

MEETING: HOFFMAN ESTATES VILLAGE BOARD
DATE: OCTOBER 21, 2024
PLACE: COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas.
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
J. Thomas, Deputy Police Chief
R. Musiala, Finance Director
J. Nebel, PW Director
P. Gugliotta, Development Services Director
A. Marks, Assistant HHS Director
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager
D. Raszka, IT Director

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Trustee Stanton.

3. RECOGNITION OF AUDIENCE:

Mayor McLeod requested that this item be moved to after Additional Business item 8.

4. APPROVAL OF MINUTES:

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 4.A. Voice vote taken. All ayes. Motion carried.

4.A. Approval of Minutes

Minutes from October 7, 2024.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

5.B. Approval of the schedule of bills for October 21, 2024 - \$7,746,583.33.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

5.C. Approval of Ordinance No. 5117-2024 accepting a public utility easement at 1305 N. Barrington Road.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

5.D. Approval of Phase II Engineering Services Agreement with Strand Associates, Inc. for the Hassell Road Bicycle and Pedestrian Illinois Transportation Enhancement Program project, in an amount not to exceed \$200,273.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

5.E. Approval of Phase II Engineering Services Agreement with Chastain & Associates, LLC for the Jones Road STP Resurfacing project, in an amount not to exceed \$82,113.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

5.F. Approval of an Intergovernmental Agreement with the Cook County Department of Transportation and Highways for the Central Road Reconstruction Project.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas..

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

5.G. Approval of a sales agreement with Revize for redesign and hosting services for the Village of Hoffman Estates website in an amount not to exceed \$59,400 over a four-year term.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Mayor McLeod read a letter from Chief Wax regarding a serious accident on I-90 Sunday evening and the commendable job our firefighters did with incident management, scene safety, rescue/extrication and emergency care. Mayor McLeod attended several events including French Evening at Stonegate, John Muir Trunk or Treat, Wine Wednesday at Moretti's, Coffee with the Board, Firehouse 23 Open House, and the Eagle Court of Honor for Ryne D. Priest.

6.B. Trustee Comments

Trustee Stanton stated he attended Frannie's Star Installation, a Capital Improvements Board meeting, an Economic Development C-suite breakfast and meeting at Vistex, the Hispanic Heritage Fiesta Day, French Evening at Stonegate, Coffee with the Board, and the annual Gigi Fest.

Trustee Arnet attended Hispanic Heritage Fiesta Day, Coffee with the Board, Firehouse 23 Open House, the Eagle Court of Honor for Ryne D. Priest, and Gigi Fest.

Trustee Kinnane volunteered at Our Lady of Angels and St. Matthew Church. He attended a Knights of Columbus business meeting, a Capital Improvements Board meeting, an Economic Development C-suite breakfast and meeting at Vistex, Diwali Celebration, French Evening at Stonegate, John Muir Trunk or Treat, Wine Wednesday at Moretti's, Coffee with the Board, Firehouse 23 Open House, and the Eagle Court of Honor for Ryne D. Priest.

Trustee Mills attended Firehouse 24 Open House and Coffee with the Board. She thanked the Fire Department for such a great event. She also told the Fire Chief that his department looked great on Channel 32 the previous week and commended them on the excellent job they did with the major accident yesterday.

Trustee Newell attended a Capital Improvements Board meeting, Hispanic Heritage Fiesta Day, Firehouse 24 Open House, John Muir Trunk or Treat, Coffee with the Board, Firehouse 23 Open House, the Eagle Court of Honor for Ryne D. Priest, and Gigi Fest. She also thanked the fire department and wished Charlie a happy birthday.

Trustee Pilafas attended a post Platzkonzert meeting. He mentioned that his new appointee, Wendy, would like to become the co-chair. He also attended the French Evening at Stonegate, Coffee with the Board, a Capital Improvements Board meeting, and Firehouse 23 Open House. On behalf of Blink Tees, he presented Chief Cawley, Deputy Chief Thomas, and Village Manager Palm with 'Caracal Catcher' tee shirts.

6.C. Village Manager's Report

Village Manager Palm commented on the good work of all of our departments and commended the police department for really stepping into action on Monday afternoon in their capture of the wild cat, a Caracal, that was loose in town and for providing such a great service to the community.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of September, 22 passports were processed and 266 FOIA requests were responded to. She also mentioned that Early Voting was taking place now at Village Hall through November 4th. The hours are Monday through Saturday, 9:00 a.m. to 5:00 p.m. and Sunday 10:00 a.m. to 4:00 p.m.

6.E. Committee Reports**Public Health & Safety**

Trustee Mills stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

Finance

Trustee Pilafas stated that they would be meeting to discuss an amendment to the licensed user agreement with Ticket Master, LLC, and to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to discuss the repair and rehabilitation of well #10, an Emergency Expenditure for the replacement of 2 boilers at Fire Station 24, engineering services for Pfizer Lift Station improvements, the concrete restoration program contract, the Barrington Square Town Center Sanitary Sewer Rehabilitation Project, the 2024 Storm Sewer Rehabilitation Project, the purchase of one replacement heavy-duty dump truck chassis, the purchase of two snow plows, the purchase of replacement chassis and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

6.F. Treasurer's Report

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS:

Motion by Trustee Mills, seconded by Trustee Kinnane, to concur with the Planning & Zoning Commission's recommendation and approve the petitioner's request.

7.A. Request approval of Ordinance #5118-2024 granting a Master Sign Plan for the property at 2200 W. Higgins Road (Hoffman Estates Community Bank).

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 8.A.

8.A. Approval of Ordinance #5119-2024 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase the number of class "AC" licenses for Coffee & Tea Bar Hospitality, LLC DBA World's Fair by Fairgrounds Craft Coffee & Tea, 2000 Center Drive, Hoffman Estates, IL and decrease the number of class "A" licenses for Apple Villa II, Inc. DBA Apple Villa Pancake House 3101 North Barrington Road, Hoffman Estates, IL.

Discussion

Trustee Pilafas asked if the Class 'AC' license allows the petitioner to do catering outside of Bell Works or just within that building.

Village Manager Palm stated it allowed them to cater events anywhere within Hoffman Estates.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas.

Nay:

Mayor McLeod voted nay.

Motion carried.

3. RECOGNITION OF AUDIENCE:

There were several people who spoke about the ongoing situation in Gaza and their continued support for a ceasefire resolution.

9. ADJOURNMENT:

Motion by Trustee Arnet, seconded by Trustee Newell, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:47 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.