

**Village of Hoffman Estates**

**PUBLIC HEALTH AND SAFETY  
COMMITTEE MEETING MINUTES**

**September 23, 2024**

**I. Roll Call**

**Members in Attendance:**

**Karen Mills, Chairperson  
Gary Pilafas, Vice Chairperson  
Anna Newell, Trustee  
Gary Stanton, Trustee  
Karen Arnet, Trustee  
Pat Kinnane, Trustee  
William McLeod, Mayor**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Jana Dickson Blake, Asst. Corp. Counsel  
Rachel Musiala, Finance Director  
Monica Saavedra, Director of HHS  
Alan Wax, Fire Chief  
Joe Nebel, Director PW  
Paul Petrenko, Superintendent PW  
Kasia Cawley, Police Chief  
Darek Raszka, Director of IS  
Alan Wenderski, Dir. Of Engineering  
Ric Signorella, Multimedia Production Mgr.**

The Public Health and Safety Committee meeting was called to order at 7:03 p.m.

**II. Approval of Minutes –**

**A. Public Health and Safety Committee 08-19-2024**

**B. Public Health and Safety Committee 09-09-2024 Special**

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve the Public Health and Safety Committee minutes of August 19, 2024. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve the Special Public Health and Safety Committee meeting minutes of September 9, 2024. Voice vote taken. All ayes. Motion carried.

**III. Public Comment**

**NEW BUSINESS****A. Authorization to:**

- a. Waive formal bidding
- b. Purchase twenty-three (23) DSR Stalker Radar Systems from Applies Concepts, Inc., Richardson, TX, in an amount not to exceed \$35,075.00.

An item summary sheet was presented by Chief Cawley to Committee.

Chief Cawley provided background on the request indicating the new radar systems will allow for greater precision and reliability including the ability to run both front and back radar systems simultaneously. It has additional features the current radar does not have. Past radar distance was .25 miles. The new system can track up to one mile.

Trustee Mills inquired if the new systems came with a warranty. Chief Cawley indicated a 5-year warranty was included.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to a.) Waive formal bidding and b.) Purchase twenty-three (23) DSR Stalker Radar Systems from Applies Concepts, Inc., Richardson, TX, in an amount not to exceed \$35,075.00. Voice vote taken. All ayes. Motion carried.

**B. Authorization to:**

- a. Waive formal bidding (due to sole source)
- b. Purchase twenty (20) MedixSafe narcotic safe retrofit kits, software, and a five-year service subscription from Bioconnect of Memphis, TN in an amount not to exceed \$38,977.

An item summary sheet was presented by Chief Wax to Committee.

Chief Wax provided background noting current safes are mounted in all the vehicles and in each station. Concerns with current model is that they are no longer supported by the company and biggest issue is that they can't be remotely controlled. Staff must go to each safe and manually program them if a person leaves or a new person comes on board. The department is seeking to get a new model (just the front doors of the safe) which allows the department to receive services if needed and to remotely program the safes.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to a.) Waive formal bidding (due to sole source) and b.) Purchase twenty (20) MedixSafe narcotic safe retrofit kits, software, and a five-year service subscription from Bioconnect of Memphis, TN in an amount not to exceed \$38,977. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)****1. Police Department Monthly Report**

The Police Department Monthly Report was received and filed.

**2. Health and Human Services Monthly Report.**

Trustee Pilafas praised Dr. Saavedra and the HHS department for their continued role in the POC (Partners for our Communities).

The Health and Human Services Department Monthly Report was received and filed.

**3. Emergency Management Monthly Report.**

The Emergency Management Monthly Report was received and filed.

**4. Fire Department Monthly Report.**

The Fire Department Monthly Report was received and filed.

**A. President’s Report**

**B. Other** – Trustee Karen Mills happy birthday to Trustee Kinnane (September 28<sup>th</sup>) and congratulated Mayor McLeod on 44 years of service (September 20<sup>th</sup>).

**C. Items in Review**

**D. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:11 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations/  
Outreach, Office of the Mayor & Board

\_\_\_\_\_  
Date