

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **SEPTEMBER 2, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:03 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills.

Trustee Gary Pilafas attended electronically.

A quorum was present.

Motion by Trustee Kinnane, seconded by Trustee Arnet to allow electronic attendance of Trustees Gary Pilafas. Voice vote taken. Motion carried.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
J. Dickson, Assistant Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Nebel, PW Director
P. Seger, HRM Director
M. Saavedra, HHS Director
D. Raszka, Director of IT
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Newell.

3. PUBLIC COMMENTS

No one wished to be recognized.

4. APPROVAL OF MINUTES

4.A. Approval of Minutes 08-18-2025

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve Item 4A. Voice vote taken. All ayes. Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

5.A. Approval of Agenda

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 5.A.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

5.B. Approval of the schedule of bills for June 2, 2025 - \$4,124,674.37.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 5.B.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. Proclamations(s)

1. Rachel Musiala Day (30 Years Service)

Trustee Newell read the proclamation.

Motion by Trustee Mills, seconded by Trustee Arnet, to concur with the proclamation proclaiming September 11, 2025, as Rachel Musiala Day. Voice vote taken. All ayes. Motion carried.

Rachel Musiala accepted the proclamation and was congratulated by the Board.

Mayor McLeod attended several meetings and events including a Metropolitan Mayors Caucus Public Transit Working Group meeting, a Pace Suburban Bus Board meeting, Commission for Senior Citizens luncheon, a RTA meeting, a Metropolitan Mayors Caucus Transit Task Force meeting, a retirement party for Abbey Mesnard, and the swearing-in ceremony of a new probationary police officer, Joshua Bilodeau. He also attended the Ganesh Festival, a block party on Glendale Lane, the Schaumburg September-Fest Parade, the US Conference of Mayors Road to Housing webinar, and a Celtic Fest Committee meeting.

6.B. Trustee Comments

Trustee Newell attended the Commission for Senior Citizens luncheon, the Summer Sounds on the Green concert, and she volunteered at the Public Works recycling event. She also attended a JAWA meeting, a block party on Glendale Lane, and the Schaumburg September-Fest Parade.

Trustee Mills attended the retirement party for Abbey Mesnard and wished her well on her retirement.

Trustee Stanton attended the Commission for Senior Citizens luncheon, the swearing-in ceremony of a new probationary police officer, Joshua Bilodeau, and the Schaumburg September-Fest Parade

Trustee Arnet attended the Schaumburg September-Fest Parade, and she thanked Public Works for all their assistance with all the parades.

Trustee Kinnane met with some residents on Kingman Drive regarding concerns of properties in the neighborhood not being kept up. He attended the Schaumburg September-Fest Parade, and he volunteered at the Sons and Daughters of Italians in America booth.

Trustee Pilafas attended the SLSF golf fundraiser in Schaumburg, the Summer Sounds on the Green concert, a meeting with Harvest Church, the September-Fest special needs carnival and parade, and he mentioned the upcoming Platzkonzert event this weekend.

6.C. Village Manager's Report

The Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of July, 28 passports were processed and 266 FOIA requests were responded to and during the month of August, 32 passports were processed and 280 FOIA requests were responded to.

6.E. Committee Reports**1. Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to discuss the approval of an Ordinance vacating public right of way and accepting a public utility easement at 800 Hassell Road (Eisenhower Junior High School), and to receive and file the Planning Division Monthly Report, the Code Enforcement Division Monthly Report, and the Economic Development and Tourism Monthly Report.

2. General Administration & Personnel

Trustee Kinnane stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

3. Transportation & Road Improvement

Trustee Arnet stated that they would be meeting to discuss the approval of an Ordinance amending Section 6-2-1-HE-11-1314 Electric Bikes and Electric Scooters, and to receive and file the Transportation Division Monthly Report.

7. ADDITIONAL BUSINESS

7.A. Approval of Ordinance #5181-2025 establishing a Special Service Area in the Village of Hoffman Estates, Illinois - Special Service Area 2025-1 (Kensington Fields).

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 7.A.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

7.B. Approval of Ordinance #5182-2025 establishing Chapter 19 - Procurement and Amending Section 4-7-4 (I) of the Municipal Code.

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve Item 7.B.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted nay.

Motion carried.

7.C. Approval of the Collective Bargaining Agreement between the Village of Hoffman Estates and the Metropolitan Alliance of Police, Hoffman Estates Chapter 96 for the period January 1, 2025 through December 31, 2027.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 7.C.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:24 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.