

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **NOVEMBER 3, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Karen Arnet, Patrick Kinnane.

Trustee Karen Mills attended electronically.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
J. Dickson, Assistant Corporation Counsel
K. Cawley, Chief of Police
B. Raymond, Deputy Chief
R. Musiala, Finance Director
J. Nebel, PW Director
M. Saavedra, HHS Director
A. Marks, Assistant HHS Director
D. Raszka, Director of IT
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager
T. Cuevas, Administrative Intern

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Newell.

Motion by Trustee Pilafas, seconded by Trustee Arnet to allow electronic attendance of Trustee Karen Mills. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

Mayor McLeod requested that this item be moved to after Additional Business Item 7. There was agreement.

4. APPROVAL OF MINUTES**4.A. Approval of Minutes 10-20-2025**

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 4A. Voice vote taken. All ayes. Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:**5.A. Approval of Agenda**

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.A.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5.B. Approval of the schedule of bills for November 3, 2025 - \$3,558,523.71.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.B.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5.C. Approval of Resolution #1729-2025 authorizing the purchase and installation of video production equipment for the NOW Arena from Unified Board Operations, LLC d/b/a Visua, LaCrosse, Wisconsin in an amount not to exceed \$117,290.50.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.C.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5.D. Approval of Resolution #1730-2025 authorizing an Agreement with Living Waters Consultants, Inc. for design engineering for 925 Grand Canyon Parkway in an amount not to exceed \$57,000.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.D.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5.E. Approval of Resolution #1731-2025 authorizing the Village President to enter into an Intergovernmental Agreement between the Village of Hoffman Estates and School District U46 allowing the Hoffman Estates Police Department viewing access to the school district surveillance cameras to observe and investigate potential criminal activity.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.E.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. Presentation(s)

1. Check to HHS/Hope Fore Hoffman Proceeds

The Hope Fore Hoffman Golf Committee presented Health and Human Services with a check in the amount of \$43,558.57 for the Self-Help Fund. The foundation raised the funds at the 2nd annual golf outing held this past July by the Hope Fore Hoffman Golf Committee. Dr. Monica Saavedra accepted the check and gave an overview of how the Self-Help Fund assists residents in need. The Hope Fore Hoffman Golf Committee and the Health and Human Services department were thanked by the Board.

Mayor McLeod attended several meetings and events including a C-Suite Event at Edge Electrical Systems, a Northwest Municipal Conference Transportation Committee meeting, a Northwest Council of Mayors Technical Committee meeting, a Northwest Council of Mayors meeting, Santa's Arrival at Cabela's, and a Metropolitan Mayors Caucus meeting. He also mentioned the upcoming Public Works Open House on Saturday, November 8th from 10:00 a.m. to 1:00 p.m. He also welcomed the Girl Scouts that were in attendance.

6.B. Trustee Comments

Trustee Mills had no comment.

Trustee Newell attended the Whiteley Trunk or Treat, the 5th Annual Cram the Cruiser Food Drive, and Santa's Arrival at Cabela's. She thanked the Hope Fore Hoffman Golf Committee.

Trustee Pilafas attended a meeting with IT and a security vendor and a Veteran's Day Commission meeting.

Trustee Stanton attended a meeting with staff and members of the Schaumburg Township Library staff and elected officials, a meeting with Glenbrook Elementary children and parents, a Village Green Ad Hoc Committee meeting, John Muir Trunk or Treat, Whiteley Trunk or Treat, Sister Cities Commission's 27th annual French Evening, Hoffman Estates Parks Haunted Family Fest, and the C-Suite Event at Edge Electrical Systems.

Trustee Arnet attended the 5th Annual Cram the Cruiser Food Drive and she commended Officer Tribuzio and the entire squad for doing such a great job with the event. She also attended the HE Parks Haunted Family Fest and Santa's Arrival at Cabela's.

Trustee Kinnane mentioned that he has resumed several of his volunteer activities. He congratulated the Hope Fore Hoffman Golf Committee on their successful fundraising efforts and encouraged community members to help stock local food pantries if they are able.

6.C. Village Manager's Report

Village Manager Palm mentioned the Village Hall parking lot blacktop work was scheduled for Saturday with a rain date of Tuesday. Village Hall will be closed on Saturday. If work takes place on Tuesday, the parking lot will be closed but Village Hall will be open with parking available on street. He also mentioned that there would be a Special Village Board meeting next Monday for an item that will be reviewed by the Planning, Building & Zoning Committee that evening.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of October, 38 passports were processed and 277 FOIA requests were responded to.

6.E. Committee Reports

1. Transportation & Road Improvement

Trustee Arnet stated that they would be meeting to discuss the approval of a Resolution authorizing an Agreement with Hampton, Lenzini, and Renwick, Inc. for construction engineering services for the Gannon Drive Resurfacing and Bicycle Facility project in an amount not to exceed \$121,965, the approval of a Resolution authorizing an Agreement with Hampton, Lenzini, and Renwick, Inc. for construction engineering services for the Jones Road Resurfacing project in an amount not to exceed \$94,967, and to receive and file the Transportation Division Monthly Report.

2. Planning, Building & Zoning

Trustee Stanton stated that they would be meeting to receive and file the Planning Division Monthly Report, the Code Enforcement Division Monthly Report, and the Economic Development and Tourism Monthly Report.

3. General Administration & Personnel

Trustee Kinnane stated that they would be meeting to discuss the Approval of a Resolution approving an intergovernmental agreement relating to the O'Hare Noise Compatibility Commission (ONNC), and to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

7. ADDITIONAL BUSINESS

There was no additional business.

3. PUBLIC COMMENTS

No one wished to be recognized.

8. EXECUTIVE SESSION

Motion by Trustee Kinnane, seconded by Trustee Pilafas, to adjourn the meeting into Executive Session to discuss Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (5 ILCS 120/2-(c)-(8)), Collective Bargaining (5 ILCS 120/2-(c)-(2)), and the Review of Executive Session Minutes (5 ILCS 120/2(c)-(21)). Voice vote taken. All ayes. Motion carried. Time: 7:22 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.