

Village of Hoffman Estates

GENERAL ADMINISTRATION & PERSONNEL COMMITTEE MEETING MINUTES

August 4, 2025

1. ROLL CALL

Members in Attendance:

**Patrick Kinnane, Chair
Gary Stanton, Vice-Chair
Karen Arnet, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod (via electronic
attendance)**

Member Absent:

Karen Mills, Trustee

Management Team Members in Attendance:

**Eric Palm, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Patrick Seger, Director of HRM
Pete Gugliotta, Dir. Dev. Services
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Monica Saavedra, Director of HHS
Joe Nebel, Public Works Director
Rachel Musiala, Director of Finance
Darek Raszka, Director of IS
Michael Walker, Community Planner
Sanyo Kapur, Director of Building & Code Enf.
Patty Richter, Village Clerk
Missy Brito, Communications Manager
Ric Signorella, Cable TV Coordinator**

The General Administration & Personnel Committee meeting was called to order at 7:19 p.m.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to allow Mayor McLeod to attend via electronic attendance. Voice vote taken. All Ayes. Motion carried.

2. APPROVAL OF MINUTES

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve the General Administration & Personnel Committee meeting minutes of July 7, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

6. REPORTS (INFORMATION ONLY)

A. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

B. Human Resources Management Monthly Report

The Human Resources Management Monthly Report was received and filed.

C. Legislative Operations and Outreach Monthly Report

The Legislative Operations and Outreach Monthly Report was received and filed.

7. PRESIDENT'S REPORT

8. OTHER

9. ITEMS IN REVIEW

10. ADJOURNMENT

Motion by Trustee Pilafas, seconded by Trustee Arnet, to adjourn the meeting at 7:21 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date