

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

September 8, 2025

1. ROLL CALL

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Patrick Seger, Director of HRM
Kasia Cawley, Police Chief
Jim Donahue, Senior Planner
Jennifer Horn, Director of Trans. & Eng.
Ric Signorella, Cable TV Coordinator**

The Planning, Building & Zoning Committee meeting was called to order at 7:00 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve the Planning, Building & Zoning Committee meeting minutes of August 4, 2025. Voice vote taken. All ayes. (Abstain: Mills). Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

- A. Approval of an Ordinance vacating public right of way and accepting a public utility easement at 800 Hassell Road (Eisenhower Junior High School).**

An item summary sheet from Jim Donahue was presented to Committee.

Jim Donahue addressed the Committee and reported that School District 54 approached the Village about making safety improvements in front of Eisenhower Junior High, including the installation of bollards and curbing. The Village agreed to allow the improvements within the right of way with the understanding that the section of right of way would be vacated, with ownership of the vacated land being transferred to School District 54.

Trustee Mills asked if a stop sign at the curve with Jones Road could be investigated.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve an ordinance vacating public right of way and accepting a public utility easement at 800 Hassell Road (Eisenhower Junior High School). Voice vote taken. All ayes. Motion carried.

6. REPORTS

A. Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was received and filed.

B. Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

7. PRESIDENT'S REPORT

Mayor McLeod reported on his activities and congratulated everyone on a successful Platzkonzert over the weekend. He reported that he had a zoom call with Cook County and supposedly tax bills will be sent out on October 1 with a due date of November 1. The Mayor attended a Celtic Fest meeting, U.S. Conference of Mayors meeting, NWMC Executive Board, meeting, Pace budget meeting, an Economic Development Commission meeting, and a CMAP technical committee meeting for transportation.

8. ITEMS IN REVIEW

9. OTHER

10. ADJOURNMENT

Motion by Trustee Kinnane, seconded by Mayor McLeod, to adjourn the meeting at 7:06 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date