

Village of Hoffman Estates

PUBLIC WORKS & UTILITIES COMMITTEE

April 27, 2026

MEETING MINUTES

1. Roll call

Members in Attendance:

**Anna Newell, Chair
Karen Mills, Vice Chair
Gary Stanton, Trustee
Karen Arnet, Trustee
Gary Pilafas, Trustee**

Electronic Attendance:

**Pat Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Jana Dickson, Asst. Corporation Counsel
Art Janura, Corporation Counsel
Kasia Cawley, Chief of Police
Rachel Musiala, Finance Director
Joe Nebel, PW Director
Darek Raszka, Director of IT
Dr. Audra Marks, Asst. HHS Director
Kevin McGraw, Streets Superintendent PW
Patty Richter, Village Clerk
Ric Signorella, Multimedia Prod. Manager**

The Public Works and Utilities meeting was called to order at 7:22 p.m.

Motion by Trustee Pilafas, seconded by Trustee Stanton to allow Mayor McLeod and Trustee Kinnane to attend the meeting electronically. Voice vote taken. All ayes. Motion carried.

2. APPROVAL OF MINUTES

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve the Public Works & Utilities Committee Meeting minutes from March 23, 2026. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

4. NEW BUSINESS

A. Approval of a Resolution authorizing a three-year service agreement with Open Gov, Inc, San Francisco, California, for a cumulative amount not to exceed \$275,482.

An item summary sheet from Joe Nebel was presented to Committee.

Mr. Nebel noted the resolution continues the village's use of OpenGov (formerly Cartegraph) as the department's asset management software. The platform manages service requests, work orders, labor, material costs, and inventory. New automation features will generate follow-up tasks for multi-step projects, improving efficiency and reducing the chance of missed steps in processes such as tree removal and replacement.

Trustee Pilafas asked if the pack integrates with ERP or GIS systems. Mr. Nebel indicated it does integrate with our GIS.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to authorize a three-year service agreement with Open Gov, Inc, San Francisco, California, for a cumulative amount not to exceed \$275,482. Voice vote taken. All ayes. Motion carried.

B. Approval of a Resolution authorizing an agreement for 2026, 2027, and 2028 street sweeping services with Lakeshore Recycling Services LLC, Rosemont, IL for a cumulative amount not to exceed \$455,482.

An item summary sheet from Joe Nebel was presented to Committee.

Mr. Nebel indicated LRS was the sole bidder and that the Village has contracted with them for the past 8 years with no issues. He indicated the Village Manager, Mr. Eric Palm, asked staff to analyze the program and compare to in-house or hybrid options for the future. Mr. Nebel noted there are 9 portable street sweep notification signs that will be placed throughout the village when this work is being done.

Trustee Pilafas asked why we only received one bidder. Mr. Nebel noted Schaumburg received three bidders. PW staff will look at the RFP to see what our quantities are and what their requirements are to see if there are any significant differences.

Trustee Pilafas also inquired about the idea of partnering with Schaumburg to provide the service. Mr. Nebel said equipment sharing can get very tough. Both places want the equipment at the same time (spring sweep, fall pick up, etc.) The other issue is who becomes responsible for maintenance.

Trustee Stanton noted the contract amount is higher than what was budgeted for. Mr. Palm indicated the general fund would cover that shortage and noted there are other projects under budget.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to authorize an agreement for 2026, 2027, and 2028 street sweeping services with Lakeshore Recycling Services LLC, Rosemont, IL for a cumulative amount not to exceed \$455,482. Voice vote taken. All ayes. Motion carried.

C. Approval of a Resolution authorizing an agreement with KLM Engineering, Inc., Woodbury, Minnesota, for design and construction engineering for the rehabilitation of water tower T-2 in an amount not to exceed \$89,480.

An item summary sheet from Joe Nebel and Ryan Christensen was presented to Committee.

Mr. Nebel noted the proposal authorizes engineering services for the design, bidding assistance, and construction inspection work related to the T2 tower recoating project. The tower will be stripped and recoated using a color and paint scheme like the recently completed northern towers, which have received positive feedback from the community.

Trustee Pilafas asked if we have used KLM before? Mr. Nebel indicated the Village has not. We've used Dixon Engineering previously. KLM had a proposal that was better and a little less expensive, so the Village is trying them this year.

Trustee Newell inquired if the project would be done this year. Mr. Nebel said the department is looking to have this done in the Fall.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to authorize an agreement with KLM Engineering, Inc., Woodbury, Minnesota, for design and construction engineering for the rehabilitation of water tower T-2 in an amount not to exceed \$89,480. Voice vote taken. All ayes. Motion carried.

5. REPORTS

A. Public Works Department Monthly Report

The Public Works Department Monthly Report was received and filed.

B. Engineering Department Monthly Report

The Engineering Department Monthly Report was received and filed.

6. PRESIDENT'S REPORT

7. ITEMS IN REVIEW

8. OTHER

9. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting at 7:33 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Dir. Of Operations /
Outreach, Office of the Mayor & Board

Date