Village of Hoffman Estates

PUBLIC WORKS & UTILITIES COMMITTEE

November 24, 2025

MEETING MINUTES

1. Roll call

Members in Attendance:	**Anna Newell, Chair** **Karen Mills, Vice Chair** **Gary Pilafas, Trustee** **Gary Stanton, Trustee** **Karen Arnet, Trustee** **Pat Kinnane, Trustee** **William McLeod, Mayor**
Management Team Members in Attendance:	**Eric Palm, Village Manager** **Art Janura, Corporation Counsel** **Jon Pape, Assistant Village Manager** **Kasia Cawley, Chief of Police** **Alan Wax, Fire Chief** **Rachel Musiala, Finance Director** **Al Wenderski, Director of Transportation** **Kevin Kramer, Economic Dev. Director** **Joe Nebel, Public Works Director** **Audra Marks, Assistant HHS Director** **Justin Roach, IT Infrastructure Manager** **Ric Signorella, Multimedia Prod. Manager**

The Public Works and Utilities meeting was called to order at 7:04 p.m.

2. APPROVAL OF MINUTES

a. Public Works & Utilities Committee 10-27-2025

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee Meeting minutes from October 27, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

4. NEW BUSINESS

A. Approval of an ordinance accepting Public Improvements for 1721 Moon Lake Boulevard (Seasons Apartments)

An item summary from Alan Wenderski was presented to Committee.

Motion by Trustee Arnet, seconded by Mayor McLeod, to approve an ordinance accepting Public Improvements for 1721 Moon Lake Boulevard (Seasons Apartments). Voice vote taken. All ayes. Motion carried.

B. Approval of a resolution authorizing an agreement with Morton Salt, Inc., for the purchase of road salt in the amount of $228,378.

An item summary from Kevin McGraw and Joe Nebel was presented to Committee.

Mr. Nebel provided background on the request and information on remaining salt in storage.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve of a resolution authorizing an agreement with Morton Salt, Inc., for the purchase of road salt in the amount of $228,378. Voice vote taken. All ayes. Motion carried.

C. Approval of a resolution authorizing the purchase of vehicle up-fitting from Henderson Truck Equipment, Gilberts, IL in the amount of $332,459.02.

An item summary from Kevin McGraw and Joe Nebel was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve a resolution authorizing the purchase of vehicle up-fitting from Henderson Truck Equipment, Gilberts, IL in the amount of $332,459.02. Voice vote taken. All ayes. Motion carried.

D. Approval of a resolution authorizing an agreement with Ciorba Group, Inc. for design engineering for the 2025 Lift Station Assessment in an amount not to exceed $155,487.94.

An item summary from Ryan Christensen and Joe Nebel was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve a resolution authorizing an agreement with Ciorba Group, Inc. for design engineering for the 2025 Lift Station Assessment in an amount not to exceed $155,487.94. Voice vote taken. All ayes. Motion carried.

E. Authorizing to approve Change order #3 for construction services for Pfizer Lift Station improvements to Martam Construction, Inc. of Elgin, IL, in the amount not to exceed $29,709.92.

An item summary from Ryan Christensen and Joe Nebel was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Change order #3 for construction services for Pfizer Lift Station improvements to Martam Construction, Inc. of Elgin, IL, in the amount not to exceed $29,709.92. Voice vote taken. All ayes. Motion carried.

5. REPORTS

a. Public Works Department Monthly Report

The Public Works Department Monthly Report was received and filed.

b. Engineering Department Monthly Report

The Engineering Department Monthly Report was received and filed.

6. PRESIDENT'S REPORT

7. ITEMS IN REVIEW

8. **OTHER –** Trustee Newell wished Mayor McLeod a Happy Birthday (Friday November 28th) and congratulated Public Works on a well-attended Tree Lighting Celebration. Wished everyone a safe Thanksgiving.

9. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Stanton, to adjourn the meeting at 7:11 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations/ Date
Outreach, Office of the Mayor & Board