

THE VILLAGE OF HOFFMAN ESTATES
4th OF JULY COMMISSION
MEETING MINUTES
Thursday, May 14, 2026

In Attendance: Mayor Bill McLeod Amy Decker
Pawel Sienko Linda Scheck
Karrie Miletic Craig Kuehne

Excused: Ben Gibbs
Joanne Ha
Alicia Guerrero – Levy representative
Sue Tompkins – Finance Department
Junior Abad – Levy representative
Hallie Karle – Administrative Events Assistant – General Government

Village Staff: Dan O’Malley, Deputy Village Manager
Jon Pape – Assistant Village Manager
Claire McCardle – NOW Arena
Adam Marak – Police Department
Michala Souronis – NOW Arena
Kevin McGraw – Public Works Department
Brian Fulkerson – Levy representative

Guest: None

CALL TO ORDER

Linda called the meeting to order at 4:02 pm.

APPROVAL OF MINUTES

Craig made a motion, seconded by Mayor Bill to approve the minutes from the **April 9, 2026**, meeting, vote taken, motion carried, minutes approved.

PUBLIC COMMENT

None

OLD BUSINESS

Move to committee reports

NEW BUSINESS

Dan asked everyone to review the draft of the Citizen he distributed previously and send any changes right away. Hallie will circulate the final copy for everyone’s last review before it goes to print.

Mayor Bill will connect with Tammy Duckworth to determine if she will be onsite for fireworks this year. TBD.

Linda asked if we could act on Amy’s suggestion to create a dramatic 250th photo op station. We can ask Ben to check with his vendor about creating a large “selfie” photo op area celebrating the 250th Anniversary that we can place onsite for guests to take pictures.

COMMITTEE REPORTS

SPONSORS – Pawel reported sponsorships are at \$45,500 with the goal to achieve \$50,000 . Kevin asked that he send him the completed list of sponsors to plot their locations on the site. Craig will need the complete list for the website and onsite signage.

PARADE – So far we have 45 entries. Hallie and Amy are still reaching out to potential participants. The Citizen newsletter will include an invitation to residents and organizations to put an entry into the parade. Amy asked if we had photos from previous parades, who manages social media posts? Can we post. the invitation? Amy asked if there could be an email address she could use when soliciting participants. Craig advised he could create one. Dan is our Parade Marshall this year, Amy asked what kind of vehicle he would like to ride in.

MARKETING – Continuing to work on website adding details as they are submitted for food vendors, kid’s activities, entertainment etc. Jon asked if we would have new drone footage and if video was loaded. Would we use inhouse drone videographer or hire outside professionals? Craig advised we would have better resolution using a professional.

KIDS ZONE – Karrie has contracted activity providers and entertainers and forwarded them on to Dan for deposits. Karrie will send a ream of contacts for all activity providers to Adam for the Police binder.

ENTERTAINMENT – no report

BEER – Linda asked that we use good signage and distinct décor to draw customers to the large beer tent adjacent to the food vendors.

PUBLIC WORKS – Now that construction is completed Kevin will update the geo map using drone footage. Kevin advised he can now turn out streetlights at fest site along Prairie Stone Parkway and Hoffman Boulevard to enhance viewing of fireworks. Kevin asked about reducing number of porta pottys considering we have new bathrooms at the concession stand. Decision to keep the same number of porta potty units as last year,

CARNIVAL/FIREWORKS/DRONE SHOW – Looks like we can use our previous launch site for fireworks as the anticipated development has not yet broken ground.

BINGO – no report

POLICE – no report

FOOD VENDORS/VOLUNTEERS – Food Vendor tent is full with 9 booths taken. We also have 7 food trucks. Linda will send electrical needs and site assignments to Kevin. Mandatory food vendor meeting is being held at Village Hall on Thursday, June 11th at 6:00pm. Public Works and Police Department are invited to review site and road closures/parking with representatives from all food vendors.

OTHER BUSINESS

Next meeting will be **Thursday, June 11, 2026**, at 4:00pm at **VILLAGE GREEN – meet at large cement pad adjacent to the concession stand to walk through set up etc.**

ADJOURNMENT

Mayor made a motion to adjourn, seconded by Craig, vote taken, motion carried, meeting adjourned at 4:45 pm.

Respectfully submitted,
Linda Scheck – Food/Volunteer Chair