

VILLAGE OF HOFFMAN ESTATES
SUSTAINABILITY COMMISSION AGENDA

Tuesday, August 5, 2025 @ 6:00pm
Alexa Room – Village Hall

1. CALL TO ORDER

This meeting was called to order at 6:00PM.

Members in attendance: Sheila Schwartz, Acting Chair; Hannelore Conley; Amy Decker;
Sana Zara; George Tuhowski (6:03PM)

Members absent: Amy Hartsough, Chair; Anna Newell, Trustee; Susan Simmons;
Lorraine Leisenberg

Others in attendance: Mikala Sage, Branch Manager, Schaumburg Township Library;
Alana Popovic, resident; Aaron Howe, Staff Liaison

2. PUBLIC COMMENT

Ms. Sage provided an introduction and offered library assistance, if a project or service can be identified for collaboration. Ms. Sage explained sustainable initiatives the library district currently pursues or offers, including water bottle filling stations, bike tools available to the public, and general recycling offered within their facilities. The library also hosts a book sale once per quarter at alternating branches.

3. APPROVAL OF MINUTES

a. July 1, 2025

Approval of the July minutes was postponed to a future meeting due to a substantial number of abstentions.

4. STAFF LIAISON REPORT

i. 2026 Budget and CIP Proposal Status

Commissioners discussed options to assist in the promotion of yard/food waste composting and compost bin stickers, available at Village Hall, and how Groot may collaborate on those efforts. Commissioner Decker proposed including a brief notice on an upcoming water bill. Mr. Howe will explore this option.

Commissioners requested the purchase of a collapsable cart that can be used to assist volunteers in moving materials and equipment during event setup and breakdown.

ii. 2025 Community Pride Awards Reminder

The next meeting of the Sustainability Commission is scheduled for September 2, 2025 @ 6:00pm.

Mr. Howe reminded commissioners that the nomination window for the 2025 Community Pride Awards closes on Friday, August 29th. A brief discussion was held concerning whether the Hoffman Estates branch library is eligible to apply.

iii. Commission Roster

Mr. Howe will provide an updated commission roster.

iv. September Meeting Date

Commissioners elected to keep the September meeting date as originally scheduled, Tuesday, September 2nd at 6PM.

5. OLD BUSINESS

a. August 23, 2025 Recycling Event Planning

Commissions discussed feedback from the 2024 event while planning for the 2025 edition, including what materials to have available and where commission volunteers will be located. Commissioners determined that a handout for residents providing resources for the proper disposal of materials not accepted at the Village event should be the priority.

Mr. Howe will assist commissioners with planning and preparation for this event.

b. Green Business Program Revival

This item will be discussed at a future meeting of the commission.

6. NEW BUSINESS

a. Fourth Fest Recap

Commissioner Decker informed commissioners that the Fourth Fest Commission recently met and have good feedback for the commission. Ms. Conley felt that a different location might be better for the Sustainability Commission in 2026, as the 2025 location was too near to various children's activities. Commissioners are interested in communicating more with adults and families or otherwise need to prepare different communication materials that entertain and educate children.

7. OTHER

8. ADJOURNMENT

This meeting was adjourned at 7:04PM.

The next meeting of the Sustainability Commission is scheduled for September 2, 2025 @ 6:00pm.