Des Plaines, IL 60018  
Phone: (224) 388-8914  
Email: [archub2@gmail.com](mailto:archub2@gmail.com)

BAU

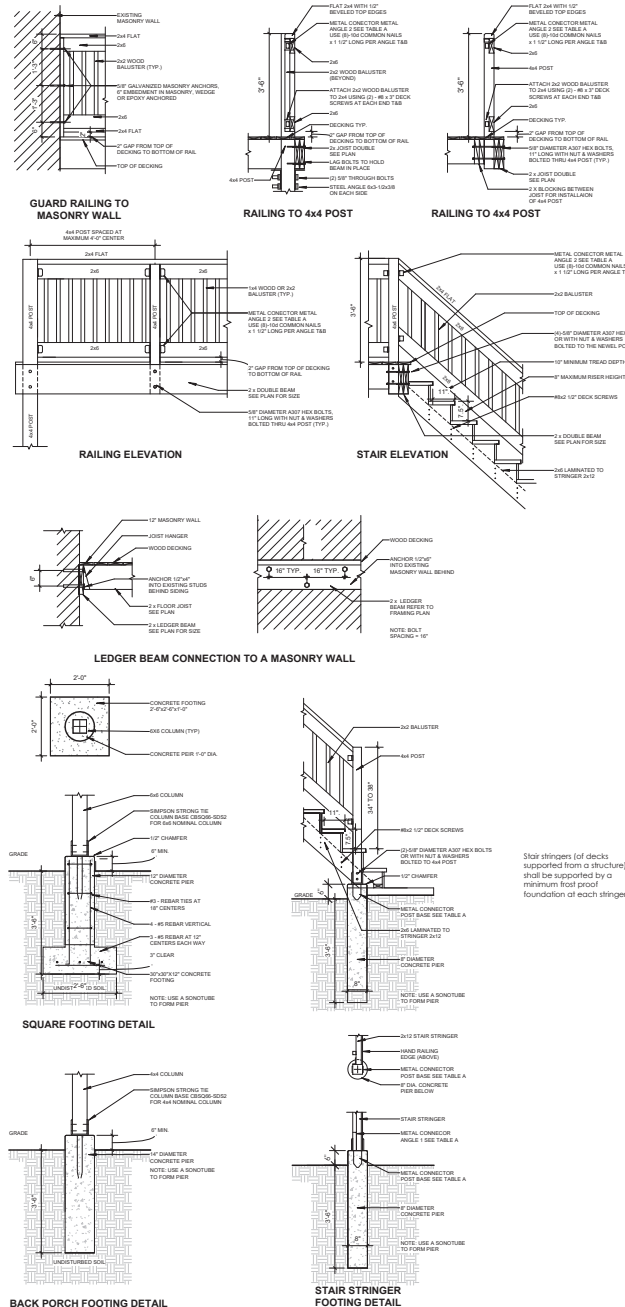
Design & Development

LEGALIZE DECK w/ PRIVACY FENCE  
510 Glendale Ln  
Hoffman Estates, IL 60169

DATE: 08/17/2025  
PROJECT: 25-126  
DRAWN BY: DB  
CHECKED BY: DB

PROPOSED PLANS

SHEET NO. A102

[illegible][illegible]

NOTE:  
 1ST - Simpson Strong Tie U19 - U-Load Steel Products  
 H02 - Hot Dipped Galvanized - 18 - Stainless Steel  
 Z - 24MA Galvanized (0-185) 12 - Triple Zinc Galvanized (0-185)

**MISCELLANEOUS:**  
 ALL EXISTING DIMENSIONS AND CONDITIONS MUST BE FIELD VERIFIED PRIOR TO FABRICATION. ALL SECTIONS, DETAILS AND NOTES ARE INTENDED TO BE TYPICAL FOR SIMILAR SITUATIONS, UNLESS NOTED OTHERWISE.

**COORDINATION**  
 ALL DIMENSIONS SHOWN ON THE DRAWINGS SHALL BE CHECKED BY THE GENERAL CONTRACTOR AND ANY DISCREPANCIES ARE TO BE REPORTED TO THE ARCHITECT/ENGINEER.

THE INFORMATION CONTAINED IN THE STRUCTURAL DRAWINGS ARE INCOMPLETE AND VOID UNLESS APPLIED IN CONJUNCTION WITH ALL CONSTRUCTION DOCUMENTS AND SPECIFICATIONS, TRADE PRACTICES AND APPLICATIONS.

USE OF THESE PLANS AND SPECIFICATIONS SHALL BE RESTRICTED TO THE ORIGINAL USE FOR WHICH THEY WERE PREPARED. ANY REPRODUCTION OR DISTRIBUTION IS LIMITED TO SUCH USE. ANY REPRODUCTION, REUSE, OR MODIFICATION OF THESE PLANS WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT/ENGINEER IS PROHIBITED.

ALLOWABLE SOIL BEARING CAPACITY  
DESIGNED FOR 1,500 PSF  
NO OTHER DESIGN AMOUNT CONSIDERED

[illegible]

1302 South 5th Avenue  
Des Plaines, IL 60018  
Phone: (224) 388-8914  
Email: archdb28@gmail.com

BAU  
Design & Development

Professional Engineer Seal for Damian A. Basicz, State of Illinois, License Number 001-023574.

LEGALIZE DECK w/ PRIVACY FENCE  
510 Glendale Ln  
Hoffman Estates, IL 60169

|           |             |
|-----------|-------------|
| DATE:     | 06/17/2025  |
| PROJECT:  | 25-126      |
| DRAWN BY: | CHECKED BY: |
| DB        | DB          |

|  |  |
|--|--|
|  |  |
|  |  |

DECK  
SUBURBS

SHEET NO.  
A103

COPYRIGHT BAU DESIGN &amp; DEVELOPMENT 2025













## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 7B

**REQUEST:** Approval of an Ordinance granting a Variation for a storage shed corner side yard setback for the property located at 1490 Nottingham Lane

**FROM:** Kevin Anderson, Planner II

**ITEM TYPE:** Ordinance - PC Item

---

### REQUEST SUMMARY

The Petitioner is seeking a variation to allow a storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet.

### FINANCIAL IMPACT

N/A

### RECOMMENDATION

The Plan Commission held a public hearing on July 16, 2025, and adopted findings and ***recommended approval*** as summarized below and included in Exhibit B - Findings & Recommendations Summary:

1. Adopted the Findings of Fact for a Variation as outlined in Exhibit B.
2. Recommended to the Village Board approval of a Variation from Section 9-3-6-D of the Municipal Code to permit a storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet for the property at 1490 Nottingham Lane, subject to the following conditions:
  - a. A building permit is required. A permit must be obtained within 12 months of the date of Village Board action.
  - b. The construction shall substantially conform to the attached plans submitted as part of this application.
  - c. The existing shed on the property must be removed prior to final inspection of the new shed.

Voting (Findings & Variation): 8 Ayes, 0 Nays, 0 Absent

### Motions Passed

### ATTACHMENTS

1. Ordinance - 1490 Nottingham Ln
2. Exhibit A - Location Map - 1490 Nottingham Lane
3. Exhibit B - PZC Findings and Recommendations Summary
4. PC Staff Report - 1490 Nottingham Ln
5. Supporting Documents - 1490 Nottingham Lane





VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE GRANTING A VARIATION FOR A STORAGE SHED  
CORNER SIDE YARD SETBACK FOR THE PROPERTY LOCATED AT  
1490 NOTTINGHAM LANE, HOFFMAN ESTATES, ILLINOIS**

WHEREAS, the Planning and Zoning Commission, at a public hearing duly called and held according to law on July 16, 2025, considered the request by Gina Kotscharjan (owner) for a variation from Section 9-3-6-D of the Municipal Code to permit a corner side yard setback for a storage shed to be setback 7' instead of the minimum required 15' for the property located at 1490 Nottingham Lane, and shown on Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Planning and Zoning Commission adopted certain Finding of Fact and recommended approval of the variation as outlined in the Findings and Recommendations Summary attached hereto and made a part hereof as Exhibit "B"; and

WHEREAS, the Village Board has received and considered said Findings of Fact and recommendation; and

WHEREAS, the proposed variation has met the standards of Section 9-1-15 of the Municipal Code; and

NOW, THEREFORE, BE IT ORDAINED by the Village Board of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: The Village Board hereby finds that the facts and statements contained in the preamble of this Ordinance are true.

Section 2: A variation from Section 9-3-6-D of the Municipal Code is hereby granted to permit a corner side yard setback for a storage shed to be setback 7' instead of the minimum required 15' for the property located at 1490 Nottingham Lane, subject to the following conditions:

- a. A building permit is required. A permit must be obtained within 12 months of the date of Village Board action.
- b. The construction shall substantially conform to the attached plans submitted as part of this application.
- c. The existing shed on the property must be removed prior to final inspection of the new shed.

Section 3: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025

| VOTE                        | AYE   | NAY   | ABSENT | ABSTAIN |
|-----------------------------|-------|-------|--------|---------|
| Trustee Karen V. Mills      | _____ | _____ | _____  | _____   |
| Trustee Anna Newell         | _____ | _____ | _____  | _____   |
| Trustee Gary J. Pilafas     | _____ | _____ | _____  | _____   |
| Trustee Gary G. Stanton     | _____ | _____ | _____  | _____   |
| Trustee Karen Arnet         | _____ | _____ | _____  | _____   |
| Trustee Patrick Kinnane     | _____ | _____ | _____  | _____   |
| President William D. McLeod | _____ | _____ | _____  | _____   |

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



1490 NOTTINGHAM LANE  
PIN: 07-05-209-011-0000

N



ROSEDALE LANE

1490

NOTTINGHAM LANE

Legend

-  Subject Property
-  Parcel



Department of Development Services  
Village of Hoffman Estates





**PLANNING & ZONING COMMISSION  
FINDINGS & RECOMMENDATION SUMMARY**

Meeting Date: 7/16/2025  
Prepared By: Kevin Anderson  
Project #: PLN25-0023

**Variation from Section 9-3-6-D of the Municipal Code to permit a storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet for the property at 1490 Nottingham Lane.**

**Findings of Fact – Variation**

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*Sec. 9-1-15-C: Standards for Variations.*

1. The Planning and Zoning Commission shall not recommend the variation of the regulations of the Code unless it shall first make a finding based upon the evidence presented to it in each specific case that:
  - a. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the district in which it is located;
  - b. The plight of the owner is due to unique circumstances;
  - c. The variation, if granted, will not alter the essential character of the locality.
2. For the purpose of implementing the above rules, the Planning and Zoning Commission shall also, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence:
  - a. The particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out;  
***FINDING: The location of the overhead electrical service and existing trees limits the practical locations for a shed.***
  - b. The conditions upon which the petition for a variation is based would not be applicable, generally, to other property within the same zoning classification;  
***FINDING: This is not a typical lot in the neighborhood. The street angles make a difference on the property and are relevant.***
  - c. The purpose of the variation is not based exclusively upon a desire to increase the value of the property;  
***FINDING: The petitioner has indicated that the intent of the variation is to increase practical use of the property and not based exclusively on the desire to increase the value of the property.***
  - d. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;



**FINDING: The location of overhead utility lines creates a hardship and restricts the use of a portion of the property.**

- e. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; and

**FINDING: The variation, if granted, will not be detrimental to public health or injurious to other properties.**

- f. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fires, or endanger the public safety, or substantially diminish or impair property values in the neighborhood.

**FINDING: The variation, if granted, will not impair the supply of light and air, increase congestion, or endanger public safety.**

- 3. The Planning and Zoning Commission may recommend to the Village Board that such conditions and restrictions be imposed upon the premises benefitted by a variation as may be necessary to comply with the standards set forth in this section to reduce or minimize the injurious effect of such variation upon other property in the neighborhood, and better to carry out the general intent of this Code.

## **Recommendations**

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The Planning & Zoning Commission held a public hearing on July 16, 2025, and adopted findings and recommended approval as summarized below:

- 1. Adopted the Findings of Fact for a Variation.
- 2. Recommended to the Village Board of Trustees approval of a Variation from Section 9-3-6-D of the Municipal Code to permit a storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet for the property at 1490 Nottingham Lane, subject to the following conditions.
  - a. A building permit is required. A permit must be obtained within 12 months of the date of Village Board action.
  - b. The construction shall substantially conform to the plans attached and submitted as part of this application.
  - c. The existing shed must be removed prior to final inspection of the new shed.

Voting: 8 Ayes, 0 Nays, 0 Absent

Motion Passed.



## PLAN COMMISSION STAFF REPORT

Meeting Date: 7/16/2025

From: Kevin Anderson, Planner II

**PLN25-0023**

**Public Hearing**

**Variation from Section 9-3-6-D of the Municipal Code to permit a storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet for the property at 1490 Nottingham Lane**

### REQUEST SUMMARY

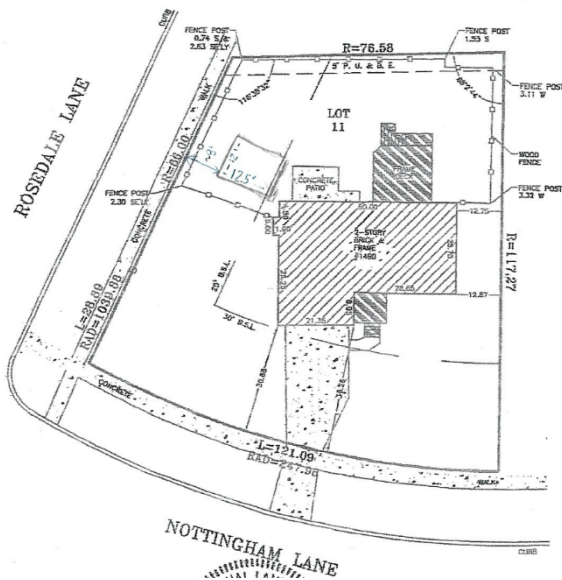
The Petitioner is seeking a variation to allow a new storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet.

|                                    |                                                        |
|------------------------------------|--------------------------------------------------------|
| <b>Location:</b>                   | 1490 Nottingham Ln.                                    |
| <b>Property Owner / Applicant:</b> | Gina Kotscharjan                                       |
| <b>Property Size:</b>              | ~10,500 sf.                                            |
| <b>Zoning / Land Use:</b>          | R-4 One-Family Residential                             |
| <b>Adjacent Properties:</b>        | All surrounding properties: R-4 One-Family Residential |

### BACKGROUND / ANALYSIS

The subject property is located at the northeast corner of Rosedale and Nottingham Lane and is improved with a single-family residence with an above-grade walkout deck. Pursuant to Zoning Code Section 9-3-6-D, a shed in a corner side yard surrounded by a 4 to 6 foot tall privacy fence is required to maintain a minimum 15-foot setback from the corner side lot line. The subject property currently has a 4-foot-tall privacy fence. The photo exhibit denotes the shed location with orange paint in relation to the fence, house and street.





The proposed shed meets the height and size restrictions of the zoning code. The shed would comply with the setback requirement from the principal residence.

There is an existing shed on the property which is required to be removed in order to allow the new shed. Section 9-6-3-O of the Zoning Code limits residential properties to one storage shed per lot. A condition of approval has been added as part of the motion.

### **Notification**

Notice of the public hearing was posted in the Daily Herald and standard notification letters were sent to surrounding property owners. No objections have been received. The Petitioner has submitted letters of awareness from several surrounding property owners.

### **MOTIONS**

The Plan Commission shall make the following motions (a total of 2 motions are required):

1. Adopt the Findings of Fact for a Variation as outlined in the attached document (as amended by the Commission).
2. Recommend to the Village Board of Trustees approval of a Variation from Section 9-3-6-D of the Municipal Code to permit a storage shed to be located 7 feet from the corner side lot line instead of the minimum required 15 feet for the property at 1490 Nottingham Lane, subject to the following conditions.
  - a. A building permit is required. A permit must be obtained within 12 months of the date of Village Board action.
  - b. The construction shall substantially conform to the attached plans submitted as part of this application.
  - c. The existing shed on the property must be removed prior to final inspection of the new shed.

## **ATTACHMENTS**

1. PC Findings and Recommendations Summary - 1490 Nottingham Lane
2. Location Map - 1490 Nottingham Lane
3. Supporting Documents - 1490 Nottingham Lane





# VILLAGE OF HOFFMAN ESTATES PLANNING & ZONING APPLICATION SUMMARY

| APPLICATION INFORMATION   |                |
|---------------------------|----------------|
| Project Number:           | PLN25-0023     |
| Project Name:             | Shed Variance  |
| Project Application Date: | 6/12/2025      |
| Project Manager:          | Kevin Anderson |

| PROJECT TYPE             |
|--------------------------|
| Variation - Residential; |

| SITE INFORMATION   |                    |
|--------------------|--------------------|
| Property Address:  | 1490 NOTTINGHAM LN |
| All Included PINs: | 07-05-209-011-0000 |

| PROJECT CONTACTS        |                  |                                                     |
|-------------------------|------------------|-----------------------------------------------------|
| Relationship to Project | Name / Firm      | Address                                             |
| APPLICANT               | Gina Kotscharjan | 1490 Nottingham Ln Hoffman Estates,<br>IL 601692643 |
| OWNER                   | GINA GIGLIO      | 1490 NOTTINGHAM LN HOFFMAN ESTATES,<br>IL 601692643 |

# **1490 Nottingham Lane Shed Variance**

**Owner and applicant: Gina Kotscharjan. My maiden name is Giglio so the documents for the house are listed as Gina Giglio.**

**This project was discussed with Kevin Anderson both in person on 5/8/25 and 6/6/25 as well as over email.**

**Statements of Awareness are in progress and will be uploaded as they become available. I wanted to upload all other documents to being the review process.**

**All remaining documents/questions are addressed within this document including the Project narrative and the variation addendum questions.**

## **Project narrative**

**A project narrative detailing the request including whether there are other options that would not require a variation, proposed construction materials, whether removal/relocation of trees or utilities will be required and the estimated total project cost. Include any relevant plans, documents, and photos to support the request.**

This variance seeks to build a 150 square foot shed. The dimensions are 12.5' east to west, 12' north to south is and 12' tall at highest peak (these are the largest dimensions permitted by the Village.) The variance is seeking to build the shed in the corner side yard with a side property setback to the side property line of ~8' instead of 15' required for corner side yards. The yard and proposed variance location are currently fenced-in with a fence greater than 4'.

The shed will be placed on a concrete foundation and be constructed with lumber and clad with a metal roof and concrete board or vinyl siding. The shed will also have a window, standard door, and roll up garage-type door. This variance location can be constructed without removing the large tree in the backyard. No utilities will be impacted by the variance location. It is estimated the project (if I did not do the work myself) would be approximately \$5000-\$10,000.

Alternate locations were explored and discussed with Mr. Anderson. An illustration/sketch is attached (not to scale) showing the position of some of these alternate locations.

The standard of variance questions below address the position in the NE corner of the yard.

Other locations that meet the setback in the corner side yard do not work because they do not meet the 25' setback to the home since its less than 60' from the front property line.

The shed being in the variance location would also provide access via a pathway directly from the home/garage to the backyard for use.

Technically, the shed could be constructed in the middle of the yard but that would block the home's view/light/air and create an eyesore on the property. We are seeking a variance of approximately 7' to provide the best compromise of all the factors given here and in the questions below.

Additional details about the construction of the shed can be provided as needed.

Proposed locations images:

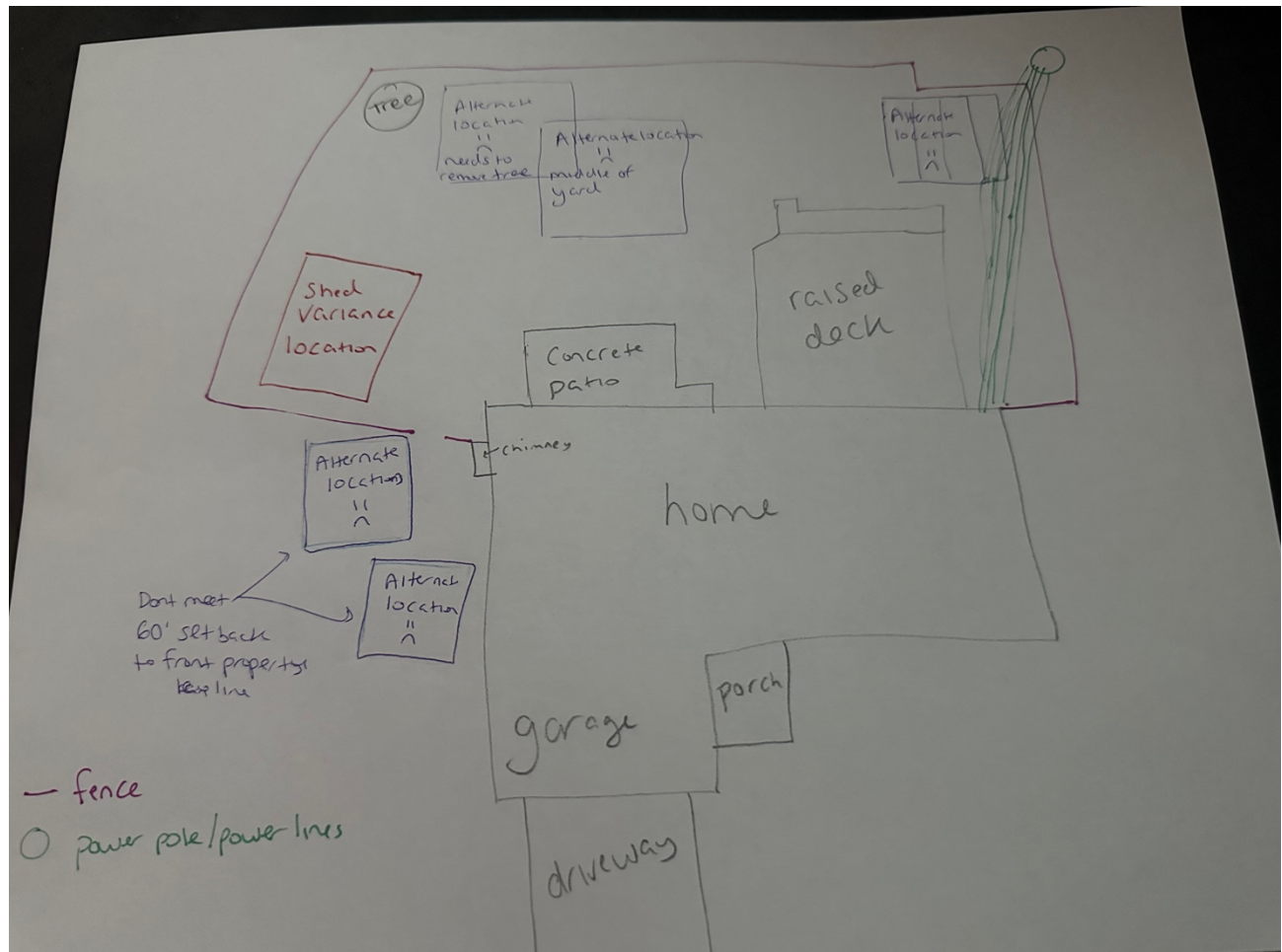








Alternate location sketch:



## Standards of Variation Questions

1. The particular physical surroundings and shape of topographical conditions of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out. Please provide an explanation.

First, this home is a raised ranch home where the northeastern corner is partially underground. This creates a hardship to building the shed in the northeast corner of the property due to the excavation that would be required and difficulty maneuvering equipment such as mowers from the shed.

Second, this neighborhood has overhead power lines which run from the northeast corner easement to the northeast corner of the home. Due to these power lines, the shed would be dangerously close and likely the shed would not be safe to build to its full height of 12 feet. A quote was obtained during our

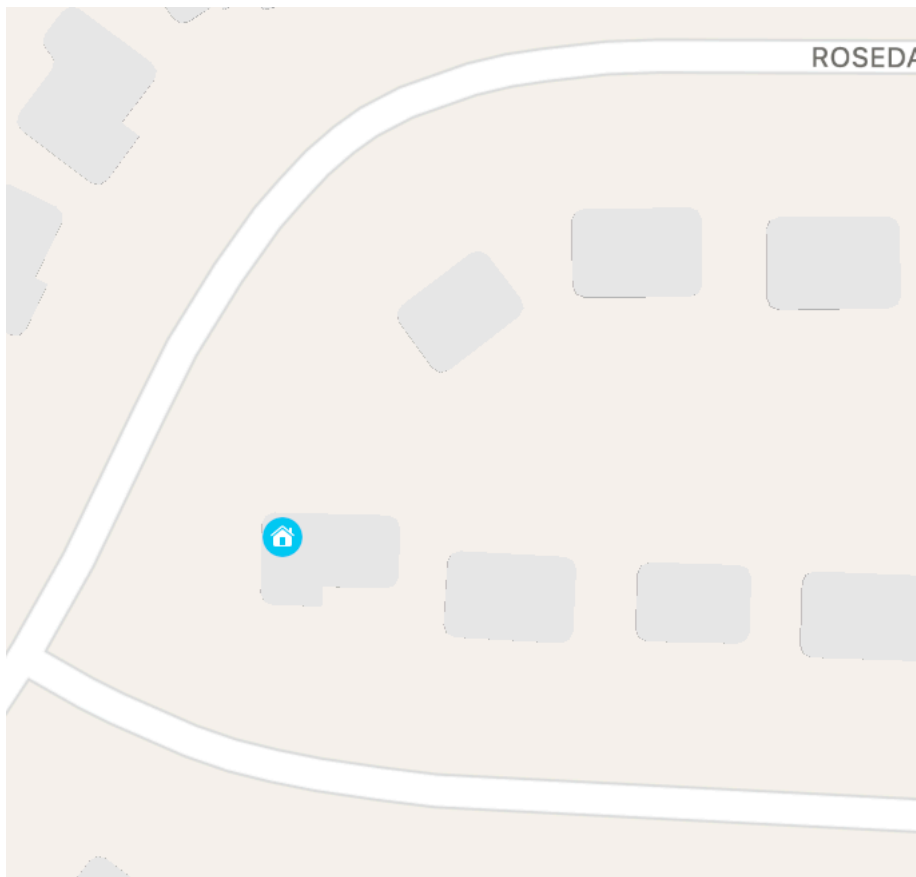
electrical upgrade in excess of \$4000 to bury the power lines from the pole to the home creating an undue hardship.

Third, the drainage swale for Nottingham lane terminates in our yard and out to Rosedale lane. We, as well as our neighbors directly to the east deal with soggy yards due to rain, especially in the springtime. As this shed will be 150 square feet and on a concrete foundation I have concerns blocking this swale with a concrete structure will be harmful to my property and the neighbors, possibly even to additional neighbors to the east.

Fourth, as illustrated in question 2, due to the layout of the homes I would be constructing a large/tall structure essentially out the side window of my neighbor blocking their view and creating an obstruction.

**2. The conditions upon which the petition for a variation is based would not be applicable, generally, to other property within the same zoning classification. Please provide an explanation**

I would not expect this same set of circumstances to occur in other homes in the area due to the U-shape or horseshoe shape of Rosedale Lane. As is illustrated here:



My home is indicated by the blue house logo. In most corner homes, the back neighbor is directly behind; however, my rear neighbor is offset resulting in my

back yard facing the side of the home/side yard. I don't expect a variance, if granted, to be generally applicable to other homes in Hoffman Estates due to this layout being uncommon.

**3. The purpose of the Variation is not based exclusively upon a desire to increase the value of the property. Please provide an explanation.**

Sheds or other upgrades do provide home value; however, the location of the shed should not change the amount of the property improvement. Furthermore, the variance process costs money as well as time so doing this process is for the betterment of the property/neighborhood.

**4. The alleged difficulty or hardship has not been created by any person presently having an interest in the property; Please provide an explanation.**

The home was purchased with all existing structures in their current location – home, patio and deck. No layout changes were made after 2014 when I purchased the home.

**5. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located. Please provide an explanation.**

As sheds are allowed and regularly constructed I don't expect changing its location to cause injury to other properties or existing/future infrastructure improvements.

**6. The proposed variation will not impair an adequate supply of light and air to adjacent properties, or substantially increase the congestion in the public streets, or increase the danger of fires, or endanger the public safety, or substantially diminish or impair property values in the neighborhood. Please provide an explanation.**

The proposed location of the shed should improve air and light flow to neighbors by being located on the street side at the point furthest away from the northeast and east neighbor. As it's located in a yard there is no impact to congestion of public streets. Additionally, as it will be constructed of materials similar to a home there should be no increased risk of fire as the shed meets the setback from the home requirements. By constructing a shed the home will have more storage improving reselling value and increasing the average home property value of the neighborhood which is good for everyone.



Residential  
Commercial  
ALTA

# PLAT OF SURVEY

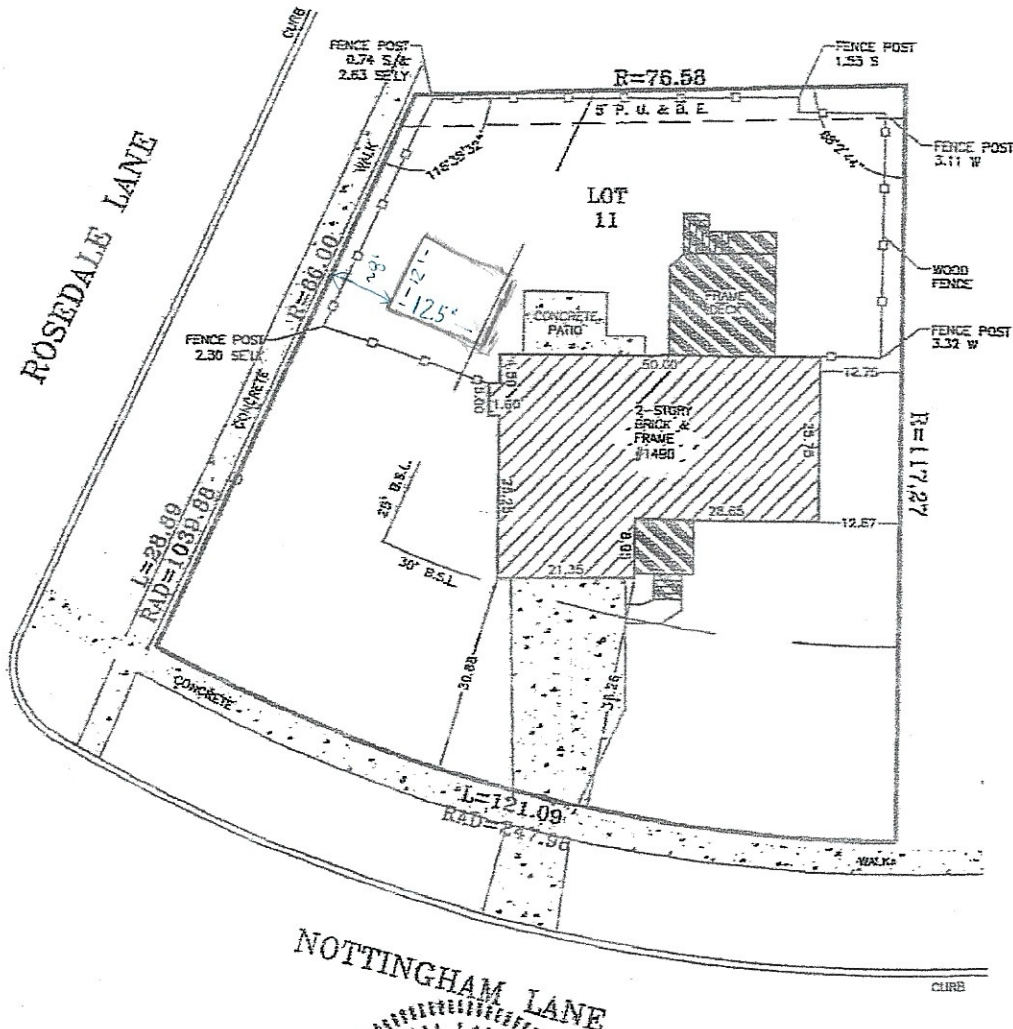
Studnicka and Associates, Ltd.

Topographical  
Condominium  
Site Plans

Tel. 815 485-0445  
Fax 815 485-0528

17901 Haas Road  
Mokena, Illinois 60448

LOT 11 IN BLOCK 217 IN THE HIGHLANDS WEST AT HOFFMAN ESTATES XXV, BEING A SUBDIVISION OF PART OF FRACTIONAL SECTION 5 AND PART OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 8, ALL IN TOWNSHIP 41 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS.



Scale: 1" = 20 feet

Distances are marked in feet and decimals.

Ordered by: Bill Gross

Order No.: 14-5-79

Compare all points before building by same and at once report any difference.

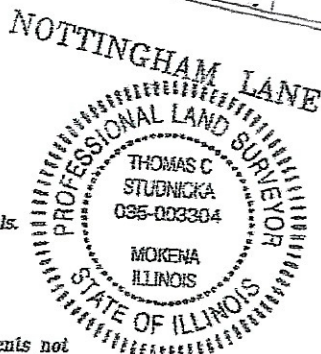
For building lines, restrictions, or easements not shown hereon, refer to abstract, deed or ordinance.

Field work completed: 05/16/14

Drawn by: J.G.S.

Proofed by: T.S.

Reason Firm Registration # 126-000000



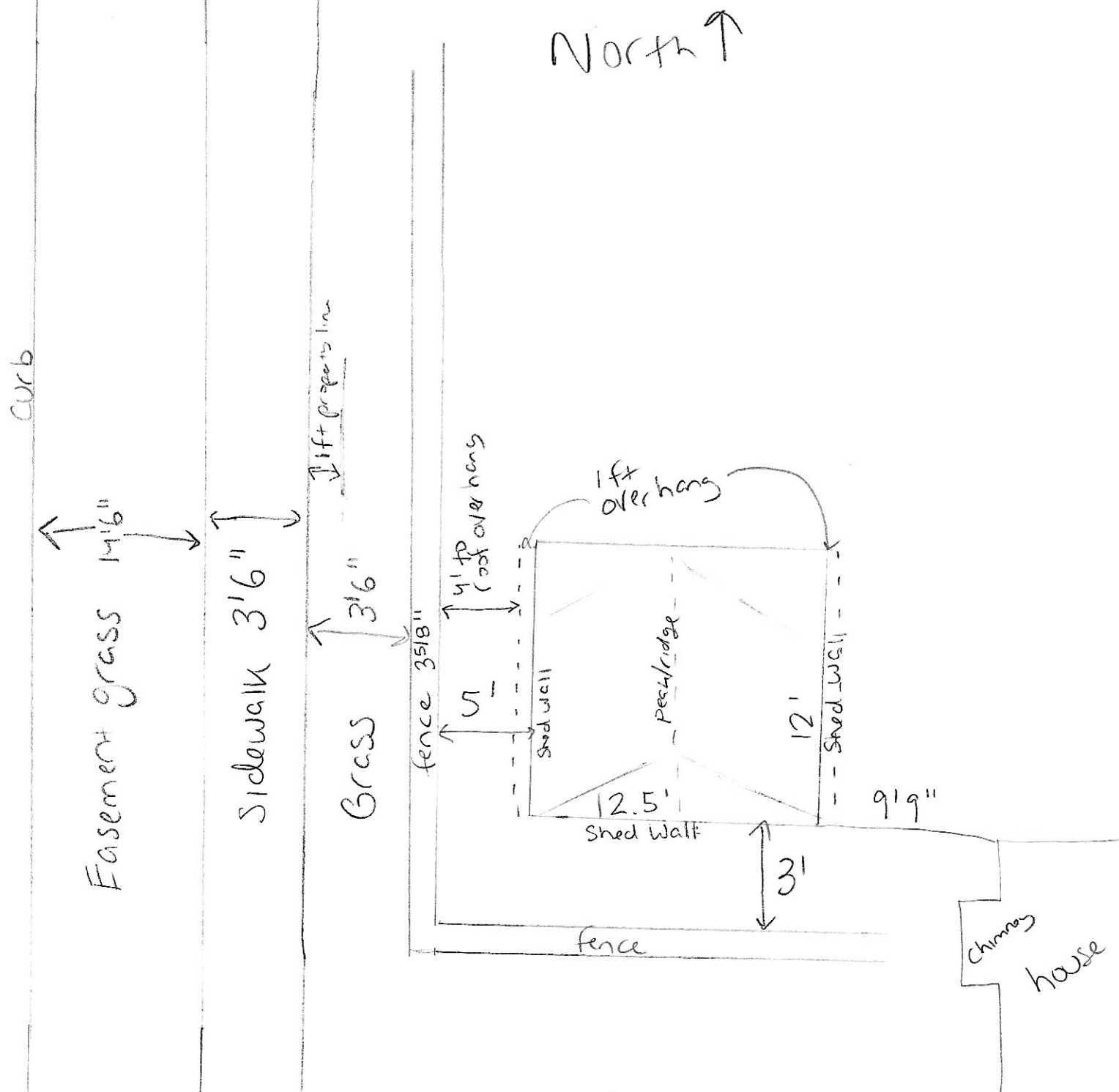
STATE OF ILLINOIS }  
COUNTY OF WILL } ss

Studnicka and Associates, Ltd., an Illinois Land Surveying Corporation does hereby certify that this professional service conforms to the current Illinois standards for boundary survey.

Mokena, IL May 17, A.D., 2014

by *[Signature]*



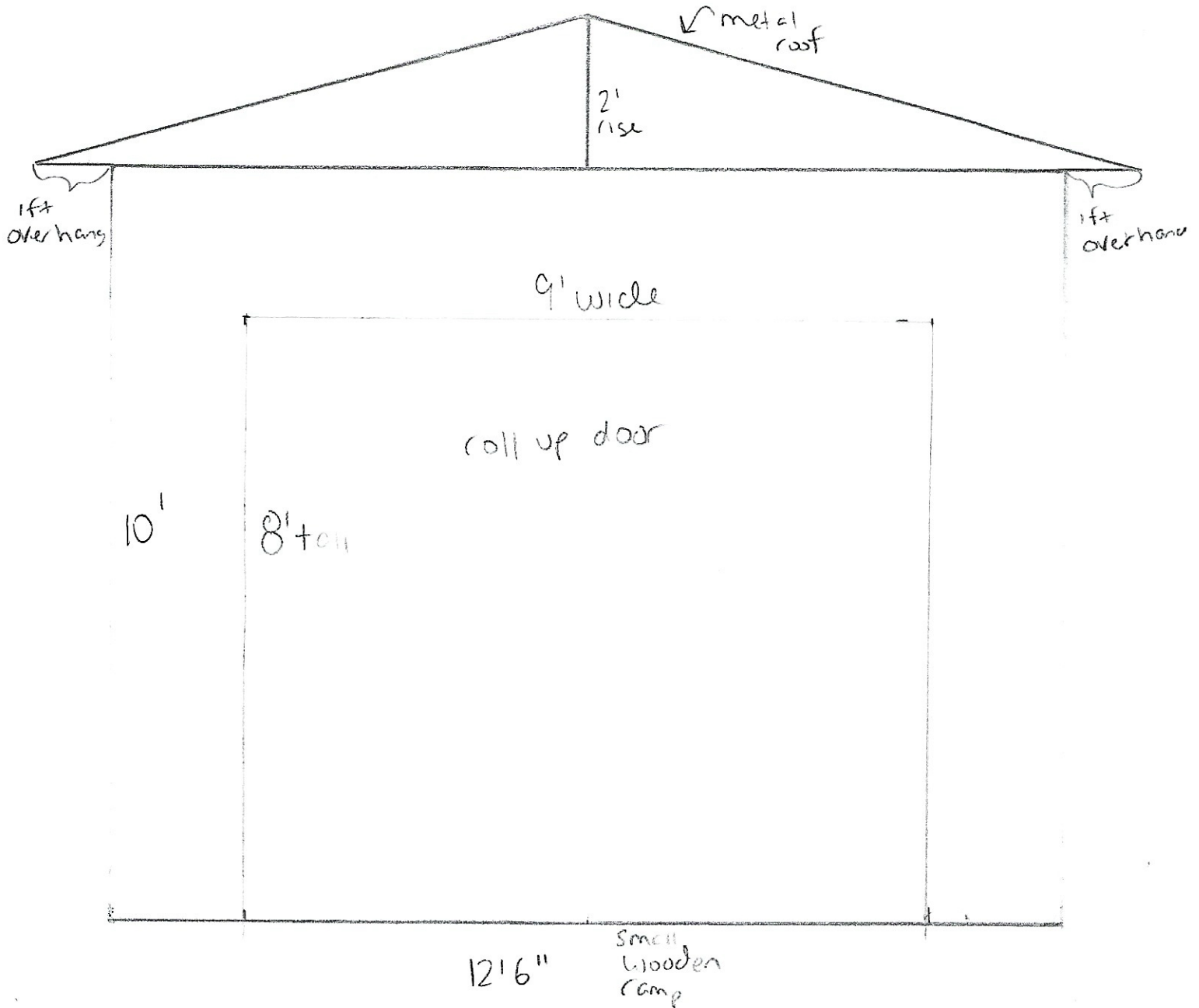


if property line is 1 ft from  
 sidewalk rod overhang would be  
 $2'6" + 3'5\frac{1}{8}" + 4' = 6'9\frac{5}{8}"$  away  
 and walls would be  $7'9\frac{5}{8}"$  away

E wall of shed 21'6" from sidewalk

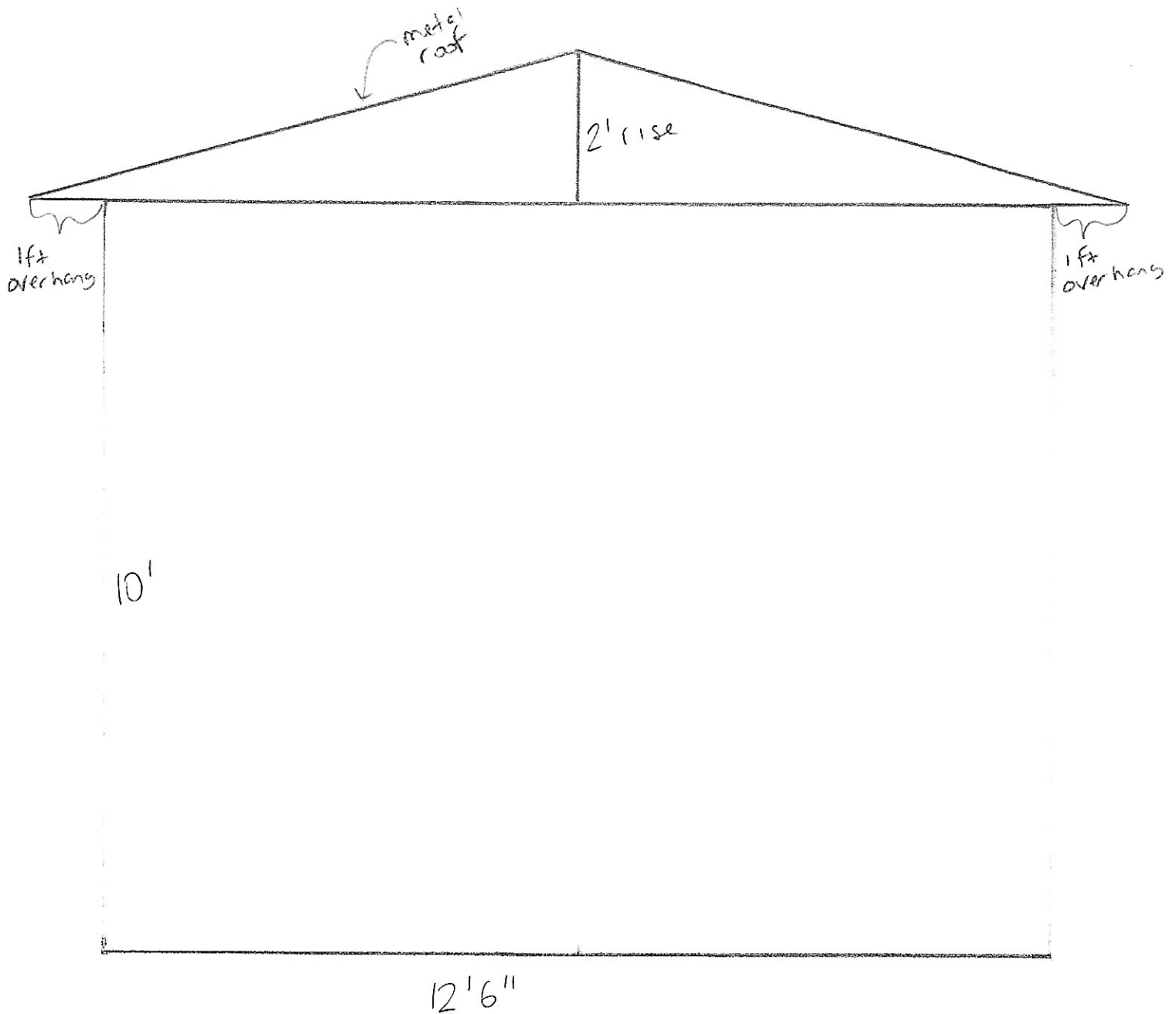
Scale  $\frac{1}{2}'' = 1'$

North Side



Scale  $\frac{1}{2}'' = 1'$

South Side

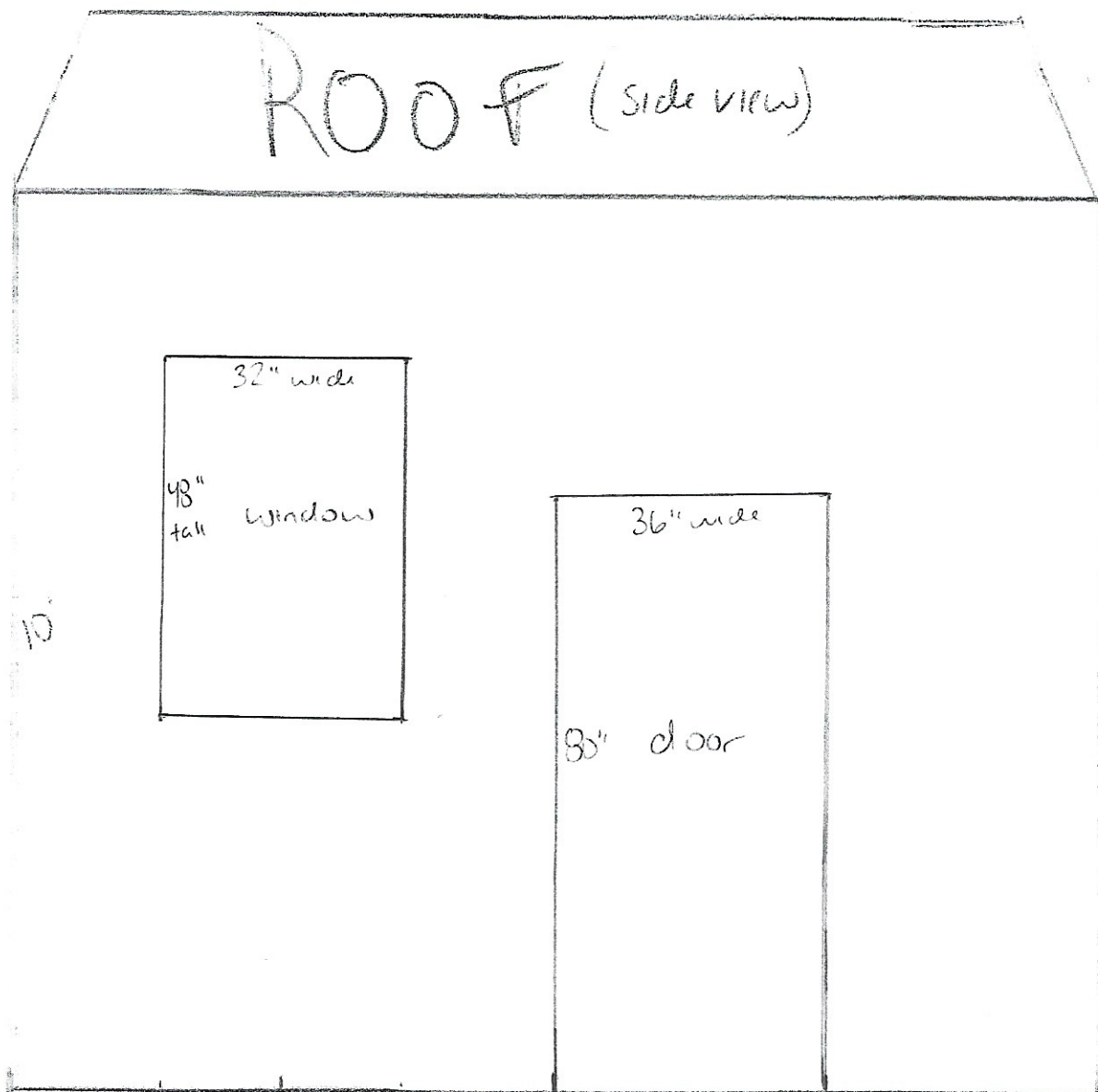


Sided w/ concrete board or siding or similar

no gutters

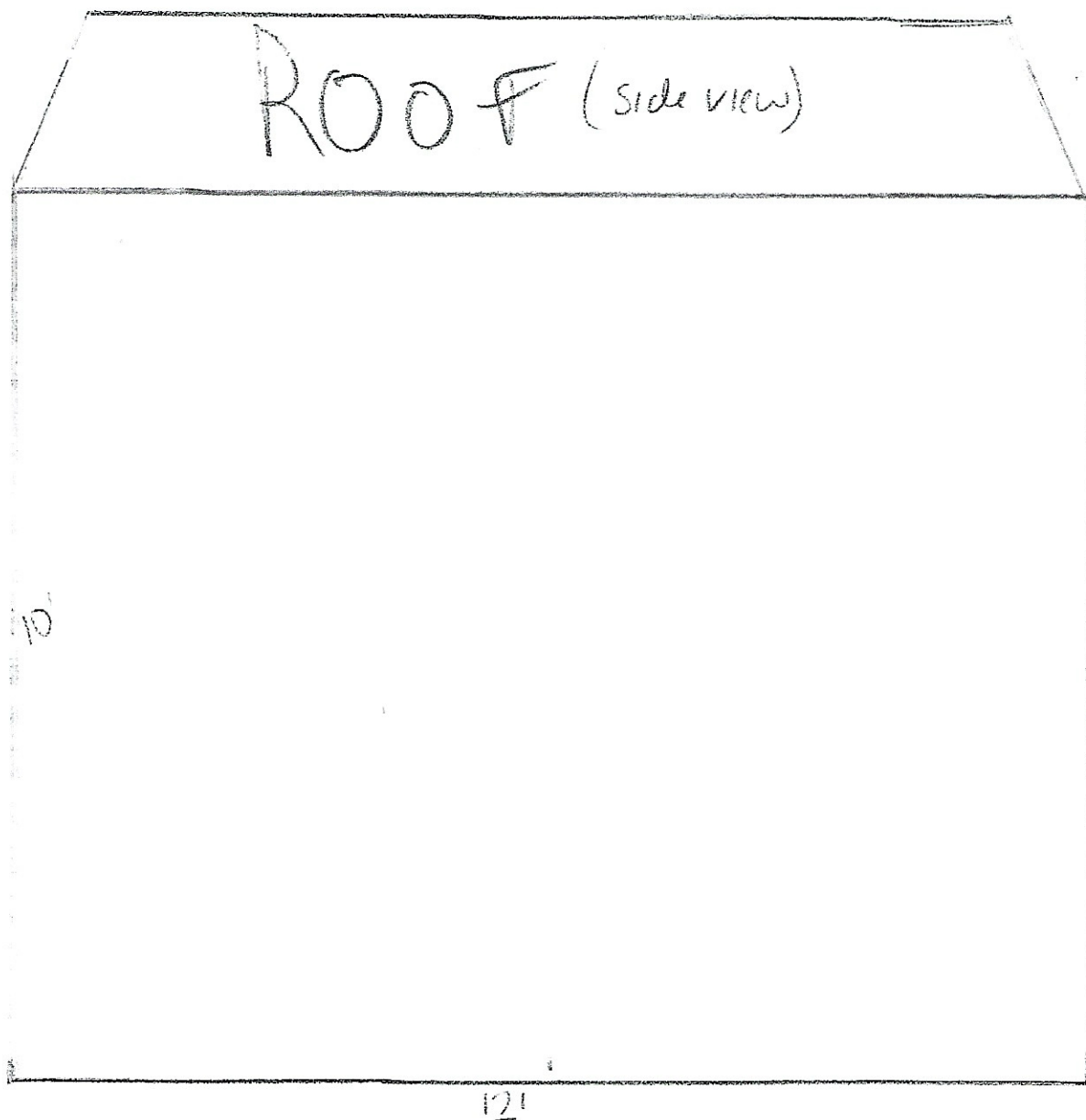
Scale  $\frac{1}{2}" = 1'$

East side





West side



# STATEMENT OF AWARENESS

TO: THE VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION

DATE. 6/30/25

THIS IS TO CERTIFY THAT THE UNDERSIGNED, BEING A PROPERTY OWNER DIRECTLY AFFECTED, IS AWARE OF THE INTENTIONS OF:

Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A.  
Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.



Signature of Property Owner Directly Affected

1518 Rosedale Ln Hoffman Estates 60169

Address of Property Owner Directly Affected

This form is to be completed by the property owner directly affected by the petitioner before the Planning and Zoning Commission and submitted with the Residential Variation Application.

The "property owner affected by the petition" may appear and testify for or against the petition. The date and time of the hearing will be mailed to said property owner.

Should assistance be required in determining property owners affected or in obtaining signatures, contact the Planning Division, 847/781-2660.

Revised 7/26/11

# STATEMENT OF AWARENESS

TO: THE VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION

DATE: 6/28/25

THIS IS TO CERTIFY THAT THE UNDERSIGNED, BEING A PROPERTY OWNER DIRECTLY AFFECTED, IS AWARE OF THE INTENTIONS OF:

Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A:  
Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.

  
Signature of Property Owner Directly Affected

1480 Nottingham Ln, Hoffman Estates IL 60169  
Address of Property Owner Directly Affected

This form is to be completed by the property owner directly affected by the petitioner before the Planning and Zoning Commission and submitted with the Residential Variation Application.

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PLANNING AND ZONING COMMISSION

DATE: 6/30/25

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Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A

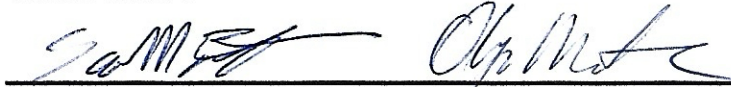
Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.



Signature of Property Owner Directly Affected

1475 nottingham ln hoffman estate, IL 60069

Address of Property Owner Directly Affected

This form is to be completed by the property owner directly affected by the petitioner before the Planning and Zoning Commission and submitted with the Residential Variation Application.

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# STATEMENT OF AWARENESS

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PLANNING AND ZONING COMMISSION

DATE: 6/28/25

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Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A:

Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.

Howard L. Solly

Signature of Property Owner Directly Affected

1528 Rosedale Ln. Hoffman Estates, Ill.

Address of Property Owner Directly Affected

60169

This form is to be completed by the property owner directly affected by the petitioner before the Planning and Zoning Commission and submitted with the Residential Variation Application.

The "property owner affected by the petition" may appear and testify for or against the petition. The date and time of the hearing will be mailed to said property owner.

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# STATEMENT OF AWARENESS

TO: THE VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION

DATE: 6/26/25

THIS IS TO CERTIFY THAT THE UNDERSIGNED, BEING A PROPERTY OWNER DIRECTLY AFFECTED, IS AWARE OF THE INTENTIONS OF:

Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A:

Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.

*Gina Kotscharjan*

Signature of Property Owner Directly Affected

1522 Rose Lake Ln. H.E.

Address of Property Owner Directly Affected

This form is to be completed by the property owner directly affected by the petitioner before the Planning and Zoning Commission and submitted with the Residential Variation Application.

The "property owner affected by the petition" may appear and testify for or against the petition. The date and time of the hearing will be mailed to said property owner.

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# STATEMENT OF AWARENESS

TO: THE VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION

DATE: 6/26/25

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Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A:  
Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.

Pam Bertolone

Signature of Property Owner Directly Affected

1500 Rosedale Ln H.E.

Address of Property Owner Directly Affected

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DATE: 6/28/25

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Gina Kotscharjan (Giglio)

Petitioner Name

1490 Nottingham Lane, Hoffman Estates

Petitioner Address

TO INSTALL/ERECT/CONSTRUCT A  
Shed

ON PROPERTY LOCATED AT:

1490 Nottingham Lane, Hoffman Estates

Address

HOFFMAN ESTATES, ILLINOIS, AS SO STATED IN THIS PETITION FOR A ZONING VARIATION.

Angelita Moon

Signature of Property Owner Directly Affected

1485 Nottingham Ln

Address of Property Owner Directly Affected

This form is to be completed by the property owner directly affected by the petitioner before the Planning and Zoning Commission and submitted with the Residential Variation Application.

The "property owner affected by the petition" may appear and testify for or against the petition. The date and time of the hearing will be mailed to said property owner.

Should assistance be required in determining property owners affected or in obtaining signatures, contact the Planning Division, 847/781-2660.





## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8A

**REQUEST:** Approval of an Ordinance amending Section 8-1-9, Pro-Rated Fees, and Section 8-1-10, Termination of Licenses, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code.

**FROM:** Patty Richter, Village Clerk

**ITEM TYPE:** Ordinance - Village Board

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### REQUEST SUMMARY

The Village is implementing a new enterprise resource planning (ERP) system, BS&A, scheduled to go-live in January 2026. As part of this implementation, staff is conducting a comprehensive review of internal processes to identify streamlining opportunities that align with BS&A's capabilities. Within the BS&A Business License module, staff has identified an opportunity to improve operational efficiency by standardizing license renewal periods across all business license types. Currently, most licenses (Business, Liquor, Contractor, Solicitor, and Home Based Business Licenses) operate on a May 1 - April 30 renewal cycle, while General Premise Licenses follow a September 1 - August 31 cycle. To facilitate efficient workflows in BS&A, staff proposes aligning all business licenses to the same renewal period. Given the approaching September renewal period and the January 2026 BS&A go-live date, staff recommends renewing General Premise Licenses for an 8-month period (September 2025 - April 2026) and charging one-half of the annual license fee. This adjustment would synchronize all business licenses for renewal in BS&A beginning with the May 1, 2026 - April 30, 2027 period. The attached Ordinance addresses this licensing period modification. This change would have a one-time impact of reduced revenue of approximately \$6,000 which can be absorbed by the General Fund.

In addition to addressing the upcoming General Premise License renewal period, staff continues to identify process efficiencies that align with the BS&A software capabilities, which may require additional modifications to Chapter 8 of the Municipal Code. Once all necessary amendments have been identified, an additional Ordinance will be presented for Village Board consideration.

### FINANCIAL IMPACT

The proposed modification will have a negligible financial impact to the Village.

### RECOMMENDATION

Approval of an Ordinance amending Section 8-1-9, Pro-Rated Fees, and Section 8-1-10, Termination of Licenses, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code.

## **ATTACHMENTS**

1. Ordinance - Amending Chapter 8, Licenses

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 8-1-9, PRO-RATED FEES,  
AND SECTION 8-1-10, TERMINATION OF LICENSES,  
OF CHAPTER 8, LICENSES,  
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That Section 8-1-9, PRO-RATED FEES, of Chapter 8, LICENSES, of the Hoffman Estates Municipal Code, is hereby amended to read as follows:

Section 8-1-9. PRO-RATED FEES

When any business license is issued after the first day of November in any year, the license fee charged shall be one-half of the annual license fee. Any General Business Premises License issued between September 1, 2025, and April 30, 2026, shall be charged one-half of the annual license fee. Residential Rental Property license fees, however, shall not be pro-rated.

Section 2: That Section 8-1-10, TERMINATION OF LICENSES, of Chapter 8, LICENSES, of the Hoffman Estates Municipal Code, is hereby amended to read as follows:

Section 8-1-10. TERMINATION OF LICENSES

All annual business licenses shall begin on May 1 and terminate on April 30 of the following year. General Business Premises licenses issued between September 1, 2025 and April 30, 2026, shall terminate on April 30, 2026. Thereafter, all General Business Premises licenses shall begin on May 1 and terminate on April 30 of the following year. Residential Rental Property licenses shall begin on January 1 and terminate on December 31 of the calendar year in which issued.

Section 3: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025

| VOTE                        | AYE   | NAY   | ABSENT | ABSTAIN |
|-----------------------------|-------|-------|--------|---------|
| Trustee Karen V. Mills      | _____ | _____ | _____  | _____   |
| Trustee Anna Newell         | _____ | _____ | _____  | _____   |
| Trustee Gary J. Pilafas     | _____ | _____ | _____  | _____   |
| Trustee Gary G. Stanton     | _____ | _____ | _____  | _____   |
| Trustee Karen Arnet         | _____ | _____ | _____  | _____   |
| Trustee Patrick Kinnane     | _____ | _____ | _____  | _____   |
| President William D. McLeod | _____ | _____ | _____  | _____   |

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk  
Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2025



## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8B

**REQUEST:** Approval to award contract for Police Sergeant promotional testing to Industrial/Organizational Solutions, Oak Brook, IL, in an amount to not exceed \$38,455.00.

**FROM:** Kasia Cawley, Police Chief

**ITEM TYPE:** Contract - Village Board

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### REQUEST SUMMARY

The Rules and Regulations of the Police and Fire Commission mandate that testing of applicants be conducted to ascertain an eligibility list for promotion to the rank of Police Sergeant. Among other requirements, part of this mandated testing process includes a written examination and assessment center evaluation. These two portions of the testing process have historically been conducted by an independent outside vendor specializing in the development and delivery of these specific job-related tests.

The current eligibility list for Police Sergeant was effective on January 04, 2024, and expires on January 04, 2026.

To develop a new eligibility list for the position of Police Sergeant, the department must conduct testing as required by the rules and regulations of the Fire and Police Commission. This eligibility list, once finalized, will be active for a period of two years. To conduct the test, we received quotes from 2 different companies which specialize in the development and delivery of the written and assessment portion of the testing process. Each company was asked to provide a quote for services to conduct the following process, estimating that there would be 15 candidates.

- Written test incorporating outside book sources and Department General Orders
- Development of test
- Orientation
- Exam administration
- Scoring
- Response to question appeals.
- Assessment Center Testing
- Assessors Recruitment
- Assessor training
- Administration
- Scoring
- Result reporting



## **FINANCIAL IMPACT**

There is an assumption that the prices may fluctuate depending on the actual numbers of candidates tested.

Industrial/Organizational Solutions – \$38,455  
1520 Kensington Rd, Suite 110  
Oak Brook, IL 60523  
888-784-1290

Stanard and Associates, Inc. - \$20,740 plus unknown additional fees  
309 W. Washington Street, Suite 1000  
Chicago, IL 60606  
800-367-6919

## **RECOMMENDATION**

In examining the quotes, Industrial/Organizational Solutions was the only vendor to return an all-inclusive pricing proposal for the complete written examination and assessment center testing processes. Industrial/Organizational Solutions is well-respected for their commitment to best practices and ability to design testing processes that withstand the highest level of legal scrutiny. Industrial/Organizational Solutions previously administered our police entry level testing in 2022 and our Police Sergeant promotional testing in 2023.

## **ATTACHMENTS**

1. Industrial Organizational Solutions Proposal
2. Standard & Associates Proposal



## Statement of Work

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**Client: Hoffman Estates, IL Police Department**

**Project Title: Sergeant Promotional Process 2025**

The purpose of this document is to describe the components of the project that will be performed and to document the associated costs. The table on the following page will describe the anticipated project steps and associated costs. Should any component of the project need to be modified, IOS will contact the client and explain the required modification and any associated pricing change. Any future change in the proposed project must be mutually acceptable to the Client and IOS.

I/O Solutions will submit invoices according to the following schedule: 1/3 at project commencement, 1/3 after the written examination, and 1/3 after the project completion.

The following table(s) contains a breakdown of the project steps/components and the associated costs.

***Estimate based on 20 candidates***

| <b>Project Step</b>                                                                                                                                    | <b>Consultant Hrs.</b> | <b>Consulting Assoc. Hrs.</b> | <b>Tech. Wrtr. Hrs</b> | <b>Admin. Hrs.</b> | <b>Cost</b>     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------|------------------------|--------------------|-----------------|
| <b>Written Job Knowledge Examination</b>                                                                                                               | <b>15</b>              | <b>17</b>                     | <b>50</b>              | <b>2</b>           | <b>\$10,220</b> |
| Work with SMEs to develop an examination plan that is linked to the job description, and select appropriate knowledge sources.                         | 4                      |                               |                        |                    |                 |
| Draft 125 multiple choice questions based on exam plan.                                                                                                | 3                      | 6                             | 50                     |                    |                 |
| Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.             | 8                      |                               |                        |                    |                 |
| Administer exam on-site.                                                                                                                               |                        | 5                             |                        |                    |                 |
| Score exam.                                                                                                                                            |                        | 1                             |                        | 2                  |                 |
| Assist in designing/coordinating appeals process and respond to candidate appeals.                                                                     |                        | 5                             |                        |                    |                 |
| <b>Assessment Center Development</b>                                                                                                                   | <b>60</b>              | <b>40</b>                     | <b>0</b>               | <b>2</b>           | <b>\$19,280</b> |
| Design three assessment center exercises based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines. | 36                     | 4                             |                        |                    |                 |
| Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.                                                                 | 3                      | 1                             |                        |                    |                 |
| Develop efficient assessment schedule and coordinate needs for assessment site.                                                                        | 2                      |                               |                        |                    |                 |
| Recruit assessors (estimated 9 assessors to create 3 panels)                                                                                           |                        | 10                            |                        |                    |                 |
| Administer the assessment center (estimated 20 candidates: 2 days, 2 staff)                                                                            | 16                     | 16                            |                        |                    |                 |
| Compile assessment scores and conduct quality controls.                                                                                                | 2                      | 3                             |                        | 2                  |                 |
| Develop candidate feedback reports.                                                                                                                    | 1                      | 6                             |                        |                    |                 |
| <b>Candidate Orientation Presentation</b>                                                                                                              | <b>5</b>               | <b>4</b>                      | <b>0</b>               | <b>0</b>           | <b>\$1,680</b>  |

|                                                                       |         |   |  |  |                 |
|-----------------------------------------------------------------------|---------|---|--|--|-----------------|
| Prepare and deliver a candidate preparation/orientation presentation. | 5       | 4 |  |  |                 |
| <b>Project Expenses</b>                                               |         |   |  |  | <b>\$7,275</b>  |
| Assessor per diem (9 assessors @ \$350/day)                           | \$6,300 |   |  |  |                 |
| Actor cost (1 actor for 2 days)                                       | \$900   |   |  |  |                 |
| Administrative costs (shipping, freight, printing)                    | \$75    |   |  |  |                 |
| <b>TOTAL PROJECT INVESTMENT</b>                                       |         |   |  |  | <b>\$38,455</b> |

#### Schedule of Hourly Rates - IOS 2025

| <b>Category</b>                    | <b>Rate</b> |
|------------------------------------|-------------|
| Consultant/Industrial Psychologist | \$240/hour  |
| Consulting Associate               | \$120/hour  |
| Technical Writer                   | \$90/hour   |
| Administrative Assistant           | \$40/hour   |

#### Project Notes

Client will be responsible for providing a suitable site at which to conduct exams and assessment and for lunch/refreshments on the day of the assessment.



**Authorizations:**

Acceptance by Client:

I acknowledge that I have reviewed this Statement of Work and hereby authorize I/O Solutions and its representatives to commence work on the project components as described herein.

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Title of Authorized Agent

\_\_\_\_\_  
Date

Acceptance by IOS:

IOS agrees to conduct the work outlined herein according to a timeline that is mutually agreeable to both parties.

*Amy Etapence*  
\_\_\_\_\_  
Signature of Authorized Agent

Manager  
\_\_\_\_\_  
Title of Authorized Agent

June 24, 2025  
\_\_\_\_\_  
Date



June 23, 2025

Deputy Chief James Thomas  
Hoffman Estates Police Department  
411 W. Higgins Road  
Hoffman Estates, Illinois 60169

Sent via email: [james.thomas@vohe.org](mailto:james.thomas@vohe.org)

Dear Deputy Chief Thomas:

Thank you for your inquiry regarding our promotional testing services for your upcoming Sergeant promotional process. Outlined below are the steps and costs associated with Stanard and Associates developing a custom written promotional exam and an assessment center with three assessment exercises for the rank of Sergeant. Our proposal does not include fees associated with conducting a job analysis of the target position; rather we would rely on Hoffman Estates Police staff to review job analysis data (e.g., existing job descriptions) already collected and to choose source materials to be used for preparing test content and exercises that are job related and helpful for determining those that are best suited for promotion.

#### **Custom Written Job Knowledge Promotional Exams**

- Step 1.** A group of Subject Matter Experts from the Hoffman Estates Police Department (HEPD) will determine the areas of measurement for the written job knowledge promotional exam, the source materials needed for writing test questions (chapters or areas within each source book pertinent to the rank), and the percentage of questions to be taken from each source to create a 100-question exam. All necessary source materials (Hoffman Estates Police Policies & Procedures, Illinois Criminal Law and Procedure, Illinois Vehicle Code, Village Ordinances, etc.) to write the questions will be sent to S&A by the HEPD via a traceable carrier or via email.
- Step 2.** Our experience suggests that to ensure a final item pool of 100 questions which are job-related and meet the department specifications, an additional 10% or 10 questions will need to be written. S&A's experienced item writers will write 110 multiple-choice questions, with four response alternatives or True and False, based on the source materials and specifications as provided by the HEPD's Subject Matter Experts.
- Step 3.** S&A will send the 110-test question item pool, back to our authorized point of contact via a traceable carrier for review. Again, the SME group will meet, this time to review each question to make sure it is practical, current, and relevant to the rank. All edits and revisions are to be sent back to S&A via a traceable carrier.
- Step 4.** Concurrently, S&A will develop a candidate study guide for the HEPD to distribute to all eligible candidates; the guide will include a reading list with a breakdown of the areas of measurement for the exam. S&A will provide the HEPD contact person with a PDF document of the guide, so that the guide can be printed or provided in digital format as needed to eligible candidates.

- Step 5.** After the final item pool of 100 test questions has been selected for the exam; S&A will prepare the test and answer key (the answer key will include the source book, page number, and correct response alternative for each question) print the number of test booklets needed, administer the exam at a mutually agreeable date/time. To allow candidates the opportunity to provide feedback on the examination, S&A will include an "Examinee Comment Sheet" at the back of each test booklet. Candidates will be encouraged to write any questions or concerns regarding a particular question on this sheet.

If needed, S&A is available to review all candidate challenges and respond in writing as to the merit of each challenge. S&A may contact SMEs from within the HEPD (individuals at the rank of Lieutenant or higher) to determine the validity of challenges that pertain to department/state specific materials. If the challenge is upheld, S&A will give all candidates credit for that question. If it is not upheld, S&A will provide in writing a rationale why credit is not being given for that particular question.

- Step 6.** After a determination has been made regarding the direction to be taken with challenged exam items, S&A will score exams in accordance with direction provided by the Village of Hoffman Estates Board of Fire and Police Commission and provide a final score report. S&A will provide the written exam scores as a percentage.



### **Written Exam Fees for the Police Sergeant Written Job Knowledge Promotional Exam**

This fee proposal is broken down by project step as outlined in our methodology.

| <b>Written Exam</b> | <b>Description</b>                                                                                                                                                                                                           | <b>Fee</b>         |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Step 1              | SME Meeting to determine source materials and assign weightings for each source and determine specific areas within each source to develop questions (to be completed by HEPD, no S&A consultant present for meeting).       | NA                 |
| Step 2              | Write 110 test items @ \$49.00 each, the HEPD to conduct item review meeting.                                                                                                                                                | \$5,390.00         |
| Step 3              | Review questions for accuracy, currency, and relevance (to be completed by HEPD, no S&A consultant present for meeting).                                                                                                     | NA                 |
| Step 4              | Prepare Candidate Study Guide                                                                                                                                                                                                | \$570.00           |
| Step 5              | Format the exam and prepare answer key                                                                                                                                                                                       | \$760.00           |
| Step 5              | Print Exam Booklets (\$5.00 each)                                                                                                                                                                                            | TBD                |
| Step 5              | Administer the Exams (\$750.00 per S&A consultant per session). Price Quote assumes one consultant for one testing session. Consultant time to respond to candidate challenges to exam items is billed at \$190.00 per hour. | \$750.00           |
| Step 6              | Written Examination Scoring                                                                                                                                                                                                  | \$570.00           |
| <b>Total</b>        | <b>Including exam administration and scoring fee, does not include consultant travel expenses, shipping fees, printing booklets, and responding to candidate challenges</b>                                                  | <b>\$8,040.00*</b> |

\*To reduce project fees for this component of the promotional process, this methodology does not require any consultant travel other than to administer the written promotional exam on site. To facilitate the development of the examinations, S&A will communicate with our authorized point of contact via phone, e-mail and traceable carrier.

If requested (optional); a Candidate Orientation session can be included as part of the process. The cost to conduct the orientation would be \$1,000.00 per session (one S&A consultant). To reduce travel expenses the Village may wish to have the Orientation session conducted via videoconference (Zoom).

### **Assessment Center Process**

The Assessment Center process will yield job-related assessment exercises, evaluation guidelines, and scoring guidelines for use by assessors charged with the task of objectively evaluating candidates' performance for the target position. S&A can recruit law enforcement professionals from outside police departments to serve as assessors for the assessment phase. S&A will be responsible for training the assessors. The steps required to complete this project are delineated below.

- Step 1.** An S&A representative will meet with the Subject Matter Expert (SME) panel (a panel of job experts comprised of members from the Police Department at or above the rank of Sergeant, including members of the police department command staff); to develop the assessment exercises. In conjunction with the SME panel, S&A will identify several relevant situations for measurement in the exercises (e.g., roll call exercise, problem employee, domestic dispute, tactical exercise, community meeting, etc.). With the assistance of the SME panel, complete scenarios with background information will be developed. A typical scenario involves background information on a given situation and structured questions regarding what action the candidate would take. S&A in conjunction with HEPD command staff will ensure that assessment exercises assess performance dimensions that are job-related and important to the rank of Sergeant in the Hoffman Estates Police Department.
- Step 2.** If desired, an S&A consultant will conduct an assessment phase orientation session for all candidates. In this session, the consultant will describe the assessment exercises and dimensions on which candidates will be rated. From our experience, the more candidates know about the promotional process, the better they feel about it.
- Step 3.** Once the assessment exercises have been developed, S&A would work with the SME panel to generate a list of ideal behaviors/responses indicative of the Knowledge, Skills, and Abilities (KSA's) elicited by each exercise. These behaviors will be compiled for each dimension in each exercise. They will be used to create behavioral checklists for each exercise which will help interviewers and assessors when they rate the candidates. S&A will develop a first draft and will work with the SMEs to refine the list.
- Step 4.** S&A will work to recruit assessors for Hoffman Estates in accordance with selection criteria to be established. The number of assessors required depends on the final number of exercises and candidates sitting for the assessment phase. Based on our understanding of the process, we anticipate up to 15 candidates with 3 assessment exercises for the rank of Sergeant. The assessors are typically law enforcement professionals from other departments. Once the assessor list has been finalized, S&A will conduct a thorough training session. The training will include (but not be limited to) the following components: 1) Assessment philosophy and nature; 2) Orientation and background on the Hoffman Estates Police Department; 3) Discussion and training on the assessment dimensions; 4) Discussion and training on all assessment exercises; 5) Training on rating criteria for each exercise; 6) General training on rater observation; and 7) How to conduct summary and consensus meetings.

- Step 5.** An S&A staff member will be present for administration of the assessment phase process. The number of days needed is a function of the number of candidates eligible for this phase, as well as the number of exercises. Based on 15 candidates sitting for the Sergeant assessment center process, we anticipate 2 days for administration and a ½ day of training of the assessor panels, with one assessor panel (three assessors). Additional time may be necessary depending on the exercises developed (i.e., those requiring candidate preparation or study time prior to participating in the exercise require more time). Although it would ultimately be Hoffman Estates responsibility, S&A would work with the Department to secure the appropriate space, equipment, materials, etc., for the assessment exercises.
- Step 6.** Assessors will rate each candidate immediately following each exercise. After they have rated the candidate, the assessors will have a brief consensus discussion to determine the extent of rating agreement and clarify any aspect of a candidate's performance where there is disagreement.
- Step 7.** Assessment exercise ratings will be collected, entered, checked and scored by S&A. The results will be presented in the format desired by Hoffman Estates.

**Assessment Center Process Fees for the rank of Sergeant**

This fee proposal below is broken down by project step as outlined in our methodology. This price quote assumes that there will be approximately 15 Sergeant candidates sitting for the assessment phase for this process.

| Project Step | Description                                                                                                                                                                                                                                                             | Total               |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1.           | Meet with SME panel to review job of Sergeant, identify dimensions (areas) of measurement and develop 3 assessment exercises and preliminary evaluation guidelines. Fee assumes one meeting.                                                                            | \$5,250.00          |
| 2.           | Conduct an Orientation Session for Sergeant Candidates. One session @ \$1,000.00 (OPTIONAL)                                                                                                                                                                             | TBD                 |
| 3.           | Refine assessment center exercise content and meet with SME panel to confirm exercise content and further refine evaluation guidelines/scoring criteria and rating scales.                                                                                              | \$750.00            |
| 4.           | Recruit, train assessors, prepare all candidate assessment materials                                                                                                                                                                                                    | \$1,950.00          |
| 5 and 6.     | Administer the assessment process for both ranks. We estimate a total of 2 days for administration for 15 Sergeant candidates using nine assessors (three assessor panels), We will have one S&A consultant on site to coordinate the administration of the exercises). | \$3,000.00          |
| 7.           | OPTIONAL. Candidate Feedback Reports                                                                                                                                                                                                                                    | \$75.00 each        |
| 7.           | Scoring and reporting of assessment process results.                                                                                                                                                                                                                    | \$750.00            |
| <b>Total</b> |                                                                                                                                                                                                                                                                         | <b>\$11,700.00*</b> |

**\*The Candidate Orientation Session is not included as it is optional. Also, assessor fees are not included. S&A compensates assessors (external law enforcement professionals) at a rate of \$400.00 per day per assessor, plus mileage, meals and other travel expenses for participation in the assessment process and assessor training. This is a pass-through expense billed back to Hoffman Estates and paid by S&A directly to each assessor for their work on the project.**

**We estimate 3 assessors on site for a total of 2 ½ days (½ day for training and 2 days for administration for 15 Sergeant candidates), making assessor fees \$3,000.00, plus travel related expenses.**

**If the final number of candidates sitting for the assessment phase dictates less or more time on site, then Hoffman Estates will be invoiced accordingly.**

**The estimated timeframe to complete this work is approximately 90-105 days once we have authorization to proceed. During this time, the candidate study period can take place for the written exam component. Typically, our client agencies provide a 45-60 day study period for the written exam component, no less than 30 days.**

#### Additional Assumptions for Promotional Process Components

- If needed, additional consulting (i.e., responding to candidate challenges/grievances, litigation support, expert witness testimony, depositions, statistical analyses, attending special meetings, responding to agency or candidate queries after project deliverables have been provided, etc.) will be billed at our current hourly rates which are \$190.00 per hour for Bachelor's and Master's-level staff and \$275.00 per hour for Ph.D.-level staff. All shipping and handling, printing, and travel-related expenses will be kept to a minimum and billed as incurred. S&A charges an administrative fee of \$45.00 per hour to print out in paper copies of source materials received electronically. If needed, exam booklets can be printed at a fee of \$5.00 each. Additional test questions, if needed, will be written and billed at a rate of \$49.00 each. Additional assessment exercises can be developed for a fee of \$1,500.00 each and an in-basket exercise would be an additional \$4,000.00 (\$2,500.00 more than a typical exercise). Please note that in-basket exercises also take longer for assessors to score so assessor fees may increase as a result. Additional days on site to administer the assessment center process will be billed at \$1,500.00 per S&A consultant per day plus consultant travel expenses.
- Our current rate for writing customized written exam test questions is \$49.00 per question. This includes questions written from the vast majority of common source materials used in public safety agencies such as agency-specific General Orders, Policies & Procedures, Standard Operating Procedures, Rules & Regulations, collective bargaining agreements, human resources manuals, compiled statutes, traffic law and more. This rate also applies to common textbooks specific to public safety agencies covering a wide variety of topics relating to supervision, administration, operations or specific technical skills. Additional fees will apply for test items written from other nontraditional sources such as popular management books, personal memoirs, government reports, etc. due to the time it takes our item writing staff to first read and understand these source materials in their entirety in order to develop relevant test content. The fee for questions written from these sources will be \$73.50 each.
- Hoffman Estates will be responsible for securing locations for all test administrations and/or required onsite meetings.
- A contact person for the project will be designated who is responsible for coordinating activities, such as providing S&A with requested information (including source materials to write test questions), and scheduling meetings with internal SMEs and external assessors (if applicable). If S&A needs to purchase source materials chosen by the department to write or review questions, the fee for those source books/materials will be billed back to the HEPD.





- While S&A strives to become familiar with each client's local circumstances, we rely on contact personnel and/or the client agency's legal counsel to ensure processes and procedures adhere to local rules (e.g., fire and police commission rules, etc.).
- S&A will work with the Village to determine a mutually acceptable timeline to complete each testing process.
- Work performed or meetings scheduled on weekends or outside of normal business hours requiring S&A's attendance or assistance will be billed at 1.5 times the quoted project rate.
- S&A invoices for one-half payment up front and the other half upon project completion.

An estimate, based on 15 candidates sitting for the Sergeant's process is \$19,740.00 plus assessor fees (estimated at \$3,000.00 + travel), consultant travel expenses and any optional services (candidate orientation session, responding to written exam question challenges, candidate feedback reports, etc.), shipping, printing, travel-related expenses, etc.

Thanks again for your interest in our promotional testing services. We would welcome the opportunity to work with you and the Hoffman Estates Police Department on this project. Please feel free to contact me with any questions.

Best regards,

Michael J. Thomason  
Vice President

**Hoffman Estate, IL. PD: Sergeant Promotional Process; Proposal Created June 23, 2025**

To accept our proposal and to authorize S&A to initiate work and carry out the project steps outlined above, please sign, date and fax or email back this page to S&A at 312-553-0218 or [mike.thomason@stanard.com](mailto:mike.thomason@stanard.com).

---

Authorized Signature from Hoffman Estates

---

Date



## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8C

**REQUEST:** Authorization to:

- a. waive bidding; and
- b. purchase six portable heavy vehicle/equipment lifts, via a Sourcewell Cooperative Purchasing Program, from SLE Technologies (formerly Safetylane Automotive Equipment), Maxwell, IN, in an amount not to exceed \$94,000.

**FROM:** Joseph Nebel, Public Works Director  
Joe Capiga, Supervisor Fleet Services

**ITEM TYPE:** Action Item - Village Board

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### REQUEST SUMMARY

Fleet Services currently utilizes a set of portable heavy vehicle/equipment lifts originally purchased in 1997 and most recently recertified in November 2024. During the latest recertification, the inspector noted the lifts' advanced age and advised that replacement should be considered in the near future due to the age of various components. The lifts are also nearing 30 years old and are outside of their warranty.

These lifts are essential to daily Fleet operations and are used to safely raise and service heavy-duty vehicles and specialized equipment. If a failure were to occur, it may be difficult to obtain replacement parts, and the repair of critical vehicles and equipment could experience delays, including Fire engines, Tower 22, the Public Works Vector truck, among others.

Due to the timing of the Village's CIP process, these concerns were identified after the 2025 CIP had been finalized and were not included; however, after thorough consideration, Staff is seeking to expedite the replacement.

### FINANCIAL IMPACT

A recent quote for portable column lifts, with the necessary specifications, is approximately \$90,000 (Sourcewell Cooperative Purchasing Program). As some additional costs may be incurred during set-up and installation, Staff has requested a total of \$94,000. To fund this purchase while minimizing the financial impact in 2025, Staff proposes re-purposing \$100,000 previously allocated for fuel island spill bucket replacements to instead purchase the replacement column lifts. This reallocation also allows Staff to revisit the scope of the fuel island project, as some considerations, and the anticipated cost of making those improvements, have changed. Staff has prepared

materials detailing the new scope of the fuel island project for discussion during review of the 2026-2030 CIP.

If not completed in 2025, the vendor has informed Staff that the cost for the replacement lifts is expected to increase to \$110,000+ in 2026 due to anticipated manufacturer price increases and ongoing market volatility, including the potential for tariff-related impacts.

### **RECOMMENDATION**

Authorization to waive bidding and purchase six portable heavy vehicle/equipment lifts, via a Sourcewell Cooperative Purchasing Program, from SLE Technologies (formerly Safetylane Automotive Equipment), Maxwell, IN, in an amount not to exceed \$94,000.

### **ATTACHMENTS**

1. Portable Lift Quote



**SLE TECHNOLOGIES, INC.**

SLE Technologies, Inc.  
(Formerly Safetylane Automotive Equipment)  
P.O. Box 83 | 212 N. Main Street  
317.326.5550  
Maxwell IN 46154

# PROPOSAL

|            |            |            |
|------------|------------|------------|
| DATE       | EXPIRATION | ESTIMATE # |
| 5/6/2025   | 5/30/2025  | 1085516    |
| ORDERED BY | P.O. #     |            |

## BILL TO

Joe Capiga  
SL - Village of Hoffman Estates  
2405 Pembroke Ave  
Hoffman Estates IL 60169 USA

## SHIP TO

Joe Capiga  
SL - Village of Hoffman Estates  
2405 Pembroke Ave  
1-847-490-6800  
Hoffman Estates IL 60169 USA

## Scope of Work

Our Sourcewell Contract # is 121223-SKI

New equipment sale.

Stertil Koni Mobile Columns, Set of 6 - 111,000lbs capacity, 24 volts DC, control box on every column.

Adj forks, with Weight measuring devise on each lift

These prices are based from current inventory

New inventory will be at least 6% more and who knows what if any tariffs will be.

| ITEM                  | DESCRIPTION                                                                                                            | QTY  | RATE      | AMOUNT    |
|-----------------------|------------------------------------------------------------------------------------------------------------------------|------|-----------|-----------|
| ST-1085-2FWA          | Stertil Koni Mobile Column Lifts, Set of 6 - 111,000lbs capacity, 24 volts DC, control box on every column. Adj forks. | 1.50 | 56,301.00 | 84,451.50 |
| 380.00.771            | Weight Gauge for ST1085 ebright. Price per column. Price includes part only.                                           | 6.00 | 553.90    | 3,323.40  |
| MES - Labor FT        | Install weight gauges in mobile columns.                                                                               | 6.00 | 145.00    | 870.00    |
| Mobile column freight | Freight for mobile columns and Training                                                                                | 1.00 | 800.00    | 800.00    |
| Sales Tax             | Sales Tax                                                                                                              | 0.00 |           | 0.00      |

**SUBTOTAL** 89,444.90

**TOTAL USD** **89,444.90**



**SLE TECHNOLOGIES, INC.**

SLE Technologies, Inc.  
(Formerly Safetylane Automotive Equipment)  
P.O. Box 83 | 212 N. Main Street  
317.326.5550  
Maxwell IN 46154

# PROPOSAL

| DATE       | EXPIRATION | ESTIMATE # |
|------------|------------|------------|
| 5/6/2025   | 5/30/2025  | 1085516    |
| ORDERED BY | P.O. #     |            |

We impose a surcharge of 3.5% on the all transactions processed using a credit card. Please note this charge is for payment by credit/debit card only. You have the option to pay by check or cash without any additional fee.

**\*\*Due to the unpredictable nature of tariffs, estimates DO NOT include potential tariff costs. Orders may incur additional charges for tariffs imposed after the order is placed.\*\***

Approved By \_\_\_\_\_

Date of Acceptance \_\_\_\_\_





## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8D

**REQUEST:** Authorization to:

- a. waive formal bidding (due to utilization of a government master agreement); and
- b. purchase of seven Panasonic laptops from CDS Office Technologies, Itasca, IL, in an amount not to exceed \$34,545.00.

**FROM:** Darek Raszka, IT Director

**ITEM TYPE:** Contract - Village Board

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### REQUEST SUMMARY

CDS Office Technologies is Panasonic's platinum partner for the northern Illinois area and offers the lowest pricing on this specialized equipment. The replacement units are slimmer, lighter, more modular and offer a wider screen than the previous model. The units include a Gloved Multi-Touch Screen, a 1 TB Solid State Hard drive, contactless smartcard reader and an integrated 4G LTE Multi-Carrier cell device. The units are now also equipped with an upgraded 32GB of RAM which will help meet the increased demands of the new CAD system and the enhanced cybersecurity controls the Village is deploying.

These units are sturdy enough to stand up to the rigorous demands of use in an emergency vehicle environment. They are configured specifically for Public Safety use and are not available through general retail channels. This request represents the replacement of seven (7) units in the Police Department. These units are on a five-year replacement cycle, which is consistent with the five-year warranties provided with each new unit.

### FINANCIAL IMPACT

In the approved 2025 budget, a total of \$45,000 has been allocated to continue the Police MDT replacement program (47008625-4602). The recommended purchase is \$10,455.00 under budget.

### RECOMMENDATION

Waive formal bidding (due to the utilization of Sourcewell Law Enforcement Contract Toughbooks #090122-PNA) and authorize the purchase of seven (7) semi-ruggedized laptop computers and accessories from CDS Office Technologies, Itasca, IL, for use in

the Police Department patrol and response vehicles in an amount not to exceed \$34,545.00.

#### **ATTACHMENTS**

1. Quote 508645 (2)



CDS Office Technologies  
1271 HAMILTON PARKWAY  
Itasca, Illinois 60143  
United States  
(P) 630-625-4519  
(F) 630-305-9876

Quotation (Open)

Date

Jul 11, 2025 04:05 PM CDT

Modified Date

Jul 11, 2025 04:03 PM CDT

Quote #

508645 - rev 1 of 1

Description

7 x FZ-55JV-41BM

SalesRep

Gottlieb, Mark  
(P) 630-625-4519  
(F) 630-305-9876

Customer Contact

Raszka, Darek  
Darek.Raszka@vohe.org

Customer

Village of Hoffman Estates (21104)  
Raszka, Darek  
411 W Higgins Rd  
Hoffman Estates, IL 60169  
United States  
(P) 847-781-2848

Bill To

Village of Hoffman Estates  
Accounts, Payable  
1900 Hassell Rd  
Hoffman Estates, IL 60169  
United States

Ship To

Village of Hoffman Estates  
Raszka, Darek  
1900 Hassell Rd  
Hoffman Estates, IL 60169-6308  
United States  
(P) 847-781-2848  
Darek.Raszka@Hoffmanestates.org

Customer PO:

Terms:

Undefined

Ship Via:

UPS Ground

Special Instructions:

Carrier Account #:

| #                                                                     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Part #       | Qty | Unit Price | Total       |
|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----|------------|-------------|
| <b>Sourcewell Law Enforcement Contract Toughbooks #090122-PNA</b>     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |     |            |             |
| <b>Panasonic Toughbook FZ-55 Semi Rugged - Public Sector Specific</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |     |            |             |
| 1                                                                     | Panasonic Toughbook 55 (i7, 4G, GPS, 1TB, 32GB)<br>BSKU, Win11 Pro, Intel Core i7-1370P vPro (up to 5.2GHz), AMT, 14.0" FHD 1000 nit Gloved Multi Touch, 32GB(16+16), Intel Iris Xe, 1TB OPAL SSD, Intel Wi-Fi 6E, Bluetooth, 4G EM7595, GPS, COM Splitter, Dual Pass (Ch1:GPS/Ch2:WWAN), Standard Battery<br>Note:<br>- TPM 2.0, Emissive Backlit Keyboard, Flat, CF-SVCLTNF3YR - 3 Year Protection Plus Warranty, CF-SVC512SSD3Y - 3 Year No Return of Defective Drive, CF-SVCPDEP3Y - 3 Year Premier Deployment, FZ-SVCFESGEN10 - Field Engineering Support | FZ-55JV-41BM | 7   | \$4,200.00 | \$29,400.00 |
| 2                                                                     | Panasonic Public Sector Service Package<br>4th and 5th years Public Safety Service Bundle Extension (Year 4 & 5 only). Includes Premier, Protection Plus, Customer Portal, Disk Image Management, HDD No Return.                                                                                                                                                                                                                                                                                                                                               | CF-SVCPSY5   | 7   | \$586.00   | \$4,102.00  |
| <b>Accessories</b>                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |     |            |             |
| 3                                                                     | Panasonic - Contactless Smartcard xPAK for FZ-55 Mk3 (not compatible with Mk1/2)<br>Front expansion area                                                                                                                                                                                                                                                                                                                                                                                                                                                       | FZ-VNF552M   | 7   | \$149.00   | \$1,043.00  |

**Subtotal: \$34,545.00**  
Tax (.0000%): \$0.00  
Shipping: \$0.00  
**Total: \$34,545.00**

CDS Office Technologies disclaims any responsibility for product information and products described on this site. Some product information may be confusing without additional explanation. All product information, including prices, features, and availability, is subject to change without notice. Applicable taxes & shipping may be added to the final order. All returns must be accompanied by original invoice and authorized RMA number within 30 days of invoice date and are subject to a 15% restocking fee. Due to manufacturer's restrictions, Panasonic items are not eligible for return. Late fees may apply to payments past 30 days from invoice date. Additional tariffs, taxes, or fees may apply and are not included in the quoted price. Please contact your sales representative if you have any questions.



## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8E

**REQUEST:** Authorization to:

- a. waive formal bidding (due to utilization of a government master agreement); and
- b. purchase of 10 desktop computers, 9 monitors, 27 laptop computers and 5 workstation grade laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed \$71,586.41.

**FROM:** Darek Raszka, IT Director

**ITEM TYPE:** Contract - Village Board

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### REQUEST SUMMARY

The Information Technology Department maintains an annual replacement program for desktop and laptop computers. The replacement cycle is five years, which corresponds with the warranty received on the equipment. This recommended purchase includes the replacement of 10 desktop computers, 9 monitors, 27 regular laptops and 5 workstation-grade laptops with warranties that expire in 2025. Monitors to outfit these new machines are also included.

It is recommended to waive formal bidding due to the specialized nature of the equipment, as well as to ensure uniformity with the Village's existing equipment. Direct purchase through a government contract from Dell provides not only cost savings, but greater availability as the supply chain recovers.

### FINANCIAL IMPACT

In the 2025 budget, a total of \$83,000 has been allocated to continue the computer replacement program (47008625-4602). This recommended purchase is \$71,586.41 and earlier this year, we had to make an emergency purchase of 7 laptop computers in an amount of \$ \$10,284.12 totaling \$81,870.53. The recommended total computer purchase for this year is \$1,129.47 under the budget.

### RECOMMENDATION

To waive formal bidding (due to utilization of a government master agreement) and authorize the purchase of 10 desktop computers, 9 monitors and 27 laptops and 5 workstation grade laptops from Dell EMC, Round Rock, TX, in an amount not to exceed \$71,586.41.

### ATTACHMENTS

1. 10812310791
2. 3000192253789.1





DELL MARKETING L.P.  
One Dell Way  
Round Rock, TX 78682

FID Number: 74-2616805  
Inquiries: [www.dell.com/ordersupport/](http://www.dell.com/ordersupport/)  
Dell Online: <http://www.dell.com>

## Invoice

PO# 25000288  
47008625-4602  
\$10,284.12  
4/30/2025

### BILL TO:

VILLAGE OF HOFFMAN ESTATES  
DAREK RASZKA  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169-6302

### SHIP TO:

VILLAGE OF HOFFMAN ESTATES  
DAREK RASZKA  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169

PLEASE REVIEW DELL'S [TERMS & CONDITIONS OF SALE AND POLICIES](#), WHICH GOVERN THIS TRANSACTION  
[VIEW YOUR ORDER DETAILS ONLINE](#)

Invoice No: 10812310791

Customer No: 101908533

Order No: 1018595596

Page 1 of 3

Purchase Order: 04242025  
Payment Terms: 45 Days Inv.  
Due Date: 06/12/2025  
Invoice Date: 04/28/2025  
Order Date: 04/24/2025

Sales Rep: Alifa\_Tazin  
Shipped Via: FEDERAL EXPRESS  
Contract Code: C000000979569  
Waybill Number: 451050812403

| Item Number | Description                                                                                                          | Qty | Unit | Unit Price | Amount    |
|-------------|----------------------------------------------------------------------------------------------------------------------|-----|------|------------|-----------|
| 210-BLLY    | Dell Latitude 5450 BTX Base<br>System Service Tags:<br>715N594, B31N594, C35N594, D4CK594, F31N594, H5HK594, J35N594 | 7   | EA   | 1,469.16   | 10,284.12 |

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT [WWW.DELL.COM/PUBLIC-ECARE](http://WWW.DELL.COM/PUBLIC-ECARE) TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

USD

|                      |           |           |
|----------------------|-----------|-----------|
| Sub-Total:           | \$        | 10,284.12 |
| Ship. &/or Handling: | \$        | 0.00      |
| ENVIRO FEE:          | \$        | 0.00      |
| Taxable:             | \$        | 0.00      |
| Non-Taxable:         | \$        | 0.00      |
| \$                   | 10,284.12 |           |
| Invoice Total:       | \$        | 10,284.12 |



DETACH AT LINE AND RETURN WITH PAYMENT

Invoice No: 10812310791  
Customer Name: VILLAGE OF HOFFMAN ESTATES  
Customer No: 101908533  
PO No: 04242025  
Order Number: 1018595596

Make check payable / remit to :  
Dell Marketing L.P.  
C/O Dell USA L.P.  
PO Box 802816  
Chicago, IL 60680-2816

Electronics Payments  
Dell Marketing L.P.  
PNC Bank  
ABA#: 043-000-096  
Acct#: 1017304611  
Swift code : PNCCUS33

Online ACH Payment  
Log in to your MyFinancials account <https://mf.dell.com/>

USD

|                      |           |           |
|----------------------|-----------|-----------|
| Sub-Total:           | \$        | 10,284.12 |
| Ship. &/or Handling: | \$        | 0.00      |
| ENVIRO FEE:          | \$        | 0.00      |
| Taxable:             | \$        | 0.00      |
| Non-Taxable:         | \$        | 0.00      |
| \$                   | 10,284.12 |           |
| Invoice Total:       | \$        | 10,284.12 |
| Balance Due:         | \$        | 10,284.12 |
| Amount Enclosed:     |           |           |

0108123107910000001028412000001019085339



DELL MARKETING L.P.  
One Dell Way  
Round Rock, TX 78682

FID Number: 74-2616805  
Inquiries: [www.dell.com/ordersupport/](http://www.dell.com/ordersupport/)  
Dell Online: <http://www.dell.com>

## Invoice

**BILL TO:**

VILLAGE OF HOFFMAN ESTATES  
DAREK RASZKA  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169-6302

**SHIP TO:**

VILLAGE OF HOFFMAN ESTATES  
DAREK RASZKA  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169

**PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION**

**VIEW YOUR ORDER DETAILS ONLINE**

|                                |                               |                             |                    |
|--------------------------------|-------------------------------|-----------------------------|--------------------|
| <b>Invoice No: 10812310791</b> | <b>Customer No: 101908533</b> | <b>Order No: 1018595596</b> | <b>Page 2 of 3</b> |
|--------------------------------|-------------------------------|-----------------------------|--------------------|

|                 |              |                 |                 |
|-----------------|--------------|-----------------|-----------------|
| Purchase Order: | 04242025     | Sales Rep:      | Alifa_Tazin     |
| Payment Terms:  | 45 Days Inv. | Shipped Via:    | FEDERAL EXPRESS |
| Due Date:       | 06/12/2025   | Contract Code:  | C000000979569   |
| Invoice Date:   | 04/28/2025   | Waybill Number: | 451050812403    |
| Order Date:     | 04/24/2025   |                 |                 |

| Item Number | Description                                                                               | Qty | Unit | Unit Price | Amount |
|-------------|-------------------------------------------------------------------------------------------|-----|------|------------|--------|
| 370-BBTL    | 16 GB: 2 x 8 GB, DDR5, 5600 MT/s (5200 MT/s with 13th Gen Intel Core processors)          | 7   | EA   | -          | -      |
| 400-BRGP    | 512 GB, M.2 2230, TLC, Gen 4 PCIe NVMe, SSD                                               | 7   | EA   | -          | -      |
| 391-BJHJ    | 14.0, FHD 1920x1080, 60Hz, IPS, Touch, AG, 300 nit, 72% NTSC, FHD+IR Cam, 4G              | 7   | EA   | -          | -      |
| 583-BLMY    | English US backlit AI hotkey keyboard, 79-key                                             | 7   | EA   | -          | -      |
| 570-AADK    | No Mouse                                                                                  | 7   | EA   | -          | -      |
| 555-BKPM    | Intel AX211 WLAN Driver                                                                   | 7   | EA   | -          | -      |
| 555-BKLQ    | Intel Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth 5.3 wireless card | 7   | EA   | -          | -      |
| 556-BBCD    | No Mobile Broadband Card                                                                  | 7   | EA   | -          | -      |
| 451-BDGX    | 3-cell, 54 Wh, ExpressCharge Capable, ExpressCharge Boost Capable                         | 7   | EA   | -          | -      |
| 492-BDMN    | 65W AC adapter, USB Type-C, EcoDesign                                                     | 7   | EA   | -          | -      |
| 346-BKMG    | Finger Print Reader, Control Vault 3+                                                     | 7   | EA   | -          | -      |
| 650-AAAM    | No Anti-Virus Software                                                                    | 7   | EA   | -          | -      |
| 620-AALW    | OS-Windows Media Not Included                                                             | 7   | EA   | -          | -      |
| 537-BBDO    | E4 Power Cord 1M for US                                                                   | 7   | EA   | -          | -      |
| 340-DMNG    | Latitude 5450 Quick Start Guide                                                           | 7   | EA   | -          | -      |
| 430-XXYG    | No Resource USB Media                                                                     | 7   | EA   | -          | -      |
| 387-BBPC    | ENERGY STAR Qualified                                                                     | 7   | EA   | -          | -      |
| 998-GWYK    | Fixed Hardware Configuration                                                              | 7   | EA   | -          | -      |
| 658-BFQB    | Dell Additional Software                                                                  | 7   | EA   | -          | -      |
| 340-DPFX    | BTS 15/28W CPU + UMA + 65W Adapter ML                                                     | 7   | EA   | -          | -      |
| 389-FGSQ    | Intel Core Ultra vPro Enterprise Label                                                    | 7   | EA   | -          | -      |
| 800-BBQH    | BTS/BTP Smart Selection Shipment (VS)                                                     | 7   | EA   | -          | -      |
| 389-EDJB    | POD Label                                                                                 | 7   | EA   | -          | -      |
| 340-CKSZ    | No AutoPilot                                                                              | 7   | EA   | -          | -      |
| 319-BBKH    | FHD HDR + IR Camera, Facial Recognition, TNR, Camera Shutter, Microphone                  | 7   | EA   | -          | -      |
| 379-BDZB    | EPEAT 2018 Registered (Gold)                                                              | 7   | EA   | -          | -      |
| 321-BKTY    | Latitude 5450 Bottom Door, U15                                                            | 7   | EA   | -          | -      |
| 640-BBTB    | Intel Connectivity Performance Suite for Evo/vPro                                         | 7   | EA   | -          | -      |
| 429-AATO    | No Removable CD/DVD Drive                                                                 | 7   | EA   | -          | -      |
| 409-BCXT    | Intel Rapid Storage Technology Driver                                                     | 7   | EA   | -          | -      |
| 975-3461    | Dell Limited Hardware Warranty Extended Year(s)                                           | 7   | EA   | -          | -      |
| 997-8317    | Dell Limited Hardware Warranty                                                            | 7   | EA   | -          | -      |
| 997-8328    | Onsite/In-Home Service After Remote Diagnosis, 1 Year                                     | 7   | EA   | -          | -      |
| 997-8335    | Onsite/In-Home Service After Remote Diagnosis, 4 Year Extended                            | 7   | EA   | -          | -      |
| 379-BFPC    | Intel Core Ultra 5 135U vPro (12 MB cache, 12 cores, 14 threads, up to 4.4 GHz Turbo)     | 7   | EA   | -          | -      |
| 619-ARSB    | Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish                      | 7   | EA   | -          | -      |
| 658-BCSB    | Activate Your Microsoft 365 For A 30 Day Trial                                            | 7   | EA   | -          | -      |



DELL MARKETING L.P.  
One Dell Way  
Round Rock, TX 78682

FID Number: 74-2616805  
Inquiries: [www.dell.com/ordersupport/](http://www.dell.com/ordersupport/)  
Dell Online: <http://www.dell.com>

## Invoice

**BILL TO:**

VILLAGE OF HOFFMAN ESTATES  
DAREK RASZKA  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169-6302

**SHIP TO:**

VILLAGE OF HOFFMAN ESTATES  
DAREK RASZKA  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169

**PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION**  
**VIEW YOUR ORDER DETAILS ONLINE**

|                                |                               |                             |                    |
|--------------------------------|-------------------------------|-----------------------------|--------------------|
| <b>Invoice No: 10812310791</b> | <b>Customer No: 101908533</b> | <b>Order No: 1018595596</b> | <b>Page 3 of 3</b> |
|--------------------------------|-------------------------------|-----------------------------|--------------------|

|                 |              |                 |                 |
|-----------------|--------------|-----------------|-----------------|
| Purchase Order: | 04242025     | Sales Rep:      | Alifa_Tazin     |
| Payment Terms:  | 45 Days Inv. | Shipped Via:    | FEDERAL EXPRESS |
| Due Date:       | 06/12/2025   | Contract Code:  | C000000979569   |
| Invoice Date:   | 04/28/2025   | Waybill Number: | 451050812403    |
| Order Date:     | 04/24/2025   |                 |                 |

| Item<br>Number | Description                                                          | Qty | Unit | Unit Price | Amount |
|----------------|----------------------------------------------------------------------|-----|------|------------|--------|
| 338-CNNG       | Integrated Intel graphics for Intel Core Ultra 5 135U vPro processor | 7   | EA   | -          | -      |
| 631-BBTJ       | Intel vPro Enterprise Technology Enabled                             | 7   | EA   | -          | -      |

To make a payment or access your account details online, please visit MyFinancials at <https://mfm.dell.com>



## Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Aug. 13, 2025**.

You can download a copy of this quote during checkout.

[Place your order](#)

|                      |                                        |                   |                                |
|----------------------|----------------------------------------|-------------------|--------------------------------|
| <b>Quote Name:</b>   | <b>Annual quote for Darek</b>          | Sales Rep         | Alifa Tazin                    |
| <b>Quote No.</b>     | <b>3000192253789.1</b>                 | Phone             | 1(800) 4563355, 6183866        |
| <b>Total</b>         | <b>\$71,586.41</b>                     | Email             | Alifa.Tazin@dell.com           |
| Customer #           | 101908533                              | <b>Billing To</b> | DAREK RASZKA                   |
| Quoted On            | Jul. 14, 2025                          |                   | VILLAGE OF HOFFMAN ESTATES     |
| Expires by           | Aug. 13, 2025                          |                   | 1900 HASSELL RD                |
|                      | OMNIA-National                         |                   | HOFFMAN ESTATES, IL 60169-6302 |
| Contract Name        | Cooperative Purchasing Alliance (NCPA) |                   |                                |
| Contract Code        | C000001019611                          |                   |                                |
| Customer Agreement # | NCPA 01-143                            |                   |                                |
| Deal ID              | 26561060                               |                   |                                |

### Message from your Sales Rep

Please contact your Dell Sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell.

Regards,  
Alifa Tazin

### Additional Comments

DELL BUSINESS CREDIT^: If your purchase qualifies for a promotional offer, the promotion will automatically be applied to this quote and will be reflected in your monthly statement. NO INTEREST IF PAID IN FULL WITHIN 90 DAYS; Available at time of purchase on (1) qualifying XPS, Latitude, OptiPlex, Precision, Vostro, Inspiron, G-Series \$699 or more, (2) Dell monitors \$199 or more and (3)PowerEdge, PowerVault and Dell Networking, when using Dell Business Credit on August 1, 2022 through August 28, 2022. Minimum purchase amount may be required. Minimum monthly payments are required but may not pay your purchase in full by the end of the promotional period due to purchase amount, promotion length, additional purchases or allocation of payments in excess of the minimum payment. Promotional offer is valid only when account remains in good standing. Accrued Finance Charges will be billed from the transaction posting date, if the purchase balance is not paid in full within 90 days. RESTRICTIONS; Assumes product is available. Any promotional offer is limited-time and intended for qualified customers. Offers, including those at Dell.com may vary, are subject to credit approval and may be changed without notice. PROMOTION DOES NOT INCLUDE printer cables, toner, warranty or any peripheral items. Refurbished and/or used purchases do not qualify for promotions. Promotional financing is made available to Dell Direct customers only and is not combinable with other Dell, DFS or other vendor offers.

Shipping Group

Shipping To

DAREK RASZKA  
VILLAGE OF HOFFMAN ESTATES  
1900 HASSELL RD  
HOFFMAN ESTATES, IL 60169-6308  
(847) 781-4875

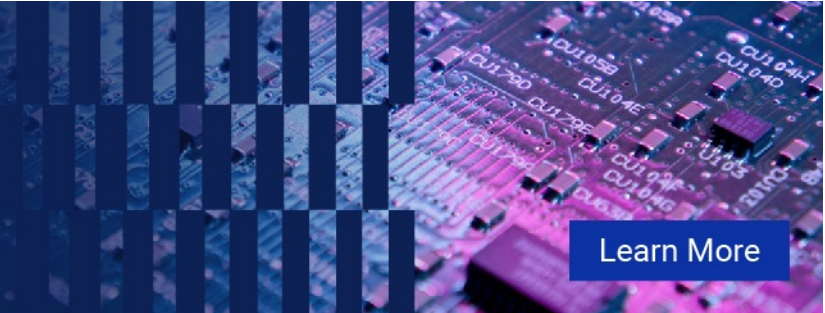
Shipping Method

Standard Delivery

| Product                                | Unit Price | Quantity | Subtotal    |
|----------------------------------------|------------|----------|-------------|
| Dell Mobile Precision Workstation 5490 | \$2,417.52 | 5        | \$12,087.60 |
| Dell Pro 27 Plus QHD Monitor - P2725D  | \$274.46   | 9        | \$2,470.14  |
| Dell Pro 14 Plus (PB14250) XCTO Base   | \$1,655.31 | 27       | \$44,693.37 |
| Dell Pro Slim Plus QBS1250             | \$1,233.53 | 10       | \$12,335.30 |
| Subtotal:                              |            |          | \$71,586.41 |
| Shipping:                              |            |          | \$0.00      |
| Non-Taxable Amount:                    |            |          | \$71,586.41 |
| Taxable Amount:                        |            |          | \$0.00      |
| Estimated Tax:                         |            |          | \$0.00      |
| Total:                                 |            |          | \$71,586.41 |

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Shipping Group Details

| Shipping To                                                                                                       | Shipping Method   |
|-------------------------------------------------------------------------------------------------------------------|-------------------|
| DAREK RASZKA<br>VILLAGE OF HOFFMAN ESTATES<br>1900 HASSELL RD<br>HOFFMAN ESTATES, IL 60169-6308<br>(847) 781-4875 | Standard Delivery |

|                                                                                                                         | Unit Price        | Quantity | Subtotal           |
|-------------------------------------------------------------------------------------------------------------------------|-------------------|----------|--------------------|
| <b>Dell Mobile Precision Workstation 5490</b>                                                                           | <b>\$2,417.52</b> | <b>5</b> | <b>\$12,087.60</b> |
| Estimated delivery if purchased today:<br>Jul. 18, 2025<br>Contract # C000001019611<br>Customer Agreement # NCPA 01-143 |                   |          |                    |

| Description                                                                                     | SKU      | Unit Price | Quantity | Subtotal |
|-------------------------------------------------------------------------------------------------|----------|------------|----------|----------|
| Dell Mobile Precision Workstation 5490                                                          | 210-BLMF | -          | 5        | -        |
| Intel Core Ultra 7 165H vPro Enterprise (24 MB cache, 16 cores, 22 threads, up to 5.0 GHz, 45W) | 379-BFQW | -          | 5        | -        |
| Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish                            | 619-ARSB | -          | 5        | -        |
| Intel vPro Enterprise Technology Enabled                                                        | 389-FHCV | -          | 5        | -        |
| 32 GB: LPDDR5x, 7467 MT/s, dual-channel (onboard)                                               | 370-BBTY | -          | 5        | -        |
| Nvidia RTX 1000 Ada Generation, 6 GB GDDR6                                                      | 490-BJZH | -          | 5        | -        |
| 512GB, M.2 2280, Gen4 PCIe NVMe, SSD, Class 40                                                  | 400-BQYM | -          | 5        | -        |
| E5 Power Cord 1M for US                                                                         | 537-BBDK | -          | 5        | -        |
| Intel(R) Wi-Fi 7 BE200, 2x2, 802.11be, MU-MIMO, Bluetooth(R) wireless card                      | 555-BKJW | -          | 5        | -        |
| US English Backlight Keyboard with fingerprint reader & AI hotkey                               | 583-BKYC | -          | 5        | -        |
| ENERGY STAR Qualified                                                                           | 387-BBLW | -          | 5        | -        |
| EPEAT 2018 Registered (Gold)                                                                    | 379-BDZB | -          | 5        | -        |
| Intel BE200 WLAN Driver                                                                         | 555-BKXT | -          | 5        | -        |
| SERI Guide (ENG/FR/Multi)                                                                       | 340-AGIK | -          | 5        | -        |
| Quick Setup Guide-Mobile Precision 5490                                                         | 340-DMVQ | -          | 5        | -        |
| Packaging for NVIDIA Graphics + 130W Adapter with US Power Cord                                 | 340-DMSZ | -          | 5        | -        |
| Regulatory Label included                                                                       | 389-BEYY | -          | 5        | -        |
| Fixed Hardware Configuration                                                                    | 998-GWJP | -          | 5        | -        |
| 72WHR, 4Cell, BYD Battery                                                                       | 451-BCXM | -          | 5        | -        |
| Intel Core Ultra 7 165H Processor with vPro, 32GB, RTX 1000 Ada                                 | 329-BJZT | -          | 5        | -        |
| POD Label                                                                                       | 389-EDJB | -          | 5        | -        |
| Bottom cover with uSD, no smart card, no USH, no NFC                                            | 354-BBJW | -          | 5        | -        |
| HD/IR Camera, ExpressSign-In, No Camera Shutter, Mic                                            | 319-BBIR | -          | 5        | -        |
| Intel Connectivity Performance Suite for Evo/vPro                                               | 640-BBTB | -          | 5        | -        |
| Intel Rapid Storage Technology Driver                                                           | 409-BCYG | -          | 5        | -        |
| Intel CPU label for MTL vPro EVO                                                                | 340-DMVJ | -          | 5        | -        |

|                                                                                                 |          |                   |                 |                   |
|-------------------------------------------------------------------------------------------------|----------|-------------------|-----------------|-------------------|
| 14" QHD+ Touch, 2560 x 1600, 60Hz, 500 nits, WLED, 100% sRGB, Low Blue Light, IR Camera and Mic | 391-BHXR | -                 | 5               | -                 |
| 130W E5 Type C Power Adapter (V3)                                                               | 492-BDGR | -                 | 5               | -                 |
| Dell Limited Hardware Warranty Plus Service                                                     | 804-9773 | -                 | 5               | -                 |
| ProSupport: 7x24 Technical Support, 5 Years                                                     | 804-9798 | -                 | 5               | -                 |
| ProSupport: Next Business Day Onsite, 5 Years                                                   | 804-9799 | -                 | 5               | -                 |
| Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport       | 989-3449 | -                 | 5               | -                 |
| Activate Your Microsoft 365 For A 30 Day Trial                                                  | 658-BCSB | -                 | 5               | -                 |
| Dell Additional Software                                                                        | 658-BFPP | -                 | 5               | -                 |
|                                                                                                 |          | <b>Unit Price</b> | <b>Quantity</b> | <b>Subtotal</b>   |
|                                                                                                 |          | <b>\$274.46</b>   | <b>9</b>        | <b>\$2,470.14</b> |

**Dell Pro 27 Plus QHD Monitor - P2725D**

Estimated delivery if purchased today:  
Jul. 21, 2025  
Contract # C000001019611  
Customer Agreement # NCPA 01-143

| Description                           | SKU      | Unit Price        | Quantity        | Subtotal           |
|---------------------------------------|----------|-------------------|-----------------|--------------------|
| Dell Pro 27 Plus QHD Monitor - P2725D | 210-BRHV | -                 | 9               | -                  |
| Dell Limited Hardware Warranty        | 814-5380 | -                 | 9               | -                  |
| Advanced Exchange Service, 3 Years    | 814-5381 | -                 | 9               | -                  |
|                                       |          | <b>Unit Price</b> | <b>Quantity</b> | <b>Subtotal</b>    |
|                                       |          | <b>\$1,655.31</b> | <b>27</b>       | <b>\$44,693.37</b> |

**Dell Pro 14 Plus (PB14250) XCTO Base**

Estimated delivery if purchased today:  
Jul. 29, 2025  
Contract # C000001019611  
Customer Agreement # NCPA 01-143

| Description                                                                                      | SKU      | Unit Price | Quantity | Subtotal |
|--------------------------------------------------------------------------------------------------|----------|------------|----------|----------|
| Dell Pro 14 Plus (PB14250) XCTO Base                                                             | 210-BPDR | -          | 27       | -        |
| Intel(R) Core(TM) Ultra 5 235U vPro(R) (12 TOPS NPU, 12 cores, up to 4.9 GHz)                    | 379-BFXD | -          | 27       | -        |
| Windows 11 Pro                                                                                   | 619-BBQD | -          | 27       | -        |
| 32 GB: 2 x 16 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors)                         | 370-BCNK | -          | 27       | -        |
| Integrated Intel graphics for Intel Core Ultra 5 235U vPro processor                             | 338-CRMP | -          | 27       | -        |
| 512 GB SSD                                                                                       | 400-BSLS | -          | 27       | -        |
| English, French, Spanish, Brazilian Portuguese                                                   | 619-BBPD | -          | 27       | -        |
| 14", Touch, FHD+, 300 nit, 100% sRGB, Anti-Glare, 5MP+IR Cam                                     | 391-BJRD | -          | 27       | -        |
| Fingerprint Reader, Smart Card Reader with NFC, Control Vault 3+, No RJ-45                       | 346-BLCT | -          | 27       | -        |
| 5MP HDR + IR Camera with Presence Detection, Facial Recognition, TNR, Camera Shutter, Microphone | 319-BBJW | -          | 27       | -        |
| English US backlit Copilot key keyboard, 79-key                                                  | 583-BMLQ | -          | 27       | -        |
| Intel(R) AX211 WLAN Driver                                                                       | 555-BLNY | -          | 27       | -        |
| Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth® 5.3 card                                        | 555-BLLZ | -          | 27       | -        |
| 3-cell, 55 Wh, ExpressCharge Capable, ExpressCharge Boost Capable                                | 451-BDKX | -          | 27       | -        |
| 65W AC adapter, USB Type-C                                                                       | 492-BDTG | -          | 27       | -        |

|                                                                                              |          |                   |                 |                    |
|----------------------------------------------------------------------------------------------|----------|-------------------|-----------------|--------------------|
| E4 Power Cord 1M for US                                                                      | 470-BCXK | -                 | 27              | -                  |
| Quick Start Guide                                                                            | 340-DSKC | -                 | 27              | -                  |
| Documentation                                                                                | 340-DNBV | -                 | 27              | -                  |
| ENERGY STAR Qualified                                                                        | 387-BBLW | -                 | 27              | -                  |
| Custom Configuration                                                                         | 817-BBBB | -                 | 27              | -                  |
| ARL CPU+65W Adapter,Clamshell                                                                | 340-DTNX | -                 | 27              | -                  |
| EPEAT 2018 Registered (Gold)                                                                 | 379-BDZB | -                 | 27              | -                  |
| Intel(R) vPro(R) Enterprise Technology Enabled                                               | 631-BBZZ | -                 | 27              | -                  |
| No WWAN (WLAN only) Tray, No RJ-45, Clamshell                                                | 321-BLPJ | -                 | 27              | -                  |
| Intel(R) Connectivity Performance Suite                                                      | 640-BBTF | -                 | 27              | -                  |
| Intel Rapid Storage Technology Driver                                                        | 409-BCYM | -                 | 27              | -                  |
| Intel Core Ultra 5 vPro Processor Label                                                      | 389-FJMH | -                 | 27              | -                  |
| Dell Limited Hardware Warranty                                                               | 714-0464 | -                 | 27              | -                  |
| ProSupport: Next Business Day Onsite, 1 Year                                                 | 714-6663 | -                 | 27              | -                  |
| ProSupport: Next Business Day Onsite, 4 Year Extended                                        | 714-6694 | -                 | 27              | -                  |
| ProSupport: 7x24 Technical Support, 5 Years                                                  | 714-6706 | -                 | 27              | -                  |
| Dell Limited Hardware Warranty Extended Year(s)                                              | 975-3461 | -                 | 27              | -                  |
| Thank you choosing Dell ProSupport. For tech support, visit<br>//support.dell.com/ProSupport | 989-3449 | -                 | 27              | -                  |
| Activate Your Microsoft 365 For A 30 Day Trial                                               | 630-ABBT | -                 | 27              | -                  |
| Dell Additional SW - Dell Pro Laptop                                                         | 658-BFVB | -                 | 27              | -                  |
|                                                                                              |          | <b>Unit Price</b> | <b>Quantity</b> | <b>Subtotal</b>    |
|                                                                                              |          | <b>\$1,233.53</b> | <b>10</b>       | <b>\$12,335.30</b> |

### Dell Pro Slim Plus QBS1250

Estimated delivery if purchased today:

Jul. 18, 2025

Contract # C000001019611

Customer Agreement # NCPA 01-143

| Description                                                                 | SKU      | Unit Price | Quantity | Subtotal |
|-----------------------------------------------------------------------------|----------|------------|----------|----------|
| Intel(R) Core(TM) Ultra 7 265 vPro(R) (13 TOPS NPU, 20 cores, up to 5.3GHz) | 338-CRZM | -          | 10       | -        |
| Windows 11 Pro                                                              | 619-BBQD | -          | 10       | -        |
| 32GB: 1 x 32GB, DDR5, up to 5600 MT/s, non-ECC                              | 370-BCXG | -          | 10       | -        |
| 512GB SSD TLC                                                               | 400-BSWX | -          | 10       | -        |
| 1st M.2 2280 SSD Screw                                                      | 773-BBBC | -          | 10       | -        |
| Integrated Graphics                                                         | 490-BKSX | -          | 10       | -        |
| Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card          | 555-BLWW | -          | 10       | -        |
| Internal WiFi Antenna                                                       | 555-BLWZ | -          | 10       | -        |
| WLAN Driver Intel(R) Wi-Fi 6E AX211                                         | 555-BLZF | -          | 10       | -        |
| Dell Pro Slim Plus QBS1250 with 260W PSU                                    | 329-BKSP | -          | 10       | -        |
| Dell Pro Keyboard and Mouse - KM5221W - US English - Black                  | 580-BCCH | -          | 10       | -        |
| Mouse included with Keyboard                                                | 570-AADI | -          | 10       | -        |
| ENERGY STAR Qualified                                                       | 387-BBLW | -          | 10       | -        |
| System Power Cord (Philippine/TH/US)                                        | 450-AAOJ | -          | 10       | -        |

|                                                                                                                                             |          |   |    |   |
|---------------------------------------------------------------------------------------------------------------------------------------------|----------|---|----|---|
| Documentation                                                                                                                               | 340-DNBV | - | 10 | - |
| Watch Dog SRV                                                                                                                               | 379-BFYR | - | 10 | - |
| Quick Start Guide                                                                                                                           | 340-DTTZ | - | 10 | - |
| US/Canada Battery Warning Label                                                                                                             | 389-FKHG | - | 10 | - |
| Print on Demand Label                                                                                                                       | 389-BDQH | - | 10 | - |
| Trusted Platform Module (Discrete TPM Enabled)                                                                                              | 329-BBJL | - | 10 | - |
| Shipping Material (DAO)                                                                                                                     | 340-DTSR | - | 10 | - |
| Shipping Label                                                                                                                              | 389-BBUU | - | 10 | - |
| DAO Regulatory label for 260W PSU                                                                                                           | 389-FJYR | - | 10 | - |
| Driver/APP for IRST                                                                                                                         | 658-BFTS | - | 10 | - |
| Intel Core Ultra 7 Processor Label                                                                                                          | 389-FGBC | - | 10 | - |
| Desktop BTS/BTP Shipment                                                                                                                    | 800-BBIP | - | 10 | - |
| Dell Pro Slim Plus QBS1250                                                                                                                  | 210-BPPF | - | 10 | - |
| No vPro(R) support                                                                                                                          | 631-BCBP | - | 10 | - |
| EPEAT 2018 Registered (Silver)                                                                                                              | 379-BDTO | - | 10 | - |
| Fixed Hardware Configuration                                                                                                                | 998-HLLX | - | 10 | - |
| No Optical Drive                                                                                                                            | 429-BBCH | - | 10 | - |
| Internal speaker                                                                                                                            | 520-BBKW | - | 10 | - |
| No Additional Add In Cards                                                                                                                  | 382-BBHX | - | 10 | - |
| No Additional Network Card Selected (Integrated NIC included)                                                                               | 555-BBJO | - | 10 | - |
| No Additional Video Ports                                                                                                                   | 492-BCKH | - | 10 | - |
| No Option Included                                                                                                                          | 340-ACQQ | - | 10 | - |
| No Media Card Reader                                                                                                                        | 379-BBHM | - | 10 | - |
| NO RAID                                                                                                                                     | 817-BBBN | - | 10 | - |
| English, French, Spanish, Brazilian Portuguese                                                                                              | 619-BBPD | - | 10 | - |
| CMS Software not included                                                                                                                   | 632-BBBJ | - | 10 | - |
| No Hard Drive Bracket                                                                                                                       | 575-BBKX | - | 10 | - |
| Dell Limited Hardware Warranty Plus Service                                                                                                 | 717-8784 | - | 10 | - |
| ProSupport: 7x24 Technical Support, 5 Years                                                                                                 | 717-8823 | - | 10 | - |
| ProSupport: Next Business Day Onsite, 5 Years                                                                                               | 717-8827 | - | 10 | - |
| Thank you choosing Dell ProSupport. For tech support, visit <a href="https://support.dell.com/ProSupport">//support.dell.com/ProSupport</a> | 989-3449 | - | 10 | - |
| Activate Your Microsoft 365 For A 30 Day Trial                                                                                              | 630-ABBT | - | 10 | - |
| Dell Pro Slim Plus QBS1250                                                                                                                  | 658-BFVK | - | 10 | - |
| No Additional Add In Cards                                                                                                                  | 382-BBHX | - | 10 | - |

|                       |                    |
|-----------------------|--------------------|
| <b>Subtotal:</b>      | <b>\$71,586.41</b> |
| <b>Shipping:</b>      | <b>\$0.00</b>      |
| <b>Estimated Tax:</b> | <b>\$0.00</b>      |
| <b>Total:</b>         | <b>\$71,586.41</b> |

## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offerspecificterms](http://www.dell.com/offerspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.





## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8F

**REQUEST:** Authorization to:

- a. waive formal bidding; and
- b. award five-year contract to Comcast Enterprise, in an amount not to exceed \$65,997.00.

**FROM:** Darek Raszka, IT Director

**ITEM TYPE:** Contract - Village Board

---

### REQUEST SUMMARY

Request authorization and wave formal bidding and award a five-year contract for internet services from Comcast Enterprise, in an amount not to exceed \$65,997.00. The current Village internet access configuration consists of three main dissimilar connections. One from DLS, who is a reseller of ATT, Comcast and Northern Illinois University. Those connections are used simultaneously to provide the main internet services throughout the Village.

With the ever-increasing usage of cloud computing, there is growing pressure for faster and more dependable internet connections. Systems like Axon, GIS, Office 365, Laserfiche, as well as our phone system rely on internet access. With more solutions being housed in the cloud, internet services will require more bandwidth.

This upgrade will transform our current Comcast internet delivery from coax to fiber, which by nature will be more resilient to interference and will be more reliable. While the download speeds are virtually the same at 1Gbps, the upload speed is changing vastly. With this proposal, we are increasing speeds from 75Mbps up to 1000Mbps (1Gbps), making this connection synchronous. This is especially crucial during evidence video upload in the Axon system and will play a key factor in the Real Time Information Center at the Police Department.

The Village Board recently approved a separate agreement for a dedicated fiber connection that will replace our ATT connection. Once these items are complete, the Village will be well positioned for outside internet service connections.

### FINANCIAL IMPACT

The total cost for the five-year contract is \$65,997.00 with a monthly payment of \$1,099.95. The funds will be allocated from budgeted account# 47008524-4542.

### RECOMMENDATION

Request authorization and wave formal bidding and award five-year contract for internet services from Comcast Enterprise, in an amount not to exceed \$65,997.00.

## **ATTACHMENTS**

1. 061825 SOA - Village of Hoffman Estates

MSA ID#: IL-272546-mazadSO ID#: IL-272546-mazad-28377135Account Name: Village of Hoffman Estates

## CUSTOMER INFORMATION (for notices)

Primary Contact: Darek RaszkaBilling Account Name: Village of Hoffman Estates

INVOICE ADDRESS

Title: \_\_\_\_\_

Billing Name  
(3rd Party Accounts) \_\_\_\_\_Address 1: 1900 Hassell RdAddress 1: 1900 Hassell RdBilling Contact: Darek Raszka

Address 2: \_\_\_\_\_

Address 2: \_\_\_\_\_

Title: \_\_\_\_\_

City: Hoffman EstatesCity: Hoffman EstatesPhone: 8477814875State: ILState: IL

Cell: \_\_\_\_\_

Zip Code: 60169Zip: 60169

Fax: \_\_\_\_\_

Tax Exempt: YesPhone: 8477814875Email: darek.raszka@hoffmanestates.org

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: darek.raszka@hoffmanestates.org

## SUMMARY OF CHARGES (Details on following pages)

Service Term (Months): 60

## SUMMARY OF SERVICE CHARGES\*

|                                                                |               |
|----------------------------------------------------------------|---------------|
| Current Monthly Recurring Charges:                             | \$0.00        |
| Current Trunk Services Monthly Recurring Charges:              | \$0.00        |
| <b>Total Current Monthly Recurring Charges (all Services):</b> | <b>\$0.00</b> |

|                                                         |                   |
|---------------------------------------------------------|-------------------|
| Change Monthly Recurring Charges:                       | \$1,060.00        |
| Change Trunk Services Monthly Recurring Charges:        | \$0.00            |
| <b>Change Monthly Recurring Charges (all Services):</b> | <b>\$1,060.00</b> |

|                                                        |                   |
|--------------------------------------------------------|-------------------|
| Total Monthly Recurring Charges:                       | \$1,060.00        |
| Total Trunk Services Monthly Recurring Charges:        | \$0.00            |
| <b>Total Monthly Recurring Charges (all Services):</b> | <b>\$1,060.00</b> |

## SUMMARY OF STANDARD INSTALLATION FEES\*

|                                                         |               |
|---------------------------------------------------------|---------------|
| Total Standard Installation Fees:                       | \$0.00        |
| Total Trunk Services Standard Installation Fees:        | \$0.00        |
| <b>Total Standard Installation Fees (all Services):</b> | <b>\$0.00</b> |

## SUMMARY OF CUSTOM INSTALLATION FEES\*

|                                       |               |
|---------------------------------------|---------------|
| <b>Total Custom Installation Fee:</b> | <b>\$0.00</b> |
|---------------------------------------|---------------|

## SUMMARY OF MONTHLY EQUIPMENT FEES\*

|                                                                        |               |
|------------------------------------------------------------------------|---------------|
| Current Services Equipment Fee Monthly Recurring Charges:              | \$0.00        |
| Current Trunk Services Equipment Fee Monthly Recurring Charges:        | \$0.00        |
| <b>Current Equipment Fee Monthly Recurring Charges (All Services):</b> | <b>\$0.00</b> |

|                                                                       |                |
|-----------------------------------------------------------------------|----------------|
| Change Services Equipment Fee Monthly Recurring Charges:              | \$39.95        |
| Change Trunk Services Equipment Fee Monthly Recurring Charges:        | \$0.00         |
| <b>Change Equipment Fee Monthly Recurring Charges (All Services):</b> | <b>\$39.95</b> |

|                                                                     |                |
|---------------------------------------------------------------------|----------------|
| Total Service Equipment Fee Monthly Recurring Charges               | \$39.95        |
| Total Trunk Service Equipment Fee Monthly Recurring Charges         | \$0.00         |
| <b>Total Equipment Fee Monthly Recurring Charges (All Services)</b> | <b>\$39.95</b> |

\*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

## GENERAL COMMENTS

Comcast acknowledges that Customer will be seeking board approval on or before August 20, 2025, for the Services set forth under this Sales Order No. IL-272546-mazad-28377135 ("SOF"). In the event the board does not approve the expenditure, Customer shall have until 5:00 p.m. on August 21, 2025 ("Board Termination Deadline") to provide Comcast with written notice to terminate this SOF without penalty or Termination Charges. Customer understands that Comcast will not commence any construction or initiate the provisioning any Service(s) ordered under this SOF until the Board Termination Deadline has passed, unless written request to proceed is otherwise provided to Comcast by Customer. In the event Comcast does not receive such termination notice by the Board Termination Deadline, Comcast shall proceed with the provisioning of Services set forth under this SOF.

## AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <http://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By purchasing Comcast voice services, you are giving Comcast Business permission to request a copy of the Customer Service Record(s) from your existing carrier(s). Customer Service Records include the telephone numbers listed on the account(s) and may also include information related to services provided by such carrier(s).

## COMPANY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS 911 NOTICE:

Your Comcast Business Voice Services set forth in this Sales Order (the "Voice Services") have the following 911 limitations:

- In order for 911 calls to be properly directed to emergency services using the Voice Services, Customer must provide and maintain the correct service address information ("Registered Service Location") for each telephone number and extension used by Customer. The Registered Service Location should also include information such as floor and office number as appropriate.
- If the Voice Services are moved to, or used in, a different location without Customer providing an updated Registered Service Location, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or the Voice Services (including 911) may fail altogether. Customer's use of a telephone number not associated with its geographic location, or a failure to allot sufficient time for a Registered Service Location change to be processed, may increase these risks.
- Customer is solely responsible for programming its telephone system to map each telephone number and extension to the correct location, and for updating the telephone system as necessary to reflect moves or additions of stations.
- Customer 911 calls may be sent to an emergency call center where an agent will ask for the caller's name, telephone number, and location, and then will contact the local emergency authority.
- The Voice Services use electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if back-up power is not installed, fails, or is exhausted. Voice Services that rely on a broadband connection may also be interrupted if the broadband service fails.
- Calls using the Voice Services, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network equipment and/or power failure, a broadband connection failure, or another technical problem.
- Failure by Customer to make updates to the Registered Service Location, including updates to restore service address to the original Registered Service Location, or failure to allot sufficient time for the Service Location update provisioning to complete may result in emergency services being dispatched to the incorrect Service Location.
- Customers should call Comcast at 800-741-4141 if they have any questions or need to update the Registered Service Location in the E911 system.

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THE FOREGOING 911 NOTICE AND THE 911 LIMITATIONS OF THE VOICE SERVICES.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

## CUSTOMER USE ONLY (by authorized representative)

## COMCAST USE ONLY (by authorized representative)

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Sales Rep: Jason Koepke

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Sales Rep E-Mail: jason\_koepke@comcast.com

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Region: Chicago

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Division: Central



## COMCAST ENTERPRISE SERVICES SALES ORDER FORM

### SERVICES AND PRICING

Account Name: **Village of Hoffman Estates**Date: **6/25/2025**MSA ID#: **IL-272546-mazad**SO ID#: **IL-272546-mazad-28377135**

Short Description of Service:

Customer looking for 1GB fiber for their village hall

Service Term: **60 MONTHS**

PAGE 2 of 7

| Line |         |        | Service(s)                         | Description | Service Location A*                 | Service Location Z* | Tax Jurisdiction | Qty | Solution Charges |          |
|------|---------|--------|------------------------------------|-------------|-------------------------------------|---------------------|------------------|-----|------------------|----------|
|      | Request | Action |                                    |             |                                     |                     |                  |     | Monthly          | One-Time |
| 001  | New     | Add    | EDI - Bandwidth                    | 1000 Mbps   | Hoffman Estates Village Hall / 1900 | -                   | Interstate       | 1   | \$1,005.00       | \$0.00   |
| 002  | New     | Add    | EDI - Network Interface - Gig E    | Port        | Hoffman Estates Village Hall / 1900 | -                   | Interstate       | 1   | \$0.00           | \$0.00   |
| 003  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 004  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 005  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 006  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 007  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 008  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 009  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 010  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 011  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 012  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 013  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 014  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 015  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 016  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 017  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 018  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 019  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 020  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 021  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 022  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 023  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 024  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 025  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 026  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 027  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 028  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 029  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 030  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 031  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 032  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 033  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 034  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 035  | New     | Add    | IPv4 Static Address Block /27 (30) | Static IP   | -                                   | -                   | Interstate       | 1   | \$55.00          | \$0.00   |
| 036  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 037  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 038  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 039  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 040  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 041  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 042  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 043  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 044  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 045  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 046  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 047  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 048  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 049  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |
| 050  | -       | -      | -                                  | -           | -                                   | -                   | -                | -   | \$0.00           | \$0.00   |

\* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 2 SUBTOTAL:

\$1,060.00

\$0.00



## COMCAST ENTERPRISE SERVICES SALES ORDER FORM

### SERVICES AND PRICING

Account Name: Date: MSA ID#: SO ID#: 

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Solution Charges

| Line                                                                         | Request | Action | Service(s) | Description | Service Location A* | Service Location Z* | Tax Jurisdiction | Qty | Monthly          | One-Time |        |
|------------------------------------------------------------------------------|---------|--------|------------|-------------|---------------------|---------------------|------------------|-----|------------------|----------|--------|
| 051                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 052                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 053                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 054                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 055                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 056                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 057                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 058                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 059                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 060                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 061                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 062                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 063                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 064                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 065                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 066                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 067                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 068                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 069                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 070                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 071                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 072                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 073                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 074                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 075                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 076                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 077                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 078                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 079                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 080                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 081                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 082                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 083                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 084                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 085                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 086                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 087                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 088                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 089                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 090                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 091                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 092                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 093                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 094                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 095                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 096                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 097                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 098                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 099                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 100                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 101                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| 102                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |        |
| * Services Location Details attached Charges are Exclusive of Equipment Fees |         |        |            |             |                     |                     |                  |     | PAGE 3 SUBTOTAL: | \$0.00   | \$0.00 |





## COMCAST ENTERPRISE SERVICES SALES ORDER FORM

### SERVICES AND PRICING

Account Name: Village of Hoffman Estates

Date: 6/25/2025

MSA ID#: IL-272546-mazad

SO ID#: IL-272546-mazad-28377135

PAGE 4 of 7

Solution Charges

| Line                                                                         | Request | Action | Service(s) | Description | Service Location A* | Service Location Z* | Tax Jurisdiction | Qty | Monthly          | One-Time |
|------------------------------------------------------------------------------|---------|--------|------------|-------------|---------------------|---------------------|------------------|-----|------------------|----------|
| 103                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 104                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 105                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 106                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 107                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 108                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 109                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 110                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 111                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 112                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 113                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 114                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 115                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 116                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 117                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 118                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 119                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 120                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 121                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 122                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 123                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 124                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 125                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 126                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 127                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 128                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 129                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 130                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 131                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 132                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 133                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 134                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 135                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 136                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 137                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 138                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 139                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 140                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 141                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 142                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 143                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 144                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 145                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 146                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 147                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 148                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 149                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 150                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 151                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 152                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| 153                                                                          | -       | -      | -          |             | -                   | -                   |                  |     | \$0.00           | \$0.00   |
| * Services Location Details attached Charges are Exclusive of Equipment Fees |         |        |            |             |                     |                     |                  |     | PAGE 4 SUBTOTAL: | \$0.00   |
|                                                                              |         |        |            |             |                     |                     |                  |     |                  | \$0.00   |



# COMCAST ENTERPRISE SERVICES SALES ORDER FORM

## SERVICE LOCATION DETAIL INFORMATION

Date: 6/25/2025

MSA ID#: IL-272546-mazad

SO ID#: IL-272546-mazad-28377135

Account Name: Village of Hoffman Estates

PAGE 5 of 7

| Line | Location Name/Site ID        | Address 1       | Address 2 | City            | State | Zip Code | Incremental<br>Equipment<br>Fee | Technical/Local<br>Contact Name | Technical/Local<br>Contact Phone # | Technical/Local Contact Email<br>Address | Technical Contact On Site<br>(Yes/No) |
|------|------------------------------|-----------------|-----------|-----------------|-------|----------|---------------------------------|---------------------------------|------------------------------------|------------------------------------------|---------------------------------------|
| 1    | Hoffman Estates Village Hall | 1900 Hassell Rd |           | Hoffman Estates | IL    | 60169    | \$39.95                         |                                 |                                    |                                          |                                       |
| 2    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 3    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 4    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 5    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 6    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 7    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 8    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 9    | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 10   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 11   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 12   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 13   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 14   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 15   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 16   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 17   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 18   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 19   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 20   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 21   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 22   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 23   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 24   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 25   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 26   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 27   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 28   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 29   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 30   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 31   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 32   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 33   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 34   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 35   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 36   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |
| 37   | -                            |                 |           |                 |       |          |                                 |                                 |                                    |                                          |                                       |



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date: 6/25/2025

MSA ID#: IL-272546-mazad

SO ID#: IL-272546-mazad-28377135

Account Name: Village of Hoffman Estates

PAGE 6 of 7

| Line | Location Name/Site ID | Address 1 | Address 2 | City | State | Zip Code | Incremental<br>Equipment<br>Fee | Technical/Local<br>Contact Name | Technical/Local<br>Contact Phone # | Technical/Local Contact Email<br>Address | Technical Contact On Site<br>(Yes/No) |
|------|-----------------------|-----------|-----------|------|-------|----------|---------------------------------|---------------------------------|------------------------------------|------------------------------------------|---------------------------------------|
| 38   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 39   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 40   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 41   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 42   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 43   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 44   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 45   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 46   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 47   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 48   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 49   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 50   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 51   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 52   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 53   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 54   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 55   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 56   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 57   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 58   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 59   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 60   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 61   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 62   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 63   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 64   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 65   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 66   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 67   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 68   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 69   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 70   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 71   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 72   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 73   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 74   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 75   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 76   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 77   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 78   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 79   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |
| 80   | -                     |           |           |      |       |          |                                 |                                 |                                    |                                          |                                       |





## AGENDA ITEM REPORT

Village Board of Trustees  
July 21, 2025  
ITEM 8G

**REQUEST:** Authorization to award a proposal for refrigeration/freezer services for the replacement and installation of new freezer systems for the NOW Arena to Advantage Mechanical of McHenry, IL in an amount not to exceed \$45,278.

**FROM:** Ben Gibbs, General Manager - NOW Arena  
Dan O'Malley, Deputy Village Manager

**ITEM TYPE:** Action Item - Village Board

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### REQUEST SUMMARY

Request authorization to award a proposal for refrigeration/freezer services for the replacement and installation of new freezer systems for the NOW Arena to Advantage Mechanical of McHenry, IL, in an amount not to exceed \$45,278.

The NOW Arena has one walk-in freezer located in the main kitchen on the arena's event floor. The freezer is original to the building and has been operating since 2006. The freezer is used by Levy Restaurants for food storage and is critical to the catering and concessions operations. Walk-in freezers usually have a lifespan of 15-20 years. This unit is 19 years old. While the unit is currently functioning, it is showing signs of failure and it is recommended for replacement to avoid a critical failure. A failure of this equipment would greatly impact arena food and beverage operations, affecting concession and catering sales and causing additional expenses related to food spoilage.

Arena staff solicited proposals for the replacement of the freezer systems. While Advantage Mechanical is more expensive, they are the recommended vendor. They have performed extensive work on kitchen and HVAC equipment at the NOW Arena and their work product and service has been excellent in the past. Therefore, arena staff feels that they are best aligned for this particular project. The other proposal was received from Smart Care Solutions (SCS) in the amount of \$41,537.76, who also handles repairs of the NOW Arena's kitchen and concessions equipment. While their work has been good, it has traditionally focused on smaller equipment and providing day-to-day repairs. Larger capital projects have been handled by Advantage Mechanical with good results as they are more suited for this work.

### FINANCIAL IMPACT

This item is included in the 2025-29 CIP. The approved FY25 Budget provides \$55,000 allocated for this project. The expense would be \$9,722 under budget if approved.

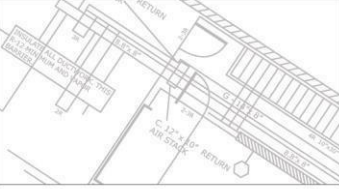
### RECOMMENDATION



Request authorization to award a proposal for refrigeration/freezer services for the replacement and installation of new freezer systems for the NOW Arena to Advantage Mechanical of McHenry, IL, in an amount not to exceed \$45,278.

**ATTACHMENTS**

1. 2025 now centre kitchen walk-in freezer

|                                                                                                                                                   |                                                                                    |                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
|  <p><b>Advantage Mechanical</b><br/>Commercial HVAC Services</p> |  | <p>765 Ridgeview Dr<br/>McHenry, IL 60050<br/>Office: 815-363-7035<br/>Fax: 815-363-7045</p> |
| <p><a href="http://www.advantagemechanicalinc.com">www.advantagemechanicalinc.com</a></p>                                                         |                                                                                    |                                                                                              |

July 1 2025

***Doug Minor***

NOW Centre Arena  
5333 Prairie Stone Parkway  
Hoffman Estates, IL 60192

RE: Replace Kitchen Freezer with 2 standalone systems

Dear Doug;

Advantage Mechanical Inc. would like to thank you for your interest in our services. As per our walk thru. AMI proposes to replace 2- walk in freezer refrigeration splits.

The scope of work is as follows:

- Remove and dispose of existing freon per EPA
- Remove and dispose of existing Condensers and Evaporators*
- Install 2 new outdoor condensers with Evaporators
- Install new controls
- Flush Refrigeration Lines
- Tie into existing electrical
- Provide all necessary labor
- Leak check system
- Charge system
- Start up and check out

**Kitchen Freezer Installed price 2 units...\$45,278.00**

*Kitchen Freezer Installed price 1 single unit...\$22,639.00*

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_