

Village of Hoffman Estates

GENERAL ADMINISTRATION & PERSONNEL COMMITTEE MEETING MINUTES

March 9, 2026

1. ROLL CALL

Members in Attendance:

**Patrick Kinnane, Chair
Gary Stanton, Vice-Chair
Karen Arnet, Trustee
Trustee Gary Pilafas (via electronically)
Karen Mills, Trustee
Anna Newell, Trustee
Mayor William D. McLeod**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Jana Dickson, Asst. Corporation Counsel
Jon Pape, Assistant Village Manager
Patty Richter, Village Clerk
Patrick Seger, Director HRM
Jenny Horn, Dir. of Trans. & Eng.
Ric Signorella, CATV Coordinator**

The General Administration & Personnel Committee meeting was called to order at 7:04 p.m.

Motion by Trustee Arnet, seconded by Trustee Mills, to allow Trustee Pilafas to attend the meeting via electronic attendance. Voice vote taken. All ayes. Motion carried.

2. APPROVAL OF MINUTES

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the General Administration & Personnel Committee meeting minutes of January 12, 2026. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

A. Approval of a Resolution increasing the membership of the Commission for Senior Citizens of the Village of Hoffman Estates.

An item summary sheet was presented to Committee.

Motion by Trustee Arnet, seconded by Mayor McLeod, to increase the membership of the Commission for Senior Citizens to eleven (11) members. Voice vote taken. All ayes. Motion carried.

B. Approval of an Ordinance amending Chapter 8, Licenses, of the Hoffman Estates Municipal Code (General Provisions and Fees).

An item summary sheet from Patty Richter was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve an ordinance amending Chapter 8, Licenses, of the Hoffman Estates Municipal Code (General Provisions and Fees). Voice vote taken. All ayes. Motion carried.

6. REPORTS (INFORMATION ONLY)

A. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

B. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

C. Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly Report was received and filed.

7. PRESIDENT'S REPORT

8. OTHER

9. ITEMS IN REVIEW

10. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Stanton, to adjourn the meeting at 7:08 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date