

**THE VILLAGE OF HOFFMAN ESTATES
4th OF JULY COMMISSION
MEETING MINUTES
Thursday, June 11, 2026**

In Attendance:

Ben Gibbs	Amy Decker
Joanne Ha	Linda Scheck
Craig Kuehne	

Excused:

Mayor Bill McLeod
Pawel Sienko
Karrie Miletic
Sue Tompkins – Finance Department

Village Staff:

Dan O'Malley, Deputy Village Manager
Jon Pape – Assistant Village Manager
Claire McCardle – NOW Arena
Adam Marak – Police Department
Mark Wondolkowski – Police Department
Michala Souronis – NOW Arena
Kevin McGraw – Public Works Department
Brian Fulkerson – Levy representative
Alicia Guerrero – Levy representative
Junior Abad – Levy representative
Hallie Karle – HR Specialist
Jeana Jankovec - Administrative Events Assistant – General Government

Guest:

Several additional Police Officers attended.

CALL TO ORDER

Linda called the meeting to order at 4:00 pm.

APPROVAL OF MINUTES

Joanne made a motion, seconded by Craig to approve the minutes from May 14, 2026, meeting, vote taken, motion carried, minutes approved.

PUBLIC COMMENT

None

OLD BUSINESS

Move to committee reports

NEW BUSINESS

Commission met on site at the Village Green/Hideaway to review the new site set up. New kitchen, expanded service bays and increased bathrooms in the newly constructed building face an expansive concrete patio area. Kevin has created a new GIS map of the site and has located food vendor tents, food truck locations, Kid's Zone and sponsor tent placement.

COMMITTEE REPORTS

SPONSORS – Ben reported on behalf of Pawel. Sponsorships are at \$48,500 with the goal to achieve \$50,000 . Kevin asked that he send him the completed list of sponsors to plot their locations on the site. Craig will need the complete list for the website and onsite signage.

PARADE – We have 62 entries. Our Parade Marshall, Dan O'Malley will ride in a Mercedes Benz. We have confirmed that the Schaumburg Radio Club will be onsite to help the parade keep pace with no long spaces. Jon advised we have more red candy buckets we can distribute along the parade route.

MARKETING – Video Ad begins next week. Event will be featured on Village and Park District digital boards. Digital ads to begin with the Daily Herald. Commission discussed bringing in a professional drone videographer to create footage for future advertising. Craig will reach out to a videographer.

KIDS ZONE – All Kid's Zone activity providers and entertainers' invoices/contracts have been processed.

ENTERTAINMENT – Bands have all been contracted.

BEER – Satellite beer stations will be positioned along the berm in front of the large dining tent. Kevin will order tables/seating. Public Works will monitor cleanliness and garbage removal.

PUBLIC WORKS – Kevin provided a quark code that all could access for real time GIS site plan that will be updated as details are provided. Kevin will provide a link also. Tents will be set up on Thursday morning.

CARNIVAL/FIREWORKS/DRONE SHOW – Carnival will run Wednesday through Sunday. They will close at 10:00pm nightly and offer discounted wristbands for Wed/Thursday. Fireworks and Drone Show are contracted and 90% finalized.

BINGO – no report

POLICE – Adam and Mark discussed road closures and parking lots available adjacent to the fest site. Waiting to hear if Tammy Duckworth will be joining us this year,

FOOD VENDORS/VOLUNTEERS – Food Vendor tent can be reduced to 8 spaces, El Fuego has pulled out due to staffing issues. We have 7 food trucks. Electrical needs, set up times and site assignments will be determined at food vendor meeting being held at Village Hall at 6:00pm that evening. Public Works and Police Department will review site and road closures/parking with representatives from all food vendors.

OTHER BUSINESS

Next meeting will be **Thursday, July 9, 2026**, at 4:00pm at **Village Hall**.

ADJOURNMENT

Ben made a motion to adjourn, seconded by Craig, vote taken, motion carried, meeting adjourned at 4:20 pm.

Respectfully submitted,

Linda Scheck – Food/Volunteer Chair