

Village of Hoffman Estates

PUBLIC HEALTH AND SAFETY COMMITTEE MEETING MINUTES

April 27, 2026

1. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gary Pilafas, Vice Chairman
Anna Newell, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee**

Electronic Attendance:

**Mayor William D. McLeod
Patrick Kinnane, Trustee**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Jana Dickson, Asst. Corporation Counsel
Art Janura, Corporation Counsel
Kasia Cawley, Chief of Police
Rachel Musiala, Finance Director
Joe Nebel, PW Director
Darek Raszka, Director of IT
Dr. Audra Marks, Asst. HHS Director
Kevin McGraw, Streets Superintendent PW
Patty Richter, Village Clerk
Ric Signorella, Multimedia Prod. Manager**

The Public Health & Safety Committee meeting was called to order at 7:00 p.m.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to allow Mayor McLeod and Trustee Kinnane to attend the meeting electronically. Voice vote taken. All ayes. Motion carried.

2. APPROVAL OF MUNUTES

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the Public Health & Safety Committee minutes from March 23, 2026. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

A. Approval of a Resolution authorizing to award the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid).

An item summary by Chief Kasia Cawley was presented to committee.

Chief Cawley indicated this was the sole bidder. The company has minor increases but with no impact to the Village budget.

Motion by Trustee Pilafas seconded by Trustee Arnet, to award the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid). Voice vote taken. All ayes. Motion carried.

B. Approval of a resolution authorizing a master software license with DACRA Tech LLC, Elgin, IL.

An item summary by Chief Kasia Cawley was presented to committee.

Chief Cawley indicated that Police and Code Enforcement both use DACA for citation adjudication services. The proposed agreement is a new three-year contract with a slight cost increase. Current costs are \$1,750 per month for up to 500 citations. Beginning in July, the monthly rate will increase to \$2,000 while continuing to cover up to 500 citations per month. Any citations exceeding 500 will incur an additional \$3 fee per citation. Citation volumes typically remain around the 500-citation threshold.

Motion by Trustee Pilafas seconded by Trustee Arnet, to award the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid). Voice vote taken. All ayes. Motion carried.

C. Approval of a resolution authorizing an Intergovernmental Agreement with the Village of Schaumburg for Reciprocal Temporary Use of Emergency Response Vehicles.

An item summary by Chief Alan Wax was presented to committee.

Chief Wax noted the agreement would allow the Hoffman Estates and Schaumburg fire departments to temporarily loan equipment to one another when needed, such as during extended vehicle repairs or unexpected equipment damage. Officials expect the arrangement to be used rarely but want to formalize the process through an intergovernmental agreement. There is no cost associated with the agreement. Schaumburg is expected to review the proposal in May and bring it to its board in June. Additional discussion and possible revisions to the wording may occur before final approval is sought.

Trustee Mills inquired if there would be restrictions on time we could use the equipment. Chief Wax indicated there is no time limit as of now.

Trustee Stanton asked if our newer equipment would be used. Chief Wax responded the vehicles would be reserve units. The Village would not be giving up any front-line vehicles.

Motion by Trustee Stanton seconded by Trustee Arnet, to authorize an Intergovernmental Agreement with the Village of Schaumburg for Reciprocal Temporary Use of Emergency Response Vehicles. Voice vote taken. All ayes. Motion carried.

6. REPORTS

A. Police Department Monthly Report

The Police Department Monthly Report was received and filed.

Trustee Mills noted two thank you letters, one for Oakley the comfort dog, and another letter from Mundelein to our department regarding their help with a high-risk search warrant.

B. Health and Human Services Department Monthly Report

The Health & Human Services Department Monthly Report was received and filed.

Trustee Mills noted thank you letters for their services, from a former Mayor.

C. Emergency Management Division Monthly Report

The Emergency Management Division Monthly Report was received and filed.

D. Fire Department Monthly Report

The Fire Department Monthly Report was received and filed.

Trustee Mills noted many letters of thanks including one from the family of retired Fire Chief who recently pass away.

7. PRESIDENT'S REPORT – Tuesday the 21st the Env. Committee of the Metro Mayors Caucus, Transportation Committee for NWMC, Transportation Committee for CMAP.

8. ITEMS IN REVIEW

9. OTHER

10. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting at 7:10 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Dir. Of Operations /
Outreach, Office of the Mayor & Board

Date