

**Village of Hoffman Estates
Commission for People with Disabilities
Minutes
September 16, 2024**

In Attendance:

Ed Matone, Chair
Janet Green
Judy Senase
Paul Schweet
Deb Williams
Mary Anne Ogilvie
T.J. Zweidinger
Jean Jiang

Absent:

Staff Liaison In Attendance:

Dr. Audra Marks

- I. Call to Order
 - A. Called to order by Chair Ed Matone at 6:05 pm.
- II. Approval of Minutes
 - A. A motion was made to accept the August 15, 2024 minutes by Mary Anne Ogilvie, second by Paul Schweet.
- III. Public Comments - None
- IV. Chair Report -
 - Ed took the thank you card to Seascape and they were thankful.
- V. Staff Liaison Report
 - Thanks for your help. We need to make a list of everything we need for First Friday and get it to Audra so she can make sure it's done for FF. Audra is still trying to hire people to work at our FF.
- VI. Old Business
 - Our events over the summer went well. We will not give extra pizza to participants.
 - First Friday in September went well except for the internet going out.
 - Code of Conduct will be paper only. Audra will keep hard copies, and we will put a check on the participation list to keep track of who has signed it.
 - Janet will make posters for sign ups for volunteering throughout the year and have them for the next FF in October.
- VII. New Business
 - First Friday for October is Halloween themed. Audra is getting pumpkins and ordering stickers from Amazon. Judy is doing bingo and Audra is getting the candy corn for the bingo. We need more gloves.
 - First Friday for November will be Thanksgiving themed. We will collect food for the months of November and December. We will have a dance. Audra will check with Eric and Steve to see if they are available. Janet will look for a craft and send to Audra. Ed will coordinate with facilities to bring food to food pantry.
 - Thoughts for December, "ugly sweater contest".
- VIII. Commissioner's Comments
 - None
- IX. Adjournment

- A. Motion for adjournment was made by Paul Schweet and second by Judy Senase . Motion passed. Meeting adjourned at 7:10pm.

Minutes submitted by: Janet Green