Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES **August 18, 2025**

I. Roll call

Members in Attendance:	**Gary Pilafas, Chairman** **Gary Stanton, Trustee** **Karen Arnet, Trustee** **Patrick Kinnane, Trustee** **William McLeod, Mayor**
Electronic Attendance:	**Anna Newell, Chairperson** **Karen Mills, Trustee**
Management Team Members in Attendance:	**E. Palm, Village Manager** **J. Pape, Assistant Village Manager** **A. Janura, Corporation Counsel** **J. Dickson, Asst. Corporation Counsel** **K. Cawley, Chief of Police** **A. Wax, Fire Chief** **R. Musiala, Finance Director** **P. Gugliotta, Development Services Director** **J. Nebel, PW Director** **J. Horn, Planning & Transportation Director** **M. Saavedra, HHS Director** **P. Seger, HRM Director** **D. Raszka, Director of IT** **M. Brito, Communications Manager** **R. Signorella, Multimedia Production Manager** **B. Gibbs, NOW Arena Manager**

The Finance Committee meeting was called to order at 7:00 p.m.

Motion by Trustee Arnet, seconded by Mayor McLeod, to approve call in votes. Voice vote taken. All ayes. Motion carried.

2. APPROVAL OF MINUTES

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the Finance Committee meeting minutes from July 7, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. NEW BUSINESS

A. Approval of an Ordinance Establishing Chapter 19 – Procurement and Amending Section 4-7-4 (I) of the Municipal Code.

An item summary sheet by Eric Palm, Rachel Musiala and Jana Dickson was presented to committee.

Trustee Stanton notes the ordinance should read (Article 7) as “In relation to the Village’s cybersecurity program, all contracts of two hundred fifty thousand dollars or more ($250,00) shall be awarded by the Corporate Authority and executed by the Mayor or the Village Manager. *(recorded to include the verbiage “or more”.)*

Mayor McLeod would prefer $40,000 threshold.

Trustee Kinnane is in favor of expediency and giving staff opportunity to more efficiently do their jobs. Most of these items are line items in the budget. If we approve through emails – part of today’s environment and we need to match that and keep the pace going. Fully support $50,000.

Trustee Mills indicated she does not see a need to go higher. The board can always change going forward. She noted the Board still needs to have some knowledge and control of those purchases.

Trustee Newell agrees with Trustee Mills and Mayor. She also is in favor of being able to take a look, so they are away of what is going on. She noted Trustee Kinnane makes good points.

Mr. Palm reminded the Board that these items are already items the Board has reviewed and approved of purchasing – through the budget and then at a Board meeting.

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve of an Ordinance Establishing Chapter 19 – Procurement and Amending Section 4-7-4 (I) of the Municipal Code. Voice vote taken. All ayes. Three Nays (Stanton, Newell, McLeod). Motion carried.

5. REPORTS

A. Finance Department Monthly Report.

The Finance Department Monthly Report was received and filed.

B. Information System Department Monthly Report.

The Information System Department Monthly Report was received and filed.

C. NOW Arena Monthly Report

The NOW Arena Monthly Report was received and filed.

6. President’s Report
7. Items in Review
8. Other
9. Adjournment

Motion by Trustee Kinnane, seconded by Trustee Stanton, to adjourn the meeting at 7:23 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations / Outreach, Office of the Mayor & Board	Date