



AGENDA
Public Health & Safety Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

April 27, 2026	Council Chambers	7:00 PM
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1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES

A. Public Health & Safety Committee 03-23-2026

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

A. Approval of a Resolution authorizing to award the Village's towing contract to Redmon's Towing, Schaumburg, IL (Sole Bid).

B. Approval of a Resolution authorizing a master software license with DACRA Tech LLC, Elgin, IL.

C. Approval of a Resolution Authorizing an Intergovernmental Agreement with the Village of Schaumburg for Reciprocal Temporary Use of Emergency Response Vehicles.

6. REPORTS

A. Police Department Monthly Report

B. Health & Human Services Department Monthly Report

C. Emergency Management Division Monthly Report

D. Fire Department Monthly Reports - First Quarter

7. PRESIDENT'S REPORT

8. ITEMS IN REVIEW

9. OTHER

10. ADJOURNMENT

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

March 23, 2026

1. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gary Pilafas, Vice Chairman
Anna Newell, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Patrick Kinnane, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Kasia Cawley, Chief of Police
Alan Wax, Fire Chief
Rachel Musiala, Finance Director
Bryan Ackerlund, Asst. PW Director
Darek Raszka, Director of IT
William Lynch, Supt. of Facilities
Ben Gibbs, GM, NOW Arena
Ric Signorella, Multimedia Prod. Manager**

The Special Public Health & Safety Committee meeting was called to order at 7:06 p.m.

2. APPROVAL OF MUNUTES

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve the Public Health & Safety Committee minutes from February 23, 2026. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

6. REPORTS

A. Police Department Monthly Report

The Police Department Monthly Report was received and filed.

Trustee Mills thanked the Police Department for their work with an accident on I-90, as well as letters of appreciation from Rolling Meadows and Arlington Heights.

B. Health and Human Services Department Monthly Report

The Health & Human Services Department Monthly Report was received and filed.

C. Emergency Management Division Monthly Report

The Emergency Management Division Monthly Report was received and filed.

D. Fire Department Monthly Report (Deferment requested)

Motion by Trustee Arnet, seconded by Trustee Pilafas, to defer the Fire Department Monthly Report, Voice vote take. All ayes. Motion carried.

7. PRESIDENT'S REPORT**8. ITEMS IN REVIEW****9. OTHER****10. ADJOURNMENT**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:10 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date



AGENDA ITEM REPORT
Public Health & Safety Committee
April 27, 2026
ITEM 5A

REQUEST: Approval of a Resolution authorizing to award the Village's towing contract to Redmon's Towing, Schaumburg, IL (Sole Bid).

FROM: Kasia Cawley, Police Chief

ITEM TYPE: Contract - Committee

REQUEST SUMMARY

The current Village towing contract, which was extended for two years, expired February 28, 2025. Since the current contract ran its full term, the Village advertised for bids to enter into a new five-year contract, with no extension option, with a vendor to provide towing services with the Village. One bid was received this year by the Village during the bidding process. The bid was submitted by Redmon's Towing of Schaumburg.

The Village of Hoffman Estates has maintained a longstanding and positive working relationship with Redmon's Towing, with officers and supervisors consistently reporting reliable service and no significant operational concerns. In reviewing the company's current bid, several pricing adjustments were noted. The cost for towing a standard vehicle remains unchanged at \$125, and the standard storage fee also remains steady at \$45. Redmon's Towing has introduced a \$10 decrease in the towing rate for heavier vehicles, though the storage fee for those heavier vehicles has increased by \$20. Additionally, the cost for a flatbed tow has risen modestly from \$150 to \$155, and the impound fee has also increased by \$5. Overall, the bid reflects a combination of minor increases and decreases, with the adjustments viewed as reasonable when compared to the Village's 2021 rates.

Since we began contractual services with Redmon's in 2007, we have not had any significant citizen complaints or officer complaints regarding their services. Redmon's Towing has been found to be a reputable and reliable towing company.

FINANCIAL IMPACT

This contract will have no financial impact on the Village budget. The current bid proposal from Redmon's Towing indicates no charge for towing Village owned vehicles, no charge for Village owned vehicles when road service is required, and no charge for vehicle relocations

RECOMMENDATION

Request authorization to award a five (5) year towing contract to Redmon's Towing, Schaumburg IL.

ATTACHMENTS

1. RESOLUTION VILLAGE TOWING CONTRACT
2. Authorized Village Towing Service Agreement

VILLAGE OF HOFFMAN ESTATES

RESOLUTION AUTHORIZING TO AWARD THE VILLAGE’S TOWING CONTRACT TO
REDMON’S TOWING, SCHAUMBURG, IL (SOLE BID)

WHEREAS, the Village of Hoffman Estates (“the Village”) is a home-rule municipality located in Cook County, Illinois; and

WHEREAS, the Village may regulate parking on Village streets; and may provide removal of vehicles left unattended illegally or abandoned upon any street or highway within the Village; and.

WHEREAS, the Village mindful of its duties and responsibilities to protect and maintain the public health, safety and welfare of its citizens has determined that it is necessary to provide the towing of vehicles; and

WHEREAS, the Village solicited bids for tow contractors and Redmon’s Towing was the sole bidder; and the Village determined they are able to satisfactorily perform the service; and

WHEREAS, Redmon’s Towing is willing to render said towing service for the Village upon the terms and conditions set forth in the agreement.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates, as follows:

Section 1: RECITALS. The facts and statements contained in the preamble of this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the selection of Redmon’s Towing as the awarded Village Towing contractor.

Section 3: AUTHORIZATION TO EXECUTE AGREEMENT. The President or Village Manager is hereby authorized to execute the Agreement attached hereto as Exhibit A, incorporated herein and made part hereof by reference, and to execute any other documents in furtherance of this Resolution in accordance with the Village Code and state and federal law.

Section 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

RESOLVED THIS _____ day of _____, 2026

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2026

ATTEST: _____
Village President

Village Clerk

AUTHORIZED VILLAGE TOWING SERVICE AGREEMENT

This Agreement made and entered into this 9th day of April, 2026 by and between the Village of Hoffman Estates, an Illinois municipal corporation, (hereinafter referred to as "VILLAGE") and Redmon's Village Towing Inc. d/b/a Redmon's Towing (hereinafter referred to as "CONTRACTOR").

WITNESSETH:

WHEREAS, 625 Illinois Compiled Statutes, Section 5/11-208, provides that the VILLAGE may regulate parking on Village streets; and

WHEREAS, the Municipal Code of the Village of Hoffman Estates, Chapter 7, Article 10, Section 7-10-3, provides for removal of abandoned vehicles; and

WHEREAS, the Municipal Code of the Village of Hoffman Estates, Chapter 6, Section 6-2-1-HE-16-105 provides for seizure and impoundment of vehicles; and

WHEREAS, 625 Illinois Compiled Statutes, Section 5/11-1302, provides that the VILLAGE, by and through its Police Department, has the authority to remove or cause to be removed any unattended vehicle illegally left upon any street or highway within the VILLAGE; and

WHEREAS, the VILLAGE, mindful of its duties and responsibilities to protect and maintain the public health, safety and welfare of its citizens, has determined that it is necessary to provide for the towing of vehicles; and

WHEREAS, the VILLAGE has determined that the best interest of the VILLAGE would be served by the employment of the CONTRACTOR for said purpose as outlined in

CONTRACTOR'S bid dated March 30, 2026, attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the CONTRACTOR is willing to render said towing service for the VILLAGE upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the foregoing recitals, the mutual covenants, promises and agreements herein-after contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties agree as follows:

1. CONTRACTOR agrees to provide twenty-four (24) hours towing services in accordance with Exhibit A and the terms and conditions set forth herein, seven (7) days a week; said service to commence, at the location of the service request, within twenty (20) minutes of such request by the VILLAGE. CONTRACTOR shall, in the performance of its duties, remove and relocate vehicles as directed by the VILLAGE.

2. CONTRACTOR agrees all vehicles towed or impounded shall be stored in a fully fenced and secured area capable of storing a minimum of eighty (80) full size passenger cars for storage of vehicles impounded by the VILLAGE.

3. CONTRACTOR agrees to maintain business hours with access to all storage facilities from 8:00 a.m. to 5:00 p.m. Monday through Saturday except holidays.

4. CONTRACTOR agrees to maintain a minimum of two (2) tow truck operators on call, available to report for duty twenty-four (24) hours a day, seven (7) days a week.

5. CONTRACTOR agrees to have and make available such equipment, facilities and trained personnel capable of operating such equipment as is necessary to provide the services specified in the General Specifications & Service Requirements.

6. The VILLAGE agrees to exclusively use the services of the CONTRACTOR for

the purposes set forth in this agreement, except that in the event that CONTRACTOR is unable to provide such towing and/or service, or is unable to provide sufficient equipment, facilities and trained personnel within twenty (20) minutes of the original call requesting towing services, the VILLAGE is authorized to use any other towing agency it desires.

7. CONTRACTOR agrees to provide the Police Department Traffic Section Commander with a copy of each individual tow receipt for each vehicle towed by the CONTRACTOR for the Village, which will include the following information: date and time towed; location towed from; vehicle description (including license plate number and state); tow driver's name; police case number; reason towed; date and time released; and total itemized charges, for the previous month by the 10th day of the following month.

8. CONTRACTOR agrees that vehicles towed/stored with broken windows, doors, etc., which make the interior of the vehicle open to the elements, will be covered with a tarp or similar item or will be stored indoors.

9. CONTRACTOR agrees to provide Police Department with a list of licensed drivers who will be operating under the terms of the contract, including any new drivers employed during the term of the contract.

10. CONTRACTOR agrees that the following rates for service provided to citizens at VILLAGE request shall apply, and further-more that all charges shall be the responsibility of and shall be billed to the vehicle owner, payable upon release of the vehicle for which such service was provided. The VILLAGE shall not be liable for such charges. The CONTRACTOR further agrees that if the Village determines that the CONTRACTOR has charged any fees over and above those allowed by this agreement, the CONTRACTOR will refund those fees within 14 days of being notified by the Village.

11. CONTRACTOR will abide by all additional requirements set forth in The General Specifications and Service Requirements.

12. CONTRACTOR agrees to conduct all towing services in an orderly and workmanlike manner, taking all reasonable precautions against damaging vehicles being towed. CONTRACTOR further agrees to comply with all applicable Illinois Statutes governing the towing of vehicles.

13. CONTRACTOR agrees to carry, at its own expense, the insurance requirements set forth in Exhibit A.

14. CONTRACTOR agrees that at its own cost and at all times, it will pay all salaries and other compensation and taxes due to its employees engaged in the performance of this contract.

15. The term of the contract shall commence on April 09th, 2026 and end on April 08th, 2031 provided this contract shall be subject to termination as provided in paragraph 16 hereof.

16. This agreement shall remain in full force and effect for the term provided for in paragraph 15 hereof, unless cancelled by either party hereto upon written notice, sixty days prior to cancellation, said notice mailed to the other party at the following addresses:

- a. Village Manager
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

- b. Redmon's Towing
1323 S. Rodenburg Road
Schaumburg, IL 60193

17. The CONTRACTOR may, within sixty days prior to the anniversary of the commencement of this agreement, submit a written request for a rate adjustment, and

shall fully describe in any such request the justification for the rate adjustment. The VILLAGE shall review the request and may grant an adjustment by addendum to this agreement, or may reject the adjustment as unreasonable, in which case the VILLAGE may declare this agreement null and void. If the CONTRACTOR fails to request a rate adjustment in writing as stated, the rates as listed in the agreement shall apply.

18. CONTRACTOR agrees to indemnify, defend, and hold the Village harmless from any and all claims, demands, liabilities, and suits in law or in equity that may arise from or out of the CONTRACTOR'S activities while engaged in the performance of this agreement.

19. This agreement shall be binding upon and inure to the benefit of the respective parties, their successors, heirs, and assigns. Notwithstanding the foregoing, this agreement shall not be assigned by either party hereto without the prior written consent of the other party to this agreement.

20. This agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

21. This agreement sets forth the entire understanding of the parties. It may only be amended, modified, or terminated by a written instrument signed by both parties.

22. In addition to the provisions included in the approved contract, Redmon's Towing agrees to the following terms and conditions, which will remain in effect for the duration of the Agreement:

- a. That vehicles which have been towed as a result of a traffic crash will be made available for viewing and /or inspection by the owner of the vehicle, a designated representative of the owner, or the owner's insurance company.

- b. That the owner of a vehicle, or a designated representative, will be allowed to inspect and remove personal belongings contained within the vehicle, but only those belongings that are not attached to the vehicle.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers, and their corporate seals affixed hereto on the day and year first written above.

VILLAGE OF HOFFMAN ESTATES
An Illinois Municipal Corporation

By: _____
Village Mayor

Date: _____

BID PROPOSAL FORM

EXHIBIT A

SUBMITTED BID PROPOSAL FORM

Note: Clean up of traffic crash debris by responding tow companies is required by 625 ILCS 5/11-1413 to which no fee shall be charged for this task.

ITEM # DESCRIPTION

RATES

Fees shall apply based on time of notification to Contractor by police

	M-F 8AM-5PM	M-F 5:01PM-7:59AM	Saturday/Sunday/ Holiday
A. Towing of passenger vehicle, motorcycle, or trucks with GVW not more than 8,000lbs. Within 5 miles of the Village.	\$ <u>\$125/\$200*</u>	\$ <u>\$125/\$200*</u>	\$ <u>\$125/\$200*</u>
	*impound		
B. Winching charge (fee for winching only, not including tow)	\$ <u>125</u>	\$ <u>125</u>	\$ <u>125</u>
C. Vehicle storage (per 24 hour increment)*			
1) Motorcycles	\$ <u>20</u>		
2) Passenger/cars/	\$ <u>45</u>		
3) Trucks +8000-40,000lbs	\$ <u>85</u>		
4) Trucks 40,0001-80,000lbs	\$ <u>95</u>		

There shall be no charge for the first 24 hours. After the first 24 hours, any additional storage shall be charged in 24-hour increments in conjunction with the time of the tow.

D. Towing of trucks with GVW from 8,001 - 12,000lbs	\$ <u>150</u>	\$ <u>150</u>	\$ <u>150</u>
E. Towing of trucks with GVW in excess of 12,000 - 36,000lbs	\$ <u>175</u>	\$ <u>175</u>	\$ <u>175</u>
F. Towing of trucks with GVW in excess of 36,000 - 55,000lbs.	\$ <u>200</u>	\$ <u>200</u>	\$ <u>200</u>
G. Towing of trucks with GVW in excess of 55,000lbs	\$ <u>250</u>	\$ <u>250</u>	\$ <u>250</u>

BID PROPOSAL FORM - PAGE TWO

ITEM # DESCRIPTION

	RATES		
	M-F 8AM-5PM	M-F 5:01pm-7:59AM	Saturday/Sunday/ Holiday
H. Per mile rate for vehicles towed at owners request to a place other than Contractors place of business.	\$ 4	\$ 4	\$ 4
I. Up righting of an overturned vehicle-pass car/light truck	\$ 75	\$ 75	\$ 75
J. Up righting of an overturned vehicle: over 8,000 - 12,000lbs contained or uncontained load.	\$ 150 hr	\$ 150 hr	\$ 150 hr
K. Up righting of an overturned vehicle: 12,001 - 36,000lbs contained or uncontained load.	\$ 250 hr	\$ 250 hr	\$ 250 hr
L. Up righting of an overturned vehicle: 36,0001 - 55,000lbs contained or uncontained load.	\$ 375 hr	\$ 375 hr	\$ 375 hr
M. Up righting of an overturned vehicle: 55,000lbs or more contained or uncontained load.	\$ 475 hr	\$ 475 hr	\$ 475 hr
N. <u>Required</u> flatbed tow (in lieu of standard tow fee, not added to).	\$ 155/230* * impound	\$ 155/230*	\$ 155/230*
O. Disconnect drive shaft or transmission.	\$ n/a	\$ n/a	\$ n/a
P.			

Road service: out of gas, jump start, etc. No tow required.

\$ 125

\$ 125

\$ 125

BID PROPOSAL FORM - PAGE THREE

Contractor agrees that the following service will be provided to Village owned vehicles:

ITEM	DESCRIPTION	RATES		
		M-F 8AM-5PM	M-F 5:01pm-7:59am	Saturday/Sunday/ Holiday
A.	Towing - for vehicles located w/in 25 miles of the Village.	\$ n/c	\$ n/c	\$ n/c
B.	Towing - for vehicles located in excess of 25 miles of the Village.	\$ n/c	\$ n/c	\$ n/c
C.	Road service: out of gas, flat tire, jump start, etc.	\$ n/c	\$ n/c	\$ n/c

The following additional service shall be provided:

ITEM	DESCRIPTION	RATES		
		M-F 8AM-5-PM	M-F 5:01pm-7:59am	Saturday/Sunday/ Holiday
A.	Hourly rate per man/truck for vehicle re-locations as is necessary for special events such as parades, snow emergencies, etc.	\$ n/c	\$ n/c	\$ n/c

Except for the aforementioned fees, no other fees or charges may be made by the CONTRACTOR under the terms of this contract.

DATE: 03/30/2026

BIDDER: Redmons Towing

SIGNATURE: 

TITLE: President

ADDRESS: 1323 S Rodenburg rd

Schaumburg IL: 60193

PHONE: 847-895-6162

VILLAGE OF HOFFMAN ESTATES, ILLINOIS

INSTRUCTIONS TO BIDDERS

The general rules and conditions which follow apply to all bids requested and accepted by the Village of Hoffman Estates unless otherwise specified. Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidder's own risk. Submitting of a bid is assumption that vendor has familiarized himself with all conditions and intends to comply with them unless noted otherwise.

1. **FORMS** - Bid forms are attached. All bids must be submitted on the **BID PROPOSAL FORM** provided, complete and intact, properly signed in ink in the proper spaces, and submitted in a sealed envelope. All bids must be delivered to the Village Clerk, 1900 Hassell Road, Hoffman Estates, Illinois 60169, prior to the bid opening date and time.

Bids must be identified as such on the outside of the sealed envelope. This can be done by label as may be provided by the agency or by marking the envelope **'SEALED BID'** and with the following information: Company's name, address, item bid, date and time of opening.

2. **ALTERNATE MULTIPLE BIDS/SPECIFICATIONS** - The specifications describe the supplies and/or service which the Village feels are necessary to meet the performance requirements of the Village. It is not the desire or the intent to eliminate or exclude any bidder from bidding because of minor deviations, alternates, or changes.

Bidders desiring to bid on items which deviate from these specifications, but which they believe are equivalent, are requested to submit alternate bids. However, **ALTERNATE BIDS MUST BE CLEARLY INDICATED AS SUCH, AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED.** The bid must be accompanied by complete specifications for the items offered. Any questions regarding the specifications, drawings, etc., shall be referred to that individual so referenced in the Specification section. Vendors wishing to submit a secondary bid must submit it as an alternate bid. Only one bid per envelope.

The Village shall be the sole and final judge unequivocally as to whether any substitute is of equivalent or better quality. This decision is final and will not be subject to recourse by any person, firm or corporation.

3. **RECEIVING OF BIDS** - Bids received prior to the time of opening will be securely kept, unopened. The Village Clerk, whose duty it is to open them, will decide when the specified time has arrived, and no bid received thereafter will be considered. No responsibility will be attached to the Village Clerk or the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

LATE BIDS

Bids arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted. These bids will either be refused or returned unopened. It is the bidder's responsibility for timely delivery regardless of the methods used. Mailed bids which are delivered after the specified hour will not be accepted regardless of post marked time on the envelope.

4. **BIDS BY FAX** - Bids must be submitted on the original forms provided by the Village, completely intact as issued. Facsimile machine transmitted bids will not be accepted, nor will the Village transmit bid documents to prospective bidders by way of a facsimile machine.
5. **ERROR IN BIDS** - When an error is made in extending total prices, the unit bid price will govern. Otherwise, the bidder is not relieved from errors in bid preparation. Erasures in bids must be explained over signature of bidder.
6. **WITHDRAWAL OF BIDS** - A written request for the withdrawal of a bid or any part thereof may be granted if the request is received by the Village Clerk prior to the specified time of opening. After the opening, the bidder cannot withdraw or cancel his bid for a period of forty-five (45) calendar days, or such longer time as stated in the bid documents.
7. **CONSIDERATION OF BID** - No bid will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Village upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the Village or had failed to perform faith-fully any previous contract with the Village.

The bidder, if requested, shall present, within 48 hours, evidence satisfactory to the Village of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

8. **PRICES** - Unit prices shall be shown for each unit on which there is a bid, and shall include all packing, crating, freight, and shipping charges, and cost of unloading at the destination unless otherwise stated in the bid.

Unit prices shall not include any local, state, or federal taxes. The Village is exempt, by law, from paying State and Village Retailer's Occupation Tax, State Service Occupation and Use Tax, and Federal Excise Tax. The Village will supply the successful bidder with its tax exemption number.

Cash discounts will not be considered in determining overall price, but may be used in an overall evaluation.

9. **AWARD OR REJECTION** - The Village reserves the right to reject and/or award any and all bids or parts thereof and to waive formalities and technicalities according to the best interests of the Village. Any bid submitted will be binding for forty-five (45) days subsequent to the date of the bid opening.

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the bid. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the Village of the compensation to the bidder.

ANY EXCEPTIONS NOT TAKEN BY THE BIDDER SHALL BE ASSUMED BY THE VILLAGE TO BE INCLUDED.

A contract will be awarded to the lowest responsible bidder complying with the conditions of the contract documents only when it is in the best interest of the Village to accept the bid. The Village shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all bids or parts thereof.

10. **PAYMENT** - Payment will be made within thirty (30) days after acceptance of the job by the Village agent after the completion of the work as covered within the contract documents.
11. **REQUIREMENTS OF BIDDER** - The successful bidder shall, within ten (10) days after notification of the award: (a) enter into a contract in writing with the Village covering all matters and things as are set forth in the specifications and his bid; (b) carry insurance acceptable to the Village, covering public liability, property damage and workers' compensation.
12. **COMPLIANCE WITH ALL LAWS** - All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.
13. **CONTRACT ALTERATIONS** - No amendment of a contract shall be valid unless made in writing and signed by the Village Manager or his authorized agent.
14. **NOTICES** - All notices required by the contract shall be given in writing.
15. **NON-ASSIGNABILITY** - The contractor shall not assign the contract, or any part thereof, to any other person, firm or corporation without the previous written consent of the Village Manager. Such assignment shall not relieve the contractor from his obligations, or change the terms of the contract.
16. **INDEMNITY** - The contractor shall indemnify and save harmless the Village, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense the Village may suffer as a result of claims,

demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his own expense, satisfy and discharge same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

17. **EQUAL EMPLOYMENT OPPORTUNITY** - During the performance of the contract and/or supplying of materials, equipment and supplies, bidder must be in full compliance with all provisions of the Acts of the General Assembly of the State of Illinois relating to employment, including equal opportunity requirements.
18. **REQUIRED INSURANCE** - In submission of a bid, the bidder is certifying that he has all insurance coverage required by law or would normally be expected for bidder's type of business. In addition, the bidder is certifying that he has at least the following insurance coverage:

<u>Type of Insurance</u>	<u>Each Occurrence</u>	<u>Liability Limits</u>
		<u>Aggregate</u>
GARAGE LIABILITY:	\$1,000,000	\$2,000,000
GARAGEKEEPERS LIABILITY:	\$1,000,000	\$2,000,000
GENERAL LIABILITY:		
Bodily Injury	\$500,000	\$1,000,000
Property Damage	\$500,000	\$1,000,000
Contractual Insurance- Broad Form	\$500,000	\$1,000,000
AUTOMOBILE LIABILITY:		
Bodily Injury	\$500,000	\$1,000,000
Property Damage	\$500,000	\$1,000,000

This insurance must include non-owned, hired, or rented vehicles, as well as owned vehicles.

**WORKERS' COMPENSATION &
OCCUPATIONAL DISEASES:** Statutory for Illinois

NOTE: The specifications may require higher limits or additional types of insurance coverage than shown above and the contractor may be required to furnish a certificate of proof of insurance coverage.

The bidder further agrees to indemnify the Village and save it "harmless" against and from all loss, damage, expense, liability or claim of liability arising out of the performance of the contractor, any subcontractors or his employees in connection with the contract. If subcontractors are employed, the same general guidelines are to apply to the subcontractor as the contractor. The bidder agrees to grant the Village an "additionally insured" status on all applicable insurance policies and said policies will not be cancelled unless the Village is provided a thirty (30) day written notice. Nothing contained in the insurance requirement shall be construed as limiting the extent of the contractor's responsibilities for payment of damages resulting from his operations under this agreement.

19. **BID/PERFORMANCE BOND** - A bond may be required. When it is required, it will be so stated in the Special Provisions portion of the bid package, along with the amount required. In all cases where a deposit is required, the deposit is to be in the form of a certified check or a bank cashier's check. All bid deposit checks will be retained by the Village until the bid award is made, at which time the checks will be promptly returned to the unsuccessful bidders. The bid deposit check of the successful bidder will be retained until the goods or services have been received or completed and found to be in compliance with the specification.
20. **ACCEPTANCE** - After the acceptance and award of the bid, and upon receipt of a written purchase order executed by the proper officials of the Village, this instruction to bidders, including the specifications, will constitute part of the legal contract between the Village of Hoffman Estates and the successful bidder.
21. **DEFAULT** - The Village may terminate a contract by written notice of default to the Contractor if:
 - a. The contractor fails to make delivery of the materials or perform the services within the time specified in the proposal, or
 - b. Fails to make progress so as to endanger performance of the contract, or
 - c. Fails to provide or maintain in full force and effect, the liability and indemnification coverage or performance bond as is required.

If the Village terminates the contract, the Village may procure supplies or services similar to those so terminated, and the contractor shall be liable to the Village for any excess costs for similar supplies and services, unless the Contractor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the contractor.

22. **SPECIAL CONDITIONS** - Wherever special conditions are written into the Specifications or Special Provisions which are in conflict with conditions stated in these Instructions to Bidders, the conditions stated in the Specifications or Special Provisions shall take precedence.
23. **PERMITS AND LICENSES** - The successful bidder shall obtain, at their own expense, all permits and licenses which may be required to complete the contract.
24. **BID RIGGING/ROTATING** - Illinois State Law Article 33 E-6 and 33 E-9 states it is unlawful to participate in bid rigging and/or rotating. State law further states it is unlawful to award a contract to any individual or entity that is delinquent in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting the amount and/or liability through proper procedures.

Therefore, the undersigned hereby certifies that the bidder is not barred from bidding on the contract as a result of a violation of State Law 33 E-6 and 33 E-9, prohibiting bid rigging and/or rotation, and that the bidder is not delinquent in the payment of any tax, unless it is contested in accordance with the procedures established by the appropriate revenue act. IT IS NECESSARY THAT THIS BE DONE UNDER OATH; THEREFORE, THIS FORM MUST BE NOTARIZED.

Bidder Redmon's Towing

Address 1323 S Rodenburg rd
Schaumburg IL: 60193

Authorized Person Dan Redmon

Authorized Signature *Dan Redmon*

Title: President

Date 03/30/2026

Authorized Person *DAN REDMON*

Authorized Signature *Dan Redmon*

Title PRESIDENT

Date 3/30/26

Notary *Spicer*

Seal



PROPOSAL CONTENT

Vendor shall prepare his Proposal in accordance with the following instructions. **Failure to supply all information as detailed below will result in rejection of the Proposal.** The information set forth in the submission will be used as a basis for an award. Vendor should submit his best terms and conditions because an award may be made solely on this Proposal.

Service Description

Vendor will set forth in concise language a description of the service or services he proposes, and how it will meet the requirements and specifications set forth in the Contract Documents.

Equipment List

Each and every major piece of equipment or vehicle, which will be used to provide the towing service shall be listed by model, make, size, weight, and capacity. The Vendor shall also provide a description of any storage facilities, their location, and the storage capacity available for the Service Proposal.

Subcontractor List

The Vendor shall provide a list of all subcontractors, if any, that he will utilize in the performance of the Contract.

Service Personnel

The Vendor shall insure that all employees engaged in towing operations possess a valid Illinois operator's license for such operations.

Contract Award

A contract award may be made without further discussion with any Vendor. Vendor must state his most favorable terms. Equipment and features which the Vendor states "can" or "may" will be evaluated in a less favorable light than the Vendor who states said equipment and features as "will" and "shall."

GENERAL SPECIFICATIONS AND SERVICE REQUIREMENTS

Availability and Response

The Service Proposal shall include twenty-four hours a day, seven days a week response to calls for emergency towing service at Village request. It is understood that all decisions of the Village with respect to request for service will be based on need and necessity. The Contractor will ensure that such request for service will be responded to within twenty (20) minutes from the time the call was placed in no less than 90% of all such calls. If the Contractor is unable to respond within the twenty (20) minutes from the time they are contacted, the police dispatcher shall be immediately notified by the Contractor. It is expected that response times will be less when personnel are on duty. Priority shall be given to police requests for tows.

Vehicle Storage

The Service Proposal shall require that all vehicles towed or impounded shall be stored in a fully fenced and secured area. Storage shall be sufficient to store 80 passenger cars or equivalent, including storage for motorcycles and light trucks.

Vehicle Release

The Service Proposal shall provide for vehicle releases to the vehicle owner or his representative from 8:00 a.m. to 5:00 p.m. (at a minimum), Monday through Saturday, excluding holidays. All vehicles shall be released according to Police Department policy. Contractor shall provide an answering machine or equivalent to receive messages from individuals revealing their intentions to claim a vehicle. Contractor shall accept all major credit cards for charges up to \$300.00.

No Charge for Village Vehicles

There will be no charge of any kind for providing towing service and / or service calls to disabled Village or Police Department owned or leased vehicles, including vehicles with a GVW of up to 50,000 lbs., within a 10-mile radius of the Village limits. Such calls may include, but are not limited to, the changing of flat tires and jump-starting of stalled vehicles. Service for Village-owned vehicles is expected to be furnished on a twenty-four (24) hour a day basis.

GENERAL SPECIFICATIONS AND SERVICE REQUIREMENTS

(Continued – Page Two)

Abandoned Vehicles & Administrative Tow Program Vehicles

The Police Department may authorize the removal of abandoned or junk vehicles from public and private property. The Police Department will also impound vehicles pursuant to the Administrative Tow Program. There will be no charge made to the Village for removing and storage of these vehicles. The contractor may, however, recoup certain expenses at a later date by disposing of eligible vehicles, pursuant to Section 4-201 through 4-214 of the Illinois Vehicle Code (625 ILCS 5/4-201 through 4-214) and the applicable provisions of the Hoffman Estates Municipal Code, provided however, that the Contractor shall have first mailed all notices required there-under by Certified Mail, Return Receipt Requested and forwarded copies of these notices to the Police Department. The towing company will file a written report on the first day of each month with the Hoffman Estates Police Department for all vehicles that were authorized to be towed by the Hoffman Estates Police Department, giving the number and status of vehicles in custody or control, the respective Police Department complaint number, and any other information which may be required by the Chief of Police. The Police Department will conduct an SOS search, tow report and final review of all paper work that is relevant to the disposal of eligible vehicles. Approval must be received from the Police Department before any vehicle is disposed of. The towing company will be responsible for other functions related to the process of re-titling any such vehicle. Abandoned vehicles shall be picked up during normal business hours, seven days a week, unless vehicle is a hazard; in such case, response time shall be the same as in twenty-four hour service requests. Vehicles towed in accordance with the Administrative Tow Program will be released without charge if ordered by the Tow Administrator or his designee, based on an Administrative Hearing.

Equipment Specifications

The Service Proposal shall provide a minimum of four tow trucks fully equipped with a four ton or greater capacity, one of which shall have a twenty-five ton or greater capacity. One additional truck capable of carrying a full size passenger vehicle on its bed shall be provided.

Communications

The vendor shall maintain two-way radio communication with a base located at the point where calls for service are received and all of its vehicles/drivers.

Insurance

A certificate of insurance shall be submitted with the **Proposal listing the previously stated limits.**

GENERAL SPECIFICATIONS AND SERVICE REQUIREMENTS

Compliance with Law

The Vendor shall ensure that each piece of equipment specified for use to provide the services proposed is equipped and used in compliance with the provisions of Chapter 625 of the Illinois Compiled Statutes and all other licensing and regulatory requirements of the State of Illinois. The Vendor shall make each piece of equipment available for inspection at the request of the Village.

General Mechanical Service

The Proposal shall include minor repair to Village vehicles including tire change, jump starts, etc.

Record Keeping/Audit

The contractor shall maintain complete records and a system of releasing vehicles which assures vehicles are released only to the rightful owner or authorized person. All records involving towing at the request of the Village shall be open to the Hoffman Estates Police Department for inspection during normal business hours or at such time as there is an existing dispute concerning the amount or validity of any towing or storage charges. All tow receipts shall be tendered to the Police Department Traffic Section Commander for the vehicles towed by the contractor for the Village for the previous month by the 10th day of the following month. For every vehicle towed by the contractor for the Village, the contractor shall generate a tow receipt, which will include at a minimum, the following information:

1. Date and time towed.
2. Location towed from.
3. Vehicle description, including license plate number and state.
4. Tow driver's name.
5. Police case number.
6. Reason towed, i.e., accident, arrest, abandoned, or other.
7. Date and time released.
8. Total itemized charges.

Employee Conduct

As a contractor for, and therefore a representative of the Village, the contractor and all employees shall display appropriate courtesy and demeanor in any dealings with citizens and/or Village employees regarding the performance of this contract.

Audit Compliance

If during any audit the Police Department determines that the Contractor charged any fees over and above those allowed by this agreement, the CONTRACTOR will refund those fees within 14 days of being notified by the Village.

Evidence Impounds

A vehicle that is towed at the request of the Village, and is required by the Village either on the date of the tow or at any time thereafter, to be held as evidence shall be identified as an Evidence Tow. Such Evidence Tow will cease to accrue storage fees otherwise required under this agreement after the first ten (10) days following the date of the tow. Any Evidence Tow held in excess of thirty (30) days shall be subject to a \$100.00 extended hold fee in addition to the customary towing charge.

Upon notification by the Village to the owner of the vehicle and to the Contractor that the vehicle is now longer an Evidence Tow and is eligible for release, the storage fees otherwise applicable under this agreement shall commence to accrue 24 hours after said notifications. The vehicle may then be claimed by the owner or be subject to disposal as otherwise provided under this agreement.

Investigative Tows

Vehicles towed at the request of the Police Department based on a need to recover evidence or conduct further investigation shall be considered an investigative tow and as such will not be subject to a towing charge. The vehicle may be released directly to the owner at the discretion of the supervisor in charge of the investigation. The contractor shall be notified when a vehicle is an investigative tow.



AGENDA ITEM REPORT
Public Health & Safety Committee
April 27, 2026
ITEM 5B

REQUEST: Approval of a Resolution authorizing a master software license with DACRA Tech LLC, Elgin, IL.

FROM: Kasia Cawley, Police Chief

ITEM TYPE: Contract - Committee

REQUEST SUMMARY

The Village has been utilizing features of Dacra Tech for e-citation and administrative adjudication management system since January 2020 for Police State citations, parking violation, animal complaints, towing, and Village Code ordinance violations. The use of this software has increased efficiency and reduced data entry error by auto-populating information, transmitting required reports to the State, and sharing violator history with other agencies. Dacra Tech continues to develop their software and deploy additional functionality and security features, such as the new web pay services.

FINANCIAL IMPACT

The cost for local ordinance citations and the adjudication process is \$3 per citation issued with a minimum of \$2,000 per month. There is no cost associated with utilizing Dacra Tech for State citations. Violators who choose to pay via the Dacra Tech WebPay services, will incur the bank fee (2.2%) and a convenience fee to Dacra Tech of \$3.95 per transaction.

RECOMMENDATION

Approval of a Resolution authorizing a master software license with DACRA Tech LLC, Elgin, IL.

ATTACHMENTS

1. RESOLUTION DACRA TECH LLC SOFTWARE LICENSE AGREEMENT
2. DACRA AGREEMENT 07-01-26

VILLAGE OF HOFFMAN ESTATES

RESOLUTION AUTHORIZING AN AGREEMENT WITH DACRA TECH LLC,
ELGIN, IL, FOR MASTER SOFTWARE LICENSE AGREEMENT
IN THE AMOUNT OF \$24,000 FOR THE FIRST YEAR

WHEREAS, the Village of Hoffman Estates (“the Village”) is a home-rule municipality located in Cook County, Illinois; and

WHEREAS, the development, managing, and deploying municipal software for the issuance of e-citations as well as other software tools including Adjudication, Tow Management, Building Code Case Management, and Fine Payment Process is necessary for police and code citations; and

WHEREAS, the software seamlessly integrates with Motorola Premier One and accessible to other NWCD municipality members and shall be considered sole source in that there is no comparable competitive product available; and

WHEREAS, the Village has identified Dacra Tech LLC as the most responsible vendor and able to best meet the needs of the Village; and

WHEREAS, the Corporate Authorities have determined that it is in the public interest for the Village to approve a 3 year renewal agreement with Dacra Tech LLC for the software services in the amount of \$24,000 for year 1, \$24, 720 year 2, \$25,462 year 3.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates, as follows:

Section 1: RECITALS. The facts and statements contained in the preamble of this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the selection of Dacra Tech LLC to provide software services for the issuance of e-citations, including adjudication, tow management, building code case management, and fine payment processing in the amount of \$24,000 in year 1.

Section 3: AUTHORIZATION TO EXECUTE AGREEMENT. The President or Village Manager is hereby authorized to execute the Agreement attached hereto as Exhibit A, incorporated herein and made part hereof by reference, and to execute any other documents in furtherance of this Resolution in accordance with the Village Code and state and federal law.

Section 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

RESOLVED THIS _____ day of _____, 2026

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2026

Village President

ATTEST:

Village Clerk

Under DACRA TECH LLC MASTER SOFTWARE LICENSING AGREEMENT

This MASTER SOFTWARE LICENSING AGREEMENT (this “**Agreement**”) is dated July 1, 2026 (the “**Effective Date**”) by and between Dacra Adjudication Systems, LLC d/b/a Dacra Tech, LLC, a Delaware limited liability company, (“**Dacra**”), and **Village of Hoffman Estates** (the “**Municipality**”), and together with DACRA collectively, the “**parties**”).

RECITALS

WHEREAS, Dacra is engaged in the business of developing, managing and deploying municipal software applications, including but not limited to, a flagship citation issuance and adjudication system as well as other software tools and services including, e-Citation, Adjudication, Tow Management, and Fine Payment Processes; and

WHEREAS, the Municipality desires to utilize certain services of Dacra under the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the covenants and conditions set forth in this Agreement and in consideration for the use of the Services by the Municipality;

AGREEMENT

1. Standard Terms and Conditions. The parties hereby incorporate by reference into this Agreement the foregoing recitals as well as the Master Terms and Conditions as set forth within **Exhibit A** (the “**Master Terms and Conditions**”).

2. Services. The Municipality hereby retains certain software services from Dacra as set forth within **Exhibit B** (the “**Services**”).

3. Pricing. In exchange for the use of the Services, the Municipality will be billed Fees as set forth within **Exhibit C** (the “**Fees**”).

4. Term. The term of this Agreement (the “**Term**”) shall be three (3) years and shall commence on the Effective Date. This Term of this Agreement shall automatically renew for successive periods of one year each at the then current pricing absent written notice by one party to the other party not less than 90 days prior to the expiration of the Term then in effect. Municipality will be notified of the then current pricing no less than 90 days prior to the expiration of the term.

5. Notices. Any notices or communications required or permitted to be given by this Agreement must be given in writing and personally delivered; or mailed by prepaid, certified mail, or courier; or transmitted by electronic mail transmission (including PDF) to whom such notice or communication is directed, to the mailing address or regularly monitored electronic mail address of such party as follows:

If to the Municipality:

Village of Hoffman Estates
Attention: Eric Palm
1900 Hassell Road
Hoffman Estates, IL 60169
Email: eric.palm@vohe.org

If to Dacra:

Dacra Tech, LLC
Attention: Dave Braner, CEO
450 Devon Avenue, Suite 100
Itasca, IL. 60143
Email: David.Braner@Dacratech.com

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Dacra Tech, LLC

a Delaware limited liability company

By: _____

Name: Dave Braner

Title: CEO of Dacra Tech

Date:

Village of Hoffman Estates

an Illinois municipal corporation

By: _____

Name: Eric Palm

Title: Village Manager

Date

[Signature page to Master Software Licensing Agreement]

EXHIBIT A

MASTER TERMS AND CONDITIONS

A. Limited License Granted

Municipality is hereby granted during the Term of this Agreement, a nonexclusive, non-assignable, royalty free, limited license (the “**License**”) to use the Services (including access to any software owned by Dacra as encompassed within the Services) solely for the Municipality’s ordinance and code compliance purposes and subject to the terms of the Agreement.

B. Third-Party Agreements

Municipality hereby agrees that it may be required to enter into one or more additional contracts at the sole expense of Municipality with one or more third-party vendors in order to use and/or maximize some features of the software provided by Dacra such as the Municipality’s online payment processor or the Municipality’s collection agency.

C. Data

Municipality at all times will retain sole ownership of its Municipal Data. The term “**Municipal Data**” refers to all citation and hearing data collected on behalf of the Municipality with respect to the Services. Dacra at all times retains the right and license during the Term to access the Municipal Data and to grant third parties access to the Municipal Data in order to use and/or maximize some features of the software provided by Dacra such as the Municipality’s online payment processor or the Municipality’s collection agency.

D. Dacra’s Intellectual Property

Dacra or its licensors retain all ownership and Intellectual Property Rights in and to the Services, including any software, algorithms, programs, tools, code or instrumentalities encompassed therein in any manner and/or relating to the Services as utilized by the Municipality. Additionally, Dacra retains all ownership and Intellectual Property Rights to anything (including without limitation software and written product) delivered under the Agreement, including any future developments thereof, regardless of whether any Municipal employees or agents, had any input or in any way assisted in any such new development. Municipality hereby acknowledges that it may not:

- (i) Allow access to the Services available in any manner to any third-party or for any purpose not authorized by this Agreement unless such access is expressly permitted in writing by Dacra;
- (ii) Copy, reproduce, distribute, republish, download, display, post or transmit in any form or by any means, any materials provide by Dacra; and
- (iii) Modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the Services (the foregoing prohibition includes but is not limited to review of data structures or similar materials produced by programs).

As utilized herein, the phrase “**Intellectual Property Rights**” shall include, without limitation, all patent, trademark, trade secret and copyrights relating in whole or in part to the Services and whether such right arises by registration with the United States Patent & Trademark Office (the “USPTO”), through the United States Library of Congress, with any state or municipal body and/or arising by common law or statute, including without limitation the Illinois Trade Secrets Act, 765 ILCS 1065 et seq or the Defend Trade Secrets Act of 2016.

E. Further Assurances

Municipality further agrees at any time in the future and upon request by Dacra, to execute any further documentation as may be reasonably necessary to effectuate the intent of the parties to this Agreement in

accordance with the terms of this paragraph D, including, without limitation, a future assignment of Intellectual Property Rights.

F. Pricing and Billing

The Fees set forth in the Agreement will remain fixed during the Term absent a written amendment signed by the parties. Municipality agrees to pay any sales, value-added or other similar taxes imposed by applicable law that Dacra must pay based on the Services, except taxes based on Dacra's income. For any partial month during the Term, the Fees shall be prorated based on the number of days that the Services were provided for such month. Dacra may audit Municipality's use of the Services. Municipality hereby agrees to cooperate with Dacra's audit and provide reasonable assistance and access to information. All payments shall be made in accordance with, and subject to, the Illinois Local Government prompt Payment Act (50 ILCS 505/1-9).

G. Termination

Municipality may terminate this agreement at any time with 90 day written notice provided. Dacra may immediately suspend the License in the event: (i) Municipality fails to pay any sums due Dacra under the Agreement within ten (10) days after written notice from Dacra of the payment default, or (ii) in the event of a breach of this Agreement by Municipality which is not cured within 10 days of written notice thereof. In the event of such termination, Municipality agrees to pay all fees due Dacra which accrue or are incurred prior to the termination of the Agreement.

H. Limitation of Liability

TO THE EXTENT NOT PROHIBITED BY LAW, DACRA HEREBY DISCLAIMS ALL EXPRESS AND IMPLIED WARRANTIES, WITHOUT LIMITATION, THE IMPLIED WARRANTY OF MERCHANTABILITY AND IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. NEITHER PARTY SHALL BE LIABLE HEREUNDER FOR ANY INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES, OR ANY LOSS OF REVENUE, OR PROFITS.

I. Other

- (i) Nothing contained in this Agreement shall be construed as creating a joint venture, partnership, or employment relationship between the parties, nor shall either party have the right, power, or authority to create any obligation or duty, express or implied, on behalf of the other.
- (ii) Upon the full execution of this Agreement, all prior agreements, if any, shall terminate and be of no further force and effect, and shall be superseded and replaced in their entirety by this Agreement.
- (iii) Dacra may assign this Agreement by providing written notice of the assignee who will assume Dacra's obligations under this Agreement. Municipality may not assign this Agreement without Dacra's prior written consent, which may be withheld in the sole discretion of Dacra.
- (iv) Municipality shall obtain at its sole expense any rights and consents from third-parties necessary for Dacra and its subcontractors to perform the Services under the Agreement.
- (v) The Agreement is governed by the substantive and procedural laws of Illinois. All disputes shall be resolved solely in the Circuit Court of DuPage County, Illinois.
- (vi) Except for actions for nonpayment or breach of Dacra's proprietary rights, no action, regardless of form, arising out of or relating to the Agreement may be brought by either

party more than two years after the cause of action has accrued.

- (vii) Neither party to this Agreement shall be responsible for failure or delay of performance if caused by: an act of war, hostility, pandemic, or sabotage; act of God; electrical, internet, or telecommunication outage that is not caused by the obligated party; government restrictions (including the denial or cancellation of any export or other license); other event outside the reasonable control of the obligated party.
- (viii) This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, and each of which together shall constitute a single instrument. Copies of this Agreement (as well as any documents related to this Agreement) signed and transmitted by a party by electronic transmission shall be deemed for all purposes as containing the original signature of the transmitting party and legally binding upon such transmitting party.
- (ix) Dacra may publish that the Municipality utilizes one or more Services of Dacra.

J. Maintenance and Support

Dacra shall provide the following maintenance and support as a component of the Services using guidelines, structures, and materials meeting the following criteria:

- (i) **Training.** As part of the start-up and implementation phase of the delivered Services, all users will be trained on the use of the Services through a combination of in-person and/or webinars and recorded training video sessions for all users not able to participate in the initial training sessions. Additional training provided beyond the start-up phase will be quoted and agreed to in writing.
- (ii) **Support.** Dacra shall provide access to live support to a designated user of Municipality available via e-mail or phone during Dacra's normal business hours. The Dacra support team will be fluent in the functionality of the system.
- (iii) **Exclusions.** Dacra updates the Service on an as needed basis from time-to-time to implement bug fixes, if any, and enhanced functionality to the existing Service such as additional reporting and enhanced user interface. Notwithstanding the foregoing, all provision and maintenance of hardware and software, including but not limited to laptop computers, desktop computers, printers, modems & routers and software to operate the hardware such as operating systems, and browsers [Google Chrome, Microsoft Edge, IOS] necessary to run the Service, are the sole cost and responsibility of Municipality.

K. Service Performance Guarantees.

- (i) **Availability Requirements.** DacraTech shall make the Services Available, as measured over the course of each calendar month, during the Term (each such calendar month, a "**Service Period**"), at least 99.9% of the time, excluding only the time the Services are not Available solely, as a result of one or more the Exceptions stated in Section 11.2 ("**Availability Requirement**"). "**Available**" means the Services are available and operable for access and use by Client and its Authorized Users over the internet in full conformity with the provisions of this Agreement. "**Availability**" has a correlative meaning. The Services are not considered Available in the event of any performance degradation or inoperability of the Services, in whole or in part.
- (ii) **Exceptions.** No period of Services degradation or inoperability is included in calculating Availability to the extent that the degradation or inoperability is because of any of the following ("**Exceptions**");

- a. Client's or any of its Authorized Users' misuse of the Services
 - b. Failure of Client's or its Authorized Users' internet connectivity.
 - c. Internet or other network traffic problems other than problems arising in or from networks actually or required to be provided or controlled by DacraTech.
 - d. Client's or any of its Authorized Users' failure to meet any minimum hardware or software requirements stated in the Specifications; or
 - e. Scheduled Downtime as described in Section (ii) below.
- (iii) Scheduled Downtime. DacraTech shall notify Client at least twenty-four (24) hours in advance of all scheduled outages of the Services in whole or in part ("**Scheduled Downtime**"). All scheduled outages shall: (i) last no longer than 30 minutes; and (ii) be scheduled by agreement of the parties; provided that DacraTech may request Client's approval for extensions of Scheduled Downtime, which approval may not be unreasonably withheld or delayed.

L. Insurance Requirements

Dacra shall maintain during the entire term of the Contract, the following insurance coverages:

- (i) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be \$2,000,000 per project.
- (ii) Professional Liability: \$1,000,000 single limit for errors and omissions, professional / malpractice liability.
- (iii) Worker's Compensation and Employers' Liability: As required by Illinois law.
- (iv) Umbrella Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.

EXHIBIT B

SERVICES REQUESTED BY MUNICIPALITY

The Dacra Services included in this Agreement, and which will be deployed to the Municipality with the functionality stated hereunder are as follows:

DACRA MUNICIPAL ENFORCEMENT SYSTEM FEATURES

Dacra Municipal Enforcement System Architecture and Security

- **Architecture/Hardware**
 - .NET stack with SQL back end separated from the front end via entity framework services
 - Web-based platform that works with modern hardware, with Chromium engine
 - JSON APIs available as well as numerous government and public safety software system integrations
 - For handheld ticketing, iPads preferred for efficient printing
 - Compatible with either 4" or 8 ½" Printers
- **Security**
 - Dacra is hosted in Azure Government Cloud, a restricted cloud dedicated to government services.
 - Criminal Justice Information Services (CJIS) compliant software
 - Two factor authentication (2FA) and Single Sign On (SSO) authentication capable
 - Department/personnel roles isolate secure data to authorized users
 - Extensive citation auditing features track changes to citations

System Configurations

- **System Set-Up, Configuration:** Dacra assists with project management expertise to guide communities through what might otherwise be a complicated process. Typical installations are targeted for a smooth transition from contract to Go-Live in 120 days.
- **Dacra User Training:** Dacra system training is provided through virtual training and comprehensive online learning tools.

Adjudication/Violation Hearing Module

- **Municipal Enforcement Citation Tools:** Create local ordinance administrative adjudication cases easily with features customized for the following:
 - *Parking Citations* – Multiple methods to efficiently manage parking citation issuance and adjudication
 - *Animal Citations* – Track animal specific information and ensure follow-up findings and order compliance
 - *Compliance Citations* – Department specific ordinance citations for police, building code, fire inspections, etc.
 - *Tow Citations* – Ensure administrative tow/impound hearings comply with local ordinance and state statutes
 - Per violation features include correspondence creation, digital evidence storage, and tracking
 - Custom per violation fines and fees
- **Hearing Management Tools:** Efficiently manage multi-department notices and hearings with features such as:
 - Multiple Hearing Locations and Times
 - Hearing Notices and Summons variable by issuing department
 - Comprehensive hearing check-in processing
 - Case-based Violations and Hearing Officer Tools for Case Review
 - Findings, Decisions, and Orders Issued with Custom Language
 - Final Determination Letters Issued with Custom Language
 - Batch Process for "Default No-Show" rulings
 - Batch Process management of notices

- **Fine Tracking and Payment Tools:** Dacra automatically monitors unpaid citations and escalates fines accordingly, while offering a variety of fine payment tools such as:
 - Complex Fine Structure Tracking
 - Partial Payment Capability
 - Daily Cashier Reporting
- **Data Reporting and Analysis:**
 - Robust library of pre-built reports prepared to help manage administrative processes and system analysis.
 - Extensive search capabilities provide complex, multi-rule data searches for comprehensive reporting/analysis.

Building Code Notice & Summons Module

- **Building Code Notice and Summons Creation:**
 - PIN database lookup for quick citation population
 - Multi-PIN association for citations and case tracking
 - Department specific summons and notices
 - Agency defined mandatory field completion to reduce human error
 - Dacra's "Easy Search" statute and ordinance lookup functionality
- **Building Code Case Management:**
 - One click "companion" violations with case grouping features
 - Citation Grouping for citation creation and hearing management
 - Citation level digital evidence/record storage
 - Extensive citation data analytics with location/offender mapping capabilities

Towed/Abandoned Vehicle Management Module

- **Abandoned Vehicle Management:**
 - Identify abandoned vehicles and create case
 - Issue required notices and follow-up reports
 - Prevents duplicate reports from being issued
 - Follow-up abandoned vehicle tracking report
- **Towed Vehicle Management:**
 - **Police Tow and Impound Inventory Management:** Creates and processes tow receipts, vehicle search record, concerned party notices, tow yard inventory audit logs, and Certificates of Purchase management.
 - **Administrative Tow Citation Integration:** Dacra unifies tow inventory and violation data from initial seizure/administrative tow issuance, through holds, bond payments, and hearings, ensuring violator due process while reducing department risk.
 - **Tow Holds:** A variety of tow "holds" can be applied to a vehicle, restricting the release of that vehicle until the investigative, insurance, DUI and other such holds are removed.
- **Boot/Scofflaw Management Program:**
 - Issue "Boot Eligible" notices per local ordinance
 - Bypass rules to add associated vehicles to boot list
 - Track "Boot Ready" parking scofflaws via "Boot Lists by Plate" and "Boot Lists By Vin"
 - Integrations available with certain ALPR and Boot vendors

Crime Prevention/Non-Enforcement Contact Module

- **Crime Prevention Notices:**
 - Issue Crime Prevention Notices to communicate areas of concern to residents.

Night Parking

- **Night Parking Permits/Exemptions:**
 - Issue night park permits online via secure algorithm. Provide real-time notification of night parking permits to officers, ensuring a seamless, convenient process for the parker, and the officer.

DacraTech Web Pay Services

- **DacraTech's Online Web Pay Services**
 - Full credit card processing services
 - Citation payments sent immediately to municipal account
 - Custom city labeling of a website link to the Dacra Web Pay portal
 - Citation number and plate search functionality to accurately identify outstanding citations.
 - Accurate, up to the minute fine and fee verification and validation
 - Batch payment functionality
 - Partial payment functionality
 - Automated docket/citation fine payment updating

EXHIBIT C

FEES PAID BY MUNICIPALITY

In exchange for the use of the Dacra Services included in **Exhibit B**, Municipality will pay Fees including a Monthly Service Fee, and applicable Integration Fee(s) hereunder as follows:

- A. Monthly Service Fee: The Municipality will be billed a Monthly Service Fee calculated by totaling the 1) Monthly Licensing Fee for the modules licensed, and the 2) Monthly Usage Fee for citations issued that month:

Monthly Service Fee = Monthly Licensing Fee + Monthly Usage Fee	Monthly Service Fee
1) Monthly Licensing Fee	
- Year 1: July 1, 2026 – June 30, 2027	\$2,000.00
- Year 2: July 1, 2027 – June 30, 2028	\$2,060.00
- Year 3: July 1, 2028 – June 30, 2029	\$2,121.80
2) Monthly Usage Fee – Calculated by totaling fees for citations issued that month:	
- Adjudication Citations Issued That Month –500 included at no cost	\$3 each

- B. Integration Fee(s): In exchange for development, configuration, and maintenance of the custom APIs and interfaces defined in **Exhibit B**, the Municipality will be billed upon go-live of the interface, with annual maintenance billed in conjunction with the next agreement execution anniversary:

Additional Fee Description	Monthly Fee
Dacra's standard Motorola P1 interface to transfer driver/vehicle data	Waived
Dacra's standard Motorola P1 RMS integration	Waived
Use of DACRA APIs for Data Transfer	Waived

- C. WebPay Service: This convenience feature allows violators the option to pay fines directly via the city website, linked to the DacraTech online portal. When used, the violator pays the credit card company's bank fees (currently 2.2%) plus a convenience fee to Dacra of \$3.95 per transaction.
- D. Module Provided via Group Contract: Via DacraTech's Northwest Central Dispatch Master Service Agreement, the Municipality is provided with the Police e-Citations Module at no additional charge.



AGENDA ITEM REPORT
Public Health & Safety Committee
April 27, 2026
ITEM 5C

REQUEST: Approval of a Resolution Authorizing an Intergovernmental Agreement with the Village of Schaumburg for Reciprocal Temporary Use of Emergency Response Vehicles.

FROM: Alan Wax, Fire Chief

ITEM TYPE: Agreement - Committee

REQUEST SUMMARY

Though rare, there are occasionally situations where multiple Fire Department emergency response vehicles are out-of-service simultaneously, resulting in the reduction in the number of front-line vehicles available to respond to emergencies in the community. The proposed Intergovernmental Agreement provides a mechanism for the Hoffman Estates and Schaumburg Fire Departments to maintain designated equipment levels by "loaning" and "borrowing" vehicles to and from each other. Vehicles used for these purposes would be reserve vehicles that are not in-service at the "loaning" department at the time of the "loan." Should a "loaned" vehicle subsequently be needed by the "loaning" department, the "borrowing" department will return it.

The IGA identifies that there is no cost associated with this mutually-beneficial agreement, and it contains provisions related to risk, indemnification, handling of damage, maintenance of ownership, insurance requirements, authorizations, and operational control. The Village's Risk Program administrators have confirmed coverage of vehicles under this Agreement.

Please note, the Village of Schaumburg is currently reviewing this IGA. There may be some changes made to the agreement after the Public Health and Safety Committee has reviewed the item from VOS. We will hold this item for VBOT approval until there has been a final agreement to content and form with Schaumburg.

FINANCIAL IMPACT

None

RECOMMENDATION

Approval of the Resolution authorizing the Intergovernmental Agreement with the Village of Schaumburg for Reciprocal Temporary Use of Emergency Response Vehicles.

ATTACHMENTS

1. RESOLUTION - Fire Apparatus Reciprocal Use by VoHE VoS
2. EXHIBIT A - Hoffman Estates & Schaumburg IGA for Emergency Vehicle Use

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT
WITH THE VILLAGE OF SCHAUMBURG FOR RECIPROCAL
TEMPORARY USE OF EMERGENCY VEHICLES**

WHEREAS, the Village of Hoffman Estates (“the Village”) is a home-rule municipality located in Cook County, Illinois; and is authorized to enter into intergovernmental agreements pursuant to Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.; and

WHEREAS, the Village provides fire suppression and emergency medical services as essential governmental functions for the protection of the public health, safety, and welfare; and

WHEREAS, the Village, as well as the Village of Schaumburg (“the VOS”), may experience unforeseen emergencies, catastrophic losses, or extended out-of-service conditions resulting in the temporary unavailability of one or more fire suppression or emergency medical service vehicles; and

WHEREAS, the Village and VOS (“the Parties”) desire to provide a mutually-beneficial mechanism whereby either Party may, upon request and mutual authorization, permit the other Party to temporarily use certain fire suppression or emergency medical service vehicles owned by the lending Party (“Emergency Vehicles”) in order to maintain uninterrupted emergency services; and

WHEREAS, the Corporate Authorities have determined that it is in the public interest for the Village to approve an agreement with the VOS for the reciprocal temporary use of emergency vehicles.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, as follows:

Section 1: RECITALS. The facts and statements contained in the preamble of this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the Intergovernmental Agreement with the Village of Schaumburg for the reciprocal temporary use of emergency vehicles.

Section 3: AUTHORIZATION TO EXECUTE AGREEMENT. The President or Village Manager is hereby authorized to execute the Agreement attached hereto as Exhibit A, incorporated herein and made part hereof by reference, and to execute any other documents in furtherance of this Resolution in accordance with the Village Code and state and federal law.

Section 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

RESOLVED THIS _____ day of _____, 2026

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2026

ATTEST:

Village Clerk

Village President

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL TEMPORARY USE OF EMERGENCY VEHICLES

This Intergovernmental Agreement (“Agreement”) is entered into as of _____, 2026, by and between the Village of Hoffman Estates, an Illinois municipal corporation (“Hoffman Estates”), and the Village of Schaumburg, an Illinois municipal corporation (“Schaumburg”) (collectively, the “Parties”).

RECITALS

WHEREAS, Hoffman Estates and Schaumburg are Illinois home rule municipalities authorized to enter into intergovernmental agreements pursuant to Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.; and

WHEREAS, the Parties each provide fire suppression and emergency medical services as essential governmental functions for the protection of the public health, safety, and welfare; and

WHEREAS, either Party may experience unforeseen emergencies, catastrophic losses, or extended out-of-service conditions resulting in the temporary unavailability of one or more fire suppression or emergency medical service vehicles owned by that Party; and

WHEREAS, the Parties desire to provide a mechanism whereby either Party may, upon request and mutual authorization, permit the other Party to temporarily use certain fire suppression or emergency medical service vehicles owned by the lending Party (“Emergency Vehicles”) in order to maintain uninterrupted emergency services; and

WHEREAS, the Parties intend that any such temporary use be provided at no cost and subject to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. Purpose and Scope. Either Party may permit the other Party to use Emergency Vehicles owned by the lending Party on a temporary and as-needed basis, subject to availability, when the borrowing Party’s vehicles are unavailable due to an unforeseen emergency, catastrophic loss, or extended out-of-service condition. Nothing herein shall be construed to create an obligation on either Party to provide Emergency Vehicles in any particular circumstance. This agreement does not include the sharing of personnel.

2. No Cost for Use. Each Party agrees that the other Party’s use of its Emergency Vehicles pursuant to this Agreement shall be provided at no cost, fee, rental charge, or reimbursement obligation of any kind. Nothing in this Section shall be construed to relieve the borrowing Party of its express

obligations under this Agreement relating to damage, repair, or indemnification arising from that Party's use or operation of the Emergency Vehicles.

3. Assumption of Risk. To the extent permitted by law, and without waiving any immunity from liability to which either Party is entitled by law, the borrowing Party shall be responsible for injuries, death, and damage to real or personal property arising from that Party's operation, custody, or control of the Emergency Vehicles. Nothing herein shall be construed to require the borrowing Party to be responsible for injuries, death, or damage arising from the negligence, willful misconduct, maintenance failures, or latent defects attributable to the lending Party.

4. Indemnification. To the extent permitted by law, the borrowing Party agrees to indemnify and hold harmless the lending Party, its officers, officials, employees, agents, and representatives from and against claims, damages, losses, or liabilities arising out of the borrowing Party's acts or omissions in the operation, custody, or control of the Emergency Vehicles. The borrowing Party shall not be required to indemnify the lending Party for claims arising from the lending Party's own negligence, willful misconduct, failure to maintain the Emergency Vehicles, or defects or conditions existing prior to transfer of the Emergency Vehicles. Nothing herein shall be construed as a waiver of any immunity or defense available to either Party under the Illinois Local Governmental and Governmental Employees Tort Immunity Act or other applicable law.

5. Repair and Damage. The borrowing Party shall be responsible for the cost of repairing damage to the Emergency Vehicles or equipment thereon caused by the borrowing Party's use or operation. This obligation shall not include ordinary wear and tear, mechanical failure not caused by the borrowing Party's personnel, or damage attributable to pre-existing conditions.

6. Ownership. The borrowing Party acknowledges that all Emergency Vehicles and equipment thereon shall at all times remain the sole and exclusive property of the lending Party.

7. Insurance. Each Party shall maintain insurance coverage or self-insurance consistent with its normal municipal risk management practices, including coverage for liability arising from operation of emergency vehicles. Upon reasonable request, each Party shall provide evidence of such coverage. Nothing herein shall be construed to require either Party to procure insurance beyond that customarily maintained by Illinois municipalities.

8. Authorization and Operational Control. Use of Emergency Vehicles shall occur only upon mutual authorization by designated representatives of both Parties. During any period of use, the borrowing Party shall have operational control of the Emergency Vehicles, and the borrowing Party's personnel shall operate such vehicles in accordance with applicable laws, policies, and training requirements.

9. Term and Termination. This Agreement shall become effective upon execution by both Parties and shall remain in full force and effect unless and until terminated. Either Party may terminate this Agreement for any reason upon thirty (30) days' prior written notice to the other Party.

Termination shall not affect rights, obligations, or liabilities arising from use of Emergency Vehicles occurring prior to the effective date of termination.

10. Miscellaneous. This Agreement constitutes the entire agreement between the Parties regarding the subject matter hereof and may be amended only by written agreement executed by both Parties. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

VILLAGE OF HOFFMAN ESTATES

By: _____

Its: _____

VILLAGE OF SCHAUMBURG

By: _____

Its: _____



Hoffman Estates Police Department

To: Village Manager Eric Palm

March 2026

PATROL DIVISION ACTIVITY REPORT

During the month of March the Patrol Division responded 4,176 to calls for service. The following is a brief summary of some of the activities:

On 01 March, Officers Herran, Kent, Baker and Sergeant Zaba responded to 2000 block of Hassell Road for a report of a missing person. The missing person had been out drinking with friends earlier in the evening and returned to her friend's apartment highly intoxicated. After falling asleep in a recliner around 2230-2330 hours, she was discovered gone at 0130 hours, leaving behind all personal belongings, including shoes, keys, jacket, phone, purse, and a Jeep still parked outside. Officers and friends conducted extensive searches of the apartment complex, nearby businesses, hotels, and hospitals. A drone search, K9 track, and welfare checks at the missing's known addresses all yielded negative results, and the missing person was entered into LEADS. Around 0800 hours, her friend was notified that the missing had been located inside the apartment. Officers confirmed the missing was safe but visibly shaken. She reported waking up in an unfamiliar unit on the same floor, exiting, and then finding her friend's apartment, though the specific unit could not be recalled—only that it contained a dog. The missing was removed from LEADS, and Hoffman Estates Fire evaluated the individual. No further action was reported.



On 11 March, at approximately 4:52 p.m., Officers Johnson, Slager, Quezada, Bachmann, Nutall, Mitchell, K. Ortiz, Bong, Adlon, Bilodeau, Spears, Annoreno, and CSO Rodriguez responded to a report of an unknown problem in the area of Pratum Avenue and Hoffman Boulevard. Shortly after dispatch, information was received indicating that a vehicle had entered the water at the northwest corner of Hoffman Boulevard and Pratum Avenue. Officer Johnson arrived first and confirmed that a vehicle was fully submerged. Recognizing the critical nature of the situation, he removed portions of his police equipment and entered the water without hesitation or regard for his own safety. Upon reaching the vehicle, he observed the female driver trapped in the driver's seat, fully submerged and still secured by her seat belt. Officer Johnson cut the seat belt, freed the unconscious driver, and brought her toward shore with assistance from the vehicle's passenger, who had already exited the vehicle prior to Officer Johnson's arrival. Once on shore, Officers Johnson, Adlon, Spears, and Bilodeau carried the driver up a steep and slippery embankment to level ground. Officer Johnson immediately initiated CPR. When he became fatigued, Officer Adlon took over CPR and continued lifesaving efforts until the Hoffman Estates Fire Department arrived and assumed medical care. Other officers on scene assisted the Fire Department by transporting equipment, medical bags, and an AED, as well as speaking with witnesses to support the ongoing investigation and rescue efforts. The actions of Officer Johnson unquestionably saved the driver's life, and the lifesaving assistance provided by Officer Adlon was instrumental in sustaining her until advanced medical personnel arrived. The collective efforts of all Officers involved reflect the highest standards of professionalism, courage, and dedication to the Village of Hoffman Estates and the Hoffman Estates Police Department. Their performance during this incident exemplifies true heroism.

(Continued on page 2)

PATROL DIVISION REPORT CONT..

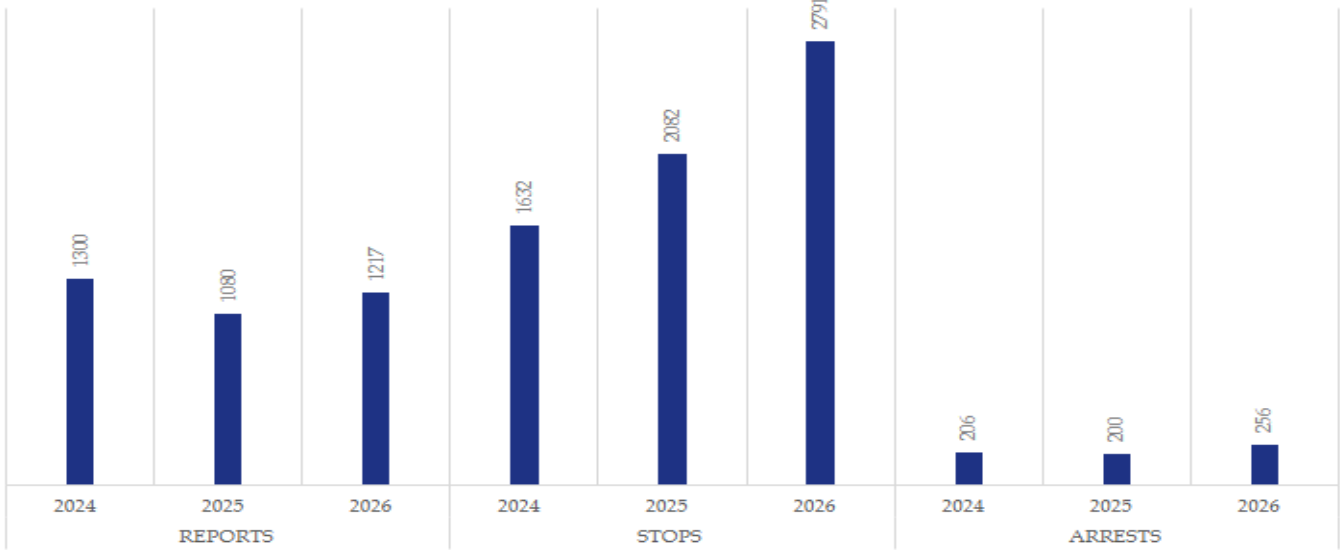
On 19 March, while conducting stationary radar enforcement on Ash Road, officers Lopez and Grady observed an approaching vehicle that was traveling 35 mph in a posted 20 mph zone. A traffic stop was initiated, and the driver was identified and found to have an active fugitive warrant out of Indiana. The subject was taken into custody and transported to the station, where they were processed and lodged pending transfer to bond court in Cook County.

On 25 March, Officer F. Ortiz and Sergeant Savage were dispatched to a retail theft in progress on the 1000 block of N. Roselle Road involving an uncooperative offender who was actively struggling with store security. Upon arrival, officers took the offender into custody without further incident, and the subsequent investigation revealed the offender attempted to steal four (4) 200 mL bottles of an alcoholic beverage. The offender was transported to the station for processing and subsequently charged with Retail Theft.

On 25 March, Officers K. Ortiz, Nutall, Onorad and PPO Bilodeau responded to the 2000 block of N. Barrington Road regarding a report of suspicious activity. Upon arrival, Officers spoke with the complainant, who stated that two subjects had been entering and exiting the building multiple times and were suspected of engaging in illegal activity. Officers made contact with the subjects, at which time it was learned that one of them had an active warrant for their arrest. The subject was taken into custody, transported to the station for processing, and later turned over to the Elgin Police Department.

On 28 March, Officers Corniel, Woodbury, Buch, Kent, Harris and Tribuzio were dispatched to the area of Roselle and Bode Roads for a report of a subject waving a knife at passing cars. Upon arrival, Officers located the subject and issued lawful commands to raise both arms. The subject complied, at which time a silver kitchen knife was observed falling from their person to the ground. The subject was temporarily detained pending further investigation. A short time later, a family member arrived on scene and advised that the subject suffers from schizophrenia. HEFD was requested, and the subject was transported to the hospital for medical evaluation.

PATROL TOTALS YTD



INVESTIGATIONS DIVISION REPORT CONT..

On 2 March, Detective Shaw was assigned to an Elder Abuse investigation reported to have occurred at a senior caretaking facility in the 1500 block of N. Barrington Road. The complainant was an administrator who was advised by a resident's family member that her mother-in-law was being abused during her stay at the facility. The 91-year-old victim had been admitted for rehabilitation and wound care and over the course of her stay her wound became infected which prompted her to be transferred back to the hospital. After speaking with staff and the victim, Detective Shaw learned the victim and family were not satisfied with the services provided and that the investigation was not a criminal matter. This investigation is unfounded.

On 5 March, Detective Rebmann was assigned a Criminal Damage to Property investigation. A subject arrived in a gray sedan and entered the foyer of a condominium building in the 1500 block of Robin Circle. While in the foyer the subject uses a knife to open packages and then eventually uses the knife to break the intercom box to enter the lobby. The subject then continues opening packages with his knife. Detective Rebmann was able to utilize video surveillance footage to discover the license plate number of the vehicle the suspect used. Contact was made at the registered owner's address, and a relative of the suspect was able to identify a still image of the suspect from the surveillance footage. The suspect, a 21-year-old male resident of Hanover Park, was placed into custody on scene and subsequently charged with two felony counts of Burglary. This investigation is cleared by felony arrest.

On 5 March, Detectives Rebmann and Shaw travelled to Rock Falls, IL to follow up on a Violation of an Order of Protection from October 2025. The respondent sent a message on social media to the petitioner, a resident of Hoffman Estates. In earlier conversations, the respondent admitted to sending the message. Upon arrival at Rock Falls, the respondent, a 30-year-old male resident of Rock Falls, was located, taken into custody, and transported back to the station where he was charged with Violation of Order of Protection. This investigation is cleared by arrest.

On 9 March, Detective Garcia continued his investigation into a Burglary in which a resident of the

2200 block of Hassell Road arrived home to find his apartment burglarized. Evidence was collected and sent to the Illinois State Police Laboratory for analysis from which a 34-year-old male Hoffman Estates resident was identified as the suspect. Through the investigation the suspect was initially arrested in December with the case being placed into Continued Investigation by the Cook County State's Attorney's Office pending further evidence. On 09 March, the suspect turned himself in and was subsequently charged with misdemeanor Criminal Trespass to Property after felony charges for burglary were declined by the State's Attorney's Office. This investigation is cleared by arrest.

On 14 March, Detective Rebmann continued his investigation into a Harassment by Electronic Communication in which an employee for an insurance company, who is also a Hoffman Estates resident, received numerous emails from a subject involved in a claim who demanded a large payout. The emails continued and became threatening in nature. In total, the victim received over 3,000 emails over a two-month period. Detective Rebmann's attempts to contact the offender had yielded negative results. Detective Rebmann contacted the Cook County State's Attorney's Office, and one count of Cyberstalking was approved for an original arrest warrant for the offender, a 34-year-old female resident of Chicago. This investigation is cleared by felony arrest pending warrant service.

On 18 March, Detective Garcia continued his investigation into a Burglary of a data center located in the 3100 block of Barrington Road. Five subjects using two pickup trucks and a trailer removed approximately \$169,000 worth of copper cable. Through the course of the investigation, Detective Garcia worked with the Elmhurst Police Department and the NORTAF Burglary Task Force to identify both the vehicles and many of the suspects. On 18 March, Detective Garcia secured a felony arrest warrant for Burglary and Theft \$100k-\$500k for a 20-year-old male Hanover Park suspect in this case. This investigation is cleared by felony arrest with additional charges sought for the remaining suspects.



JUVENILE INVESTIGATIONS SECTION REPORT

On 4 March, Detective Ramos continued to investigate a Department of Children and Family Services (DCFS) investigation which occurred on the 2000 block of Kettering Drive. While on duty as a School Resource Officer, Detective Gessert was informed by school administration that a report was made to school administrators regarding a 17-year-old student that recently had sexual intercourse with a 42-year-old adult male for money to be used for drugs. School Administration spoke to the student/victim, and she denied having a sexual relationship with the suspect. DCFS was contacted and an investigation was initiated. Detective Ramos spoke to the mother of the victim who advised her daughter denied that the incident occurred and that they did not want to investigate any further. Detective Gessert once again spoke to the victim, and she confirmed that she did not wish to participate in an investigation. DCFS later closed their case as unfounded. This investigation has been closed as unfounded.

On 5 March, Detective Ramos was assigned to investigate an Unauthorized Video Recording that had occurred on the 600 block of Bode Circle. The complainant reported to police that she discovered nude photos of her 14-year-old and 17-year-old daughters in a hidden folder on her husband's smartphone device. The photos were taken on different days and dated back to April 2025. When the complainant confronted her husband about the photos, he admitted to taking the photos without the victims' consent and stated that both girls resembled their mother (complainant) and he wanted to be reminded of the good times they shared. The offender in this case was immediately located and taken into custody. Detective Ramos interviewed the offender, and he confessed to taking the photos. A search warrant was executed, and with the assistance of Detectives Garcia and Shaw, further evidence and statements of admittance were also discovered. The offender, a 40-year-old resident of Hoffman Estates, was

charged with Unauthorized Video Recording of a victim under 18 (Class 4 Felony). This investigation has been cleared by felony arrest with additional criminal charges pending.

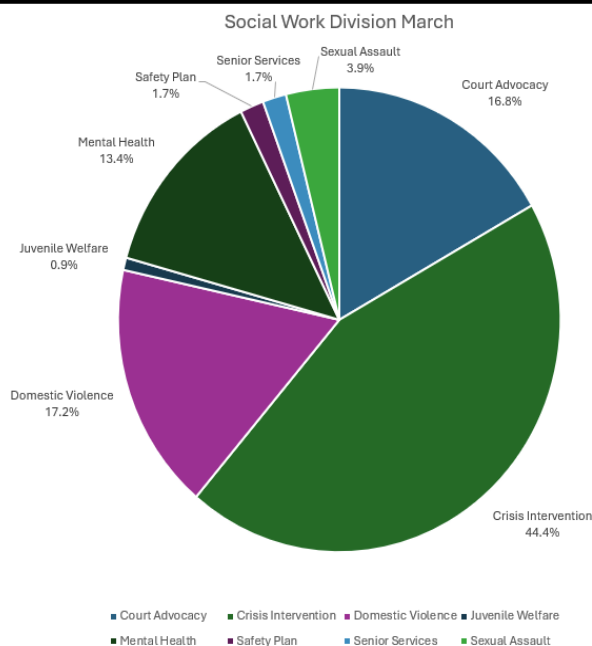
SCHOOL RESOURCE OFFICERS (SROs)

On 6 March, Conant High School administration received information about a student that was in possession of possible vapes. Administration recovered six THC vapes and ten nicotine vapes from the student's backpack. Further investigation revealed the student was filming themselves in the locker room vaping and lining up the vapes in the shower area. The student, a 15-year-old male resident of Schaumburg, who had since been relocated to an alternative school, was arrested by School Resource Officer Teipel for Possession of Cannabis 10-30 grams. This investigation is cleared by arrest.

On 11 March, Eisenhower Junior High School Resource Officer Lowden participated in the Safe Schools District 54 Meeting at District 54's main office.

On 19 March, School Resource Officer Teipel, along with Officers Kent, Corniel, and Harris conducted a presentation for a legal class about reasonable suspicion, probable cause, testifying at a trial, and grand jury hearings prior to the class departing to the Dirksen Building to observe a federal trial.

On 31 March, School Resource Officer Teipel assisted School Resource Officer Gessert and Hoffman Estates High School with their annual lock down drill.



PD SOCIAL WORKER REPORT

Other Meetings/Activities

100 Club Conference
 U of I Academy for Social Work & Public Safety Training
 Legislative Breakfast
 POC Collaborative Partner Meeting
 Buffalo Grove PD North Suburban Legal Aid Clinic
 NW Consortium on Homelessness
 CIC Meeting (APSS)
 Zoom training: Self-care 2.0 CEU
 Zoom training: Inclusion Insights Diversity & Inclusion
 Moving Toward Workplace Harmony CEU
 Zoom training: Inclusion Insights Addressing Implicit Bias and Microaggressions CEU

TACTICAL UNIT REPORT

On 05 March, the TACT Unit assisted the Investigations Division with a case involving a subject wanted in relation to domestic battery and having possession of Child Sexual Abuse Material (CSAM). The subject was known to work at another village's park district and currently utilizing a rental vehicle. The TACT Unit began checking various lots and located the suspect vehicle. After a period of conducting surveillance the subject was taken into custody without incident, and his phone was preserved for evidentiary purposes.

On 07 March, Detective Bartolone and Officer Aldana were on patrol when a vehicle registration came back suspended with an attached felony warrant. A traffic stop was conducted, the subject identified, arrested and transported to the originating agency.

On 11 March, the TACT Unit utilized a Source of Information (SOI) regarding a subject selling narcotics out of various hotel parking lots in town. The SOI provided a location and time frame for the subject to be selling narcotics. The subject was located driving in traffic, and a traffic stop was conducted and a K9 performed a sniff of the vehicle. Various baggies containing white powdery substances, and numerous narcotics instruments were found in the vehicle. The driver was arrested for Manufacture and Delivery of a Controlled Substance.

On 11 March, Detective Meyer conducted the registration of a Violent Offender and updated the registration of a Sex Offender.

On 11 March, Sergeant Giacone learned of a gang member's funeral from a homicide being conducted in

town on March 13th. He contacted the funeral director to gain further knowledge of the incident. It was learned the victim of the shooting was potentially killed by members of his own gang/affiliation in Chicago. Sergeant Giacone worked with the business owner/funeral director to create a safety plan and to gain intel. Contact was made with Chicago PD Tactical Unit and an informational packet created and disseminated with all units scheduled to be working.

On March 13 TACT were notified by a contact at Carpentersville PD that a subject at a home improvement store in their town bought precursors for explosives, in what is considered large quantities, and was driving a vehicle registered to Hoffman Estates. The TACT Unit made an information packet and contacted the FBI's Weapons of Mass Destruction (WMD) Unit who met with TACT to plan a knock and talk at the residence. While TACT was conducting surveillance on the residence, the subject arrived home. The TACT Unit and FBI made contact at the residence. The FBI led the investigation and after a consent search of the residence it was determined the subject bought two chemicals for legitimate reasons.

On 19 March, Detective Jennings conducted Hotel Compliancy checks. Four Hotels were checked and all passed.

On 21 March, the TACT Unit completed neighborhood checks for the 4 Hoffman Estates Fire Department background investigations they were assigned.

On 26 March, Detectives Meyer and Jennings conducted a case review at Chicago ICAC.



CANINE UNIT

During the month of March, Ofc. Mullin and K9 Ajax conducted five narcotic sniffs of vehicles and completed one track for a fleeing criminal. The K9 team also logged 16 hours of training during the month, maintaining operational readiness and proficiency.

On March 13, the Department of Veterans Affairs conducted a ceremony honoring law enforcement working dogs. The event was held at the police department, where K9 Ajax, K9 Oakley, and working dogs from surrounding agencies received Certificates of Appreciation.

SPECIAL /STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during March 2026. Some of these included:

Sergeant Boulahanis continued efforts and coordination to update the squad car lighting.

Sergeant Boulahanis continued with the recruiting process of entry level Police Officers as well as lateral Police Officers.

March 4- Sergeant Boulahanis met and coordinated with a Nutritionist from SAMC to speak to the Police Department at the May/June In-Service Training.

March 12 - Sergeant Boulahanis coordinated with the PD's ballistic vest supplier for ballistic vest replacement fittings.



Congratulations to **Sergeant Luis Zavala** (pictured left) and **Detective Brian O'Shea** (pictured right) for the formal recognition they received for their MCAT years of service during the MCAT Annual Luncheon.

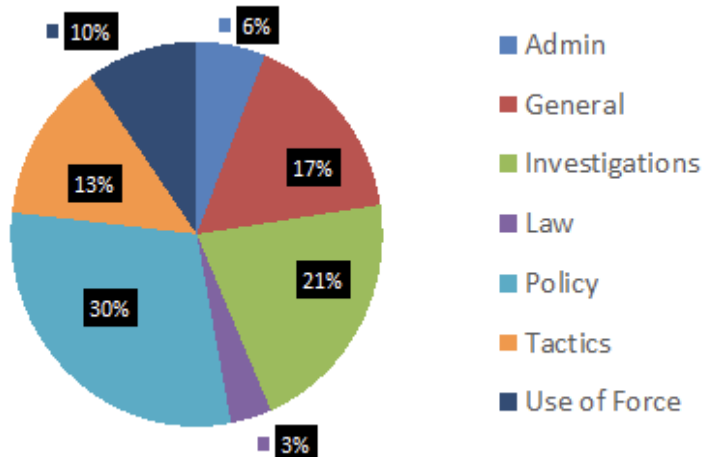
HEPD Property Room Totals 2026

PROPERTY ROOM	March	YTD
New Items Inventoried	124	456
Items sent to the crime lab	5	64
Items returned from the lab	12	51
Items returned to owner	30	74
Total Transfers of property/evidence	2724	4562
Items destroyed	53	306
Items marked for destruction (holding)	78	287
Percent of property processed within 5 days	100%	



TRAINING

2026 TRAINING HOURS BY CATEGORY



Hoffman Estates Police Training 2026

Training Category	March	YTD Hours
Admin	138.50	183.75
General	239.00	510.00
Investigations	366.00	642.00
Law	33.25	109.75
Policy	150.50	915.50
Tactics	121.00	413.50
Use of Force	20.00	299.00
Total Hours	1068.25	3073.50

COMMUNITY RELATIONS REPORT

On 01 March, members of the Hoffman Estates Police Department participated in the Polar Plunge benefitting Special Olympics Illinois. The Penguin Posse as they were affectionately known jumped into a frigid lake and in doing so raised over \$3,700.



On 13 March, the TACT Unit partnered with a veteran's group and hosted a seminar for active/retired Police K9's. They were presented with certificates and ribbons to the K9's and information was shared with local veterans. Sergeant Giaccone setup the training room and provided assistance during the event. HEPD K9 Ajax and Comfort

K9 Oakley received a certificate of appreciation for their work in the community.

On 16 March, Detective Chereck and Officer Aldana led two station tours.

On 20 March, Detective Chereck and Officer Aldana met with an Elgin Police Explorer Advisor to learn about their program and the different ways in which they could collaborate.

On 25 March, Detective Chereck and Officer Aldana conducted a Neighborhood Watch meeting in Area 7 and provided updated crime stats/trends.



TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of March:

Administrative Hearings

March 2, March 18 - Sergeant Marak and Community Service Officers Rodriguez and Barraza provided support for administrative adjudication hearings.

Red Light Camera Violations

Sergeant Marak conducted reviews of 693 red light camera violations, dedicating approximately 28 hours to this task during the month.

Hit-and-Run Crash Reports

The Traffic Section reviewed a total of 15 hit-and-run traffic crash reports throughout March.

Child Safety Seat Inspections & Fingerprinting Services

During the month of March, the Traffic Section facilitated 1 fingerprinting appointment and conducted 1 child safety seat inspection.

Oversized/Overweight Permit Processing

During March, Sergeant Marak processed 32 oversize/overweight vehicle permits via the Oxcart permit system.

OAKLEY'S REPORT

On March 1st and 2nd, Oakley attended the annual conference sponsored by the 100 Club of Illinois. Oakley had the opportunity to meet and greet other police officers, firefighters and social workers who attended the conference. He also spent some time hanging out with some of the other dogs he works with on a regular basis.



On March 5th, dogs from Canines 4 Comfort were invited to Juliette Low Elementary School in Arlington Heights for their annual family night. The dogs met with students who read books to them.

On March 6th, the Schaumburg hosted their all staff in-service training at Harper College. Oakley joined Belle and Cash (Canines 4 Comfort) at the event. The dogs met with the staff during their lunch hour and brought smiles to everyone's face.



Oakley had a busy day on March 9th. He started off the day with a visit to the Wheaton Police Department. One of their officers' wives passed away suddenly and they requested dogs to stop by and visit with the officers. Oakley joined Hope (Streamwood PD), Zelda (North Aurora PD), Chance and Charm (Elgin PD) and River (Batavia PD).

Later in the day, the same group of dogs made a trip to Abbott Middle School in Elgin. One of the students passed away due to an illness. The dogs hung out in the library and sat with the students and social workers.

March 11th was another busy day. In the morning, Oakley joined Hope (Streamwood PD), Zelda (North Aurora PD), Chance and Charm (Elgin PD) and Dooly (Sycamore PD) for a visit to the Huntley Fire Department. Firefighters had a string of difficult fire and medical calls involving multiple deaths. The dogs visited to help support them during this difficult time.

In the evening, Oakley joined the Canines 4 Comfort team at Raymond Ellis Elementary School in Round Lake for their family night. The dogs took pictures with the kids and dressed up for St. Patrick's Day.



OAKLEY'S REPORT CONT..

On March 26th, the Chicago Fire Department and the 100 Club of Illinois invited Oakley to attend the wake of Firefighter Michael Altman. FF Altman died on March 17th due to injuries he suffered on duty fighting a fire. Oakley met with family, friends and colleagues of FF Altman as they dealt with this terrible tragedy.

On March 27th, Oakley joined Hope (Streamwood PD), Zelda (North Aurora PD), Chance and Charm (Elgin PD) and Oakley (McHenry PD) at South Elgin High School. The school had 3 students pass away from illness and suicide over the past 2 months. The dogs met with students and staff to bring some joy at a difficult time.

On March 30th, Oakley visited Protecting K9 Heroes for a K9 medical training class. Oakley, Hope (Streamwood PD), Zelda (North Aurora PD), Chance and Charm (Elgin PD), Casper (Kane County Sheriff), River (Batavia PD) and their handlers learned how to treat dog injuries, illnesses and check dog vital signs. Protecting K9 Heroes is a non-profit organization that provides supplies and protective equipment to police dogs free of charge. Oakley left the training with an extensive first aid kit, goggles, a new harness, booties and some other nice treats.



LETTERS OF APPRECIATION

Dear Oakley,

2026

Thank you so very much for coming out to The Huntley Fire Protection District. You were an excellent listener, gave great cuddles, and made us smile when you played with your other dog friends. Please share a big

Thank you with your human friend too. The generous gift of time they offered in bringing you here was not overlooked. It truly is an incredible gift that we are extremely grateful for. You two are a great team and we are thankful to have met you!

Sincerely,
Don Wagner
Auntley FPD

LETTERS OF APPRECIATION



Department of Police
Jason Seeley, *Chief of Police*

April 7, 2026

Chief Kasia Cawley
411 West Higgins Road
Hoffman Estates, Illinois 60169

Dear Chief Kasia Cawley:

On behalf of myself and the members of the Mundelein Police Department, I would like to extend my deepest thanks and appreciation to your officer, C. J. Johnson, who, as a member of the Northern Illinois Police Alarm System (NIPAS) Emergency Services Team (EST), assisted the Mundelein Police Department with the execution of a high-risk search warrant.

On Friday, March 20, 2026, the Mundelein Police Department requested assistance from the NIPAS Emergency Services Team to execute a high-risk search warrant relating to a series of escalating domestic violence incidents that involved the use of a firearm. The suspect had an outstanding warrant, previous firearms arrests, was a gang member, and, after battering the victim with the firearm, returned to her home the next day and discharged rounds as he verbally threatened her.

The response of the NIPAS Emergency Services Team was organized and professional. The offender was subsequently apprehended and, after ensuring the residence was clear, NIPAS turned the matter over to Mundelein detectives, who discovered and collected evidence that was vital to the case. The assistance provided by the NIPAS Emergency Services Team was crucial to ensuring the operation was successful and safe for the public, all involved police personnel, and the suspects.

Please extend my sincere thanks to your officer for an exceptional performance.

Sincerely,

Jason Seeley
Chief of Police

JS/amw

Courage. Pride. Commitment.

221 North Lake Street Mundelein, Illinois 60060 (847) 968-4600 F (847) 949-9238 www.mundelein.org/police

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Eric Palm, Village Manager

March 2026

Prevention & Wellness

Community outreach for mental health and preventive health care is all about meeting people where they are and making support feel accessible rather than intimidating. When communities invest in education, early screening, and open conversations, they help reduce stigma and encourage individuals to seek help before challenges escalate. Outreach programs create trusted spaces where people can learn about stress management, healthy habits, and available resources. By connecting individuals with tools and support early on, communities strengthen overall well-being and build a culture that prioritizes both mental and physical health. During the month of May, Health and Human Services hosted several outreach events in the community to provide education on mental health and preventative health screening. HHS nursing staff conducted Tanita Body Analysis screenings for community members. This screening provides important information on body composition, health variables, and information on how one's body is functioning. Participants receive a consultation with the nurse to go over their results. Twenty-eight Tanita analyses were completed in March. Grant funded clinician Jasmoniqua Cleveland and Dr. Monica Saavedra presented to staff from Holy Family Church on Mental Health on March 24th. This presentation provided education on recognizing signs of mental health distress, assessing risk, understanding how to intervene, and resources. Eighteen people attended the event.

On March 7th, HHS in partnership with the Hoffman Estates Youth Commission hosted a Mental Health Craft Event for children. This event turned emotional learning into something playful, colorful, and memorable. As kids move through different creative stations like building sensory calming jars, deep breathing octopus crafts, coping and support gardens, and designing their own coping-skills cards, they get to explore big emotions in ways that feel safe and hands-on. Each activity was guided by simple prompts that helped them name what they feel, understand where those feelings come from, and practice healthy ways to express or manage them. Children leave with new tools, a sense of confidence, and the understanding that their emotions are valid and manageable. Sixty-three people attended the event.

HHS hosted Death Over Dinner at Morizzo's Funeral Home on March 12th. This event is led by a psychologist and creates a rare kind of gathering, one where people can speak openly about death, grief, and the search for meaning without feeling rushed or judged. Over a shared meal, participants are guided in the conversation with gentle structure, helping participants explore personal stories, cultural beliefs, and the emotions that often stay hidden in everyday life. The dinner becomes a space where loss is acknowledged as a universal human experience, and where talking about mortality actually deepens appreciation for living. By the end of the evening, many people walk away feeling more connected, more understood, and more grounded in what truly matters to them. Eight people attended the event.

The Employee Wellness Committee, in partnership with Grounded Wellness Yoga Center, brought two sessions of employee yoga to the Village Hall on February 17th and February 19th. Yoga has been found to improve flexibility, build strength, decrease stress and improve mental health. Four employees attended the events.

HHS hosted the Memory Minders brain health class for older adults at Village Hall. Thirteen (13) people attended the class. The Memory Minders class is a new curriculum developed by HHS nurses, Cathy Dagian and Gina McCauley. This program builds off of the WITS Workout curriculum which was completed in 2025 and provides participants with a variety of games and tasks that help enhance memory, learn new skills, and have social engagement. The Memory Minders program will be available monthly to residents of Hoffman Estates.

Treatment and Crisis Response

Health and Human Services provides quality preventative health services to the community. Preventing serious diseases before they happen is one of the most important things you can do to protect your health. Preventive health encompasses a set of health services meant to screen and possibly identify health issues before symptoms develop. Preventive healthcare can help you live a longer, healthier life. In March, nursing staff provided 46 infant and children's vaccinations and 7 adult vaccinations. Through these vaccinations, a total of 90 child and 18 adult antigens were administered. One hundred ninety-four (194) preventative screenings were completed which include blood pressure (85), and pulse screenings (14), blood sugar (17), Hemoglobin (12), CardioChek (9), TB (4), Tania (28) and A1C 6) tests. Nursing staff provided Bone Density clinics for the community. Nineteen (19) bone density screenings were completed. Nursing staff provided 40 hours of consultation during the month of March. Vision and Hearing Screenings were conducted to screen pre-school age children. These screenings assist with identifying difficulties in vision and hearing and utilize developmentally-

appropriate techniques to screen children and identify any necessary referral or follow-up. During March, 165 vision and hearing screenings were completed.

Health and Human Services provides both in-person therapy and telehealth psychotherapy services to community members and Village employees, recognizing the essential role mental health care plays in overall well-being and quality of life. These services offer vital support for individuals experiencing mental health challenges, helping them navigate crises, build resilience, and develop effective coping strategies. Access to timely mental health care can prevent concerns from escalating and reduce the risk of long-term negative impacts on individuals, families, and the broader community. Additionally, mental health services promote awareness and understanding, helping to reduce stigma and encourage people to seek help when needed. By investing in mental health, we strengthen our community, foster inclusivity, and create an environment where everyone has the opportunity to thrive. During the month of March, clinical psychology staff served 119 clients and provided 309 hours of individual counseling, 8 hours of couples therapy, 6 hours of family counseling, 4 hours of group therapy, 7 clinical intakes and 7 hours of crisis counseling. In addition, therapy interns provided 20 hours of psychological assessment. Charlie the Therapy Dog sat in on 24 therapy sessions during the month of March. During these sessions, Charlie provides support and helps reduce anxiety and distress by being petted and sitting next to clients. Therapy services address a variety of mental health concerns including depression, anxiety, trauma, family dynamics and conflict, communication, and relational difficulties. All services are offered on a sliding scale and are accessible to all residents.

Emergency Assistance

Emergency assistance programs are crucial in providing immediate support to individuals and communities affected by unexpected crises, such as health emergencies and economic hardships. These programs help stabilize vulnerable populations by ensuring access to basic needs like food, shelter, utilities and medical care. By offering timely intervention, emergency assistance programs mitigate the long-term impact of crises, reduce suffering, and promote quicker recovery. They also play a vital role in preserving human dignity and fostering resilience, enabling individuals to rebuild their lives and communities with a sense of hope and security.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 30 minutes to assess the need for additional services and/or referrals. During the month of March, 2 residents were assisted through the Salvation Army program.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of March, 2 residents were assisted.

The Health and Human Services Lending Closet loans wheelchairs, crutches, canes, walkers, and knee scooters to residents for a small fee. During March, 6 items were loaned to Village residents.

Sharps Recycling Program

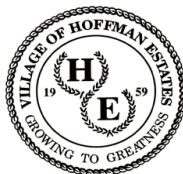
Sharps recycling programs are vital for safeguarding public health and the environment. These programs ensure the safe disposal of needles, syringes, and other medical sharps, preventing injuries and the spread of infections. When improperly discarded, sharps pose a significant risk to sanitation workers, community members, and wildlife. By implementing sharps recycling programs, communities can reduce needle-stick injuries and the transmission of bloodborne diseases. The sharps recycling program promotes environmental sustainability by preventing sharps from ending up in landfills or contaminating water sources. Health and Human Services offers sharps recycling on the first Wednesday of each month. During the month of March, 72 pounds of sharps were collected.

Additional Activities

- Dr. Audra Marks attended the First Friday event hosted by the Commission for People with Disabilities on March 6, 2026.
- Dr. Monica Saavedra attended the monthly Senior Commission meeting on March 10, 2026.
- Dr. Monica Saavedra and Dr. Maria Cornejo-Garcia attended a meeting with Right at Home to discuss care for older adults and Dementia Friendly Community programs on March 10, 2026.
- Dr. Monica Saavedra attended the Hello Hoffman committee meeting on March 13, 2026.
- Dr. Audra Marks attended the Village Board Meeting on March 16, 2026.
- Dr. Audra Marks attended the monthly meeting for the Commission for People With Disabilities on March 16, 2026.
- Cathy Dagian and Gina McCauley assisted at the Senior Commission luncheon on March 18, 2026. Nursing staff Cathy Dagian, Gina McCauley, and nursing students provided Blood Pressure screenings at the event.
- Dr. Monica Saavedra attended the Emerging Leader Program meeting on March 18, 2026.
- Health and Human Services attended the 10 year anniversary celebration for Dr. Audra Marks on March 19, 2026.
- Dr. Monica Saavedra attended the Youth Commission monthly meeting on March 19, 2026.
- Dr. Maria Cornejo-Garica attended the POC meeting on March 23, 2026.
- Dr. Maria Cornejo-Garcia, Dr. Audra Marks and Dr. Monica Saavedra participated in HHS tours for donors for the Hope Fore Hoffman Fundraiser on March 10th, 17th, and 20th.
- Cathy Dagian attended the ADA digital compliance meeting on March 26, 2026.
- Cathy Dagian attended the Communications Meeting on March 31, 2026.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

March, 2026

Health Services Provided						
	March, 2026	Year to Date	Last Year to Date	2025 Total		
Total People Served:	404	828	821	3952		
Children's Clinic People Served:						
Children's Clinic Total:	19	61	366	649		
Children's Clinic (Includes Flu):	46	140	186	1258		
Total Antigens:	90	278	319	1484		
Vision/Hearing Testing:						
Vision/Hearing Total:	178	304	486	2013		
Adult Immunizations:						
Adult Flu:	1	6	2	145		
Hep A/Menactra:	0	0	0	2		
Hep B:	0	0	5	8		
Tdap:	5	14	2	14		
Twinrix:	1	3	0	2		
317 Program:	0	0	0	0		
Other:	0	0	0	13		
Total Combined Shots:	7	23	9	184		
Total Antigens:	18	54	9	205		
Adult Wellness Testing:						
Tanita Scale:	28	67	5	145		
Blood Pressure:	85	169	96	685		
Pulse:	14	28	48	152		
Blood Sugar:	17	26	16	79		
CardioChek (Lipid Profile):	9	14	16	51		
Hgb/AC:	6	9	11	46		
TB Testing:	4	33	7	83		
Hemoglobin:	12	28	33	115		
Bone Density:	19	45	14	121		
Other:	0	0	0	0		
Total:	194	419	246	1477		
Health Consultation Time:	40 hrs	95 hrs	105 hrs	446 hrs		
Human Services Provided						
	March, 2026	Year to Date	Last Year to Date	2025 Total		
Total People Served:	119	353	353	1410		
Counseling Sessions:						
Individual Counseling:	309	874	887.5	3345.5		
Intake:	7	24	17.5	68		
Couples Counseling:	8	27	13	85		
Family Counseling:	6	13	32	84.5		
Group Counseling:	4	7	11	40.5		
Therapy Dog Sessions:	24	82	72	315		
Total Sessions:	358	1027	1033	3938.5		
Crisis Intervention:	7 hrs	24.5 hrs	28.5 hrs	144.25 hrs		
Psychological Testing:						
	Number of Testing Clients March, 2026	Hours of Testing March, 2026	Year to Date Test Batteries	Last Year to Date Test Batteries	2025 Total Number of Batteries	
Total:	2	20	7	2	37	
Outreach						
	Times Held in March, 2026	March, 2026 Participants	Y-T-D Participants	Times Held in 2026	Last Y-T-D Participants	2025 Total Participants
Community Outreach						
Blood Drive:	0	0	12	1	0	8
Memory Minders (Wits):	1	13	48	3	38	130
Therapy Dog Special Programing:	0	0	0	0	0	0
Other:	0	0	0	0	0	490

Special Events/Fairs:						
Total:	1	8	33	3	107	1652
Employee Programs:						
Total:	1	4	28	4	43	1227
Assistance Programs:						
	March, 2026 Participants	Year to Date	Last Year to Date	2025 Total		
Nicor:	2	6	7	17		
Salvation Army:	2	4	12	27		
Lending Closet:	6	11	14	59		
Total:	10	21	33	103		
Health Clinic Revenues						
	March, 2026	Year to Date	Last Year to Date	2025 Total	Comments	
Children's Clinic:	\$ 140.00	\$ 1,040.00	\$ 1,240.00	\$ 5,425.00		
Cancellation Fee:	\$ -	\$ -	\$ 75.00	\$ 425.00		
Other Clinic/Fairs:	\$ -	\$ -	\$ -	\$ -		
Hgb/A1C:	\$ 154.00	\$ 174.00	\$ 243.00	\$ 743.00		
TB tests:	\$ 40.00	\$ 520.00	\$ 140.00	\$ 1,400.00		
CardioChek (Lipid Profile):	\$ 176.00	\$ 264.00	\$ 264.00	\$ 851.00		
Bone Density:	\$ 65.00	\$ 105.00	\$ 90.00	\$ 555.00		
Tanita:	\$ 100.00	\$ 100.00	\$ -	\$ -		
Adult Shots:	\$ 125.00	\$ 180.00	\$ 375.00	\$ 875.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ -	\$ -	\$ -		
Hemoglobin:	\$ -	\$ -	\$ 6.00	\$ 15.00		
Medicaid:	\$ -	\$ -	\$ -	\$ 33.42		
Flu/Medicare:	\$ -	\$ 50.00	\$ 50.00	\$ 270.00		
Children's Flu Clinic:	\$ -	\$ -	\$ -	\$ -		
Vision & Hearing:	\$ -	\$ -	\$ -	\$ 175.00		
V&H Grant Reimbursement	\$ -	\$ -	\$ 734.00	\$ 2,450.00		
Lending Closet:	\$ 40.00	\$ 140.00	\$ 260.00	\$ 1,020.00		
Total:	\$ 840.00	\$ 2,573.00	\$ 3,477.00	\$ 14,237.42		
Human Services Revenue						
	March, 2026	Year to Date	Last Year to Date	2025 Total	Comments	
Counseling:	\$ 3,295.00	\$ 7,093.00	\$ 7,600.00	\$ 28,566.50		
Testing:	\$ -	\$ -	\$ -	\$ -		
Presentations:	\$ -	\$ -	\$ -	\$ -		
Total Revenue:	\$ 3,295.00	\$ 7,093.00	\$ 7,600.00	\$ 28,566.50		

March 8, 2026

Dear Director Saavedra,

Let me introduce myself, as we have never met.

I am the 4th Village President of the Village of H.E. 1969-73 Trustee and 1973-1985 President.

I want to congratulate you on moving the H & H Department forward!

Though I no longer live in the village, due to the need for a drier climate and as much Vitamin D as sunshine & supplements bring me.

I do read the newsletters and rejoice as news of all the departments gives me joy.

Thank you for your public service. I hope it is as rewarding as mine was for me.

I wish I could share with all the village residents how hard you all work to make life in the community healthy in mind & body.

Am enclosing just one of the newsletters from one of the suburbs (70 miles from) L.A.! It will be the very last coastal "beachy" town left here in Southern California. All are going "upscale" very rapidly.

Soon, only the very wealthy will be able to live near the ocean. Sad.

At 92+ I attend Susi 2, which is their Sr. Center, housed in their Community Center build-

L. ing.

This is their only new facility. Their City Hall & Water Company are both in converted Spanish style Haciendas.

I am going to request that the Village consider asking several indigenous tribes to conduct a Pow-Waw (religious ceremony) at the ampie theater (Village Green).

Here in CA. they always thank and recognize the prior stewardships the tribes had for the land for thousands of years.

I think we have been somewhat remiss in our thank you's. I hope to be able to be present at the ceremony (they're prayers (translated) are very moving and the words are all "beautiful".

All my thanks to you and your staff. I hope we can meet so I can thank you personally.

Please excuse my handwriting. I have arthritis and neuropathy in my hands.

Respectfully,

Virginia Mary Hager

P. S.

It's all about relationships.



VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management status report for March 2026:

EMC:

I have been working on some preliminary planning for this year's Functional Exercise that will test our village's capabilities within the EOC. This exercise will include ten department directors and village management members working two separate operational periods to simulate a shift change for a long-term disaster response. This is the first time our village has simulated this type of EOC workflow and response. This scenario will include aspects of a hazardous material situation, debris management and public safety communications to the public. This exercise is scheduled for October and will take about six months to fully develop the exercise content, HSEEP compliant paperwork and coordination with JEMS.

EMA Team:

Our EMA team had a very busy month. We had two team training courses scheduled this month, the first was with Hanover Township Emergency Services for Urban Search Team training. This training focused on searching techniques for missing persons in an urban setting rather than the traditional rural setting that most search trainings focus on. We also had a Storm Spotter course hosted by the National Weather Service this month that the entire EMA team attended for certification.

On March 12th, our EMA team – Damage Assessment Division was requested to respond to the Kankakee Tornado area to provide support services through the IESMA Mutual Aid agreement. Our team sent two team members, Jim Heyland on Thursday March 12th and CSO Eddie Camacho on Friday, March 13th to participate in an official Damage Assessment coordinated by the Kankakee EOC. These two team members represented our village well and participated with EMA Damage Assessment teams from all across the state.



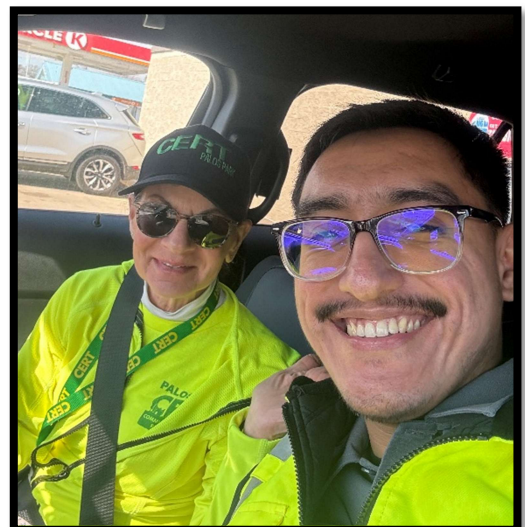
Damage from the Kankakee Tornado



Jim Heyland from the VOHE EMA Team- Damage Assessment Division responding to the Kankakee Tornado.



Jim Heyland with additional EMA volunteers from the Crete Emergency Management Agency.



CSO Eddie Camacho volunteered his time to the VOHE Damage Assessment Team with a member of the Palo Hills CERT Team.

On March 25th, Will County Sheriffs Office requested our EMA Team – Urban Search Division to respond and support their search efforts on a cold case in unincorporated Mokena, IL. Two EMA team members, Jim Heyland and Bill Hanson responded to this call out and represented our village during this search response.



EMA Jim Heyland and EMA Bill Hanson with Hanover Township Director Mike Crews working the Will County search call out.



Village of Hoffman Estates EMA Auxiliary Officers Jim Heyland and Bill Hanson.



Will County search efforts on March 25, 2026.

Outlook:

Next month, I will start preparations for the Police Department's Open House in May. I plan to set up our Emergency Operations Center to simulate a village response to a tornado and showcase some of our capabilities to village residents during their Station Tour. I will also be passing out EMA Team recruitment information.

I am also continuing updates to our EOC and working with the Facilities Department to develop a plan for a few minor updates. One of them being the transition of the Operations Room to a Map Room where Public Safety Directors can meet and discuss during an EOC activation.

A handwritten signature in black ink that reads "Sarah Kyle". The signature is written in a cursive, flowing style.

Sarah Kyle, M.S.
Emergency Management Coordinator
Village of Hoffman Estates



Hoffman Estates Fire Department

To: Eric Palm, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

January 2026

This month's activities resulted in the Fire Department responding to 580 calls for service, 387 incidents were for emergency medical service and 193 incidents were suppression-related.

The following is an overview of activities and emergency responses for the month of January.

Alan Wax, Fire Chief

Department Activities and Highlights:



The Fully Involved Fire Academy continues to be recognized for the impact it made. It earned the IPRA's Outstanding Program of the Year Award and the ITRS's Circle of Excellence Award!

Last fall, HEFD partnered with NWSRA to put on the program that allowed individuals with disabilities to experience what it takes to be a firefighter. The class was a huge success, and many departments have reached out wanting to start their own version.

Emergency Incidents of Interest:

1/8/26 – #26-0124 – Ida Rd – Structure Fire

Companies responded to the above location for the report of a structure fire. While en route, dispatch advised that HEPD was on scene and the house was fully involved. Battalion 6 upgraded to a Code 4. Engine 21 arrived on scene and found a one-story single family home with heavy fire showing from the attached garage and an exposure to a travel trailer. Upon investigation, heavy fire was found from the front and side of the garage, through the garage roof, and from the eaves of the entire structure. A 2 ½" pre-connected line was pulled for extinguishment. Battalion 6 arrived on scene and assumed Command. A second line was requested due to amount of fire and exposure potential. The garage roof was collapsing toward the living quarters. There was heavy smoke at shoulder level and heat noted in the interior of the structure. Access to the attic was difficult due to plywood behind the drywall. Once access was gained, extinguishment continued. A hoseline was pulled to the rear of the structure as a third line. The front bumper line from Engine 21 was deployed to extinguish the travel trailer fire. Primary and secondary searches were completed and then overhaul was performed. The fire was extinguished and the scene was turned over to fire investigators.

1/8/26 – #26-0142 – Hassell Rd – Carbon Monoxide Release

Companies responded to the above location for the report of a CO activation with illness. Carbon monoxide was detected on all three floors of the building. The source of the leak was found to be in the boiler/sprinkler room. Building maintenance and NICOR were notified and called to the scene. Three patients were assessed and signed releases of medical treatment. Code Enforcement was notified and the scene was turned over to NICOR and building maintenance.

1/9/26 – #26-0154 – Higgins Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

1/18/26 – #26-0316 – Pierce Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

1/19/26 – #26-0330 – Golf Rd & Kingsdale Rd – Vehicle Accident

Companies responded to the above location for the report of a vehicle accident with injuries. Upon arrival, two cars were involved in the crash with one car into the driver's side door of the other car. The incident was upgraded to an entrapment. Engine 22 mitigated hazards and established traffic control. Squad 22 completed extrication and the patient was assessed. One patient was transported to SAMC and two patients completed releases of medical service. The scene was turned over to HEPD.

Emergency Incidents of Interest continued:

1/19/26 – #26-0338 – Algonquin Rd & Whispering Trails Dr – Vehicle Accident

Companies responded to the above location for the report of a vehicle accident with entrapment. Upon arrival, two vehicles were found with one of them off the road into a group of trees. The patient in the vehicle stated they weren't injured but could not open the door. Trees were removed around the driver's side of the vehicle and the patient was removed. Patients were assessed and completed releases of medical service. The scene was turned over to HEPD.

1/21/26 – #26-0370 – Bode Cir – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

1/24/26 – #26-0435 – New Britton Dr – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

Mutual & Auto Aid Incidents of Interest:

1/20/26 – #26-0351 – Dundee Rd & Ela Rd, Inverness – Vehicle Accident

Companies responded to the above location for a vehicle accident with entrapment. Upon arrival, Engine 23 was assigned to traffic control and Ambulance 23 was assigned to patient care. The patient was assessed and completed a release of medical service. Companies were released by Command.

1/26/26 – #26-0484 – Willowmere Dr, South Barrington – Structure Fire

Tower 22 responded to the above location for a structure fire. Upon arrival, Tower 22 was assigned to ventilation and overhaul. After the fire was extinguished, Tower 22 was released by Command.

1/31/26 – #26-0570 – Barrington Rd & Ridgeview Rd, Inverness – Accident with Entrapment

Companies responded to the above location for an accident with entrapment. Upon arrival, one vehicle was found off the road and deep into the trees. One patient had self-extricated from the passenger side, and one patient was entrapped on the driver side. The vehicle had heavy front end and driver side damage and all airbags had deployed. HEFD crews were assigned to rescue and began to cut access to the vehicle and drag limbs away. The patient was stable, alert and felt like if the door was removed and all the tree limbs were cut away, they may be able to get out. Environmental overhaul was performed using chainsaws and reciprocating saws. Once the driver side door was removed, it revealed that the patient's legs were between the impacted metal and the protruded center console. BCFPD requested a Life Net helicopter for flight medic services. Crews worked at extrication. A front 1 ¾" bumper line was pulled from Engine 23 as extrication persisted. Once the patient was removed from the vehicle, crews cleaned up and returned in service.

ADMINISTRATIVE DIVISION

- Fire Chief Wax participated in the following events during the month:
 - Meeting with Northwest Central Dispatch System (NWCDS) on new Command application
 - Mutual Aid Box Alarm System (MABAS) Division 1 Chiefs Meeting
 - Two progress meetings regarding new Fire Station #21
 - Two progress meetings regarding new Fire Station #22
 - Three HEFD Officer meetings
 - MABAS Division 2 Chiefs Meeting
 - MABAS Division 1 Meeting
 - NWCDS Executive Committee Meeting
 - NWCDS Joint Board Meeting
 - Joint Emergency Management System (JEMS) Board meeting
 - MABAS-Illinois discussion on protest response
 - Northwest Community EMS System Chiefs/Administrators meeting
 - Coffee with the Board
 - Dr. Martin Luther King Jr. Breakfast
 - Board of Fire and Police Commissioners meeting
 - Metropolitan Fire Chiefs Association of Illinois Executive Board meeting
 - Visitation for Former Fire Chief Edward Cavello
 - Ceremony honoring the completion of probation for Firefighter/Paramedic Costantino
 - Chamber of Commerce Celebration of Excellence
 - Employee Blood Drive
 - Illinois Therapeutic Recreation Section "Circle of Excellence" Award ceremony honoring the Hoffman Estates Fully Involved Fire Academy
 - Meeting with EMS billing company, EMS|MC

ADMINISTRATIVE DIVISION continued

- Deputy Chief of Administration Raymond participated in the following events during the month:
 - Attended the Chief Fire Officer (CFO) class in Wheeling (Class Completed)
 - Attended Fire Station #21 Owner-Architect-Construction Manager status meetings
 - Attended Fire Station #22 Owner-Architect-Construction Manager design meetings
 - Attended the BS&A training
 - Attended the 4th quarter officer meetings
 - Worked on the implementation of Tablet Command
 - Attended the Fire Department communication meeting
 - Attended the EV charging station meeting

OPERATIONS DIVISION

- Deputy Chief of Operations Clarke participated in the following events during the month:
 - Attended Division 1 Deputy Chiefs' meeting
 - Attended an EV charging station meeting
 - Attended a NWCD Cessa Meeting
 - Attended a Tablet Command meeting
 - Attended a Station 22 and 21 design meeting
 - Attended the Q4 Officer's meeting
 - Attended a Fire Department communications meeting
 - Attended the Village leadership seminar
 - Attended Chief Cavello's wake
 - Attended FF Costantino's off-probation recognition
 - Attended BS&A training
 - Assisted the Village of Barrington with a promotional assessment

TRAINING DIVISION

- Battalion Chief Zito participated in the following events during the month:
 - Attended MABAS Div 1 Training Officer's meeting
 - Attended MABAS Div 1 Safety Officer's meeting
 - Held Occupational Health and Safety Committee meeting
 - Attended quarterly Officer Meetings
 - Attended FF Costantino's Off-Probation Recognition
 - Attended NeoGov employee onboarding meeting
 - Coordinated and attended Dr. Johnson ER case reviews
 - Coordinated and instructed CFF Mack Boot Camp
 - Coordinated with Harper College on the intern program development
 - Facilitated onboarding of NCH non-affiliated paramedic rider

PUBLIC EDUCATION

Classes

1/22 – CPR/First Aid Class: Crystal Clean (FF Cannone)

1/23 – CPR/First Aid Class: Schaumburg Township (FF Cannone, FF Sullivan, FF Campbell)

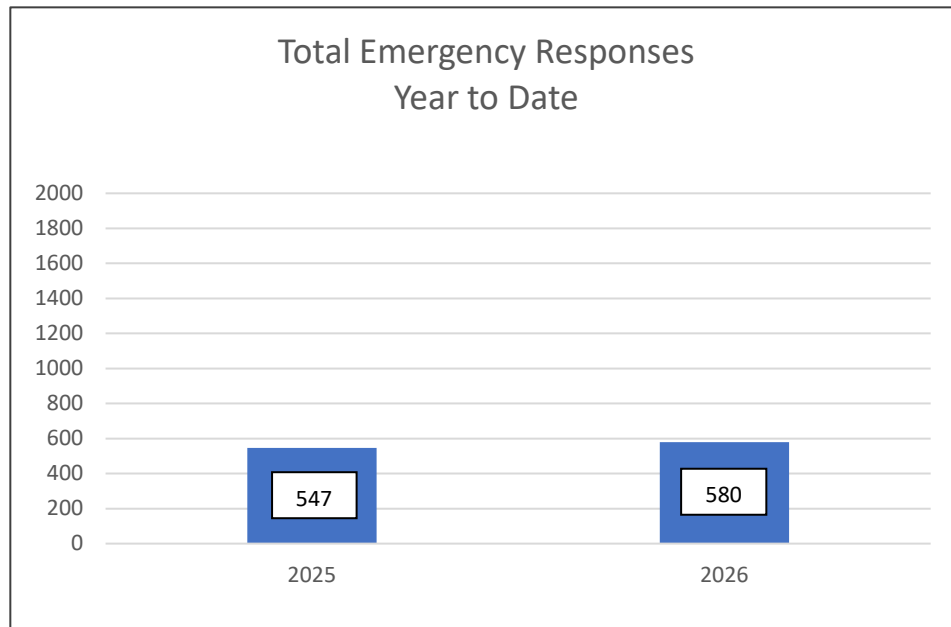
Pub Ed Activities

1/29 – IL Therapeutic Recreation Section: Circle of Excellence Award (F.I.F.A.)

1/30 – IL Parks & Recreation Association: Outstanding Program Award (F.I.F.A.)

EOM - Incident Type Summary Report - NERIS

Incident Type	Incident Count
Month: 01 January	
Other Incident Type	47
Carbon Monoxide (CO) Alarm	3
Elevator Alarm Investigation	1
Fire	10
Hazardous Situation	23
Medical	387
No Emergency	19
Public Service	83
Rescue	7
	Total: 580
	Total: 580



EOM - Incidents by Districts INSIDE HEFD Jurisdiction - NERIS

Count and Percentages of Calls for Each District

District Number	Incident Count
21	135
22	269
23	54
24	76
Total: 534	

EOM - Fire Protection District Response - NERIS

Date/Time	Incident Number	Incident Location	Primary Category & Type
NATURE: Other Nature			
01/21/2026 07:26:55	HEF26-00371	175 STUDIO Drive SOUTH BARRINGTON, IL 60010	- Trouble Alarm Investigation
01/23/2026 01:57:17	HEF26-00406	175 STUDIO Drive SOUTH BARRINGTON, IL 60010	- Trouble Alarm Investigation
Count: 2			
NATURE: Medical			
01/11/2026 20:14:01	HEF26-00192	175 STUDIO Drive SOUTH BARRINGTON, IL 60010	Illness - Convulsions / Seizures
01/15/2026 15:30:47	HEF26-00269	30 South BARRINGTON Road SOUTH BARRINGTON, IL 60010	Illness - Altered Mental Status
01/17/2026 21:00:08	HEF26-00309	175 STUDIO Drive SOUTH BARRINGTON, IL 60010	Illness - Unconscious Victim
Count: 3			
NATURE: Rescue			
01/06/2026 19:03:32	HEF26-00108	3 TENNIS CLUB Lane SOUTH BARRINGTON, IL 60010	Structure - Elevator / Escalator Rescue
Count: 1			
Count: 6			

EOM - Fire Loss - NERIS

Date/Time	Incident Number	District	Incident Type	Property Use Type	Property Fire Loss \$	Contents Fire Loss \$	Total Fire Loss \$
Month: 01 January							
01/06/2026 02:29:17	HEF26-00091	22	Dumpster / Other Outdoor Container Fire	Elementary School - Grade K-5			
01/07/2026 15:48:30	HEF26-00117	23	Passenger Vehicle Fire	Roadway/Access - Parking Lot / Parking Garage	0	0	0
01/08/2026 03:28:46	HEF26-00124	21	Structural Involvement	Detached Single Family Dwelling (Single Home)	345,000	125,000	470,000
01/18/2026 17:23:26	HEF26-00320	23	Confined Cooking / Appliance Fire	Detached Single Family Dwelling (Single Home)			
01/23/2026 23:27:17	HEF26-00428	23	Other Outside Fire	Outdoor - Playground / Park / Recreational Area / Monument / Statue			
Count: 5					Total: 345,000	Total: 125,000	Total: 470,000
Count: 5					Total: 345,000	Total: 125,000	Total: 470,000



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

Year	Annual Loss
2010	\$1,071,700
2011	\$776,800
2012	\$3,034,450
2013	\$570,581
2014	\$2,696,009
2015	\$1,239,672
2016	\$1,252,465
2017	\$1,228,875
2018	\$3,031,950
2019	\$1,883,370
2020	\$746,550
2021	\$494,240
2022	\$1,742,820
2023	\$1,793,075
2024	\$1,881,679
2025	\$2,871,002

EOM/YTD - Fire Loss - NERIS

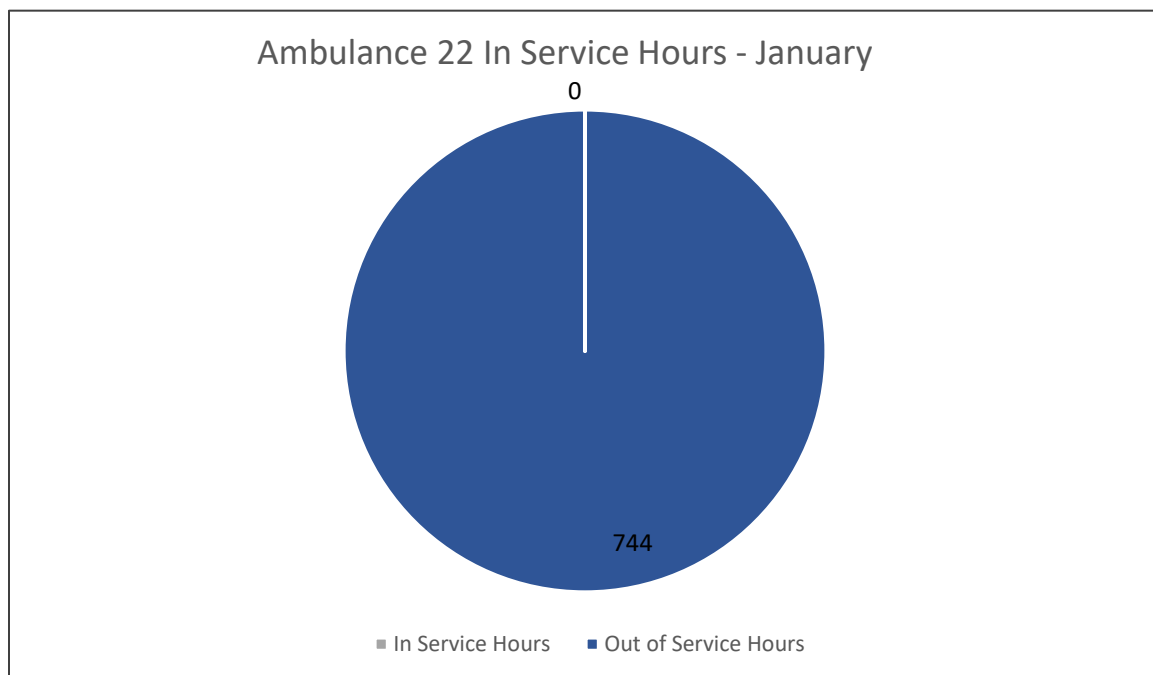
Date/Time	Incident Number	District	Incident Type	Total Fire Loss \$
Property Use: Detached Single Family Dwelling (Single Home)				
01/08/2026 03:28:46	HEF26-00124	21	Structural Involvement	470,000
01/18/2026 17:23:26	HEF26-00320	23	Confined Cooking / Appliance Fire	
				Total: 470,000
Count: 2				
Property Use: Elementary School - Grade K-5				
01/06/2026 02:29:17	HEF26-00091	22	Dumpster / Other Outdoor Container Fire	
				Total: 0
Count: 1				
Property Use: Outdoor - Playground / Park / Recreational Area / Monument / Statue				
01/23/2026 23:27:17	HEF26-00428	23	Other Outside Fire	
				Total: 0
Count: 1				
Property Use: Roadway/Access - Parking Lot / Parking Garage				
01/07/2026 15:48:30	HEF26-00117	23	Passenger Vehicle Fire	0
				Total: 0
Count: 1				
				Total: 470,000
Count: 5				



Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per Month
January	0	0.00%



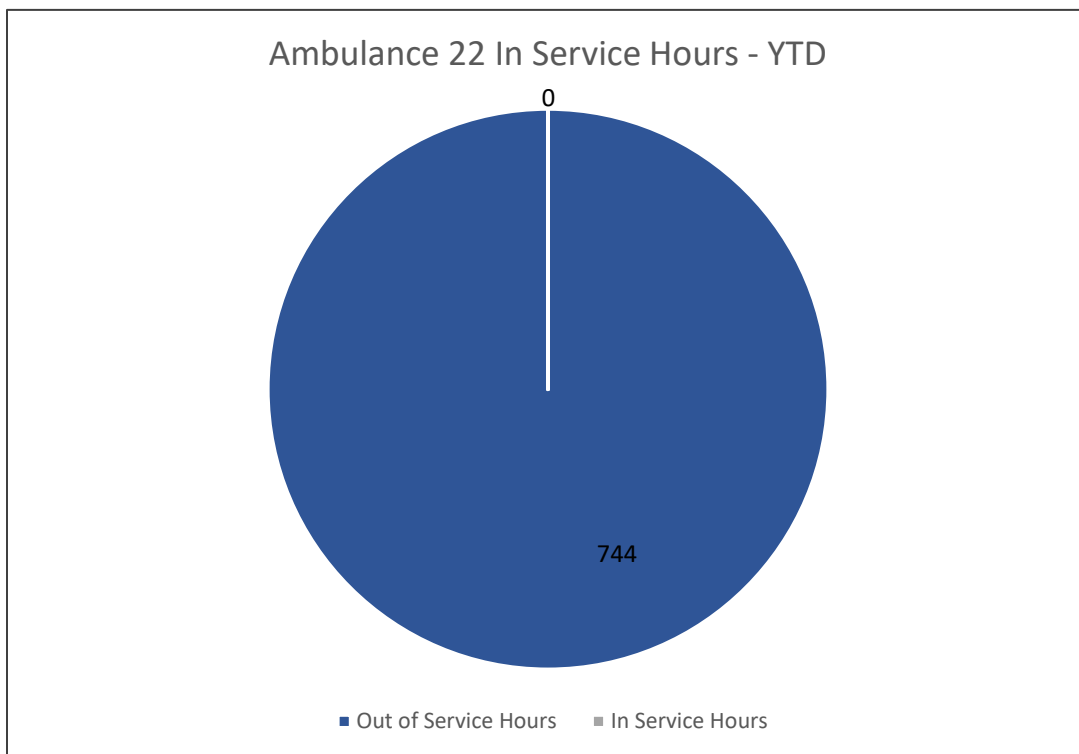


Hoffman Estates Fire Department

EOM - Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per Month
January	0	0.00%

Total In Service Hours: 0 of 744
Total Percentage of Hours In Service: 0.00%





Hoffman Estates Fire Department

Fire Prevention Bureau

2026 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	16												16
Reinspections	12												12
Business License Inspections													0
Alarm Inspections/OOS													0
Complaints													0
Site Inspections													0
Fire Drill													0
Fire PrePlan Reviews													0
Other													0
Total	28												28

2026 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Plan Reviews	29												29
Rough Inspections	4												4
Ceiling Inspections	4												4
Site Inspections													0
Hydro Inspections	3												3
Final Inspections	13												13
Homeowner Walk Through													0
Flush Inspections													0
Flow Test Inspections													0
Fireworks Display													0
Other	11												11
Total	64												64

Buildings Requiring Sprinklers	January	YTD Total	Remaining to be Installed
Installed	0	0	18
Wireless Transceivers	January	YTD Total	Total Installed to Date
Installed	1	1	504

TRAINING DIVISION

Outside Training:

- Barrington FD Engine Company Ops – IFSI (Zito & Anderson)
- HazMat IC (Bebe)
- Instructor I (Costantino)

In-house Training:

- Department SOG: 2026 Q1 AG-22 Light Duty
- NWCH SOP's –2026 Q1 Advanced Airways/DAI
- 2026 Q1 – Union Contract Reading: Grievance Arbitration
- 2026 Q1 – NIOSH Review – FF falls through light shaft (12-2023)
- 2026 Q1 – Driver Training Bulletin: 4-wheel drive – Squad 22
- Bloodborne Pathogens/CPR In-house Annual Training
- Dr. Johnson (SAMC ER) Case Review Presentations
- Monthly Paramedic Continuing Education
- Quarterly Intubations

Company Training Instructed by the Captains and Lieutenants:

- 55-5 Atmospheric Monitors
- 55-12 Cold Water Survival Suit
- 55-18 RTF PPE Donning and Storage
- 55-6 MSA RIT Bag
- 56-1B 1 ¾" Pre-Connect Attack Line and Hydrant Connection
- 56-2A Standard Lead Out (3 Person)
- 56-4C FDC Connection

Total training hours for the month of January for all members were 3,848.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
3,848				

MAYOR

Paul Wm. Hoefert

TRUSTEES

Vincent J. Dante
Elizabeth B. DiPrima
Terri Gens
William A. Grossi
John J. Matuszak
Colleen E. Saccotelli

**VILLAGE MANAGER**

Michael J. Cassady

VILLAGE CLERK

Karen Agoranos

Phone: 847/392-6000

Fax: 847/392-6022

www.mountprospect.org

Village of Mount Prospect Fire Department

111 E. Rand Road, Mount Prospect, Illinois 60056

January 27, 2026

Chief Alan Wax
Hoffman Estates Fire Department
1900 Hassel Road
Hoffman Estates, IL 60169

I am writing to express my sincere appreciation for the support you and your department extended to the Mount Prospect Fire Department during the funeral services for Retired Fire Chief Ed Cavello.

Losing a member of our fire service family is never easy, but the support we received truly made a difference during this difficult time. Please extend my heartfelt thanks to your Honor Guard members. Our department took great comfort in knowing that Chief Cavello received the tribute he so richly earned, and his family was extremely appreciative of the honor and respect shown.

Once again, thank you for your professionalism, compassion, and support. It will not be forgotten.

Tom Wang
Fire Chief





1200 L.W. Besinger Drive ♦ Carpentersville, IL 60110
Telephone (847) 426-2131 ♦ Fax (847) 426-3853
FIRE DEPARTMENT

January 28, 2026

Hoffman Estates Fire Department
1900 Hassell Road
Hoffman Estates, IL 60169

Dear Chief Alan Wax,

I want to express my sincere gratitude to you and your department for the assistance provided to us on January 26, 2026, at 207 Orleans St., Carpentersville, IL. Crews were dispatched at 18:35 for the single-family structure fire. Upon arrival companies found fire showing from a second story window with two occupants standing outside. Both occupants were treated and signed refusals on scene.

Given the fire condition and extremely cold temperatures, we utilized all personnel who responded to the scene, and backfilled stations until we were able to get our members and equipment back in service. Thanks to the hard work and coordinated efforts of everyone on the scene, the fire was extinguished quickly.

I truly appreciate your support at this incident and your assistance means a great deal to our department. I want to ensure that our appreciation is communicated to all the members of your department who responded that morning.

Respectfully,

William Anaszewicz – Fire Chief



Hoffman Estates Fire Department

To: Eric Palm, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

February 2026

This month's activities resulted in the Fire Department responding to 507 calls for service, 377 incidents were for emergency medical service and 130 incidents were suppression-related.

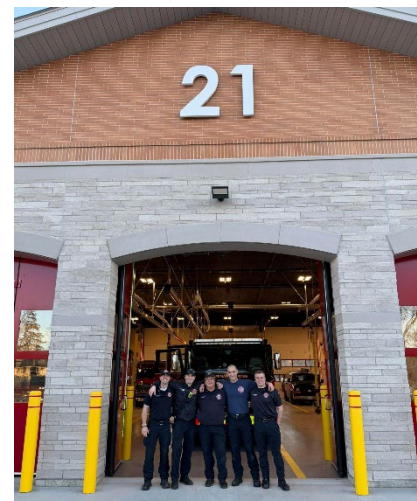
The following is an overview of activities and emergency responses for the month of February.

Alan Wax, Fire Chief

Department Activities and Highlights:



Station 21 personnel moved into the new building on February 23rd. The new facility was designed with a focus on faster, more efficient emergency response and a functional home for the firefighters.



Emergency Incidents of Interest:

2/2/26 – #26-0613 – Mayfield Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/3/26 – #26-0620 – Frederick Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/7/26 – #26-0692 – Navajo Ln – Structure Fire

Companies responded to the above location for the report of a structure fire. Upon arrival, Engine 21 found a single-story home with smoke showing from the eaves and front door. After performing a 360 investigation, a 1 ¾" pre-connected hose line was pulled. Fire could be seen through the rear door in the kitchen. The incident was upgraded to a Code 4 response with IRIC not in place. HEPD advised that all residents were out of the home. Entry was made and extinguishment started. The attic was checked for extension, and the fire was declared to be out. The scene was turned over to the fire investigators.

2/7/26 – #26-0694 – Ponderosa Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/8/26 – #26-0709 – Higgins Rd & Roselle Rd – Vehicle Accident with Entrapment

Companies responded to the above location for the report of an accident with injuries. Upon arrival, two vehicles and two patients were found with one patient trapped. The scene was upgraded to an accident with entrapment with a request for an extra ambulance. The first patient was transported to SAMC. Once the second patient was extricated, the patient was treated and transported to LGH with extra personnel. The scene was turned over to HEPD.

2/8/26 – #26-0713 – Bode Cir– Medical Incident

Companies responded to the above location for the report of a medical call. Upon arrival, companies assessed one patient. During the assessment, the patient went into cardiac arrest. The patient was transported to SAMC.

2/10/26 – #26-0764 – Heather Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/13/26 – #26-0798 – Golf Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/13/26 – #26-0807 – Golf Rd & Barrington Rd – Vehicle Accident with Entrapment

Companies responded to the above location for the report of a vehicle into a pole. Upon arrival, a single vehicle was found into a pole with heavy damage. One patient was found trapped inside the vehicle. A hose line was deployed for safety. Crews performed extrication to gain access to the patient. The patient was transported to SAMC with extra personnel. The scene was turned over to HEPD.

2/19/26 – #26-0919 – Edgemont Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/24/26 – #26-1012 – Seaver Ln – Structure Fire

Companies responded to a nearby address for the report of a smell of smoke. Upon arrival, there was nothing showing from a two-story townhome. There was a smell of smoke in the area. After investigating the initial address, smoke could be seen coming from the soffits of a neighboring unit. The incident was upgraded to a Code 4 response. Engine 22 pulled a standard leadout to the front door. Tower 22 forced the front door open and heavy smoke pushed out. Crews advanced in search of victims and the fire. The fire had burned a hole in the upstairs floor with some structural collapse. The fire was located in the kitchen and extinguished. Overhaul and ventilation were performed. The scene was turned over to the fire investigators.

2/27/26 – #26-1060 – Downing Dr – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

2/28/26 – #26-1086 – I-90 at MM62.6 – Vehicle Fire

Companies responded to the above location for the report of a vehicle fire. Upon arrival, a vehicle was found fully engulfed in flames. Three occupants were found standing outside the vehicle with no injuries. A front bumper hose line was pulled and the fire was extinguished. A TIC was used to confirm extinguishment. The scene was turned over to ISP.

Mutual & Auto Aid Incidents of Interest:

2/4/26 – #26-0637 – Streamwood Blvd, Streamwood – Structure Fire

Tower 22 responded to the above location for a structure fire. Upon arrival, Tower 22 was assigned to RIT. After the fire was extinguished, Tower 22 was released by Command.

2/23/26 – #26-0987 – Lake Shore Dr N, Barrington – Structure Fire

Companies responded to the above location for a structure fire. Upon arrival, 601 was assigned as the Safety Officer. Engine 23 was assigned to the primary search of the first floor, and then to the secondary search of the basement. Crews then performed overhaul. After the fire was extinguished, crews were released by Command.

2/28/26 – #26-1076 – State Pkwy, Schaumburg – Drowning/Dive Incident

Dive 24 responded to the above location for a vehicle in the water. Upon arrival, Dive 24 was staged and was on standby if a second dive team was needed. Personnel assisted with SSA and the safety diver. No additional divers were needed, and Dive 24 was released by Command.

ADMINISTRATIVE DIVISION

- Fire Chief Wax participated in the following events during the month:
 - Neighborhood meeting regarding new Fire Station #22
 - Mutual Aid Box Alarm System (MABAS) Division 1 Chiefs Meeting
 - Three progress meetings regarding new Fire Station #22
 - Metropolitan Fire Chiefs Association of Illinois (Metro Chiefs) meeting
 - Schaumburg Township Communications Meeting
 - Police Department Community Meeting
 - Employee Probation Completion Ceremony
 - Metro Chiefs Executive Board meeting
 - Wine Wednesday
 - Mayor's State-of-the-Village Presentation
 - Meeting with Hanover Township Emergency Services
 - EMS Billing Seminar
 - Labor-Management Meeting
 - HEFD Officer Symposium

ADMINISTRATIVE DIVISION continued

- Deputy Chief of Administration Raymond participated in the following events during the month:
 - Attended Fire Station #22 Owner-Architect-Construction Manager design meetings
 - Worked on the implementation of Tablet Command
 - Attended the BS&A Training – PAN Entry & Approval Lookup
 - Attended the MABAS Div. 2 Chief Meeting
 - Attended the Security Fog Demo in Streamwood
 - Attended the Off-Probation Recognition for FF Vittal
 - Attended the NIPSTA BOF Chiefs Day
 - Attended the Mayor's Update Breakfast
 - Attended a meeting with Hanover Township Emergency Services
 - Attended the EMS & Ambulance Billing Seminar
 - Attended FF Needham's 20-year Anniversary Celebration
 - Attended the Q1 labor Management Meeting
 - Attended the 2026 Officer Symposium

OPERATIONS DIVISION

- Deputy Chief of Operations Clarke participated in the following events during the month:
 - Attended Division 1 Deputy Chiefs' meeting
 - Attended an EV charging station meeting
 - Attended a Fire Service Executive Development Institute course
 - Attended a Camp-I-Am-Me Lunch at Station 22
 - Attended a Station 22 design meeting
 - Attended BS&A training
 - Attended Lt Arendt's 25th anniversary celebration
 - Attended the Village leadership seminar
 - Responded to two structure fires in Hoffman Estates
 - Attended the 2026 Officer Symposium
 - Attended the 2026-Quarter 1 Labor-Management Meeting
 - Attended FF Needham's 20th anniversary celebration

TRAINING DIVISION

- Battalion Chief Zito participated in the following events during the month:
 - Attended MABAS Div 1 Training Officer's meeting
 - Attended MABAS Div 1 Safety Officer's meeting
 - Held Occupational Health and Safety Committee meeting
 - Completed SOG updates with all Battalion Chiefs
 - Attended FF Vittal's Off-Probation Recognition
 - Attended TC Energy Liaison Webinar
 - Participated in PFF Mack's 10 day ride time evaluation
 - Attended ICS 300 Class
 - Attended MABAS Div 1 TRT Drill at the NOW Arena as the Safety Officer
 - Planned and attended the 2026 Officer Symposium
 - Coordinated HEPD/HEFD EMS training (CPR, Narcan, Epi Pen)

PUBLIC EDUCATION

Classes

2/19 – CPR/First Aid Class: 5 Students (FF Cannone)

Pub Ed Activities

2/9 – Thomas Jefferson Middle School Visit: Medical Detectives (FF Cannone)

2/12 – Station 24 Tour: NWSRA (Lt Lichtenberg)

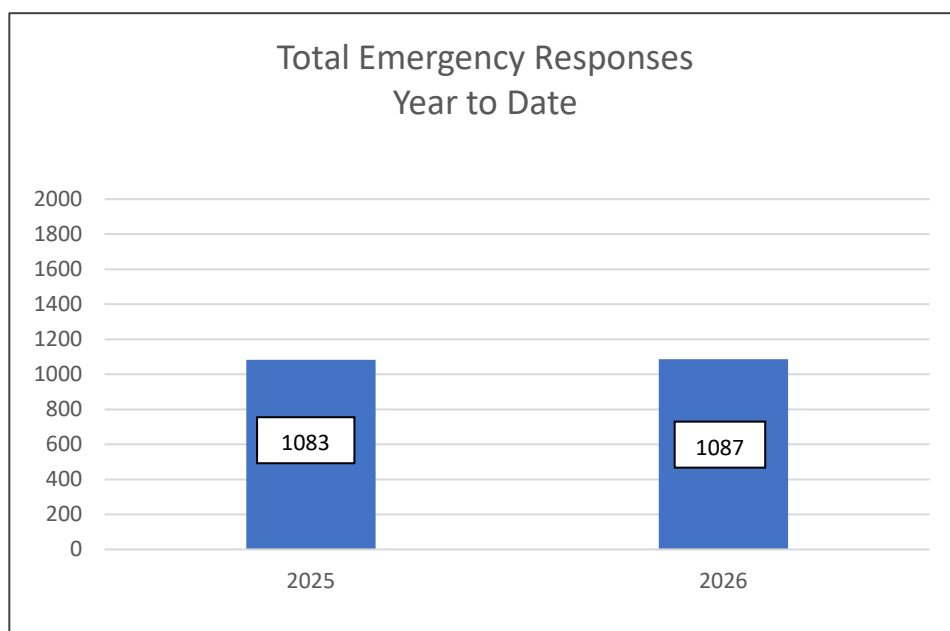
2/23 – Timber Trails Elementary: Fire Safety Presentation (FF Cook)

2/24 – Lincoln Elementary: Fire Safety Presentation (FF Cook, FF Kelm)

2/25 – Station 21 Tour: NWSRA (FF Mortensen)

EOM - Incident Type Summary Report - NERIS

Incident Type	Incident Count
Month: 02 February	
Other Incident Type	32
Carbon Dioxide Alarm	1
Carbon Monoxide (CO) Alarm	2
Fire	6
Hazardous Situation	24
Medical	377
No Emergency	13
Public Service	47
Rescue	5
	Total: 507
	Total: 507





Hoffman Estates Fire Department

EOM - Incident by District Summary

Month: February 2026		
Zone/District Number	Total	Percentage
HEF21	156	32.98%
HEF22	214	45.24%
HEF23	55	11.63%
HEF24	48	10.15%
	Total: 473	100.00%

EOM - Fire Protection District Response - NERIS

Date/Time	Incident Number	Incident Location	Primary Category & Type
NATURE: Public Service			
02/18/2026 11:05:43	HEF26-00888	35 South BARRINGTON Road SOUTH BARRINGTON, IL 60169	Citizen Assist - Citizen Assist / Service Call
	Count: 1		
	Count: 1		

EOM - Fire Loss - NERIS

Date/Time	Incident Number	District	Incident Type	Property Use Type	Property Fire Loss \$	Contents Fire Loss \$	Total Fire Loss \$
Month: 02 February							
02/07/2026 08:19:22	HEF26-00692	21	Structural Involvement	Detached Single Family Dwelling (Single Home)	325,717	50,000	375,717
02/18/2026 16:47:45	HEF26-00895	21	Other Outside Fire	Detached Single Family Dwelling (Single Home)	2,500	0	2,500
02/24/2026 12:25:38	HEF26-01012	22	Structural Involvement	Attached Single Family Dwelling (Condo/TownHome)	200,000	50,000	250,000
02/28/2026 23:21:23	HEF26-01086	22	Passenger Vehicle Fire	Roadway/Access - Highway / Interstate	20,000	20,000	40,000
					Total: 548,217	Total: 120,000	Total: 668,217
Count: 4					Total: 548,217	Total: 120,000	Total: 668,217
Count: 4							



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

<u>Year</u>	<u>Annual Loss</u>
2010	\$1,071,700
2011	\$776,800
2012	\$3,034,450
2013	\$570,581
2014	\$2,696,009
2015	\$1,239,672
2016	\$1,252,465
2017	\$1,228,875
2018	\$3,031,950
2019	\$1,883,370
2020	\$746,550
2021	\$494,240
2022	\$1,742,820
2023	\$1,793,075
2024	\$1,881,679
2025	\$2,871,002

EOM/YTD - Fire Loss - NERIS

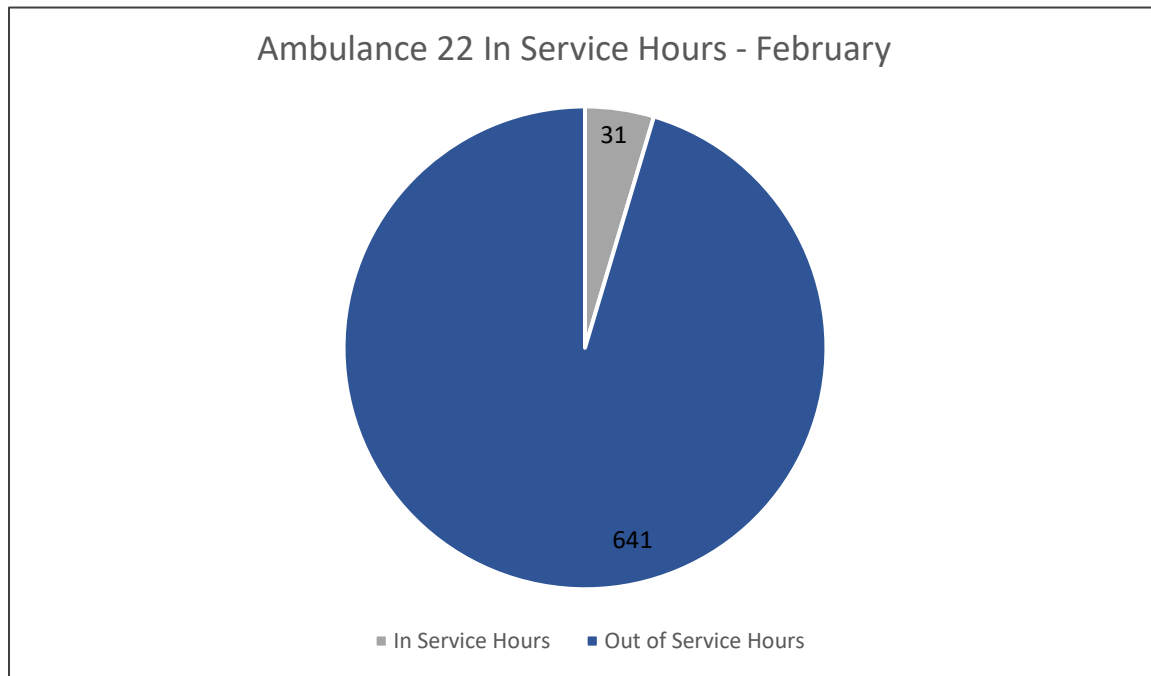
Date/Time	Incident Number	District	Incident Type	Total Fire Loss \$
Property Use: Attached Single Family Dwelling (Condo/TownHome)				
02/24/2026 12:25:38	HEF26-01012	22	Structural Involvement	250,000
Total: 250,000				
Count: 1				
Property Use: Detached Single Family Dwelling (Single Home)				
01/08/2026 03:28:46	HEF26-00124	21	Structural Involvement	470,000
01/18/2026 17:23:26	HEF26-00320	23	Confined Cooking / Appliance Fire	
02/07/2026 08:19:22	HEF26-00692	21	Structural Involvement	375,717
02/18/2026 16:47:45	HEF26-00895	21	Other Outside Fire	2,500
Total: 848,217				
Count: 4				
Property Use: Elementary School - Grade K-5				
01/06/2026 02:29:17	HEF26-00091	22	Dumpster / Other Outdoor Container Fire	
Total: 0				
Count: 1				
Property Use: Outdoor - Playground / Park / Recreational Area / Monument / Statue				
01/23/2026 23:27:17	HEF26-00428	23	Other Outside Fire	
Total: 0				
Count: 1				
Property Use: Roadway/Access - Highway / Interstate				
02/28/2026 23:21:23	HEF26-01086	22	Passenger Vehicle Fire	40,000
Total: 40,000				
Count: 1				
Property Use: Roadway/Access - Parking Lot / Parking Garage				
01/07/2026 15:48:30	HEF26-00117	23	Passenger Vehicle Fire	0
Total: 0				
Count: 1				
Total: 1,138,217				
Count: 9				



Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per Month
February	31	4.61%



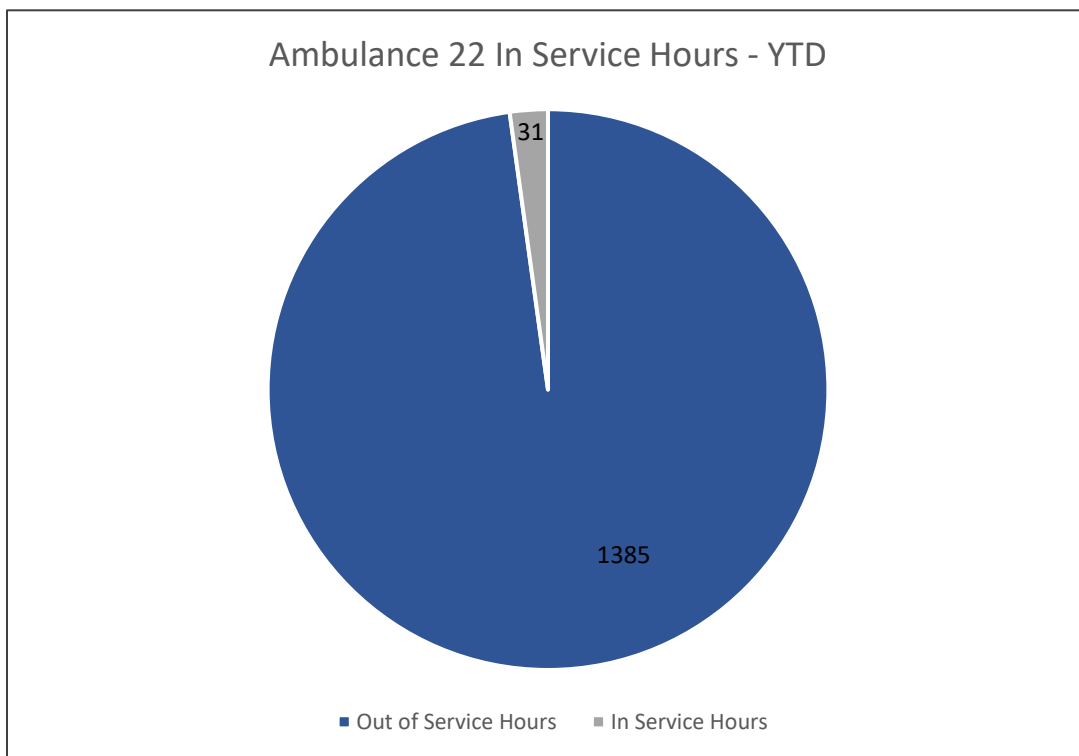


Hoffman Estates Fire Department

EOM - Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per Month
January	0	0.00%
February	31	4.61%

Total In Service Hours: 31 of 1416
 Total Percentage of Hours In Service: 2.19%





Hoffman Estates Fire Department

Fire Prevention Bureau

2026 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	16	202											218
Reinspections	12	12											24
Business License Inspections													0
Alarm Inspections/OOS													0
Complaints		2											2
Site Inspections													0
Fire Drill													0
Fire PrePlan Reviews		1											1
Other													0
Total	28	217											245

2026 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Plan Reviews	29	32											61
Rough Inspections	4	6											10
Ceiling Inspections	4	4											8
Site Inspections		3											3
Hydro Inspections	3	8											11
Final Inspections	13	8											21
Homeowner Walk Through													0
Flush Inspections													0
Flow Test Inspections													0
Fireworks Display													0
Other	11	3											14
Total	64	64											128

Buildings Requiring Sprinklers	February	YTD Total	Remaining to be Installed
Installed	0	0	18
Wireless Transceivers	February	YTD Total	Total Installed to Date
Installed	0	1	504

TRAINING DIVISION

Outside Training:

- Firefighting Strategies for Solar & Battery Incidents (Knoll, Montaini, Eilers, Anderson, Zito)
- RIT Chief – IFSI Champaign (Northrup)
- RIT Technician – IFSI Champaign (Lichtenberg, Wigutow, Costantino)
- TC Energy Liaison Webinar (Zito)
- ICS 300 – JEMS (Northrup, Arendt, Zito)

In-house Training:

- Department SOG: 2026 Q1 Inspection Guidelines for PPE
- NWCH SOP's –2026 Q1 PEDS Croup, Epiglottitis, RSV
- 2026 Q1 – Union Contract Reading: Grievance Arbitration
- 2026 Q1 – NIOSH Review – FF falls through light shaft (12-2023)
- 2026 Q1 – Driver Training Bulletin: 4-wheel drive – Squad 22
- Bloodborne Pathogens/CPR In-house Annual Training
- 2026 Q1 – HazMat Hands On Skills – Dahlgren Decon & HazMat Suit Training
- Tablet Command CAD
- Monthly Paramedic Continuing Education
- Quarterly Intubations

Company Training Instructed by the Captains and Lieutenants:

- 55-5 Atmospheric Monitors
- 55-12 Cold Water Survival Suit
- 55-18 RTF PPE Donning and Storage
- 55-6 MSA RIT Bag
- 56-1B 1 ¾" Pre-Connect Attack Line and Hydrant Connection
- 56-2A Standard Lead Out (3 Person)
- 56-4C FDC Connection
- 2026 Q1 – 1755 Ida Rd. After Action Report
- 2026 Q1 SOG Review – Lockout Tagout
- 2026 Q1 SOG Review – Exposure Control Plan

Total training hours for the month of February for all members were 3,817.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
7,507				



1200 L.W. Besinger Drive ♦ Carpentersville, IL 60110
Telephone (847) 426-2131 ♦ Fax (847) 426-3853
FIRE DEPARTMENT

February 11, 2026

Hoffman Estates Fire Department
1900 Hassell Road
Hoffman Estates, IL 60169

Dear Chief Alan Wax,

I want to express my sincere gratitude to you and your department for the assistance provided to us on February 10, 2026, at 110 Hickory Dr., Carpentersville, IL. Crews were dispatched at 20:08 for the report of a single-family structure fire. Upon arrival companies found smoke showing from the roof vents and around the eaves of the residence. All occupants were outside of the home on arrival and crews were able to quickly deploy handlines.

We utilized all personnel who responded to the scene, and backfilled stations until we were able to get our members and equipment back in service. Thanks to the hard work and coordinated efforts of everyone on the scene, the fire was extinguished quickly.

I truly appreciate your support at this incident and your assistance means a great deal to our department. I want to ensure that our appreciation is communicated to all the members of your department who responded that night.

Respectfully,

William Anaszewicz – Fire Chief



As you wrap up your 2025 Fill the Boot event, we want to express our deepest gratitude for your dedication to the Muscular Dystrophy Association (MDA) and your unwavering commitment to Fill the Boot. Your incredible efforts this year have fueled life-changing progress for the individuals and families we serve.

Thanks to partners like you, MDA continues to drive innovation in treatment—advancing groundbreaking research, expanding access to care, and strengthening advocacy for the neuromuscular community. New therapies for conditions like Duchenne muscular dystrophy and myasthenia gravis are changing lives, and your support has made this progress possible.

Beyond funding critical research, you've brought joy and connection to MDA families. Fire fighters like you helped bring back in-person summer camp experiences, giving kids the chance to build friendships, gain independence, and create lasting memories. Your support makes it possible for over 800 incredible kids with neuromuscular disease to just be kids.

As MDA celebrates 75 years of progress in 2025, we are honored to have fire fighters standing with us in this fight. Your commitment, generosity, and service continue to make an extraordinary difference.

On behalf of everyone at MDA, thank you for all that you do.

MDA Fire Fighter Partnerships Team

filltheboot@mdausa.org

THANK YOU!

L2061 - Hoffman Estates IL

Thank you for your partnership and for leading the way with MDA in accelerating research, advancing care, and advocating for the support of our families.

Total \$6,106.42

Raised





Hoffman Estates Fire Department

To: Eric Palm, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

March 2026

This month's activities resulted in the Fire Department responding to 597 calls for service, 420 incidents were for emergency medical service, and 177 incidents were suppression related.

The following is an overview of activities and emergency responses for the month of March.

Alan Wax, Fire Chief

Department Activities and Highlights:



Over the last few months, three new ambulances have been placed in service. This investment in our ambulances ensures we can meet the demand for high quality patient care.

Emergency Incidents of Interest:

3/9/26 – #26-1250 – Moon Lake Blvd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

3/10/26 – #26-1274 – Arizona Blvd & Roselle Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

3/11/26 – #26-1292 – Prairie Stone Pkwy – Dive Incident

Companies responded to the above location for the report of a vehicle in the water. Upon arrival, HEPD was on the scene with a car fully submerged in the pond and two patients receiving emergency medical care. HEPD had gone into the water to rescue the occupants. The passenger stated there were only two people in the vehicle and that the driver had accidentally hit the gas instead of the brakes. Patient care was initiated and dive teams were sent into the pond to perform an initial search. The primary and secondary searches of the vehicle and pond were negative. The patients were transported to SAMC and the scene was turned over to HEPD.

3/14/26 – #26-1350 – Hassell Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

3/15/26 – #26-1372 – Amelia Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

3/15/26 – #26-1380 – Barrington Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

3/18/26 – #26-1431 – Central Rd – Vehicle Fire

Companies responded to the above location for the report of a vehicle fire. Upon arrival, Engine 21 found a fully involved vehicle fire. There were no exposures and all occupants were out of the vehicle. A 1 ¾" preconnected hose line was pulled to extinguish the fire. Tower 22 assisted with the hydrant and removal of items from the vehicle. The vehicle was assessed with the TIC to ensure there were no heat signatures. The scene was turned over to ISP.

Emergency Incidents of Interest continued:

3/22/26 – #26-1511 – Newark Ln – Structure Fire

Companies responded to the above location for the report of a structure fire with smoke from the crawlspace. Upon arrival, Engine 21 reported nothing showing from a single-story residence. The homeowners stated that they notice smoke coming from the crawlspace with no fire. The homeowner stated they had been sweating a copper pipe for a hose spigot in the crawlspace earlier. A 1 ¾" preconnected hose line was pulled and a pump can was brought into the house. The TIC was used and the interior wall was opened to find smoldering insulation behind the drywall. The pump can was used to extinguish the fire. Drywall was removed until no charring was visible. The home was ventilated, the power was turned back on, and the scene was turned over to the homeowners.

3/22/26 – #26-1516 – Audubon St – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

3/23/26 – #26-1521 – Atlantic Ave – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

3/30/26 – #26-1640 – Nottingham Ln – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

3/31/26 – #26-1680 – Poplar Creek Dr – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

Mutual & Auto Aid Incidents of Interest:

3/25/26 – #26-1568 – Roxbury Ln, Schaumburg – Structure Fire

Battalion 6 responded to the above location for a Code 4 structure fire. Upon arrival, Battalion 6 was assigned to be the Safety Officer. Once the fire was extinguished and overhaul was completed, Battalion 6 was released by Command.

3/29/26 – #26-1633 – High Ridge Rd, Barrington – Structure Fire

Tower 22 responded to the above location for a Code 4 structure fire. Upon arrival, the crew was staged and then was redirected to grip hoist a vehicle out of the garage. Once the car was out, Tower 22 used a hose line to extinguish spot fires on the vehicle and in the garage. Overhaul was performed to check for further extension. Once the fire was extinguished, Tower 22 was released by Command.

Mutual & Auto Aid Incidents of Interest continued:

3/30/26 – #26-1658 – Williams Rd, Inverness – Structure Fire

Companies responded to the above location for the report of a structure fire. Upon arrival, Engine 23 and Ambulance 23 were assigned to pull a hose line to the interior for extinguishment. Fire was found in the attic space where access was gained using pike poles. Once the fire was extinguished, a primary search was conducted with clear results. Crews were released by Command.

3/31/26 – #26-1674 – Barrington Rd, Barrington – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field.

ADMINISTRATIVE DIVISION

- Fire Chief Wax participated in the following events during the month:
 - Mutual Aid Box Alarm System (MABAS) Division 1 Chiefs Meeting
 - Two progress meetings regarding new Fire Station #22
 - Four sessions of the Citizen Fire Academy
 - Metropolitan Fire Chiefs Association of Illinois (Metro Chiefs) meeting
 - Northeastern Illinois Public Safety Training Academy Class 2026-1 graduation
 - School District #54 Safe School Meeting
 - MABAS Division 1 Meeting
 - Illinois Public Employee Labor Relations Assn. Labor Law Seminar
 - 9-11 Ceremony Committee meeting
 - Metro Chiefs Executive Board meeting
 - Northwest Central Dispatch System (NWCDS) Executive Committee meeting
 - NWCDS Joint Board of Directors and 911 Board meeting
 - Joint Emergency Management System (JEMS) Board of Directors meeting
 - Meeting with ambulance billing vendor
 - Northwest Community EMS System Chiefs & Administrators meeting
 - Meeting with security system vendor and Police Department
 - Meeting with Injury Management vendor
 - Sister Cities tour of new Fire Station #21
 - Retiree Visitation and Funeral

ADMINISTRATIVE DIVISION continued

- Deputy Chief of Administration Raymond participated in the following events during the month:
 - Attended Fire Station #22 Owner-Architect-Construction Manager design meetings
 - Attended meetings for Tablet Command
 - Attended the Fire Academy graduation at NIPSTA for CFF Miller
 - Worked as 606 at the NOW Arena
 - Attended the MABAS Div. 2 Chiefs meeting
 - Attended the IPELRA conference

OPERATIONS DIVISION

- Deputy Chief of Operations Clarke participated in the following events during the month:
 - Attended Division 1 Deputy Chiefs' meeting
 - Attended an EV charging station meeting
 - Attended a new hire candidate meeting
 - Attended a Tablet Command meeting
 - Attended a Station 22 design meeting
 - Attended new software tutorial meeting in Fire Administration
 - Responded to a structure fire in Barrington
 - Responded to a structure fire in Hoffman Estates
 - Attended the Village leadership seminar
 - Attended a meeting with local school districts at EOC regarding Response 360
 - Attended an IMAT meeting through JEMS
 - Attended an IPELRA event in Oak Brook
 - Attended the NIPSTA Fire Academy graduation for PFF Miller

TRAINING DIVISION

- Battalion Chief Zito participated in the following events during the month:
 - Attended MABAS Div 1 Training Officer's meeting
 - Attended MABAS Div 1 Safety Officer's meeting
 - Held Occupational Health and Safety Committee meeting
 - Attended FF Calvey's Off-Probation Recognition
 - Attended ECC Engine Company Ops class to complete site & program evaluation
 - Attended Microsoft Data Center walk-thru and EAP evaluation
 - Attended NIPSTA BOF Graduation
 - Attended Ascension SAMC Emergency Coordinator Committee meeting
 - Hosted BC Tactical Workshop – RTF roles
 - Coordinated and instructed Live Fire/Boot Camp evolutions
 - Attended ICS 400

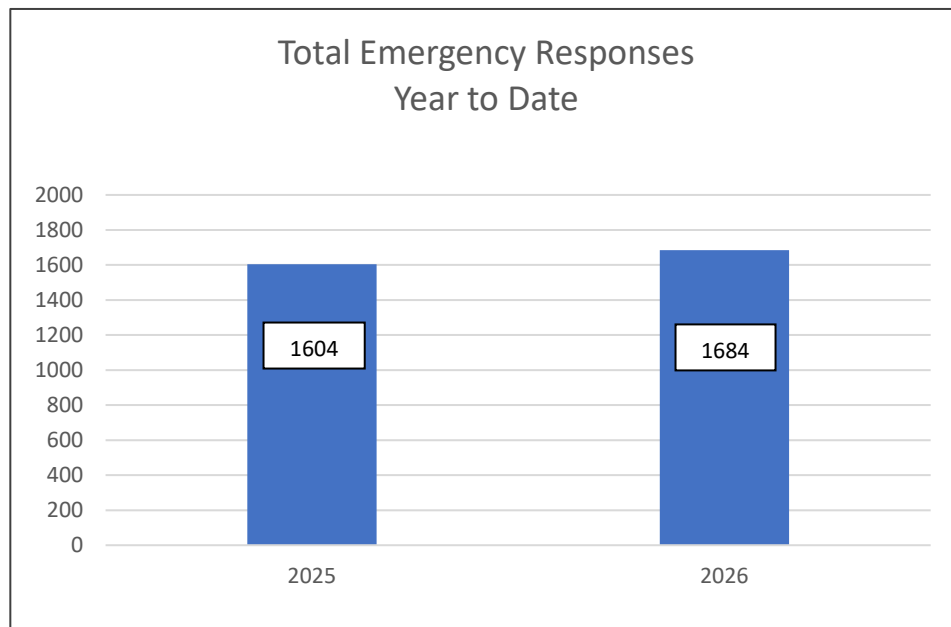
PUBLIC EDUCATION

Pub Ed Activities

3/4 – CFA: Orientation Night – Station 24
3/10 – Station 21 Tour: Higgins Education Center – Special Needs Program
3/11 – CFA: Extrication Night – Station 24
3/12 – Station 21 Tour: John Muir School – Special Needs Program
3/18 – CFA: EMS Night – Station 24
3/24 – Station 21 Tour: Sister Cities Commission
3/25 – CFA: Water and Fire Night – Station 24

EOM - Incident Type Summary Report - NERIS

Incident Type	Incident Count
Month: 03 March	
Other Incident Type	53
Carbon Monoxide (CO) Alarm	2
Elevator Alarm Investigation	1
Fire	15
Hazardous Situation	22
Medical	420
No Emergency	19
Public Service	60
Rescue	5
	Total: 597
	Total: 597





Hoffman Estates Fire Department

EOM - Incident by District Summary

Month: March 2026		
Zone/District Number	Total	Percentage
HEF21	148	27.01%
HEF22	295	53.83%
HEF23	48	8.76%
HEF24	57	10.40%
	Total: 548	100.00%

EOM - Fire Protection District Response - NERIS

Date/Time	Incident Number	Incident Location	Primary Category & Type
NATURE: Hazardous Situation			
03/20/2026 19:00:51	HEF26-01471	13 ETON Court SOUTH BARRINGTON, IL 60010	Hazard Nonchemical - Electrical Power Line Down / Arching / Malfunction
	Count: 1		
NATURE: Medical			
03/02/2026 09:19:30	HEF26-01113	26 WINDEMERE Lane SOUTH BARRINGTON, IL 60010	Illness - Abdominal Pain / Problems
03/25/2026 19:34:05	HEF26-01569	105 South HOLLYWOOD Boulevard SOUTH BARRINGTON, IL 60010	Illness - Unconscious Victim
03/27/2026 19:12:40	HEF26-01606	105 South HOLLYWOOD Boulevard SOUTH BARRINGTON, IL 60010	Injury / Trauma - Fall
03/31/2026 23:13:40	HEF26-01684	175 STUDIO Drive SOUTH BARRINGTON, IL 60010	Illness - Altered Mental Status
	Count: 4		
NATURE: Public Service			
03/26/2026 10:32:09	HEF26-01580	11 ETON Court SOUTH BARRINGTON, IL 60010	Citizen Assist - Citizen Assist / Service Call
	Count: 1		
	Count: 6		

EOM - Fire Loss - NERIS

Date/Time	Incident Number	District	Incident Type	Property Use Type	Property Fire Loss \$	Contents Fire Loss \$	Total Fire Loss \$
Month: 03 March							
03/02/2026 03:56:29	HEF26-01107	22	Room and Contents Fire	Commercial - Restaurant / Cafe	5,000	5,000	10,000
03/06/2026 19:28:50	HEF26-01190	22	Passenger Vehicle Fire	Roadway/Access - Street	500	0	500
03/16/2026 16:25:36	HEF26-01396	24	Passenger Vehicle Fire	Roadway/Access - Highway / Interstate	0	0	0
03/18/2026 15:32:41	HEF26-01431	21	Passenger Vehicle Fire	Roadway/Access - Parking Lot / Parking Garage	20,000	2,000	22,000
03/22/2026 16:12:59	HEF26-01511	21	Structural Involvement	Detached Single Family Dwelling (Single Home)	5,000	1,000	6,000
03/25/2026 15:28:02	HEF26-01562	22	Outside Tank Fire	Detached Single Family Dwelling (Single Home)			
03/25/2026 22:49:16	HEF26-01570	22	ESS Fire	Temporary Lodging / Hotel / Motel	0	25	25
03/26/2026 10:17:35	HEF26-01579	23	Dumpster / Other Outdoor Container Fire	Commercial - Retail / Wholesale / Trade			
03/31/2026 00:32:35	HEF26-01659	24	Passenger Vehicle Fire	Roadway/Access - Highway / Interstate	31,000	0	31,000
03/31/2026 18:26:16	HEF26-01677	21	Construction Waste Fire	Detached Single Family Dwelling (Single Home)			
					Total: 61,500	Total: 8,025	Total: 69,525
Count: 10					Total: 61,500	Total: 8,025	Total: 69,525
Count: 10							



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

<u>Year</u>	<u>Annual Loss</u>
2010	\$1,071,700
2011	\$776,800
2012	\$3,034,450
2013	\$570,581
2014	\$2,696,009
2015	\$1,239,672
2016	\$1,252,465
2017	\$1,228,875
2018	\$3,031,950
2019	\$1,883,370
2020	\$746,550
2021	\$494,240
2022	\$1,742,820
2023	\$1,793,075
2024	\$1,881,679
2025	\$2,871,002

EOM/YTD - Fire Loss - NERIS

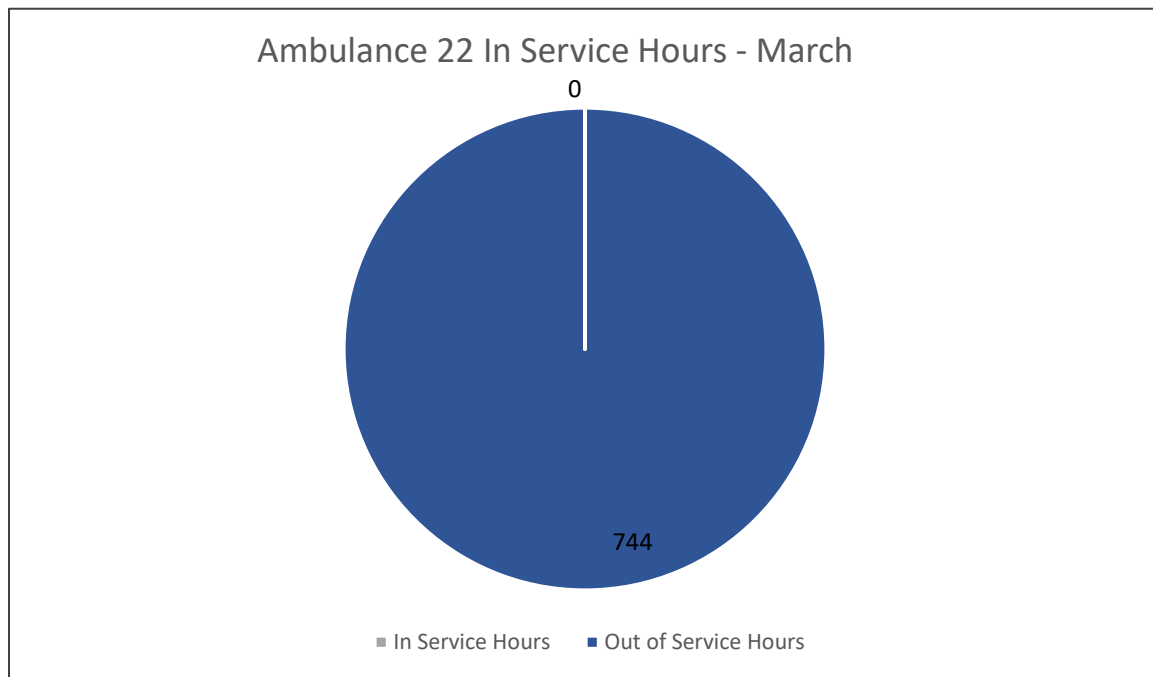
Date/Time	Incident Number	District	Incident Type	Total Fire Loss \$
Property Use: Attached Single Family Dwelling (Condo/TownHome)				
02/24/2026 12:25:38	HEF26-01012	22	Structural Involvement	250,000
Total: 250,000				
Count: 1				
Property Use: Commercial - Restaurant / Cafe				
03/02/2026 03:56:29	HEF26-01107	22	Room and Contents Fire	10,000
Total: 10,000				
Count: 1				
Property Use: Commercial - Retail / Wholesale / Trade				
03/26/2026 10:17:35	HEF26-01579	23	Dumpster / Other Outdoor Container Fire	
Total: 0				
Count: 1				
Property Use: Detached Single Family Dwelling (Single Home)				
01/08/2026 03:28:46	HEF26-00124	21	Structural Involvement	470,000
01/18/2026 17:23:26	HEF26-00320	23	Confined Cooking / Appliance Fire	
02/07/2026 08:19:22	HEF26-00692	21	Structural Involvement	375,717
02/18/2026 16:47:45	HEF26-00895	21	Other Outside Fire	2,500
03/22/2026 16:12:59	HEF26-01511	21	Structural Involvement	6,000
03/25/2026 15:28:02	HEF26-01562	22	Outside Tank Fire	
03/31/2026 18:26:16	HEF26-01677	21	Construction Waste Fire	
Total: 854,217				
Count: 7				
Property Use: Elementary School - Grade K-5				
01/06/2026 02:29:17	HEF26-00091	22	Dumpster / Other Outdoor Container Fire	
Total: 0				
Count: 1				
Property Use: Outdoor - Playground / Park / Recreational Area / Monument / Statue				
01/23/2026 23:27:17	HEF26-00428	23	Other Outside Fire	
Total: 0				
Count: 1				
Property Use: Roadway/Access - Highway / Interstate				
02/28/2026 23:21:23	HEF26-01086	22	Passenger Vehicle Fire	40,000
03/16/2026 16:25:36	HEF26-01396	24	Passenger Vehicle Fire	0
03/31/2026 00:32:35	HEF26-01659	24	Passenger Vehicle Fire	31,000
Total: 71,000				
Count: 3				
Property Use: Roadway/Access - Parking Lot / Parking Garage				
01/07/2026 15:48:30	HEF26-00117	23	Passenger Vehicle Fire	0
03/18/2026 15:32:41	HEF26-01431	21	Passenger Vehicle Fire	22,000
Total: 22,000				
Count: 2				
Property Use: Roadway/Access - Street				
03/06/2026 19:28:50	HEF26-01190	22	Passenger Vehicle Fire	500
Total: 500				
Count: 1				
Property Use: Temporary Lodging / Hotel / Motel				
03/25/2026 22:49:16	HEF26-01570	22	ESS Fire	25
Total: 25				
Count: 1				
Total: 1,207,742				
Count: 19				



Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per Month
March	0	0.00%



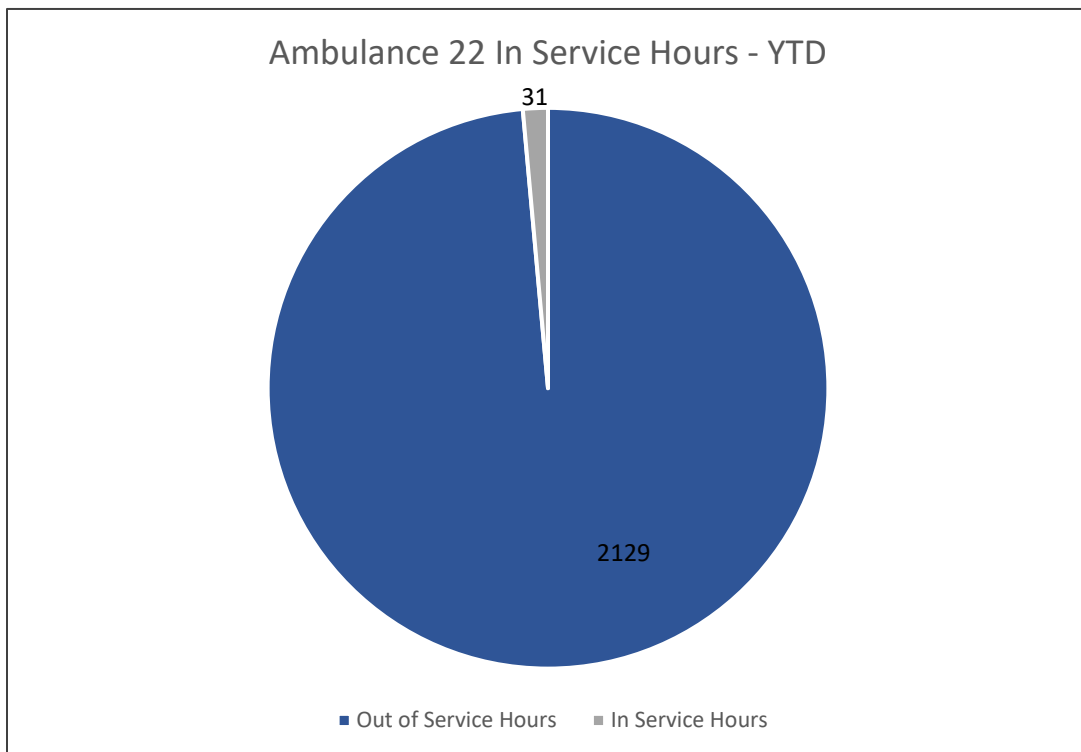


Hoffman Estates Fire Department

EOM - Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per Month
January	0	0.00%
February	31	4.61%
March	0	0.00%

Total In Service Hours: 31 of 2160
 Total Percentage of Hours In Service: 1.44%





Hoffman Estates Fire Department

Fire Prevention Bureau

2026 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	16	202	108										326
Reinspections	12	12	28										52
Business License Inspections													0
Alarm Inspections/OOS			1										1
Complaints		2	1										3
Site Inspections													0
Fire Drill													0
Fire PrePlan Reviews		1	1										2
Other													0
Total	28	217	139										384

2026 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Plan Reviews	29	32	49										110
Rough Inspections	4	6	8										18
Ceiling Inspections	4	4	4										12
Site Inspections		3	1										4
Hydro Inspections	3	8	11										22
Final Inspections	13	8	18										39
Homeowner Walk Through													0
Flush Inspections													0
Flow Test Inspections			1										1
Fireworks Display													0
Other	11	3	13										27
Total	64	64	105										233

Buildings Requiring Sprinklers	March	YTD Total	Remaining to be Installed
Installed	0	0	18
Wireless Transceivers	March	YTD Total	Total Installed to Date
Installed	0	1	504

TRAINING DIVISION

Outside Training:

- Engine Company Operations (Bremer, Noorine)
- Fire Apparatus Engineer (Gilhooly, Laing)
- Rope Operations (Vittal, N. Liebich, V. Liebich)
- ICS 400 (Zito)

In-house Training:

- Department SOG: 2026 Q1 OG Fire Emergency Dispatch
- NWCH SOP's –2026 Q1 Stroke/TIA Assessment Checklist
- 2026 Q1 – Union Contract Reading: Sick Leave
- 2026 Q1 – NIOSH Review – FF falls through light shaft (12-2023)
- 2026 Q1 – Tower Supply Drill – Elevated Master Stream
- 2026 Q1 – First in Engine/Ambulance Deployment Drill
- 2026 Q1 – Biannual PPE Inspection
- 2026 Q1 – AAR Navajo Lane
- Bloodborne Pathogens/CPR In-house Annual Training
- Monthly Paramedic Continuing Education
- Quarterly Intubations

Company Training Instructed by the Captains and Lieutenants:

- 55-5 Atmospheric Monitors
- 55-12 Cold Water Survival Suit
- 55-18 RTF PPE Donning and Storage
- 55-6 MSA RIT Bag
- 56-1B 1 ¾" Pre-Connect Attack Line and Hydrant Connection
- 56-2A Standard Lead Out (3 Person)
- 56-4C FDC Connection

Total training hours for the month of January for all members were 4,068.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
11,575				