

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

July 21, 2025

I. Roll call

Members in Attendance:

**Gary Pilafas, Chairman
Anna Newell, Vice Chairperson
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Patrick Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Arthur Janura, Corp. Counsel
Jana Dickson Blake, Asst. Corp. Counsel
Pete Gugliotta, Dir. Dev. Services
Missy Brito, Communications Manager
Dr. Monica Saavedra, Dir. HHS
Alan Wax, Fire Chief
Joe Nebel, Director of Public Works
Darek Raszka, Director of IS
Rachel Musiala, Director of Finance
Cathy Doczekalski, Asst. Dir. HRM
Kasia Cawley, Police Chief
Patty Richter, Village Clerk
Ben Gibbs, GM NOW Arena
Ric Signorella, Multimedia Production Mgr.**

The Finance Committee meeting was called to order at 7:17 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Kinnane, seconded by Trustee Mills, to approve the Finance Committee meeting minutes from June 23, 2025. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve the Special Finance Committee meeting minutes from July 7, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. NEW BUSINESS

- A. Approval of an Ordinance amending Section 8-1-9, Pro-Rated Fees, and Section 8-1-10, Termination of Licenses, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code**

An item summary sheet by Patty Richter was presented to committee.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to amend Section 8-1-9, Pro-Rated Fees, and Section 8-1-10, Termination of Licenses, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

A. Authorization to:

- a. waive formal bidding (due to utilization of a government master agreement); and**
- b. purchase of seven Panasonic laptops from CDS Office Technologies, Itasca, IL, in an amount not to exceed \$34,545.00.**

An item summary sheet by Darek Raszka was presented to committee.

Mr. Raszka explained this request is part of the annual computer replacement program. The laptops are being purchased for police vehicles.

Trustee Stanton inquired about the old laptops. Mr. Raszka noted the hard drives would be wiped and put up for auction.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to a.) waive formal bidding (due to utilization of a government master agreement); and b.) purchase of seven Panasonic laptops from CDS Office Technologies, Itasca, IL, in an amount not to exceed \$34,545.00. Voice vote taken. All ayes. Motion carried.

B. Authorization to:

- a. waive formal bidding (due to utilization of a government master agreement); and**
- b. purchase of 10 desktop computers, 9 monitors, 27 laptop computers and 5 workstation grade laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed \$71,586.41.**

An item summary sheet by Darek Raszka was presented to committee.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to a.) waive formal bidding (due to utilization of a government master agreement); and b.) purchase of 10 desktop computers, 9 monitors, 27 laptop computers and 5 workstation grade laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed \$71,586.41. Voice vote taken. All ayes. Motion carried.

C. Authorization to:

- a. waive formal bidding; and**
- b. award five-year contract to Comcast Enterprise, in an amount not to exceed \$65,997.00.**

An item summary sheet by Darek Raszka was presented to committee.

Mr. Raszka outlined the intentions of the proposal, to upgrade all internet connections and change delivery of the internet from cables to fiber. This provides greater dependability and resiliency with faster upload speeds.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to a.) waive formal bidding; and b.) award five-year contract to Comcast Enterprise, in an amount not to exceed \$65,997.00. Voice vote taken. All ayes. Motion carried.

D. Authorization to award a proposal for refrigeration/freezer services for the replacement and installation of new freezer systems for the NOW Arena to Advantage Mechanical of McHenry, IL in an amount not to exceed \$45,278.

An item summary sheet by Ben Gibbs and Dan O'Malley was presented to committee.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to award a proposal for refrigeration/freezer services for the replacement and installation of new freezer systems for the NOW Arena to Advantage Mechanical of McHenry, IL in an amount not to exceed \$45,278. Voice vote taken. All ayes. Motion carried.

5. REPORTS

A. Finance Department Monthly Report.

The Finance Department Monthly Report was received and filed.

B. Information System Department Monthly Report.

The Information System Department Monthly Report was received and filed.

C. NOW Arena Monthly Report

Trustee Arnet complimented the NOW Arena Staff regarding the volleyball event in June. Phenomenal job with everything especially USA vs Poland.

Mr. Gibbs noted this past weekend USA Gymnastics, a long-term client, did very well. Most surprisingly – Simone Biles with her husband attended to support the athletes.

The Arena hosted Volleyball Nations League – 40,000 fans. The event was successful seeing approximately 14,000 fans each weekend.

The Arena is currently forecasted to break records for paid tickets. North elevator replacement is going well. Coming up is Shenanigans on the Green with 150 Corgi dogs expected to participate.

The NOW Arena Monthly Report was received and filed.

- 6. President's Report**
- 7. Items in Review**
- 8. Other**

9. Adjournment

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:28 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations /
Outreach, Office of the Mayor & Board

Date