

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

July 7, 2025

1. ROLL CALL

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Patrick Seger, Director of HRM
Pete Gugliotta, Dir. Dev. Services
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Audra Marks, Asst. Director of HHS
Joe Nebel, Public Works Director
Rachel Musiala, Director of Finance
Darek Raszka, Director of IS
Jana Dickson, Asst. Corporation Counsel
Patty Richter, Village Clerk
Jenny Horn, Dir. of Transportation and Eng.
Missy Brito, Communications Manager
Ric Signorella, Cable TV Coordinator**

Guests:

Mr. Kim, resident

The Planning, Building & Zoning Committee meeting was called to order at 7:48 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the Planning, Building & Zoning Committee meeting minutes of June 9, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. NEW BUSINESS

- A. Acceptance of the dedication of right-of way for municipal purposes along Freeman Road south of Mundhank Road (10 S. Freeman Road, South Barrington).**

An item summary sheet from James Donahue and Jenny Horn was presented to Committee.

Jennifer Horn addressed the Committee and reported that staff requested a 67' dedication of right-of-way to match a previous right-of-way dedication adjacent to FANUC immediately south of the site in 1991.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the dedication of right-of-way for municipal purposes along Freeman Road south of Mundhank Road (10 S. Freeman Road, South Barrington). Voice vote taken. All ayes. Motion carried.

5. REPORTS

- A. Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was received and filed.

- B. Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

- C. Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

6. PRESIDENT'S REPORT**7. ITEMS IN REVIEW****8. OTHER****9. ADJOURNMENT**

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting at 7:51 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date