

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **JULY 7, 2025**  
**PLACE:**                               **COUNCIL CHAMBERS**  
                                             **MUNICIPAL BUILDING COMPLEX**  
                                             **1900 HASSELL ROAD**  
                                             **HOFFMAN ESTATES, ILLINOIS**

### **1. CALL TO ORDER/ROLL CALL**

Village President William McLeod called the meeting to order at 8:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas.

A quorum was present.

### **ADMINISTRATIVE PERSONNEL PRESENT**

E. Palm, Village Manager  
D. O'Malley, Deputy Village Manager  
J. Pape, Assistant Village Manager  
A. Janura, Corporation Counsel  
J. Dickson, Asst. Corporation Counsel  
K. Cawley, Chief of Police  
A. Wax, Fire Chief  
R. Musiala, Finance Director  
J. Nebel, PW Director  
P. Seger, HRM Director  
P. Gugliotta, Development Services Director  
J. Horn, Planning & Transportation Director  
D. Raszka, Director of IT  
A. Marks, Assistant HHS Director  
M. Brito, Communications Manager  
R. Signorella, Multimedia Production Manager

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was led by Trustee Stanton.

### **3. PUBLIC COMMENTS**

A speaker commended the Board for its leadership on the recent decision to ban vape vending machines in the Village. She then raised concerns over youth access to lottery vending machines and the rising rate of youth gambling addiction. She urged the board to consider banning lottery vending machines for similar reasons to banning vape vending machines.

### **4. APPROVAL OF MINUTES**

**4.A. Approval of Minutes 06-16-2025**

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 4.A. Voice vote taken. All ayes. Motion carried.

**4.B. Approval of Minutes 06-23-2025 Special**

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 4.B. Voice vote taken. All ayes. Motion carried.

**5. CONSENT AGENDA/OMNIBUS VOTE:****5.A. Approval of Agenda**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve Item 5.A.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.B. Approval of the schedule of bills for July 7, 2025 - \$5,216,971.49.**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve Item 5.B.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**6. REPORTS****6.A. President's Report****1. Board & Commission Appointment(s)/Reappointment(s)/Resignations(s)**

Motion by Trustee Mills, seconded by Trustee Arnet, to accept with regret the resignation of Yousuf Ahmed from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod wished a happy birthday to Trustee Mills. Mayor McLeod attended several meetings and events including the West Side of Bell Works groundbreaking, the Bell Market ribbon cutting, a supportive housing meeting, a Metropolitan Mayors Caucus Public Transportation meeting, and Wine Wednesday at Red Robin. He mentioned the upcoming Wine Wednesday at Garibaldi's on the 16th. Mayor McLeod also attended Fun Day in the Park, the

Stars and Stripes Event, and a Cook County Board meeting where he was reappointed to the Pace Suburban Bus Board for a 4-year term. He also attended the 4<sup>th</sup> of July parade and a block party on Dixon, and a Hope Fore Hoffman Golf Outing meeting. He mentioned the drone show and fireworks were well attended.

### **6.B. Trustee Comments**

Trustee Stanton attended the Senior Luncheon, Summer Sounds on the Green, an Eagle Court of Honor ceremony, the West Side of Bell Works groundbreaking, the Bell Market ribbon cutting, the Mini Alzheimer's Walk at Brookdale, a block party on Randi Lane, the 4<sup>th</sup> of July Parade, and the drone show. He and his wife also worked in the Bingo tent and stayed for the fireworks. He wished Trustee Mills a happy birthday.

Trustee Mills congratulated the 4<sup>th</sup> of July Committee on a great weekend of events and stated she enjoyed participating in the parade again this year.

Trustee Newell attended the Senior Luncheon, the Haverford Town Hall with state representative Anna Moeller, a couple of the Summer Sounds on the Green concerts, an Eagle Court of Honor ceremony, the Mini Alzheimer's Walk at Brookdale, the walk-off celebration for retired FF/PM Dan Kurzawinski, the volleyball tournament at the NOW Arena, a block party on Randi Lane, the 4<sup>th</sup> of July Parade, a block party on Dixon, and the fireworks. She wished a happy birthday to Trustee Mills and commended the financial team for the preparation of the financial report.

Trustee Pilafas attended the Special Leisure Services Foundation fundraiser golf outing, a Partners of Our Community board meeting, a supportive housing meeting, a Summer Sounds on the Green concert, and he participated in the 4<sup>th</sup> of July parade. He stated the Citizens with Disabilities Carnival was great and he commended Audra Marks and the commission for their hard work on the event. He also mentioned that the drone show and fireworks were amazing. Trustee Pilafas apologized for missing a couple of meetings in the past month but stated he was out of town celebrating his 30<sup>th</sup> anniversary with his wife, Michelle. He also wished a happy birthday to Trustee Mills.

Trustee Arnet attended the Haverford Town Hall with state representative Anna Moeller, an Eagle Court of Honor ceremony, the walk-off celebration for retired FF/PM Dan Kurzawinski, the volleyball tournament at the NOW Arena, a block party on Randi Lane, the 4<sup>th</sup> of July Parade, and a block party on Dixon. She thanked the 4<sup>th</sup> of July Committee for the parade and all the festivities. She wished a happy birthday to Trustee Mills.

Trustee Kinnane attended a few Knights of Columbus meetings including the officer installation where he was installed as a chancellor. He also attended the 4<sup>th</sup> of July Parade, and a block party on Dixon. He wished Trustee Mills a happy birthday.

### **6.C. Village Manager's Report**

Village Manager Palm stated that the final tenant has moved out of the office space where the new Fire Station 22 is going so they will be working on specs to go out to bid to demolish that property. He thanked Dan O'Malley and Jana Dickson for all their work on that project. He also

commended all the Village staff for all their efforts with the 4<sup>th</sup> of July events and festivities. He reminded everyone that the Village Hall parking lot construction would begin later this week.

#### **6.D. Village Clerk's Report**

The Village Clerk stated that during the month of June, 42 passports were processed and 285 FOIA requests were responded to.

### **7. PLAN COMMISSION RECOMMENDATIONS**

**7.A.** Approval of an Ordinance granting a Variation for an accessory structure side yard setback for the property at 510 Glendale Lane.

Motion by Trustee Kinnane, seconded by Trustee Newell, to approve Item 7.A.

#### **Discussion**

Trustee Stanton asked if the applicant was fined for putting up the structure before they received approval. Planning & Transportation Director, Jennifer Horn, stated that the intent would be for them to come into compliance. If the variation isn't approved, the building permit wouldn't be approved, and they would have to remove the structure. Mayor McLeod asked if the structure was built before the required permit was issued, and the Village subsequently approved it, would they have to pay more for a permit. Development Services Director, Pete Gugliotta, confirmed that if the structure work started before the permit is issued, the ordinance requires that the permit fees be doubled. Jennifer Horn stated the applicant needs to get the variation first before the permit is issued. She said they would follow up with the building division to see that they follow through with that.

Roll Call:

Aye: Arnet, Pilafas

Nay: Stanton, Kinnane, Mills, Newell

Mayor McLeod voted aye

Motion failed.

### **8. ADDITIONAL BUSINESS**

**8.A.** Approval of Ordinance #5175-2025 amending section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 8.A.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**8.B.** Approval of an ordinance amending Section 6-2-1-HE-11-1314 Electric Bikes and Electric Scooters.

Motion by Trustee Mills, seconded by Trustee Arnet, to defer Item 8.B. until the next meeting. Voice vote taken. All ayes. Motion carried.

**8.C.** Request acknowledgment of receipt and filing of the Annual Comprehensive Financial Report for the year ended December 31, 2024.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 8.C.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

**8.D.** Acceptance of the dedication of right-of-way for municipal purposes along Freeman Road south of Mundhank Road (10 S. Freeman Road, South Barrington).

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 8.D.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

## **9. ADJOURNMENT**

Motion by Trustee Stanton, seconded by Trustee Kinnane, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 8:27 p.m.

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Patty Richter  
Village Clerk

Date Approved

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*