

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **SEPTEMBER 3, 2024**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:06 p.m. The Village Clerk called the roll. Trustees present: Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
J. Dickson, Asst. Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
P. Seger, HRM Director
R. Musiala, Finance Director
J. Nebel, PW Director
M. Saavedra, HHS Director
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Arnet.

3. PUBLIC COMMENTS

Nobody wished to be recognized.

4. APPROVAL OF MINUTES

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 4A.

4.A. Approval of Minutes 08-19-24

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 4B.

4.B. Approval of Minutes 2-19-24 Executive Session (Approve & Not Release)

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Pilafas, to approve Item 4C.

4.C. Approval of Minutes 5-13-24 Executive Session (Approve & Not Release)

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Item 4D.

4.D. Approval of Minutes 5-28-24 Executive Session (Approve & Release)

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve Item 4E.

4.E. Approval of Minutes 7-15-24 Executive Session (Approve & Not Release)

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for September 3, 2024 - \$3,162,128.63.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Proclamation(s)

Trustee Pilafas read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Mills, to concur with the proclamation proclaiming week of September 2-6, 2024, National Payroll Week. Voice vote taken. All ayes.

Motion carried.

Rachel Musiala accepted the proclamation

Trustee Stanton read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Mills, to concur with the proclamation proclaiming September 8, 2024, as National Grandparents Day. Voice vote taken. All ayes.

Motion carried.

Trustee Mills read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming September as National Suicide Prevention Awareness Month. Voice vote taken. All ayes.

Motion carried.

Monica Saavedra accepted the proclamation.

2. Boards & Commissions Appointment(s)/Reappointment(s)/Resignation(s)

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept with regret the resignation of Brianna Yarwood from the Sister Cities Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod reminded everyone of the 18th annual Platzkonzert Germanfest beginning on Friday, September 6, from 6pm-11pm; Saturday, September 7 from noon to 11pm; and Sunday, September 8, from noon until 5 pm. The event is held at the Hoffman Estates Village Green, 5510 Prairie Stone Parkway. Mayor McLeod attended many events including the senior luncheon, Wine Wednesday, the Village's recycling event and truck convoy for Special Olympics. He attended a block party on Evergreen, and the bench dedication for former Trustee Michael Gaeta, which was well attended. Mayor and wife attended the 25th anniversary of Rebecca Darr at Wings and the Illinois Association of Realtors event at Bell Works. He attended the Schaumburg Labor Day Septemberfest parade on Monday, September 2 and a welcome lunch for new Health & Human Services interns on September 3.

6.B. Trustee Comments

Trustee Arnet attended the Village's annual recycling event on Saturday, August 24 and thanked the Public Works Department and SWANCC for all their hard work. She also attended the bench dedication for former Trustee Gaeta as well as the Septemberfest parade.

Trustee Stanton attended the senior lunch on August 21, the truck convoy, block party on Evergreen, the bench dedication for former Trustee Gaeta, the Realtors event at Bell Works and the Septemberfest parade.

Trustee Kinnane attended a picnic for the Arlington Anglers fishing club, the senior lunch and Wine Wednesday, the block party on Evergreen, the bench dedication for former Trustee Gaeta, Septemberfest parade and noted he volunteered at two Our Lady of Angels events and they collected enough food for 2200 families during the month of August.

Trustee Mills attended the bench dedication for former Trustee Michael Gaeta. She spent the long Labor Day weekend at a family reunion in Wisconsin.

Trustee Newell attended the senior lunch and the Public Works Academy. She mentioned how well done the academy was and that if anyone gets a chance, they should sign up next year for it. She attended the last Village Green concert on Thursday, August 22 as well as the recycling event and Evergreen block party. She attended the bench dedication for former Trustee Michael Gaeta and the Septemberfest parade.

Trustee Pilafas requested staff review a code issue of potential overcrowding at a residential complex on the north side of town. He attended the recycling event, the bench dedication for former Trustee Michael Gaeta and the Septemberfest parade. Trustee Pilafas thanked Levy for the snacks at the bench dedication and reminded everyone of the Platzkonzert this weekend.

6.C. Village Manager's Report

The Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Committee Reports**Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to update Stonington & Pembroke TIF District Implementation, the Stonington & Pembroke TF District Small Business Improvement Grant Program and the VisitHoffman website redesign. and to receive and file the Planning Division Monthly Report, the Code Enforcement Division Monthly Report and the Economic Development and Tourism Monthly Report.

Transportation & Road Improvement

Trustee Arnet stated that they would be meeting to approve an ordinance amending Municipal Code Section 6-2-1-HE-11-1302-A, Additional No Parking Streets and Areas – 1957 Chelmsford Place and an update on the Hoffman In Motion Transportation Plan. They will receive and file the Transportation Division Monthly Report.

General Administration & Personnel

Trustee Kinnane stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

7. ADDITIONAL BUSINESS

Motion by Trustee Pilafas, seconded by Trustee Mills to approve Item 7.A.

7.A. Approval of a Second Amendment to a License Agreement with ATC Indoor DAS LLC for a neutral host cellular antenna system at the NOW Arena.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet to approve Item 7.B.

7.B. Authorization to waive formal bidding and award a two (2) year service agreement to Flock Group, Inc., Atlanta, GA, in an amount not to exceed \$82,350.00.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT

Motion by Trustee Pilafas, seconded by Trustee Arnet, to adjourn the meeting. Time: 7:37 p.m.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Debbie Schoop
Executive Assistant

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.