



AGENDA
Public Works & Utilities Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

March 23, 2026	Council Chambers	7:00 PM
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1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. Public Works & Utilities Committee 02-23-2026
3. **PUBLIC COMMENT**
4. **NEW BUSINESS**
 - A. Approval of a Resolution authorizing the purchase of four heavy-duty truck chassis from JX Truck Center, Bolingbrook, Illinois, in an amount not to exceed \$605,380.
 - B. Approval of a Resolution for the Village to participate in the State of Illinois Central Management Services joint purchase of road salt for 2027, in an amount up to 4,080 tons.
 - C. Approval of a Resolution authorizing an agreement for 2026, 2027, and 2028 Landscape Maintenance Services to V. Cardenas Landscaping, East Dundee, Illinois, in a cumulative amount not to exceed \$250,000.
5. **REPORTS**
 - A. Public Works Department Monthly Report
 - B. Engineering Division Monthly Report
6. **PRESIDENT'S REPORT**
7. **ITEMS IN REVIEW**
8. **OTHER**
9. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

PUBLIC WORKS & UTILITIES COMMITTEE

February 23, 2026

MEETING MINUTES

1. Roll call

Members in Attendance:

**Anna Newell, Chair
Karen Mills, Vice Chair
Gary Stanton, Trustee
Karen Arnet, Trustee
Gary Pilafas, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Art Janura, Corp. Counsel
Jana Dickson, Asst. Corporation Counsel
Kasia Cawley, Chief of Police
Alan Wax, Fire Chief
Rachel Musiala, Finance Director
Bryan Ackerlund, Asst. PW Director
Alan Wenderski, Dir. Of Engineering
Dr. Monica Saavedra, HHS Director
Darek Raszka, Director of IT
Ben Gibbs, GM, NOW Arena
Tiffany Cuevas, Management Analyst
Ric Signorella, Multimedia Prod. Manager**

Guests:

Anthony Miceli, Speer Financial

The Public Works and Utilities meeting was called to order at 7:06 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the Public Works & Utilities Committee Meeting minutes from January 26, 2026. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

4. NEW BUSINESS

A. Approval of a resolution authorizing the purchase of water meters from Ferguson Waterworks, West Chicago, IL, in the amount not to exceed \$60,000.

An item summary sheet from Ryan Christensen and Joe Nebel was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Arnet, to authorize the purchase of water meters from Ferguson Waterworks, West Chicago, IL, in the amount not to exceed \$60,000. Voice vote taken. All ayes. Motion carried.

B. Approval of a Resolution authorizing the purchase of vehicle up-fitting from Lindco Equipment Sales, Merrillville, IN, in the amount of \$101,088.

An item summary sheet from Ryan Christensen and Joe Nebel was presented to Committee.

Motion by Trustee Arnet, seconded by Trustee Stanton, to authorize the purchase of vehicle up-fitting from Lindco Equipment Sales, Merrillville, IN, in the amount of \$101,088. Voice vote taken. All ayes. Motion carried.

C. Approval of a Resolution authorizing an agreement for tree removal service (2026/2027) to Abbott Tree Care Professionals, Wayne, IL, in an amount not to exceed \$680,000.

An item summary sheet from Kevin McGraw and Joe Nebel was presented to Committee.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to authorize an agreement for tree removal service (2026/2027) to Abbott Tree Care Professionals, Wayne, IL, in an amount not to exceed \$680,000. Voice vote taken. All ayes. Motion carried.

D. Approval of a Resolution authorizing an agreement for the brush pick-up program (2026/2027/2028) to Lucas Landscaping and Design, Lake Bluff, IL, in an amount not to exceed \$100,000

An item summary sheet from Kevin McGraw and Joe Nebel was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Arnet, to authorize an agreement for the brush pick-up program (2026/2027/2028) to Lucas Landscaping and Design, Lake Bluff, IL, in an amount not to exceed \$100,000. Voice vote taken. All ayes. Motion carried.

5. REPORTS**A. Public Works Department Monthly Report**

The Public Works Department Monthly Report was received and filed.

B. Engineering Department Monthly Report

The Engineering Department Monthly Report was received and filed.

6. PRESIDENT'S REPORT**7. ITEMS IN REVIEW**

- 8. OTHER** – Trustee Newell noted a nice letter received complimenting members of the PW team for their repair of a street light.

9. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Stanton, to adjourn the meeting at 7:14 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor & Board

Date



AGENDA ITEM REPORT
Public Works & Utilities Committee
March 23, 2026
ITEM 4A

REQUEST: Approval of a Resolution authorizing the purchase of four heavy-duty truck chassis from JX Truck Center, Bolingbrook, Illinois, in an amount not to exceed \$605,380.

FROM: Joseph Nebel, Public Works Director
Kevin McGraw, Superintendent of Streets

ITEM TYPE: Agreement - Committee

REQUEST SUMMARY

The FY25 and FY26 budgets included the scheduled replacement of four heavy-duty trucks used primarily for snow and ice operations. This agenda item pertains only to the purchase of the chassis for those vehicles. A subsequent agenda item will be presented for the related up-fitting.

The proposed purchase is from JX Truck Center of Bolingbrook, Illinois, through the Sourcewell Cooperative Purchasing Contract. Sourcewell is a national cooperative purchasing program that competitively solicits and awards contracts on behalf of participating public agencies, allowing municipalities to take advantage of favorable volume-based pricing. The Sourcewell contract includes Peterbilt chassis that meet the Village's operational needs.

The total cost for the four chassis is \$576,552. To provide flexibility for any unforeseen costs or minor configuration adjustments that may arise prior to delivery, staff is also requesting authorization for the Village Manager to approve change orders in an aggregate amount not to exceed five percent (5%) of the total purchase price. As such, the total requested authorization for this purchase is an amount not to exceed \$605,380.

FINANCIAL IMPACT

There is \$790,000 in the FY2025 and FY2026 budgets for these vehicle chassis replacements. Following this purchase, \$184,620 will remain to complete the associated up-fitting.

RECOMMENDATION

Approval of a Resolution authorizing the purchase of four heavy-duty truck chassis from JX Truck Center, Bolingbrook, Illinois, in an amount not to exceed \$605,380.

ATTACHMENTS

1. RESOLUTION PURCHASE CHASSIS JX Truck

2. JX Truck rev 2 - DE-12991 Quote
3. Chassis Purchase Budget Sheet

RESOLUTION NO. ____ - 2026

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR HEAVY-DUTY TRUCK CHASSIS
FROM JX TRUCK CENTER, BOLINGBROOK, IL, IN AN AMOUNT NOT TO EXCEED \$605,380

WHEREAS, the Village of Hoffman Estates (“Village”) is a home-rule municipality located in Cook County, Illinois; and

WHEREAS, the FY25 and FY26 budgets included the scheduled replacement of four (4) heavy-duty trucks used primarily for snow and ice operations; and

WHEREAS, this purchase pertains to the acquisition of the chassis for such vehicles, with vehicle upfitting to be addressed separately by the Village; and

WHEREAS, Village staff determined that procurement through the Sourcewell Cooperative Purchasing Contract is advantageous to the Village by providing competitively solicited, volume-based pricing; and

WHEREAS, JX Truck Center of Bolingbrook, Illinois, is the vendor identified through the Sourcewell Cooperative Purchasing Contract for the purchase of heavy-duty truck chassis meeting the Village’s operational needs; and

WHEREAS, the total cost for the four (4) truck chassis is \$576,552, and the Corporate Authorities further find it to be in the best interests of the Village to authorize additional change orders in an aggregate amount not to exceed 5% of the purchase price for unforeseen costs or configuration adjustments, for a total authorization not to exceed \$605,380.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois as follows:

Section 1: RECITALS. The facts and statements contained in the preamble of this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve an agreement with JX Truck Center of Bolingbrook, IL, for four (4) heavy-duty truck chassis in an amount not to exceed \$605,380.

Section 3: AUTHORIZATION TO EXECUTE PURCHASE DOCUMENTS. The President or Village Manager is hereby authorized to execute all documents and agreements necessary to complete the purchase approved in Section 2 of this Resolution.

Section 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

RESOLVED THIS _____ day of _____, 2026

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2026

Village President

ATTEST:

Village Clerk



Peterbilt Illinois Joliet, Inc dba JX Truck Center

535 E. South Frontage Road
Bolingbrook IL 60440
(262) 709-3446

PURCHASE CONTRACT

Date: 2/18/2026 - rev 2 specs
Quote #: DE-12991
Type: Cash
Salesperson: Darren Simon
PO #:

Bill To: 32347
Village of Hoffman Estates
1900 Hassell Rd
HOFFMAN ESTATES IL 60169-2010
P:(847) 882-9100 | F:(847) 843-4822

Ship To:
Village of Hoffman Estates
1900 Hassell Rd
HOFFMAN ESTATES, IL 60169-2010

Stock#: TBD	VIN:SINGLE AXLE	0 PETERBILT 548	Price:	\$135,519.74
		WARRANTY - ENGINE 5YR/100K - SOURCED GOODS		\$2,190.00
		HEATED WINDSHIELD STRIPS - SOURCED GOODS		\$1,250.00
		WARRANTY - AFTERTREATMENT - 5YR/100K MILES		\$1,115.00
		Per Unit:		\$140,074.74
Stock#: TBD	VIN:SINGLE AXLE	0 PETERBILT 548	Price:	\$135,519.74
		WARRANTY - AFTERTREATMENT - 5YR/100K MILES		\$1,115.00
		HEATED WINDSHIELD STRIPS - SOURCED GOODS		\$1,250.00
		WARRANTY - ENGINE 5YR/100K - SOURCED GOODS		\$2,190.00
		Per Unit:		\$140,074.74
Stock#: TBD	VIN:TANDEM AXLE	0 PETERBILT 548	Price:	\$143,116.30
		WARRANTY - ENGINE 5YR/100K - SOURCED GOODS		\$2,190.00
		HEATED WINDSHIELD STRIPS - SOURCED GOODS		\$1,250.00
		WARRANTY - AFTERTREATMENT - 5YR/100K MILES		\$1,115.00
		Per Unit:		\$147,671.30
Stock#: TBD	VIN:TANDEM AXLE	0 PETERBILT 548	Price:	\$143,116.30
		WARRANTY - AFTERTREATMENT - 5YR/100K MILES		\$1,115.00
		HEATED WINDSHIELD STRIPS - SOURCED GOODS		\$1,250.00
		WARRANTY - ENGINE 5YR/100K - SOURCED GOODS		\$2,190.00
		Per Unit:		\$147,671.30
			Total Price	\$575,492.08
			Documentation Fee	\$367.00
			Title Fee	\$660.00
			Plate Fee	\$32.00
			Total	\$576,551.08



Peterbilt Illinois Joliet, Inc dba JX Truck Center

535 E. South Frontage Road
Bolingbrook IL 60440
(262) 709-3446

PURCHASE CONTRACT

Date: 2/18/2026 - rev 2 specs
Quote #: DE-12991
Type: Cash
Salesperson: Darren Simon
PO #: _____

Bill To: **32347**
Village of Hoffman Estates
1900 Hassell Rd
HOFFMAN ESTATES IL 60169-2010
P:(847) 882-9100 | F:(847) 843-4822

Ship To:
Village of Hoffman Estates
1900 Hassell Rd
HOFFMAN ESTATES, IL 60169-2010

***** Peterbilt Motors Company Sourcewell Contract #032824-PMC. *****

Order Requirements:

- Signed specs w/ each page initialed (via JX e-signature)
- Signed Purchase Contract (via JX e-signature)
- Customer PO

No additional flooring is included, payment for the chassis is expected upon chassis delivery/inspection to the customer or body builder.
(body will be invoiced separately when delivered complete)

Quote is valid for 60 days or while supplies last at this price level.
Price is not protected.
Delivery timeframe is not guaranteed.
Trade values subject to change depending on usage/condition at time of trade.

Global supply chain constraints, force majeure actions, tariffs, and other world events continue to present challenges to production and the industry as a whole; which continue to affect prices and lead times. This quote is presented with the most current information we have at the present time and is subject to change at any time prior to final invoice from Peterbilt Motors Co.

IMPORTANT BUYER INFORMATION

1. **AS IS SALE.** Any warranties from a Manufacturer or other supplier, including warranties on any Dealer-installed Non-Manufacturer accessories, are direct from such Manufacturer or supplier, not Dealers, and only such Manufacturer or other supplier will be liable for performance under those warranties. All goods, services and Vehicles sold by Dealer are sold "AS IS." SEE TERMS AND CONDITIONS SECTION 10 ON REVERSE SIDE.
2. **TERMS AND CONDITIONS.** The terms and conditions for this purchase and sale are attached.
3. **NO ORAL AGREEMENTS.** There are no oral agreements regarding the Vehicle(s). Employees, salespersons and managers are not authorized to make any oral representations, agreements or promises about the Vehicle that are not in writing. Any oral representation, agreement or promise not in writing is not a part of this Order and is not binding on Dealer.
4. **NON-CANCELLABLE.** This transaction is non-cancellable after the Dealer and Buyer sign this Order except as otherwise provided herein.

Purchaser's Initials

Date**BUYER'S REPRESENTATIONS**

I have read all terms printed on the front and back of this Order, and I understand and agree to them as part of this Order. I understand that the front and back of this Order, including the Terms and Conditions, comprise the entire agreement for this purchase, and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I also certify that there are no unwritten agreements or understandings and that no credit has been extended by Dealer nor arranged by Dealer for the cash down payment unless it appears in writing on the face of this Order. There are no blanks on this Order. I certify that I am at least 18 years old and acknowledge receipt of a copy of this Order. By signing below, I authorize outside parties to release financial information to the Dealer that includes, but is not limited to, information regarding lien amounts and details regarding the financing of the equipment listed on the face of this Order.

Purchaser's Initials

Date

TERMS AND CONDITIONS OF SALE

The Order on the reverse side hereof includes, and is subject to, the following terms and conditions:

1. **DEFINITIONS AND RELATIONSHIP:** As used in this Order, the terms (a) "Dealer" means the dealership that owns or has a right to sell the Vehicle being sold; (b) "Buyer" means the party(ies) named on the reverse side as Buyer; (c)

"Manufacturer" means the company that manufactured the Vehicle or chassis; and (d) "Vehicle(s)" shall mean the vehicle(s) being purchased by Buyer listed on the reverse side of this Order. Dealer is not the agent of Manufacturer. Dealer and Buyer are the only parties to this Order. Reference to Manufacturer is for the purpose of explaining generally the contractual relationships between Dealer and Manufacturer regarding new vehicles.

2. **PRICE CHANGES; MANUFACTURER, BODY-BUILDER OR UPFITTER FEES, COSTS OR SURCHARGES:** Manufacturer, and certain body-builders and upfitters, have reserved the right to change the price to Dealer of new vehicles and or to impose fees, costs or surcharges, without notice. In the event the price to Dealer of the Vehicle(s) is increased by Manufacturer, or a body-builder or upfitter, if applicable, prior to delivery of the Vehicle(s) ordered by Buyer, or Manufacturer, a body-builder or upfitter imposes fees, costs or surcharges, Dealer reserves the right to change the total delivered price of the Vehicle(s) to Buyer to pass thru such fees, costs or surcharges, accordingly, but without markup, overhead or profit to Dealer. Dealer will use reasonable efforts to promptly notify Buyer on receipt of notice of such increase, or imposition of fees costs or surcharges. Any such increase, or imposition of fees, costs or surcharges will not give rise to any right to cancel the Order, provided, however, that as a courtesy, and not as a matter of contractual obligation, Dealer may work with Buyer, and the applicable Manufacturer, bodybuilder or upfitter, regarding any available opportunity to cancel the Order.

3. **TRADE-IN REAPPRAISAL:** If a trade-in for the Vehicle(s) ordered by Buyer is not delivered to Dealer until delivery to Buyer of the ordered Vehicle(s), the trade-in will be reappraised at that time, and such reappraised value will determine the allowance made for the trade-in. If the reappraised value is lower than the original trade-in allowance shown on the front of this Order, Buyer may, if dissatisfied, cancel this Order, provided, however, that the right to cancel must be exercised prior to both the delivery to Buyer of the Vehicle(s) ordered and the surrender of the trade-in Vehicle to Dealer.

4. **EVIDENCE OF TITLE FOR TRADE-IN; REQUIREMENTS FOR TRADE:** Buyer agrees to deliver to Dealer evidence of unrestricted title to any trade-in as a part of the down payment for the Vehicle(s) ordered. Buyer warrants and represents any trade-in to be Buyer's property free and clear of all liens and encumbrances, except as expressly noted on the front of this Order. Buyer warrants and represents that the trade-in was not in a prior accident or has not incurred any frame damage nor is it a municipal, salvage, damaged, rebuilt or flood vehicle, nor has it been the subject of any "lemon" claim. The Buyer further warrants and represents that the odometer of the trade-in was not altered or tampered with prior to its transfer to the Dealer. Additionally, the buyer certifies that all emissions including, but not limited to, the diesel particulate filter, EGR valves, and EGR coolers function properly and will pass industry tests and inspections. When equipped, model year 2008 and newer trade-ins must have a fully functional particulate filter capable of regeneration at normal factory intervals.

5. **TRADE-IN ALLOWANCE.** The trade-in allowance shown on the reverse side may not represent the actual cash value of the Buyer's trade-in(s). Buyer acknowledges that such allowance may be an over allowance for said trade-in(s) in lieu of an additional discount on the purchase price of the Vehicle(s). In the event of any dispute between Buyer and Dealer as it may relate to any trade-in(s) or return of any trade-in or rescission of this Order, Dealer's only obligation as to the trade-in(s) shall be the actual amount received from the sale of the trade-in, less a selling commission of 15% and any expenses incurred in storing, insuring, conditioning or advertising the trade-in for sale, will be returned to Buyer.

6. **TRADE IN PAYOFF.** Dealer has relied on information from Buyer and/or the lien holder of Buyer's trade-in(s) to determine the "Est. Lien Payoff" shown. Buyer understands that the such payoff is only an estimate and may not be the actual amount owed. Buyer directs Dealer to pay off the lien on the trade-in as soon as practical after closing on this transaction. If the payoff balance on the trade-in is greater than the estimated payoff shown, Buyer agrees upon demand to promptly pay the difference to Dealer. If the payoff balance is less than the estimated payoff shown, Dealer shall promptly pay the difference, in Dealer's sole discretion, to either Buyer's lender or Buyer. Buyer acknowledges and agrees that as of the date of this Order that Buyer is or will be transferring title to and ownership of the trade-in(s) to Dealer but that Buyer, and not Dealer, will remain responsible for amounts due to Buyer's lender or lien holder for the trade-in(s) until paid in full, which may be after the date of this Order. Buyer will indemnify and hold Dealer, and any of its shareholders, directors, officers, members, managers, employees, agents, representatives, attorneys, insurers, affiliates, parents, successors and assigns, from any and all claims arising out of, or relating to, amounts that are or become due to Buyer's trade-in lender or lien holder after the date of this Order and prior to the lender or lienholder being paid in full.

7. **BUYER INDEMNITY.** Buyer agrees to indemnify and hold Dealer, its directors, officers, agents, and employees harmless from any and all claims of liability and expenses, including but not limited to, injury to person or property, loss of profit, and reasonable attorney fees, arising out of or in connection with any breach of this Order, or of the Buyer's warranties, representations, and agreements contained in this Order, including but not limited to the representations concerning any trade-ins.

8. **BUYER DEFAULT PRIOR TO DELIVERY; LIQUIDATED DAMAGES:** Unless this Order is canceled by Buyer as allowed by these Terms and Conditions, upon failure or refusal of Buyer to accept delivery of the Vehicle(s) ordered or to otherwise comply with the terms of this Order, Dealer may, at its sole option and discretion cancel the Order and either: a) assess against Buyer liquidated damages of the greater of (i) 5% of the total price which would have been chargeable to Buyer at delivery, or (ii) the actual amount of any cash deposit made by Buyer; or b) decline such liquidated damages and to reserve its claims against Buyer for actual damages and for such other expenses and losses as Dealer may incur or suffer as a result of such default by Buyer, including consequential damages and lost profits. On either election, Dealer will be entitled to offset any cash deposit made by Buyer and, may further sell any trade-in and may offset the proceeds against the amounts due from Buyer. Buyer agrees and acknowledges that it has ordered the Vehicle(s) based on its own needs and for its own purposes and that such Vehicle(s) may not be subject to prompt resale, and that as such determination of actual damages may be delayed or difficult, and that as such the above stated liquidated damages are reasonable and appropriate for this transaction. Buyer further acknowledges and agrees that based on market conditions, such liquidated damages may prove insufficient to compensate Dealer for Buyer's failure to take delivery or other breach and that as such, Buyer has agreed to the above election of remedies as additional consideration to Dealer in agreeing to the Order.

9. **DESIGN CHANGES:** Manufacturer has reserved the right to change the design of any new Vehicle, chassis, accessory, or part at any time without notice, without the obligation to make the same or any similar change upon any Vehicle, chassis, accessory, or part previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. In the event of any such change by Manufacturer, Dealer has no obligation to Buyer to make the same or any similar change in any Vehicle, chassis, accessory, or part covered by this Order, either before or after delivery to Buyer.

10. **DELIVERY LIABILITY LIMITATION:** Dealer will not be liable for failure to deliver or delay in delivering the Vehicle(s) where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer. Buyer agrees that Buyer is not entitled to recover from Dealer any consequential damages, damages to property, damages for the loss of use of the Vehicle(s), loss of time, loss of profits or income, or any other incidental damages which may result from failure to deliver or delay in delivery of the Vehicle(s) where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer, including, but not limited to, Manufacturer's failure to produce or deliver the Vehicle(s).

11. TAXES: The total taxable price for the Vehicle(s) ordered does not include sales, use, excise, or other taxes (Federal, State or local). Buyer assumes and agrees to pay, unless prohibited by law, any such taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability.

12. WARRANTY DISCLAIMER:

A. IN THE EVENT A VEHICLE IS EITHER A NEW VEHICLE, DEMONSTRATOR, OR A USED VEHICLE STILL SUBJECT TO A MANUFACTURER'S WARRANTY, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED (INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ON SUCH VEHICLE. FURTHER, DEALER NEITHER MAKES NOR AUTHORIZES ANY OTHER PERSON TO MAKE ON DEALER'S BEHALF, ANY WARRANTY IN CONJUNCTION WITH THE SALE OF ANY VEHICLE. AS TO ANY MANUFACTURER'S WARRANTY WHICH MAY BE EXTENDED TO BUYER BY MANUFACTURER, DEALER SPECIFICALLY DISCLAIMS ANY LIABILITY THEREUNDER, SUCH MANUFACTURER'S WARRANTY BEING BETWEEN BUYER AND MANUFACTURER ONLY.

B. UNLESS A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY DEALER WARRANTY OR SERVICE CONTRACT IS FURNISHED BY DEALER TO BUYER, ALL VEHICLES ARE SOLD "AS IS," AND THE DEALER DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

C. IN THE EVENT A VEHICLE IS A USED VEHICLE SUBJECT TO FEDERAL TRADE COMMISSION RULES REQUIRING THE POSTING OF A "BUYER'S GUIDE" THE INFORMATION ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT, INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THIS ORDER.

D. Buyer has selected the Vehicle(s) and any configuration or options, and has not relied on the Dealer for such selection.

E. Dealer is not part of any aftermarket or third-party service contract or warranty which may be sold by Dealer. Buyer will look only to the third-party seller of any such aftermarket service contract or warranty, and not to Dealer, for any remedy or recourse.

13. DAMAGE DISCLOSURE:

A. NEW VEHICLE, DEMONSTRATOR, EXECUTIVE OR MANUFACTURER'S VEHICLE OR PROGRAM VEHICLE: Damage to a new Vehicle (including to all mechanical components, electrical components, sheet metal, paint, trim or other appearance items) may occur either at the factory during assembly, while the Vehicle is being transported to Dealer, or while in Dealer's possession awaiting sale. Normally, any damage which occurs during assembly is detected and corrected at the factory during the inspection process. Damage which has been repaired by the Manufacturer prior to delivery to Dealer, since generally unknown to Dealer, will not be disclosed.

B. USED VEHICLES: Since a used Vehicle has been subject to use and possibly to body and mechanical damages, the Vehicle may have been subject to repairs for mechanical reasons or to enhance appearance for sale. Such repairs may include body work and painting of the Vehicle. Since (i) Buyer has the right to inspect the Vehicle, (ii) Dealer generally lacks knowledge of all prior repairs, and (iii) there is uncertainty as to what may be deemed material to Buyer. Dealer makes no representations as to former damage or as to whether the Vehicle was in a prior accident, bad frame damage or incurred any other damage that would affect the condition of the vehicle or its value.

14. ODOMETER DISCLAIMER: The mileage shown on the odometer of the Vehicle(s) sold or leased is believed by Dealer to be the actual mileage of the Vehicle(s) unless otherwise disclosed. However, Dealer makes no warranties or representations as to the actual mileage that the Vehicle has been driven, and expressly disclaims any liability for damages which may be asserted by Buyer, or Buyer's transferees or assigns, in the event the mileage shown is incorrect. Should the vehicle subject to this Agreement be subject to the Federal Odometer Statute, the Odometer Statement provided by the Dealer shall control.

15. COLOR OR EQUIPMENT CHANGE: If the Vehicle(s) ordered is received by Dealer with a different color or equipment, Buyer will be notified. If Dealer and Buyer reach an agreement as to purchase of the Vehicle(s), a new Order shall be completed by Dealer and Buyer covering the Vehicle(s) received; and the new Order will take the place of this Order and this Order will be null and void.

16. OTHER DOCUMENTS: The Buyer, before or at the time of delivery of the Vehicle, will sign such other documents as may be required by the terms and conditions of payment indicated on the front of this Order.

17. SAVINGS CLAUSE. GOVERNING LAW AND VENUE: Any provisions of this Order prohibited by State or Federal Law will be ineffective to the extent of such prohibition, but shall not invalidate the remaining provisions of this Order. This Order shall be governed by the laws of the State in which it is written, and Buyer agrees that the state court of the county in which the Dealer is located shall be the court of exclusive jurisdiction and venue with respect to any disputes arising from or related to this Order.

18. ARBITRATION: Any dispute arising out of or relating to this Order shall be resolved by binding arbitration before a single arbitrator pursuant to the Arbitration Rules of Resolute Systems, Inc. in effect on the date of this Order. Buyer acknowledges that in partial consideration for the agreements, covenants and representations of the parties hereto that he/she/it has or shall upon signing this Order or thereafter upon presentment by Dealer sign a separate arbitration agreement with Dealer, the terms and conditions of which are incorporated in this Order and made a part hereof.

19. FINANCING. Dealer intends to assign to a third-party lender any retail installment contract executed by Buyer for the purchase of the Vehicle(s). Buyer understands and agrees that Dealer SHALL NOT BE OBLIGATED TO SELL the Vehicle(s) to him/her/it unless a third-party lender accepts the assignment of the retail installment contract signed by the Buyer. The Order and retail installment contract may be cancelled at any time by Dealer, if Dealer determines in its sole discretion that it cannot obtain third party lender approval and may be cancelled by either party within twenty-one (21) days hereafter if such approval is not obtained on the agreed terms within such time. Additional terms may apply as set out in the retail installment contract and/or a finance rider. Buyer agrees to provide Dealer with a true, correct and complete credit application and cooperates fully in obtaining financing, including providing supporting documentation and Buyer acknowledges that Dealer is solely relying on the accuracy of such information. In the event the Order is terminated as provided herein, Dealer shall return any monetary deposit made by Buyer to Dealer and Buyer agrees to return the Vehicle(s) to Dealer upon demand. In the event that Buyer does not return the Vehicle(s) as required herein, the Dealer may repossess the Vehicle(s) and Buyer shall be liable for all costs, expenses and reasonable attorneys' fees incurred by Dealer related to such repossession and any damages to the Vehicle(s).

20. FAILURE TO DELIVER TRADE-IN VEHICLE OR TITLE. If Buyer fails to deliver any trade-in or good title to such Vehicle(s) on or before the time of delivery of the Vehicle(s) to Buyer, this Order shall remain in full force and effect unless cancelled by the Dealer, except that at the election of the Dealer, there shall be immediately due and payable from the Buyer to Dealer the amount of the gross-trade in allowance plus all applicable taxes.

21. SECURITY INTEREST IN TRADE-IN. By signing this Order, Buyer grants to Dealer a security interest in the trade-in Vehicle(s) to secure Buyer's obligations under this Order and the other documents executed herewith. In the event of a breach of the Order by the Buyer, Dealer may exercise all rights of a secured party under the Uniform Commercial Code with respect to the trade-in. Buyer agrees to execute any and all documents reasonably required by Dealer to perfect Dealer's security interest granted herein.

22. **PROMISSORY NOTE/ADDITIONAL CHARGES.** Any additional sums due pursuant to the terms of this transaction may be evidenced by a promissory note executed by Buyer in favor of Dealer. In the event any payment made by Buyer to Dealer is in the form of a check which is dishonored for any reason, Buyer shall pay a service charge to Dealer in the amount of \$100.00 plus any and all other compensatory and any other credit related costs under applicable law.

23. **SUCCESSION.** This Order is binding and shall inure to the benefit of the parties hereto and their respective heirs, executors, personal representatives, successors, and assigns, except that Buyer may not assign this Order or any interest therein, in whole or in part, without the prior written consent of Dealer.

24. **REBATE.** If a rebate from the Manufacturer is reflected on the reverse side of this Order, Buyer understands that such rebate is being subtracted from the total amount due as a courtesy to the Buyer. If Buyer does not qualify for the Manufacturer's rebate indicated on this Order, Buyer agrees to pay the amount of the rebate plus applicable taxes to Dealer within three (3) days after demand by Dealer.

25. **OTHER DOCUMENTS; CORRECTION.** The Buyer shall at any time upon demand by Dealer, even if such demand is after the date of this Order, execute such forms, agreements, or other documents as may be reasonably required to complete the transaction contemplated by this Order, or to evidence correction of mathematical or scrivener's errors.

26. **REPOSSESSION.** In addition to any other remedies that may be available to Dealer, in the event Buyer is unable to secure financing to purchase the Vehicle(s), Buyer's down payment check(s) do not clear or are not honored, or Buyer is otherwise in default of this Order or other written agreement related hereto, prior to full payment to dealer, and Buyer refuses to return the Vehicle(s) as required herein, Buyer authorizes Dealer to repossess the Vehicle(s) with or without legal process pursuant to applicable law.

27. **RIGHT TO INSPECT-FINAL ACCEPTANCE OF VEHICLE.** The Buyer acknowledges that he/she/it has been given an opportunity to thoroughly inspect the Vehicle(s) prior to taking delivery and that by taking delivery the Buyer accepts the Vehicle(s) in the condition on the date of this Order with all defects or non-conformities. For pre-owned Vehicle(s), except as otherwise required by law, Buyer accepts the Vehicle(s) in an "AS IS" condition. Receipt of delivery of the Vehicle(s) hereunder constitutes the Buyer's acknowledgment that the Vehicle(s) conforms to this Order and constitutes the Buyer's unqualified acceptance of the Vehicle(s), including pursuant to Section 2-606 of the Uniform Commercial Code.

28. **LIMITATIONS ON TIME PERIOD IN WHICH BUYER CAN FILE A LAWSUIT OR ARBITRATION CLAIM (AS APPLICABLE) AGAINST THE DEALER:** Buyer agrees that any arbitration claim (if applicable) or lawsuit arising out of or related to the purchase or lease of the Vehicle(s) described herein against the Dealer must be filed no more than 365 days after the date of the delivery of the Vehicle. While Buyer understands that the statute of limitations for claims arising out of the purchase of the Vehicle(s) may be longer than 365 days, Buyer agrees to be bound by the 365 day period of limitations as set forth herein, and BUYER WAIVES ANY STATUTE OF LIMITATIONS TO THE CONTRARY. This provision shall not apply to any action to enforce any retail installment contract, if any, executed in connection herewith.

29. **NOTICE TO DEALER OF DEFECTS OR CLAIM.** Buyer agrees to give Dealer prompt written notice, but in no event more than twenty-one (21) days after discovery, of any alleged defect or nonconformity related to the Vehicle(s) and afford Dealer, in its sole discretion, the reasonable opportunity to correct or repair such defect or nonconformity.

30. **TITLE.** The parties hereto agree that the title to the Vehicle(s) shall not pass to the Buyer until such time as Buyer has fully performed all of his/hers/its obligations contained herein.

31. **VEHICLE EMISSION LAW.** Dealer makes no representations or warranty that the Vehicle(s) sold hereunder passed, or will pass, any inspection required by any state vehicle emission inspection law. Compliance is the responsibility of the Buyer.

32. **CONSEQUENTIAL DAMAGES.** Buyer shall not be entitled to recover from Dealer any consequential or incidental damages for loss of use, loss of time, loss of profit or income, or any other incidental damages including, without limitations, any damages arising from liability on breach of warranty, contract, tort, strict liability or any other statutory or common law theory of liability or punitive damages.

33. **ATTORNEYS FEES.** In the event of any breach of this Order or default by Buyer, Dealer shall be entitled to collect all costs and expenses incurred by Dealer, including, but not limited to, reasonable attorneys' fees from Buyer, in addition to any other damages permitted by law, related to the enforcement of this Order.

34. **SEVERABILITY.** Buyer and Dealer agree that if any portion of this Order is deemed unenforceable, or is contrary to any applicable statute, administrative code, or state mandated form of agreement or contract, then only that portion of the Order shall fail, the remainder of the Order shall remain in force.

35. **WAIVER OF CLASS ACTION.** TO THE EXTENT PERMITTED BY LAW, BUYER AGREES NOT TO BRING, JOIN, OR PARTICIPATE IN ANY CLASS ACTION AS TO ANY CLAIM, DISPUTE, OR CONTROVERSY AGAINST DEALER, ITS EMPLOYEES, OFFICERS, DIRECTORS, AND ASSIGNS. BUYER AGREES TO THE ENTRY OF INJUNCTIVE RELIEF BARRING ANY SUCH ACTION AND TO PAY ALL OF DEALER'S ATTORNEYS' FEES AND COURT COSTS INCURRED IN SEEKING SUCH RELIEF. THIS PROVISION DOES NOT CONSTITUTE A WAIVER OF BUYER'S RIGHTS AND REMEDIES TO PURSUE A CLAIM INDIVIDUALLY AS OTHERWISE AGREED TO BETWEEN THE PARTIES.

36. **WAIVER OF JURY TRIAL.** THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THIS ORDER OR RELATED, DIRECTLY OR INDIRECTLY, TRANSACTION HEREUNDER AND AGREES THAT ANY ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE MANAGER.

Village of Hoffman Estates

Purchaser's Name

Sales Representative

Purchaser's Signature

Date

Manager

AGREEMENT AND ACKNOWLEDGMENT
REGARDING PRICE INCREASES, SURCHARGES, FEES AND COSTS

Vehicle Order: DE-12991

Buyer: Village of Hoffman Estates

Dealer: Peterbilt Illinois Joliet, Inc dba JX Truck Center

Date: 2/18/2026 - rev 2 specs

Dealer, and its manufacturers, bodybuilders, upfitters and other suppliers are experiencing unprecedented cost increases resulting from global supply shortages, including the pandemic, increased demand for electronic chips, and scarcity of certain raw materials. Dealer is faced with incredible volatility in its business, accordingly, particularly for non-commodity units and chassis. In order to manage that volatility, and to enter into the above vehicle order, Dealer requires the right to pass such increases through to the Buyer. Accordingly, and as additional consideration to Dealer relative to the above-referenced sale, the parties agree that Manufacturer, and certain bodybuilders and upfitters, have reserved the right to change the price to Dealer of new vehicles and or to impose fees, costs or surcharges, without notice. In the event the price to Dealer of the Vehicle(s) is increased by Manufacturer, or a body-builder or upfitter, if applicable, prior to delivery of the Vehicle(s) ordered by Buyer, or Manufacturer, a body-builder or upfitter imposes fees, costs or surcharges, Dealer reserves the right to change the total delivered price of the Vehicle(s) to Buyer to pass thru such fees, costs or surcharges, accordingly, but without markup, overhead or profit to Dealer. Dealer will use reasonable efforts to promptly notify Buyer on receipt of notice of such increase, or imposition of fees costs or surcharges. Any such increase, or imposition of fees, costs or surcharges will not give rise to any right to cancel the Order, provided, however, that as a courtesy, and not as a matter of contractual obligation, Dealer may work with Buyer, and the applicable Manufacturer, body-builder or upfitter, regarding any available opportunity to cancel the Order.

This Agreement and Acknowledgment Regarding Price Increases, Surcharges, Fees and Costs will govern over any other or conflicting document on the issue of pricing and price increases.

DEALER:

Peterbilt Illinois Joliet, Inc dba JX Truck Center

535 E. South Frontage Road
Bolingbrook IL 60440

By: _____

Print: _____

BUYER:

Village of Hoffman Estates

1900 Hassell Rd
HOFFMAN ESTATES, IL 60169-2010

By: _____

Print: _____

Village of Hoffman Estates, Illinois

2026 Annual Operating Budget

Account Information

Account Number: 37000025-4603
Account Name: Motor Vehicles

Fund: Capital Vehicle & Equipment
Department:
Division:

Account History

2022 Budget	\$	450,580	2023 Budget	\$	843,240	2024 Budget	\$	1,454,480
2022 Actual	\$	709,820	2023 Actual	\$	675,995	2024 Actual	\$	1,420,385

	2025 Budget	2025 Estimate	2026 Dept Request	2025 Carry- Over	2026 Manager Approved	2027 Financial Plan	2028 Financial Plan
Projected Expenditures							
<i>Existing financed vehicles:</i>							
PD Admin vehicle (P02) (financing)	6,430	6,430	6,430	-	6,430	6,430	6,430
Pickup truck Unit #43 (financing)	7,690	7,690	7,690	-	7,690	7,690	7,690
Dump Truck Unit #7 (financing)	29,870	29,870	29,870	-	29,870	29,870	29,870
Pickup truck Unit #31 (financing)	5,800	5,800	5,800	-	5,800	5,800	5,800
4x4 Pickup Truck w/plow Unit #30	7,990	7,990	7,990	-	7,990	7,990	7,990
4x4 mini dump truck w/plow Unit #61	2,250	2,250	2,250	-	2,250	2,250	2,250
(partial in 40407325-4603)				-	-		
4x2 3/4 ton pickup truck, Unit #18	2,250	2,250	2,250	-	2,250	2,250	2,250
(Vehicle in 40407325-4603)							

	2025 Budget	2025 Estimate	2026 Dept Request	2025 Carry- Over	2026 Manager Approved	2027 Financial Plan	2028 Financial Plan
Patrol vehicles (5), changeover, equipment	629,700	629,700	-	-	-	-	-
PD Squad Unit 06, changeover, equip.	-	-	67,000	-	67,000	-	-
PD Squad Unit 10, changeover, equip.	-	86,000	-	-	-	-	-
PD Squad Unit 12, changeover, equip.	-	86,000	-	-	-	-	-
PD Squad Unit 16, changeover, equip.	-	-	69,000	-	69,000	-	-
PD Squad Unit 18, changeover, equip.	-	-	69,000	-	69,000	-	-
PD Squad Unit 25, changeover, equip.	-	-	69,000	-	69,000	-	-
PD Squad Unit 81, changeover, equip.	-	-	77,000	-	77,000	-	-
Future Police Vehicle Replacements	-	-	-	-	-	600,000	625,000
Fire Car #5	-	-	40,000	-	40,000	-	-
Fire Car #7	65,000	60,000	-	-	-	-	-
Code Vehicle C79	-	-	-	-	-	-	-
Engineering Vehicle E95	55,000	55,000	-	-	-	-	-
Code Vehicle C99	-	-	-	-	-	-	-
Pickup truck, Unit #34	-	-	-	-	-	75,000	-
Pickup truck, Unit #35	-	-	-	-	-	75,000	-
4x4 Stake Body Truck, #44	110,000	110,000	-	-	-	-	-
4x4 Stake Body Crew Cab Truck, #64	100,000	100,000	-	-	-	-	-
4x4 Flat Bed Truck, Unit #62	20,000	25,200	-	-	-	-	-
(partial in 40407325-4603)	-	-	-	-	-	-	-
Stake Body Truck #47	200,000	285,000	-	-	-	-	-
Semi Truck & Dump Trailer #68	-	-	-	-	-	25,500	-
(partial in 40407325-4603)	-	-	-	-	-	-	-
Dump Truck Unit #10	-	200,000	200,000	-	200,000	-	-
Dump Truck Unit #9	-	190,000	190,000	-	190,000	-	-
Dump Truck Unit #1	-	-	210,000	-	210,000	200,000	-
Dump Truck Unit #8	-	-	190,000	-	190,000	200,000	-
Dump Truck Unit #2	-	-	-	-	-	210,000	210,000
Dump Truck Unit #12	-	-	-	-	-	200,000	210,000
Aerial Lift Truck Unit #85	-	-	-	-	-	-	320,000
TOTAL EXPENDITURES	1,241,980	1,889,180	1,243,280	-	1,243,280	1,647,780	1,427,280

	2025 Budget	2025 Estimate	2026 Dept Request	2025 Carry- Over	2026 Manager Approved	2027 Financial Plan	2028 Financial Plan
Projected Revenues							
Transfer from General Fund	1,241,980	1,889,180	1,243,280	-	1,243,280	1,647,780	1,427,280
Transfer from Capital Improvements							
Transfer from Insurance Fund							
TOTAL REVENUES	1,241,980	1,889,180	1,243,280	-	1,243,280	1,647,780	1,427,280



AGENDA ITEM REPORT
Public Works & Utilities Committee
March 23, 2026
ITEM 4B

REQUEST: Approval of a Resolution for the Village to participate in the State of Illinois Central Management Services joint purchase of road salt for 2027, in an amount up to 4,080 tons.

FROM: Joseph Nebel, Public Works Director
Kevin McGraw, Superintendent of Streets

ITEM TYPE: Action Item - Committee

REQUEST SUMMARY

The Village has participated in the State joint purchasing program for road salt for over 30 years. To participate in this program, the Village must submit a request for a specified tonnage of salt each year. As a requirement, the Village must purchase and take ownership of no less than 80%, and is allowed to purchase up to 120%, of this request.

A table of historic salt request quantities is provided below. Typically, the Village exceeds this request (up to 120%) when pricing is favorable or when salt usage is high due to winter weather.

Year	Amount (tons)	Cost per ton
2025-2026	3,400	\$67.17
2024-2025	3,400	\$67.84
2023-2024	3,800	\$75.38
2022-2023	4,000	\$76.53
2021-2022	3,600	\$52.18
2020-2021	4,000	\$89.33
2019-2020	5,500	\$89.33

In February 2026, the Village received notification from the State that bids will soon be solicited for this year's joint purchase. Government units wishing to participate are required to submit requested quantities no later than April 7, 2026. With consideration for salt currently in storage (estimated 3,500 tons at the conclusion of the 2025/26 snow season) and past usage per season, Staff recommends a request of 3,400 tons of salt for the 2026/27 joint purchase (2,720 tons minimum to 4,080 tons maximum).

FINANCIAL IMPACT

There is \$11,000 remaining in the 2026 General Fund operating budget to purchase road salt. As this joint purchase agreement spans multiple budget years, funding in the

2027 operating budget will also be used to purchase salt through the upcoming joint purchasing contract.

RECOMMENDATION

Approval of a Resolution for the Village to participate in the State of Illinois Central Management Services joint purchase of road salt for 2027, in an amount up to 4,080 tons.

ATTACHMENTS

1. RESOLUTION 2027 State of Illinois Joint Road Salt Purchase
2. Blank Certificate of Authority Template(s) 02.10.26
3. State of Illinois Rock Salt Joint Purchasing Participant

RESOLUTION NO. ____-2026

VILLAGE OF HOFFMAN ESTATES

APPROVAL OF A RESOLUTION FOR THE VILLAGE TO PARTICIPATE IN THE
STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES JOINT PURCHASE OF
ROAD SALT FOR 2027, IN AN AMOUNT UP TO 4,080 TONS

WHEREAS, the Village of Hoffman Estates (“the Village”) is a home-rule municipality located in Cook County, Illinois; and

WHEREAS, the Village has participated in the State of Illinois joint purchasing program for road salt for more than thirty (30) years; and

WHEREAS, in February 2026, the Village received notice from the State of Illinois that bids will be solicited for the upcoming road salt joint purchase program, and participating governmental units are required to submit their requested quantities no later than April 7, 2026; and

WHEREAS, the Corporate Authorities have determined that it is in the best interest of the Village to participate in the State of Illinois Central Management Services joint purchase of road salt for 2027, in an amount up to 4,080 tons.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates, as follows:

Section 1: RECITALS. The facts and statements contained in the preamble of this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the Village to participate in the State of Illinois Central Management Services joint purchase of road salt for 2027, in an amount up to 4,080 tons.

Section 3: AUTHORIZATION TO EXECUTE AGREEMENT. The President or Village Manager is hereby authorized to execute the contract, and to execute any other documents in furtherance of this Resolution in accordance with the Village Code and state and federal law.

Section 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

RESOLVED THIS _____ day of _____, 2026

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2026

ATTEST:

Village Clerk

Village President



Certificate of Authority by Vote

(Two Party Written Signature Required)

I, Enter Name of Certifier/Attest., hereby certify that I am duly (**Choose an item** *appointed, designated, elected or selected*) (**Choose an item** *Administrator, Clerk or Secretary*). Of Enter Name of Governmental Unit. ("Governmental Unit"). I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors (or equivalent governing body), duly called and held on **Enter a date.**, at which a quorum of the Members was present and voting.

Voted: That Enter Name of Person with Authority and Title. (may list more than one person) is duly authorized to enter into contracts, to include joint participation agreements, on behalf of Enter Name of Governmental Unit with the State of Illinois and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: _____

Attest: _____
(Written signature & Title)

Dated: _____

Attest: _____
(Written signature & Title)



Certificate of Authority by Bylaws

(Two Party Written Signature Required)

I, Enter Name of Certifier/Attest., hereby certify that I am duly (**Choose an item** *appointed, designated, elected or selected*). (**Choose an item** *Administrator, Clerk or Secretary*). Of Enter Name of Governmental Unit. I hereby certify the following is a true copy of the current Bylaws (or equivalent law or ordinance) and that the Bylaws authorize the following person or position to bind the Governmental Unit for contractual obligations, to include joint participation agreements: Enter title or position.

I further certify that the following individuals currently hold the office or position(s) authorized: Enter Name of Person Authorized.

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Governmental Unit for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____
(Written signature & Title)

Dated: _____

Attest: _____
(Written signature & Title)



Certificate of Authority

(Two Party Written Signature Required)

I, Enter Name of Certifier/Attest., hereby certify that I am Enter title or position. of Enter Name of Entity.

I further certify that Enter Name of Entity. authorized the following person(s) and position(s) to bind the entity for contractual obligations, to include joint participation agreements with the State of Illinois:

Enter title(s) or position(s) of authorized person.

Enter Name of Person(s) Authorized.

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Enter Name of Governmental Unit. for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____

(Written signature & Title)

Dated: _____

Attest: _____

(Written signature & Title)

Dear State of Illinois Rock Salt Joint Purchasing Participant:

The Illinois Department of Central Management Services is inviting your governmental unit to participate in the solicitation for the CY2026-CY2027 Joint Purchase Master Contract(s) for Rock Salt. The resulting joint purchase master contract(s) will be for a one (1) year contract with no options to renew.

IMPORTANT NOTE: BY SUBMITTING THE ROCK SALT CONTRACT JOINT PARTICIPATION AGREEMENT FORM WITH A ROCK SALT TONNAGE AMOUNT, YOU ARE OBLIGATING YOUR GOVERNMENTAL UNIT TO TAKE DELIVERY OF THAT SPECIFIED AMOUNT DURING THE RESULTING CONTRACT TERM. YOU MUST READ THROUGH ALL TERMS OF THE AGREEMENT FORM, INCLUDING THE SIGNATORY'S CERTIFICATIONS, PRIOR TO SUBMISSION. IF YOU HAVE QUESTIONS ABOUT THE CERTIFICATIONS CONTAINED IN THE AGREEMENT FORM, OR QUESTIONS ABOUT COMPLIANCE WITH APPLICABLE PURCHASING AND CONTRACT REQUIREMENTS SET FORTH BY YOUR GOVERNMENTAL UNIT, CONTACT YOUR GOVERNMENTAL UNIT'S LEGAL COUNSEL.

Please complete the form below **by close of business April 07, 2026**. This submission date is firm and if you do not respond by this date, you will not be included in the new solicitation for Rock Salt for the CY2026-CY2027 season.

<<Participation Agreement Form Link>>

<https://forms.gle/26oAoD63tztQzzC97>

If you are not the person in your entity who should be receiving this Participation Agreement Form, please forward this to the correct person, if known. You may respond to this email if you have any questions regarding the State of Illinois' Rock Salt Purchase.

NOTE 1: The attached Blank Certificate of Authority is for your entity to download, complete and upload to question #20 of the Participation Agreement Form Link. The attached word document has three (3) pages ("*Certificate of Authority by Vote*", "*Certificate of Authority Bylaws*" and "*Certificate of Authority*"). We just need one of the three pages that is applicable to your entity completed.

Note 2: If there were no changes in names and authority from last year, you may attach and upload the Certificate from last year with your initials and this year's date at the bottom of the form. If there were changes, you will need to complete a new Certificate with the two-party signature.

NOTE 3: A saved copy of your Participation Agreement Form submission will be sent to your inbox and will be from "Google Forms".

Thank you,



Jack Eck | Buyer

Bureau of Strategic Sourcing

Illinois Department of Central Management Services

300 W. Jefferson St., Springfield, IL 62702

Office Phone: 217-785-1659

jack.eck2@illinois.gov



AGENDA ITEM REPORT
Public Works & Utilities Committee
March 23, 2026
ITEM 4C

REQUEST: Approval of a Resolution authorizing an agreement for 2026, 2027, and 2028 Landscape Maintenance Services to V. Cardenas Landscaping, East Dundee, Illinois, in a cumulative amount not to exceed \$250,000.

FROM: Joseph Nebel, Public Works Director
Kevin McGraw, Superintendent of Streets

ITEM TYPE: Agreement - Committee

REQUEST SUMMARY

The scope of services under this contract includes weekly and bi-weekly mowing of Village-maintained retention and detention areas, center medians and cul-de-sac islands, select secondary street rights-of-way, and Village facilities (collectively referred to as “C, D, and E mowing sites”). In addition, alternate per-acre pricing was requested for the existing mowing categories in the event additional sites need to be incorporated into the contract, along with separate pricing for center median weed removal.

The proposed agreement is for an initial one-year term, with optional one-year extensions for calendar years 2027 and 2028.

In March 2026, the Village solicited and received bids for this program. After reviewing the bids received, staff determined that V. Cardenas Landscaping is the lowest responsible bidder. V. Cardenas Landscaping has previously performed similar work for the Village in a satisfactory manner, most recently from 2016 through 2025. A tabulation of bids is attached for reference.

FINANCIAL IMPACT

The 2026 General Fund Forestry – Professional Services account includes a total budget appropriation of \$800,500 for a variety of programs, including Silver Maple Program tree removals, tree trimming and maintenance, contracted mowing, and brush pick-up program assistance, among other items. Staff recommends authorization in a cumulative amount not to exceed \$250,000 for this three-year program, consisting of a base bid of \$234,220.86 and a contingency of \$15,779.14 to accommodate any additional sites or services that may be required during the contract term.

Based on the historical needs associated with this service and other Forestry professional services, staff anticipates that expenditures will remain within budget.

However, if unforeseen needs arise, sufficient General Fund reserves are available to support this contract.

RECOMMENDATION

Approval of a Resolution authorizing an agreement for 2026, 2027, and 2028 Landscape Maintenance Services to V. Cardenas Landscaping, East Dundee, Illinois, in a cumulative amount not to exceed \$250,000.

ATTACHMENTS

1. RESOLUTION 2026-2027-2028 C,D,E Contracted Mowing
2. 2026 Landscape Maintenance Services C.D.E sites bid tab
3. V Cardenas Contract and Required Documents

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING AN AGREEMENT FOR 2026, 2027, AND 2028 LANDSCAPE MAINTENANCE SERVICES TO V. CARDENAS LANDSCAPING, EAST DUNDEE, IL.
IN A CUMULATIVE AMOUNT NOT TO EXCEED \$250,000

WHEREAS, the Village of Hoffman Estates (“Village”) is a home-rule municipality located in Cook County, Illinois; and

WHEREAS, the Village’s landscape maintenance program includes weekly and bi-weekly mowing of Village-maintained retention and detention areas, center medians and cul-de-sac islands, select secondary street rights-of-way, and Village facilities; and

WHEREAS, the contract also includes alternate per-acre pricing for additional mowing sites, if needed, together with separate pricing for center median weed removal; and

WHEREAS, the project was advertised for competitive bidding on February 23, 2026, and bids were publicly opened on March 10, 2026; and

WHEREAS, staff determined that V. Cardenas Landscaping of East Dundee, Illinois, is the lowest responsible bidder and best able to meet the needs of the Village; and

WHEREAS, the Corporate Authorities find and determine that it is in the best interests of the Village to approve an agreement with V. Cardenas Landscaping of East Dundee, Illinois, for 2026 landscape maintenance services, with optional extensions for 2027 and 2028, in an amount not to exceed \$250,000.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates, as follows:

Section 1: RECITALS. The facts and statements contained in the preambles of this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve an agreement with V. Cardenas Landscaping of East Dundee, Illinois, for 2026 landscape maintenance services, with optional extensions for 2027 and 2028, in an amount not to exceed \$250,000.

Section 3: AUTHORIZATION TO EXECUTE AGREEMENT. The President or Village Manager is hereby authorized to execute the contract, and to execute any other documents in furtherance of this Resolution in accordance with the Village Code and state and federal law.

Section 4: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

RESOLVED THIS _____ day of _____, 2026

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2026

Village President

ATTEST:

Village Clerk

VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS
TABULATION OF BIDS FOR
LANDSCAPE MAINTENANCE

Bid Opening Date: March 10, 2026
Time: 11:00am
Attended by: Nick Lackowski

C & D Locations per bid specifications		Firm:	V.Cardenas Landscaping	Mark 1 Landscape Inc.	R. Guzman Landscaping	Langton Group	Brightview Landscape	Milieu Design LLC	M3 Landscape Inc.
			East Dundee, Il	Bartlett, Il	Plainfield, Il	Woodstock, Il	Elmhurst, Il	Lake Zurich, Il	Streamwood, Il
		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
		Check	Bond	Unsecured check	Bond	Bond	Bond	Unsecured check	
Amount of Deposit Received:									
Attended Required Pre-bid Meeting									
Items									
2026 Season	(C) Cycles 17	\$37,131.57	\$38,386.00	\$28,288.00	\$45,492.00	\$64,804.00	\$61,370.00	\$120,530.00	
	(D) Cycles 17	\$17,680.00	\$13,260.00	\$26,520.00	\$11,492.00	\$7,072.00	\$29,631.00	\$54,825.00	
Alternate sites	(E) Cycles 34	\$21,982.00	\$34,000.00	\$40,460.00	\$58,140.00	\$49,912.00	\$53,892.00	\$26,690.00	
	Total	\$76,793.57	\$85,646.00	\$95,268.00	\$115,124.00	\$121,788.00	\$144,893.00	\$202,045.00	
Alternate bid item	Per cul de sac	\$30.00	\$45.00	\$32.00	\$13.00	\$30.00	\$25.00	\$55.00	
Alternate bid item	Per Acre	\$35.79	\$80.00	\$80.00	\$44.00	\$60.00	\$65.00	\$55.00	
Alternate bid item	Per 1,000 Sq Ft	\$85.50	\$80.00	\$4.50	\$60.00	\$60.00	\$30.00	\$55.00	
2027 Season	(C) Cycles 17	\$37,131.57	\$38,386.00	\$28,288.00	\$47,124.00	\$66,317.00	\$67,303.00	\$127,211.00	
	(D) Cycles 17	\$17,680.00	\$13,260.00	\$26,520.00	\$12,376.00	\$7,514.00	\$35,224.00	\$57,902.00	
Alternate sites	(E) Cycles 34	\$21,982.36	\$34,000.00	\$40,460.00	\$59,874.00	\$51,476.00	\$55,930.00	\$27,744.00	
	Total	\$76,793.93	\$85,646.00	\$95,268.00	\$119,374.00	\$125,307.00	\$158,457.00	\$212,857.00	
Alternate bid item	Per cul de sac	\$20.00	\$45.00	\$32.00	\$14.00	\$30.00	\$28.00	\$60.00	
Alternate bid item	Per Acre	\$35.79	\$80.00	\$80.00	\$45.32	\$60.00	\$70.00	\$60.00	
Alternate bid item	Per 1,000 Sq Ft	\$85.50	\$80.00	\$4.50	\$61.80	\$60.00	\$35.00	\$60.00	
2028 Season	(C) Cycles 17	\$38,988.14	\$38,386.00	\$28,288.00	\$48,790.00	\$67,898.00	\$71,825.00	\$133,892.00	
	(D) Cycles 17	\$18,564.00	\$13,260.00	\$26,520.00	\$13,260.00	\$7,956.00	\$36,584.00	\$60,945.00	
Alternate sites	(E) Cycles 34	\$23,081.58	\$34,000.00	\$40,460.00	\$61,676.00	\$53,040.00	\$57,970.00	\$29,138.00	
	Total	\$80,633.72	\$85,646.00	\$95,268.00	\$123,726.00	\$128,894.00	\$166,379.00	\$223,975.00	
Alternate bid item	Per cul de sac	\$20.00	\$45.00	\$32.00	\$15.00	\$30.00	\$30.00	\$65.00	
Alternate bid item	Per Acre	\$35.79	\$80.00	\$80.00	\$46.68	\$60.00	\$75.00	\$65.00	
Alternate bid item	Per 1,000 Sq Ft	\$85.50	\$80.00	\$4.50	\$63.65	\$60.00	\$40.00	\$65.00	
C,D & E sites	2026 Total Bid	\$76,793.57	\$85,646.00	\$95,268.00	\$115,124.00	\$121,788.00	\$144,893.00	\$202,045.00	
C,D & E sites	2027 Total Bid	\$76,793.57	\$85,646.00	\$95,268.00	\$119,374.00	\$125,307.00	\$158,457.00	\$212,857.00	
C,D & E sites	2028 Total Bid	\$80,633.72	\$85,646.00	\$95,268.00	\$123,726.00	\$128,894.00	\$166,379.00	\$223,975.00	
Total Bid		\$234,220.86	\$256,938.00	\$285,804.00	\$358,224.00	\$375,989.00	\$469,729.00	\$638,877.00	
Notes		Corrected totals		Corrected totals				Corrected totals	

2026 – 2028 LANDSCAPE MAINTENANCE C|D|E SITES
PROPOSAL FORM

The undersigned, having examined all documents related to this proposal and having become familiar with the extent, nature, and local conditions affecting the cost and performance or the proposed work, hereby proposes to furnish all supervision, labor, equipment, and materials and to perform the work herein described at the proposal prices as included in this document. It is understood that the Village reserves the right to reject any and all proposals (including alternate proposals) and to waive any technicalities.

Name of Bid:	<u>2026-2028 Landscape Maintenance C D E Sites</u>	
Company Name:	<u>V. Cardenas Landscaping Inc.</u>	
Bidder Name (print):	<u>Virjilio Cardenas</u>	
Title:	<u>Owner</u>	
Business Address:	<u>19 Lincoln Ave.</u>	
	<u>East Dundee, IL 60118</u>	
Email Address:	<u>info@vcardenaslandscaping.com</u>	
Telephone	<u>630-973-7556</u>	
Signature		Date <u>3/9/24</u>

Prospective bidders, please note:

- *All bid prices for landscape maintenance services shall remain firm for the entirety of said season.*
- *The Primary Bid is for the 2026 landscape maintenance season. Alternate bids have been requested for the 2027 and 2028 landscape maintenance seasons.*
- *The Village reserves the right to add, remove, or alter sites listed within these bid documents in the best interest of the Village. Any change to the scope of work shall be made in writing.*

VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM

RE: Certification of bidder, compliance with the Illinois Criminal Code

I/We hereby certify that, V. Cardenas Landscaping Inc. (name of bidding firm) by bidding on this contract, no action has occurred that would result in a violation of 720 ILCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: 

Name/Title: Virjilio Cardenas, Owner (please print)

Date: 3-9-26

Attest:  (Notary Public)

Commission Expiry: April 25th 2027

Date: March 9th 2026



(SEAL)

**THIS FORM IS MANDATORY AND MUST BE NOTORIZED.
PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.**

VILLAGE OF HOFFMAN ESTATES
SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATE

The undersigned, upon being first duly sworn, hereby certifies to the Village of Hoffman Estates that the undersigned has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

V. Cardenas Landscaping Inc.

(Name of Contractor)

Owner

V. Cardenas
(Title)

Subscribed and sworn to before me this 9th day of March, 2026.

My Commission expires: April 25th, 2027

Juan C Guzman Jr
(Notary Public)

"OFFICIAL SEAL"
JUAN C GUZMAN JR
Notary Public - State of Illinois
My Commission Expires April 25, 2027

(SEAL)

THIS FORM IS MANDATORY AND MUST BE NOTORIZED.
PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.



HOFFMAN ESTATES

DEPARTMENT OF PUBLIC WORKS

CONTRACT

1. THIS AGREEMENT, made and concluded the ____ day of _____ (month, year) between the Village of Hoffman Estates, acting by and through its Mayor and Board of Trustees, known as the party of the first part, and V. Cardenas Landscaping Inc. (name of firm), their executors, administrators, successors, or assigns, known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Bid/Proposal Documents hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Village Representative under it.
3. The party of the second part agrees to abide by all OSHA, IDOL, and MUTCD safety requirements and all laws and statutes of the State of Illinois including but not limited to the Prevailing Wage Act (if applicable). Prevailing rates of wages are revised by the Illinois Department of Labor and are available on the Department's official website.
4. And it is also understood and agreed that the Instructions to Bidders, General Conditions, Specifications, Scope of Services, Site Maps, and Contract Proposal hereto attached are essential documents of this contract and are a part hereof.
5. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

 Clerk
 (Seal Below)

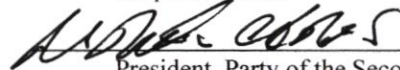
The Village of Hoffman Estates

By: _____
 Party of the First Part

(If a corporation)

V. Cardenas Landscaping Inc.

Corporate Name



President, Party of the Second Part

(If a Co-Partnership)

Attest:

 Secretary

 Co-Partner

 Co-Partner

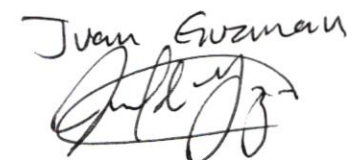
 Doing business under the firm name,
 Party of the Second Part

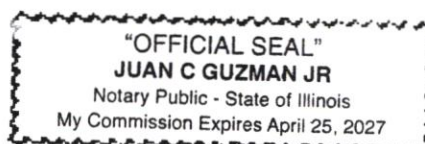
(If an individual)

 Party of the Second Part

THIS CONTRACT FORM IS MANDATORY.

PLEASE INCLUDE THREE SIGNED COPIES WITH YOUR BID DOCUMENTS.


 March 9th, 2026



VILLAGE-OWNED PROPERTIES – SOUTH (Cost for one complete bi-weekly maintenance cycle)

Site #	Location Description	2026 (per biweekly service)	2027 (per biweekly service)	2028 (per biweekly service)
C1	Moon Lake Blvd Center Medians	\$26.25	\$26.25	\$27.56
C2	Volid Drive Center Medians	\$17.60	\$17.60	\$18.48
C3	Hassell Road Bridges ROWs	\$15.00	\$15.00	\$15.75
C4	SITE REMOVED FROM PREVIOUS SCOPE			
C5	SITE REMOVED FROM PREVIOUS SCOPE			
C6	Hassell Road Ditch Line (adjacent to Rosedale Lane)	\$15.00	\$15.00	\$15.75
C7	SITE REMOVED FROM PREVIOUS SCOPE			
C8	Rosedale Lane ROW	\$28.35	\$28.35	\$29.77
C9	SITE REMOVED FROM PREVIOUS SCOPE			
C10	SITE REMOVED FROM PREVIOUS SCOPE			
C11	2380 Golf Road (Lift Station #17)	\$15.00	\$15.00	\$15.75
C12	Almond Lane Ditch Line	\$15.00	\$15.00	\$15.75
C13	SITE REMOVED FROM PREVIOUS SCOPE			
C14	SITE REMOVED FROM PREVIOUS SCOPE			
C15	Aspen Street Ditch Line	\$15.00	\$15.00	\$15.75
C16	Roselle Road ROW (Route 72 to Bradley Lane)	\$39.46	\$39.46	\$41.43
C17	Evanston Street ROW at Bode Road	\$15.00	\$15.00	\$15.75
C18	Bode Road and Grand Canyon (NE C/O)	\$15.00	\$15.00	\$15.75
C19	Spring Mill Drive ROW (W. Berkley Lane to Alcoa Lane)	\$15.00	\$15.00	\$15.75
C20	Grand Canyon Retention	\$15.25	\$15.25	\$16.01

C21	Bode Road "S"-Curve ROW	\$ 146.83	\$146.83	\$ 154.17
C22	SITE REMOVED FROM PREVIOUS SCOPE			
C23	Golf Road ROW (adjacent to shopping center)	\$ 15.00	\$ 15.00	\$15.75
C24	Bode Road ROW (Western Street to Bode Circle)	\$ 15.00	\$15.00	\$ 15.75
C25	Jones Road and Hassell Road ROWs	\$224.20	\$224.20	\$235.41
C26	Pembroke Avenue ROW	\$68.72	\$68.72	\$72.16
C27	75 – 85 Golf Road Parking Lot	\$20.00	\$ 20.00	\$ 21.00
C28	Barrington Road ROWs	\$29.69	\$ 29.69	\$31.17
C29	SITE REMOVED FROM PREVIOUS SCOPE			

VILLAGE-OWNED PROPERTIES – NORTH (Cost for one complete bi-weekly maintenance cycle)

Site #	Location Description	2026 (per biweekly service)	2027 (per biweekly service)	2028 (per biweekly service)
C30	Route 62 and Ela Road (NE C/O)	\$ 15.00	\$ 15.00	\$15.75
C31	SITE REMOVED FROM PREVIOUS SCOPE			
C32	SITE REMOVED FROM PREVIOUS SCOPE			
C33	SITE REMOVED FROM PREVIOUS SCOPE			
C34	SITE REMOVED FROM PREVIOUS SCOPE			
C35	Westbury Drive (Lift Station #9)	\$15.00	\$ 15.00	\$15.75
C36	SITE REMOVED FROM PREVIOUS SCOPE			
C37	Westbury Field	\$90.36	\$ 90.36	\$94.88
C38	SITE REMOVED FROM PREVIOUS SCOPE			
C39	SITE REMOVED FROM PREVIOUS SCOPE			

C40	SITE REMOVED FROM PREVIOUS SCOPE			
C41	Olmstead Drive ROW	\$ 15.00	\$15.00	\$15.75
C42	Castaway Detention #1	\$86.38	\$86.38	\$90.70
C43	Huntington Boulevard ROW at Palatine Road	\$ 19.97	\$ 19.97	\$20.97
C44	Castaway Retention #2	\$ 19.91	\$19.91	\$20.91
C45	Essington Retention	\$ 72.10	\$72.10	\$75.71
C46	Palatine Road ROW North (Thornbark to Olmstead)	\$ 56.05	\$ 56.05	\$58.85
C47	Palatine Road ROW North (Thornbark to Boulder)	\$15.00	\$15.00	\$15.75
C48	Palatine Road ROW South (Castaway to property line)	\$15.00	\$15.00	\$15.75
C49	Palatine Road ROW North (Castaway to Chambers)	\$ 32.27	\$32.27	\$33.88
C50	Huntington Blvd ROW (Central to N. of Mundhank)	\$110.11	\$110.11	\$115.62

VILLAGE-OWNED PROPERTIES – WEST (Cost for one complete bi-weekly maintenance cycle)

Site #	Location Description	2026 (per biweekly service)	2027 (per biweekly service)	2028 (per biweekly service)
C60	Beverly Road (west side of Route 72 to Adesa property)	\$ 76.29	\$76.29	\$80.10
C61	Beverly Road Center Medians and ROW	\$15.00	\$ 15.00	\$ 15.75
C62	SITE REMOVED FROM PREVIOUS SCOPE			
C63	Beacon Pointe Drive Center Medians and ROWs	\$ 100.66	\$100.66	\$105.69
C64	SITE REMOVED FROM PREVIOUS SCOPE			
C65	Beacon Pointe Drive Roundabout (weeding)	\$15.00	\$15.00	\$15.75
C66	Essex Drive Center Medians (north of Shoe Factory Road)	\$15.00	\$15.00	\$15.75
C67	Rohrssen Road ROW (Golf Road to Shoe Factory Road)	\$267.85	\$267.85	\$281.24

C68	5400 West Golf Road (Lift Station #20) – site and path	\$40.00	\$40.00	\$42.00
C69	Hunters Ridge ROW	\$15.00	\$15.00	\$15.75
C70	Pheasant Trail ROW	\$15.00	\$15.00	\$15.75
C71	McDonough Road ROW	\$15.00	\$15.00	\$15.75
C72	McDonough Road ROW at Rohrssen Road	\$15.00	\$15.00	\$15.75
C73	University Place (Lift Station #21) – inside fence	\$15.00	\$15.00	\$15.75
C74	Route 59 and Route 72 NW C/O (gateway sign)	\$15.00	\$15.00	\$15.75
C75	4785 Higgins Road SW C/O (pumping station)	\$22.82	\$22.82	\$23.96
C76	2364 Higgins Road (Lift Station #11)	\$15.00	\$15.00	\$15.75
C77	Essex Drive Center Medians (south of Shoe Factory Road)	\$15.00	\$15.00	\$15.75
C78	Prairie Stone Parkway Sign Board (landscape only)	\$15.00	\$15.00	\$15.75
C79	Hoffman Boulevard Sign Board (landscape only)	\$33.44	\$33.44	\$35.11
C80	Beverly Rd Former Sign Site (NW C/O Beverly and Shoe Factory Rd)	\$45.37	\$45.37	\$47.64
C81	Shoe Factory Center Medians (between Essex and Maureen)	\$89.28	\$89.28	\$93.74
Subtotal Cost for “C” Sites (one complete biweekly maintenance cycle)		\$2,184.21	\$2,184.21	\$2,277.66

VILLAGE-MAINTAINED CUL-DE-SACS AND DEAD-ENDS – SOUTH
(one complete biweekly maintenance cycle)

Site #	Location Description	2026 (per biweekly service)	2027 (per biweekly service)	2028 (per biweekly service)
D1	Orange Lane at Westview Street (dead-end)	\$ 20.00	\$ 20.00	\$ 21.00
D2	Flagstaff Lane (dead-end)	\$ 20.00	\$ 20.00	\$ 21.00
D3	Audubon Street (665 – 685)	\$ 20.00	\$ 20.00	\$ 21.00
D4	Warwick Circle North Court (1030 – 1046)	\$ 20.00	\$ 20.00	\$ 21.00
D5	Warwick Circle North Court (1130 – 1140)	\$ 20.00	\$ 20.00	\$ 21.00
D6	Warwick Circle South Court (1037 – 1049)	\$ 20.00	\$ 20.00	\$ 21.00
D7	Worthington Court (1066 – 1080)	\$ 20.00	\$ 20.00	\$ 21.00
D8	John Drive Court (1020)	\$ 20.00	\$ 20.00	\$ 21.00
D9	Gannon Court	\$ 20.00	\$ 20.00	\$ 21.00
D10	Wilmington Lane (1074 – 1078)	\$ 20.00	\$ 20.00	\$ 21.00
D11	Dexter Lane North (930 – 948)	\$ 20.00	\$ 20.00	\$ 21.00
D12	Darlington Court (1145 – 1230)	\$ 20.00	\$ 20.00	\$ 21.00
D13	Dovington Court at Chatsworth Lane	\$ 20.00	\$ 20.00	\$ 21.00
D14	Brookside ROW	\$ 20.00	\$ 20.00	\$ 21.00
D15	Brookside Court (1474 – 1500)	\$ 20.00	\$ 20.00	\$ 21.00
D16	Brookside Drive Court (1510 – 1530)	\$ 20.00	\$ 20.00	\$ 21.00
D17	Brookside Drive Court (1583 – 1593)	\$ 20.00	\$ 20.00	\$ 21.00
D18	Brookside Lane Court (1911 – 1921)	\$ 20.00	\$ 20.00	\$ 21.00
D19	Greens Court (2019 – 2070)	\$ 20.00	\$ 20.00	\$ 21.00

D20	Crescent Court (1950 – 1972)	\$ 20.00	\$ 20.00	\$ 21.00
D21	Huttner Court (2021 – 2030)	\$ 20.00	\$ 20.00	\$ 21.00
D22	Glen Lake Road Court (1701 – 1709)	\$ 20.00	\$ 20.00	\$ 21.00
D23	Dovington Drive North (873 – 885)	\$ 20.00	\$ 20.00	\$ 21.00
D24	Warwick Circle North (1061 – 1101)	\$ 20.00	\$ 20.00	\$ 21.00
D25	Brookside Lane (1572 – 1578)	\$ 20.00	\$ 20.00	\$ 21.00
D26	Audubon Street (705 – 755)	\$ 20.00	\$ 20.00	\$ 21.00
D27	Audubon Street (700 – 750)	\$ 20.00	\$ 20.00	\$ 21.00

VILLAGE-MAINTAINED CUL-DE-SACS AND DEAD-ENDS – NORTH
(one complete biweekly maintenance cycle)

Site #	Location Description	2026 (per biweekly service)	2027 (per biweekly service)	2028 (per biweekly service)
D30	Port Arthur Court (1465 – 1470)	\$ 20.00	\$ 20.00	\$ 21.00
D31	Stone Harbor Court (1460 – 1475)	\$ 20.00	\$ 20.00	\$ 21.00
D32	Gloucester Court (1390 – 1395)	\$ 20.00	\$ 20.00	\$ 21.00
D33	Rock Cove Court (1350)	\$ 20.00	\$ 20.00	\$ 21.00
D34	Burning Bush Lane (1588 – 1594)	\$ 20.00	\$ 20.00	\$ 21.00
D35	Forest Glen Drive (4330 – 4334)	\$ 20.00	\$ 20.00	\$ 21.00
D36	Huntington Boulevard (4611 – 4636)	\$ 20.00	\$ 20.00	\$ 21.00
D37	Tarrington Court (4853 – 4859)	\$ 20.00	\$ 20.00	\$ 21.00
D38	Trailside Court (4436 – 4461)	\$ 20.00	\$ 20.00	\$ 21.00
D39	Somerton Court (4977 – 5005)	\$ 20.00	\$ 20.00	\$ 21.00
D40	Whispering Trails Court (3993 – 4011)	\$ 20.00	\$ 20.00	\$ 21.00

D41	Firestone Court (4170 – 4190)	\$ 20.00	\$ 20.00	\$21.00
D42	Dogwood Court (1779 – 1805)	\$ 20.00	\$ 20.00	\$ 21.00
D43	Chambers Drive (5125 – 5153)	\$ 20.00	\$ 20.00	\$ 21.00
D44	Cherry Court (4390 – 4395)	\$ 20.00	\$20.00	\$21.00
D45	Alder Court (3762 – 3768)	\$20.00	\$20.00	\$ 21.00
D46	Dukesberry Lane (5011 – 5035)	\$ 20.00	\$ 20.00	\$ 21.00
D47	Portshire Court (3390 – 3405)	\$20.00	\$ 20.00	\$ 21.00
D48	Fir Court Center Island	\$20.00	\$ 20.00	\$ 21.00
D49	Moulin Lane (3864 – 3850)	\$ 20.00	\$ 20.00	\$ 21.00
D50	New Britton (4035-4065)	\$ 20.00	\$ 20.00	\$ 21.00
D51	Ludington Court	\$20.00	\$20.00	\$ 21.00
D52	Eisenhower Court South	\$ 20.00	\$20.00	\$ 21.00
D53	Paisley Court	\$ 20.00	\$20.00	\$21.00
D60	Mallard Lane Center Island	\$ 20.00	\$20.00	\$ 21.00
Subtotal Cost for “D” Sites (one complete biweekly maintenance cycle)		\$1,040.00	\$1,040.00	\$1,092.00

ALTERNATE SITES (to be performed weekly)

NOTE: alternate sites ("E") may be added, removed, or altered from the scope of this contract based on the Village's needs.

Site #	Location Description	2026 (per biweekly service)	2027 (per biweekly service)	2028 (per biweekly service)
E1	Village Hall (1900 Hassell Road)	\$464.72	\$464.72	\$ 487.96
E2	Fire Station 21 (225 Flagstaff Lane)	\$41.51	\$41.51	\$43.59
E3	Fire Station 22 (1700 Moon Lake Boulevard)	\$ 30.67	\$30.67	\$32.20
E4	Fire Station 23 (1300 Westbury Drive)	\$26.61	\$26.61	\$27.94
E5	Fire Station 24 (5775 Beacon Pointe Drive)	\$83.03	\$83.03	\$87.18
Subtotal Cost for "E" Sites (one complete weekly maintenance cycle)		\$646.54	\$646.54	\$ 678.87

2026 – 2028 LANDSCAPE MAINTENANCE C|D|E SITES
PROPOSAL FORM

V. Cardenas Landscaping Inc.
[print firm name here]

2026 SEASON (PRIMARY BID)

Cost of completing one bi-weekly maintenance cycle (C Sites): \$ 2,184.21

Cost to complete 17 cycles (C sites): \$ 37,131.57

Cost of completing one bi-weekly maintenance cycle (D Sites): \$ 1,040.00

Cost to complete 17 cycles (D sites): \$ 17,680.00

Cost of completing one weekly maintenance cycle (alternate E sites): \$ 646.54

Cost to complete 34 cycles (alternate E sites): \$ 21,982.36

TOTAL COST FOR 2026 SEASON: \$ 76,793.93

2027 SEASON (ALTERNATE BID – CONTRACT EXTENSION)

Cost of completing one bi-weekly maintenance cycle (C Sites): \$ 2,184.21

Cost to complete 17 cycles (C sites): \$ 37,131.57

Cost of completing one bi-weekly maintenance cycle (D Sites): \$ 1,040.00

Cost to complete 17 cycles (D sites): \$ 17,680.00

Cost of completing one weekly maintenance cycle (alternate E sites): \$ 646.54

Cost to complete 34 cycles (alternate E sites): \$ 21,982.36

TOTAL COST FOR 2027 SEASON: \$ 76,793.93

(see the following page for the 2028 season and alternate service bid form)

2028 SEASON (ALTERNATE BID – CONTRACT EXTENSION)

Cost of completing one bi-weekly maintenance cycle (C Sites): \$ 2,277.66

Cost to complete 17 cycles (C sites): \$ 38,720.22

Cost of completing one bi-weekly maintenance cycle (D Sites): \$ 1,092.00

Cost to complete 17 cycles (D sites): \$ 18,564.00

Cost of completing one weekly maintenance cycle (alternate E sites): \$ 678.87

Cost to complete 34 cycles (alternate E sites): \$ 23,081.58

TOTAL COST FOR 2028 SEASON: \$ 80,365.80

ADDITIONAL SITE MAINTENANCE AND WEED REMOVAL (ALTERNATE BID)

The Contractor shall provide unit pricing for additional landscape maintenance services that may be incorporated into the contract at the direction/discretion of the Village. Such services may include, but are not limited to, additional cul-de-sac islands, Village-owned facilities, park-type areas, and weed removal within State route center medians.

The Village reserves the right to add or remove sites and to determine the scope, frequency, and extent of services for any such additional locations.

2026 CONTRACT SEASON

Cost per bi-weekly cycle for cul-de-sac sites added to the primary site list (per cul-de-sac):

\$ 20.00

Cost per bi-weekly cycle for additional sites added (as needed, per acre):

\$ 35.79

Cost per site visit for weed removal within State Route median spaces (as needed, per 1,000 square feet):

\$ 85.50

2027 CONTRACT SEASON

Cost per bi-weekly cycle for cul-de-sac sites added to the primary site list (per cul-de-sac):

\$ 20.00

Cost per bi-weekly cycle for additional sites added (as needed, per acre):

\$ 35.79

Cost per site visit for weed removal within State Route median spaces (as needed, per 1,000 square feet):

\$ 85.50

2028 CONTRACT SEASON

Cost per bi-weekly cycle for cul-de-sac sites added to the primary site list (per cul-de-sac):

\$ 21.00

Cost per bi-weekly cycle for additional sites added (as needed, per acre):

\$ 37.58

Cost per site visit for weed removal within State Route median spaces (as needed, per 1,000 square feet):

\$ 89.78

2026 – 2028 LANDSCAPE MAINTENANCE C/D/E SITES

REFERENCES

BIDDER NOTE: List five (5) references where like services have been performed in comparable scope. Like-services would include other municipalities, park districts, county and state agencies, large companies, etc. References are mandatory.

BUSINESS NAME: Housing Authority of Elgin
ADDRESS: 130 S State St., Elgin, IL 60123
CONTACT PERSON: Michelle Detert
PHONE NUMBER: 847-608-4408
APPROX. DATE: 2014 - Current

BUSINESS NAME: Previously HARTING, Inc of North America, Current Residential Customer
ADDRESS: 1370 Bowes Rd., Elgin, IL 60123
CONTACT PERSON: David Moore
PHONE NUMBER: 630-842-5054
APPROX. DATE: 2010 - Current

BUSINESS NAME: Riversedge - Fox River Townhomes (ACC Management)
ADDRESS: 2 Clifford Ct #D, Elgin, IL 60123
CONTACT PERSON: Monica Ruiz
PHONE NUMBER: 224-760-7900
APPROX. DATE: 2014 - Current

BUSINESS NAME: Heatherstone Homeowner's Group
ADDRESS: P.O. Box 365, Palatine, IL
CONTACT PERSON: Tom Wackerfuss
PHONE NUMBER: 847-571-4580
APPROX. DATE: 2009 - 2023

BUSINESS NAME: Village of Bartlett
ADDRESS: 1150 Bittersweet Dr., Bartlett, IL 60103
CONTACT PERSON: Beth Uργο
PHONE NUMBER: 630-540-5410
APPROX. DATE: 2005 - Current



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/09/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  CRAIG PERRY 222 E WISCONSIN AVE SUITE 119 LAKE FOREST, IL 60045	CONTACT NAME: Craig Perry PHONE (A/C, No, Ext): 847-234-4000 FAX (A/C, No): 847-847-2711 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE <table><tr><td>INSURER A: State Farm Fire and Casualty Company</td><td>☒</td><td>NAIC # 25143</td></tr><tr><td>INSURER B: State Farm Mutual Automobile Insurance Company</td><td>☒</td><td></td></tr><tr><td>INSURER C:</td><td>☒</td><td></td></tr><tr><td>INSURER D:</td><td>☒</td><td></td></tr><tr><td>INSURER E:</td><td>☒</td><td></td></tr><tr><td>INSURER F:</td><td>☒</td><td></td></tr></table>	INSURER A: State Farm Fire and Casualty Company	☒	NAIC # 25143	INSURER B: State Farm Mutual Automobile Insurance Company	☒		INSURER C:	☒		INSURER D:	☒		INSURER E:	☒		INSURER F:	☒	
INSURER A: State Farm Fire and Casualty Company	☒	NAIC # 25143																	
INSURER B: State Farm Mutual Automobile Insurance Company	☒																		
INSURER C:	☒																		
INSURER D:	☒																		
INSURER E:	☒																		
INSURER F:	☒																		
INSURED V. CARDENAS LANDSCAPING INC 19 LINCOLN AVE EAST DUNDEE IL 601181129																			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	N	N	93-PC-H696-6	04/04/2025	04/04/2026	EACH OCCURRENCE \$ 3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	N	N	0000037-SFX-13	03/03/2026	09/03/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	N	N	93-PU-K783-6	10/23/2025	10/23/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☒ Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A	93-PK-U286-0	02/15/2026	02/15/2027	PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**The Village of Hoffman Estates
1900 Hassell Road

Hoffman Estates

IL 60169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Completed by an authorized State Farm representative. If signature

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

CASHIER'S CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



71383251

2-28/710

PAY One Thousand and 00/100*****

TO THE
ORDER OF VILLAGE OF HOFFMAN ESTATESDATE AMOUNT
03/09/2026 \$1,000.00

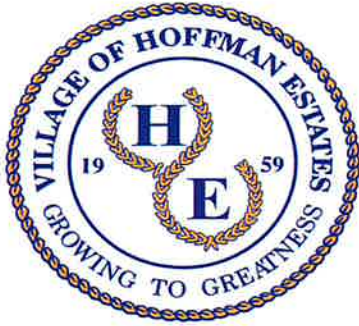
REMITTER V. CARDENAS LANDSC

MEMO

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Features
Details on
Back

Drawer: BMO Bank N.A. 29(04672)

BMO Bank N.A., Chicago, IL



VILLAGE OF HOFFMAN ESTATES

DEPARTMENT OF PUBLIC WORKS

MARCH 2026 MONTHLY REPORT

Joseph Nebel
Director of Public Works


Bryan Ackerlund
Assistant Director of Public Works

MAJOR PROJECT UPDATES:

Village Green Concession and Restroom Construction

Summary: Construction Inc. was awarded the contract for the construction of the Village Green Concessions & Restroom reconstruction. The scope of work includes demolition of the existing building and constructing a new facility which triples the size of the restrooms and point of sale stations, adds a full kitchen, and brings all functions under one roof. It will also enhance the overall guest experience and support the various events which take place on and around the Village Green.

Status Update: Interior rough mechanicals have been installed and sheetrock is currently going in. Exterior brickwork is also complete which will make way for site grading to occur. Interior equipment, coolers, fixtures, and finishes will be going in over the next weeks and exterior concrete flatwork is planned for mid April. Completion is anticipated in May.

Water Model Update

Summary: Strand and Associates was awarded the contract for a Village-wide water model update through a competitive RFP process. This update will assess the water distribution system and provide capital planning as it relates to replacement of existing facilities, improvements in the distribution system, and review current and potential interconnection possibilities.

Status Update: Hydrant flow calibration has been completed. The consultant is comparing the field flow numbers with SCADA data for those events to fully calibrate the model. Progress meeting will be scheduled in the next few weeks.

CUSTOMER SERVICE - Supervisor: Casey Wintz

Fast Action Service Team (FAST)

Customer Service Requests												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
94	73											167

Customer Service

Water Billing Customer Service Appointments												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
40	20											60
Finance-Generated Water Meter Readings												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
126	37											163
Delinquent Water Accounts												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
82	1											83
Water Meter Repair/Replace Service Requests												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
14	20											34
MIU Installations/Replacements												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
7	5											12
B-box Repairs												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
3	2											5

Utility Locates

JULIE Locates												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
343	573											916
Emergency Locates												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
28	50											78
Utility Joint Meets												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
3	12											15

FACILITIES - Superintendent: William Lynch

- 1 Continued coordinating operational items at New Fire Station 21, including access control systems, building automation, and pest management.
- 2 Completed the bidding process for replacement of display panels in the NOW Arena monument sign.
- 3 Prepared bid documents for the replacement of electric fin tubes in the Village Hall HVAC system.
- 4 Completed the annual survey of fire extinguishers in all Village facilities.
- 5 Coordinated consultant interviews for the NOW Arena concourse refresh project.

Preventative Maintenance Program Labor Hours												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
146	183											329

FLEET SERVICES - Supervisor: Joe Capiga

- 1 Continued preparing new/replacement vehicles for up-fitting.
- 2 Continued repairs on fire apparatus and police vehicles.

Total Preventative Maintenance Repairs												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
28	32											60

Vehicles Sent for Warranty Repairs												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
1	3											4

FORESTRY - Supervisor: Nick Lackowski

- 1 Prepared bid documents pertaining to contracts for brush pick up program assistance and turf mowing.
- 2 Continued tree inspections in preparation for the 2026 Silver Maple removal program.

Customer Service Requests												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
4	9											13

MAINTENANCE AND CONSTRUCTION - Supervisor: Tyler Wintz

- 1 Assisted Engineering by potholing for utilities to prepare for the upcoming road reconstruction program.
- 2 Began preparations for the annual Village-wide hydrant flushing program, to begin April 6th.

B-box Repairs/Replacements												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2	2											4

Hydrant Replacements												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
1	0											1

Valve Repairs/Replacements												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	3											3

Water Main/Service Line Leak Repairs												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
6	8											14

TRAFFIC OPERATIONS - Supervisor: John Kovaka**Pavement Maintenance**

- 1 Assisted the storm sewer crew with creek cleaning and inlet debris removal.
- 2 Continued driveway inspections in preparation for the 2026 road reconstruction program.
- 3 Began inspections for the 2026 contract and in-house pavement marking programs.

Tons of Hot Asphalt Installed												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	0											0

Tons of Cold Asphalt Installed												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
13	6											19

Sign Shop

- 1 Continued Type I/Routine Maintenance sign replacements.
- 2 Fabricated and assembled proofs for the Geospatial Tech Department's survey marker locations project.

Sign Repairs/Replacements												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	6											6

Signs Fabricated and Installed												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
26	169											195

Street Lights

- 1 Repaired three broken street light banners, (2) on Roselle Road & (1) on Barrington.
- 2 Cleaned and secured street light knock down on Burnham and Palatine Road.
- 3 Rebuilt controller box on Lakewood Blvd.
- 4 Removed and installed new street light base at Burnham and Palatine Road.

Customer Service Requests												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
8	14											22

Street Lights Repaired												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	2											2

Storm Sewers

- 1 Repaired guardrail at 2400 Hassell Road.
- 2 Assisted with tree/brush removal along Shoe Factory Rd access drive.
- 3 Performed creekline tree removals in the Pembroke to Barrington Lakes flow area.
- 4 Located and exposed a buried storm manhole at 1950 Hampton for an Engineering project.

Feet of Storm Sewers Flushed												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	0											0

Storm Structures Rebuilt/Repaired												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	0											0

WATER OPERATIONS - Supervisor: Jeremy Jahnke

Operations Team

- 1 Continued oversight of Pfizer Lift Station Scada punchlist items.
- 2 Completed Disinfection By Product sampling for Q1 2026.
- 3 Continued 2026 lead samples for a portion of schools and daycare facilities.
- 4 Installed Westbury pump #1 after repair of failed impeller.
- 5 Identified failures in the air release valve and variable-frequency drive at Barrington Lift Station, to be addressed by a contractor.

Resident-Requested Water Quality Tests												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2	3											5

Sanitary Sewer Flow Management

- 1 Applied microbe treatments at various lift stations to break down fats, oils, and grease.
- 2 Continued sanitary sewer inspections in coordination with the annual Road Program.
- 3 Completed root cutting and flushing maintenance in the Highlands.
- 4 Completed 1st quarter trouble spot list for flushing and root cutting.
- 5 Began sewer flushing and root cutting in Parcel A.

Sewer Lines Flushed (feet)												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
12,000	20,748											32,748

Sewer Mains CCTV Inspected (feet)												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0	0											0

ACTIVE RIGHT-OF-WAY PERMITS

Location	Company/Contractor	Description of Work	Est. Start Date	Status
955 Grand Canyon Parkway	Comcast Directional Construction	Replace damaged CATV cable.	Pending final approval	Not Approved
955 Grand Canyon Parkway	Comcast Directional Construction	Replace damaged CATV cable (north to Rt 72).	Pending final approval	Not Approved
5759 Acorn Court	Nicor NPL Construction	Install 4,000' of 6". 590' of 4", 200' of 2" PE.	Pending final approval	Feedback sent to Applicant
710 Charleston Lane	Comcast Directional Construction	Comcast install replacement coax cable underground	In Progress	Approved
2475 West Higgins Road	Comcast RS Services	Fiber service feed installation.	Pending final approval	In review
5587 Red Oak Drive	Verizon Wireless	Replace antenna and equipment on existing pole.	Pending final approval	In review
1325 Jones Road	ComEd	Replace poles and overhead equipment.	TBD	Approved
1517 Cornell Court	Comcast Pirtano Construction	Install conduit for coax to replace damaged conduit.	Permit Issued	Approved
720 Woodlawn Street	ComEd KDM Engineering	Remove old equipment on utility pole.	Permit Issued	Approved
565 Hillcrest	ComEd KDM Engineering	Replace and install poles and overhead equipment.	Permit Denied	Denied (3/4/26)
1885 Jennifer Lane	ComEd Intren	Replace 4,100' of undergrnd cable via directional bore.	Permit Issued	Approved
729 Grand Canyon Street	ComEd Intren	Replace 390' of undergrnd cable via directional bore.	Permit Issued	Approved
2455 West Golf Road	ComEd KDM Engineering	Replace and install poles and overhead equipment.	Permit Issued	Approved
5857 Shoe Factory Road	ComEd Verizon	Modify existing equipment and add new equipment.	Permit Issued	Approved
2550 Beverly Road	AT&T Swiatek	Installation of a new 2" fiber conduit.	Pending final approval	In review
2450 Hassell Road	Zayo Group Hylan	Proposed fiber conduit installation.	Pending final approval	In review
2495 Pembroke Avenue	Zayo Group Hylan	Proposed fiber conduit installation.	Pending final approval	In review
800 Freeman Road	ComEd	Replacement poles, cap banks, and fuses.	Pending final approval	In review

585 Newark Lane	ComEd KDM Engineering	New pole and overhead equipment installation.	Permit Denied	Resubmitted In Review
2400 Hassell Road Unit #300	ComEd	Remove and replace capacitors.	Permit Denied	Denied (3/5/26)
400 Alcoa Lane	ComEd	Replacement pole and capacitors.	Permit Denied	Denied (3/5/26)
801 North Barrington Road	ComEd	New pole and overhead equipment installation.	Permit Denied	Denied (3/5/26)
840 Atlantic Avenue	ComEd	Replace pole, capacitors and install ground antenna	Permit Denied	Denied (3/5/26)
2500 West Golf Road	ComEd	Install new pole and replace existing pole + equipment	Permit Issued	Approved
125 West Higgins Road	ComEd	Remove and replace existing pole	Permit Denied	Resubmitted In Review
1825 Barrington Road	ComEd	Overhead equipment removal; pole replacement	Pending final approval	In review
1355 West Sturbridge Drive	Comcast	Install 320' of undergrnd cable via directional bore	Pending final approval	In review
1755 Shorewood Drive West	Comcast	Replace 165' coax conduit via directional bore	Pending final approval	In review
969 Freeman Road	Comcast	Replace 156' coax conduit via directional bore	Pending final approval	In review
840 Woodlawn Street	ComEd KDM Engineering	Install new poles and overhead equipment	Pending final approval	In review
5235 Prairie Stone Parkway	ComEd KDM Engineering	Install transformer and cable	Pending final approval	In review
1720 White Oak Lane	ComEd KDM Engineering	Replace overhead equipment on existing pole	Pending final approval	In review
1555 North Barrington Road	ComEd KDM Engineering	Install new poles and overhead equipment	Pending final approval	In review



VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
ENGINEERING DIVISION MONTHLY REPORT

SUBMITTED TO: PUBLIC WORKS & UTILITIES COMMITTEE

BY: Alan Wenderski, P.E. Director of Engineering

March 2026

VILLAGE PROJECT UPDATES

2025 Street Revitalization

Contract 1: Project complete. Spring 2026 inspections for remaining punch list items.

Contract 2: Grand Canyon Parkway paving work deferred to Spring 2026. Spring 2026 inspections for remaining punch list items.

2026 Street Revitalization

Contract executed with A Lamp Concrete. Preconstruction meeting was held on March 18. Tentative schedule pending.

2026 Infrastructure Improvements

Contract executed with Schroeder Asphalt Services. Preconstruction meeting was held on March 17. Work tentatively scheduled to begin week of April 13.

2026 Preventative Maintenance

Scheduled for bidding in summer.

2026 Sidewalk Improvements

Scheduled for bidding in spring.

925 Grand Canyon Parkway Basin

Design ongoing. Living Waters Consultants contracted for design engineering.

Bridge Inspections

Five inspection reports were received in February. Five additional structures scheduled for inspection in 2026. Czaplicki Lopez contracted as program manager.

Brookside Pond

Staff received existing conditions report with conceptual improvement options. Living Waters Consultants contracted for preliminary engineering.

Collector Street Lighting

Staff reviewing pre-final plans. Design scheduled to be completed in June 2026. Ciorba Group contracted for design engineering.

Gannon Drive (2026) (Golf Road – Higgins Road)

Low bidder was A Lamp Concrete in the amount of \$838,719. Awaiting award of contract by IDOT. HLR contracted for construction engineering services.

Jones Road STP Resurfacing (2026) (Highland Boulevard – IL 72)

Low bidder was A Lamp Concrete in the amount of \$631,786. Awaiting award of contract by IDOT. HLR contracted for construction engineering services.

Nogales Storm Sewer Replacement

Design complete. Improvements included within scope of 2026 Infrastructure Improvements Project. Baxter & Woodman contracted for design engineering services.

NOW Arena Loading Dock Retaining Wall

Fence install completed. Remaining grading and restoration to be completed in spring when weather allows.

Sanitary Sewer Rehabilitation (2025)

Contract executed with National Power Rodding. Preconstruction meeting was held on January 7. Cleaning and televising work began the week of March 9.

Storm Inlet Cleaning (2025)

Preconstruction meeting was held on January 28. Work expected to begin in late March/early April.

Stormwater Rehabilitation (2025)

Preconstruction meeting was held on January 28. Work expected to begin in late March/early April.

Village Hall Parking Lot Improvements

Project substantially complete the week of November 17. Spring 2026 inspections for remaining punch list items. MWRD partnership funding reimbursement received. Gonzalez Companies contracted for construction engineering.

COMMERCIAL PROJECT UPDATES**Advocate Outpatient Center – 4847 Hoffman Boulevard**

Project complete. Public acceptance documents provided to the developer.

Compass – 3333 Beverly Road

Mass grading for building pad and site utility work ongoing. Trillium Boulevard right-of-way improvements substantially complete. ComEd underground electric install ongoing along Beverly Rd. BLA, Inc. contracted for construction inspection of ComEd improvements.

Microsoft Data Center – 2190-2200 Lakewood Boulevard**Substation – 2200 Lakewood Boulevard****Underground Electric Installation (Pembroke – Lakewood)**

Site work for Substation complete. Construction of underground electric between 2480 Pembroke substation and Microsoft substation complete. Awaiting record drawings and MWRD final inspection for CHI06.

RESIDENTIAL PROJECT UPDATES**Bell Works Townhomes – SW Corner of Lakewood Boulevard & Huntington Boulevard**

Phase 1 site utility improvements and roadways substantially complete. Building work ongoing.

Kensington Fields – Kensington Lane & Hassell Road

Site utility improvements and roadways substantially complete. Building work ongoing.

Walnut Pond Estates – NE Corner of Rohrssen Road & McDonough Road (Formerly Airdrie Estates)

Construction of multiple lots ongoing. Final inspections for public infrastructure complete. Preliminary Punch List has been provided to developer.

MISCELLANEOUS UPDATES**General**

Staff completing draft revisions to Development Requirements and Standards Manual.

Pavement rating inspections scheduled to begin in early April.

Rebuild Illinois Capital Plan Funds

The Village has received notification that six grants have been released. To receive funds, grant applications must first be submitted. Once the grant application has been received and reviewed the state will provide a Grant Agreement for execution. Each grant requires completion of the corresponding project within a 2-year term starting on the date of state bond release of the funding. See below for the status of the active grants.

Project	Grant Funding	Status	Term
Village Green Improvements	\$250,000	Grant agreement executed	12/1/25 – 11/30/27

Meetings and Training Attended

- Current Trends in the Use of Porous Pavement (February 24) – Andy LoBosco
- Professional Engineering Ethics (March 5) – Jacob Cuthbert
- Street Light Summit (March 12) – Sonia Zala
- EPR Reviewer Training (March 17, 18) - Various

Engineering Site Plan Reviews

- 5555 Prairie Stone Parkway
- Grand Reserve
- Higgins Crossing

Floodplain Inquiries

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2025	0	1	1	1	0	0	0	0	0	0	0	0	3
2026	0	1	1										2

Freedom of Information Requests

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2025	2	1	2	0	1	3	0	0	0	0	1	0	10
2026	1	1	0										2

Permit Inspections

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2025	36	104	66	58	95	83	109	87	103	156	92	37	1026
2026	34	14	11										59

Permit Reviews

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2025	19	18	16	31	46	60	64	54	42	114	48	29	541
2026	18	38	22										78

Residential Drainage Investigations

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2025	0	0	2	11	2	0	4	0	0	1	0	0	20
2026	1	0	1										2