AGENDA

Village Board of Trustees
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

November 4, 2024	**Council Chambers**	**7:00 PM**

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES**

   A. Village Board 10-21-2024

   B. Village Board 10-28-2024 Special

5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
   (All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)

   A. Approval of Agenda

   B. Approval of the schedule of bills for 11-04-2024 - $2,761,504.14

   C. Authorization to:
   a. Waive formal bidding (due to utilization of a government master agreement); and
   b. Purchase of nine Panasonic laptops from CDS Office Technologies, Itasca, IL, in an amount not to exceed $42,714.

   D. Authorization to:
   a. Waive formal bidding (due to sole source); and
   b. Purchase Laserfiche cloud licensing from TKB Associates Inc, Mokena, IL, in an amount not to exceed $41,950.00.

   E. Authorization to:
   a. Waive formal bidding; and
   b. Purchase one replacement heavy-duty dump truck chassis from JX Truck Center, Wadsworth, IL (via Sourcewell Purchasing Consortium) in an amount not to exceed $152,250; and
   c. Grant the Village Manager authority to approve change orders associated with this request, as needed, in a total amount not to exceed $30,000.

   F. Authorization to:
   a. Waive formal bidding; and

b. Purchase two snow plows from Lindco Equipment Sales, Merrillville, IN (via Sourcewell Purchasing Consortium) in an amount not to exceed $64,000.

G. Authorization to:
a. Waive formal bidding; and
b. Purchase replacement chassis from Friendly Ford, Roselle, IL (low quote) in an amount not to exceed $348,584; and
c. Grant the Village Manager authority to approve change orders, as needed, in an amount not to exceed $24,000.

H. Ratification of the Village Manager's Authorization of an Emergency Expenditure for the replacement of 2 boilers at Fire Station 24 to Moltree Mechanical, Johnsburg, IL in an amount not to exceed $33,700.

I. Authorization to approve Change Order #3 for engineering services for Pfizer Lift Station improvements to Ciorba Group, Chicago, IL in an amount not to exceed $5,633.60.

J. Authorization to approve a Change Order for the concrete restoration program contract with Schroeder & Schroeder Inc., Skokie, IL in an amount not to exceed $23,265.74.

K. Authorization to award contract to Insituform Technologies USA, LLC of Chesterfield, MO for the Barrington Square Town Center Sanitary Sewer Rehabilitation Project in an amount not to exceed $175,850.

L. Authorization to award contract to Hoerr Construction, Inc. of Goodfield, IL for the 2024 Storm Sewer Rehabilitation Project in an amount not to exceed $1,298,006.

M. Approval of an ordinance authorizing participation as a member in the Illinois Emergency Management Mutual Aid System Response pursuant to an intergovernmental agreement for the establishment of a mutual aid intergovernmental service agreement.

6. **REPORTS**

A. President's Report

1. Presentation(s)

   a. Introduction and Welcome of K9 Ajax and Handler Officer Grant Mullin.

2. Proclamation(s)

   a. America Recycles Month

   b. Dementia Friendly Community Month

3. Board & Commission Appointment(s)/Reappointment(s)/Resignation(s)

   a. Stefania Chicaiza, Resignation, Cultural Awareness Commission
   b. Wendy Schmidt, Appointment, Co-Chair Platzkonzert Commission

B. Trustee Comments

C. Village Manager's Report

D. Village Clerk's Report

E. Committee Reports

1. Planning, Building & Zoning
2. General Administration & Personnel
3. Transportation & Road Improvement

7. **ADDITIONAL BUSINESS**

A. An ordinance amending section 8-3-22, number of licenses of article 3, alcoholic liquors, of the Hoffman Estates Municipal Code (increase the number of class "A" licenses for Richest Thai LLC dba Taste of Thai 1029-31 West Golf Road, Hoffman Estates, IL)

8. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

MEETING: HOFFMAN ESTATES VILLAGE BOARD
DATE: OCTOBER 21, 2024
PLACE: COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas.
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
J. Thomas, Deputy Police Chief
R. Musiala, Finance Director
J. Nebel, PW Director
P. Gugliotta, Development Services Director
A. Marks, Assistant HHS Director
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager
D. Raszka, IT Director

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Trustee Stanton.

3. RECOGNITION OF AUDIENCE:

Mayor McLeod requested that this item be moved to after Additional Business item 8.

4. APPROVAL OF MINUTES:

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 4.A. Voice vote taken. All ayes. Motion carried.

4.A. Approval of Minutes
Minutes from October 7, 2024.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

5.B. Approval of the schedule of bills for October 21, 2024 - $7,746,583.33.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

5.C. Approval of Ordinance No. 5117-2024 accepting a public utility easement at 1305 N. Barrington Road.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

5.D. Approval of Phase II Engineering Services Agreement with Strand Associates, Inc. for the Hassell Road Bicycle and Pedestrian Illinois Transportation Enhancement Program project, in an amount not to exceed $200,273.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

5.E. Approval of Phase II Engineering Services Agreement with Chastain & Associates, LLC for the Jones Road STP Resurfacing project, in an amount not to exceed $82,113.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

5.F. Approval of an Intergovernmental Agreement with the Cook County Department of Transportation and Highways for the Central Road Reconstruction Project.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas..
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

5.G. Approval of a sales agreement with Revize for redesign and hosting services for the Village of Hoffman Estates website in an amount not to exceed $59,400 over a four-year term.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted aye.
Motion carried.

6. REPORTS:

6.A. President's Report

Mayor McLeod read a letter from Chief Wax regarding a serious accident on I-90 Sunday evening and the commendable job our firefighters did with incident management, scene safety, rescue/extrication and emergency care. Mayor McLeod attended several events including French Evening at Stonegate, John Muir Trunk or Treat, Wine Wednesday at Moretti's, Coffee with the Board, Firehouse 23 Open House, and the Eagle Court of Honor for Ryne D. Priest.

6.B. Trustee Comments

Trustee Stanton stated he attended Frannie's Star Installation, a Capital Improvements Board meeting, an Economic Development C-suite breakfast and meeting at Vistex, the Hispanic Heritage Fiesta Day, French Evening at Stonegate, Coffee with the Board, and the annual Gigi Fest.

Trustee Arnet attended Hispanic Heritage Fiesta Day, Coffee with the Board, Firehouse 23 Open House, the Eagle Court of Honor for Ryne D. Priest, and Gigi Fest.

Trustee Kinnane volunteered at Our Lady of Angels and St. Matthew Church. He attended a Knights of Columbus business meeting, a Capital Improvements Board meeting, an Economic Development C-suite breakfast and meeting at Vistex, Diwali Celebration, French Evening at Stonegate, John Muir Trunk or Treat, Wine Wednesday at Moretti's, Coffee with the Board, Firehouse 23 Open House, and the Eagle Court of Honor for Ryne D. Priest.

Trustee Mills attended Firehouse 24 Open House and Coffee with the Board. She thanked the Fire Department for such a great event. She also told the Fire Chief that his department looked great on Channel 32 the previous week and commended them on the excellent job they did with the major accident yesterday.

Trustee Newell attended a Capital Improvements Board meeting, Hispanic Heritage Fiesta Day, Firehouse 24 Open House, John Muir Trunk or Treat, Coffee with the Board, Firehouse 23 Open House, the Eagle Court of Honor for Ryne D. Priest, and Gigi Fest. She also thanked the fire department and wished Charlie a happy birthday.

Trustee Pilafas attended a post Platzkonzert meeting. He mentioned that his new appointee, Wendy, would like to become the co-chair. He also attended the French Evening at Stonegate, Coffee with the Board, a Capital Improvements Board meeting, and Firehouse 23 Open House. On behalf of Blink Tees, he presented Chief Cawley, Deputy Chief Thomas, and Village Manager Palm with 'Caracal Catcher' tee shirts.

6.C. Village Manager's Report

Village Manager Palm commented on the good work of all of our departments and commended the police department for really stepping into action on Monday afternoon in their capture of the wild cat, a Caracal, that was loose in town and for providing such a great service to the community.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of September, 22 passports were processed and 266 FOIA requests were responded to. She also mentioned that Early Voting was taking place now at Village Hall through November 4th. The hours are Monday through Saturday, 9:00 a.m. to 5:00 p.m. and Sunday 10:00 a.m. to 4:00 p.m.

6.E. Committee Reports

Public Health & Safety

Trustee Mills stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

Finance

Trustee Pilafas stated that they would be meeting to discuss an amendment to the licensed user agreement with Ticket Master, LLC, and to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to discuss the repair and rehabilitation of well #10, an Emergency Expenditure for the replacement of 2 boilers at Fire Station 24, engineering services for Pfizer Lift Station improvements, the concrete restoration program contract, the Barrington Square Town Center Sanitary Sewer Rehabilitation Project, the 2024 Storm Sewer Rehabilitation Project, the purchase of one replacement heavy-duty dump truck chassis, the purchase of two snow plows, the purchase of replacement chassis and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

6.F. Treasurer's Report

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS:

Motion by Trustee Mills, seconded by Trustee Kinnane, to concur with the Planning & Zoning Commission's recommendation and approve the petitioner's request.

7.A. Request approval of Ordinance #5118-2024 granting a Master Sign Plan for the property at 2200 W. Higgins Road (Hoffman Estates Community Bank).

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas
Nay:
Mayor McLeod voted aye.
Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 8.A.

8.A. Approval of Ordinance #5119-2024 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase the number of class "AC" licenses for Coffee & Tea Bar Hospitality, LLC DBA World's Fair by Fairgrounds Craft Coffee & Tea, 2000 Center Drive, Hoffman Estates, IL and decrease the number of class "A" licenses for Apple Villa II, Inc. DBA Apple Villa Pancake House 3101 North Barrington Road, Hoffman Estates, IL.

Discussion

Trustee Pilafas asked if the Class 'AC' license allows the petitioner to do catering outside of Bell Works or just within that building.
Village Manager Palm stated it allowed them to cater events anywhere within Hoffman Estates.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.
Nay:
Mayor McLeod voted nay.
Motion carried.

3. RECOGNITION OF AUDIENCE:

There were several people who spoke about the ongoing situation in Gaza and their continued support for a ceasefire resolution.

9. ADJOURNMENT:

Motion by Trustee Arnet, seconded by Trustee Newell, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:47 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

MEETING: SPECIAL HOFFMAN ESTATES VILLAGE BOARD
DATE: OCTOBER 28, 2024
PLACE: COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:41 p.m. The Village Clerk called the roll. Trustees present: Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton,
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Trustee Arnet.

3. RECOGNITION OF THE AUDIENCE:

No one wished to be recognized.

4. ADDITIONAL BUSINESS:

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Item 4.A.

4.A. Approval of Ordinance #5120-2024 amending Article 2, Governing Body - Meetings, Rules of Order, of Chapter 2, Form of Government, Governing Body, Procedures, of the Hoffman Estates Municipal Code. .

Discussion:

Corporation Counsel, Art Janura, explained the ordinance is a restriction being placed on individuals bringing various items into Village Hall.

Mayor McLeod mentioned concern with signs with sticks in particular that could potentially be used as weapons.
Corporation Counsel, Art Janura, also mentioned instances of meetings where some people are unable to observe the business of the board or see the dais due to signs blocking their view and a couple instances where signs are put in front of cameras which are used to televise the Village Board meetings causing an obstruction to what people at home can see. He also stated safety concerns that sticks, poles, and large objects in Village Hall and in the meeting room can present.

Motion by Trustee Mills, seconded by Trustee Pilafas to amend the ordinance to include:

Section 2-2-9 A. (3) Attention-getting devices including but not limited to inflatables, mechanical devices, laser pointers, or battery-operated sources of light. The Village reserves the right to grant prior permission for the display materials associated with an agenda item.

Roll Call:
Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton
Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Pilafas, to approve ordinance 5120-2024 as amended.

Roll Call:
Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton
Nay:
Mayor McLeod voted aye.
Motion carried.

5. ADJOURNMENT

Motion by Trustee Pilafas, seconded by Trustee Stanton, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:48 p.m.

Patty Richter Village Clerk Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

BILL LIST SUMMARY

BILL LIST AS OF	11/04/2024	$	1,181,920.27
MANUAL CHECKS	10/18 - 10/31/2024	$	20,458.67
PAYROLL	11/01/2024	$	1,559,125.20
TOTAL		$	2,761,504.14

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
GENERAL FUND			
01 0302	ADVANCE AUTO PARTS	STOCK REPAIR PARTS	$183.82
01 0302	BRISTOL HOSE & FITTING	STOCK REPAIR PARTS	$399.96
01 0302	CAR-ONE TIRE AND AUTO	STOCK REPAIR PARTS	$655.80
01 0302	CAR-ONE TIRE AND AUTO	STOCK REPAIR PARTS	$1,147.65
01 0302	FACTORY MOTOR PARTS CO	STOCK REPAIR PARTS	$21.06
01 0302	GENERAL TRUCK PARTS & EQUIPMENT	STOCK REPAIR PARTS	$495.00
01 0302	MCMASTER CARR SUPPLY CO	STOCK REPAIR PARTS	$108.95
01 0302	O'REILLY AUTO PARTS	STOCK REPAIR PARTS	$340.21
01 0302	POMP'S TIRE	STOCK REPAIR PARTS	$2,319.36
01 0302	RUSH TRUCK CENTER OF ILLINOIS, INC	STOCK REPAIR PARTS	$318.20
01 0303	PROVEN IT	COPIER SERVICES	$1,046.60
CASH AND INVENTORIES			**$7,036.61**
01 1432	BLACK DIAMOND PAVING LLC	ENGINEERING PERMIT DEP REFUND	$1,000.00
01 1432	OMNI PAVEMENT GROUP, INC.	ENGINEERING PERMIT DEP REFUND	$1,000.00
01 1432	RG ASPHALT & CONCRETE	ENGINEERING PERMIT DEP REFUND	$1,000.00
01 1445	STRYKER MEDICAL	ESTIMATED SHIPPING/HANDLING	$1.18
01 1445	STRYKER MEDICAL	XPIDITION STAIR CHAIR - V	$959.92
01 1458	INTOXIMETERS INC	MOUTHPIECE ASVXL	$77.00
PAYMENTS FROM DEPOSITS ON HAND			**$4,038.10**
01000010 3105	AZAVAR AUDIT SOLUTIONS	CONTINGENCY PAYMENT	$815.51
01000012 3301	AZAVAR AUDIT SOLUTIONS	CONTINGENCY PAYMENT	$815.51
01000016 3701	JACOB NINAN	CPR CLASS REIMB	$100.00
GENERAL-REVENUE ACCOUNTS			**$1,731.02**
01101122 4301	THE FINER LINE	NAME BADGE	$4.49
LEGISLATIVE			**$4.49**
01101224 4542	BAXTER & WOODMAN,INC.	GIS SUPPORT SERVICES	$455.00
ADMINISTRATIVE			**$455.00**
01101324 4542	ARTHUR L JANURA JR	PROF SERVICES - OCT 2024	$12,000.00
01101324 4542	RICHARD A KAVITT ATTORNEY AT LAW	PROFESSIONAL SERVICES	$1,450.00
01101324 4567	FRANCZEK PC	PROFESSIONAL SERVICES	$91.50
01101324 4567	JOHN J SCOTILLO	PROFESSIONAL SERVICES	$975.00
LEGAL			**$14,516.50**
01101423 4401	FEDERAL EXPRESS CORP	SHIPPING	$45.68
01101423 4401	UPS	SHIPPING	$31.27
01101423 4414	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	$72.45
FINANCE			**$149.40**
01101522 4301	PATRICIA RICHTER	BUSINESS TRAVEL REIMB	$361.72
01101523 4403	THE FINER LINE	LABELS - ROLL OF 1000	$314.95
01101524 4546	PADDOCK PUBLICATIONS INC	BID NOTICES	$63.00

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01101524 4548	COOK COUNTY CLERK	RECORDINGS	$266.00
VILLAGE CLERK			**$1,005.67**
01101622 4301	CATHY DOCZEKALSKI	BUSINESS TRAVEL REIMB	$200.20
01101622 4301	PATRICK SEGER	BUSINESS TRAVEL REIMB	$200.20
01101623 4416	PROVEN IT	COPIER SERVICES	$66.71
01101624 4579	PHYSICIANS IMMEDIATE CARE CHICAGO	HR - PHYSICAL TEST	$1,080.00
HUMAN RESOURCES			**$1,547.11**
01102523 4403	PRESSTECH INC.	HE CITIZEN NEWSLET_NOV-DEC	$4,897.00
01102524 4507	ARCHIVESOCIAL	ARCHIVING SUBSCRIPTION	$4,397.40
COMMUNICATIONS			**$9,294.40**
01107124 4510	FULTON SIREN SERVICES	REPAIR SERVICE	$126.00
01107124 4542	COMCAST BUSINESS	INTERNET SERVICES	$41.96
EMERGENCY OPERATIONS			**$167.96**
TOTAL GENERAL GOVERNMENT DEPARTMENT			**$27,140.53**
POLICE DEPARTMENT			
01201223 4414	ACTION LOCK & KEY, INC	4 KEYS / 2 KEY RINGS	$25.00
01201223 4416	PROVEN IT	COPIER SERVICES	$471.64
01201223 4422	PAMELA G KARAHALIOS	PROFESSIONAL SERVICES	$1,150.00
ADMINISTRATIVE			**$1,646.64**
01202122 4304	ENTENMANN ROVIN CO.	VARIOUS SUPPLIES	$2,463.90
01202122 4304	J.G. UNIFORMS, INC.	UNIFORMS	$585.00
01202123 4407	STREICHER'S	SAFETY WEAR	$1,062.69
01202124 4542	BEST TECHNOLOGY SYSTEMS	PROPOSAL 1 - SUPPLY & INSTALLAT	$1,020.00
01202124 4542	BEST TECHNOLOGY SYSTEMS	PROPOSAL 4 BULLET TRAP INSPECT	$1,375.00
01202124 4542	BEST TECHNOLOGY SYSTEMS	PROPOSAL 5 CLEAN CONTROL	$450.00
01202124 4542	BEST TECHNOLOGY SYSTEMS	PROPOSAL 6 CLEAN VENTILATION	$1,580.00
01202124 4542	BEST TECHNOLOGY SYSTEMS	PROPOSAL 8 DISPOSE OF HAZARD	$1,610.00
01202124 4542	VESTIS FIRST AID	VARIOUS SUPPLIES	$197.68
PATROL & RESPONSE			**$10,344.27**
01202322 4301	ILLINOIS HOMICIDE INVESTIGATORS AS	CONFERENCE REGISTRATION FEE	$1,770.00
01202322 4301	NATALY CORREA	TRAINING - GASOLINE REIMB	$46.16
INVESTIGATIONS			**$1,816.16**
01202924 4508	GOLF ROSE PET LODGE	ANIMAL CARE_SEP'24	$1,514.29
ADMINISTRATIVE SERVICES			**$1,514.29**
TOTAL POLICE DEPARTMENT			**$15,321.36**

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
FIRE DEPARTMENT			
01301222 4301	THOMAS ZITO	HANOVER TOWNSHIP - MEALS REIM	$97.22
01301223 4402	MR ACE LLC	VARIOUS SUPPLIES	$90.94
01301223 4416	PROVEN IT	COPIER SERVICES	$38.54
ADMINISTRATIVE			**$226.70**
01303122 4301.19	NIPSTA	FALL SESS- CH. CONSTANTINO	$4,995.00
01303122 4301.19	NIPSTA	FALL SESS- D. ALBA-PEREZ	$4,995.00
01303122 4301.19	NIPSTA	FALL SESS- ETHAN CALVEY	$4,995.00
01303122 4301.19	NIPSTA	FALL SESS- J. MRZLAK	$4,995.00
01303122 4301.19	NIPSTA	FALL SESS- R. ANDERSON	$1,400.00
01303122 4301.19	NIPSTA	FALL SESS- E. ABRAHAMIAN	$1,300.00
01303122 4304	TODAYS UNIFORMS	UNIFORMS	$390.55
01303123 4408.12	SETCOM CORPORATION	ESTIMATED SHIPPING/HANDLING	$25.21
01303123 4408.12	SETCOM CORPORATION	REPAIR FOR E22-1 HEADSET	$138.50
01303123 4408.13	AIR ONE EQUIPMENT INC	TURTLE FIRE SUPRESSION SYSTEM	$2,950.00
01303124 4509.19	CAROL STREAM FIRE PROT.DISTRICT	TRAINING TOWER -LIVE BURN	$2,200.00
01303124 4510.11	AIR ONE EQUIPMENT INC	AIR TEST	$165.00
01303124 4542.15	NORTHWEST CENTRAL DISPATCH SYSTEM	WAVE DEVICES	$45.00
01303125 4602.14	AIR ONE EQUIPMENT INC	MSA ALTAIR SINGLE GAS PRO-HYDR	$998.00
01303125 4602.18	ELEVATED SAFETY LLC	11MM ROPE 1200FT	$1,380.00
01303125 4602.18	ELEVATED SAFETY LLC	ESTIMATED SHIPPING/HANDLING	$45.00
01303125 4602.18	ELEVATED SAFETY LLC	LARGE ROPE BAGS	$204.24
01303125 4602.18	ELEVATED SAFETY LLC	SMALL ROPE BAGS	$174.80
SUPPRESSION			**$31,396.30**
01303223 4419	AIRGAS USA, LLC	MEDICAL SUPPLIES	$519.10
01303223 4419	BOUND TREE MEDICAL, LLC	1 INCH TAPE	$44.98
01303223 4419	BOUND TREE MEDICAL, LLC	MYLAR BLANKETS	$5.00
01303224 4510	STRYKER MEDICAL	PM EC STAIR CHAIR	$780.00
01303224 4510	STRYKER MEDICAL	PM POWER COT	$1,264.00
EMERGENCY MEDICAL SERVICES			**$2,613.08**
01303322 4301	ILLINOIS FIRE INSPECTORS ASSOCIATIO	SEP SEMINAR- UNDERGROUND	$90.00
01303324 4507	FIRE SAFETY CONSULTANTS INC	SPRINKLERS INSPECTIONS	$340.00
PREVENTION			**$430.00**
01303525 4602	MR ACE LLC	VARIOUS SUPPLIES	$7.18
FIRE STATIONS			**$7.18**
TOTAL FIRE DEPARTMENT			**$34,673.26**
PUBLIC WORKS			
01401223 4402	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	$29.89
01401223 4414	CANTEEN REFRESHMENT SERVICES	COFFEE SUPPLIES	$186.34
01401223 4414	CANTEEN REFRESHMENT SERVICES	RTN COFFEE SUPPLIES	($19.35)
01401224 4507	PHYSICIANS IMMEDIATE CARE CHICAGO	PW - FITNESS / DUTY EXAM	$300.00
ADMINISTRATIVE			**$496.88**

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01404123 4414	ART BEESE	CDL RENEWAL REIMB	$30.00
01404123 4414	JOE R CAPIGA	CDL RENEWAL REIMB	$30.00
01404124 4520	AMPERAGE ELECTRICAL SUPPLY	RTN VARIOUS SUPPLIES	($186.30)
01404124 4520	AMPERAGE ELECTRICAL SUPPLY	VARIOUS SUPPLIES	$795.07
01404124 4520	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$218.21
SNOW & ICE REMOVAL			**$886.98**
01404224 4521	BUILDERS ASPHALT, LLC	HMA PRIVATE SURFACE	$1,079.10
01404224 4523	JRP UTILITY CONSTRUCTION, INC.	CONDUIT 1.5” WITH PULL STRING	$166.16
01404224 4523	JRP UTILITY CONSTRUCTION, INC.	DIRECTIONAL DRILLING 1.5 CONDUIT	$4,588.00
01404224 4544	3M HAK0206	3M DIAMOND GRADE DG3	$1,278.00
01404224 4544	HIGH STAR TRAFFIC	28” SOLID ORANGE CONE, 7 LB	$520.00
01404224 4544	HIGH STAR TRAFFIC	28” SOLID ORANGE TRAFFIC CONES	$2,707.00
TRAFFIC OPERATIONS			**$10,338.26**
01404323 4414	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$46.89
01404324 4507	LUCAS LANDSCAPING AND DESIGN	2024 BRUSH PICK UP PROGRAM	$11,923.73
01404324 4507	V CARDENAS LANDSCAPING	2024 SEASONAL LANDSCAPING	$2,077.09
01404324 4507	V CARDENAS LANDSCAPING	2024 LANDSCAPE MAINTENANCE	$4,441.54
01404324 4545	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$186.89
FORESTRY			**$18,676.14**
01404424 4501	COMCAST BUSINESS	INTERNET SERVICES	$207.59
01404424 4503	NICOR GAS	GAS 1900 HASSELL RD	$49.19
01404424 4503	NICOR GAS	GAS 2305 PEMBROKE	$179.85
01404424 4503	NICOR GAS	GAS 2405 PEMBROKE	$211.37
01404424 4503	NICOR GAS	GAS 411 W HIGGINS	$1,471.87
01404424 4503	NICOR GAS	GAS 5775 BEACON POINTE	$465.68
01404424 4507	AMPEST EXTERMINATING LLC	SQUIRREL'S TRAPPING/ REMOVAL	$910.00
01404424 4507	MIDWEST ENVIRONMENTAL CONSULTING	NON-VIABLE MOLD TESTING/ EXPOS	$4,740.00
01404424 4507	SOUND INC.	MONTHLY CONTROL PANEL	$1,019.41
01404424 4509	CINTAS #22	FLOOR MAT RENTAL AND CLEAN	$51.80
01404424 4510	AMERICAN TIME	REPAIR PARTS	$384.09
01404424 4510	FOX VALLEY FIRE & SAFETY CO	ANNUAL INSP FIRE ALARM	$550.00
01404424 4510	MR ACE LLC	VARIOUS SUPPLIES	$79.70
01404424 4510	THE REAL SEAL	PROVIDE WATERPROOFING SRVC	$8,711.20
01404424 4516	ECO CLEAN MAINTENANCE INC	VILLAGE HALL- JANITORIAL SERVICES	$3,602.00
01404424 4516	SOUND INC.	MONITORING CHARGE	$90.00
01404424 4516	WOLF ELECTRIC SUPPLY CO	REPAIR PARTS	$236.40
01404424 4517	ECO CLEAN MAINTENANCE INC	PD - JANITORIAL SERVICES	$1,905.00
01404424 4517	ECO CLEAN MAINTENANCE INC	PD - CARPET CLEANING	$275.00
01404424 4517	WOLF ELECTRIC SUPPLY CO	REPAIR PARTS	$352.00
01404424 4518	CINTAS #22	FLOOR MAT RENTAL AND CLEAN	$208.14
01404424 4518	FOX VALLEY FIRE & SAFETY CO	ANNUAL INSPECTION FIRE ALARM	$775.00
01404424 4518	GRAINGER INC	REPAIR PARTS	$186.90
01404424 4518	SOUND INC.	MONTHLY CONTROL PANEL	$156.80
01404424 4520	ECO CLEAN MAINTENANCE INC	PW - JANITORIAL SERVICES	$1,600.00
01404424 4520	MR ACE LLC	VARIOUS SUPPLIES	$12.66
01404424 4542	VCNA PRAIRIE LLC	CONCRETE	$1,109.50

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01404425 4628	MIDWEST OFFICE INTERIORS INC	LOCK CORE KIT SILVER/ KEY	$87.24
FACILITIES			**$29,628.39**
01404522 4301	PAT CHLOPEK	ASE RECERTIFICATION REIMB	$202.00
01404522 4304	CINTAS #22	UNIFORM AND MAT RENTAL	$105.02
01404523 4411	AL WARREN OIL CO INC	FUEL BIO-DIESEL	$8,248.20
01404523 4411	AL WARREN OIL CO INC	FUEL REGULAR	$26,386.67
01404523 4414	AMAZON CAPITAL SERVICES INC	AIR LIFT HOSE CUTTER	$47.98
01404523 4414	AMAZON CAPITAL SERVICES INC	VARIOUS SUPPLIES	$37.68
01404523 4414	FASTENAL INDUSTRIAL & CONST.	REPAIR PARTS	$91.57
01404523 4414	IMPERIAL SUPPLIES LLC	REPAIR PARTS	$209.97
01404524 4510	AIRGAS USA, LLC	MEDICAL SUPPLIES	$356.20
01404524 4510	BRISTOL HOSE & FITTING	REPAIR PARTS	$39.20
01404524 4510	SYN-TECH SYSTEMS INC	REPAIR PARTS	$146.70
01404524 4513	BRAD MANNING FORD INC	REPAIR PARTS	$901.44
01404524 4513	CAR-ONE TIRE AND AUTO	TIRE DISPOSAL FEE	$84.00
01404524 4513	FRIENDLY FORD	REPAIR SERVICE	$690.15
01404524 4514	ACME TRUCK BRAKE & SUPPLY CO.	REPAIR PARTS	$237.04
01404524 4514	AEC FIRE-SAFETY & SECURITY INC	REPAIR PARTS	$168.28
01404524 4514	AMAZON CAPITAL SERVICES INC	BLADE FUSE BLOCK CIRCUIT	$76.04
01404524 4514	FRIENDLY FORD	REPAIR PARTS	$476.65
01404524 4514	FRIENDLY FORD	RTN REPAIR PARTS	($46.15)
01404524 4514	IMPERIAL SUPPLIES LLC	REPAIR PARTS	$100.16
01404524 4514	KAMMES AUTO & TRUCK REPAIR INC	STATE INSPECTION	$90.00
01404524 4514	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	$336.78
01404524 4514	RUSH TRUCK CENTER OF ILLINOIS, INC	RTN REPAIR PARTS	($101.88)
01404524 4534	ACME TRUCK BRAKE & SUPPLY CO.	REPAIR PARTS	$744.24
01404524 4534	ADVANCE AUTO PARTS	REPAIR PARTS	$27.48
01404524 4534	CAR-ONE TIRE AND AUTO	REPAIR SERVICE	$862.74
01404524 4534	IMPERIAL SUPPLIES LLC	REPAIR PARTS	$106.64
01404524 4534	KAMMES AUTO & TRUCK REPAIR INC	STATE INSPECTION	$652.00
01404524 4534	MONROE TRUCK EQUIPMENT	REPAIR PARTS	$100.14
01404524 4534	O'REILLY AUTO PARTS	REPAIR PARTS	$33.66
01404524 4534	POMP'S TIRE	REPAIR PARTS	$88.00
01404524 4534	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	$1,309.58
01404524 4534	RUSH TRUCK CENTER OF ILLINOIS, INC	RTN REPAIR PARTS	($266.00)
01404524 4535	CAR-ONE TIRE AND AUTO	REPAIR SERVICE	$1,947.14
01404525 4602	CURRENT CONNECTION ELECTRIC	INSTALL ELECTRIC- TIRE BALANCER	$2,285.00
01404525 4602	STANDARD INDUSTRIAL & AUTO INC	ESTIMATED SHIPPING/HANDLING	$53.00
01404525 4602	STANDARD INDUSTRIAL & AUTO INC	GRACO EM8 GCO-25C904 LUBE	$4,548.96
FLEET SERVICES			**$51,376.28**
01404623 4408	ARLINGTON POWER EQUIPMENT	REPAIR PARTS	$369.00
01404623 4414	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$116.35
01404625 4628	UTILITY TOOL COMPANY	PIPEHORN 800 UTILITY LOCAT DEVICE	$1,762.00
F.A.S.T.			**$2,247.35**
01404722 4303	DUPAGE RIVER/SALT CREEK WORKGROUP	DRSCW MEMBERSHIP DUES	$3,198.00
STORM SEWERS			**$3,198.00**
TOTAL PUBLIC WORKS DEPARTMENT			**$116,848.28**

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
DEVELOPMENT SERVICES			
01501222 4301	MICHAEL WALKER	2024 HOUSING MATTERS REIMB	$822.13
ADMINISTRATIVE			**$822.13**
01505020 4110	THE FINER LINE	NAME BADGE	$4.49
01505023 4403	B & L BLUEPRINT, INC	PRINTING SERVICES	$30.00
01505024 4542	AMERICAN TAXI DISPATCH INC	48 TRIPS @ $7 + ADMIN FEE	$369.60
PLANNING AND TRANSPORTATION			**$404.09**
01505124 4507	ANIMAL TRACKERS WILDLIFE COMPANY	TREAT BALD-FACED HORNET	$500.00
01505124 4507	THOMPSON ELEVATOR INSPECTION INC	ELEVATOR INSPECTIONS	$384.00
CODE ENFORCEMENT			**$884.00**
01505222 4301	SONIA ZALA	CONFERENCE TRAVEL REIMB	$592.00
ENGINEERING			**$592.00**
01505924 4546	CONWAY DATA INC	AD & PUBLICITY	$6,000.00
ECONOMIC DEVELOPMENT			**$6,000.00**
TOTAL DEVELOPMENT SERVICES DEPARTMENT			**$8,702.22**
HEALTH & HUMAN SERVICES DEPARTMENT			
01556523 4402	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	$115.09
01556523 4414	MONICA SAAVEDRA-KULOUSEK	THERAPY DOG VET - REIMB	$144.00
01556523 4414	THERAPY DOGS INTERNATIONAL	THERAPY DOG REGIST RENEWAL	$70.00
01556523 4416	PROVEN IT	COPIER SERVICES	$107.11
TOTAL HEALTH & HUMAN SERVICES DEPARTMENT			**$436.20**
01605824 4555	JIM DEPASQUALE	SISTER CITIES REIMB	$1,240.00
01605824 4555	LILLIAN MOSIER	SISTER CITIES REIMB	$105.98
01605824 4555	MARCIA FRANK	SISTER CITIES REIMB	$79.46
01605824 4573	KATHRYN MCCORD	HISPANIC HERITAGE - REIMB	$10.99
01605824 4573	SANDRA LAHOZ	HISPANIC HERITAGE DAY	$56.37
01605824 4575	THE FINER LINE	NAME BADGE	$4.48
01605824 5502	THE FINER LINE	NAME BADGE	$4.49
MISCELLANEOUS B & C			**$1,501.77**
TOTAL BOARDS & COMMISSIONS DEPARTMENT			**$1,501.77**
TOTAL GENERAL FUND			**$217,429.35**

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
ASSET SEIZURE FUND			
08200824 4539	ADVANCE AUTO PARTS	REPAIR PARTS	$157.99
08200824 4539	MEINEKE	REPAIR SERVICE	$207.01
08200825 4605	CDS OFFICE TECHNOLOGIES	RAM MOBILE MOUNT	$2,574.00
08200825 4605	CDS OFFICE TECHNOLOGIES	ZEBRA DT PRINTER, BLUETOOTH	$20,097.00
08200825 4605	CDS OFFICE TECHNOLOGIES	ZEBRA MOUNTING PLATE	$528.00
TOTAL ASSET SEIZURE FUND			**$23,564.00**
ROAD IMPROVEMENT FUND			
29000025 4606	TRANSYSTEMS CORP.	GANNON DR RESURF & BICYCLE FACIL	$11,233.87
TOTAL ROAD IMPROVEMENT FUND			**$11,233.87**
CAPITAL IMPROVEMENTS FUND			
36000025 4604	SAFE-WAY TUCKPOINTING LLP	MASONRY REPAIRS	$40,000.00
TOTAL CAPITAL IMPROVEMENTS FUND			**$40,000.00**
CAPITAL VEHICLE AND EQUIPMENT FUND			
37000025 4603	TOTAL OFF ROAD & MORE	F250 TRUCK BED TOPPER	$6,430.00
37000025 4603	TOTAL OFF ROAD & MORE	HARDWARE SUPPLIES	$38.40
37000025 4603	TOTAL OFF ROAD & MORE	INSTALLATION FEE	$480.00
TOTAL CAPITAL VEHICLE AND EQUIPMENT FUND			**$6,948.40**
WATERWORKS AND SEWERAGE FUND			
40 1445	UTILITY DYNAMICS CORPORATION	HYDRANT METER DEPOSIT REFUND	$2,060.00
WATER MISCELLANEOUS PAYMENT			**$2,060.00**
40406722 4301	TYLER WINTZ	IPSI CONF LODGING REIMB	$535.00
40406723 4402	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	$29.90
40406723 4408	MR ACE LLC	VARIOUS SUPPLIES	$79.96
40406723 4414	CANTEEN REFRESHMENT SERVICES	COFFEE SUPPLIES	$186.34
40406723 4414	CANTEEN REFRESHMENT SERVICES	RTN COFFEE SUPPLIES	($19.35)
40406723 4414	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$59.98
40406723 4414	PROVEN IT	COPIER SERVICES	$125.78
40406723 4414	TEST GAUGE INC	REPAIR PARTS	$379.40
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1775 ABBEY WOOD	$3,976.47
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1790 CHIPPENDALE	$119.60
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC S/HIGGINS W/OLD	$369.99
40406724 4503	NICOR GAS	GAS 1775 ABBEYWOOD	$47.00
40406724 4503	NICOR GAS	GAS 2550 PRAIRIE STONE	$47.90
40406724 4503	NICOR GAS	GAS 95 ASTER LN	$56.11
40406724 4507	BAXTER & WOODMAN,INC.	WATER & SEWER RATE STUDY	$2,515.42
40406724 4507	SOUND INC.	MONTHLY CONTROL PANEL	$392.12
40406724 4509	ALEXANDER CHEMICAL CORPORATION	CONTAINERS RENTAL	$364.00
40406724 4524	AUTOMATIONDIRECT.COM	VARIOUS SUPPLIES	$461.25
40406724 4528	HYDRAFLO INC.	REPAIR PARTS	$935.19
40406724 4528	HYDRAFLO INC.	RTN REPAIR PARTS	($452.19)
40406724 4529	A & A EQUIPMENT & SUPPLY CO.	VARIOUS SUPPLIES	$502.00
40406724 4529	BEVERLY MATERIALS, L.L.C.	051 CM-06	$945.70

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
40406724 4529	BEVERLY MATERIALS, L.L.C.	051 CM-06/020 CM11 WASHED	$1,954.06
40406724 4529	BEVERLY MATERIALS, L.L.C.	CLEAN FILL - SEMI	$878.00
40406724 4529	HYDRAFLO INC.	REPAIR PARTS	$72.45
40406724 4529	JCK CONTRACTORS, INC	TOPSOIL	$645.00
40406724 4529	UNDERGROUND PIPE & VALVE CO	REPAIR PARTS	$1,387.00
40406724 4529	WATER PRODUCTS CO.	REPAIR PARTS	$564.75
40406724 4529	ZIEBELL WATER SERVICE	REPAIR PARTS	$1,134.65
40406724 4545	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$69.04
40406724 4585	INTERSTATE POWER SYSTEMS INC.	ANNUAL CRANE INSPECTION	$1,220.17
40406724 4585	KAMMES AUTO & TRUCK REPAIR INC	STATE INSPECTION	$179.00
40406724 4585	O'REILLY AUTO PARTS	REPAIR PARTS	$22.99
40406724 4585	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	$620.19
40406724 4585	RUSH TRUCK CENTER OF ILLINOIS, INC	RTN REPAIR PARTS	($310.74)
40406724 4585	STANDARD EQUIPMENT CO	500272A FLOAT BALL SCREEN	$584.24
40406724 4585	STANDARD EQUIPMENT CO	63715K FLOAT BALL CAGE	$718.68
40406725 4602	HIGH STAR TRAFFIC	28” SOLID ORANGE TRAFFIC CONES	$2,000.00
WATER DIVISION			**$23,397.05**

40406823 4408	USA BLUE BOOK	VARIOUS SUPPLIES	$97.05
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECT 1101 WESTBURY - AUG'24	$1,096.47
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECT 1101 WESTBURY - SEP'24	$1,179.16
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1790 CHIPPENDALE	$179.41
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2364 HIGGINS	$1,310.66
40406824 4507	MENARDS - HNVR PARK	VARIOUS SUPPLIES	$44.34
40406824 4510	SUNBELT RENTALS	EMERGENCY GENERATOR RENTAL	$2,663.66
40406824 4524	GRAINGER INC	REPAIR PARTS	$86.24
40406824 4524	USA BLUE BOOK	VARIOUS SUPPLIES	$953.66
40406824 4525	BENCHMARK SALES & SERVICE INC.	EMERGENCY REPAIR SERVICE	$7,150.00
40406824 4530	BUILDERS ASPHALT, LLC	DUMP BROKEN ASPHALT	$195.00
SEWER DIVISION			**$14,955.65**

40407324 4527	DIXON ENGINEERING INC	ENGINEERING SERVICES	$1,450.00
40407325 4609	MARC KRESMERY CONSTRUCTION LLC	ABBEYWOOD VFD REPLACEMENT	$111,999.41
40407325 4609	MUNICIPAL WELL & PUMP	WELL 10 REHABILITATION CONSTRUC	$46,196.00
40407525 4609	HR GREEN, INC	HUNTINGTON BLVD WATER MAINTEN	$14,527.21
CAPITAL PROJECTS DIVISION			**$174,172.62**

TOTAL WATERWORKS AND SEWERAGE FUND **$214,585.32**

NOW ARENA OPERATING FUND

41000024 4510	PROVEN IT	COPIER SERVICES	$174.90
TOTAL NOW ARENA OPERATING FUND			**$174.90**

STORMWATER MANAGEMENT FUND

42000024 4507	BAXTER & WOODMAN,INC.	STORMWATER RATE STUDY	$450.00
42000025 4613	CHASTAIN & ASSOCIATES LLC	BATAVIA LN INFRASTRUCTURE	$985.00
TOTAL STORMWATER MANAGEMENT			**$1,435.00**

VILLAGE OF HOFFMAN ESTATES

NOVEMBER 4, 2024

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
INSURANCE FUND			
46 1101	VINCE SCACCIANOCE	SICK INCENTIVE REIMB	$1,737.30
RISK RETENTION			**$1,737.30**
46700024 4579	HEALTH ENDEAVORS SC	BRIEF MD VISIT	$65.00
46700024 4579	PHYSICIANS IMMEDIATE CARE CHICAGO	FIRE - FITNESS/ DUTY EXAM	$300.00
RISK RETENTION			**$365.00**
TOTAL INSURANCE FUND			**$2,102.30**
INFORMATION TECHNOLOGY FUND			
47008524 4507	INTIME SERVICES INC	INTIME - FIRE	$9,460.00
47008524 4507	PORTER LEE CORP.	BEAST ANNUAL SOFTWARE SUPPORT	$1,034.00
47008524 4542	TECHNO CONSULTING INC	VILLAGE HALL - POWER FAILURE SRV	$825.00
OPERATIONS			**$11,319.00**
47008625 4602	DELL MARKETING LP	ANNUAL SERVER PURCHASE	$33,922.33
47008625 4602	DELL MARKETING LP	CCTV SERVERS	$66,588.45
CAPITAL ASSETS			**$100,510.78**
TOTAL INFORMATION TECHNOLOGY FUND			**$111,829.78**
ROSELLE ROAD TIF FUND			
62000024 4507	BISNOW LLC	MORNING BRIEF - SPONSOR	$875.00
62000024 4507	TOTAL TRAFFIC & WEATHER NETWORK	WEATHER BROADCAST	$2,300.00
TOTAL ROSELLE ROAD TIF FUND			**$3,175.00**
2019 CAPITAL PROJECT FUND			
64000024 4542	UTILITY DYNAMICS CORPORATION	COLLECTOR STREET LIGHTING	$549,442.35
TOTAL 2019 CAPITAL PROJECT FUND			**$549,442.35**

BILL LIST TOTAL **$1,181,920.27**

SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20241018 00:00:00.000' and '20241031 00:00:00.000'
ACCOUNTING PERIOD: 10/24

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION------	SALES TAX	AMOUNT
0102	135115 V	05/21/24	5930	DIRECT FITNESS SOLUTIONS	01303524	DFS PREVEN MAINTEN CHA	0.00	-525.00
0102	136264 V	09/04/24	22040	COMPLEX PAINTING & CARPE	40	HYDRANT METER DEP REFU	0.00	-151.63
0102	136531 V	10/08/24	1241	ARLINGTON POWER EQUIPMEN	01303523	ICE MELT, MELTCO PREMI	0.00	-1,964.12
0102	136870	10/18/24	15302	STEVE BRANDT	01605824	NOVEMBER FIRST FRIDAY	0.00	200.00
0102	136871	10/21/24	5930	DIRECT FITNESS SOLUTIONS	01303524	DFS PREVENT MAINT	0.00	525.00
0102	136872	10/21/24	22040	COMPLEX PAINTING & CARPE	40	HYDRANT DEP RFND	0.00	151.63
0102	136873	10/21/24	20862	ROBERT COOK	01	C-PAL	0.00	1,827.49
0102	136874	10/22/24	21912	EXPERIAN	46700024	PROFESSIONAL SERVICES	0.00	15,981.04
0102	136875	10/22/24	1231	LILLIAN MOSIER	01605824	SISTER CITIES REIMB	0.00	139.13
0102	136876	10/22/24	22114	DAVID CHAMELI	01605824	SISTER CITIES REIMB	0.00	500.00
0102	136876 V	10/22/24	22114	DAVID CHAMELI	01605824	SISTER CITIES REIMB	0.00	-500.00
TOTAL CHECK							0.00	0.00
0102	136877 V	10/22/24	22114	DAVID CHAMELI	01605824	SISTER CITIES REIMB	0.00	-500.00
0102	136877	10/22/24	22114	DAVID CHAMELI	01605824	SISTER CITIES REIMB	0.00	500.00
TOTAL CHECK							0.00	0.00
0102	136878	10/24/24	22114	DAVID CHAMELI	01605824	SISTER CITIES REIMB	0.00	500.00
0102	136879	10/24/24	13841	ANITA FLANAGAN	01605824	SISTER CITIES REIMB	0.00	162.19
0102	136880	10/24/24	5883	JEFFREY HOWARD	01605824	SISTER CITIES REIMB	0.00	2,112.94
0102	136881	10/28/24	4046	INDESTRUCTO RENTAL CO.,	40406723	PW OPEN HOUSE DEPOSIT	0.00	1,500.00
TOTAL CASH ACCOUNT							0.00	20,458.67
TOTAL FUND							0.00	20,458.67
TOTAL REPORT							0.00	20,458.67

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5C

REQUEST: Authorization to:
a. Waive formal bidding (due to utilization of a government master agreement); and
b. Purchase of nine Panasonic laptops from CDS Office Technologies, Itasca, IL, in an amount not to exceed $42,714.

FROM: Darek Raszka, IT Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY
CDS Office Technologies is Panasonic's platinum partner for the northern Illinois area and offers the lowest pricing on this specialized equipment. The replacement units are slimmer, lighter, more modular and offer a wider screen than the previous model. The units include a Gloved Multi Touch Screen, a 1 TB Solid State Hard drive, contactless smartcard reader and an integrated 4G LTE Multi Carrier cell device. The units are now also equipped with an upgraded 32GB of RAM which will help meet the increased demands of the new CAD system and the enhanced cybersecurity controls the Village is deploying.

These units are sturdy enough to stand up to the rigorous demands of use in an emergency vehicle environment. They are configured specifically for Public Safety use and are not available through general retail channels. This request represents the replacement of nine (9) units in the Police Department. These units are on a five-year replacement cycle, which is consistent with the five-year warranties provided with each new unit.

FINANCIAL IMPACT
In the approved 2024 budget, a total of $45,000 has been allocated to continue the Police MDT replacement program (47008625-4602). The recommended purchase is $2,286 under budget.

RECOMMENDATION
To waive formal bidding (due to utilization of Sourcewell Law Enforcement Contract Toughbooks #090122-PNA) and authorize the purchase of nine (9) semi-ruggedized laptop computers and accessories from CDS Office Technologies, Itasca, IL, for use in the Police Department patrol and response vehicles in an amount not to exceed $42,714.

ATTACHMENTS
1. Quote 505176 (2)

CDS Office Technologies
1271 HAMILTON PARKWAY
Itasca, Illinois 60143
United States
(P) 630-625-4519
(F) 630-305-9876

Quotation (Open)

Date
Oct 21, 2024 03:26 PM CDT

Modified Date
Oct 21, 2024 03:45 PM CDT

Quote #
505176 - rev 1 of 1

Description
7 x FZ-55JZ-1LBM

SalesRep
Gottlieb, Mark
(P) 630-625-4519
(F) 630-305-9876

Customer Contact
Raszka, Darek
Darek.Raszka@vohe.org

Customer	Bill To	Ship To
Hoffman Estates Police Department (21104) Raszka, Darek 411 W Higgins Rd Hoffman Estates, IL 60169 United States (P) 847-781-2848	Village of Hoffman Estates Accounts, Payable 1900 Hassell Rd Hoffman Estates, IL 60169 United States	Village of Hoffman Estates Raszka, Darek 1900 Hassell Rd Hoffman Estates, IL 60169-6308 United States (P) 847-781-2848 Darek.Raszka@Hoffmanestates.org

Customer PO:	Terms:	Ship Via:
	Undefined	UPS Ground
Special Instructions:		**Carrier Account #:**

#	Description	Part #	Qty	Unit Price	Total
	Sourcewell Law Enforcement Contract Toughbooks #090122-PNA				
	Panasonic Toughbook FZ-55 Semi Rugged - Public Sector Specific				
1	Panasonic Toughbook FZ-55 (i7, 4G, GPS, 32GB, 1TB SSD) Win11 Pro, Intel Core i7-1370P vPro (up to 5.2GHz), AMT, 14.0" FHD 1000 nit Gloved Multi Touch, 32GB, Intel UHD, 1TB OPAL SSD, Intel Wi-Fi 6E, Bluetooth, 4G EM7511, GPS, Dual Pass (Ch1:GPS/Ch2:WWAN), Mic and Infrared 2MP Webcam, Standard Battery, TPM Note: - Emissive Backlit Keyboard, Flat, CF-SVCLTNF3YR - 3 Year Protection Plus Warranty, CF-SVC512SSD3Y - 3 Year No Return of Defective Drive, CF-SVCPDEP3Y - 3 Year Premier Deployment, CF-SVCFESGEN10 - Field Engineering Support	FZ-55JZ-1LBM	9	$4,015.00	$36,135.00
2	Panasonic Public Sector Service Package 4th and 5th years Public Safety Service Bundle Extension (Year 4 & 5 only). Includes Premier, Protection Plus, Customer Portal, Disk Image Management, HDD No Return.	CF-SVCPSY5	9	$586.00	$5,274.00
	Accessories				
3	Panasonic - Contactless Smartcard xPAK for FZ-55 Mk3 (not compatible with Mk1/2) Front expansion area	FZ-VNF552M	9	$145.00	$1,305.00

Subtotal:	**$42,714.00**
Tax (.0000%):	$0.00
Shipping:	$0.00
Total:	**$42,714.00**

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5D

REQUEST: Authorization to:
a. Waive formal bidding (due to sole source); and
b. Purchase Laserfiche cloud licensing from TKB Associates Inc, Mokena, IL, in an amount not to exceed $41,950.00.

FROM: Darek Raszka, IT Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY
The 2024 budget includes funding to maintain and license the Village's Electronic Records Management (ERM) system by Laserfiche. The systems allow user friendly process automation and electronic documents storage. Some of the benefits of Laserfiche include paperless content management, streamlined document processing, digitizing paper documents and a central repository for Village documents such as contracts, agendas or plans. In late 2023, Staff was able to take advantage of favorable pricing to move the solution to the cloud reducing the need for an on premise server. Laserfiche is a software solution that purchased through an exclusive authorized reseller (TKB Associates). As a result, this is a sole source procurement and requires a waiving of formal bidding.

FINANCIAL IMPACT
In the 2024 budget, a total of $20,000 has been allocated to maintain and license the current ERM System (47008524-4507). The difference will be covered by savings in other areas of the budget.

RECOMMENDATION
To waive formal bidding and authorize purchase of the Laserfiche licensing through TKB Associates Inc, Mokena, IL, in an amount not to exceed $41,950.00.

ATTACHMENTS
1. TKB Invoice 20240903

TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Invoice

Date	Invoice #
09/03/2024	15438

Bill To	Ship To
Village of Hoffman Estates Darek Raszka 1900 Hassell Rd Hoffman Estates, IL 60195	Village of Hoffman Estates Darek Raszka 1900 Hassell Rd Hoffman Estates, IL 60195

P.O. No.	Terms	Rep	Via
		JB	UPS

Quantity	Item Code	Description	Price Each	Amount
45	CLENF2 (5-...	CLENF2 - Laserfiche Cloud Professional User Annual Subscription Fee (5-49 Users) Laserfiche Cloud Professional Users include the following features: 100GB of Cloud Storage per Professional User Single Laserfiche Repository Laserfiche Workflow Laserfiche Quick Fields Complete with Agent Laserfiche Forms Professional Laserfiche Direct Share Laserfiche Starter Audit Trail Laserfiche Snapshot Laserfiche E-mail and Laserfiche Integration with Microsoft Office Laserfiche Import Agent Laserfiche Connector	830.00	37,350.00
25	CFPAR 10-199	CFPAR - Laserfiche Cloud Participant Users - Annual Subscription (10-199 users)	120.00	3,000.00
1	CLPPAL	CLPPAL - Laserfiche Cloud web Public Portal Annual Subscription Fee (1,000 Views per Month)	600.00	600.00
10	CCSX1	CCSX1 - Laserfiche Cloud Scan Connect Annual Subscription Fee (1 User)	100.00	1,000.00
		Total Investment for Laserfiche Cloud Your annual Cloud Subscription will expire on 12/01/2024		41,950.00

Notice of Maintenance and Support Renewal

Subtotal	$41,950.00
Sales Tax (0.0%)	$0.00
Total	$41,950.00

Please visit our Web Site at www.tkbassociates.com

Phone #	Fax #
7088056966	708-478-4167

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5E

REQUEST:	Authorization to: a. Waive formal bidding; and b. Purchase one replacement heavy-duty dump truck chassis from JX Truck Center, Wadsworth, IL (via Sourcewell Purchasing Consortium) in an amount not to exceed $152,250; and c. Grant the Village Manager authority to approve change orders associated with this request, as needed, in a total amount not to exceed $30,000.
FROM:	Joe Capiga, Supervisor Fleet Services Joseph Nebel, Public Works Director
ITEM TYPE:	Contract - Village Board

REQUEST SUMMARY

JX Truck Center is the currently awarded supplier of the 2025 Peterbilt 528 tandem-axle dump truck chassis that has been requested, as competitively bid through the Sourcewell Cooperative Purchasing Program. The Village has purchased Peterbilt manufactured dump trucks for the past several years with positive results. This request is for the chassis only; upon delivery, the chassis will be sent to a selected up-fitter for installation of snow and ice equipment and various other components.

Due to market volatility and raw material availability, staff currently anticipates this chassis to be delivered in late 2025.

FINANCIAL IMPACT

There is $360,000 in the Capital Improvements Program – General Fund for the replacement of this frontline plow vehicle, to include chassis, snow and ice equipment, and up-fitting. Following the allocation of $152,250 for the chassis purchase, the remaining $207,750 will be used for those other components. Authorization to purchase the plow for this vehicle has also been requested in a separate action item on this agenda.

RECOMMENDATION

Authorization to:
a. waive formal bidding;
b. purchase one replacement heavy-duty dump truck chassis from JX Truck Center, Wadsworth, IL (via Sourcewell Purchasing Consortium) in an amount not to exceed $152,250; and
c. grant the Village Manager authority to approve change orders associated with this request, as needed, in a total amount not to exceed $30,000.

ATTACHMENTS

1. Tandem Axle 548 - QuoteSM (003)

PURCHASE CONTRACT

Peterbilt Illinois Joliet, Inc dba JX Truck Center
535 E. South Frontage Road
Bolingbrook IL 60440
(262) 709-3446

Date:	5/29/24 - 3rd unit
Quote #:	DE-01774
Type:	Cash
Salesperson:	Darren Simon
PO #:	

Bill To: 32347
Village of Hoffman Estates
2305 PEMBROKE AVE
HOFFMAN ESTATES IL 60169-2010
P:(847) 815-3874

Ship To:
Village of Hoffman Estates
2305 PEMBROKE AVE
HOFFMAN ESTATES, IL 60169-2010

Stock#: TBD	**VIN:TBD**	**0 PETERBILT 548**	**Price:**	**$150,374.51**
		HEATED WIPERS/INSTL - SOURCED GOODS		$1,250.00
		PDI & DELIVERY - SOURCED GOODS		$420.00
			Per Unit:	**$152,044.51**

Total Price	**$152,044.51**
Title Fee	$165.00
Plate Fee	$8.00
Total	**$152,217.51**

********* Peterbilt Motors Company Sourcewell Contract #060920-PMC. ******

Order Requirements:
- Signed specs w/ each page initialed
- Signed Purchase Contract
- Customer PO

No Flooring is included, payment is expected upon delivery/inspection.

Price is not protected.
Delivery timeframe is not guaranteed.
Trade values subject to change depending on usage/condition.

IMPORTANT BUYER INFORMATION

1. AS IS SALE. Any warranties from a Manufacturer or other supplier, including warranties on any Dealer-installed Non-Manufacturer accessories, are direct from such Manufacturer or supplier, not Dealers, and only such Manufacturer or other supplier will be liable for performance under those warranties. All goods, services and Vehicles sold by Dealer are sold "AS IS." SEE TERMS AND CONDITIONS SECTION 10 ON REVERSE SIDE.

2. TERMS AND CONDITIONS. The terms and conditions for this purchase and sale are attached.

3. NO ORAL AGREEMENTS. There are no oral agreements regarding the Vehicle(s). Employees, salespersons and managers are not authorized to make any oral representations, agreements or promises about the Vehicle that are not in writing. Any oral representation, agreement or promise not in writing is not a part of this Order and is not binding on Dealer.

4. NON-CANCELLABLE. This transaction is non-cancellable after the Dealer and Buyer sign this Order except as otherwise provided herein.

Purchaser's Initials ____________ Date ____________

BUYER'S REPRESENTATIONS

I have read all terms printed on the front and back of this Order, and I understand and agree to them as part of this Order. I understand that the front and back of this Order, including the Terms and Conditions, comprise the entire agreement for this purchase, and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I also certify that there are no unwritten agreements or understandings and that no credit has been extended by Dealer nor arranged by Dealer for the cash down payment unless it appears in writing on the face of this Order. There are no blanks on this Order. I certify that I am at least 18 years old and acknowledge receipt of a copy of this Order. By signing below, I authorize outside parties to release financial information to the Dealer that includes, but is not limited to, information regarding lien amounts and details regarding the financing of the equipment listed on the face of this Order.

Purchaser's Initials ____________ Date ____________

TERMS AND CONDITIONS OF SALE

The Order on the reverse side hereof includes, and is subject to, the following terms and conditions:

1. DEFINITIONS AND RELATIONSHIP: As used in this Order, the terms (a) "Dealer" means the dealership that owns or has a right to sell the Vehicle being sold; (b) "Buyer" means the party(ies) named on the reverse side as Buyer; (c)
"Manufacturer" means the company that manufactured the Vehicle or chassis; and (d) "Vehicle(s)" shall mean the vehicle(s) being purchased by Buyer listed on the reverse side of this Order. Dealer is not the agent of Manufacturer. Dealer and Buyer are the only parties to this Order. Reference to Manufacturer is for the purpose of explaining generally the contractual relationships between Dealer and Manufacturer regarding new vehicles.

2. PRICE CHANGES; MANUFACTURER, BODY-BUILDER OR UPFITTER FEES, COSTS OR SURCHARGES: Manufacturer, and certain body-builders and upfitters, have reserved the right to change the price to Dealer of new vehicles and or to impose fees, costs or surcharges, without notice. In the event the price to Dealer of the Vehicle(s) is is increased by Manufacturer, or a body-builder or upfitter, if applicable, prior to delivery of the Vehicle(s) ordered by Buyer, or Manufacturer, a body-builder or upfitter imposes fees, costs or surcharges, Dealer reserves the right to change the total delivered price of the Vehicle(s) to Buyer to pass thru such fees, costs or surcharges, accordingly, but without markup, overhead or profit to Dealer. Dealer will use reasonable efforts to promptly notify Buyer on receipt of notice of such increase, or imposition of fees costs or surcharges. Any such increase, or imposition of fees, costs or surcharges will not give rise to any right to cancel the Order, provided, however, that as a courtesy, and not as a matter of contractual obligation, Dealer may work with Buyer, and the applicable Manufacturer, bodybuilder or upfitter, regarding any available opportunity to cancel the Order.

3. TRADE-IN REAPPRAISAL: If a trade-in for the Vehicle(s) ordered by Buyer is not delivered to Dealer until delivery to Buyer of the ordered Vehicle(s), the trade-in will be reappraised at that time, and such reappraised value will determine the allowance made for the trade-in. If the reappraised value is lower than the original trade-in allowance shown on the front of this Order, Buyer may, if dissatisfied, cancel this Order, provided, however, that the right to cancel must be exercised prior to both the delivery to Buyer of the Vehicle(s) ordered and the surrender of the trade-in Vehicle to Dealer.

4. EVIDENCE OF TITLE FOR TRADE-IN; REQUIREMENTS FOR TRADE: Buyer agrees to deliver to Dealer evidence of unrestricted title to any trade-in as a part of the down payment for the Vehicle(s) ordered. Buyer warrants and represents any trade-in to be Buyer's property free and clear of all liens and encumbrances, except as expressly noted on the front of this Order. Buyer warrants and represents that the trade-in was not in a prior accident or has not incurred any frame damage nor is it a municipal, salvage, damaged, rebuilt or flood vehicle, nor has it been the subject of any "lemon" claim. The Buyer further warrants and represents that the odometer of the trade-in was not altered or tampered with prior to its transfer to the Dealer. Additionally, the buyer certifies that all emissions including, but not limited to, the diesel particulate filter, EGR valves, and EGR coolers function properly and will pass industry tests and inspections. When equipped, model year 2008 and newer trade-ins must have a fully functional particulate filter capable of regeneration at normal factory intervals.

5. TRADE-IN ALLOWANCE. The trade-in allowance shown on the reverse side may not represent the actual cash value of the Buyer's trade-in(s). Buyer acknowledges that such allowance may be an over allowance for said trade-in(s) in lieu of an additional discount on the purchase price of the Vehicle(s). In the event of any dispute between Buyer and Dealer as it may relate to any trade-in(s) or return of any trade-in or rescission of this Order, Dealer's only obligation as to the trade-in(s) shall be the actual amount received from the sale of the trade-in, less a selling commission of 15% and any expenses incurred in storing, insuring, conditioning or advertising the trade-in for sale, will be returned to Buyer.

6. TRADE IN PAYOFF. Dealer has relied on information from Buyer and/or the lien holder of Buyer's trade-in(s) to determine the "Est. Lien Payoff" shown. Buyer understands that the such payoff is only an estimate and may not be the actual amount owed. Buyer directs Dealer to pay off the lien on the trade-in as soon as practical after closing on this transaction. If the payoff balance on the trade-in is greater than the estimated payoff shown, Buyer agrees upon demand to promptly pay the difference to Dealer. If the payoff balance is less than the estimated payoff shown, Dealer shall promptly pay the difference, in Dealer's sole discretion, to either Buyer's lender or Buyer. Buyer acknowledges and agrees that as of the date of this Order that Buyer is or will be transferring title to and ownership of the trade-in(s) to Dealer but that Buyer, and not Dealer, will remain responsible for amounts due to Buyer's lender or lien holder for the trade-in(s) until paid in full, which may be after the date of this Order. Buyer will indemnify and hold Dealer, and any of its shareholders, directors, officers, members, managers, employees, agents, representatives, attorneys, insurers, affiliates, parents, successors and assigns, from any and all claims arising out of, or relating to, amounts that are or become due to Buyer's trade-in lender or lien holder after the date of this Order and prior to the lender or lienholder being paid in full.

7. BUYER INDEMNITY. Buyer agrees to indemnify and hold Dealer, its directors, officers, agents, and employees harmless from any and all claims of liability and expenses, including but not limited to, injury to person or property, loss of profit, and reasonable attorney fees, arising out of or in connection with any breach of this Order, or of the Buyer's warranties, representations, and agreements contained in this Order, including but not limited to the representations concerning any trade-ins.

8. BUYER DEFAULT PRIOR TO DELIVERY; LIQUIDATED DAMAGES: Unless this Order is canceled by Buyer as allowed by these Terms and Conditions, upon failure or refusal of Buyer to accept delivery of the Vehicle(s) ordered or to otherwise comply with the terms of this Order, Dealer may, at its sole option and discretion cancel the Order and either: a) assess against Buyer liquidated damages of the greater of (i) 5% of the total price which would have been chargeable to Buyer at delivery, or (ii) the actual amount of any cash deposit made by Buyer; or b) decline such liquidated damages and to reserve its claims against Buyer for actual damages and for such other expenses and losses as Dealer may incur or suffer as a result of such default by Buyer, including consequential damages and lost profits. On either election, Dealer will be entitled to offset any cash deposit made by Buyer and, may further sell any trade-in and may offset the proceeds against the amounts due from Buyer. Buyer agrees and acknowledges that it has ordered the Vehicle(s) based on its own needs and for its own purposes and that such Vehicle(s) may not be subject to prompt resale, and that as such determination of actual damages may be delayed or difficult, and that as such the above stated liquidated damages are reasonable and appropriate for this transaction. Buyer further acknowledges and agrees that based on market conditions, such liquidated damages may prove insufficient to compensate Dealer for Buyer's failure to take delivery or other breach and that as such, Buyer has agreed to the above election of remedies as additional consideration to Dealer in agreeing to the Order.

9. DESIGN CHANGES: Manufacturer has reserved the right to change the design of any new Vehicle, chassis, accessory, or part at any time without notice, without the obligation to make the same or any similar change upon any Vehicle, chassis, accessory, or part previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. In the event of any such change by Manufacturer, Dealer has no obligation to Buyer to make the same or any similar change in any Vehicle, chassis, accessory, or part covered by this Order, either before or after delivery to Buyer.

10. DELIVERY LIABILITY LIMITATION: Dealer will not be liable for failure to deliver or delay in delivering the Vehicle(s) where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer. Buyer agrees that Buyer is not entitled to recover from Dealer any consequential damages, damages to property, damages for the loss of use of the Vehicle(s), loss of time, loss of profits or income, or any other incidental damages which may result from failure to deliver or delay in delivery of the Vehicle(s) where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer, including, but not limited to, Manufacturer's failure to produce or deliver the Vehicle(s).

11. TAXES: The total taxable price for the Vehicle(s) ordered does not include sales, use, excise, or other taxes (Federal, State or local). Buyer assumes and agrees to pay, unless prohibited by law, any such taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability.

12. WARRANTY DISCLAIMER:

A. IN THE EVENT A VEHICLE IS EITHER A NEW VEHICLE, DEMONSTRATOR, OR A USED VEHICLE STILL SUBJECT TO A MANUFACTURER'S WARRANTY, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED (INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ON SUCH VEHICLE. FURTHER, DEALER NEITHER MAKES NOR AUTHORIZES ANY OTHER PERSON TO MAKE ON DEALER'S BEHALF, ANY WARRANTY IN CONJUNCTION WITH THE SALE OF ANY VEHICLE. AS TO ANY MANUFACTURER'S WARRANTY WHICH MAY BE EXTENDED TO BUYER BY MANUFACTURER, DEALER SPECIFICALLY DISCLAIMS ANY LIABILITY THEREUNDER, SUCH MANUFACTURER'S WARRANTY BEING BETWEEN BUYER AND MANUFACTURER ONLY.

B. UNLESS A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY DEALER WARRANTY OR SERVICE CONTRACT IS FURNISHED BY DEALER TO BUYER, ALL VEHICLES ARE SOLD "AS IS," AND THE DEALER DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

C. IN THE EVENT A VEHICLE IS A USED VEHICLE SUBJECT TO FEDERAL TRADE COMMISSION RULES REQUIRING THE POSTING OF A "BUYER'S GUIDE" THE INFORMATION ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT, INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THIS ORDER.

D. Buyer has selected the Vehicle(s) and any configuration or options, and has not relied on the Dealer for such selection.

E. Dealer is not part of any aftermarket or third-party service contract or warranty which may be sold by Dealer. Buyer will look only to the third-party seller of any such aftermarket service contract or warranty, and not to Dealer, for any remedy or recourse.

13. DAMAGE DISCLOSURE:

A. NEW VEHICLE. DEMONSTRATOR. EXECUTIVE OR MANUFACTURER'S VEHICLE OR PROGRAM VEHICLE: Damage to a new Vehicle (including to all mechanical components, electrical components, sheet metal, paint, trim or other appearance items) may occur either at the factory during assembly, while the Vehicle is being transported to Dealer, or while in Dealer's possession awaiting sale. Normally, any damage which occurs during assembly is detected and corrected at the factory during the inspection process. Damage which has been repaired by the Manufacturer prior to delivery to Dealer, since generally unknown to Dealer, will not be disclosed.

B. USED VEHICLES: Since a used Vehicle has been subject to use and possibly to body and mechanical damages, the Vehicle may have been subject to repairs for mechanical reasons or to enhance appearance for sale. Such repairs may include body work and painting of the Vehicle. Since (i) Buyer has the right to inspect the Vehicle, (ii) Dealer generally lacks knowledge of all prior repairs, and (iii) there is uncertainty as to what may be deemed material to Buyer. Dealer makes no representations as to former damage or as to whether the Vehicle was in a prior accident, bad frame damage or incurred any other damage that would affect the condition of the vehicle or its value.

14. ODOMETER DISCLAIMER: The mileage shown on the odometer of the Vehicle(s) sold or leased is believed by Dealer to be the actual mileage of the Vehicle(s) unless otherwise disclosed. However, Dealer makes no warranties or representations as to the actual mileage that the Vehicle has been driven, and expressly disclaims any liability for damages which may be asserted by Buyer, or Buyer's transferees or assigns, in the event the mileage shown is incorrect. Should the vehicle subject to this Agreement be subject to the Federal Odometer Statute, the Odometer Statement provided by the Dealer shall control.

15. COLOR OR EQUIPMENT CHANGE: If the Vehicle(s) ordered is received by Dealer with a different color or equipment, Buyer will be notified. If Dealer and Buyer reach an agreement as to purchase of the Vehicle(s), a new Order shall be completed by Dealer and Buyer covering the Vehicle(s) received; and the new Order will take the place of this Order and this Order will be null and void.

16. OTHER DOCUMENTS: The Buyer, before or at the time of delivery of the Vehicle, will sign such other documents as may be required by the terms and conditions of payment indicated on the front of this Order.

17. SAVINGS CLAUSE. GOVERNING LAW AND VENUE: Any provisions of this Order prohibited by State or Federal Law will be ineffective to the extent of such prohibition, but shall not invalidate the remaining provisions of this Order. This Order shall be governed by the laws of the State in which it is written, and Buyer agrees that the state court of the county in which the Dealer is located shall be the court of exclusive jurisdiction and venue with respect to any disputes arising from or related to this Order.

18. ARBITRATION: Any dispute arising out of or relating to this Order shall be resolved by binding arbitration before a single arbitrator pursuant to the Arbitration Rules of Resolute Systems, Inc. in effect on the date of this Order. Buyer acknowledges that in partial consideration for the agreements, covenants and representations of the parties hereto that he/she/it has or shall upon signing this Order or thereafter upon presentment by Dealer sign a separate arbitration agreement with Dealer, the terms and conditions of which are incorporated in this Order and made a part hereof.

19. FINANCING. Dealer intends to assign to a third-party lender any retail installment contract executed by Buyer for the purchase of the Vehicle(s). Buyer understands and agrees that Dealer SHALL NOT BE OBLIGATED TO SELL the Vehicle(s) to him/her/it unless a third-party lender accepts the assignment of the retail installment contract signed by the Buyer. The Order and retail installment contract may be cancelled at any time by Dealer, if Dealer determines in its sole discretion that it cannot obtain third party lender approval and may be cancelled by either party within twenty-one (21) days hereafter if such approval is not obtained on the agreed terms within such time. Additional terms may apply as set out in the retail installment contract and/or a finance rider. Buyer agrees to provide Dealer with a true, correct and complete credit application and cooperates fully in obtaining financing, including providing supporting documentation and Buyer acknowledges that Dealer is solely relying on the accuracy of such information. In the event the Order is terminated as provided herein, Dealer shall return any monetary deposit made by Buyer to Dealer and Buyer agrees to return the Vehicle(s) to Dealer upon demand. In the event that Buyer does not return the Vehicle(s) as required herein, the Dealer may repossess the Vehicle(s) and Buyer shall be liable for all costs, expenses and reasonable attorneys' fees incurred by Dealer related to such repossession and any damages to the Vehicle(s).

20. FAILURE TO DELIVER TRADE-IN VEHICLE OR TITLE. If Buyer fails to deliver any trade-in or good title to such Vehicle(s) on or before the time of delivery of the Vehicle(s) to Buyer, this Order shall remain in full force and effect unless cancelled by the Dealer, except that at the election of the Dealer, there shall be immediately due and payable from the Buyer to Dealer the amount of the gross-trade in allowance plus all applicable taxes.

21. SECURITY INTEREST IN TRADE-IN. By signing this Order, Buyer grants to Dealer a security interest in the trade-in Vehicle(s) to secure Buyer's obligations under this Order and the other documents executed herewith. In the event of a breach of the Order by the Buyer, Dealer may exercise all rights of a secured party under the Uniform Commercial Code with respect to the trade-in . Buyer agrees to execute any and all documents reasonably required by Dealer to perfect Dealer's security interest granted herein.

22. PROMISSORY NOTE/ADDITIONAL CHARGES. Any additional sums due pursuant to the terms of this transaction may be evidenced by a promissory note executed by Buyer in favor of Dealer. In the event any payment made by Buyer to Dealer is in the form of a check which is dishonored for any reason, Buyer shall pay a service charge to Dealer in the amount of $100.00 plus any and all other compensatory and any other credit related costs under applicable law.

23. SUCCESSION. This Order is binding and shall inure to the benefit of the parties hereto and their respective heirs, executors, personal representatives, successors, and assigns, except that Buyer may not assign this Order or any interest therein, in whole or in part, without the prior written consent of Dealer.

24. REBATE. If a rebate from the Manufacturer is reflected on the reverse side of this Order, Buyer understands that such rebate is being subtracted from the total amount due as a courtesy to the Buyer. If Buyer does not qualify for the Manufacturer's rebate indicated on this Order, Buyer agrees to pay the amount of the rebate plus applicable taxes to Dealer within three (3) days after demand by Dealer.

25. OTHER DOCUMENTS; CORRECTION. The Buyer shall at any time upon demand by Dealer, even if such demand is after the date of this Order, execute such forms, agreements, or other documents as may be reasonably required to complete the transaction contemplated by this Order, or to evidence correction of mathematical or scrivener's errors.

26. REPOSSESSION. In addition to any other remedies that may be available to Dealer, in the event Buyer is unable to secure financing to purchase the Vehicle(s), Buyer's down payment check(s) do not clear or are not honored, or Buyer is otherwise in default of this Order or other written agreement related hereto, prior to full payment to dealer, and Buyer refuses to return the Vehicle(s) as required herein, Buyer authorizes Dealer to repossess the Vehicle(s) with or without legal process pursuant to applicable law.

27. RIGHT TO INSPECT-FINAL ACCEPTANCE OF VEHICLE. The Buyer acknowledges that he/she/it has been given an opportunity to thoroughly inspect the Vehicle(s) prior to taking delivery and that by taking delivery the Buyer accepts the Vehicle(s) in the condition on the date of this Order with all defects or non-conformities. For pre-owned Vehicle(s), except as otherwise required by law, Buyer accepts the Vehicle(s) in an "AS IS" condition. Receipt of delivery of the Vehicle(s) hereunder constitutes the Buyer's acknowledgment that the Vehicle(s) conforms to this Order and constitutes the Buyer's unqualified acceptance of the Vehicle(s), including pursuant to Section 2-606 of the Uniform Commercial Code.

28. LIMITATIONS ON TIME PERIOD IN WHICH BUYER CAN FILE A LAWSUIT OR ARBITRATION CLAIM (AS APPLICABLE) AGAINST THE DEALER: Buyer agrees that any arbitration claim (if applicable) or lawsuit arising out of or related to the purchase or lease of the Vehicle(s) described herein against the Dealer must be filed no more than 365 days after the date of the delivery of the Vehicle. While Buyer understands that the statute of limitations for claims arising out of the purchase of the Vehicle(s) may be longer than 365 days, Buyer agrees to be bound by the 365 day period of limitations as set forth herein, and BUYER WAIVES ANY STATUTE OF LIMITATIONS TO THE CONTRARY. This provision shall not apply to any action to enforce any retail installment contract, if any, executed in connection herewith.

29. NOTICE TO DEALER OF DEFECTS OR CLAIM. Buyer agrees to give Dealer prompt written notice, but in no event more than twenty-one (21) days after discovery, of any alleged defect or nonconformity related to the Vehicle(s) and afford Dealer, in its sole discretion, the reasonable opportunity to correct or repair such defect or nonconformity.
30. TITLE. The parties hereto agree that the title to the Vehicle(s) shall not pass to the Buyer until such time as Buyer has fully performed all of his/hers/its obligations contained herein.

31. VEHICLE EMISSION LAW. Dealer makes no representations or warranty that the Vehicle(s) sold hereunder passed, or will pass, any inspection required by any state vehicle emission inspection law. Compliance is the responsibility of the Buyer.

32. CONSEQUENTIAL DAMAGES. Buyer shall not be entitled to recover from Dealer any consequential or incidental damages for loss of use, loss of time, loss of profit or income, or any other incidental damages including, without limitations, any damages arising from liability on breach of warranty, contract, tort, strict liability or any other statutory or common law theory of liability or punitive damages.

33. ATTORNEYS FEES. In the event of any breach of this Order or default by Buyer, Dealer shall be entitled to collect all costs and expenses incurred by Dealer, including, but not limited to, reasonable attorneys' fees from Buyer, in addition to any other damages permitted by law, related to the enforcement of this Order.

34. SEVERABILITY. Buyer and Dealer agree that if any portion of this Order is deemed unenforceable, or is contrary to any applicable statute, administrative code, or state mandated form of agreement or contract, then only that portion of the Order shall fail, the remainder of the Order shall remain in force.

35. WAIVER OF CLASS ACTION. TO THE EXTENT PERMITTED BY LAW, BUYER AGREES NOT TO BRING, JOIN, OR PARTICIPATE IN ANY CLASS ACTION AS TO ANY CLAIM, DISPUTE, OR CONTROVERSY AGAINST DEALER, ITS EMPLOYEES, OFFICERS, DIRECTORS, AND ASSIGNS. BUYER AGREES TO THE ENTRY OF INJUNCTIVE RELIEF BARRING ANY SUCH ACTION AND TO PAY ALL OF DEALER'S ATTORNEYS' FEES AND COURT COSTS INCURRED IN SEEKING SUCH RELIEF. THIS PROVISION DOES NOT CONSTITUTE A WAIVER OF BUYER'S RIGHTS AND REMEDIES TO PURSUE A CLAIM INDIVIDUALLY AS OTHERWISE AGREED TO BETWEEN THE PARTIES.

36. WAIVER OF JURY TRIAL. THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THIS ORDER OR RELATED, DIRECTLY OR INDIRECTLY, TRANSACTION HEREUNDER AND AGREES THAT ANY ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE MANAGER.

Village of Hoffman Estates

Purchaser's Name

Sales Represntative

Purchaser's Signature

Date

Manager

AGREEMENT AND ACKNOWLEDGMENT
REGARDING PRICE INCREASES, SURCHARGES, FEES AND COSTS

Vehicle Order: DE-01774

Buyer: Village of Hoffman Estates

Dealer: Peterbilt Illinois Joliet, Inc dba JX Truck Center

Date: 5/29/24 - 3rd unit

Dealer, and its manufacturers, bodybuilders, upfitters and other suppliers are experiencing unprecedented cost increases resulting from global supply shortages, including the pandemic, increased demand for electronic chips, and scarcity of certain raw materials. Dealer is faced with incredible volatility in its business, accordingly, particularly for non-commodity units and chassis. In order to manage that volatility, and to enter into the above vehicle order, Dealer requires the right to pass such increases through to the Buyer. Accordingly, and as additional consideration to Dealer relative to the above-referenced sale, the parties agree that Manufacturer, and certain body-builders and upfitters, have reserved the right to change the price to Dealer of new vehicles and or to impose fees, costs or surcharges, without notice. In the event the price to Dealer of the Vehicle(s) is increased by Manufacturer, or a body-builder or upfitter, if applicable, prior to delivery of the Vehicle(s) ordered by Buyer, or Manufacturer, a body-builder or upfitter imposes fees, costs or surcharges, Dealer reserves the right to change the total delivered price of the Vehicle(s) to Buyer to pass thru such fees, costs or surcharges, accordingly, but without markup, overhead or profit to Dealer. Dealer will use reasonable efforts to promptly notify Buyer on receipt of notice of such increase, or imposition of fees costs or surcharges. Any such increase, or imposition of fees, costs or surcharges will not give rise to any right to cancel the Order, provided, however, that as a courtesy, and not as a matter of contractual obligation, Dealer may work with Buyer, and the applicable Manufacturer, body-builder or upfitter, regarding any available opportunity to cancel the Order.

This Agreement and Acknowledgment Regarding Price Increases, Surcharges, Fees and Costs will govern over any other or conflicting document on the issue of pricing and price increases.

DEALER:	BUYER:
Peterbilt Illinois Joliet, Inc dba JX Truck Center	**Village of Hoffman Estates**
535 E. South Frontage Road	2305 PEMBROKE AVE
Bolingbrook IL 60440	HOFFMAN ESTATES, IL 60169-2010
By:____________________	By:____________________
Print:____________________	Print:____________________

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5F

REQUEST:	Authorization to: a. Waive formal bidding; and b. Purchase two snow plows from Lindco Equipment Sales, Merrillville, IN (via Sourcewell Purchasing Consortium) in an amount not to exceed $64,000.
FROM:	Joe Capiga, Supervisor Fleet Services Joseph Nebel, Public Works Director
ITEM TYPE:	Contract - Village Board

REQUEST SUMMARY

The Village purchases heavy-duty dump trucks, also used as frontline snow plow vehicles, as replacements for units that are in poor condition and/or have excessive mileage. These purchases include individual components such as a chassis, snow and ice equipment (including plows), and up-fitting. This request will provide plows for two frontline vehicles.

Wausau Equipment is the currently awarded supplier and manufacturer of the snowplows that will be purchased as competitively bid through the Sourcewell cooperative purchasing program. The Village has installed Wausau equipment on all frontline plow vehicles for the past several years with positive results.

The local distributer for Wausau plows is Lindco Equipment Sales. The purchased plows will be shipped directly to an up-fitter, once the Village has ultimately selected one. Lindco will store the plows until that time.

FINANCIAL IMPACT

There is $720,000 in the Capital Improvements Program – General Fund for the replacement of the two referenced frontline plow vehicles. Staff anticipates a combined total of $304,500 to be allocated towards the purchase of the two chassis. There remains sufficient funding ($415,500) for the requested purchase of two snow plows ($63,547 combined). Staff has requested additional funding to account for estimated shipping costs, which may differ slightly from what has been quoted. A request for up-fitting of these vehicles will be made at a later date, utilizing the remaining funds ($351,953).

Authorization to purchase the chassis for one of the two referenced frontline vehicles has also been requested in a separate action item on this agenda.

RECOMMENDATION

Authorization to:
a. waive formal bidding
b. purchase two snow plows from Lindco Equipment Sales, Merrillville, IN (Sourcewell) in an amount not to exceed $64,000.

ATTACHMENTS

1. Lindco Viking-Cives-Sourcewell-Quote # 240393-SWL-Hoffman Estates Flat Plate Hitch & Plow Shipout

LINDCO Equipment Sales
DIVISION OF VIKING-CIVES GROUP

2168 East 88th Drive
Merrillville, Indiana 46410

Voice: (219)795-1448
Fax: (219)736-0892

Sourcewell Formerly NJPA Awarded Contract

Viking-Cives #062222-VCM

QUOTATION

Quote Number: 240393-SWL
Quote Date: Oct 17, 2024
Page: 1

Quoted To:

Hoffman Estates, Village of
1900 Hassell Rd
Hoffman Estates, IL 60196
USA

TERMS & CONDITIONS OF QUOTE

> Quotes are only valid for 30 days from date of quote.
> Quotes past 30 days must be requoted.
> 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
HE-01	11/16/24	Net 30 Days	51622

Quantity	Item	Description
		________________________________ SOURCEWELL CONTRACT: ________________________________ CONTRACT HOLDER: Viking-Cives CONTRACT NUMBER: 062222-VCM CONTRACT MATURITY DATE: 08/15/2026 CONTRACT NUMBERS: NJ2400, SW-SP0370 ________________________________ SOURCEWELL MEMBER: ________________________________ MEMBER NUMBER: 36488 MEMBER: Village of Hoffman Estates CONTACT: Joe Capiga PHONE: 847-781-2719 E-MAIL: joe.capiga@hoffmanestates.org ________________________________ TERMS OF QUOTE: ________________________________ ***Due to the supply chain issues the following applies.*** * All quotes are only valid for thirty (30) days from date of quote. ________________________________ EQUIPMENT PAYMENT TERMS: ________________________________ * Net 30 days payment after equipment arrives at your location. * Will be subject to all price increases up until time of completion. ________________________________

Subtotal	Continued
Sales Tax	Continued
TOTAL	**Continued**

25% Restock Fee on All Cancelled and Returned Orders

LINDCO Equipment Sales
DIVISION OF VIKING-CIVES GROUP
2168 East 88th Drive
Merrillville, Indiana 46410
Voice: (219)795-1448
Fax: (219)736-0892

Sourcewell Formerly NJPA Awarded Contract

QUOTATION

Quote Number: 240393-SWL
Quote Date: Oct 17, 2024
Page: 2

Viking-Cives #062222-VCM

Quoted To:
Hoffman Estates, Village of 1900 Hassell Rd Hoffman Estates, IL 60196 USA

TERMS & CONDITIONS OF QUOTE
> Quotes are only valid for 30 days from date of quote. > Quotes past 30 days must be requoted. > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
HE-01	11/16/24	Net 30 Days	51622

Quantity	Item	Description
		ESTIMATED DELIVERY TIME FRAME: ___________________________________ * Allow approximately 400+ days for all equipment to arrive at your location after receiving your purchase order. ***Based on supply chain issues all of the above estimated time frames are subject to change.*** ___________________________________ SUMMARY OF QUOTE: ___________________________________ ********************************** SOURCEWELL TOTAL PRICE: ********************************** Equipment per below items mounted and fully operational. ********************************** ___________________________________ PLOW: ___________________________________
2.00	43R12JP,SSTE	Wausau 43"H X 12'L reversible snow plow. MOLDBOARD: * 6273212 Homesafe Snow Plow * 12' long, 43" blue poly inverted "J" style moldboard * Top Angle: 3" x 2-1/2" x 3/8" * Ribs: (10) 1/2" with two horizontal supports for added rigidity * (4) Moldboard connection points with bushings STANDARD ITEMS: * 6201758 Rubber shield

Subtotal	Continued
Sales Tax	Continued
TOTAL	**Continued**

25% Restock Fee on All Cancelled and Returned Orders

LINDCO Equipment Sales
DIVISION OF VIKING-CIVES GROUP
2168 East 88th Drive
Merrillville, Indiana 46410
Voice: (219)795-1448
Fax: (219)736-0892

Sourcewell Formerly NJPA Awarded Contract

QUOTATION

Quote Number: 240393-SWL
Quote Date: Oct 17, 2024

Viking-Cives #062222-VCM

Quoted To:
Hoffman Estates, Village of 1900 Hassell Rd Hoffman Estates, IL 60196 USA

TERMS & CONDITIONS OF QUOTE
> Quotes are only valid for 30 days from date of quote. > Quotes past 30 days must be requoted. > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
HE-01	11/16/24	Net 30 Days	51622

Quantity	Item	Description
		* 6094000 Dual stabilizer bars with (3) adjustable layback positions * 7300030 Rod markers PLOW - BACK HALF: * WH601-0102-400 Homesafe Plow Back Half (PLPM Pushframe, Hydraulics, Swivel, and Hitch) RUNNING GEAR: * 6089022 Parallel lift system dual parking stands that keep the plow in position for easy on and off the truck CUTTING EDGE: * 6211031 1/2" x 8" SAE 1084 high carbon steel cutting edge PAINT: * 7182102 Blue poly moldboard with black painted framework ________________________________ HITCH: ________________________________
2.00	6237120	Wausau truck side flat plate hitch: accepts all parallel lift plows & adapter hitches (SQH). Includes locking lever with spring * 62373 FPH Sideplates ________________________________
1,075.00	FREIGHT	FREIGHT * Estimate Only *

Subtotal	63,547.00
Sales Tax	
TOTAL	**63,547.00**

25% Restock Fee on All Cancelled and Returned Orders

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5G

REQUEST: Authorization to:
a. Waive formal bidding; and
b. Purchase replacement chassis from Friendly Ford, Roselle, IL (low quote) in an amount not to exceed $348,584; and
c. Grant the Village Manager authority to approve change orders, as needed, in an amount not to exceed $24,000.

FROM: Joe Capiga, Supervisor Fleet Services
Joseph Nebel, Public Works Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

In the 2024 and 2025 Capital Improvements Program (CIP), pickup truck units #29, #44, #47, #62, #64 (CIP 2025) and #FC08 (CIP 2024) are due for replacement. However, Ford F-series pickup trucks are unavailable to be ordered until late October 2025. Staff has requested authorization to place the order for these units now as the ordering window has just opened.

Friendly Ford has offered to include the Village in a limited-time ordering window with Ford that provides these vehicles at a lower cost than what has been offered through the Suburban Purchasing Cooperative (SPC) low bid price.

FINANCIAL IMPACT

There is a combined $765,000 identified in the 2024 and 2025 Capital Improvements Program for this request. The following table details what has been budgeted for each vehicle, the current quote to order each vehicle through Friendly Ford, and the funding that would remain for up-fitting for each vehicle after purchasing at the listed price.

	Unit 29	Unit 44	Unit 47	Unit 62	Unit 64	FC08	Total
Budget	$140,000	$110,000	$200,000	$85,000	$100,000	$130,000	$765,000
Proposed Purchase	$58,728	$60,182	$57,548	$50,236	$63,272	$58,618	$348,584
Remaining for Up-fitting	$81,272	$49,818	$142,452	$34,764	$36,728	$71,382	$416,416

This request is for a total amount not to exceed the combined purchase price of these vehicles, $348,584. However, change orders, pricing adjustments, or additional fees have become common with recent vehicle purchases. Included in this memorandum is a request to authorize the Village Manager to approve change orders in a total combined amount not to exceed $24,000. Staff will return with a separate request for up-fitting at a future meeting of the Committee.

RECOMMENDATION

Authorization to:

a. waive formal bidding;

b. purchase replacement chassis from Friendly Ford, Roselle, IL (low quote) in an amount not to exceed $348,584; and

c. grant the Village Manager authority to approve change orders, as needed, in an amount not to exceed $24,000.

ATTACHMENTS

1. 29 - F-550 Super Cab 4x2 Chassis - Preview Order E63G - X5G 4x2 Super Chas Cab DRW- Hoffman Estat
2. 44 - F-550 Reg Cab 4x4 Chassis - Preview Order E62G - F4H 4x4 Reg Chas Cab DRW- Hoffman Estat
3. 47 - F-550 Reg Cab 4x2 Chassis - Preview Order E61G - F5G 4x2 Reg Chas Cab DRW- Hoffman Estat
4. 64 - F-550 Crew Cab 4x4 Chassis - Preview Order E60G - W5H 4x4 Crew Chas Cab DRW- Hoffman Estat
5. F-350 - Preview Order E930 - W3B 4x4 Crew Cab SRW- Hoffman Estat
6. Updated F-250 - Preview Order E05G - F2B 4x4 Reg Cab SRW- Hoffman Estat

Preview Order E63G - X5G 4x2 Super Chas Cab DRW: Order Summary Time of Preview: 10/04/2024 11:18:39 Receipt: 10/4/2024

Dealership Name: Friendly Ford, Inc. **Sales Code :** F41078

Dealer Rep. Erik Grimmer	**Type** Fleet	**Vehicle Line** Superduty	**Order Code** E63G
Customer Name Hoffman Estat	**Priority Code** M1	**Model Year** 2025	**Price Level** 515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X2 SUPERCAB CHAS CAB/168	$57635	40 GAL AFT OF AXLE FUEL TNK	$0
168 INCH WHEELBASE	$0	410 AMP ALTERNATOR	$115
TOTAL BASE VEHICLE	$57635	EXTERIOR BACKUP ALARM	$220
OXFORD WHITE	$0	PRICE CONCESSION INDICATOR	$0
VINYL 40/20/40 SEATS	$0	REMARKS TRAILER	$0
MEDIUM DARK SLATE	$0	DUAL BATTERY	$0
PREFERRED EQUIPMENT PKG.660A	$0	REAR VIEW CAMERA & PREP KIT	$415
.XL TRIM	$0	XL CHROME PACKAGE	$225
.AIR CONDITIONING -- CFC FREE	$0	.BACKGLASS DEFROST	$0
.AM/FM STEREO MP3/CLK	$0	.POWER SLIDING REAR WINDOW	$0
.7.3L DEVCT NA PFI V8 ENGINE	$0	.FOG LAMPS	$0
10-SPEED AUTO TORQSHIFT	$0	.REMOTE START SYSTEM	$0
225/70R19.5G BSW ALL POSITION	$0	.PRIVACY GLASS	$0
4.88 RATIO LIMITED SLIP AXLE	$395	SPECIAL DEALER ACCOUNT ADJUSTM	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
FRONT LICENSE PLATE BRACKET	$0	FUEL CHARGE	$0
PLATFORM RUNNING BOARDS	$445	NET INVOICE FLEET OPTION (B4A)	$0
18000# GVWR PACKAGE	$0	PRICED DORA	$0
50 STATE EMISSIONS	$0	ADVERTISING ASSESSMENT	$0
120V/400W OUTLET	$175	DESTINATION & DELIVERY	$1995
SNOW PLOW PREP PACKAGE	$250		

MSRP:	$61,870.00
Gov Discount:	$100.00
Friendly Discount:	$3,574.00
Total:	$58,196.00
Title & License:	$531.03
Out the Door:	$58,727.03

	MSRP
TOTAL BASE AND OPTIONS	$61870
DISCOUNTS	NA
TOTAL	$61870

ORDERING FIN: QA337 **END USER FIN:** QA337

INCENTIVES — DISCOUNTS:

Acc. Code ID :10 Contract/Ref # :08-081S Bid Date :07/30/24State : IL — $-100.00

Customer Name:

Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

This is not an invoice.

Preview Order E62G - F4H 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 10/04/2024 10:58:49 Receipt: NA

Dealership Name: Friendly Ford, Inc. **Sales Code :** F41078

Dealer Rep. Erik Grimmer	**Type** Fleet	**Vehicle Line** Superduty	**Order Code** E62G
Customer Name Hoffman Estat	**Priority Code** M1	**Model Year** 2025	**Price Level** 515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F450 4X4 CHASSIS CAB DRW/169	$59070	120V/400W OUTLET	$175
169 INCH WHEELBASE	$0	SNOW PLOW PREP PACKAGE	$250
TOTAL BASE VEHICLE	$59070	JOB #1 ORDER	$0
OXFORD WHITE	$0	410 AMP ALTERNATOR	$115
VINYL 40/20/40 SEATS	$0	EXTERIOR BACKUP ALARM	$220
MEDIUM DARK SLATE	$0	PRICE CONCESSION INDICATOR	$0
PREFERRED EQUIPMENT PKG.650A	$0	REMARKS TRAILER	$0
.XL TRIM	$0	DUAL BATTERY	$0
.AIR CONDITIONING -- CFC FREE	$0	REAR VIEW CAMERA & PREP KIT	$415
.AM/FM STEREO MP3/CLK	$0	XL CHROME PACKAGE	$225
.7.3L DEVCT NA PFI V8 ENGINE	$0	.FOG LAMPS	$0
10-SPEED AUTO TORQSHIFT	$0	.REMOTE START SYSTEM	$0
225/70R19.5G BSW MAX TRAC TIRE	$215	SPECIAL DEALER ACCOUNT ADJUSTM	$0
4.88 RATIO LIMITED SLIP AXLE	$395	SPECIAL FLEET ACCOUNT CREDIT	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	FUEL CHARGE	$0
FRONT LICENSE PLATE BRACKET	$0	NET INVOICE FLEET OPTION (B4A)	$0
PLATFORM RUNNING BOARDS	$320	PRICED DORA	$0
16500# GVWR PACKAGE	$0	ADVERTISING ASSESSMENT	$0
50 STATE EMISSIONS	$0	DESTINATION & DELIVERY	$1995

MSRP: $63,395.00
Gov Discount: $100.00
Friendly Discount: $3,645.00
Total: $59,650.00

Title & License: $531.03
Out the Door: $60,181.03

	MSRP
TOTAL BASE AND OPTIONS	$63395
DISCOUNTS	NA
TOTAL	$63395

ORDERING FIN: QA337 **END USER FIN:** QA337

INCENTIVES — DISCOUNTS:
Acc. Code ID :10 Contract/Ref # :08-085S Bid Date :07/30/24State : IL — $-100.00

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.
This is not an invoice.

Preview Order E61G - F5G 4x2 Reg Chas Cab DRW: Order Summary Time of Preview: 10/04/2024 10:54:00 Receipt: NA

Dealership Name: Friendly Ford, Inc. **Sales Code :** F41078

Dealer Rep. Erik Grimmer	**Type** Fleet	**Vehicle Line** Superduty	**Order Code** E61G
Customer Name Hoffman Estat	**Priority Code** M1	**Model Year** 2025	**Price Level** 515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X2 CHASSIS CAB DRW/169	$56520	120V/400W OUTLET	$175
169 INCH WHEELBASE	$0	SNOW PLOW PREP PACKAGE	$250
TOTAL BASE VEHICLE	$56520	40 GAL AFT OF AXLE FUEL TNK	$0
OXFORD WHITE	$0	410 AMP ALTERNATOR	$115
VINYL 40/20/40 SEATS	$0	EXTERIOR BACKUP ALARM	$220
MEDIUM DARK SLATE	$0	PRICE CONCESSION INDICATOR	$0
PREFERRED EQUIPMENT PKG.660A	$0	REMARKS TRAILER	$0
.XL TRIM	$0	DUAL BATTERY	$0
.AIR CONDITIONING -- CFC FREE	$0	REAR VIEW CAMERA & PREP KIT	$415
.AM/FM STEREO MP3/CLK	$0	XL CHROME PACKAGE	$225
.7.3L DEVCT NA PFI V8 ENGINE	$0	.FOG LAMPS	$0
10-SPEED AUTO TORQSHIFT	$0	.REMOTE START SYSTEM	$0
225/70R19.5G BSW ALL POSITION	$0	SPECIAL DEALER ACCOUNT ADJUSTM	$0
4.88 RATIO LIMITED SLIP AXLE	$395	SPECIAL FLEET ACCOUNT CREDIT	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	FUEL CHARGE	$0
FRONT LICENSE PLATE BRACKET	$0	NET INVOICE FLEET OPTION (B4A)	$0
PLATFORM RUNNING BOARDS	$320	PRICED DORA	$0
18000# GVWR PACKAGE	$0	ADVERTISING ASSESSMENT	$0
50 STATE EMISSIONS	$0	DESTINATION & DELIVERY	$1995

	MSRP
TOTAL BASE AND OPTIONS	$60630
DISCOUNTS	NA
TOTAL	$60630

MSRP:	$60,630.00
Gov Discount:	$100.00
Friendly Discount:	$3,514.00
Total:	$57,016.00
Title & License:	$531.03
Out the Door:	$57,547.03

ORDERING FIN: QA337 **END USER FIN:** QA337

INCENTIVES

Acc. Code ID :10 Contract/Ref # :08-085S Bid Date :07/30/24State : IL

DISCOUNTS: $-100.00

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

This is not an invoice.

Preview Order E60G - W5H 4x4 Crew Chas Cab DRW: Order Summary Time of Preview: 10/04/2024 10:47:00 Receipt: NA

Dealership Name: Friendly Ford, Inc. **Sales Code :** F41078

Dealer Rep.	Erik Grimmer	**Type**	Fleet	**Vehicle Line**	Superduty	**Order Code**	E60G
Customer Name	Hoffman Estat	**Priority Code**	M1	**Model Year**	2025	**Price Level**	515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X4 CREW CHAS CAB DRW/179	$62190	40 GAL AFT OF AXLE FUEL TNK	$0
179 INCH WHEELBASE	$0	410 AMP ALTERNATOR	$115
TOTAL BASE VEHICLE	$62190	EXTERIOR BACKUP ALARM	$220
OXFORD WHITE	$0	PRICE CONCESSION INDICATOR	$0
VINYL 40/20/40 SEATS	$0	REMARKS TRAILER	$0
MEDIUM DARK SLATE	$0	DUAL BATTERY	$0
PREFERRED EQUIPMENT PKG.660A	$0	REAR VIEW CAMERA & PREP KIT	$415
.XL TRIM	$0	XL CHROME PACKAGE	$225
.AIR CONDITIONING -- CFC FREE	$0	.BACKGLASS DEFROST	$0
.AM/FM STEREO MP3/CLK	$0	.POWER SLIDING REAR WINDOW	$0
.7.3L DEVCT NA PFI V8 ENGINE	$0	.FOG LAMPS	$0
10-SPEED AUTO TORQSHIFT	$0	.REMOTE START SYSTEM	$0
225/70R19.5G BSW MAX TRAC TIRE	$215	.PRIVACY GLASS	$0
4.88 RATIO LIMITED SLIP AXLE	$395	SPECIAL DEALER ACCOUNT ADJUSTM	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
FRONT LICENSE PLATE BRACKET	$0	FUEL CHARGE	$0
PLATFORM RUNNING BOARDS	$445	NET INVOICE FLEET OPTION (B4A)	$0
18000# GVWR PACKAGE	$0	PRICED DORA	$0
50 STATE EMISSIONS	$0	ADVERTISING ASSESSMENT	$0
120V/400W OUTLET	$175	DESTINATION & DELIVERY	$1995
SNOW PLOW PREP PACKAGE	$250		

MSRP:	$66,640.00
Gov Discount:	$100.00
Friendly Discount:	$3,800.00
Total:	$62,740.00
Title & License:	$531.03
Out the Door:	$63,271.03

	MSRP
TOTAL BASE AND OPTIONS	$66640
DISCOUNTS	NA
TOTAL	$66640

ORDERING FIN: QA337 **END USER FIN:** QA337

INCENTIVES DISCOUNTS:

Acc. Code ID :10 Contract/Ref # :08-085S Bid Date :07/30/24State : IL $-100.00

Customer Name:

Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

This is not an invoice.

Preview Order E930 - W3B 4x4 Crew Cab SRW: Order Summary Time of Preview: 10/16/2024 15:03:09 Receipt: 9/30/2024

Dealership Name: Friendly Ford, Inc. **Sales Code :** F41078

Dealer Rep. Erik Grimmer	**Type** Fleet	**Vehicle Line** Superduty	**Order Code** E930
Customer Name Hoffman Estat	**Priority Code** M1	**Model Year** 2025	**Price Level** 515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 CREW CAB PICKUP/160	$53200	TRAILER BRAKE CONTROLLER	$300
160 INCH WHEELBASE	$0	INTERIOR WORK SURFACE	$140
RACE RED	$0	BLIS (BLIND SPOT INFO SYSTEM)	$0
VINYL 40/20/40 SEATS	$0	JACK	$0
MEDIUM DARK SLATE	$0	WHEEL WELL LINERS FRONT & REAR	$325
PREFERRED EQUIPMENT PKG.610A	$0	SPLASH GUARDS - FRONT	$130
.XL TRIM	$0	SPLASH GUARDS - REAR	$0
.AIR CONDITIONING -- CFC FREE	$0	STEEL ROAD WHEELS-18"	$455
.AM/FM STEREO MP3/CLK	$0	UPFITTER SWITCHES	$165
.6.8L DEVCT NA PFI V8 ENGINE	$0	REAR PARKING SENSORS	$0
10-SPEED AUTO TORQSHIFT-G	$0	TAILGATE STEP	$375
LT275/70R18E BSW ALL TERRAIN	$265	DUAL BATTERY	$210
3.73 ELECTRONIC-LOCKING AXLE	$430	360-DEGREE CAMERA PACKAGE	$1150
JOB #1 ORDER	$0	XL DRIVER ASSIST PACKAGE	$730
FORD FLEET SPECIAL ADJUSTMENT	$0	XL CHROME PACKAGE	$225
FLEET ADVERTISING CREDIT	$0	.FOG LAMPS	$0
FRONT LICENSE PLATE BRACKET	$0	SPECIAL DEALER ACCOUNT ADJUSTM	$0
FX4 OFF-ROAD PACKAGE	$495	FUEL CHARGE	$0
.SKID PLATES	$0	NATIONAL FLEET INCENTIVE (56M)	$0
PLATFORM RUNNING BOARDS	$445	NET INVOICE FLEET OPTION (B4A)	$0
11499# GVWR PACKAGE	$0	PRICED DORA	$0
50 STATE EMISSIONS	$0	ADVERTISING ASSESSMENT	$0
PRO POWER ONBOARD - 2KW	$985	DESTINATION & DELIVERY	$1995
SNOWPLOW PREP/CAMPER PACKAGE	$305		

MSRP: $62,325.00
Gov Discount: $1,300.00
Friendly Discount: $2,939.00
Total: $58,086.00

Title & License: $531.03
Out the Door: $58,617.03

	MSRP
TOTAL BASE AND OPTIONS	$62325
DISCOUNTS	NA
TOTAL	$62325

ORDERING FIN: QA337 **END USER FIN:** QA337 **PO NUMBER:** E930

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

This is not an invoice.

Preview Order E05G - F2B 4x4 Reg Cab SRW: Order Summary Time of Preview: 10/15/2024 11:58:21 Receipt: 10/15/2024

Dealership Name: Friendly Ford, Inc. **Sales Code :** F41078

Dealer Rep.	Erik Grimmer	**Type**	Fleet	**Vehicle Line**	Superduty	**Order Code**	E05G
Customer Name	Hoffman Estat	**Priority Code**	M1	**Model Year**	2025	**Price Level**	515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 STYLESIDE PICKUP/142	$48090	PRO POWER ONBOARD - 2KW	$985
142 INCH WHEELBASE	$0	SNOWPLOW PREP/CAMPER PACKAGE	$305
TOTAL BASE VEHICLE	$48090	SPARE TIRE AND WHEEL	$0
OXFORD WHITE	$0	INTERIOR WORK SURFACE	$140
VINYL 40/20/40 SEATS	$0	JACK	$0
MEDIUM DARK SLATE	$0	SPLASH GUARDS - FRONT	$130
PREFERRED EQUIPMENT PKG.600A	$0	SPLASH GUARDS - REAR	$0
.XL TRIM	$0	LED BOX LIGHTING	$60
.AIR CONDITIONING -- CFC FREE	$0	UPFITTER SWITCHES	$165
.AM/FM STEREO MP3/CLK	$0	PRICE CONCESSION INDICATOR	$0
.6.8L DEVCT NA PFI V8 ENGINE	$0	REMARKS TRAILER	$0
10-SPEED AUTO TORQSHIFT-G	$0	TOUGH BED SPRAY IN BEDLINER	$595
JOB #1 ORDER	$0	DUAL BATTERY	$210
FORD FLEET SPECIAL ADJUSTMENT	$0	XL CHROME PACKAGE	$225
FRONT LICENSE PLATE BRACKET	$0	.FOG LAMPS	$0
XL OFF-ROAD PACKAGE	$995	SPECIAL DEALER ACCOUNT ADJUSTM	$0
.33" OFF ROAD LT285/70R17 AT	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
.3.73 ELECTRONIC-LOCKING AXLE	$0	FUEL CHARGE	$0
.SKID PLATES	$0	NET INVOICE FLEET OPTION (B4A)	$0
PLATFORM RUNNING BOARDS	$320	PRICED DORA	$0
10000# GVWR PACKAGE	$0	ADVERTISING ASSESSMENT	$0
50 STATE EMISSIONS	$0	DESTINATION & DELIVERY	$1995

	MSRP
TOTAL BASE AND OPTIONS	$54215
DISCOUNTS	NA
TOTAL	$54215

MSRP:	$54,215.00
Gov Discount:	$1,300.00
Friendly Discount:	$3,211.00
Total:	$49,704.00
Title & License:	$531.03
Out the Door:	$50,235.03

ORDERING FIN: QA337 **END USER FIN:** QA337

INCENTIVES — DISCOUNTS:

Acc. Code ID :10 Contract/Ref # :07-900S Bid Date :07/30/24State : IL — $-1300.00

Customer Name:

Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

This is not an invoice.

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5H

REQUEST:	Ratification of the Village Manager's Authorization of an Emergency Expenditure for the replacement of 2 boilers at Fire Station 24 to Moltree Mechanical, Johnsburg, IL in an amount not to exceed $33,700.
FROM:	Paul Petrenko, Superintendent of Facilities & Arena Maintenance Joseph Nebel, Public Works Director
ITEM TYPE:	Contract - Village Board

REQUEST SUMMARY
In the 2025 Capital Improvements Program, there is funding allocated to replace the two boilers at Fire Station 24, which are nearing their end of life. However, one of the boilers has since been removed from service due to a cracked heat exchanger that is irreparable. In order to maintain control and communications between the two redundant boilers, and due to the age and condition of each unit, both are recommended for replacement at this time. Facilities staff are not confident in having a single boiler, which is also nearing its end of life, heating this facility. Also, long lead times for the boiler equipment make the immediate purchase of them prudent.

Staff received 3 quotes from mechanical contractors (attached), the lowest from Moltree Mechanical at $33,700 to replace both boilers. Due to the critical nature of this equipment, the Village Manager authorized the emergency purchase. This request will ratify that authorization.

FINANCIAL IMPACT
While this project was not budgeted in 2024, funds will be allocated from the General Fund maintenance of fire stations account to allow the work to begin as soon as possible.

RECOMMENDATION
Ratification of the Village Manager's Authorization of an Emergency Expenditure for the replacement of 2 boilers at Fire Station 24 to Moltree Mechanical, Johnsburg, IL in an amount of $33,700.

ATTACHMENTS
1. Image_051

VILLAGE OF HOFFMAN ESTATES
OFFICE OF CORPORATION COUNSEL

REVIEW AND APPROVAL PROCEDURES
FOR A CONTRACT

Budget # 01404424-4518______

Project Title:	Emergency Boiler Purchase and Installation
Contact Person:	Paul Petrenko
Department:	Public Works
Amount of Contract:	$33,700.00
Mgr./Bd. Approval Req. By:	To be presented to the Board at a future date
Village Signature Required:	over $30,000 – Village President ______ Under $30,000 – Village Manager ______

1. **DEPARTMENT DIRECTOR OR COMMISSION LIAISON** — **APPROVE** | **DISAPPROVE** | **COMMENT**

	APPROVE	DISAPPROVE	COMMENT
A. As to Amount Budgeted	X		
B. As to Purpose & Content	X		

Signed ____________ 10 / 7 / 24 Date

2. **DIRECTOR OF FINANCE**

	APPROVE	DISAPPROVE	COMMENT
A. As to Budget	✓		

Signed Rachel Musiala ____________ 10 / 7 / 24
Director of Finance — Date

3. **RISK MANAGER**

	APPROVE	DISAPPROVE	COMMENT
A. As to Liability	✓		
B. As to Insurance Coverage Req.	✓		

Signed ____________ 10 / 8 24
Risk Manager — Date

4. **CORPORATION COUNSEL**

	APPROVE	DISAPPROVE	COMMENT
A. As to Legality	✓		
B. As to Form	✓		

Signed ____________ 10 / 7 / 24
Corporation Counsel — Date

5. **VILLAGE MANAGER**

	FOR SIGNATURE	FOR BOARD TRANSMITTAL	COMMENT
A. Accepted	✓		
B. Not Accepted			

Signed ____________ 10 / 8 / 24
Village Manager — Date

Procedures:
1. The Department Director or Commission Liaison is responsible for initiating this form for each contract.
2. The original contract and this form shall be filed with the Village Clerk.

MOLTREE Mechanical

Heating Boilers Air Conditioning Ventilation

Boiler Replacement

September 16th, 2024

Attn. Robert Melhuish
Village of Hoffman Estates
Pembrook Ave.
Estates,IL.60195
Robert.Melhuish@vohe.org
847-815-3114
Marc Marcelo
Marc.marcelo@vohe.org
847-975-0237

PROJECT LOCATION
Hoffman Estates Fire Station 24 2305
5775 Beacon Point Dr. Hoffman
Hoffman Estates,IL. 60192

Work to be performed:

- Remove and replace (2) Munchkin Boilers (399M R2)
- Remove Vision lead/lag controller
- Install (2) Lochinvar KBX0400 KNIGHT XL Boilers
- Include lead/lag header sensor, LWCO w/ manual reset, High temp limit w/manual reset.
- Reconnect to flue pipes
- Reconnect to gas and electric
- Reinsulate piping
- BUILDING AUTOMATION TIE IN BY OTHERS

5909 Crosswind Ct.,
Johnsburg, IL. 60051
Moltreemechanical@gmail.com
(815) 354 - 5763

- Start up and test operation
- 1-2 week lead time
- 1-year labor warranty
- NOTE BOILERS WILL BE DOWN FOR 1-2 DAYS AND AIRHANDLER DISCHARGE TEMPS. WILL NEED TO BE ADJUSTED BY BAS

Total Amount Installed $33,700.00

Excludes: Permits, asbestos removal, painting, drywall repair

Payment due upon completion of work.

Contract void after 30 days if not accepted. If accepted, please sign and initial options on the proposal and return (1) copy. The undersigned agrees to pay collection fees, attorney fees, court costs, and other expenses incurred by Moltree Mechanical LLC in the event of collection services or legal action. Payment due within 30 days from completion date or as described above. Should the amount be referred to a collection agency or attorney, the customer agrees to pay all collection costs, reasonable attorney fees, 18% interest annually or 1.5% per month until the date of full payment. It is understood and agreed that unforeseen conditions and/or changes in the scope of work may result in additional cost and/or time extensions to this proposal.

Thank you for the opportunity. We look forward to doing quality work for you. Please contact me with any questions you may have at 815-814-6097.

Kindly,
Brett Bullamore
Owner
815-354-5673 office
815-814-6097 cell
Brettbmoltree@gmail.com

Accepted By: William D. McLeod Date: 10-9-2024

5909 Crosswind Ct.,
Johnsburg, IL. 60051
Moltreemechanical@gmail.com
(815) 354 - 5763

Oak Brook Mechanical Services
961 S. Route 83
Elmhurst, IL 60126
Voice: 630-941-3555 Fax: 630-941-0294
OMSHVAC.com
mikeh@omshvac.com

To:	Hoffman Estates Public Works	From:	Mike Hoy
Attn:	Robert Melhuish	Pages:	1
Phone:	(847)815-5113	Date:	July 31, 2024
Re:	Replace Boilers Fire Station 24	Email:	Robert.Melhuish@HoffmanEstates.org

Comments: Replace 2-Munchkin Boilers-Fire Station 24

Oak Brook Mechanical Services Inc proposes on disconnecting and removing the existing two Munchkin 399MR2 hydronic heating boilers at fire station 24 and replacing them with two Lochinvar KBX0400 boilers complete with new pump for each boiler. Includes reconnecting to existing combustion air and flue exhaust piping, existing gas piping, existing hot water supply and return piping, electrical, and installing new condensate neutralizers and drain piping and insulating new piping complete with start-up of new boilers. Munchkin no longer makes this boiler.

Total Lot Price: $48,061.00

Mike Hoy

Service Estimator

Oak Brook Mechanical Services Inc.

Advantage Mechanical
Commercial HVAC Services

765 Ridgeview Dr
McHenry, IL 60050
Office: 815-363-7035
Fax: 815-363-7045

www.advantagemechanicalinc.com

August 16 2024

Mr. Robert Melhuish
Village of Hoffman of Hoffman Estates
2305 Pembrook Ave
Hoffman Estates, Illinois 60195

RE: Station 24 Boiler Replacement

Bob,

As per your request AMI proposes to replace 2 boilers at station 24. The scope of work is as follows:

Remove and dispose of existing boilers
Install 2 KBX400 Knight Boilers
Install 2 LWCO manual reset
Install 2 neutralizing kits
Pipe and reinsulate
Remove existing control panel
ALC controls by others
Provide complete start up

Work to be performed for the sum of…$33,827.00
Prices are good for 30 days

Accepted:____ Date:________________

ACORD

MOLTMEC-01 | HILEMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aleckson Insurance Agency 1155 Ensell Rd. Lake Zurich, IL 60047	CONTACT NAME:	
	PHONE (A/C, No, Ext): (847) 566-7200	FAX (A/C, No): (847) 566-1750
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Pekin Insurance Company	24228
INSURED Moltree Mechanical LLC 5909 Crosswind Court Johnsburg, IL 60051	INSURER B : Employers Preferred Insurance	25402
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE [X] OCCUR			006446222	9/9/2024	9/9/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY [X] PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			006446219	9/7/2024	9/7/2025	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A		EIG5711120	9/7/2024	9/7/2025	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance***

CERTIFICATE HOLDER	CANCELLATION
Village of Hoffman Estates 1900 Hassell Road Hoffman Estates, IL 60169	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5I

REQUEST:	Authorization to approve Change Order #3 for engineering services for Pfizer Lift Station improvements to Ciorba Group, Chicago, IL in an amount not to exceed $5,633.60.
FROM:	Ryan Christensen, Water & Sewer Superintendent Joseph Nebel, Public Works Director
ITEM TYPE:	Contract - Village Board

REQUEST SUMMARY

Ciorba Group was awarded the Pfizer Lift Station Improvements design contract on 8/15/2022 for a contract price of $76,578.06 with Village Board approval not to exceed amount of $95,500.00.

Ciorba Group presented the Village a request for supplement including fees related to additional design efforts to the original contract for “Pfizer Lift Station Improvement Project”. The original contract assumed extra services would be required, but the extent was only estimated at the time the original contract was awarded. This project timing was critical in improving sanitary sewer capacity and infrastructure ahead of the Microsoft Data Center construction and operation. The extra work completed in "Change Order No. 3" had a significant impact on accurate pump sizing, safety impacts for operations staff working in the station, and potentially expensive changes after the project was awarded for construction.

After reviewing the request, discussions with staff, and discussions with the Ciorba representative, we found “Change Order No. 3” to be warranted. The change order request for “Change Order No. 3” is $5,633.60 and brings the total cost of the contract to $99,257.30 after two previous change orders.

FINANCIAL IMPACT

The original Village Board Authorization for this contract was $95,500. The supplement requested is for $5,633.60 and increases the Village Board Authorization for this project to $99,257.30. There will be no additional change orders to this contract.

RECOMMENDATION

Authorization to approve Change Order No. 3 for engineering services for Pfizer Lift Station improvements to Ciorba Group, Chicago, IL in an amount not to exceed $5,633.60.

ATTACHMENTS

1. Supplement No. 3 - Additional Work_091224

2. Change Order 2 signed

Supplemental Agreement for Engineering Services
Village of Hoffman Estates
Pfizer Lift Station Improvements
(Ciorba Project Number 0021536.01)

This is a SUPPLEMENTAL AGREEMENT between the ***Village of Hoffman Estates*** , (hereinafter referred to as the "CLIENT", and CIORBA GROUP, INC. located at 8725 W. Higgins Road, Suite 600 in Chicago, Illinois, a firm of Consultants (hereinafter referred to as "CIORBA"). The CLIENT and CIORBA previously entered into an AGREEMENT hereinafter referred to as the PRIME AGREEMENT, dated August 29, 2022, for the ***Pfizer Lift Station Improvements*** (hereinafter referred to as the PROJECT).

The CLIENT now proposes that CIORBA provides the additional engineering services described in Section Two - Scope of Work in connection with the PROJECT.

The CLIENT has determined that this change is in the best interest of the CLIENT and is authorized by law.

NOW THEREFORE, the CLIENT and CIORBA, in consideration of the mutual covenants hereinafter set forth, agree to as follows:

SECTION ONE – GENERAL PROVISIONS
All work completed under this SUPPLEMENTAL AGREEMENT and any remaining work under the PRIME AGREEMENT shall be bound by the provisions of the PRIME AGREEMENT except as amended hereinafter.

SECTION TWO - SCOPE OF WORK
CIORBA agrees to perform certain enumerated services in connection with the PROJECT hereinafter stated as described in EXHIBIT A—SCOPE OF SERVICES.

SECTION THREE – PROJECT SCHEDULE
There is no change in the Project Schedule due to the additional work described in this SUPPLEMENTAL AGREEMENT.

SECTION FOUR – COMPENSATION
The PROJECT FEE shown in the PRIME AGREEMENT, and two previous supplments, is increased as outlined in the attached EXHIBIT B by $5,633.60 to a total of $ 99,257.03 .

IN WITNESS WHEREOF, the parties have caused this SUPPLEMENTAL AGREEMENT to be executed on the date shown below.

Executed by the:

Village of Hoffman Estates of the State of Illinois, acting by and through its Board of Trustees.

By: ______________________ Village President

ATTEST: ______________________ Village Clerk

Name: ______________________

Name: ______________________

Date: ______________________

Ciorba Group, Inc.

By: ______________________

ATTEST: ______________________

Name: ______________________

Name: ______________________

Title: ______________________

Title: ______________________

Date: ______________________

Supplemental No. 3 - Scope of Work
For
Additional Design Effort
For
Pfizer Lift Station Improvement Project
August 5, 2024
Revised September 12, 2024

DESCRIPTION OF WORK

Additional design effort was required during the plan and contract development that was not included in the design engineering services proposal. Due to the accelerated nature of the design, work was completed as required to meet the project deadlines. See the following scope of services for a detailed description of the additional design efforts.

Additional work effort included the following:

SCOPE OF SERVICES

Task 1 - Existing Lift Station Drawdown Testing

Ciorba reviewed the Village’s Drawdown Testing Results, to confirm existing pump operation point and review pump on/off setpoints. The Drawdown Test was performed by the Village on 3/6/2023, due to multiple forms and reports indicating differing pump operational requirements/rates.

Ciorba used drawdown tests to refine Existing Pump System Head & Pump Curves, included in the submittal to MWRDGC, to justify proposed pump calculations, since the actual operational point of the existing pumps was 1,700 gpm versus the 1,200 gpm pump listed on the nameplates. It was anticipated that this difference was due to approximately half of the total length of forcemain flowing by gravity, which resulted in the actual pump operating point being so much farther to the right.

The drawdown testing also confirmed wet well bench dimensions as there were numerous discrepancies between existing conditions, original permit application, and design drawings.

Task 2 - Valve Vault Exhaust Fan

Ciorba sized the exhaust fan for the proposed valve vault as requested in written comments received on 5/2/2023 from the Village. Ciorba coordinated size, material, and accessories required for mounting to the structure. This work included:

- Researching various manufacturers to verify the smallest exhaust fan size available, since most manufacturer’s smallest fan sizes exceeded the project requirements.
- Ciorba also coordinated with one of the manufacturers to confirm which accessories would be required for mounting to a concrete structure, exterior applications, and installation.

Exhibit B

Cost Estimate of
Consultant Services
(Direct Labor Multiple)

Firm	Ciorba Group, Inc	Date	09/11/24
Project	Pfizer Lift Station Improvements		
	Supplement No. 3		

ITEM	MANHOURS (A)	PAYROLL (B)	(2.8+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	TOTAL (C+D+E)	% OF GRAND TOTAL
Existing Lift Station Drawdown Testing	17	$ 1,024.00	$ 2,867.20	$ -		$ 2,867.20	51%
Valve Vault Exhaust Fan	13	$ 988.00	$ 2,766.40	$ -		$ 2,766.40	49%
TOTALS	30	$ 2,012.00	$ 5,633.60			$ 5,633.60	100%

		Activity		Grand Total	Project Manager II	WR Engineer II
			TOTAL	30	22	8
1.		Existing Lift Station Drawdown Testing	Task Total:	17	9	8
	0110	Existing Lift Station Drawdown Testing	Meetings	17	9	8
		Review Results		2	2	
		Calculations and Revise Existing Pump/System Curves		3	3	
		Revise Permit Submittal To Include Results and Coordinate with MWRDGC		12	4	8
2.		Valve Vault Exhaust Fan	Task Total:	13	13	
	0210	Valve Vault Exhaust Fan	Subtotal:	13	13	
		Sizing Exhaust Fan and Coordination		6	6	
		Adding Exhuast Fan to Contract Plans and Specifications		7	7	

VILLAGE OF HOFFMAN ESTATES
OFFICE OF CORPORATION COUNSEL
REVIEW AND APPROVAL PROCEDURES
FOR CHANGE ORDERS

1. **Project Title:** Pfizer Lift Station improvements Engineering Service
2. **Project Manager:** Haileng Xiao
3. **Department:** Public Works
4. **Amount of Original Contract:** $76,578.06 (Board Authorized $95,500)

5. **Amount of Change Order:** $ 5,266.80

6. **Has there been a prior Change Order?** X Yes ___ No

6a. **If yes, how much for all total change orders including this one?** $ 17,005.37

7. **What is this Change Order number?** Change Order No. 2

8. **Does the Change Order(s) extend the time of completion by 30 days or more?** ___ Yes X No

9. **If the Change Order(s) is more than $10,000 or extends the time of completion by 30 days or more:**

a) **Were the circumstances necessitating the change not reasonably foreseeable?** ___ N/A X Yes ___ No

b) **Was the change germane to the original contract?** ___ N/A X Yes ___ No

c) **Is the Change Order in the best interest of the Village of Hoffman Estates?** ___ N/A. X Yes ___ No

Change Order No. 2 is approved: ______________________
Department Director

I have reviewed the matter and concur: ______________________
Village Manager

I have reviewed the matter and concur: ______________________
Corporation Counsel

Is the amount of Change Order (s) over $7,500: X Yes ___ No

If yes, Board Approval Required: 20___ Board Approved: 8/15/2022

____
Village Clerk

If No, Village Manager Approves: Approved: ______________________ 20___

____
Village Manager

VILLAGE OF HOFFMAN ESTATES
OFFICE OF CORPORATION COUNSEL
REVIEW AND APPROVAL PROCEDURES
FOR CHANGE ORDERS

1. **Project Title:**	Pfizer Lift Station improvements Engineering Service
2. **Project Manager:**	Haileng Xiao
3. **Department:**	Public Works
4. **Amount of Original Contract:**	$76,578.06 (Board Authorized $95,500)

5. **Amount of Change Order:** $ 11,778.57

6. **Has there been a prior Change Order?** ___ Yes _X_ No

6a. **If yes, how much for all total change orders including this one?** $______

7. **What is this Change Order number?** Change Order No. 1

8. **Does the Change Order(s) extend the time of completion by 30 days or more?** ___ Yes _X_ No

9. **If the Change Order(s) is more than $10,000 or extends the time of completion by 30 days or more:**

a) **Were the circumstances necessitating the change not reasonably foreseeable?** ___ N/A _X_ Yes ___ No

b) **Was the change germane to the original contract?** ___ N/A _X_ Yes ___ No

c) **Is the Change Order in the best interest of the Village of Hoffman Estates?** ___ N/A. _X_ Yes ___ No

Change Order No. 1 is approved: ______ Department Director

I have reviewed the matter and concur: ______ Village Manager

I have reviewed the matter and concur: ______ Corporation Counsel

Is the amount of Change Order (s) over $7,500: _X_ Yes ___ No

If yes, Board Approval Required: 20___ Board Approved: 8/15/2022

______ Village Clerk

If No, Village Manager Approves: Approved: February 3 2023

______ Village Manager

VILLAGE OF HOFFMAN ESTATES
OFFICE OF CORPORATION COUNSEL
REVIEW AND APPROVAL PROCEDURES
FOR A CONTRACT

Agreement Amendment **Budget # 40407325-4608**

Project Title:	Engineering Services for Pfizer Lift Station improvements
Contact Person:	Haileng Xiao
Department:	Public Works
Amount of Contract:	$76,578.06 ($95,500 Board Approved)
Mgr./Bd. Approval Req. By:	Village Board (8/15/2022)
Village Signature Required:	Over $20,000 - Village President X
	Under $20,000 - Village Manager ____

1. **DEPARTMENT DIRECTOR OR COMMISSION LIAISON** — **APPROVE** **DISAPPROVE** **COMMENT**

   A. As to amount budgeted — X
   B. As to purpose & content — X

   Signed ________ 8/19/22 Date

2. **DIRECTOR OF FINANCE** — **APPROVE** **DISAPPROVE** **COMMENT**

   A. As to budget — ✓

   Signed Rachel Musiala — Director of Finance — 8/22/2022 Date

3. **RISK MANAGER** — **APPROVE** **DISAPPROVE** **COMMENT**

   A. As to Liability — ✓
   B. As to Insurance Coverage Req. — ✓

   Signed ________ Risk Manager — 8/22/22 Date

4. **CORPORATION COUNSEL** — **APPROVE** **DISAPPROVE** **COMMENT**

   A. As to legality — ✓
   B. As to form — ✓

   Comment: Pfizer should advise compliance with St. Statute

   Signed ________ Corporation Counsel — 8/25/22 Date

5. **VILLAGE MANAGER** — **FOR SIGNATURE** **FOR BOARD TRANSMITTAL** **COMMENT**

   A. Accepted — ✓
   B. Not accepted

   Signed ________ Village Manager — 8/25/22 Date

Procedures:
1. The Department Director or Commission Liaison is responsible for initiating this form for each contract.

AGENDA

Village of Hoffman Estates
Second Meeting of the Month
Village Board of Trustees

1900 Hassell Road
Hoffman Estates, IL 60169
847/882-9100

Board Room | August 15 , 2022

(Immediately Following Public Health & Safety Committee)

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **RECOGNITION OF AUDIENCE**
   A. Presentation from ComEd regarding reliability issues in the Village.

4. **APPROVAL OF MINUTES** - August 1, 2022

5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
   (All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)
   A. Approval of Agenda.
   B. Approval of the schedule of bills for August 15, 2022 - $4,114,037.42.

6. **REPORTS (INFORMATION ONLY)**
   A. **President's Report**
      . . . Proclamation(s)
         -- Peter Edgar Day (25 Years' Service)
         -- National Overdose Awareness Day
         -- National Senior Citizens Day
         -- Never Give Up Day
   B. **Trustee Comments**
   C. **Village Manager's Report**
   D. **Village Clerk's Report**
   E. **Treasurer's Report**

7. **ADDITIONAL BUSINESS**
   A. Request Board approval of an Intergovernmental Agreement between the Village of Hoffman Estates and the Illinois State Toll Highway Authority for emergency response services on Interstate 90.
   B. Request Board approval of an Intergovernmental Agreement between the Village of Hoffman Estates and Hanover Township for emergency services mutual aid.
   C. Request Board approval to enter into an Intergovernmental Agreement with the Board of Trustees of Northern Illinois University, DeKalb, Illinois, on behalf of the Northern Illinois University Division of Information Technology.

7. **ADDITIONAL BUSINESS - Continued**

D. Request Board approval of an amended Memorandum of Agreement with Andy Frain Services, Inc. to provide contractual services for events at the NOW Arena.

E. Request Board authorization to:

1) waive formal bidding (due to utilization of a government master agreement); and

2) purchase 50 desktop computers, 50 monitors, and 9 laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed $67,301.81.

F. Request Board authorization to award contract for Fire Station 23 roofing overlay to Solaris Roofing Solutions, Inc., Elburn, IL, (low bid) in an amount not to exceed $37,000.

G. Request Board authorization to award contract to Ciorba Group, Chicago, IL, for engineering services for Pfizer Lift Station improvements in an amount not to exceed $95,500.

8. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES

SUBJECT:	**Request authorization to award contract to Ciorba Group, Chicago, IL, for engineering services for Pfizer Lift Station improvements in an amount not to exceed $95,500.**
MEETING DATE:	**August 15, 2022**
COMMITTEE:	**Public Works & Utilities**
FROM:	**Joseph Nebel, Director of Public Works** **Haileng Xiao, Superintendent of Water and Sewer**

PURPOSE: To award contract for engineering and design services for the replacement or rehabilitation of Pfizer Lift Station, located at 2090 Central Road.

BACKGROUND: Pfizer Lift Station was originally constructed in 1975 and is a dry well/wet well prefabricated steel duplex-style underground pumping station with two pumps rated at 1,200 gpm each. This station discharges sewage through a 10-inch diameter force main that runs south under the tollway and connects to an 18-inch diameter gravity sewer.

This station's service area was originally zoned for warehouse and light industrial use. In recent years, changes in the service area include the Bell Works development at the former AT&T site, to include residential and commercial/office space, and the upcoming datacenter.

Due to the anticipated increase in sanitary sewer volume as a result of these projects, a preliminary capacity analysis and independent inspection of the station was completed in July 2021. Both reports indicated the station requires rehabilitation or replacement, due to the station's age and condition, with an additional recommendation to increase pumping capacity.

DISCUSSION: In 2022, staff prepared an RFP for engineering and design services for the replacement or rehabilitation of Pfizer Lift Station including preparation of plans, bid documents, and other related materials. The goal of this study is to evaluate the existing system's configuration, assess current condition, and identify potential solutions. Possible options include rehabilitation of the existing station with pumping capacity upgrades or a full replacement with a higher capacity station at a new location, among other alternatives.

DISCUSSION (Continued):
The RFP was sent to seven firms on the Village's list of prequalified engineering firms in June 2022. The Village received five proposals, ranging from $65,493 to $227,100. Staff evaluated each proposal based on a number of criteria, including the firm's: understanding of the project scope; technical approach; relevant experience; capacity to complete the work; and estimated staff hours dedicated to the project. Ciorba Group's proposal was deemed to be the most thoughtful, innovative, and comprehensive, providing project specific responses that illustrated a high level of commitment to project success. In addition, Ciorba has been awarded the Cook County Department of Transportation and Highway's contract for Central Road Phase II design and drainage improvements, which will give Ciorba unique opportunities to coordinate these projects and avoid potential conflicts. While cost was not a primary determining factor, Ciorba's proposal was also the lowest, a base cost of $65,493.

Ciorba's proposal included some optional add-on services such as subsurface utility investigation ($7,185), third party flow testing of the existing station ($16,900), and inspection of the existing wet well structure ($3,190), among other additions. Staff believes these optional services may be advisable to produce the highest quality final design and to minimize unknowns before design begins. The final decision to include these services may be made after additional field work is completed. There also remains the potential for additional work as unknown field conditions are discovered.

FINANCIAL IMPACT:
Funding for this project has been contributed by the project developer. The cost of this project includes $65,500 for the base proposal with contingency funds ($30,000) reserved for additional services that may be added/necessary as the work progresses, for a total of $95,500.

RECOMMENDATION:
Request authorization to award contract to Ciorba Group, Chicago, IL, for engineering services for Pfizer Lift Station improvements in an amount not to exceed $95,500.

NOTE: Complete proposal documents are available in the white Public Works & Utilities binder in the Trustees' Ante Room.

Supplemental Agreement for Engineering Services
Village of Hoffman Estates
Pfizer Lift Station Improvements
Design Engineering Services

This is a SUPPLEMENTAL AGREEMENT between the *Village of Hoffman Estates*, (hereinafter referred to as the VILLAGE, and CIORBA GROUP, INC located at 8725 W. Higgins Road, Suite 600 in Chicago, Illinois, a firm of Consultants (hereinafter referred to as "CIORBA"). The VILLAGE and CIORBA previously entered into an AGREEMENT (hereinafter referred to as the PRIME AGREEMENT), dated August 29, 2022, in which CIORBA agreed to provide certain professional engineering services for the Pfizer Lift Station Improvements (hereinafter referred to as the PROJECT).

The VILLAGE now proposes that CIORBA provides additional preliminary design engineering services in connection with the PROJECT.

The VILLAGE has determined that this change is in the best interest of the VILLAGE and is authorized by law.

NOW THEREFORE, the VILLAGE and CIORBA, in consideration of the mutual covenants hereinafter set forth, agree to as follows:

SECTION ONE - GENERAL PROVISIONS
All work completed under this SUPPLEMENTAL AGREEMENT and any remaining work under the PRIME AGREEMENT shall be bound by the provisions of the PRIME AGREEMENT except as amended hereinafter.

SECTION TWO - SCOPE OF WORK
CIORBA agrees to perform the following additional work as described in Exhibit A.

SECTION THREE - PROJECT SCHEDULE
There is no change in the Project Schedule due to the additional work described in this SUPPLEMENTAL AGREEMENT.

SECTION FOUR - COMPENSATION
The upper limit of compensation shown in the PRIME AGREEMENT (Section 2 of BASIC AGREEMENTS OF THE VILLAGE is increased as outlined in the attached EXHIBIT B - COST ESTIMATE OF CONSULTANT SERVICES and IN-HOUSE DIRECT COSTS by $11,778.57 to a total of $ 88,356.63 .

IN WITNESS WHEREOF, the parties have caused this SUPPLEMENTAL AGREEMENT to be executed on the date shown below.

Executed by the:

Village of Hoffman Estates of the State of Illinois, acting by and through its Board of Trustees. Issuance of a purchase order shall be deemed acceptance of the terms of the Supplemental Agreement for Engineering Services.

Ciorba Group, Inc.

By:	Duane O'Laughlin	ATTEST:	Melissa Bentz
Name:	Duane O'Laughlin, PE	Name:	Melissa Bentz
Title:	Chief Operating Officer	Title:	CFO
Date:	1/26/2023		

CiorbaGroup

Supplemental Scope of Work
For
Temporary Electric Service
For
Pfizer Lift Station Improvements
January 6, 2023

DESCRIPTION OF WORK

Ciorba is proposing a temporary electric service solution for the Pfizer Lift Station to address current equipment lead times and Com Ed policies regarding distribution of pad mounted transformers for new services. The temporary electric service installation would allow existing 120/240V, 3-phase, electrical equipment to operate when connected to a 277/480V, 3-phase, pad mounted transformer.

Once the new equipment has been installed and inspected by the Village Inspector, Com Ed will then begin the process of assigning a new Com Ed pad mounted transformer for the lift station improvement project.

The following describes the work that Ciorba Group will provide as part of the project.

SCOPE OF SERVICES

Task 1 - Meetings and Coordination

Ciorba will coordinate installing a temporary 277/480V, 3-phase electric service and step-down transformer at the lift station with a maximum of three Contractors. Contractors will provide proposals to perform this work ahead of the lift station improvements. Ciorba will setup one meeting with Com Ed to coordinate the temporary electric service.

Task 2 - Temporary Electric Service Design

Ciorba will select equipment, prepare detail(s) for work to be performed, and written scope necessary to provide the contractors for the work. This will ensure that the Village receives consistent bids.

Task 3 - Construction Assistance

Ciorba will organize a pre-bid meeting with the Contractors and the Village to discuss the proposed work. Ciorba will collect proposals, review, and provide a recommendation to the Village.

Ciorba will review Contractor shop drawing and catalog cut submittals for conformance with the proposed scope. Ciorba will also provide part-time construction observation assistance to monitor construction progress as necessary. Construction services will include:

- Review equipment layout

- Assist with coordination with Com Ed
- Final walkthrough
- Measure quantities
- Review final pay estimate

Task 4 - Project Management and Administration

Ciorba will track project status, schedule, and budget. Also included in this task is reviewing invoice(s) and prepare project status report.

Exhibit B

Cost Estimate of
Consultant Services
(Direct Labor Multiple)

Firm	Chorlsa Group, Inc
Client	Hoffman Estates
County	Cook
Project	Pfizer Sanitary Sewer Lift Station

Date 01/05/23

DBE	ITEM	MANHOURS (A)	PAYROLL (B)	(2.8+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
	Meetings and Coordination	10	$ 694.60	$ 1,944.88	$ 42.12		$ -	$ 1,987.00	17%
	Temporary Electric Service Design	23	$ 1,404.30	$ 3,932.04	$ -		$ -	$ 3,932.04	33%
	Construction Engineering / Administration	27	$ 1,839.18	$ 5,149.70	$ 126.36		$ -	$ 5,276.06	45%
	Project Management & Administration	3	$ 208.38	$ 583.46	$ -		$ -	$ 583.46	5%
							$ -	$ -	0%
							$ -	$ -	0%
	TOTALS	63	$ 4,146.46	$ 11,610.09	$ 168.48			$ 11,778.57	100%

DBE 0.00%

CiorbaGroup **WORK BREAKDOWN STRUCTURE** 1/9/2023

Activity		Grand Total	WR Project Manager	WR Project Engineer
	TOTAL	**63**	**44**	**19**
1. Meetings and Coordination	**Task Total:**	10	10	
0100 Meetings	**Subtotal:**	3	3	
Site Meeting with Com Ed		3	3	
0120 Coordination	**Subtotal:**	7	7	
Coordination with Village		2	2	
Preliminary Coordination with Contractors		5	5	
2. Temporary Electric Service Design	**Task Total:**	23	7	16
0210 Electrical Selection and Design	**Subtotal:**	23	7	16
Equipment Selection		2	2	
Electrical Detail - Conduit/Cable Plan		9	1	8
Electrical Detail - One-Line Diagram		2	2	
Electrical Detail - Elevation View		5	1	4
Written Scope of Work for Bidding Purposes		5	1	4
3. Construction Engineering / Administration	**Task Total:**	27	24	3
0310 Construction Assistance	**Subtotal:**	27	24	3
Pre-Bid Meeting with Village Staff and Contractors		4	4	
Review Contractor Proposals & Letter of Recommendation		2	2	
Electrical Shop Drawing Review (Assume one submittal)		4	1	3
Site Visit - Equipment Layout		3	3	
Site Visits - Part-time (Assume 3 Visits)		9	9	
Site Visit - Final Walkthrough		3	3	
Review Pay Request		2	2	
4. Project Management & Administration	**Task Total:**	3	3	
0400 Management Subtotal	**Subtotal:**	3	3	
Project Management		3	3	

N:\Contracts\0021536.01\Contract_Worksheets\Negotiations\Electric Service Additional Work\CECS_Temporary Electric Service.xlsm

CiorbaGroup
CONSULTING ENGINEERS

Supplemental Scope of Work
For
Easement Acquisition Assistance
For
Pfizer Sanitary Sewer Lift Station Rehabilitation Project

January 9, 2024

DESCRIPTION OF WORK

The Village is requesting assistance with a new utility easement for the relocation of a 15" sanitary sewer as part of the proposed Pfizer lift station project. The Village will negotiate with the property owner(s) of 2000 Ameritech Drive, PINs #01-36-401-0005/0006, for the easement acquisition.

American Surveying & Engineering, Ltd. (ASE), who performed easement and right-of-way acquisition as part of the Central Road Improvement project, will prepare a plat of survey showing the location of the proposed easement and legal description of the easement to be attached to the court paperwork. See detailed Scope of Work prepared by ASE included in Exhibit C.

Assumptions used to prepare the scope of services is that an appraisal will not be required since the Village is pursuing the easement as a donation from the property owner.

The following describes the work that Ciorba Group will provide as part of the project.

SCOPE OF SERVICES

Task 1 - Meetings and Coordination

Ciorba will schedule a kickoff meeting with the Village and ASE to discuss project scope and schedule. Ciorba will share all files with ASE to assist with exhibit preparation.

Ciorba will review submittals and assist with easement coordination to ensure that all work being performed along Central Road is included in the coordination efforts.

Task 2 - Project Management

Ciorba will review agreements, provide project oversight, and prepare project progress reports to the Village.

CiorbaGroup
CONSULTING ENGINEERS

WORK BREAKDOWN STRUCTURE

Exhibit A

Activity		Grand Total	Project Manager
	TOTAL	6	6
1. Meetings and Coordination	Task Total:	4	4
0110 Preliminary Submittal	Meetings	4	4
Kickoff Meeting		1	1
Coordination		2	2
QAQC Review		1	1
2. Project Management	Task Total:	2	2
0210 Project Management	Subtotal:	2	2
Project Management		2	2

Exhibit B

Cost Estimate of
Consultant Services
(Direct Labor Multiple)

Firm: Ciorba Group, Inc

Project: Pfizer Sanitary Sewer Lift Station
Rehabilitation Project - Supplement No. 2
Easement Acquistion Assistance

Date: 01/09/24

Complexity Factor:

ITEM	MANHOURS (A)	PAYROLL (B)	(2.8+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	TOTAL (C+D+E)	% OF GRAND TOTAL
Meetings and Coordination	4	$ 304.00	$ 851.20	$ -		$ 851.20	16%
Project Management	2	$ 152.00	$ 425.60	$ -		$ 425.60	8%
American Surveying & Engineering, Ltd.					$ 3,990.00	$ 3,990.00	76%
TOTALS	6	$ 456.00	$ 1,276.80		$ 3,990.00	$ 5,266.80	100%

PRINTED 1/9/2024

BDE 027 (Rev. 2/06)

Scope of Work

AMERICAN
SURVEYING & ENGINEERING, LTD.

PROJECT SUMMARY

Project Name: Central Road – Survey & Land Acquisition Services

ASE Proposal No.: 223110

Owner: Village of Hoffman Estates

Date: January 2, 2024

Agent: Ciorba

Revision Date

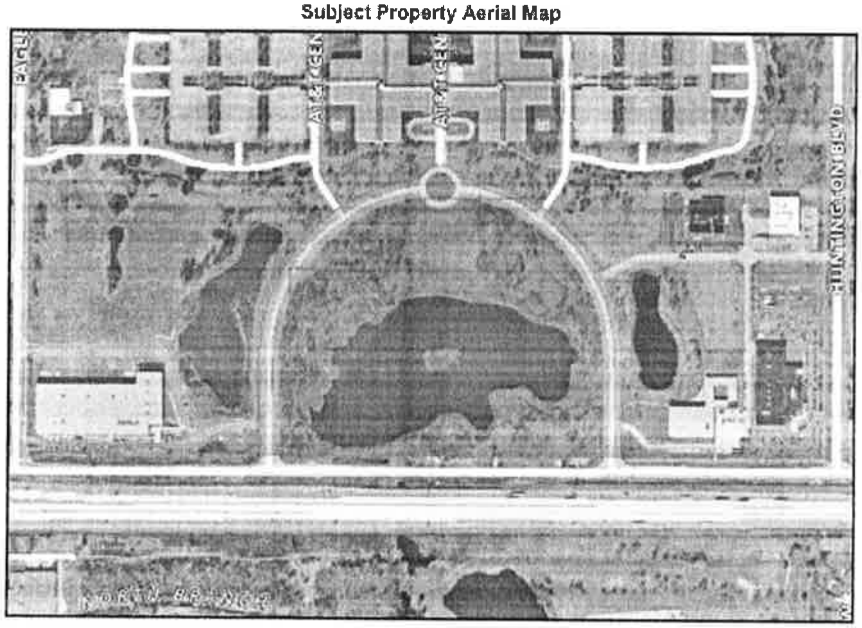
Project Description – ASE will prepare the appropriate plat and legal description for the proposed permanent easement for the installation of a sanitary sewer line along Central Road in Hoffman Estates. For this project, there are two affected PINs with one (1) Permanent Easement to be acquired.

Affected PIN:

PIN 01-36-401-005/006-0000 (Hoffman Estates Acquisition LLC, A Delaware limited liability company; Hoffman Estates Acquisition II, LLC, A Delaware limited liability company) – 1 Permanent Easement required for the location of a new sanitary sewer line.

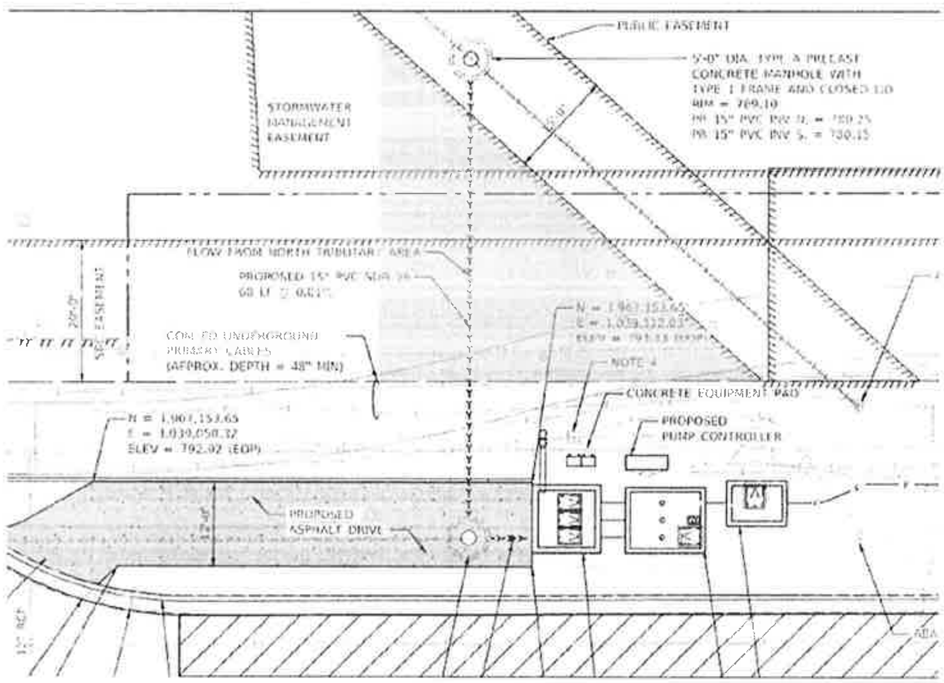
Project Location – The subject property is located along the Central Ave corridor in Hoffmann Estates as shown in blue shading below.

Subject Property Aerial Map



Source: Cook Viewer, property outline is approximate.

The proposed easement limits will be approximately 20' west of the proposed sanitary sewer line on the west, the southwesterly line of the existing sanitary easement on the northeast, and the existing Right of Way line of Central Road on the south as shown in the area in green shading below.



General Conditions and Scope Assumptions

1. All professional services will be performed to appropriate Minimum Standards of practice and Section 1270.56, Minimum Standards of Practice for surveys in Illinois.
2. All previous and relevant survey information will be provided to ASE at no cost prior to commencement of survey.
3. Owner/Agent will provide a Letter of Introduction to facilitate field operations.
4. Hazardous Waste sites designated as requiring protective equipment "Class D" or greater will not be entered unless provided for otherwise in the Scope of Work Tasks.
5. American Surveying & Engineering is not signatory to any organized labor agreements. We will not provide services in any capacity where labor disputes may exist. We will not be responsible for costs or delays associated with labor disputes relevant to work on this project.
6. Field work performed on this project is subject to the vagaries of weather. In the event weather impairs our ability to perform any specified professional services, we will contact the Owner/Agent to determine changes in schedule or cost. No additional work will be performed until the owner/agent has reviewed and approved a revised cost or schedule.
7. ASE will commence work at a mutually agreed to timeframe after NTP.
8. This SOW shall become part of the contract between Owner/Agent and ASE.

Proposal Tasks

1. Administration
   1.1. Meetings with Owner or Agent, including in-house meetings. Progress Reports, scheduling, invoicing and other project administrative tasks.
   1.2. Technical direction of staff.
   1.3. Project Management, resource coordination.

2. Document Compilation
   2.1. Obtain relevant project documents from Owner/Agent.
   2.2. Order current Title Commitment.
   2.3. Compile, review and index information.
   2.4. Prepare compiled information for field and office tasks.

3. Land Acquisition Survey (1 affected parcels with 1 Permanent Easement)
   3.1. Review boundary information provided/obtained by ASE.
   3.2. Search and locate property boundary monumentation and evidence.
   3.3. Calculate property boundaries and Existing Right-of-Way for 1 parcel.
   3.4. Calculate area for proposed permanent easement.
   3.5. Prepare legal description
   3.6. Prepare Parcel Plat
   3.7. Prepare and provide draft donation letter language to City Attorney for their use. It is assumed that the City will prepare the donation letter, and also the conveyance documents for execution and recording.

4. QA/QC
   4.1. Review QA/QC plan.
   4.2. Periodic project review.
   4.3. Final review and report of QA/QC compliance.

Scope of
Change order

ASE Will Deliver to Client:

A. Easement Plat/Exhibit and Legal Description of proposed acquisition.

Direct Cost Items

A. One (1) title commitment will be ordered for the affected property from Wheatland Title (assume $1,000).

Items Supplied by Others

A. Record plans, including any previous survey information (if available).
B. All pertinent site information including, but not limited to previous horizontal and vertical survey control survey information, existing aerial photography, ROW plans, centerline alignment, construction plans, plats of highway and original easements will be furnished to ASE, at no cost to ASE, prior to commencement of field operations.
C. Permission and access to closed or locked areas requiring access to complete the survey.
D. Letter of Introduction and written authorization for access to subject property for ASE's services on subject site.

AMERICAN
SURVEYING & ENGINEERING, LTD

PROJECT: Central Road Plat

LOCATION: Hoffman Estates
CLIENT: Ciorba

PROPOSAL No.: 223110
DATE: 1/3/2024

TASK	1.0 Administration	Man Hours																				
ITEM	Description	PIC	PM	P SE 4	P SE 3	P SE 2	P SE 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
1.1	Meetings, reports, scheduling, etc.		0.5																			0.5
1.2	Technical Direction of Staff		0.5																			0.5
1.3	Project management & coordination		0.5																			0.5
1.4																						0
1.5																						0
1.6																						0
1.7																						0
1.8																						0
1.9																						0
																						0
	TOTAL HOURS	0	1.5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1.5

TASK	2.0 Document Compilation	Man Hours																				
ITEM	Description	PIC	PM	P SE 4	P SE 3	P SE 2	P SE 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
2.1	Obtain relevant documents					1																1
2.2	Order current Title Commitment					1																1
2.3	Compile, review, index info					1																1
2.4	Prepare info																					0
2.5																						0
2.6																						0
2.7																						0
2.8																						0
2.9																						0
																						0
	TOTAL HOURS	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3

TASK	3.0 Land Acq Survey	Man Hours																				
ITEM	Description	PIC	PM	P SE 4	P SE 3	P SE 2	P SE 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
3.1	Review boundary information provided/obtained by ASE					1		2														3
3.2	Search and locate property boundary monumentation and evidence					1	1															2
3.3	Calculate property boundaries and Existing Right-of-Way for 1 parcel							2														2
3.4	Calculate area for proposed permanent easement							1														1
3.5	Prepare legal description							2														2
3.6	Prepare Parcel Plat							4														4
3.7	Prepre/provide draft letter language																					0
3.8																						0
3.9																						0
																						0
	TOTAL HOURS	0	0	0	0	2	1	11	0	0	0	0	0	0	0	0	0	0	0	0	0	14

TASK	4.0 QA/QC	Man Hours																				
ITEM	Description	PIC	PM	P SE 4	P SE 3	P SE 2	P SE 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
4.1	Review QA/QC plan		0.5																			0.5
4.2	Periodic Project review																					0
4.3	Final review and report		0.5																			0.5
4.4																						0
4.5																						0
4.6																						0
4.7																						0
4.8																						0
4.9																						0
																						0
	TOTAL HOURS	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1

AMERICAN SURVEYING & ENGINEERING, LTD

PROJECT: Central Road Plat

LOCATION: Hoffman Estates

CLIENT: Ciorba

PROPOSAL No. : 223110

DATE: 1/3/2024

SUMMARY OF TASKS — MANHOURS

TASK	PIC	PM	P S/E 4	P S/E 3	P S/E 2	P S/E 1	CADD	ST4	ST3	ST2	ST1	ROW 4	ROW 3	ROW2	ROW 1	SUE 3	SUE 2	SUE 1	A/C 3	A/C 2	TOTAL
1.0 Administration	0	1.5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1.5
2.0 Document Compilation	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
3.0 Land Acq Survey	0	0	0	0	2	1	11	0	0	0	0	0	0	0	0	0	0	0	0	0	14
4.0 QA/QC	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Hours	0	2.5	0	0	5	1	11	0	0	0	0	0	0	0	0	0	0	0	0	0	20

PAYROLL ESCALATION TABLE
FIXED RAISES

FIRM NAME	American Surveying & Engine	DATE	01/03/24
PRIME/SUPPLEMENT	PRIME	PTB-ITEM#	0
Prepared By	Dan Woessner		

CONTRACT TERM	2	MONTHS		OVERHEAD RATE	160.80%
START DATE	1/1/2024			COMPLEXITY FACTOR	0
RAISE DATE	1/1/2025			% OF RAISE	3%
END DATE	2/29/2024				

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	1/1/2024	2/29/2024	2	100.00%

The total escalation = 0.00%

Bureau of Design and Environment
Prepared By: Priminary Engineering Unit

PAYROLL RATES

FIRM NAME	**American Surveying & E**	**DATE**	**01/03/24**
PRIME/SUPPLEMENT	**PRIME**		
PTB-ITEM #	**0**		

ESCALATION FACTOR **0.00%**

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
PRINCIPAL IN CHARGE	$89.44	$89.44
PROJECT MANAGER	$84.45	$84.45
PROJECT SURVEYOR/ENGINEER 4	$79.96	$79.96
PROJECT SURVEYOR/ENGINEER 3	$68.15	$68.15
PROJECT SURVEYOR/ENGINEER 2	$50.77	$50.77
PROJECT SURVEYOR/ENGINEER 1	$38.43	$38.43
CADD TECHNCIANS	$45.52	$45.52
ENGINEERING/SURVEY TECHNICIAN	$67.12	$67.12
ENGINEERING/SURVEY TECHNICIAN	$43.72	$43.72
ENGINEERING/SURVEY TECHNICIAN	$33.04	$33.04
ENGINEERING/SURVEY TECHNICIAN	$22.79	$22.79
RIGHT-OF-WAY SPECIALIST 4	$65.04	$65.04
RIGHT-OF-WAY SPECIALIST 3	$44.75	$44.75
RIGHT-OF-WAY SPECIALIST 2	$35.11	$35.11
RIGHT-OF-WAY SPECIALIST 1	$22.50	$22.50
SUBSURFACE UTILITY ENGINEER 3	$47.36	$47.36
SUBSURFACE UTILITY ENGINEER 2	$31.04	$31.04
SUBSURFACE UTILITY ENGINEER 1	$25.69	$25.69
ADMINISTRATIVE/CLERICAL 3	$32.00	$32.00
ADMINISTRATIVE/CLERICAL 2	$21.63	$21.63

COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES

FIRM American Surveying & Engineering, Ltd. **DATE** 01/03/24
PTB-ITEM # 0 **OVERHEAD RATE** 160.80%
PRIME/SUPPLEMENT PRIME **COMPLEXITY FACTOR** 0

DBE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	DIRECT COSTS (D)	FIXED FEE (E)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
DBE	1.0 Administration	1.5	127	204		47		378	378	9.47%
DBE	2.0 Document Compilation	3	152	245	1,000	56		1,453	1,453	36.42%
DBE	3.0 Land Acq Survey	14	641	1,030		237		1,908	1,908	47.82%
DBE	4.0 QA/QC	1	84	136		31		251	251	6.29%
DBE	5		-	-		-		-	-	0.00%
DBE	6		-	-		-		-	-	0.00%
DBE	7		-	-		-		-	-	0.00%
DBE	8		-	-		-		-	-	0.00%
DBE	9		-	-		-		-	-	0.00%
DBE	10		-	-		-		-	-	0.00%
DBE	11		-	-		-		-	-	0.00%
DBE	12		-	-		-		-	-	0.00%
	13		-	-		-		-	-	0.00%
	14.0		-	-		-		-	-	0.00%
	15.0		-	-		-		-	-	0.00%
	16.0		-	-		-		-	-	0.00%
	17.0		-	-		-		-	-	0.00%
	18.0		-	-		-		-	-	0.00%
	19.0		-	-		-		-	-	0.00%
	20.0		-	-		-		-	-	0.00%
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
			-	-		-		-	-	
	Subconsultant DL					-			-	
	TOTALS	19.5	1,004	1,615	1,000	371	-	3,990	3,990	100.00%
			2,619							

DBE 100.00%

AVERAGE HOURLY PROJECT RATES

FIRM American Surveying & Engineering, Ltd.
PTB-ITEM# 0
PRIME/SUPPLEMENT PRIME

DATE 01/03/24

SHEET 1 OF 5

PAYROLL	AVG	TOTAL PROJ. RATES			1.0 Administration			2.0 Document Compilatio			3.0 Land Acq Survey			4.0 QA/QC			5		
CLASSIFICATION	HOURLY RATES	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL IN CHARGE	89.44	0.0			0			0			0			0			0		
PROJECT MANAGER	84.45	2.5	12.82%	10.83	1.5	100.00%	84.45	0			0			1	100.00%	84.45	0		
PROJECT SURVEYOR/EN	79.96	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	68.15	0.0			0			0			0			0			0		
PROJECT SURVEYOR/EN	50.77	5.0	25.64%	13.02	0			3	100.00%	50.77	2	14.29%	7.25	0			0		
PROJECT SURVEYOR/EN	38.43	1.0	5.13%	1.97	0			0			1	7.14%	2.75	0			0		
CADD TECHNCIANS	45.52	11.0	56.41%	25.68	0			0			11	78.57%	35.77	0			0		
ENGINEERING/SURVEY T	67.12	0.0			0			0			0			0			0		
ENGINEERING/SURVEY T	43.72	0.0			0			0			0			0			0		
ENGINEERING/SURVEY T	33.04	0.0			0			0			0			0			0		
ENGINEERING/SURVEY T	22.79	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALI	65.04	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALI	44.75	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALI	35.11	0.0			0			0			0			0			0		
RIGHT-OF-WAY SPECIALI	22.50	0.0			0			0			0			0			0		
SUBSURFACE UTILITY EN	47.36	0.0			0			0			0			0			0		
SUBSURFACE UTILITY EN	31.04	0.0			0			0			0			0			0		
SUBSURFACE UTILITY EN	25.69	0.0			0			0			0			0			0		
ADMINISTRATIVE/CLERIC	32.00	0.0			0			0			0			0			0		
ADMINISTRATIVE/CLERIC	21.63	0.0			0			0			0			0			0		
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		19.5	100%	$51.49	1.5	100.00%	$84.45	3.0	100%	$50.77	14.0	100%	$45.76	1.0	100%	$84.45	0.0	0%	$0.00

AGENDA ITEM REPORT

Village Board of Trustees
November 4, 2024
ITEM 5J

REQUEST: Authorization to approve a Change Order for the concrete restoration program contract with Schroeder & Schroeder Inc., Skokie, IL in an amount not to exceed $23,265.74.

FROM: Kevin McGraw, Supervisor Customer Service
Joseph Nebel, Public Works Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

The sidewalk replacement program is designed to address public sidewalk deviations throughout the Village in locations that are otherwise not corrected during the annual Road Reconstruction Program. The process for replacing sidewalk squares includes several components and considerations that vary from location to location, including sidewalks that bisect resident driveways, sections that have been impacted by nearby tree growth, ADA accessibility criteria, and other factors. While Public Works and Engineering staff make every effort to account for these factors during inspections and while obtaining pricing for the work, actual field conditions may vary.

In 2024, this program was greatly expanded to eliminate a large backlog of locations with identified deficiencies. This program was also restructured to accommodate a 2-year inspection cycle, reduced from the previous 3-year cycle, to assist staff in capturing a more accurate depiction of system-wide condition on a more frequent basis. These adjustments also included more stringent inspection criteria than has been used in previous years. As a result, a total of over 6,000 sidewalk squares were replaced in 2024 via this program.

At the conclusion of the project, the total program cost exceeded the previously Board-approved not-to-exceed amount. Primarily due to larger quantities of tree root pruning and other site-specific corrections that were necessary to properly replace/install sidewalks at a variety of locations. At the direction of the Village Manager, the additional work was completed to ensure the success of the project and provide maximum benefit to the residents. The requested change order will permit staff to process the full invoice amount and conclude the 2024 replacement program.

FINANCIAL IMPACT

The Village Board approved a total budget of $1,250,000 in February 2024. With the requested change order, the total project cost for the program in 2024 will be $1,273,265.74. The additional $23,265.74 will be covered by the General Fund.

RECOMMENDATION
Request authorization to approve a change order for the concrete restoration program contract with Schroeder & Schroeder Inc., Skokie, IL in an amount not to exceed $23,265.74.

ATTACHMENTS
None

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5K

REQUEST:	Authorization to award contract to Insituform Technologies USA, LLC of Chesterfield, MO for the Barrington Square Town Center Sanitary Sewer Rehabilitation Project in an amount not to exceed $175,850.
FROM:	Alan Wenderski, Director of Engineering
ITEM TYPE:	Contract - Village Board

REQUEST SUMMARY
The project is located in Barrington Square Town Center, see location map attached. The existing 27-inch public sanitary sewer serves an area generally bound by Barrington Road to the west, Huntington Boulevard to the east, and Lakewood Boulevard to the north and is tributary to the Barrington Square Lift Station (2364 W. Higgins Road). Within the project area the existing sewer is located within a public utility easement and has been in service since the early 1970's.

The current alignment of the sewer is located underneath the commercial building at 2332-2348 W. Higgins Road. This location encumbers the existing building with an easement and does not allow for any Village access for future maintenance that would require excavation. Additionally, the existing sewer alignment runs through the middle of 2360 W. Higgins (undeveloped parcel) limiting the developable area.

In 2023, the Village hired an engineering consultant to study and evaluate the area to achieve the following goals: (1) remove the easement encumbrance on the existing building, (2) eliminate a sewer maintenance obstacle, (3) rehabilitate a critical, aging Village sewer, (4) increase the developable area on parcels targeted for future development.

The conclusion of the engineering study determined that the most economical solution was to maintain the existing sewer alignment under the building and rehabilitate the sewer through cured-in-place pipe (CIPP) lining. This project includes CIPP rehabilitation for 740 feet of 27" sanitary sewer. Design was completed for the realignment and replacement of additional sewer downstream of the project area. That realignment was designed to facilitate potential future redevelopment of the vacant site adjacent to the lift station. Staff does not recommend proceeding with the realignment work in advance of a redevelopment project at this time. Easement rights have been provided by the property owner to allow for future sewer alignment changes throughout the site.

Five bids were received on October 7, 2024 - see the bid summary in Table 1 below. The engineer's estimate was $475,000.

Table 1 - Bid Summary

Bidder	Bid Cost
Insituform Technologies USA, LLC	$175,850
Visu-Sewer of Illinois	$180,660
National Power Rodding Corporation	$211,040
Hoerr Construction, Inc.	$280,740
Inliner Solutions, LLC	$298,765

All bids were well below the engineer's estimate as it was anticipated that the project complexities of sewer size, depth, flow, and accessibility would be more impactful to overall costs. Insituform Technologies USA, LLC submitted the lowest qualified bid of $175,850. Insituform is fully qualified to perform the work as specified and has worked on previous Village CIPP projects. Village contract and payment/performance bond forms will be executed by Insituform after authorization to award contract is provided by the Village Board.

FINANCIAL IMPACT

Due to project timing uncertainty, funds were not budgeted in 2024. However, the improvements are eligible to utilize Higgins-Hassell TIF funds and a sufficient balance is available to cover the low bid amount of $175,850.

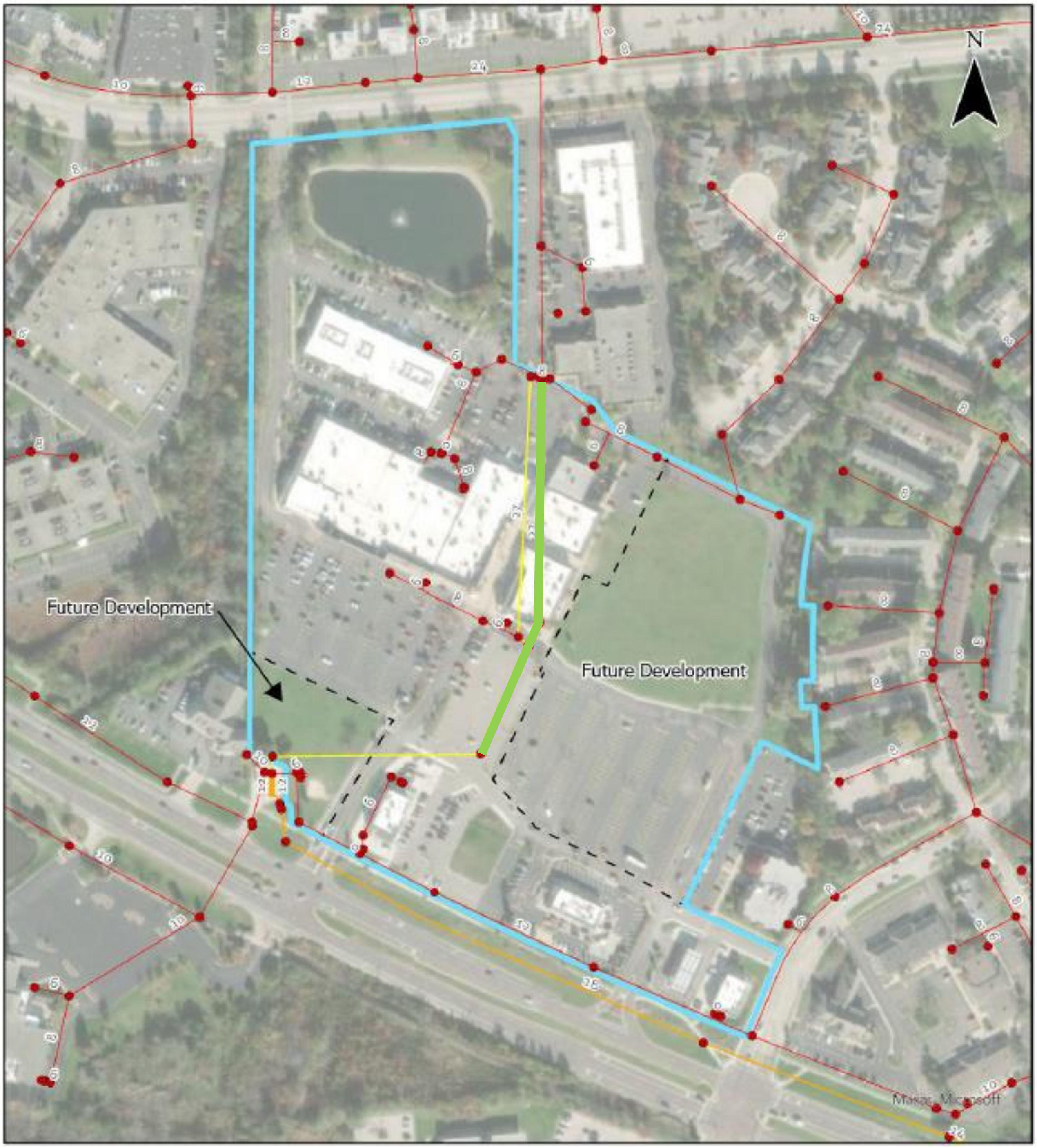
RECOMMENDATION

Authorization to award contract to Insituform Technologies USA, LLC of Chesterfield, MO for the Barrington Square Town Center Sanitary Sewer Rehabilitation Project in an amount not to exceed $175,850.

ATTACHMENTS

1. Project Location Map

Barrington Square Resubdivision #3
Sanitary Sewer Project



Proposed CIPP

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5L

REQUEST: Authorization to award contract to Hoerr Construction, Inc. of Goodfield, IL for the 2024 Storm Sewer Rehabilitation Project in an amount not to exceed $1,298,006.

FROM: Oscar Gomez, Civil Engineer II
Alan Wenderski, Director of Engineering

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

The project is located in various locations throughout the Village (see attached location map). The project involves trenchless rehabilitation of approximately 6,900 feet of deteriorated corrugated metal pipe (CMP) between 24-inch and 42-inch diameter. This project is the second in a multi-year program to rehabilitate approximately 20,000 feet of end of life CMP throughout the Village.

The rehabilitation method for this project uses Cured-in-place Pipe Liner (CIPP) which should support 50 years of additional service life for the pipes. The rehabilitation methods provide a cost-effective alternative to removal and replacement of pipe, especially in areas with limited side yard and rear yard easement accessibility.

Five bids were received on October 7, 2024; the bid summary is shown in Table 1 below. The engineer's estimate was $2,265,022.

Table 1 - Bid Summary

Bidder	Bid Cost
Hoerr Construction, Inc.	$1,298,006
Visu-Sewer of Illinois, LLC	$1,675,098
Inliner Solutions, LLC.	$1,698,765
Insituform Technologies, USA, LLC.	$1,699,998
Benchmark Construction Co., Inc.	$1,788,000

All bids were well below the engineer's estimate as unit costs for most items were below the low bid prices from last year's project. Hoerr Construction, Inc. submitted the lowest qualified bid of $1,298,006. Hoerr is fully qualified to perform the work and has completed work of similar scope for the Villages of Streamwood and Mount Prospect.

Village contract and payment/performance bond forms will be executed by Hoerr after authorization to award the contract is provided by the Village Board.

FINANCIAL IMPACT
The 2024 budget allocated $2,520,000 from the Stormwater Management Fund for various improvements that were included within several different projects this year. Table 2 summarizes the estimated stormwater expenses.

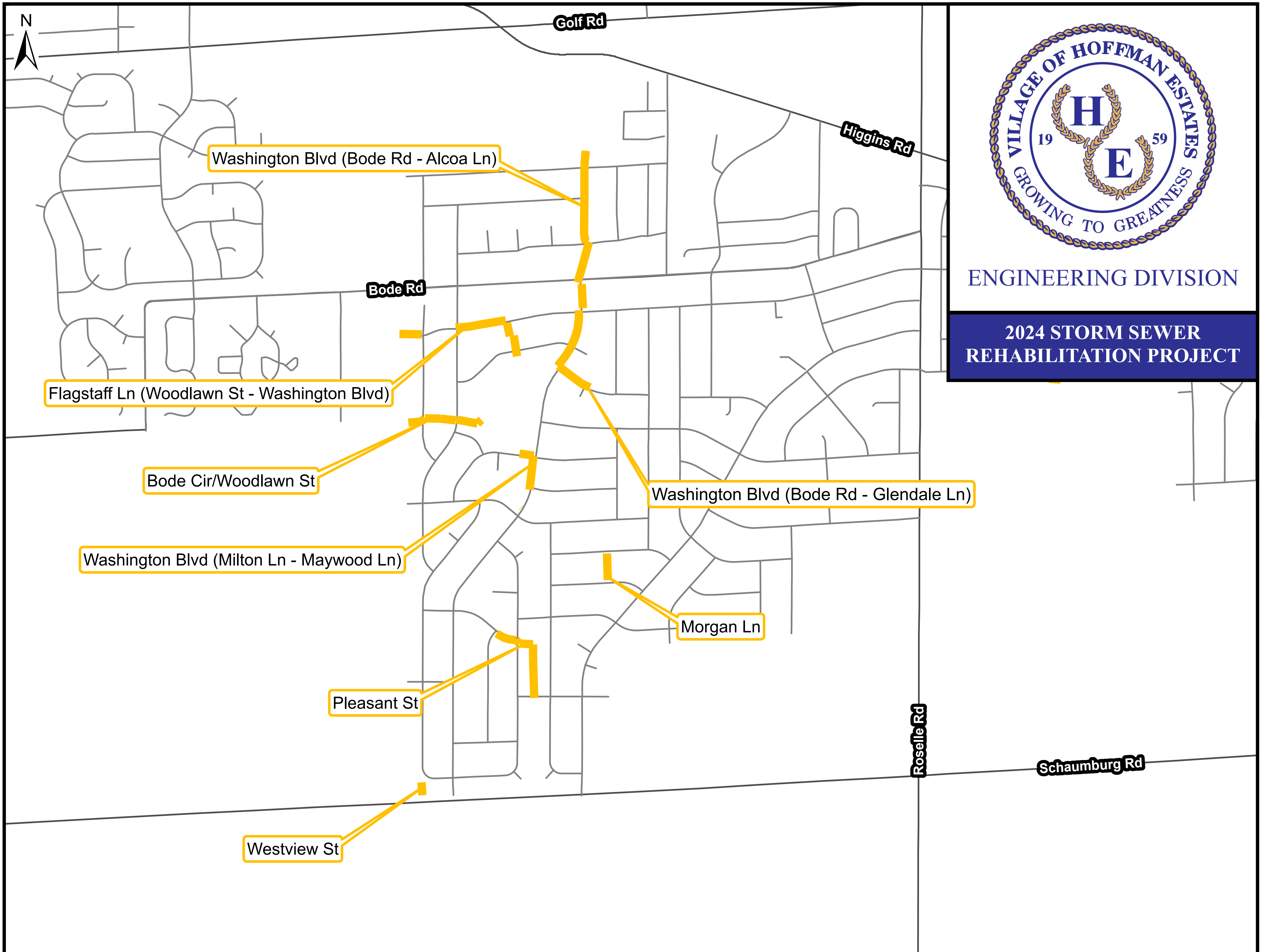
Table 2 - Budget Summary

Project	Budget	Cost	(Over)/Under
Storm Sewer - Batavia Lane		$445,000	
Storm Sewer - Street Revitalization		$450,000	
Storm Sewer Rehabilitation		$1,298,006	
Total	$2,520,000	$2,193,006	$326,994

With the low bid amount of $1,298,006 for the 2024 Stormwater Rehabilitation Project, total stormwater capital project expenses are expected to be under budget by $326,994 for 2024.

RECOMMENDATION
Authorization to award contract to Hoerr Construction, Inc. of Goodfield, IL for the 2024 Storm Sewer Rehabilitation Project in an amount not to exceed $1,298,006.

ATTACHMENTS
1. 2024 Lining - Overall Map


ENGINEERING DIVISION
2024 STORM SEWER REHABILITATION PROJECT
VILLAGE OF HOFFMAN ESTATES
GROWING TO GREATNESS
N
Golf Rd
Higgins Rd
Bode Rd
Roselle Rd
Schaumburg Rd
Washington Blvd (Bode Rd - Alcoa Ln)
Flagstaff Ln (Woodlawn St - Washington Blvd)
Bode Cir/Woodlawn St
Washington Blvd (Bode Rd - Glendale Ln)
Washington Blvd (Milton Ln - Maywood Ln)
Morgan Ln
Pleasant St
Westview St

AGENDA ITEM REPORT
Village Board of Trustees
November 4, 2024
ITEM 5M

REQUEST: Approval of an ordinance authorizing participation as a member in the Illinois Emergency Management Mutual Aid System Response pursuant to an intergovernmental agreement for the establishment of a mutual aid intergovernmental service agreement.

FROM: Kasia Cawley, Police Chief

ITEM TYPE: Ordinance - Village Board

REQUEST SUMMARY

When a municipality encounters emergencies, natural disasters, man-made catastrophes or special events that are beyond the scope of the municipalities' personnel and equipment, it is imperative that the municipality can call on other municipalities to provide aid to protect the health, safety and welfare of the public. Coordination of mutual aid through the Illinois Emergency Management Mutual Aid System is the desired and effective provision to render or request mutual aid.

The Illinois Emergency Management Mutual Aid System Agreement and accompanying ordinance is a critical piece in our ability to request or provide support in the way of personnel, equipment, or facilities to one another while ensuring that we have the legal framework in place to do so. This formalized agreement shall be in effect for a term of one year and shall automatically renew for successive one year terms. The formalized document promotes the sharing of people and resources across jurisdictional boundaries, incorporating best practices and reflecting changes in the overall mutual aid landscape in Illinois. This updated agreement provides more detail on what is considered emergency management personnel and assets. It establishes a governance of structure for the oversight of emergency management mutual aid. This new agreement requires the signature of all entities involved in the mutual aid and thus the new agreement is more flexible in the execution of the agreement.

FINANCIAL IMPACT

Equipment, emergency management staff, and/or emergency services provided pursuant to this Agreement shall be at no charge to the party requesting aid; however any expenses recovered from third parties, including but not limited to reimbursements, fees, grants, or insurance proceeds tied to the events from the emergency, disaster, or special event arose, shall be equitably distributed among responding parties.

RECOMMENDATION

To request approval of an ordinance authorizing participation in the Illinois Emergency Management Mutual Aid System Response.

ATTACHMENTS
1. IEMMAS Agreement
2. IllinoisMutualAid-10-28-24 clean

Illinois Emergency Management
MUTUAL AID SYSTEM
AGREEMENT

This Agreement is made and entered into the date set forth next to the signature of the respective parties, by and between the units of local government subscribed hereto (hereafter "Unit(s)") that have approved this Agreement and adopted same in manner as provided by law and are hereafter listed at the end of this Agreement.

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the parties hereto have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in emergency management and the protection of life and property from an emergency or disaster; and,

WHEREAS, the parties hereto have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in the preparedness and mitigation phases of emergency management; and,

WHEREAS, the parties hereto have determined that it is in their best interests to form an association to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

NOW, THEREFORE, in consideration of the foregoing recitals, the Unit's membership in the Illinois Emergency Management Mutual Aid System (IEMMAS) and the covenants contained herein, **THE PARTIES HERETO AGREE AS FOLLOWS:**

SECTION ONE

Purpose

Certain situations arise, including, but not limited to, emergencies, natural disasters, man-made catastrophes, and special events, in which the Parties recognize that the use of an individual Member Unit's personnel and equipment to perform functions outside the territorial limits of the Member Unit is desirable and necessary to preserve and protect the health, safety and welfare of the public. During such situations, one Member Unit's personnel and equipment may be called upon to perform functions within the territorial limits of another Member Unit, as is desirable and necessary to preserve and protect the health, safety and welfare of the public. Further, it is acknowledged that coordination of mutual aid through the Illinois Emergency Management Mutual Aid System is desirable for the effective and efficient provision of mutual aid.

SECTION TWO

Definitions

For the purpose of this Agreement, the following terms as used in this agreement shall be defined as follows:

A. "Illinois Emergency Management Mutual Aid System" (hereinafter referred to as "IEMMAS", also "Agreement"): A definite and prearranged plan whereby response and assistance is provided to a Requesting Unit by the Aiding Unit(s) in accordance with the system established and maintained by the IEMMAS member Units and amended from time to time.

B. "Unit": (also "Member Unit") Any unit of government, including but not limited to a city, village, or county having an Emergency Management Program, another unit of local government, or any other political subdivision of the State of Illinois, or an intergovernmental agency and the units of which such intergovernmental agency is comprised, which is a signatory to the IEMMAS Agreement, and has been appropriately authorized by their governing body to enter into the IEMMAS Agreement and otherwise and comply with the rules and regulations of IEMMAS.

C. "Requesting Unit": Means any Unit requesting assistance of another Unit under this Agreement.

D. "Aiding Unit": A Member Unit furnishing equipment, personnel, and/or services to a Requesting Unit.

E. "Emergency": Any occurrence or condition which results in a situation where assistance is requested to supplement local efforts and capabilities to save lives, protect property and protect the public health and safety, or to lessen or avert the threat of a catastrophe or Disaster or other Serious Threat to Public Health and Safety.

F. "Disaster": An occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, severe weather event, environmental contamination, utility failure, radiological incident, structural collapse, explosion, transportation accident, hazardous materials incident, epidemic, pandemic, or any other calamity.

G. "IEMMAS Regions": The geographically associated Member Units or unit of which have been grouped for operational efficiency and representation of those Member Units. The State of Illinois shall be divided into eight (8) regions which as identified by Exhibit A, hereto attached and incorporated by this reference.

H. "Training": The regular scheduled practice of emergency procedures during non-emergency drills or exercises to implement the necessary joint operations of IEMMAS.

I. "IEMMAS Board": The governing body of IEMMAS shall be comprised of elected representatives from each of the Member Units of the IEMMAS, in the manner detailed by this Agreement.

J. "Special Event": Any non-routine event, that places a strain on any Member Unit's resources. Such an event may, but is not required to, involve a large number of people. Such an event should generally require additional planning, preparation, and mitigation for public safety.

K. "Emergency Management Coordinator": Means the Emergency Management Coordinator or agency head of a Unit, or their designee.

L. "Emergency Management Staff": includes any person who is an authorized employee or agent of a Unit. An Emergency Management Staff includes, without limitation, the following: full time, part time, volunteer, paid-on-call, paid on premises, and contracted personnel, as well as emergency operations center staff, support personnel, and authorized members of non-governmental response Units.

M. "Emergency Services": means the provision of personnel, equipment, or other support to a Requesting Unit in the preparedness of, prevention of, response to, recovery from, or mitigation of any Disaster, Emergency, or Special Event, and includes joint training for the provision of any such services by a Unit.

N. "Initial Governing Board": The first Governing Board of IEMMAS established after two or more Public Agencies enter into this Agreement.

O. "Public Agency": A public agency shall have the same meaning as in the Illinois Intergovernmental Cooperation Act (5 ILCS 220/2(1)).

P. "IEMMAS Regional Directors": The elected members of the Governing Board, representing the IEMMAS Regions.

SECTION THREE

Authority and Action to Effect Mutual Aid

The Parties hereby authorize and direct their respective Emergency Management Coordinators, to take any reasonably necessary and proper action to render and request Mutual Aid to and from the other Parties to the Agreement, and to participate in Training activities, in furtherance of effective and efficient provision of Mutual Aid pursuant to this Agreement.

In accordance with a Party's policies and within the authority provided to its Emergency Management Coordination, upon an Aiding Unit's receipt of a request from a Requesting Unit for Emergency Services, the Emergency Management Coordinator may commit the requested Mutual Aid in the form of Emergency Management Staff, and/or Emergency Services to the Requesting Unit. All Mutual Aid rendered shall be to the extent of available personnel and equipment, taking into consideration the resources required for adequate protection of the territorial limits of the Aiding Unit. The decision of the Emergency Management Coordinator of the Aiding Unit as to the personnel and equipment available to render aid, if any, shall be final.

Whenever an Emergency, Disaster, or Special Event occurs and conditions are such that the Emergency Management Coordinator of the Requesting Unit determines it advisable to request aid pursuant to this Agreement he shall notify the Aiding Unit of the nature and location of the Emergency, Disaster, or Special Event, and the type and amount of equipment, Emergency Management Staff, and/or Emergency Services requested from IEMMAS.

The Emergency Management Coordinator of the Aiding Unit shall take the following action immediately upon being requested for aid:

1. Determine what equipment, Emergency Management Staff, and/or Emergency Services is requested;
2. Determine if the requested equipment, Emergency Management Staff, and/or Emergency Services can be committed in response to the request from the Requesting Unit;
3. Dispatch the requested equipment, Emergency Management Staff and/or Emergency Services is, to the extent available, to the location of the event or location reported by the Requesting Unit in accordance with the procedures of IEMMAS; and
4. Notify the Requesting Unit if any or all of the requested equipment, Emergency Management Staff, and/or Emergency Services cannot be provided.

SECTION FOUR

Compensation for Aid

Equipment, Emergency Management Staff, and/or Emergency Services provided pursuant to this Agreement shall be at no charge to the party requesting aid; however, any expenses recoverable from third parties, including but not limited to reimbursements, fees, grants, or insurance proceeds tied to the events from which the Emergency, Disaster, or Special Event arose, shall be equitably distributed among responding parties, in the manner described by this Section Four of the Agreement.

Nothing herein shall operate to bar any recovery of funds from any third party, local, state, or federal agency under any existing statutes, or other authority. Each Aiding Unit is responsible for the compensation of its Emergency Responders providing Mutual Aid, equipment expenses, Emergency Services, and for any additional costs incurred to ensure its jurisdiction has adequate resources during the rendering of Mutual Aid.

Day-to-day Mutual Aid should remain free of charge because the administrative requirements of reimbursement make it infeasible to charge for day-to-day Mutual Aid. However, the following exceptions may apply:

1. Third Party Reimbursement. – Expenses for Emergency Services recovered from third parties shall be proportionally distributed to all participating Units by the Unit recovering such payment from a third party. The Unit responsible for seeking payment from a third party shall provide timely notice to Aiding Units of a date by which submission of a request for reimbursement must be received. Reimbursement shall be based on the accurate and timely submission of allowable costs and documentation attributable to the incident by each Aiding Unit. These costs include personnel, use of equipment and materials provided, damage or loss of equipment, use of facilities, and any other costs associated with the Aid provided that may be recoverable. The Unit recovering payment from a third party shall notify Aiding Units that such payment has been made, and such Unit will reimburse the other Aiding Units. If the third party payment is less than the full amount of all Units' cost submittals, the funds shall be proportionally distributed based on each Unit's submitted costs compared to the total of all costs submitted.
2. Intrastate Emergency Management Agency Tasking. Expenses recovered related to a

response to an Emergency or Disaster at the request of The Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS) or other State or federal authority shall be based on the accurate and timely submission of allowable costs and documentation attributable to the response by each Aiding Unit. These costs include personnel, use of equipment and materials provided, damage or loss of equipment, use of facilities, and any other costs associated with the aid that may be recoverable. The Unit recovering payment from the State or Federal Government shall notify Aiding Units that such payment has been made, and such Unit will reimburse the other Aiding Units. If the payment is less than the full amount of all Units' cost submittals, the funds shall be proportionally distributed based on each Unit's submitted costs compared to the total of all costs submitted.

3. Interstate Emergency Management Assistance Compact ("EMAC") Response - Expenses recovered related to a response to an Emergency or Disaster at the request of another emergency management agency or the authority of another state government pursuant to an EMAC response. Reimbursement shall be based on the accurate and timely submission of allowable costs and documentation attributable to the response by each Aiding Unit. These costs include personnel, use of equipment and materials provided, damage or loss of equipment, use of facilities, and any other costs associated with the aid that may be recoverable. If these payments are not made directly to the participating Units, the Unit recovering payment from another state or emergency management agency shall notify Aiding Units that such payment has been made, and such Unit will reimburse the other Aiding Units. If the payment is less than the full amount of all Units' cost submittals, the

funds shall be proportionally distributed based on each Unit's submitted costs compared to the total of all costs submitted.

SECTION FIVE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, workers' compensation, auto, and, if applicable, watercraft, aircraft, or drone liability. The obligations of this Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the jurisdiction. To the extent permitted by governing law, each Party agrees to waive subrogation rights it may acquire, and to require any insurer to waive subrogation rights they may acquire, by virtue of the payment of claims, suits, or other loss arising out of this Agreement, and shall, as to any insurer, obtain any endorsement necessary to effectuate such waiver of subrogation.

SECTION SIX

Jurisdiction Over Personnel, Equipment, and Assets

Emergency Management Staff, equipment, or other assets dispatched to aid a Requesting Unit pursuant to this Agreement shall, at all times, remain employees, agents, or equipment of the Aiding Unit, and are entitled to receive any benefits and compensation to which they may otherwise be entitled under the laws, regulations, or ordinances of the United States of America, their respective States, and their respective political subdivisions. This includes, but is not limited to, benefits for pension, relief, disability, death, and workers' compensation. If a person from an Aiding Unit is injured or killed while rendering assistance under this Agreement, benefits shall be afforded in the same manner and on the same terms as if the injury or death were sustained while the person from the Aiding Unit was rendering assistance for or within the Aiding Unit's own jurisdiction.

Emergency Management Staff, equipment, or other assets of the Aiding Unit will come under the operational control of the Requesting Unit's Emergency Management Coordinator, or other appropriate authority, until released or withdrawn. The Aiding Unit shall, at all times, have the right to withdraw any and all aid upon the order of its Emergency Management Coordinator. The Aiding Unit shall notify the Requesting Unit of the extent of any withdrawal, and coordinate the withdrawal to minimize jeopardizing the safety of the operation or other personnel.

If, for any reason, an Aiding Unit determines that it cannot respond to a Requesting Unit, the Aiding Unit shall promptly notify the Requesting Unit of the Aiding Unit's inability to respond; however, failure to promptly notify the Requesting Party of such inability to respond shall not be deemed to be noncompliance with the terms of this Agreement and no liability may be assigned. No liability of any kind shall be attributed to or assumed by a Party, for failure or refusal to render aid, or for withdrawal of aid.

The obligations and duties set forth in this Section shall survive the end or termination of this Agreement.

SECTION SEVEN

Liability

Each Party will be solely responsible for the acts of its own governing body, officers, employees, agents, and subcontractors, expressly including, but not limited to, all of its Emergency Management Staff, the costs associated with those acts, and the defense of those acts. No Party shall be responsible to another Party for any liability or costs arising from the act of an employee or agent of another Party. Each Party hereto shall hold all other Parties hereto harmless for any liability or costs arising from the act of an employee or agent of another Party. The Provisions of this Section shall survive the termination of this Agreement by any Party.

Any Party responding under this Agreement to another state shall be considered agents of the Requesting Unit in the other state for tort liability and immunity purposes related to third-party claims to the extent permissible under the laws of both states. Nothing in this Section shall be deemed a waiver by any Party of its right to dispute any claim or assert statutory and common law immunities as to third parties.

SECTION EIGHT

Term

This Agreement shall be in effect for a term of one year from the date of signature hereof and shall automatically renew for successive one-year terms unless terminated in accordance with this Section.

Any party hereto may terminate its participation in this Agreement at any time, provided that the party wishing to terminate its participation in this Agreement shall give written notice to the IEMMAS specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation. The written notice provided herein shall be given by personal delivery, registered mail, or certified mail.

SECTION NINE

Effectiveness

This Agreement shall be in full force and effective for each Party, upon approval by that Party's governing body in the manner provided by law and upon proper execution of this Agreement.

SECTION TEN

Binding Effect

This Agreement shall be binding upon and inure to the benefit of any successor of entity which may assume the obligations of any party hereto. Provided, however, that this Agreement may not be assigned by a Member Unit without prior written consent of the parties hereto; and this Agreement shall not be assigned by IEMMAS without prior written consent of the parties hereto.

SECTION ELEVEN

Validity

The invalidity of any provision of this Agreement shall not render invalid any other provision. If, for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable, and this Agreement may be enforced with that provision severed or modified by court order.

SECTION TWELVE

Notices

Notices given under this Agreement shall be in writing and shall be delivered by one or more of the following processes: personally delivered, sent by express delivery service, certified mail, or first-class US mail postage prepaid to the head of the governing body of the participating Member Unit.

SECTION THIRTEEN

Governing Law

This Agreement shall be governed, interpreted, and construed in accordance with the laws of the State of Illinois.

SECTION FOURTEEN

Execution in Counterparts

This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

SECTION FIFTEEN

IEMMAS Board

By agreement by and between each Member Unit to this Agreement, there shall exist a third party Public Agency, created by the Member Unit parties to this agreement, which shall be known as the Illinois Emergency Management Mutual Aid System (hereinafter referred to as "IEMMAS"). IEMMAS that shall be considered a Public Agency, as that term is defined in 5 ILCS 220/2(1). The Public Agency IEMMAS shall have a governing board, consistent with the meaning of the phrase "governing board" in 5 ILCS 220/2(1), which shall be known as the "IEMMAS Board."

The IEMMAS Board is hereby identified as the authority to consider, adopt and amend from time to time, as needed, rules, procedures, by-laws, and any other matters deemed necessary. For the avoidance of doubt, it is expressly understood that as a Public Body, the IEMMAS Board shall be subject to the Illinois Open Meetings Act (5 ILCS 120/1-1, et seq.), Illinois Freedom of Information Act (5 ILCS 140/1-1, et seq.), and any other laws and regulations of the state for which Public Bodies must comply.

An Initial Governing Board, created upon enactment of the IEMMAS agreement by two or more Public Agencies, shall serve as the IEMMAS Board. One (1) representative from each of the eight (8) IEMMAS regions, the State of Illinois shall be divided into eight (8) regions as identified by Exhibit A. Such representatives shall be selected by the President of IESMA, and along with the President of IESMA, (a total of nine (9) individuals), who shall serve as the Initial Governing Board of IEMMAS. If a member of the Initial Governing Board is not able to complete their term, the IESMA President shall appoint a replacement with a candidate from the same IEMMAS region as the person who was unable to complete the term. If there are no parties interested in the position from the IEMMAS region, the IESMA President can then appoint a replacement from any of the IEMMAS regions to finish the term.

The Initial Governing Board shall identify the process to be used for the election of the permanent IEMMAS Board members. The proposed election process shall be approved by a vote of the eight (8) interim IEMMAS Regional Directors with a simple majority. If the vote on the election process should result in a split decision, the IESMA president shall cast the tie breaking vote. The Initial Governing Board shall conduct the election process to identify the eight (8) IEMMAS Regional Directors.

After the eight (8) IEMMAS Regional Directors have been duly elected, a date to transfer the responsibilities from the Initial Governing Board to the IEMMAS board shall be determined. Upon the transfer of responsibilities, all governing board powers are hereby transferred to the elected IEMMAS Board.

The composition IEMMAS Board after the Initial Governing Board have served their term shall consist of the following:

A. Eight (8) IEMMAS Regional Directors elected from each of the eight (8) IEMMAS Regions.

B. The President of IESMA, or their designee, will hold a permanent, and non-elective IEMMAS Board membership.

The eight (8) IEMMAS Regional Directors shall serve as the voting representative of their region on IEMMAS matters. Those elected to represent their region on the IEMMAS Board may appoint a designee to serve temporarily in their stead. The eight (8) IEMMAS Regional Directors shall be from a Member Unit within their respective IEMMAS Region and shall have all rights and privileges attendant to a representative of that region. Every Governing Board Member must be affiliated by employment with, or relation to, a signatory Member Unit.

The Public Agency IEMMAS shall have a President, Vice President, Secretary, and

Treasurer who shall be appointed by and from the elected members of the IEMMAS Board, at its discretion. The officers shall have the duties, responsibilities and powers accorded to them by the Bylaws of IEMMAS as the Bylaws are established and may be amended from time to time by the IEMMAS Board.

SECTION SIXTEEN

Duties of the IEMMAS Board

The IEMMAS Board shall meet regularly to conduct business and to consider and publish the rules and procedures of the IEMMAS.

SECTION SEVENTEEN

Rules and Procedures

The IEMMAS Board shall establish rules and procedures of the IEMMAS as deemed necessary for the purpose of administrative functions, the exchange of information and the common welfare of the IEMMAS, subject to the laws governing Public Bodies in the State of Illinois.

SECTION EIGHTEEN

Revocation of Prior Agreements

This Agreement shall replace all prior Illinois Emergency Management Mutual Aid System agreements effective at 12:01 a.m. Central Standard Time on January 1, 2025. Any Member Unit that has not become a Party to this Agreement by 12:01 a.m. Central Standard Time on January 1, 2025, shall no longer be affiliated with IEMMAS in any capacity, shall not continue to benefit from its prior association with IEMMAS, and shall not rely on IEMMAS for emergency responses, until subsequently rejoining IEMMAS by the adoption of an approving ordinance or resolution and entering into this Agreement, as may be amended from time to time. The effective date for any new Member Unit joining after January 1, 2025, shall be the date set forth next to the signature of that new Member Unit.

SECTION NINETEEN

Amendments

This Agreement may only be amended by written consent of all the parties hereto. This shall not preclude the amendment of rules, procedures of the IEMMAS as established by the IEMMAS Board to this Agreement. The undersigned unit of local government or public agency hereby has adopted, and subscribes to, and approves this MUTUAL AID SYSTEM Agreement to which this signature page will be attached and agrees to be a party thereto and be bound by the terms thereof.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF,

This Signatory certifies that this Illinois Emergency Management Mutual Aid System Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, a copy of which document is attached hereto. A certified copy of the approving ordinance, resolution or authority, along with the executed Agreement is included and shall be sent to the IEMMAS Board.

In Witness Whereof, the Signatory Public Agency designated below enters into this agreement with all other Signatory Public Agencies who have signed or will sign this agreement pursuant to legal authorization granted to is under the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and the final approval required of an entity such as the undersigned Public Agency

____
Public Agency Name

By: ________________________________
Legally Authorized Agent

Printed Name: ________________________

Title: _______________________________

Date: _______________________________

State of Illinois)
) ss
County of ____________)

__________________________, after being duly sworn on oath, deposes and states under penalty of perjury that he/she is the duly authorized agent for the Public Agency shown above, that he/she has read the agreement in its entirety, that the entity shown above the "Public Agency Name" line, above, is a Public Agency within the meaning of 5 ILCS 220/1 et seq. and that he/she signs this document pursuant to proper authority granted by that public agency.

EXHIBIT A

Jo Daviess
Stephenson
Winnebago
Boone
McHenry
Lake
Carroll
Ogle
4
DeKalb
Kane
DuPage
Cook
Whiteside
2
Lee
3
Kendall
Rock Island
Henry
Bureau
LeSalle
Will
Mercer
Grundy
Putnam
Stark
Marshall
Kankakee
Warren
Knox
Livingston
Peoria
Woodford
Iroquois
Henderson
Hancock
McDonough
Fulton
Tazewell
McLean
Ford
7
Mason
Schuyler
De Witt
Champaign
Vermilion
Logan
Adams
Menard
Cass
Piatt
Brown
Macon
Morgan
Sangamon
Douglas
Scott
Edgar
Pike
6
Moultrie
Christian
Coles
Shelby
Greene
Calhoun
Macoupin
Clark
Montgomery
Cumberland
Jersey
Fayette
Effingham
Jasper
Crawford
Bond
Madison
9
Clay
Lawrence
Richland
Marion
8
Clinton
St. Clair
Wabash
Wayne
Monroe
Washington
Jefferson
White
Randolph
Perry
Hamilton
Franklin
Jackson
Williamson
11
Saline
Gallatin
Union
Johnson
Pope
Hardin
Alexander
Pulaski
Massac

ORDINANCE NO. ____ - 2024

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING PARTICIPATION AS A MEMBER IN THE ILLINOIS EMERGENCY MANAGEMENT MUTUAL AID SYSTEM RESPONSE PURSUANT TO AN INTERGOVERNMENTAL AGREEMENT FOR THE ESTABLISHMENT OF A MUTUAL AID INTERGOVERNMENTAL SERVICE AGREEMENT

WHEREAS, the Village of Hoffman Estates has long since, pursuant to Ordinance, established an Emergency Management Agency/Emergency Services and Disaster Agency pertaining to appropriate functions in the case of an emergency; and

WHEREAS, it is recognized that at any given time emergency situations may occur that are beyond the capacities of the Hoffman Estates Emergency Management Agency/Emergency Services and Disaster Agency to deal effectively with in terms of personnel, equipment and material resources; and

WHEREAS, in adopting the Illinois Emergency Management Mutual Aid System Intergovernmental Service Agreement, the Village of Hoffman Estates, as one of the Members thereof, hereby expresses its intent to assist a nearby member jurisdiction by assigning as appropriate some of its personnel, equipment or material resources to the requesting member jurisdiction as situations allow; and

WHEREAS, said Service Agreement is authorized by the Illinois Emergency Management Act, Section 3305/13 and pursuant to the Ordinances of the Village of Hoffman Estates allowing for the participation in various mutual aid agreements; and

WHEREAS, it is in the best interests of the Village of Hoffman Estates to provide as much as possible for assistance to the residents of Hoffman Estates and other Members of said Mutual Aid Service Agreement.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That the above and foregoing recitals are incorporated as findings of fact in this Ordinance.

Section 2: That the Village of Hoffman Estates, a body politic, may participate as a Member of the Illinois Emergency Management Mutual Aid System pursuant to that certain Mutual Aid Intergovernmental Service Agreement which is attached hereto to this Ordinance and incorporated herein and identified as "Exhibit A".

Section 3: That the Village President be and is hereby authorized to execute, on behalf of the Village of Hoffman Estates said Agreement and that the Village Clerk is authorized to attest to said Agreement.

Section 4: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 5: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS ____ day of ____2024

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	____	_____	_____	_____
Trustee Anna Newell	____	_____	_____	_____
Trustee Gary J. Pilafas	____	_____	_____	_____
Trustee Gary G. Stanton	____	_____	_____	_____
Trustee Karen Arnet	____	_____	_____	_____
Trustee Patrick Kinnane	______	_____	_____	_____
President William D. McLeod	____	_____	_____	_____

APPROVED THIS ____DAY OF ____2024

____
Village President

ATTEST:

____
Village Clerk

Published in pamphlet form this____day of ____, 2024.

AGENDA
Planning, Building & Zoning Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

November 11, 2024	**Council Chambers**	**7:00 PM**

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
3. **PUBLIC COMMENT**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
   A. Approval of a one-year extension of preliminary and final site plan approval for BelleTire located at 1165 W. Higgins Road
6. **REPORTS**
   A. Planning Division Monthly Report
   B. Code Enforcement Division Monthly Report
   C. Economic Development and Tourism Monthly Report
7. **PRESIDENT'S REPORT**
8. **ITEMS IN REVIEW**
9. **OTHER**
10. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

AGENDA

General Administration & Personnel Committee

Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

November 11, 2024	**Council Chambers**	**7:00 PM**

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
3. **PUBLIC COMMENT**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
6. **REPORTS**
   A. Cable TV Monthly Report
   B. Human Resources Management Monthly Report
   C. Legislative Operations & Outreach Monthly Report
7. **PRESIDENT'S REPORT**
8. **ITEMS IN REVIEW**
9. **OTHER**
10. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

AGENDA

Transportation & Road Improvement Committee

Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

November 11, 2024 | **Council Chambers** | **7:00 PM**

1. **CALL TO ORDER/ROLL CALL**

2. **APPROVAL OF MINUTES**

3. **PUBLIC COMMENT**

4. **OLD BUSINESS**

5. **NEW BUSINESS**

   A. Approval of construction engineering services agreement with Civiltech Engineering, Inc, for the Hassell Road STP Resurfacing Project in an amount not to exceed $136,582

   B. Approval of Joint Funding Agreement with IDOT for the Hassell Road STP Resurfacing Project

   C. Approval of an Ordinance appropriating funds for the Village share of the Hassell Road STP Resurfacing Project

6. **REPORTS**

   A. Transportation Division Monthly Report

7. **PRESIDENT'S REPORT**

8. **ITEMS IN REVIEW**

9. **OTHER**

10. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

ORDINANCE NO. ___ - 2024

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 8-3-22, NUMBER OF LICENSES, OF ARTICLE 3, ALCOHOLIC LIQUORS, OF THE HOFFMAN ESTATES MUNICIPAL CODE (INCREASE THE NUMBER OF CLASS "A" LICENSES FOR RICHEST THAI LLC DBA TASTE OF THAI 1029-31 WEST GOLF ROAD, HOFFMAN ESTATES, IL)

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That Section 8-3-22, NUMBER OF LICENSES, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

> The number of licenses issued to persons for the sale of alcoholic liquors by the Village of Hoffman Estates shall be limited to sixty five (65) Class "A" licenses, two (2) Class "AA" licenses, two (2) Class "AC" license, fifteen (15) Class "B" licenses, unlimited Class "C" licenses, three (3) Class "D" licenses, two (2) Class "DD" licenses, one (1) Class "DJ" license, zero (0) Class "F" license, one (1) Class "G" license, unlimited Class "H" licenses, one (1) Class "I" license, fifteen (15) Class "LC" licenses, fourteen (14) Class "J" licenses, and zero (0) Class "P" license.

Section 2: That any person, firm or corporation violating any of the provisions of this Ordinance shall be subject to a fine of not less than Ten Dollars ($10.00) nor more than Five Hundred Dollars ($500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Section 3: That the Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS ____ day of ______ 2024

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	____	_____	_____	_____
Trustee Anna Newell	____	_____	_____	_____
Trustee Gary J. Pilafas	____	_____	_____	_____
Trustee Gary G. Stanton	____	_____	_____	_____
Trustee Karen Arnet	____	_____	_____	_____
Trustee Patrick Kinnane	______	_____	_____	_____
President William D. McLeod	____	_____	_____	_____

APPROVED THIS ___ DAY OF ____ 2024

____
Village President

ATTEST:

____
Village Clerk

Published in pamphlet form this ____ day of _____, 2024.