



AGENDA
Public Health & Safety Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

December 9, 2024

Council Chambers

**Immediately Following Public
Works & Utilities Committee**

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. Public Health & Safety 11-25-2024 Draft Minutes
3. **PUBLIC COMMENT**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
 - A. Approval of an amendment for Additional Services to an existing professional services agreement with FGM Architects, Oak Brook, IL to provide architectural design and engineering services for the construction of new Fire Station #21.
 - B. Authorization to:
 - a. waive formal bidding (due to sole source); and
 - b. award contract for a three-year agreement with Ready Rebound, Inc. of Milwaukee, WI for injury management services in the Fire Department, with the first year as a trial, in a total amount not to exceed \$113,456.12.
6. **REPORTS**
 - A. Police Department Monthly Report
 - B. Health & Human Services Department Monthly Report
 - C. Emergency Management Division Monthly Report
 - D. Fire Department Monthly Report
7. **PRESIDENT'S REPORT**
8. **ITEMS IN REVIEW**
9. **OTHER**
10. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

PUBLIC HEALTH AND SAFETY COMMITTEE MEETING MINUTES

November 25, 2024

1. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gary Pilafas, Vice Chairperson
Anna Newell, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Art Janura, Corporation Counsel
Rachel Musiala, Finance Director
Audra Marks, Asst. Director of HHS
Alan Wax, Fire Chief
Joe Nebel, Director PW
Patty Richter, Village Clerk
Kasia Cawley, Police Chief
Darek Raszka, Director of IS
Alan Wenderski, Dir. Of Engineering
Ben Gibbs, NOW Arena GM
Ric Signorella, Multimedia Production Mgr.**

The Public Health and Safety Committee meeting was called to order at 7:31 p.m.

2. Approval of Minutes –

A. Public Health and Safety Committee 10-28-24

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve the Public Health and Safety Committee minutes of October 28, 2024. Voice vote taken. All ayes. Motion carried.

3. Public Comment

4. NEW BUSINESS

A. Authorization to:

- a. Waive formal bidding and award a two (2) year service agreement to Flock Group, Inc. Atlanta, GA, in an amount not to exceed \$98,450.00.**

An item summary sheet was presented by Chief Cawley to Committee.

Chief Cawley indicated the seven cameras will communicate through a cellular connection managed by staff, with each camera uniquely tagged. License plate readers (LPRs) connect to Flock, relaying information to vehicles and a “hot list” in the radio room, where staff can monitor alerts in real time. The system helps identify flagged vehicles, such as stolen cars, missing people, or suspended licenses, enabling officers to saturate specific areas based on alerts.

License plate readers have a connection with Flock which allows officers to see that information in vehicles.

Chief Cawley noted through Flock, the system also provides access to cameras in other jurisdictions, allowing real-time information sharing across a broader network.

Trustee Mills asked about funding for year two. Chief Cawley responded that the project is funded by a Cook County grant for the first year, but funding for year two remains uncertain.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to award a two (2) year service agreement to Flock Group, Inc. Atlanta, GA, in an amount not to exceed \$98,450.00. Voice vote taken. All ayes. Motion carried.

B. Authorization to:

- a. Waive formal bidding and award a five (5) year service agreement to Axon Enterprise, Inc, Scottsdale, AZ, in an amount not to exceed \$1,486,990.47.**

An item summary sheet was presented by Chief Cawley to Committee.

Chief Cawley discussed the body worn cameras and tasers and the budget to replace tasers. The Village had a unique window to bundle and save money on body worn cameras and tasers with some additional features. The new features will allow businesses to email video directly to the police department. Businesses can pay for a dongle (approximately \$300) which will connect to PD automatically uploading video.

GPS would live stream body camera on an incident. Chief Cawley noted the cameras would be much higher quality.

Taser 10 is a significant upgrade – 10 probes instead of 2. This allows for better accuracy. The package comes with unlimited training cartridges and rechargeable batteries and the tasers also show real time data – how many prongs hit and what direction the person was going in. In addition, Chief Cawley said the package comes with unlimited virtual reality – 66 licenses and goggles. This will help with handguns and taser training, helping officers to increase muscle memory and critical thinking in stressful situations. The virtual reality components will be able to be used in Citizen Police Academy classes as well.

Trustee Mills asked about cost and if payment plan would cost more. Chief Cawley said the cost in the same and the Village will go with a 5-year payment plan to break it up.

Trustee Pilafas asked about how the cameras communicate and if residential ring camera video can be uploaded. Chief Cawley said Ring and other similar vendors are not allowing video to be used unless a resident agrees – they didn't want residents to feel pressured. Now officers will go door to door to request video if needed. Businesses can pay for a dongle (approximately \$300) which will connect to PD automatically uploading video.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to award a five (5) year service agreement to Axon Enterprise, Inc, Scottsdale, AZ, in an amount not to exceed \$1,486,990.47. Voice vote taken. All ayes. Motion carried.

5. REPORTS (INFORMATION ONLY)

1. Police Department Monthly Report

The Police Department Monthly Report was received and filed.

2. Health and Human Services Monthly Report.

The Health and Human Services Department Monthly Report was received and filed.

3. Emergency Management Monthly Report.

The Emergency Management Monthly Report was received and filed.

4. Fire Department Monthly Report.

The Fire Department Monthly Report was received and filed.

6. President's Report

7. **Other** – Trustee Mills wished Mayor McLeod Happy Birthday and everyone a Happy Thanksgiving. She also noted letters to the Fire Department.

8. Items in Review**9. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:48 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor & Board

Date



AGENDA ITEM REPORT
Public Health & Safety Committee
December 9, 2024
ITEM 5A

REQUEST: Approval of an amendment for Additional Services to an existing professional services agreement with FGM Architects, Oak Brook, IL to provide architectural design and engineering services for the construction of new Fire Station #21.

FROM: Dan O'Malley, Deputy Village Manager
Alan Wax, Fire Chief

ITEM TYPE: Agreement - Committee

REQUEST SUMMARY

The construction of new fire station #21 is included in the 2025-2029 Capital Improvement Program. The Village Board approved the construction of the new station, the financing plan, the issuance of bonds and has awarded all the trade bids for construction to commence. The agreement for the architectural design and engineering services was approved in January, 2024. The reconstruction of the Children's Advocacy Center (CAC) parking lot is also included in the current Capital Improvement Program. Since the CAC parking lot project is adjacent to the fire station project, it was included in the planning of the station project.

In order to take advantage of economies of scale between the two projects in terms of planning, design, bidding, grading and drainage work, the CAC parking lot project was incorporated into the fire station project. The Village had already entered into a professional services agreement with FGM for design and engineering services and Camosy Construction for bid preparation and processing services, making it more economical to simply add the CAC project into the existing FGM agreement.

Attached is a memorandum from FGM Architects which details the additional services that increased the scope of the original agreement. The additional services increased hours performed in the schematic design and development phases, construction documents and services phases, bidding phase and project close out phase of the contract.

FINANCIAL IMPACT

The 2025-2029 CIP includes funding for the CAC parking lot project in the amount of \$600K for engineering and construction. The additional services expense related to this project totals \$81,800 and will be covered by these budgeted funds from the General Fund.

RECOMMENDATION

Approval of an amendment for additional services to an existing professional services agreement with FGM Architects, Oak Brook, IL to provide architectural design and engineering services for the Fire Station #21 project.

ATTACHMENTS

1. Hoffman Estates Fire Station - Additional Service 001 - 09.24.2024

ADDITIONAL SERVICES MEMO

Date: 9.24.2024

Recipient: Dan O'Malley

CC: Fire Chief Alan Wax

Project Name: Hoffman Estates Fire Station 21 – Chino Park Additional Services

Project Number: 24-3971.01

Hello Mr. O'Malley,

This memorandum outlines our additional services related to the expanded scope and coordination for the Chino Park development.

Initially, FGM Architects and our civil engineering consultant understood the project's base scope to cover site design for the northern third of Chino Park, specifically the entire frontage along Flagstaff Lane, with a depth defined by the area disturbed for the new fire station—approximately 2.5 acres. Our base fee covered services such as site grading design, stormwater calculations, permit submissions, and construction administrative services.

FGMA was directed by the Village to expand the project scope to include the remaining 4.5 acres of Chino Park. We interpreted this expanded scope as requiring the same base services to be applied to the additional 4.5 acres. This additional scope also included the design of a new parking lot and driveway, new sidewalks, and site lighting north of the Children's Advocacy Center. Multiple design options for Chino Park were explored and presented to the Village during the Design Development and Construction Documentation phases.

Attached to this memorandum are additional service requests from Pinnacle Engineering and WT Group. Pinnacle Engineering's fee covers both completed work and future services that will be part of the construction phase and project closeout. WT Group's fee similarly covers the project through the construction phase without requiring additional funds. FGMA's fee includes compensation for coordinating and documenting the additional scope items, as well as construction administrative services. Please review the cost implications and let us know if you have any questions. If these terms are acceptable to the Village of Hoffman Estates, please sign and return the document.

FGMA was directed to produce a 3-D animation of the new fire station to present to the

public. This service is not part of the base scope of services as outlined in our contract. To date, the animations have been presented and shared with the Village of Hoffman Estates.

Sincerely,
Jake McLaughlin

FGMA Additional Service Hourly Breakdown

1. Coordination of civil work relating to the parking lot and open space adjacent to the fire station property during design phase and for future construction administrative phase. 50 hours @ \$200
2. 3-D animated renderings. 20 hours @ \$200

Pinnacle Engineering Group: \$64,280

WT Group: \$3,600

FGM Architects: \$14,000

Total Add Service Fee: \$81,880

Agreed and Accepted

Village of Hoffman Estates

By: _____

Title: _____

Date: _____

FGM Architects, Inc.

By: _____

Title: _____

Date: _____



ADDITIONAL SERVICE REQUEST

Date: August 15, 2024

Client: FGM Architects

Project: **HOFFMAN ESTATES FIRE STATION 21**
PROFESSIONAL ENGINEERING SERVICES
Location: 225 Flagstaff Lane
Hoffman Estates, Illinois

Job Number: 5347.10-IL

Additional Service Request No.: 1

Additional Services:

1. Additional Services to complete earthwork calculations for the Fire Station development. \$1,250

2. Additional Services to complete Schematic, Design Development, Construction Document, Bidding, Construction Services, and Project Closeout Phases for the Village of Hoffman Estates Parking lot, Stormwater Detention Facility, and Sledding Hill, and open space adjacent to the Fire Station property.

PHASE 1 – SCHEMATIC DESIGN PHASE

Client Consultation / Meetings / Concept Plan Development

\$3,500

PHASE 2A – DESIGN DEVELOPMENT PHASE

Client Consultation / Meetings

\$2,450

Preliminary Engineering & Stormwater Plan / DD's

\$5,075

PHASE 2B – CONSTRUCTION DOCUMENTS PHASE

Client Consultation / Meetings

\$2,450

Final Engineering Documents / CD's

\$19,950

Earthwork Calculations

\$1,250

Stormwater Management Calculations & Submittal

\$5,740

Permit Applications / Processing

\$3,990

Engineers Opinion Of Probable Cost

\$875

Stormwater Pollution Prevention Plan

\$1,400

PHASE 3A – BIDDING OR NEGOTIATION PHASE

Bid Assistance

\$1,750

PHASE 3B – CONSTRUCTION SERVICES

Client Consultation / Shop Drawing Review	\$4,950
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PHASE 3C – PROJECT CLOSEOUT PHASE

Punch List (Field & Office)	\$2,700
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Record Drawings	\$8,200
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TOTAL	\$64,280
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Contract Summary:

Original Contract:	\$ 83,000
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Previous Add Service Request:	\$ 0
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Add Service Request No.: 1	\$ 64,280
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Total Contract Amount:	\$ 147,280
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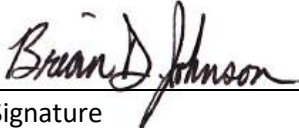
Acknowledgments:

I/We hereby acknowledge the additional described work will be provided in accordance with provided plans and specifications under the terms and conditions of the original contract documents and agreements.

Consultant Authorization:

Pinnacle Engineering Group, LLC

Brian D. Johnson, P.E., CPESC	Principal
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	8/15/24
Signature	Date

Client Authorization:

FGM Architects

Printed Name	Title
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Signature	Date
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ADDITIONAL SERVICE REQUEST BREAKDOWN

Date: September 20, 2024

Project: **HOFFMAN ESTATES FIRE STATION 21
PROFESSIONAL ENGINEERING SERVICES**
Location: **225 Flagstaff Lane
Hoffman Estates, Illinois**

Job Number: **5347.10-IL**

Additional Service Request No.: **1**

Additional Service Breakdown:

Additional Services to complete Schematic, Design Development, Construction Document, Bidding, Construction Services, and Project Closeout Phases for the Village of Hoffman Estates Parking lot, Stormwater Detention Facility, and Sledding Hill, and open space adjacent to the Fire Station property.

PHASE 1 – SCHEMATIC DESIGN PHASE

Client Consultation / Meetings / Concept Plan Development

Senior Project Manager	5.0 hours @ \$205	\$1,025
Project Engineer	7.5 hours @ \$150	\$1,125
Engineering Technician	15.0 hours @ \$90	<u>\$1,350</u>
		\$3,500

PHASE 2A – DESIGN DEVELOPMENT PHASE

Client Consultation / Meetings

Senior Project Manager	10.0 hours @ \$205	\$2,050
Project Engineer	2.0 hours @ \$150	\$ 300
Engineering Technician 1	1.0 hour @ \$100	<u>\$ 100</u>
		\$2,450

Preliminary Engineering & Stormwater Plan / DD's

Senior Project Manager	7.0 hours @ \$205	\$1,435
Project Engineer	11.0 hours @ \$150	\$1,650
Engineering Technician 1	19.0 hours @ \$100	\$1,900
Engineering Technician 2	1.0 hours @ \$90	<u>\$ 90</u>
		\$5,075

PHASE 2B – CONSTRUCTION DOCUMENTS PHASE

Client Consultation / Meetings

Senior Project Manager	6.0 hours @ \$205	\$1,230
Project Engineer	5.0 hours @ \$150	\$ 750
Engineering Technician 1	2.0 hours @ \$100	\$ 200
Engineering Technician 2	3.0 hours @ \$90	<u>\$ 270</u>
		\$2,450

Final Engineering Documents / CD's

Senior Project Manager	30.0 hours @ \$205	\$6,150
Project Engineer	44.0 hours @ \$150	\$6,600
Engineering Technician 2	80.0 hours @ \$90	<u>\$7,200</u>
		\$19,950

Earthwork Calculations

Senior Project Manager	2.0 hours @ \$205	\$ 410
Project Engineer	5.0 hours @ \$150	\$ 750
Engineering Technician 2	1.0 hours @ \$90	<u>\$ 90</u>
		\$1,250

Stormwater Management Calculations & Submittal

Senior Project Manager	7.0 hours @ \$205	\$1,435
Project Engineer	26.0 hours @ \$150	\$3,900
Engineering Technician 2	4.5 hours @ \$90	<u>\$ 405</u>
		\$5,740

Permit Applications / Processing

Senior Project Manager	3.0 hours @ \$205	\$ 615
Project Engineer	12.5 hours @ \$150	\$1,875
Engineering Technician 1	15.0 hours @ \$100	<u>\$1,500</u>
		\$3,990

Engineers Opinion of Probable Cost

Project Engineer	4.5 hours @ \$150	\$ 675
Engineering Technician 1	2.0 hours @ \$100	<u>\$ 200</u>
		\$875

Stormwater Pollution Prevention Plan

Project Engineer	4.0 hours @ \$150	\$ 600
Engineering Technician 1	8.0 hours @ \$100	<u>\$ 800</u>
		\$1,400

PHASE 3A – BIDDING OR NEGOTIATION PHASE

Bid Assistance

Senior Project Manager	4.0 hours @ \$205	\$ 820
Project Engineer	4.0 hours @ \$150	\$ 600
Engineer	2.0 hours @ \$115	\$ 230
Engineering Technician 1	1.0 hours @ \$100	<u>\$ 100</u>
		\$1,750

PHASE 3B – CONSTRUCTION SERVICES

Client Consultation / Shop Drawing Review

Senior Project Manager	12.0 hours @ \$205	\$2,460
Project Engineer	10.0 hours @ \$150	\$1,500
Engineer	6.0 hours @ \$115	\$ 690
Engineering Technician 1	3.0 hours @ \$100	<u>\$ 300</u>
		\$4,950

PHASE 3C – PROJECT CLOSEOUT PHASE

Punch List (Field & Office)

Senior Project Manager	4.0 hours @ \$205	\$ 820
Project Engineer	10 hours @ \$150	\$1,500
Engineering Technician 1	2.0 hours @ \$100	\$ 200
Engineering Technician 2	2.0 hours @ \$90	<u>\$ 180</u>
		\$2,700

Record Drawings

Senior Project Manager	5.0 hours @ \$205	\$1,025
Engineer	3.0 hours @ \$115	\$ 345
Engineering Technician 1	3.0 hours @ \$100	\$ 300
Survey Field Crew	16.0 hours @ \$280	\$4,480
Survey Manager (Office)	10.0 hours @ \$205	<u>\$2,050</u>
		\$8,200

TOTAL		\$64,280
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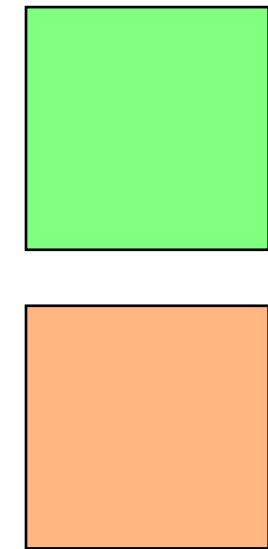
Additional Services Form

Project Name:	Hoffman Estates Fire Station 21
Project Number:	M2400041
To:	Jake McLaughlin
Project Address:	225 Flagstaff Lane
Submitted by:	Joe Hainaut
Date:	5/15/24
Title of Change:	South Parking Scope
Additional Services Number:	1
Additional Fee:	\$3,600
Impact to Schedule:	None
Description of Change or Additional Service:	WT to provide field investigation and provide design for relocation of three (3) exterior light fixtures at the East Parking Lot

We offer to complete these additional services for the fee shown above in accordance with the terms of our existing contract.

Client Signature:

Date of Acceptance:



ADDITIONAL SCOPE

1. CONTRACTOR SHALL CONTACT 811 PRIOR TO CONSTRUCTION AND NOTIFY ENGINEERING OF ANY CONFLICTS WITH THE PROPOSED RIGHT-OF-WAY.
2. BUILDING DIMENSIONS, GRADING, PARKING, AND UTILITY LAYOUT HAVE BEEN PREPARED BASED UPON ARCHITECTURAL INFORMATION. SUBSEQUENT ARCHITECTURAL CHANGES MAY EXIST AND CONTRACTOR SHALL REVIEW ALL ARCHITECTURAL PLANS FOR ADDITIONAL INFORMATION. IN CASE OF DISCREPANCIES BETWEEN ARCHITECTURAL PLANS AND CIVIL PLANS, NOTIFY BOTH ARCHITECT AND ENGINEER.
3. CONTRACTOR SHALL MEET ALL COMPACTATION REQUIREMENTS AS SPECIFIED ON SHEET C-2 AND PER DOT SPECIFICATIONS.
4. CONTRACTOR SHALL CONSTRUCT ALL HANDICAP ACCESSIBLE ROUTES IN ACCORDANCE WITH LOCAL AND STATE ADA REQUIREMENTS.
5. PAVEMENT SLOPES THROUGH HANDICAP ACCESSIBLE PARKING AREAS SHALL BE 2.00% MAXIMUM IN ANY DIRECTION.
6. REFER TO CONSTRUCTION DETAILS AND GRADING ENLARGEMENTS FOR SIDEWALK RAMPS AND HANDICAP STRIPING.
7. ALL EXISTING AND PROPOSED CONTOURS ARE SHOWN IN 1' INCREMENTS.
8. CONTRACTOR SHALL NOT BLOCK DRAINAGE.
9. CONTRACTOR SHALL ABJUDY ALL RIM ELEVATIONS OF EXISTING STRUCTURES TO PROPOSED GRADE.
10. CONTRACTOR SHALL REFER TO PLAN SPECIFICATIONS, SOIL EROSION CONTROL PLAN, AND SWPPP PRIOR TO CONSTRUCTION FOR QUALITY REQUIREMENTS ASSOCIATED WITH LAND DISTURBANCE.

EXISTING	PROPOSED	STORM DRAINAGE STRUCTURE
		PRECAST FLARED END SECTION
		CLEANOUT
		CONTOUR
		SPOT ELEVATION
x (750.00)	x 750.00	DIRECTION OF SURFACE FLOW
		SURVEYED TREE

1. CONTOURS ARE SHOWN AS FINISHED GRADE.
2. SPOT ELEVATIONS ARE SHOWN AS FLOW LINE ALONG THE CURB AND GUTTER AND FINISHED GRADE EXCEPT WHERE UNLESS SPECIFIED AS BELOW:
B/W= TOP OF RETAINING WALL
EP = EDGE OF PAVEMENT
TC = TOP OF CURB
TDC = TOP OF DEPRESSED CURB
T/S = TOP OF SIDEWALK
FL = FLOW LINE
R = STRUCTURE RIM GRADE

GRADING PLAN

PEG JOB No. 5347.00-1L
 PEG PM DATE
 START DATE 02/29/24
 SCALE 1"=40'

HOFFMAN ESTATES FIRE STATION 21 - GRADING PLAN

THESE PLANS AND DESIGN ARE COPYRIGHT PROTECTED AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT THE WRITTEN CONSENT OF PINNACLE ENGINEERING GROUP, LLC.

7/15/2024 8:50 AM - Z:\V\p\h\h\2023\2437-02-IL-VEG - CAD\DMA\SHEET\UTILITY_PL-24-3971.rvt

DESIGNED: JAM
REVIEWED: JAB
DATE: 07/15/2024





AGENDA ITEM REPORT
Public Health & Safety Committee
December 9, 2024
ITEM 5B

REQUEST: Authorization to:

- a. waive formal bidding (due to sole source); and
- b. award contract for a three-year agreement with Ready Rebound, Inc. of Milwaukee, WI for injury management services in the Fire Department, with the first year as a trial, in a total amount not to exceed \$113,456.12.

FROM: Alan Wax, Fire Chief

ITEM TYPE: Contract - Committee

REQUEST SUMMARY

The Fire Department's goals include reducing the time periods regularly experienced between the dates of injuries to personnel and the dates they are physically able to return to full duty - as well as reduced re-injury rates. We have found that the largest delays in the recovery timelines include the waiting periods in scheduling appointments with specialists, diagnostic tests, follow-up appointments, surgeries, physical therapies, and rehabilitations; as well as treatments by patient-selected doctors who, while qualified in general, are not truly familiar with the physical requirements of firefighter/paramedic work. Besides the effects of injuries and delays on a member's physical and mental health, there are considerable overtime costs to maintain necessary staffing levels on each shift the firefighter remains off-duty for injury leave.

Ready Rebound has established a process for injury care navigation that has proven to be successful in many fire departments. The approach includes viewing first responders as "tactical athletes," and managing injuries similar to the way professional sports teams manage their player injuries, with high-quality expedited care. Ready Rebound has developed a network of doctors, therapists, and other medical specialists in the Chicago area (often the same ones that provide treatment to the major Chicago sports teams). So that the doctors and therapists can customize treatment and care plans to best prepare injured firefighters to return to the unique daily physical rigors and challenges of the fire service, the medical providers personally attend ongoing education and "firefighter-for-a-day" training experiences. As part of the Ready Rebound Network, these high-quality providers have committed to evaluating and treating the injured firefighters within a couple of days of injury occurrences, with quick turn-around times for diagnostics, therapy, and surgery (if necessary).

With very personalized service, Ready Rebound sets-up appointments with these medical professionals, directly consults with the patients before and after appointments,

and serves as a communications and navigation resource between the patients, the medical providers, the Village's HRM office, the workers' compensation administrators, and the patients' health insurance to resolve any concerns and keep the treatment and recovery processes moving. The Village and its workers' compensation carrier maintain the ability to seek second opinions, request additional testing, and initiate all other similar case management practices.

Since any injury to a responder creates an issue, injured workers can take advantage of Ready Rebound's services no matter if the injury is duty-related or not. Ready Rebound's focus is on benefiting the worker and the employer. All of Ready Rebound's revenue comes from membership agreements such as the one for the Village, which is attached. Ready Rebound neither receives nor pays referral fees or any kinds of inducements.

Payment for medical and therapy services does not change from current practices. Workers' compensation or personal health insurance applies to all evaluations, treatments, and therapies. Recognizing the benefit to the members of the organization and the Department/Village as a whole, as well as the past concerns experienced, the Hoffman Estates Firefighters Union is supportive of this initiative and has agreed to encourage members to take maximum advantage of Ready Rebound's services.

The agreement with Ready Rebound is attached. Because this is a new type of program for the Village, Ready Rebound has agreed to the first of the three years being considered a "trial" period, and the Agreement reflects such. It is also recognized that, if the trial is successful, the Village may consider using Ready Rebound's specialty services for other departments in the organization.

FINANCIAL IMPACT

The 2025 cost for Ready Rebound's services is \$37,506. This expenditure is included in the recently-approved 2025 Budget. The second year's cost would remain the same. In the third year, the price increases by a modest 2.5%. If 23 shifts of overtime were saved by the use of Ready Rebound's services in 2025, the Village would "break even" on the cost of the program.

For reference, due to scheduling and other questionable delays, in 2023, one on-duty injury resulted in a total of 26 days of overtime between the initial injury and evaluation by a specialist and between the specialist appointment and an MRI; there were additional delays during the subsequent course of treatment. In 2024, the two longest on-duty injury cases took a combined total of 24 shifts of overtime during periods of waiting between injury dates, specialist appointments, MRIs, and eventual surgeries; in both cases, there were additional extended waiting periods during which overtime was required. For both years, these cases do not include the numerous other on-duty and off-duty injuries, which also resulted in additional timeline delays and overtime for shift coverages.

RECOMMENDATION

Authorization to waive sealed bids (due to sole source) and award contract for a three-year agreement with Ready Rebound, Inc. of Milwaukee, WI for injury management services in the Fire Department in a total amount not to exceed \$113,456.12.

ATTACHMENTS

1. Ready Rebound Agreement 12-09-2024



Ready Rebound, Inc.
311 E. Chicago St.
Suite 520
Milwaukee, WI, 53202
United States

Created On: 11/8/24
Order Form Expiration: 12/8/24
Subscription Start Date: 1/1/25
Subscription End Date: 12/31/27

For bill payments, please send checks to:
Ready Rebound, Inc.
PO Box 8282
Carol Stream, IL 60197-8282

Prepared By: Michelle Rivera on behalf of Alec Wons
Email: awons@readyrebound.com
Subscription Term: 1 + 2 optional

Customer Information					
Customer:	Village of Hoffman Estates Fire Department	Contact Name:	Alan Wax	Billing Contact:	Alan Wax
Bill To/Ship To:	1900 Hassell Rd. Hoffman Estates, IL 60169	Email:	alan.wax@vohe.org	Email:	alan.wax@vohe.org
		Phone:	847-843-4825		

Order Details	
Billing Frequency: Annual	PO # If Required:
Payment Terms: Net Thirty (30) Days	

SUBSCRIPTION SERVICES:

Product / Service	Member Type	Paid Members	Price per Member per Year	Start Date	End Date	Annual Fee
Ready Rebound Recover 24/7 access to licensed athletic trainers, individualized healthcare navigation and advocacy, and preferred access to medical providers. Sports medicine healthcare model for members and nuanced return-to-work communication for all stakeholders, including employers and medical providers. Service is available for all injury circumstances (including on-duty and off-duty) for paid members, their immediate family, and retirees.	Fire	94	\$ 399.00	1/1/25	12/31/25	\$37,506.00
	Fire	94	\$ 399.00	1/1/26	12/31/26	\$37,506.00
	Fire	94	\$ 408.98	1/1/27	12/31/27	\$38,444.12
						\$0.00
						\$0.00
						\$0.00
						\$0.00
Annual Subscription Total:						\$113,456.12

PROFESSIONAL SERVICES:

Professional Service	Amount	Date	Total Price
Implementation Establishment of provider partnerships, department training, and member onboarding. Exact implementation timelines will be confirmed with the Client administration during the Project Kickoff call.	\$ -	1/1/25	\$0.00

Professional Services Total: \$0.00

Billing Table:

Due Date	Amount Due
January 1, 2025	\$37,506.00
January 1, 2026	\$37,506.00
January 1, 2027	\$38,444.12

Order Form Legal Terms

This Order Form is entered into between Ready Rebound, Inc., with its principal place of business at 311 E. Chicago St., Suite 520, Milwaukee, WI 53202 ("Ready Rebound"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the Master Subscription Agreement ("MSA") executed by the parties and attached, or if no such MSA is executed or attached, the MSA at <https://readyrebound.com/terms-and-conditions-102dn3> and any applicable Statement of Work ("SOW") incorporated herein in the event additional Professional Services are purchased. The Order Form, MSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Subscription Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the MSA. Each party's acceptance of this Order Form is conditional upon the other's acceptance of the terms in the MSA to the exclusion of all other terms. This Order Form is executed by a duly authorized signatory. In addition the Parties agree to amend the MSA to include the following new section(s):

The subscription for Services will automatically renew for Term 2 and Term 3 unless we receive a written notice of cancellation at least ninety (90) days prior to the commencement of Term 2. Failure to provide the 90-day written notice will result in automatic renewal of the subscription for the subsequent terms.

Customer:	
Signature:	
Name	
Title	
Date	

Company:	Ready Rebound, Inc.
Signature:	
Name	
Title	
Date	

READY REBOUND MASTER SUBSCRIPTION AGREEMENT

This is a contract between Company and Customer. Customer is responsible for carefully reading all terms and conditions of this Agreement before signing an Order Form, clicking an "Accept" button, or accessing or using any Service. By signing an Order Form, or accessing or using any Service, Customer confirms that it has read and accepts this Agreement in its entirety. Any different or additional terms Customer may reference or provide to Company are overridden by this Agreement.

1. CONTRACT STRUCTURE AND ORDER-OF-PRECEDENCE

This Master Subscription Agreement ("**MSA**") is entered into between Ready Rebound, Inc. ("**Company**") and customer ("**Customer**") identified on the corresponding mutually executed order document between Customer and Company that references this MSA ("**Order Form**") as of the latest date set forth on the signature page of the Order Form ("**Effective Date**"). If Customer purchases Professional Services from Company, the Parties must enter into a statement of work ("**SOW**") describing those Services in the event such Professional Services are not described in the Order Form. In addition to the terms and conditions of the MSA, Customer's use of certain Services is subject to the additional terms and conditions provided in the Order Form ("**Service-Specific Terms**"). By using the Services listed in these Service-Specific Terms, Customer agrees that these Service-Specific Terms are incorporated into the MSA. Capitalized terms used below have the same meanings as used in the Agreement, unless expressly defined otherwise. This MSA, the Service-Specific Terms, all Order Forms and SOWs (collectively, the "**Agreement**") govern Customer's access to and use of Company's Service. In the event of any conflicts between this MSA, any Order Form, and any SOW, the following order- of-precedence applies: SOW takes precedence and prevails over its associated Order Form solely with respect to its subject matter; an Order Form takes precedence and prevails over this MSA solely with respect to its subject matter; and Service-Specific Terms takes precedence and prevails over this MSA solely with respect to its subject matter. Customer and Company may be referred to in the Agreement individually as a "**Party**" and collectively as the "**Parties**."

2. OWNERSHIP OF SERVICE AND CUSTOMER DATA

2.1 Ownership of the Service. The Service and Company Technology are the property of Company and its licensors, and are protected by copyright, patent, trade secret and other intellectual property laws. Company and its licensors retain any and all rights, title and interest in and to the Service and Company Technology (including all intellectual property rights), including all copies, modifications, improvements, extensions and derivative works thereof and any software, applications, inventions or other technology developed in connection with supporting the Company Technology. Customer's right to use the Service and Company Technology is limited to the rights expressly granted in this MSA and the applicable Order Forms. All rights not expressly granted to Customer are reserved and retained by Company and its licensors.

2.2 Ownership and Use of Customer Data. As between Customer and Company all Customer Data is the property of Customer. Company may store, access and process Customer Data as necessary to provide the Service, meet its obligations under the Agreement and verify Customer's compliance with terms of Service, including to monitor and analyze use of the Service, and to develop, improve and enhance the Service and other Company offerings.

2.3 Storage. Company stores Customer Data in data centers that are owned and controlled by Company or owned and controlled by a third-party vendor of Company. Customer Data may be accessed remotely for support and technical operations purposes from outside the US.

2.4 Feedback. Customer grants Company a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use and incorporate into the Services Customer's Feedback. Company will exclusively own any improvements or modifications to the Services based on or derived from any of Customer's Feedback including all intellectual property rights in and to the improvements and modifications.

3. GRANT OF ACCESS

Subject to the terms and conditions of this MSA, Company hereby grants to Customer the non-exclusive, non-transferable (except as specified in Section 14.2 (Assignment)) right to access and use the Service and Company Technology during the Service Term in accordance with the limitations in this MSA and the terms of all applicable Order Form(s) and SOWs. Unless otherwise set forth in an applicable Order Form, the usage allotments (e.g., number of members) to which Customer is entitled will correspond to the Service to which Customer then subscribes.

If Customer's use of the Service exceeds the entitlements applicable to its then-current subscription, Company may (i) require Customer to pay any Fees associated therewith; or (ii) terminate all applicable Order Forms for cause in accordance with Section 6.2(b) (Termination of Order Form or SOW).

4. CUSTOMER RESPONSIBILITIES

4.1 Customer Responsible for Member Accounts. Customer is responsible for all activity occurring under Customer's Member accounts (except to the extent any such activity is caused by Company) and for complying with all laws and regulations applicable to Customer's use of the Service and Company Technology.

4.2 Use Restrictions. Customer must not, without Company's prior written consent, cause or permit the: (a) use, copying, modification, rental, lease, sublease, sublicense, operation of a service bureau, transfer or other commercial exploitation of, or other third party access to, any element of the Service or Company Technology, except to the extent expressly permitted by the Agreement; (b) creation of any modifications or derivative works of the Service or Company Technology; (c) reverse engineering of the Service or Company Technology; (d) gaining of unauthorized access to the Service, Company Technology or its related systems or networks; (e) interference with or disruption of the integrity or performance of the Service, Company Technology or the data contained therein (for example, via unauthorized benchmark testing or penetration testing); (f) sending, storing or use of any Customer Data in connection with the Service or Company Technology for which Customer lacks sufficient ownership or other rights; or (g) sending, storing or use of any infringing, obscene, threatening, libelous or otherwise unlawful or tortious material in connection with the Service or Company Technology. Customer also must use reasonable security measures to access the Service and Company Technology, and must not knowingly send, store or use any material containing any viruses, worms, Trojan horses or other malicious or harmful computer code, files, scripts, agents or programs in connection with the Service or Company Technology. Company also reserves the right to take all steps reasonably necessary to protect the security, integrity or availability of the Service or Company Technology (e.g., by temporarily suspending access by anyone who introduces malicious code or attempts to do so), notwithstanding anything to the contrary in the Agreement.

4.3 No Export; Government Use. Customer may not remove or export from the United States or allow the export or re-export of the Services, Company Technology or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Company Technology and documentation are "commercial items" and according to DFAR section 252.2277014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

4.4 No Medical Advice. The Content and other materials created by Company or obtained from Company's licensors, and other materials contained on the Service are for informational purposes only. The Content is not intended to be a substitute for professional medical advice, diagnosis, or treatment. Customer acknowledges that Members should seek the advice of their physician or other qualified health provider with any questions they may have regarding a medical condition. Company does not recommend or endorse any specific tests, physicians, products, procedures, opinions, or other information that may be mentioned on the Service. Reliance on any information provided by Company, Company employees, others appearing on the Service at the invitation of Company is solely at the Members own risk. The service providers and professionals utilizing or featured on the Service are not Company employees. Any health education, opinions, advice, or information expressed by a professional or service provider utilizing or featured on the Service are of the professional and the professional alone. They do not reflect the opinions of the Company. Company does not recommend or endorse any specific tests, physicians, products, procedures, opinions, or other information that may be mentioned on Company or by a licensee of Company.

4.5 **Equipment.** Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "**Equipment**"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

5. **SUPPORT**

5.1 **Support.** Subject to the terms hereof, Company will provide Customer with reasonable online technical support Services on weekdays during the hours of 9:00 am through 5:00 pm Central Time, with the exclusion of Federal Holidays.

6. **TERM, TERMINATION AND EFFECT OF TERMINATION**

6.1 **TERM**

6.1(a) **Term of MSA.** This MSA will begin on the Effective Date and continue in effect until all Order Forms and SOWs, if any, expire or are terminated in accordance with this MSA.

6.1(b) **Term of Order Forms.** The initial term of each Order Form will start on the Start Date and end on the End Date as each is identified on the Order Form (the "**Initial Service Term**"), and shall renew automatically as set forth below.

Unless otherwise set forth in the applicable Order Form, or unless the Order Form is terminated in accordance with Section 6.2(b), upon expiration of the Initial Service Term, the relevant Order Form will automatically renew on an annual basis for subsequent renewal terms of twelve (12) months (each a "**Renewal Service Term**"), unless either Party notifies the other Party in writing, at least ninety (90) days (subject to Section 7.2) prior to the end of the then-current Service Term, that it chooses not to renew. The Initial Service Term and all Renewal Service Terms (if any) are referred to in the Agreement collectively as the "**Service Term**."

6.2 **TERMINATION**

6.2(a) **Termination of Agreement.** Neither Party will have the right to terminate the Agreement without legally valid cause (no termination "for convenience"). This MSA will automatically terminate upon the date that all Order Forms and all SOWs, if any, have expired or been terminated in accordance with the terms set forth herein. Upon permitted termination of this MSA, all Order Forms and SOWs governed by it will also be terminated automatically.

(b) **Termination of Order Form or SOW.** Either Party may terminate an Order Form or SOW in accordance with their respective terms. Either Party may terminate an Order Form or SOW for cause upon written notice if the other Party fails to cure any material breach thereof, or any material breach of this MSA, within thirty (30) days after receiving reasonably detailed written notice from the other Party alleging the breach.

(c) **Termination for Change of Law.** Notwithstanding anything to the contrary in this MSA, if complying with any law applicable to the Service by Company enacted after the Effective Date would materially change the Parties' costs or risks in providing the Service, then the Parties' respective legal counsel will promptly meet to discuss alternative options. If the Parties are unable to reach an amicable resolution within thirty (30) days, then each Party will have the right to terminate the Agreement (including all Order Forms and SOW) – in which case the termination will be effective thirty (30) days thereafter. In the event of such a termination, Customer's sole right and Company's sole obligation (except to the extent otherwise expressly stated in this MSA) will be for Company to promptly refund to Customer, on a pro rata basis, any Fees paid under all Order Forms and SOW then in effect that are unused as of the termination effective date.

6.3 **EFFECT OF TERMINATION**

6.3(a) **Effect of Expiration or Termination of MSA.** Sections 1, 2, 4.2 - 4.4, 6.3, 12, 13, 14, and 15 of this MSA will survive any expiration or termination of this MSA. An Order Form or SOW may identify additional terms that will survive any expiration or termination of the applicable Order Form or SOW.

(b) **Effect of Termination of MSA, Order Form or SOW.**

Subject to the exclusive remedy provisions in this MSA: (a) if Customer terminates an Order Form, SOW or this MSA for uncured material breach in accordance with this MSA, Customer will be entitled to a refund, on a pro rata basis, of any prepaid Fees that are unused as of the termination effective date; and (b) if Company terminates an Order Form, SOW or this MSA for uncured material breach in accordance with Section 6.2, all amounts owed by Customer thereunder will become due and payable.

7. **ORDER PROCESS**

Customer orders the Service via one or more Order Forms, and Customer orders Company's Professional Services via one or more SOW. Customer's Affiliates are also permitted to sign Order Forms and SOWs with Company that are governed by this MSA, in which case all references to "Customer" in this MSA shall be interpreted to refer to the relevant Customer Affiliate for purposes of interpreting such Affiliate Order Forms and SOW; provided, however, that Company's maximum liability under Section 12 to Customer and all of its Affiliates who sign Order Forms or SOWs under this MSA shall not exceed, in the aggregate, the limits stated in Section 12.

7.1 **Purchase Orders.** If Customer requires that a purchase order ("**PO**") be issued before making payment under an Order Form or SOW, Customer must provide to Company such valid PO conforming to the applicable Order Form or SOW in time for Customer to meet its payment obligations. The terms and conditions of any PO (or of any other unilateral Customer document not agreed in writing by authorized representatives of both Parties) will have no effect on the rights or obligations of the Parties, regardless of any failure to object to such terms and conditions.

7.2. **Modification of Fees Upon Renewal.** Company reserves the right to modify the Fees for its Service under one or more Order Forms, effective upon commencement of the next Renewal Service Term of the relevant Order Form(s), by notifying Customer in writing at least sixty (60) days before the end of the then-current Service Term. Unless Customer notifies Company in writing at least thirty (30) days prior to the end of the then-current Service Term that Customer chooses not to renew such Order Form(s), the modified Fees shall take effect under the relevant Order Form(s) upon commencement of the next Renewal Service Term.

8. **FEES AND PAYMENT**

8.1 **Payment Details.** Customer must pay all fees and charges in accordance with this MSA and each mutually executed Order Form and SOW ("**Fees**"). Except to the extent otherwise expressly stated in this MSA, or in an Order Form or SOW:

- a. all obligations to pay Fees are non-cancelable and non-refundable;
- b. Customer must make all payments without setoffs, withholdings or deductions of any kind;
- c. Customer must pay all Fees due under all Order Forms and SOW within thirty (30) days after Customer receives each invoice (invoices are deemed received when Company emails them to Customer's designated billing contact); and
- d. all Fees must be paid in U.S. Dollars.

In accordance with each Order Form: (i) Company charges and collects in advance the annual Fees for use of the Service based on the Service subscribed to by Customer (after the Initial Service Term, Company will invoice Customer for such annual Fees at least thirty (30) days prior to the start of each Renewal Service Term); and (ii) if Customer's use of the Service exceeds the contracted usage volume(s) specified in the applicable Order Form, Customer will pay the additional usage-based Fees, as described in such Order Form. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email).

8.2 **Taxes.** Company's Fees are exclusive of all taxes, levies, withholdings, deductions or duties imposed by taxing authorities in connection with any Order Forms or SOW. Customer is responsible for paying all such taxes, levies, withholdings, deductions or duties except any taxes based solely on Company's income or which do not arise from any Order Form or SOW. If Company has the legal obligation to pay or collect taxes for which Customer is responsible, that additional amount will be invoiced to, and paid by Customer, unless Customer provides Company a valid tax exemption certificate authorized by the appropriate

taxing authority. If Customer has the legal obligation to withhold or deduct any amount from the Fees, the sum payable by Customer (in respect of which such deduction or withholding is required to be made) shall be increased to the extent necessary to ensure that Company receives a sum net of any withholding or deduction equal to the sum which it would have received had no such deduction or withholding been made or required to be made. Unless prohibited by the applicable taxing jurisdiction, the tax situs will be Customer's admin user address as set forth in the applicable Order Form. Customer may update such address by providing written notice to Company and taxes will be updated on a prospective basis.

8.3 **Customer Contact Information.** Customer agrees to provide Company accurate billing and other contact information for each Order Form and SOW at all times during the Service Term, including the name of Customer's applicable legal entity, and the street address, e-mail address, name and telephone number of an authorized billing contact. Customer shall update this information within thirty (30) days after any changes, via email to Company's Accounts Receivable team at invoices@readyrebound.com.

8.4 **Consequences of Non-Payment.** If Customer fails to make any payments required under any Order Forms or SOW, then in addition to any other rights Company may have under this MSA or applicable law:

- a. Customer will owe Company an interest penalty of one and one-half percent (1.5%) per month on any outstanding balance under each delinquent invoice, or the maximum permitted by law (whichever is less);
- b. Company will be entitled to recover its reasonable costs of collection;
- c. Company may suspend the start of any Renewal Service Term, or subsequent Service Term agreed in an Order Form between the Parties; and
- d. If Customer's account remains delinquent (with respect to payment of a valid invoice) for thirty (30) days after receipt of a delinquency notice from Company, which may be provided via email to Customer's designated billing contact, Company may temporarily suspend Customer's access to the Service for up to ninety (90) days to pursue good faith negotiations before pursuing termination in accordance with [Section 6](#). Customer will continue to incur and owe all applicable Fees irrespective of any such Service suspension based on such Customer delinquency.

9. THIRD PARTY INTERACTIONS

To the extent Customer's use of the Service requires use of any third-party products, packages or services not made available by Company (e.g., Salesforce CRM, Amazon Web Services or a Web browser), Customer may be required to separately purchase or license such products, packages or services directly from the applicable third party. In addition, in connection with using the Service, Customer may choose to purchase or license certain other third-party products, packages or services identified by the Company. Any third-party products, packages and services and any terms associated therewith are between Customer and the relevant third parties. Company does not license, support, control, endorse or otherwise make any representations or warranties regarding any third-party products or services under this section, and in no event will Company have any liability whatsoever in connection therewith, even if Customer has directed Company to implement or configure the third-party products, packages or services. Customer is responsible for the conduct of any third party which obtains access to the Services from Customer.

10. PROFESSIONAL SERVICES

If Customer wishes to purchase any training, implementation or other professional services from Company relating to the Service ("**Professional Services**"), the Parties will mutually agree to one or more separate SOW (or if applicable, Order Form) containing the relevant description of services. Company Professional Services are separate and apart from the Service, and neither Party's obligations in connection with the Service are dependent in any way on any Professional Services. Company retains all ownership rights in and to all copyrightable works, deliverables, designs, inventions, know-how, software, techniques, trade secrets, work product and other materials created by or for Company (either alone or jointly with Customer or others) and provided to Customer, and any derivative works thereof, excluding any Customer Confidential Information. Company grants Customer a non-exclusive, non-transferable, royalty-free right to access and use the materials Company provides with the Professional Services internally in connection with the Service during the Term of this Agreement. Customer may not create derivative works of any materials Company provides with the Professional Services. Nothing in this MSA will prohibit, restrict or limit (i) Company from performing the same or similar Professional Services for or providing the same or similar work product to any third party, or (ii) Customer from hiring a third party to perform professional services related to the Services.

11. WARRANTIES AND DISCLAIMERS

11.1 **Mutual Warranties.** Each Party represents and warrants to the other that it has the legal power and authority to enter into this MSA, and that: (a) this MSA has been duly authorized, executed and delivered and constitutes a valid and binding agreement enforceable against such Party in accordance with its terms; (b) to the best of its knowledge, no authorization or approval from any third party is required in connection with such Party's execution, delivery or performance of this MSA; and (c) to the best of its knowledge, the execution, delivery and performance of this MSA does not violate the terms or conditions of any other legally binding agreement.

11.2 **Additional Customer Warranties:** Customer Party represents and warrants it will not use the Services for any illegal or unauthorized purposes and the use of the Services will not violate any applicable law or regulation.

11.3 **Additional Company Commitments.** Company further represents and warrants that:

- a. It will use reasonable technical means to screen for and detect disabling devices, viruses, trojan horses, trap doors, back doors, time bombs, cancelbots and other computer programming routines designed to damage or detrimentally interfere with software or data;
 - b. The Service will perform substantially in accordance with the relevant documentation;
 - c. It will make reasonable efforts to notify Customer, at least thirty (30) days in advance via Company's Normal Communication Channels, of any scheduled changes Company believes are likely to have a material, adverse impact on Customer's use of the Service ("**Material Changes**"); and
 - d. Professional Services provided by Company will be performed in a professional and workmanlike manner.
- If Company breaches any warranties in this [Section 11.3](#), Customer's exclusive remedy and Company's sole obligation will be for Company to make reasonable efforts to correct the non-conformity or, if Company is unable to correct the non-conformity within sixty (60) days after receipt of Customer's written notice, for Customer to terminate the applicable Order Form(s) or SOW and receive a refund, on a pro rata basis, of any Fees prepaid under such Order Form(s) or SOW that are unused as of the termination effective date.
- e. It shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Service. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

11.4 **Warranty Disclaimers.** EXCEPT TO THE EXTENT EXPRESSLY STATED IN THIS MSA: (A) COMPANY AND ITS LICENSORS MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, WHETHER EXPRESS, STATUTORY OR IMPLIED (IN FACT OR BY OPERATION OF LAW), REGARDING THE SERVICE, PROFESSIONAL SERVICES, OR ANY MATTER WHATSOEVER; AND (B) COMPANY AND ITS LICENSORS DO NOT WARRANT THAT THE SERVICE OR ANY PROFESSIONAL SERVICES ARE OR WILL BE ERROR-FREE, MEET CUSTOMER'S REQUIREMENTS, ACHIEVE ANY PARTICULAR RESULTS, OR BE TIMELY OR SECURE. COMPANY AND ITS LICENSORS EXPRESSLY DISCLAIM ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT WITH RESPECT TO THE SERVICE AND ANY PROFESSIONAL SERVICES, AND CUSTOMER HAS NO RIGHT TO MAKE OR PASS ON TO ANY THIRD PARTY ANY REPRESENTATION OR WARRANTY BY COMPANY.

CUSTOMER IS RESPONSIBLE FOR USING THE SERVICE IN COMPLIANCE WITH APPLICABLE LAW. USE OF THE SERVICE IS NOT A GUARANTEE OF COMPLIANCE WITH APPLICABLE LAW.

THE SERVICE MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET OR ELECTRONIC COMMUNICATIONS. COMPANY IS NOT RESPONSIBLE FOR DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE, LOSS OR LIABILITY RESULTING FROM SUCH PROBLEMS NOT CAUSED BY COMPANY.

CUSTOMER AGREES THAT ITS SUBSCRIPTION TO THE SERVICE AND FEES DUE OR PAID UNDER THE AGREEMENT ARE NEITHER CONTINGENT ON THE DELIVERY OF ANY FUTURE FUNCTIONALITY OR FEATURES, NOR BASED ON ANY ORAL OR WRITTEN COMMENTS REGARDING ANY FUTURE FUNCTIONALITY OR FEATURES. MORE GENERALLY, IN ENTERING INTO THIS AGREEMENT, NEITHER PARTY IS RELYING ON ANY OTHER COMMITMENTS, STATEMENTS OR OTHER MATTERS NOT EXPRESSLY ADDRESSED IN THIS AGREEMENT, AN ORDER FORM OR AN SOW.

12. LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS MSA, BUT ONLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW:

12.1 EXCEPT FOR (A) FEES DUE TO COMPANY UNDER APPLICABLE ORDER FORMS AND SOWS, (B) CUSTOMER'S OBLIGATIONS UNDER SECTIONS 4.2 (USE RESTRICTIONS), NEITHER PARTY'S TOTAL AGGREGATE LIABILITY ARISING FROM OR RELATING TO THE AGREEMENT WILL EXCEED THE FEES ACTUALLY PAID BY AND DUE FROM CUSTOMER IN THE 12-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY;

12.2 EXCEPT WITH RESPECT TO CUSTOMER'S OBLIGATIONS AND CUSTOMER'S LIABILITY UNDER SECTIONS 4.2 (USE RESTRICTIONS, IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES, OWNERS, OFFICERS, DIRECTORS, EMPLOYEES OR LICENSORS BE LIABLE OR OTHERWISE OBLIGATED TO THE OTHER PARTY OR ANYONE ELSE FOR ANY LOSS OF PROFITS, REVENUE, OPPORTUNITIES, ECONOMIC ADVANTAGE, GOODWILL, DATA OR USE, OR FOR ANY INDIRECT, CONSEQUENTIAL, HYBRID, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES OF ANY KIND, ARISING OUT OF OR IN ANY WAY RELATED TO THE AGREEMENT, REGARDLESS OF CAUSE, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S AFFILIATES OR LICENSORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND EVEN IF A REMAINING AVAILABLE REMEDY FAILS ITS ESSENTIAL PURPOSE; AND

12.3 THE TERMS OF SECTION 12 APPLY REGARDLESS OF THE FORM OF ACTION, WHETHER THE ASSERTED LIABILITY, CLAIM OR DAMAGES ARE BASED ON CONTRACT (INCLUDING BREACH OF WARRANTY), TORT (INCLUDING NEGLIGENCE), STATUTE, OR ANY OTHER LEGAL OR EQUITABLE THEORY.

THE PROVISIONS OF THIS SECTION 12 ALLOCATE RISKS UNDER THE AGREEMENT BETWEEN CUSTOMER AND COMPANY, AND THE FEES CHARGED FOR THE SERVICE ARE BASED ON THIS ALLOCATION OF RISKS AND THESE LIMITATIONS OF LIABILITY. COMPANY SHALL IN NO EVENT BE LIABLE TO YOU OR TO ANYONE FOR ANY DECISION MADE OR ACTION TAKEN BY ANY PARTY (INCLUDING, WITHOUT LIMITATION, ANY MEMBER) IN RELIANCE ON INFORMATION ABOUT PROFESSIONALS AND SERVICE PROVIDERS ON THE SERVICE.

13. CONFIDENTIALITY

13.1 Definition. As used in this Agreement, "**Confidential Information**" means information and materials provided by or on behalf of the disclosing Party or its Affiliate(s) ("**Discloser**") to the Party or its Affiliate(s) receiving such information or materials ("**Recipient**") that (a) are identified as confidential at the time of disclosure, or

(b) a reasonable person in the relevant industries should understand to be confidential based on the nature of the information and materials and all other relevant factors. For the avoidance of doubt, Customer's Confidential Information includes Customer Data and Customer's non-public business plans, and Company's Confidential Information includes pricing terms offered under any Order Form, Company's non-public business plans, all non-public aspects of the Company Technology, and the results of any evaluation of the Service performed by or on behalf of Customer for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes.

13.2 Permitted Disclosures and Obligations. Recipient must not use any of Discloser's Confidential Information for any purpose other than carrying out Recipient's obligations or exercising its rights under the Agreement. For the avoidance of doubt, use of Confidential Information in an aggregated and anonymized manner that eliminates or does not include Personal Data is not prohibited. Recipient also must not disclose to any third party any Confidential Information, other than to Recipient's Affiliates, contractors and consultants who (a) need to know such information, and (b) are bound by confidentiality obligations substantially similar to Recipient's under this Agreement (each Party is fully responsible for its respective Affiliates', contractors' and consultants' compliance with this Agreement). Recipient must treat all Discloser Confidential Information with the same degree of care Recipient gives to its own Confidential Information, but not less than reasonable care. Recipient and its Affiliates, contractors and consultants who receive Confidential Information hereunder must: (i) not use any such Confidential Information to compete with Discloser or in any other way except as reasonably necessary; (ii) promptly notify Discloser of any unauthorized use or disclosure of its Confidential Information of which Recipient becomes aware; and (iii) reasonably assist Discloser in remedying any such unauthorized use or disclosure.

13.3 Exclusions. Recipient's obligations under Section 13 do not apply to Discloser Confidential Information that Recipient can prove: (a) is or becomes part of the public domain through no fault of Recipient; (b) is rightfully in Recipient's possession free of any confidentiality obligation; or (c) was independently developed by Recipient without using any Discloser Confidential Information. Disclosure by Recipient of Confidential Information (i) in response to a valid order or other legal process issued by a court or other governmental body having jurisdiction, (ii) as otherwise required by law, or (iii) necessary to establish the rights of either Party will not be a breach of this Agreement if, to the extent legally permitted, Recipient gives prompt notice and reasonable cooperation so Discloser may seek to prevent or limit such disclosure. Except to the extent permitted by a separate written agreement, the Parties will not disclose any information requiring an authorization to be exported outside of the United States.

13.4 Ownership and Destruction of Confidential Information. As between Discloser and Recipient, all Discloser Confidential Information is the property of Discloser, and no license or other rights are granted or implied hereby. Promptly after any request by Discloser, Recipient will destroy or return to Discloser all Confidential Information and materials in Recipient's possession or control. However, Recipient may retain electronic copies of any computer records or electronic files containing any Discloser Confidential Information that have been created pursuant to Recipient's standard, reasonable archiving and backup practices.

13.5 Confidentiality Period. Recipient's obligations with respect to Discloser's Confidential Information under Section 13 will remain in effect for the term of the Agreement and for three (3) years after any expiration or termination of the Agreement. Notwithstanding the foregoing, Recipient's obligations under the Agreement will continue to apply to Confidential Information that qualifies as a trade secret or Personal Data under applicable law for as long as it so qualifies.

13.6 Notwithstanding the foregoing, "Confidential Information" does not include: (a) "**Public Data**," which is data that the Customer has previously released to the public, would be required to release to the public, upon request, according to applicable federal, state, or local public records laws, or Customer requests Company make available to the public in conjunction with the Services. Company acknowledges and understands this Agreement will be entered into public record as part of Customer's procedures, and that as a municipality, Customer is subject to the requirements of the Freedom of Information Act (FOIA).

14. GENERAL

14.1 Governing Law and Dispute Resolution. The Agreement is governed by Illinois law and controlling United States federal law, without regard to conflicts of law provisions of any jurisdiction. The Service is a service, not a good, and is not subject to the Uniform Commercial Code, the Uniform Computer Information Transactions Act, or the United Nations Convention on the International Sale of Goods. Any disputes, actions, claims or causes of action arising out of or relating to the Agreement or the Service will be subject to the exclusive jurisdiction of the state and federal courts located in Cook County, Illinois, USA. However, other than with respect to seeking injunctive relief in connection with matters that qualify for such an extraordinary remedy under applicable law, neither Party may initiate any litigation against the other Party until after providing clear written notice of its intention to do so and first making a good faith effort to resolve the dispute informally through escalation to an appropriate level of executive management of both Parties for at least thirty (30) days after providing such notice.

14.2 Assignment and Other Transfers. Neither Party may assign, sublicense or otherwise transfer (by operation of law or otherwise) the Agreement, or any of a Party's rights or obligations under the Agreement, to any third party without the other Party's prior written consent, which consent must not be unreasonably withheld, delayed or conditioned; provided, however, that upon written notice to the other Party, either Party may assign or otherwise transfer this Agreement, along with all associated Order Forms and SOWs (and all its rights and obligations thereunder), (a) to a successor-in-interest in connection with a merger, acquisition, reorganization, a sale of most or all of its assets, or other change of control, or (b) to its Affiliate.

Notwithstanding anything to the contrary in this section, however: (i) in the event of any permitted transfer by Customer under this section to a direct competitor of Company, Company will have the right to terminate this Agreement, including all associated Order Forms and SOW, for cause under Section 6.2 (in the event of such a termination, Company will promptly refund to Customer, on a pro rata basis, all Fees prepaid by Customer under all Order Forms and SOW then in effect that are unused as of the termination effective date); and (ii) Customer is not allowed to transfer to a successor-in-interest or Affiliate a subscription to a particular version of the Service if in Company's sole determination such successor-in-interest or Affiliate would not otherwise be eligible to subscribe to that version.

In the event of a transfer by Customer that is permitted under this section, the rights granted under this Agreement shall continue to be subject to the same usage limitations that applied under applicable Order Forms prior to the transfer (e.g., any transaction volume terms and limitations to particular Customer legal entities, business units, projects, brands, products or services set forth therein). Any purported assignment or other transfer in violation of this section is void. Subject to the terms of this section, this Agreement will bind and inure to the benefit of the Parties and their respective permitted successors and transferees.

14.3 Force Majeure. If either Party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any cause beyond its reasonable control, e.g., war, riots, labor unrest, fire, earthquake, flood, hurricane, other natural disasters and acts of God, Internet service failures or delays, and denial of service attacks (collectively, "**Force Majeure**"), the affected Party's performance will be excused for the resulting period of delay or inability to perform. The affected Party must, however, (a) give the other Party prompt written notice of the nature and expected duration of such Force Majeure, (b) use commercially reasonable efforts to mitigate the delay and other effects, (c) periodically notify the other Party of significant changes in the status of the Force Majeure, and (d) notify the other Party promptly when the Force Majeure ends.

14.4 Marketing. Company may: (i) identify Customer as a Company customer; (ii) issue a mutually agreed press release announcing that Customer has selected Company as a vendor; and (iii) during the Initial Service Term, make available a member of the Customer marketing department to participate in virtual meetings with Company's customer advocacy team to discuss other potential marketing and communication opportunities regarding Customer's use of the Service.

14.5 Independent Contractors. The Parties are independent contracting parties. Neither Party has, or will hold itself out as having, any right or authority to incur any obligation on behalf of the other Party. The Parties' relationship in connection with the Agreement will not be construed as a joint venture, partnership, franchise, employment, or agency relationship, or as imposing any liability upon either Party that otherwise might result from such a relationship.

14.6 Notices. All legal notices (e.g., notice of termination of this Agreement or an Order Form based on an alleged material breach) required under this Agreement must be delivered to the other Party in writing (a) in person, (b) by nationally recognized overnight delivery service, or (c) by certified U.S. mail (requiring signature) to the other Party's corporate headquarters, Attention: Legal Department. With respect to all other notices, Customer may email Company at hello@readyrebound.com, and Company may email Customer's billing contact identified on the applicable Order Form(s) or SOW. Either Party may change its notice address by giving written notice to the other Party.

14.7 Anti-Corruption. Each Party acknowledges it has not received or been offered any illegal or otherwise improper bribe, kickback, payment, gift or other thing of value by any employee, representative or agent of the other Party in connection with the Agreement. Each Party will use reasonable efforts to promptly notify the other Party if it becomes aware of any circumstances that are contrary to this acknowledgment.

14.8 Export. Each Party agrees to comply with all applicable laws, regulations, orders and sanctions relating to prohibitions or limitations on relationships or transactions with prohibited countries or individuals (e.g., those administered by the U.S. Commerce or Treasury Departments). Customer shall not make the Service available to any individual or entity that is (i) located in a country that is subject to a United States government embargo, or (ii) is listed on any United States government list of prohibited or restricted parties.

14.9 Contract Revisions. Company may make modifications to this Agreement by providing 30 (thirty) days prior notice. Such notice shall be either: (a) written; (b) email to the address associated with Customer account; or (c) via the Services. The modifications to this Agreement will be considered agreed to by the Customer and shall apply 30 (thirty) days after Company sends the notice.

14.10 Entire Agreement. This MSA, together with any applicable Order Forms and SOWs (including any other terms referenced in any of those documents), comprises the entire agreement between Customer and Company regarding the subject matter of the Agreement, and supersedes all prior or contemporaneous negotiations, discussions or agreements (including any non-disclosure or other agreement governing the sharing of confidential information by and between Company and Customer), whether written or oral, between the Parties regarding such subject matter, and may only be modified by a document signed by authorized representatives of both Parties. Each term and provision of the Agreement is valid and enforceable to the fullest extent permitted by law, and any invalid, illegal or unenforceable term or provision shall be deemed replaced by a term or provision that is valid and enforceable and that most effectively accomplishes the Parties' shared goals and intent, determined from the perspective of an objective, reasonable person.

15. DEFINITIONS

As used in the Agreement:

"Affiliate" means a company, corporation, individual, partnership or other legal entity that directly or indirectly controls, is controlled by, or is under common control with a Party to the Agreement. For purposes of this definition, "control" means direct or indirect ownership or control of more than fifty percent (50%) of the voting interests of the subject entity;

"Content" means the audio and visual information, documentation and services contained in or made available via the Service, other than Customer Data and Customer Confidential Information;

"Customer Data" means any data, information or material processed by the Service (including Personal Data) in the course of Customer or Members' use of the Service;

"Customer Personal Data" means that portion of Customer Data that is Personal Data received from Customer or Members in the course of accessing or using the Services pursuant to the Agreement.

"including" (and its variants) means including without limitation.

"Feedback" means suggestions, comments, improvements, ideas, or other feedback or materials regarding the Services provided by Customer to Company.

"Normal Communication Channels" means the online channels through which Company normally communicates important information to its customers, e.g., the email address(es) provided by Customer (Customer must opt-into Company's online community site to receive certain important information regarding such changes and to take other required action relating to use of the Service);

"Personal Data" means any information relating to an identified or identifiable natural person as such term or its equivalent (e.g., personally identifiable information or personal information);

"Service" means Company's offerings ordered by Customer on an Order Form (including all related Content);

"SOW" means Statement(s) of Work, Work Authorization(s) or other contract(s) under which Company provides its Professional Services;

"Member(s)" means Customer's employees, representatives, consultants, contractors and agents who have been authorized by Customer to use Service; and

"Company Technology" means all of Company's and its licensors' proprietary technology that Company makes available to Customer as part of or in connection with Customer's subscription to the Service (including any and all software, software packages, hardware, products, processes, APIs, algorithms, user interfaces, trade secrets, know-how, techniques, designs and other tangible or intangible technical material or information).



Hoffman Estates Police Department

To: Village Manager Eric Palm

November 2024

PATROL DIVISION ACTIVITY REPORT

During the month of November the Patrol Division responded to 3596 calls for service. The following is a brief summary of some of the activities:

On 01 November, Officer Quezada responded to the 1000 block of Higgins Quarter Drive reference a 35-year-old male resident of Hoffman Estates who violated a domestic violence 72 hour stay away condition of release. Upon arrival, officers met with the male who violated the order. He was arrested with out incident, charged with Violation of Bail Bond and held pending bond court.



On 02 November, Officers Soby and Avila stopped a vehicle for tinted windows at Barrington and Hassell Roads. They met with the female driver, a 28-year-old female resident of Hoffman Estates, who was eventually taken into custody for driving on a suspended Illinois driver's license. The officers observed items of drug paraphernalia within the vehicle and the passenger, a 32-year-old female resident of Mount Prospect, was found in possession of crack cocaine and drug paraphernalia. The driver was cited and released for Driving While License Suspended and Unlawful Tinted Windows. The passenger was cited and released for Possession of Controlled Substance and Drug Paraphernalia.

On 07 November, Officer Adlon conducted a traffic stop at Higgins Road and Manchester Drive for no registration and tinted windows. He met with the driver, a 44-year-old female resident of South Barrington, who was unable to provide a driver license. A LEADS check revealed her driving privileges were revoked. She was arrested, cited and released for Driving While License Revoked, Improper Display of Registration, and Unlawful Tinted Windows.

On 07 November, Officer Adlon initiated a traffic stop at Hassell and Barrington Roads. The vehicle continued south bound on Barrington Road to Higgins Road. When the vehicle stopped, two passengers fled from the vehicle while the driver remained inside. Officer Adlon along with other officers conducted a felony traffic stop. He met with the driver, a 24-year-old male resident of Rockford. The driver complied with officers and was eventually arrested for Driving While License Suspended and an active DuPage County Warrant. The driver advised he had three Ziplock bags of cannabis in the vehicle. Officer Kleszyk located one of the subjects who fled from the vehicle. The subject provided a false name and date of birth. He was taken into custody and transported to the police department for investigation. It was later learned that he is a juvenile resident of Rockford, with two no bond warrants from Cook and Winnebago Counties and he was transported to a juvenile detention center in Chicago. The driver was cited and released for Driving While License Suspended, Uninsured Vehicle, Possession of Cannabis, Unlawful Tinted Windows, and a DuPage County warrant.

On 14 November, Officer Baker was dispatched to Roselle and Golf Roads for a driver sleeping behind the wheel. He met with the driver, a 42-year-old male resident of Chicago, who was obviously intoxicated,

PATROL DIVISION REPORT CONT..

stating he drank a case of beer. He also believed he was in Melrose Park. He was offered field sobriety tests; after failing the Horizontal Gaze Nystagmus test, he refused further testing. He was arrested for driving under the influence and transported to the police department where he refused all additional tests. He was cited and released for Driving Under the Influence, Uninsured Vehicle, and Illegal Stopping On Roadway.

On 16 November, Officer Adlon initiated a traffic stop at Bode and Barrington Roads for a vehicle traveling 80 mph in a posted 40 mph speed zone. He met with the driver, a 33-year-old male resident of Streamwood, and while speaking with the driver, Officer Adlon noticed signs of impairment. The driver advised he consumed two cans of beer. He was offered field sobriety tests and failed. He was placed under arrest for driving under the influence and while searching incident to arrest, cannabis was located on his person and in the vehicle. He was transported to the police department where he submitted to a breath test which registered .139. He was cited and released for DUI Over .08, DUI Alcohol, Speeding 35 +, and Possession of Cannabis.

On 23 November, Officer D. Miraglia received a license plate reader (LPR) notification of a registration suspended for mandatory insurance. He initiated a traffic stop at Higgins Road and Moon Lake Boulevard. The driver pulled into a local convenient store and began to walk away. He was advised to stop; he continued to be uncooperative. He refused to identify himself and he was eventually arrested for obstructing a peace officer. A search of his person identified him as a 38-year-old male resident of Hoffman Estates. Further investigation revealed the driver was never issued a license. He was cited and released for No Valid Driver's License, Suspended Registration and Obstructing Identification.

On 24 November, Officer Villagomez was dispatched to Golf Road and Knollwood Drive for a three-vehicle crash. Officers met with the at fault driver who showed signs of impairment. The driver, a 52-year-old male resident of Elgin, submitted to field sobriety tests and failed. He was arrested and transported to the police department where he refused further testing. He was cited and released for Driving Under the Influence, No Valid Driver's License, Uninsured Vehicle, and Failure to Reduce Speed to Avoid a Collision.

On 24 November, Officer Annoreno was dispatched to New Sutton Road and Hoffman Boulevard reference a two-vehicle crash. He met with the driver and passenger of one vehicle, who were both uninjured. He then met with a witness who advised the driver of the at fault vehicle fled on foot from the scene. Officers eventually located the at fault driver near Higgins and Bartlett Roads. The driver, a 27-year-old male resident of East Hazel Crest, refused to provide a statement. He was arrested for hit and run, transported to the police department and cited and released for Leaving the Scene, Disobeying a Traffic Control Device, and Uninsured Vehicle. He was later transported to the hospital for an evaluation.



CRC OPEN HOUSE

The grand opening of the Community Resource Center was held on November 4, 2024 and will now be staffed by licensed and bilingual social workers to assist members of our community with a variety of resources by appointment or during walk-in hours.

INVESTIGATIONS DIVISION REPORT

On 6 November, Detective O'Shea contacted the U.S. Secret Service Chicago field office in reference to a retail theft case he was assigned where counterfeit bills were used. Detective O'Shea was able to obtain video footage of the incident and disseminated a critical reach to identify the offender. Detective O'Shea was able to determine that a similar incident happened in another jurisdiction and reached out to the detective investigating the case. This investigation continues.

On 7 November, Detective Parks arrested a 25-year-old Carpentersville resident in connection with a Retail Theft that occurred on the 2000 block of Sutton Road in October. Images of the suspect and the involved vehicle from video surveillance had previously been sent out in a critical reach and the offender was identified by a South Barrington Detective. Detective Parks travelled to Carpentersville and interviewed the suspect who admitted to stealing the item and offered to pay restitution. He was charged with Misdemeanor Retail Theft, cited and released. This case is Cleared by Arrest.

On 13 November, Detective Parks viewed the surveillance footage from a Retail Theft he was assigned that occurred on the 5000 block of Prairie Stone Parkway in which two juvenile suspects ran out of the store with several realistic BB guns. Images of the suspects were sent out in a critical reach and multiple agencies reached out and identified one subject as a 14-year-old Schaumburg resident. The juvenile in question turned himself in to Hanover Park Police reference an aggravated assault involving a BB gun and admitted to the retail theft in Hoffman Estates and identified the other juvenile as a 16-year-old Medinah resident. This case will be Cleared by Juvenile Arrest pending the arrest of both juveniles for Retail Theft.

On 14 November, Detective Shaw was assigned a Death Investigation in which an unidentified male body was found off Higgins Road. The subject did not have a wallet or ID on his person, but a firearm was located next to the body along with a spent shell casing. Detective Shaw was able to identify the subject by using a rewards card found on a keyring

and a search was conducted of the residence where nothing suspicious was observed. The preliminary stages of the investigation indicate this was a case of suicide by firearm, but the case will continue until the toxicology and full medical examiner's reports are received.

On 21 November, Detective O'Shea was assigned to a case of a Missing Person. Utilizing a cellular phone ping and Axon license plate readers, Detective O'Shea was able to locate the missing individual and meet with him in person to evaluate his wellbeing. This case was Cleared by Recovery.

On 26 November, Detective Garcia was notified of the approval of 21 charges of Identity Theft, Burglary and Financial Crimes Enterprise against the offender in a Burglary to Motor Vehicle case he was assigned to in December of 2022. The offenders used stolen credit cards and purchased Visa gift cards from retail stores. These subjects also committed similar crimes in Naperville, Carol Stream, Westmont, Glen Ellyn, Yorkville, Bartlett and Oswego. This case will be Cleared by Felony Arrest pending the offenders arrest and extradition back to Illinois.

Detective Parks completed two liquor license background investigations.

Detective Fesemyer investigated a Child Pornography case and a Grooming/Child Enticement case originating from Cybertips received as a member of the Cook County ICAC Task Force. He completed several Grand Jury subpoenas and a search warrant for online accounts and was able to identify the suspects in both cases, one of which was a registered sex offender. Detective Fesemyer located both suspects and as they lived in different jurisdictions the investigations were turned over to the Illinois Attorney General's ICAC Task Force. These cases have been Referred to Other Jurisdictions.



JUVENILE INVESTIGATIONS SECTION REPORT

On 7 November, Juvenile Detective Ramos met with the 14-year-old Hoffman Estates resident she identified as the offender in two Stolen Motor Vehicle cases she was assigned from October. In both cases, an apparent juvenile is observed stealing a golf cart from Poplar Creek Country Club. She was also able to link these cases to a similar, previous incident which occurred in September. The juvenile offender admitted to all the crimes and was charged with three counts of Felony Theft and assigned to complete community service hours. This case is Cleared by Felony Juvenile Arrest.

On 11 November, District 211 SRO Teipel presented to two driver's education classes at Conant High School and discussed what to do during a traffic stop and a crash.

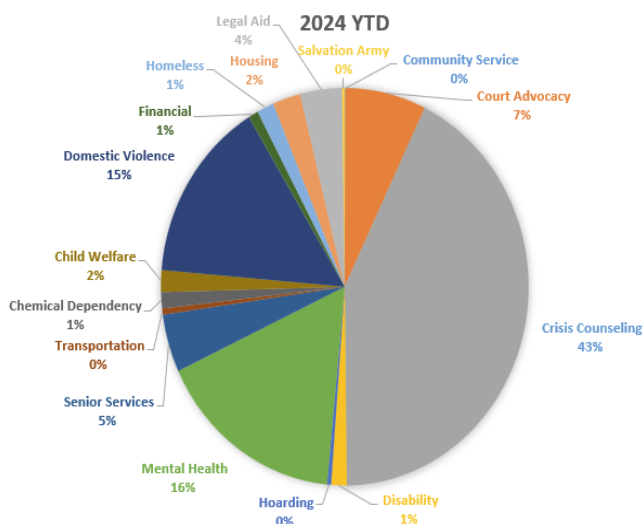
On 12 November, District 15 SRO Patel responded to a request for a Public Service at Frank C. Whiteley Elementary School. Due to a DCFS report, the children had been removed from the mother's custody and placed with the father by DCFS. Given the mother's history of aggressive behavior, school administrators requested SRO Patel's presence during dismissal to ensure a peaceful exchange. SRO Patel monitored the dismissal and confirmed that the child was picked up by their father, who had a valid emergency Order of Protection against the mother.

On 13 November, District 54 SRO Lowden investigated a suspicious incident that occurred involving John Muir Literacy Academy. A student at John Muir overheard their sibling on a SnapChat video chat with friends in which one of the friends was heard to have threatened to "shoot up" John Muir. A sibling that attended Eisenhower Junior High was contacted and it was determined no threats had been made and the students on the video call did not attend school in this area. This case was Unfounded.

School Resource Officers received 35 reports of lost/stolen or found property of which 22 resulted in recovery of lost or stolen items. SROs collected numerous sets of AirPods and items of jewelry valued at approximately \$775.

School Resource Officers performed 3 residency checks, 1 student lock down drill, and participated in the Cram the Cruiser Food Drive collecting over \$400 and 13 boxes of food to help support and feed 74 families in the community for Thanksgiving.

PD SOCIAL WORKER REPORT



Other Activities/Events:

Parents as Teachers meeting
 HHS Workshop
 High school tour
 Bridge tour
 Meeting at the Bridge
 Northwest CASA Meeting
 Welcoming Our Neighbors Meeting

TACTICAL UNIT REPORT

On 01 November, Tactical Officers Bartolone, Meyer and Jennings assisted Streamwood Tactical Unit with a controlled buy.

On 06 November, Tactical Officers Meyer and Bartolone assisted patrol in locating a subject walking down Higgins Road who was almost hit by a vehicle. Contact was made and it was learned the subject had an outstanding warrant with Kane County. He was transported to the originating agency.

On 07 November, the Tactical Unit assisted Investigations in conducting a search warrant on the 700 block of Audubon Street. One subject was taken into custody without incident. T/O officers had previously conducted surveillance at this location on three separate occasions in preparation.

On 12 November and 19 November, Sergeant Giacone and T/O Meyer taught HEPD officers high risk traffic stops with the assistance of Tactical Officers Bartolone and Jennings during in-service training.

On 13 November, T/O Meyer performed 3 quarterly or annual sex offender registrations.

On 14 November, The Tac Unit assisted with teaching new police recruits how to perform traffic stops during mini-academy training.

On 15 November, The Tac Unit, while on lunch break observed a female come into the restaurant screaming for the need of ice and exclaiming "he's dead". Officers went outside and observed a subject blue and not breathing. Sergeant Giacone began CPR and after 4 rounds the subject began breathing on his own.

Officers recognized the subject as an opiate user and Narcan was administered as well. HEFD arrived on scene and transported him to SAMC in stable condition. The vehicle the subject arrived in was located as well as the subjects with him and two were arrested for warrants and drug paraphernalia.

On 27 November, Tactical Officers Bartolone and Jennings observed a vehicle driving erratically on Barrington Road. A traffic stop was performed on the vehicle and passengers immediately attempted to flee the vehicle but complied with orders to remain inside. Two subjects were eventually arrested for valid warrants and two more were arrested for Paraphernalia.



CANINE UNIT



During the month of November, Officer Mullin and K9 Ajax continued their training and had (7) deployments: (4) narcotics detections, (1) building search, (1) vehicle sniff, and (1) outside agency assist which resulted in 7 arrests.

Some notable deployments for November were:

On November 2, Officer Mullin and K9 Ajax responded to an alarm on the 2300 block of Hassell Road where the front door was ajar. Ajax conducted a search of the building and did not alert on any individuals inside which allowed Officers to clear the building.

On November 15, K9 Ajax conducted a narcotics sniff on a vehicle located on the 1100 block of Roselle Road which was associated with the an individual who had overdosed. K9 Ajax gave a positive alert to the rear passenger door which produced .77 grams of heroin and 3 crack pipes.

SPECIAL /STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during November 2024. Some of these included:

Sergeant Donohue made several Facebook posts regarding events in the Village of Hoffman Estates that Police would be attending as well as special events throughout the Village of Hoffman Estates.

Sergeant Donohue continued with the recruiting process of entry level Police Officers as well as lateral Police Officers.

November 1 – Chief Cawley, DC Thomas, Sgt. Donohue, and Officer Ortiz attended the Chicago Police Academy graduation for Officers Alexander Ochoa and Joshua Herran.



HEPD Property Room Totals 2024		
PROPERTY ROOM	November	YTD
New Items Inventoried	149	2023
Items sent to the crime lab	20	301
Items returned from the lab	12	247
Items returned to owner	34	341
Total Transfers of property/evidence	1127	18985
Laundered Prisoner Blankets	x	313
Items destroyed	198	2014
Items marked for destruction (holding)	36	1049
Percent of property processed within 5 days	100%	



TRAINING



Hoffman Estates Police Training 2024		
Training Category	November	YTD Hours
Admin	783.50	1484.75
General	298.00	6915.25
Investigations	162.00	2208.25
Law	1.00	239.75
Policy	313.50	3664.00
Tactics	564.00	3489.50
Use of Force	53.00	2253.00
Total Hours	2175.00	20254.50

COMMUNITY RELATIONS REPORT

November 1 - Deputy Chief Bending, Oakley, Sergeant Donohue, and Officer Ortiz attended St Hubert Elementary's Fist Bump Friday. They greeted the kids as they arrived for classes and the kids had the opportunity to pet Oakley to start off their day. The kids were the most impressed with Oakley and forgot the officers were even there! Students and staff were grateful for our time.



November 5 - Officer Ortiz attended one of the last few of the Citizen Police Academy classes of the year. Sergeant Jones and Officers Melzer and Lopez taught the CPA about active shooter threats. Afterwards, the students went down to the range to learn to shoot firearms. They had the opportunity to fire handguns and rifles. This was likely one of the most liked weeks of the class and there were many students that had never shot a firearm before.

November 8 - The Hoffman Estates Police Charitable Foundation put on Cram the Cruiser at the police department from 5 to 8 pm. This event is important to our community because it gives us the opportunity to collect donations for the Thanksgiving meal baskets we put together for families in need. This year we have had over 60 families signed up for this meal giveaway to help them through the holidays. We were beyond grateful to receive so many food donations and to receive over \$1,000 in money donations to help complete the baskets this year. It was nice to see the community come together to help residents in need.

November 14 - Sergeant Donohue and Officer Ortiz led a station tour for the Lincoln Prairie Patrol Club. The club consists of students in 5th or 6th grade that are responsible for looking out for students when teachers are otherwise occupied. They essentially are the eyes and ears for the teachers to make sure that students are safe and acting appropriately on school grounds. The tour consisted of approximately 10 students and their teacher. The tour was taken through the fitness room, roll call, the holding cells, the garage, and ended in the range. The teacher and students were appreciative of the officer's time and tour.

November 15 - Sergeant Donohue, social workers Nataly Correa and Alexandra Berkman, and Officer Ortiz attended the Brookdale Senior Living Health Fair. There were many organizations there that could provide resources to residents concerning mental health, health, lifestyle, and more. They had the opportunity to obtain resources they may want, get goodies, and learn what each organization worked for.



PUBLIC SAFETY CADETS UNIT 806



November 6 - Advisor Camacho took the time to teach a refresher on traffic direction due to having state soccer at Hoffman Estates High School that coming weekend. Since our last traffic direction class, we have had some new cadets and volunteers join the program, so it was good to get them up to speed for future events.

November 13 - With the help of CSO's Velasquez and Rosland, the Cadets learned about responding to, documenting, and arrest procedures when it comes to domestic incidents. They learned the law that governs how Illinois officers are to document and arrest on domestic calls. The Cadets learned that the relationship between the victim and the aggressor matters when it comes to a battery charge in the state of Illinois.

November 20 - The Cadets had their last meeting of the month due to the Thanksgiving Holiday. A presenter came in from the Northwest Center Against Sexual Assault out of McHenry to talk about dating violence, signs to look out for, and the process of an investigation and what their job is in assisting law enforcement.

TRAFFIC SECTION REPORT

Sergeant Wondolkowski reviewed 106 red light camera violations for a total time of 1.0 hours

The Traffic Section reviewed 19 hit and run traffic crash reports.

Sergeant Wondolkowski processed 41 oversize/overweight permits through the Oxcart permit system, year-to-date there have been 286 permit requests.

The department's speed trailer was placed on NB Harmon Blvd at Bullrush Dr and Illinois Blvd during the month of November based on traffic complaints received by the department. The data received provides the department with valuable information (such as number of vehicles, vehicle speed and time of day) which is then used to target specific enforcement needs.

The following traffic related and extra patrols that were conducted during the month of November 2024 in the areas listed on chart below.

Traffic Enforcement

LOCATION	START	END	PATROL HRS	# of CITATIONS	SPEEDING	VW	OTHER
Illinois / Mohave	11/01/24	11/08/24	2	2	2	2	0
Illinois / Paris	11/01/24	11/11/24	1	0	0	0	0
Fairmont (between 58/72)	11/01/24	11/22/24	3.5	3	3	1	0
Rt.62 / Lexington	11/21/24	11/30/24	2.5	0	0	0	0
Lakeside Plaza	11/11/24	11/25/24	5.5	0	0	0	0

OAKLEY'S REPORT

On November 4th, Oakley attended the celebration/ribbon cutting for the opening of the Community Resource Center in the lobby of the police station. Oakley is looking forward to helping members of the community who utilize the CRC.

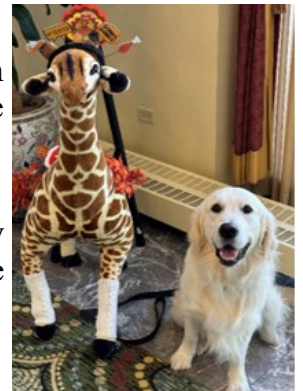


On November 9th, Oakley joined a group of his Canines 4 Comfort friends and attended a blanket making party for The Penny's Purpose at the Antioch VFW. The Penny's Purpose is a non-profit organization that provides handmade blankets to people facing serious illness and to those in hospice care. The Penny's Purpose also provides blankets to all C4C dogs after they pass their Canine Good Citizen test.



On November 15th, Oakley posed for a photo with Fali, Ajax and Charlie. The Daily Herald requested a photo of the dogs for an article about "the working dogs of the Village of Hoffman Estates." The story was published on the front page of the neighbor section of the November 22, 2024 issue of the paper.

On November 19th, Oakley made his monthly visit to the Brookdale of Hoffman Estates senior living community. Oakley enjoyed the getting pet and the residents enjoyed Oakley's company.



November 23rd, Oakley joined some of his comfort dog friends at the Windy City Bulls game at the NOW Arena. The WCB hosted their "dog day" game and asked for area comfort dogs to greet the fans as they entered the arena.



Also on November 23rd, Oakley played the part of Santa's reindeer in training at the Village of Hoffman Estates Friendship Tree Lighting. Oakley joined Santa taking pictures with the kids and handing out presents.

On November 28th, Oakley celebrated his 2nd birthday. Seeing that his birthday fell on Thanksgiving this year, Oakley enjoyed some turkey instead of birthday cake.

LETTERS OF APPRECIATION

ITASCA POLICE DEPARTMENT

"An Illinois Accredited Police Agency"

540 W Irving Park Road, Itasca, Illinois 60143-2018
Phone: 630-773-1004 www.itasca.com/police



November 4, 2024

Chief Kasia Cawley
Hoffman Estates Police Department
411 W Higgins Rd
Hoffman Estates, IL 60169

Chief Cawley,

I hope this letter finds you well. I wanted to take a moment to express my sincere gratitude to Officer Michael Kaye #227 for his assistance during my recent vehicle lock-out on Friday, November 1 at 14:00hrs. His quick response and professionalism made a stressful situation much more manageable.

Officer Kaye's attention to detail and commitment to service did not go unnoticed. It was evident that he genuinely cared about helping me in that moment of need and the care he took in ensuring my safety and getting me back on the road.

It's comforting to know that dedicated officers like Officer Kaye are out there, ready to assist when needed. His work makes a real difference in your community. It made a significant difference to me that day.

Thank you for fostering a team that prioritizes community support. Please extend my appreciation to Officer Kaye for his outstanding service.

Stay Safe,

A handwritten signature in black ink, appearing to read "Robert O'Connor", is written over a horizontal line.

Robert O'Connor
Director of Police

Cc: Officer Michael Kaye #227

LETTERS OF APPRECIATION

Nov. 26, 2024

Dear Officer Tribuzio + all other
Officers involved in the
Thanksgiving Dinner giveaway:

I want to say thank you
for donating a Turkey dinner
to the family of Rocio [REDACTED].
She and her family were so
touched at your kindness.
They are going through hard
times especially this month.
Both she and her son have
been hospitalized in November
but are now home in time
for the Thanksgiving holiday.
We are all grateful and will
include you all in our prayers.
Sincerely, Maureen [REDACTED]

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Eric Palm, Village Manager

November 2024

Prevention & Wellness



Health and Human Services was honored to host the distinguished and well-renowned Dr. Patricia Arredondo, Ed.D. as she presented on *Mujerista* in the Workplace and Celebrating *Mujeres* at Village Hall on November 8, 2024. This full-day workshop for clinicians and community members was a culturally empowering, and interactive workshop that looked at concepts of *Mujerista* and how it impacts our community. *Mujerista* is a feminist concept grounded

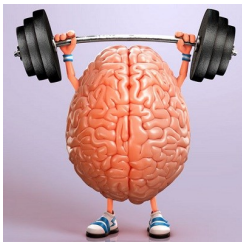
in equity, feminist thinking about “womanhood,” spirituality and a sense of self-advocacy or personal empowerment. This workshop helped participants examine the concept of *Mujerista* as an applied framework, explore the *10 Commandments of Marianismo*, and engage participants in awareness and knowledge-building to enhance their competencies in the workplace through a cultural competency lens. The afternoon session of the *Mujerista* workshop was entitled, *Celebrating Mujeres*. Women enrich their homes, society, workplaces, and communities. This portion of the workshop celebrated and examined the contributions of Latinas in the U.S. and around the world. Participants engaged in identifying values and practices of remarkable Latinas and began with a celebration acknowledging family members and oneself. This event was free to participants and was sponsored by the Cook County Building Healthy Communities Grant. Sixty-four participants engaged in the workshop.

Employee health and wellness is a key factor in having a healthy working environment. Studies have shown that employee programming that addresses mental and physical health have a positive impact on productivity, work-life balance, and overall satisfaction and wellness. The Employee Wellness Committee, led by Health and Human Services and in partnership



with Grounded Wellness Yoga Center, brought two sessions of employee yoga to the Village Hall on November 19th and November 21st. Sessions were held during the lunch hour and in the evening to accommodate scheduling and provide various opportunities for employees to engage in the half-hour yoga practice. Yoga has been found to improve flexibility, build strength, decrease stress and improve mental health. Eighteen (18) participants attended the events. Yoga events will be held on a monthly basis for employees and expanded to offer sessions for the community in 2025.

The Village of Hoffman Estates continued our second phase of the Dementia Friendly Community initiative during the month of November. On November 13, 2024, the Dementia Friendly Community Committee had its second meeting at Village Hall. The committee is made up of partnering agencies, local hospitals and businesses, the library, Hoffman Estates park district, and representatives from the Chamber. The committee worked on plans for a speaker series for the community, training for local businesses, developing programming that addresses the needs of those living with dementia, their families and caregivers, and ways to get local businesses and agencies involved in the initiative.



HHS hosted a WITS Workout class for older adults at Village Hall on November 15, 2024. Twelve (12) people attended the class. The WITS Workout program provides participants with a variety of games and tasks that help enhance memory, learn new skills, and have social engagement. The WITS Workout program will be available monthly to residents of Hoffman Estates.

November is Diabetes Awareness Month. According to The American Diabetes Association, in Illinois, approximately 11% of the population have diabetes. This is a condition that develops when your blood glucose is too high due to your body not producing enough insulin or is not able to use it properly. Some people with this disease have such mild symptoms that they go unnoticed. Women with gestational diabetes often have no symptoms at all. Knowing the typical warning signs of diabetes can help reduce future complications. Common symptoms of diabetes include: frequent urination, feeling very thirsty, feeling very hungry—even though you are eating, extreme fatigue, blurry vision, cuts/bruises that are slow to heal, weight loss—even though you are eating more (type 1), and tingling, pain, or numbness in the hands/feet (type 2). During the month of November, Health and Human Services offered two different low-cost diabetes screenings. Glucose screenings were free and hemoglobin A1C screenings were offered at \$15. Each test included immediate results as well as a consultation with a nurse to learn about risk factors and how lifestyle changes can help prevent or control the disease.

Holiday Giving Tree

Health and Human Services is proud to host the annual Holiday Giving Tree program which assists families with children under the age of 18 and adults age 60+ who are experiencing hardship with gifts for the holiday season. In 2024, we are excited to expand the program to include older adults. Residents, businesses and Village employees who were interested in purchasing gifts for children and/or seniors in the community were invited to stop by the HHS lobby and select an ornament off the Giving Tree beginning November 11th.

HHS had 44 ornaments on the tree and we are proud to say all the ornaments were selected by November 20th! The generosity of the community and employees has been the biggest gift of all!



Treatment and Crisis Response

Health and Human Services provides quality preventative health services to the community. Preventing serious diseases before they happen is one of the most important things you can do to protect your health. Preventive health encompasses a set of health services meant to screen and possibly identify health issues before symptoms develop. Preventive healthcare can help you live a longer, healthier life. In November,



nursing staff provided 106 infant and children's vaccinations and 5 adult vaccinations. Through these vaccinations, a total of 180 child and 6 adult antigens were administered. Thirty (80) preventative screenings were completed which include blood pressure (29), and pulse screenings (20), Hemoglobin (7), CardioCheck (4), TB (1), and A1C (5) tests. Nursing staff provided Bone Density clinics for the community. Nine (9) bone density screenings were completed. Nursing staff provided 29 hours of consultation during the month of November. Vision and Hearing Screenings were conducted to screen pre-school age children. These screenings assist with identifying difficulties in vision and hearing and utilize developmentally-appropriate techniques to screen children and identify any necessary referral or follow-up. During November, 235 vision and hearing screenings were completed.

Health and Human Services provides in-person therapy services and telehealth psychotherapy services



for the community and Village employees. Therapy offers a broad array of benefits for all of us. Talk therapy encourages open and honest dialogue about issues that cause an individual distress. Through the relationship with a therapist, clients work to identify and understand how stressors are impacting their life, plus develop strategies to manage the symptoms. During the month of November, clinical psychology staff served 106 clients and provided 240 hours

of individual counseling, 4 hours of couples therapy, 10 hours of family counseling, 2 clinical intakes, 1.5 hours of group therapy, and 9 hours of crisis counseling. In addition, therapy interns provided 15 hours of psychological assessment. Charlie the Therapy Dog sat in on 24 therapy sessions during the month of November. During these sessions, Charlie provides support and helps reduce anxiety and distress by being petted and sitting next to clients. Therapy services address a variety of mental health concerns including depression, anxiety, trauma, family dynamics and conflict, communication, and relational difficulties. All services are offered on a sliding scale and are accessible to all residents. Insurance for mental health is also accepted now at HHS in order to expand further accessibility to clients.

Emergency Assistance

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 30 minutes to assess the need for additional services and/or referrals. During the month of November, no residents were assisted through the Salvation Army program. On November 13, 2024, Judy Aldana and Dr. Monica Saavedra met with Dominika Lipecka from the Salvation Army to address community needs and programming.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of November, 3 residents were assisted.

The Health and Human Services Lending Closet loans wheelchairs, crutches, canes, walkers, and knee scooters to residents for a small fee. During November, 5 items were loaned to Village residents.

Sharps Recycling Program

Health and Human Services offers sharps recycling on the first Wednesday of each month. Sharps pick up did not occur in November due to the holiday.

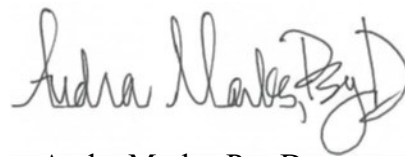


Additional Activities

- Dr. Audra Marks attended the First Friday Fall Dance event on November 1, 2024 hosted by the Commission for People with Disabilities.
- Dr. Monica Saavedra presented at the Budget Presentation to the Board on November 7, 2024.
- Dr. Monica Saavedra and psychology extern Amanda Graf met with Kimberly Bianchini of Advance Preschool to discuss partnership on an educational workshop for parents to be hosted in January on November 12, 2024.
- Dr. Monica Saavedra attended a GIS planning meeting on November 12, 2024.
- Dr. Monica Saavedra attended the monthly Senior Commission meeting on November 12, 2024.
- Dr. Audra Marks, Cathy Dagian, Judy Aldana and Dr. Monica Saavedra met for a staff planning meeting to assess 2024 progress and review necessary program changes for 2025 on November 20, 2024.
- Cathy Dagian, Dr. Audra Marks and Dr. Monica Saavedra attended the Employee Wellness Committee Meeting on November 20, 2024.
- Dr. Audra Marks and Dr. Monica Saavedra attended a planning meeting with Sentinel on November 21, 2024.
- Dr. Monica Saavedra, Dr. Maria Cornejo-Garcia, Dr. Audra Marks, externs Natalie Komoll and Amanda Graf assisted at the Senior Commission Luncheon. Cathy Dagian provided blood pressure screenings for participants on November 21, 2024.
- Dr. Monica Saavedra attended the monthly Youth Commission Meeting on November 21, 2024.
- Dr. Audra Marks attended the monthly Commission for People with Disabilities meeting on November 18, 2024.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

November, 2024

Health Services Provided						
	November, 2024	Year to Date	Last Year to Date	2023 Total		
Total People Served:	378	3604	3568	3694		
Children's Clinic People Served:						
Children's Clinic Total:	52	411	611	655		
Shots Given:						
Children's Clinic (Includes Flu):	106	925	1480	1582		
Total Antigens:	180	1644	2553	2764		
Vision/Hearing Testing:						
Vision/Hearing Total:	235	1906	1771	1790		
Adult Immunizations:						
Adult Flu:	5	138	249	255		
Hep A/Menactra:	0	1	0	0		
Hep B:	0	17	20	20		
Tdap:	1	17	28	28		
Twinrix:	0	1	2	2		
317 Program:	0	0	0	0		
Other:	0	2	0	0		
Total Combined Shots:	6	176	299	305		
Total Antigens:	6	121	358	364		
Adult Wellness Testing:						
Tanita Scale:	2	36	86	86		
Blood Pressure:	29	386	299	314		
Pulse:	20	157	135	147		
Blood Sugar:	3	72	91	100		
CardioChek (Lipid Profile):	4	38	92	93		
Hgb/AC:	5	38	37	41		
TB Testing:	1	56	32	32		
Hemoglobin:	7	76	116	126		
Bone Density:	9	190	0	0		
Other:	0	0	0	0		
Total:	80	1049	888	939		
Health Consultation Time:	29 hrs	390 hrs	396 hrs	426 hrs		
Human Services Provided						
	November, 2024	Year to Date	Last Year to Date	2023 Total		
Total People Served:	106	1411	2021	2145		
Counseling Sessions:						
Individual Counseling:	240	2977.5	3088	3320		
Intake:	2	70	104	110		
Couples Counseling:	4	7	58	58		
Family Counseling:	10	113.5	127	130		
Group Counseling:	1.5	34	5.5	5.5		
Therapy Dog Sessions:	24	161	0	0		
Total Sessions:	281.5	3363	3383.5	3624.5		
Crisis Intervention:	9 hrs	1508 hrs	1384 hrs	1484 hrs		
Psychological Testing:						
	Number of Testing Clients November, 2024	Hours of Testing November, 2024	Year to Date Test Batteries	Last Year to Date Test Batteries	2023 Total Number of Batteries	
Total:	2	15	2	5	5	
Outreach						
	Times Held in November, 2024	November, 2024 Participants	Y-T-D Participants	Times Held in 2024	Last Y-T-D Participants	2023 Total Participants
Community Outreach						
Blood Drive:	0	0	0	0	17	33
Wits Workout:	1	12	173		0	0
Therapy Dog Programing:	0	0	0	0	0	0
Other:	0	0	0	0	0	0

Special Events/Fairs:						
Total:	1	64	1333	13	1148	1210
Employee Programs:						
Total:	1	18	892	21	302	302
Assistance Programs:						
	November, 2024 Participants	Year to Date	Last Year to Date	2023 Total		
Nicor:	3	15	24	25		
Salvation Army:	0	23	34	35		
Lending Closet:	5	69	65	71		
Total:	8	107	123	131		
Health Clinic Revenues						
	November, 2024	Year to Date	Last Year to Date	2023 Total	Comments	
Children's Clinic:	\$ 900.00	\$ 6,820.00	\$ 6,666.00	\$ 7,286.00		
Cancellation Fee:	\$ -	\$ 325.00	\$ -	\$ -		
Other Clinic/Fairs:	\$ -	\$ -	\$ -	\$ -		
Hgb/A1C:	\$ 75.00	\$ 615.00	\$ 514.00	\$ 574.00		
TB tests:	\$ 20.00	\$ 620.00	\$ 200.00	\$ 200.00		
CardioChek (Lipid Profile):	\$ 88.00	\$ 773.00	\$ 717.00	\$ 739.00		
Bone Density:	\$ 55.00	\$ 285.00	\$ -	\$ -		
Adult Shots:	\$ 55.00	\$ 845.00	\$ 300.00	\$ 300.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ -	\$ -	\$ -		
Hemoglobin:	\$ -	\$ 21.00	\$ 24.00	\$ 24.00		
Medicaid:	\$ -	\$ -	\$ -	\$ -		
Flu/Medicare:	\$ 75.00	\$ 295.00	\$ 50.00	\$ 150.00		
Children's Flu Clinic:	\$ 25.00	\$ 50.00	\$ -	\$ -		
Vision & Hearing:	\$ 5.00	\$ 145.00	\$ 315.00	\$ 340.00		
V&H Grant Reimbursement:	\$ -	\$ 1,254.00	\$ -	\$ -		
Lending Closet:	\$ 50.00	\$ 985.00	\$ 870.00	\$ 950.00		
Total:	\$ 1,348.00	\$ 13,033.00	\$ 9,656.00	\$ 10,563.00		
Human Services Revenue						
	November, 2024	Year to Date	Last Year to Date	2023 Total	Comments	
Counseling:	\$ 3,087.50	\$ 29,092.00	\$ 33,365.00	\$ 36,086.00		
Testing:	\$ 75.00	\$ 300.00	\$ -	\$ -		
Presentations:	\$ -	\$ -	\$ -	\$ -		
Total Revenue:	\$ 3,162.50	\$ 29,392.00	\$ 33,365.00	\$ 36,086.00		



VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management status report for November 2024:

EMC:

This month's efforts were the final revisions to the Continuity of Operations/ Continuity of Government Plan (COOP/COG). This process included department input, updating contacts, and priorities within their respective annexes. The COOP/COG is used as a guide for village management to use in the event of a large-scale emergency where certain aspects or departments may be offline, unavailable, or disrupted. The goal of this document is to maintain our government operations during those disruptions with minimal impact by preplanning.

This month, I attended two workshops held by the National Weather Service on winter weather preparedness, the projected forecast for this winter, impacts of La Nina to the Midwest for this winter and updates to the NWS Chicago Office distribution system of advisories.

I met with the new Emergency Management Program Director of Harper College this month to discuss the future of their program. In past years, I have mentored students through their internship program and developed an emergency management curriculum to be used. The new program director would like to continue our relationship with the village emergency management program and allow their students to begin another internship cycle in Spring 2025.

EMA Team:

The EMA Team Traffic Assistance Division provided traffic support for all three days of the Hoffman Estates High School Soccer Tournament. This event included multiple soccer matches over the course of three days and has hundreds of participants and attendees.

I met with the Schaumburg MRC Director and the ISARC President to discuss expanding our Urban Search team and conducting regional training with the Illinois Search and Rescue Council in 2025. We hosted an introductory course in September at the Police Station and plan to host a few more courses with the Schaumburg MRC in Spring 2025. This effort to hold regional training among our teams will expand to Elk Grove Village CERT and to the Hanover Township Emergency Services.

This month's EMA team meeting was a General Membership meeting that discussed winter preparedness and attended a NWS Winter Preparedness Workshop presentation. The EMA Team participated in the Public Works open house on November 2nd, 2024, for the first time. This was a fantastic opportunity for our EMA team to showcase severe weather impacts on the village and discuss our Damage Assessment efforts directly with the public. During those severe weather months, having our EMA Team conduct damage assessments can directly assist the Public Works department on getting a better picture of the damage and resources needed for debris management. Our team hopes to participate in this event next year!



Outlook:

I have been coordinating with the FD and PD to host two public safety courses to be held in Q1 2025, the Active Shooter Incident Management Course and a Public Safety Special Event Management course. I will continue to update village emergency plans and improving the readiness of the EOC. IEMA will also be publishing updated requirements for our Emergency Operations Plan through the Illinois Administration Code that will dictate future amendments to our village plan in 2025.

A handwritten signature in black ink, appearing to read 'Sarah Kyle', written over a horizontal line.

Sarah Kyle
Emergency Management Coordinator
Village of Hoffman Estates



Hoffman Estates Fire Department

To: Eric Palm, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

November 2024

This month's activities resulted in the Fire Department responding to 539 calls for service, 375 incidents were for emergency medical service, 160 incidents were suppression-related, and 4 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of November.

Alan Wax, Fire Chief

Department Activities and Highlights:



The department was awarded a grant from AAA Auto Club that was used to purchase electric vehicle fire extinguishing equipment. We would like to thank FF Pete Behnke for all his time and effort to apply for this grant!

Emergency Incidents of Interest:

11/7/24 – #24-5701 – Kenilworth Cir – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

11/9/24 – #24-5722 – Newark Ln – Structure Fire

Companies responded to the above location for the report of an outside fire. Prior to arrival, the call was upgraded to a Code 3 structure fire as the fire was encroaching on the garage. Engine 21 arrived on scene and found fire infringing on two structures. A 1¾" preconnected hose line was pulled. There was a padlocked gate that had to be cut open. Access was gained to the garage to check for extension. The attic was checked for extension, and none was found. The fire was extinguished. The fire investigator was on scene and completed their investigation. The scene was turned over to the homeowners.

11/11/24 – #24-5769 – Golf Rd – Vehicle vs Structure

Companies responded to the above location for the report of a car into a wall of a large building. Upon arrival, Battalion 6 found nothing showing from outside. Squad 22 found one car into an interior wall inside the service portion of the building. That car had struck another car before hitting the wall. One patient was evaluated and transported to SAMC. Code Enforcement responded to the scene to evaluate the structure and deemed it safe to occupy. A towing company was called to remove the car and the scene was turned over to building management.

11/14/24 – #24-5826 – Lakewood Blvd – Structure Fire

Companies responded to the above location for the report of a structure fire. Engine 22 arrived on scene and found a light haze on the side of the building with construction workers outside in the parking lot. The workers stated they were using torches to connect duct work and the duct work caught on fire. Engine 22 investigated and found fire in the duct work. A pump can was used, but there was more fire. A hose line was pulled and the duct work was opened up to extinguish the fire. The roof was checked for extension and none was found. ComEd shut off power to the building. The thermal imaging camera was used to check for heat and fire was deemed out. A fire investigation was completed by the investigator on scene. The scene was turned over to the general contractor.

11/26/24 – #24-6049 – Firestone Dr – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

11/26/24 – #24-6057 – Poplar Creek Dr – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed and treated one patient. The patient was transported to SAMC.

Emergency Incidents of Interest continued:

11/28/24 – #24-6085 – Barrington Rd – Medical Incident

Companies responded to the above location for the report of a cardiac arrest. Upon arrival, companies assessed one patient. Personnel contacted SAMC and resuscitation efforts ceased in the field. The scene was turned over to HEPD.

Mutual & Auto Aid Incidents of Interest:

There were no mutual & auto aid incidents of interest.

ADMINISTRATIVE DIVISION

- Fire Chief Wax participated in the following events during the month:
 - Met with the Chicago Wilderness Alliance of Forest Preserve Districts
 - Public Works Open House
 - Escorting Santa Claus to Cabela's
 - Police Department's Community Resource Center's Open House/Ribbon-Cutting
 - Mutual Aid Box Alarm System (MABAS) Division 1 Chiefs Meeting
 - Foreign Fire Insurance Board Meeting
 - Metropolitan Fire Chiefs Association of Illinois (Metro Chiefs) Membership Meeting
 - Finance Committee Budget Workshop
 - AAA Auto Club Group Grant Check Presentation for Equipment to Battle EV Fires
 - HEPD Foundation "Cram the Cruiser" Event
 - Veterans Day Ceremony
 - ADA Hearing
 - Elgin Community College Public Safety Training Facility Tour and Meeting
 - MABAS Division 2 Chiefs Meeting
 - MABAS Division 1 Meeting
 - Northwest Community EMS System Chiefs/Administrators Meeting
 - School District #54 Partnership Breakfast
 - Metro Chiefs Executive Board Meeting
 - Northwest Central Dispatch System (NWCDS) & 911 System Joint Board Meeting
 - NWCDS Executive Committee Meeting
 - Joint Emergency Management System (JEMS) Board Meeting
 - IT Stakeholders Assessment Meeting with Consultants
 - Firefighter Kramer Probation-Completion Ceremony
 - Hoffman Estates Fire Protection District Board of Trustees Annual Meeting
 - Presentation & Lunch with the NIPSTA Fire Academy Class Members

ADMINISTRATIVE DIVISION continued

- Deputy Chief of Administration Raymond participated in the following events during the month:
 - Attended the budget workshop – Special Finance Committee
 - Attended the AAA grant demonstration and check presentation
 - Attended an ADA hearing
 - Attended the SAMC helipad crash exercise
 - Attended FF Kramer Off-Probation recognition at St24
 - Attended Fire Department Comms planning meeting
 - Attended the Fire Academy lunch at NIPSTA
 - Worked as 606 at a NOW Arena event

OPERATIONS DIVISION

- Deputy Chief of Operations Clarke participated in the following events during the month:
 - Attended Division 1 Deputy Chiefs' meeting
 - Worked on OSHA inspection records
 - Attended the November paramedic class
 - Attended a Harper advisory meeting
 - Attended FF/PM Kramer off-probation recognition
 - Assisted with the Promotional process
 - Attended a Schaumburg Deputy Chief retirement ceremony
 - Attended a drill at SAMC
 - Worked on our New Hire Process
 - Responded to a structure fire on Lakewood

TRAINING DIVISION

- Battalion Chief Zito participated in the following events during the month:
 - Attended MABAS Div 1 Training Officer's meeting
 - Attended MABAS Div 1 Safety Officer's meeting
 - Held HE Occupational Health & Safety Committee meeting
 - Coordinated the PFF Boot Camp for December
 - Attended the Foreign Fire Insurance Board meeting
 - Coordinated the AAA ACG Grant Presentation
 - Participated in the SAMC Helipad Exercise Drill
 - Attended MABAS Div 2 Training Chief's meeting
 - Attended NIPSTA BOF Chief's Day program

PUBLIC EDUCATION

Classes

Pub Ed Activities

11/1 – Smoke Detector Installation (3rd Shift Station 23)
11/2 – Station 24 Tour for Northwest Special Recreation Association (FF Behnke)
11/2 – Santa's Arrival at Cabela's (3rd Shift Station 24)
11/14 – Smoke Detector Installation (1st Shift Station 21)
11/24 – Station 21 Tour for Alliance Fellowship Church (2nd Shift Station 21)

~November – Installed 3 smoke detectors

~November – Educated 50 adults and 75 children in fire safety

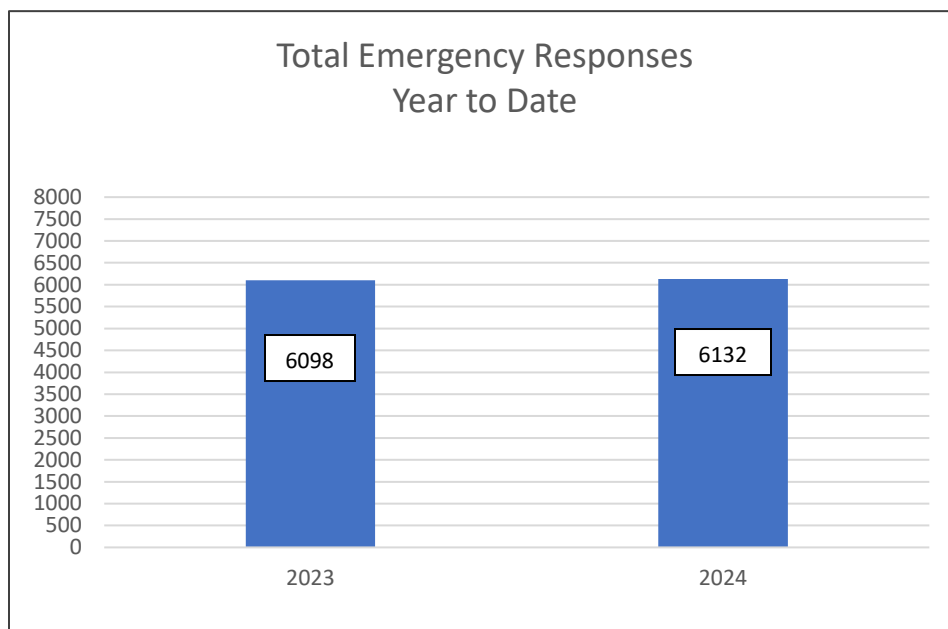


Hoffman Estates Fire Department

EOM - Monthly Type of Alarm Report - Summary

Fire Chief Alan Wax

Year	Month	Type Of Alarm	Number of Incidents	Percent of Total
2024	November	Accident with Entrapment	3	0.56%
		Accident with Injuries	31	5.75%
		Activated Fire Alarm	56	10.39%
		Ambulance Call	375	69.57%
		Box Alarm	2	0.37%
		Car Fire	4	0.74%
		CO Detector No Illness	6	1.11%
		Code 2	26	4.82%
		Code 3	12	2.23%
		Code 4	2	0.37%
		Elevator Call	6	1.11%
		Inside Odor Investigation	11	2.04%
		Mutual Aid Request	4	0.74%
		Technical Rescue	1	0.19%
			Total: 539	Total: 100.00%





Hoffman Estates Fire Department

EOM - Incident by District Summary

Month: November 2024		
Zone/District Number	Total	Percentage
HEF21	138	27.17%
HEF22	257	50.59%
HEF23	52	10.24%
HEF24	61	12.01%
	Total: 508	100.00%



Hoffman Estates Fire Department

EOM - Fire Protection District Response

Fire Chief Alan Wax

Incident Date Time	Incident Number	Incident Full Street Address	Incident Type
Type Of Alarm: Activated Fire Alarm			
11/09/2024 22:24:58	HEF24-05738	3 TENNIS CLUB Lane	Unintentional transmission of alarm, other
	Count: 1		Count: 1
Type Of Alarm: Ambulance Call			
11/16/2024 19:02:04	HEF24-05876	175 STUDIO Drive	EMS call, excluding vehicle accident with injury
11/18/2024 17:19:17	HEF24-05914	17 ETON Court	EMS call, excluding vehicle accident with injury
11/19/2024 17:22:04	HEF24-05934	30 South BARRINGTON Road	EMS call, excluding vehicle accident with injury
11/26/2024 19:45:05	HEF24-06056	16 ETON Court	EMS call, excluding vehicle accident with injury
	Count: 4		Count: 4
	Count: 5		Count: 5



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Fire Chief Alan Wax

Incident Date	Incident Address	Incident Number	Incident Type	Property Use	Basic Property Losses (FD1.35)	Basic Content Losses (FD1.36)	Incident Total Losses
Incident Month/Year: November 2024							
11/03/2024	1894 HUNTINGTON Boulevard	HEF24-05634	Dumpster or other outside trash receptacle fire	Multifamily dwelling	0	0	0
11/09/2024	565 NEWARK Lane	HEF24-05722	Outside equipment fire	1 or 2 family dwelling	15,000	5,000	20,000
11/14/2024	2360 LAKEWOOD Boulevard	HEF24-05826	Chimney or flue fire, confined to chimney or flue	Restaurant or cafeteria	1,000	35,000	36,000
11/17/2024	365 CEDAR TREE Court	HEF24-05888	Passenger vehicle fire	Multifamily dwelling	6,000	6,000	12,000
							Total: 68,000
							Total: 68,000



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

<u>Year</u>	<u>Annual Loss</u>
2008	\$1,086,400
2009	\$1,201,105
2010	\$1,071,700
2011	\$776,800
2012	\$3,034,450
2013	\$570,581
2014	\$2,696,009
2015	\$1,239,672
2016	\$1,252,465
2017	\$1,228,875
2018	\$3,031,950
2019	\$1,883,370
2020	\$746,550
2021	\$494,240
2022	\$1,742,820
2023	\$1,793,075



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Fire Chief Alan Wax

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: 1 or 2 family dwelling			
HEF24-00319		600	600
HEF24-00991	75,000	125,000	200,000
HEF24-01508	270,000	350,000	620,000
HEF24-01553	25,000	425,000	450,000
HEF24-01929	500	16,000	16,500
		100	600
HEF24-03105	0	10,000	10,000
HEF24-04340	2,856	0	2,856
HEF24-04811	0	5,000	5,000
HEF24-05394	1,000	0	1,000
HEF24-05429	20,000	105,000	125,000
		5,000	5,000
HEF24-05139	50	50	100
HEF24-05722	5,000	15,000	20,000
	Total: 399,906	Total: 1,061,750	Total: 1,461,656
Count: 15			
Property Use: Food and beverage sales, grocery store			
HEF24-00785	1,500	0	1,500
	Total: 1,500	Total: 0	Total: 1,500
Count: 1			
Property Use: Highway or divided highway			
HEF24-00592		4,873	4,873
HEF24-01574	0	500	500
HEF24-01488	0	3,000	3,000
HEF24-01933	10,000	40,000	50,000
HEF24-02786	100	1,800	1,900
HEF24-03868		50,000	50,000
HEF24-04797	0	10,000	10,000
	Total: 10,100	Total: 110,173	Total: 120,273
Count: 7			
Property Use: Mercantile, business, other			
HEF24-02580		300	300
	Total: 0	Total: 300	Total: 300
Count: 1			
Property Use: Multifamily dwelling			
HEF24-00325	1,000		1,000
HEF24-01619	100	0	100
HEF24-02546	0	500	500
HEF24-04663	0	85,000	85,000
HEF24-05380	2,000	2,000	4,000
HEF24-05080	50	1,000	1,050
HEF24-05888	6,000	6,000	12,000
	Total: 9,150	Total: 94,500	Total: 103,650
Count: 7			
Property Use: Outside or special property, other			
HEF24-00974	0	500	500
	Total: 0	Total: 500	Total: 500
Count: 1			

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: Restaurant or cafeteria			
HEF24-04290	100	0	100
HEF24-05826	35,000	1,000	36,000
	Total: 35,100	Total: 1,000	Total: 36,100
Count: 2			
Property Use: Street or road in commercial area			
HEF24-04646	1,000	10,000	11,000
	Total: 1,000	Total: 10,000	Total: 11,000
Count: 1			
Property Use: Street, other			
HEF24-01744		19,900	19,900
HEF24-04849	18,000	18,000	36,000
	Total: 18,000	Total: 37,900	Total: 55,900
Count: 2			
Property Use: Vehicle parking area			
HEF24-01559	500	39,500	40,000
HEF24-03826	0	3,100	3,100
HEF24-03837	0	100	100
HEF24-04566	0	14,000	14,000
	Total: 500	Total: 56,700	Total: 57,200
Count: 4			
	Total: 475,256	Total: 1,372,823	Total: 1,848,079
Count: 41			

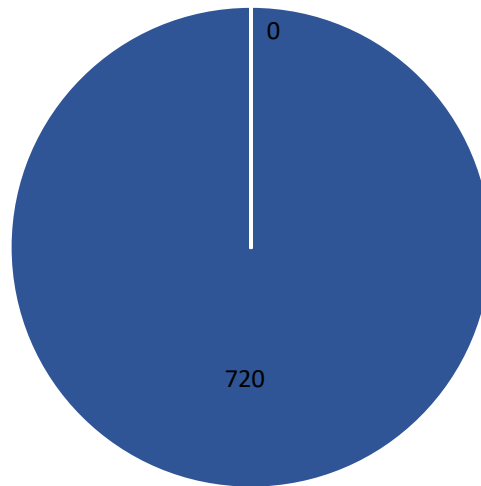


Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per Month
November	0	0.00%

Ambulance 22 In Service Hours - November



■ In Service Hours ■ Out of Service Hours

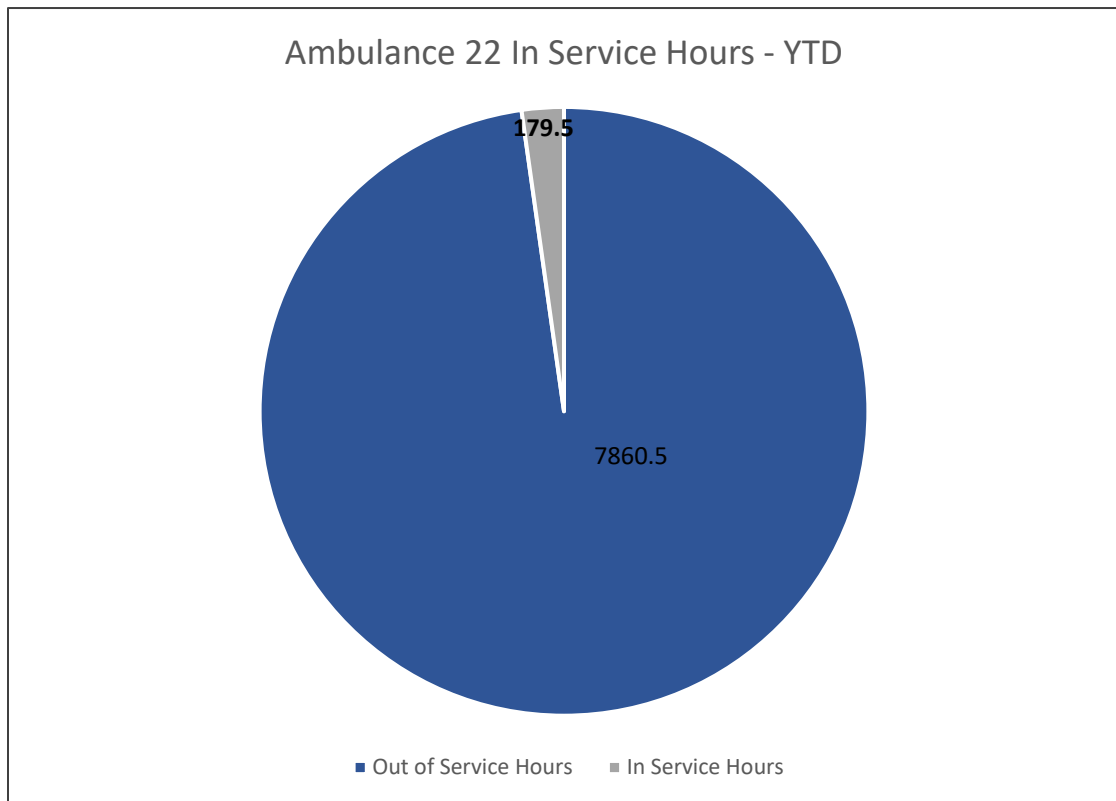


Hoffman Estates Fire Department

EOM - Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per Month
January	104	13.98%
February	60	8.62%
March	15.5	2.08%
April	0	0.00%
May	0	0.00%
June	0	0.00%
July	0	0.00%
August	0	0.00%
September	0	0.00%
October	0	0.00%
November	0	0.00%

Total In Service Hours: 179.5 of 8040
 Total Percentage of Hours In Service: 2.23%





Hoffman Estates Fire Department

Fire Prevention Bureau

2024 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	81	124	61	88	91	27	103	219	204	189	178		1365
Reinspections	14	28	38	34	18	20	7	29	24	80	74		366
Business License Inspections	8	15	10	14	3	7	10	13	7	12	7		106
Alarm Inspections/OOS		2	3	1	4	3		1	8	7	2		31
Complaints	17			7	2	5							31
Site Inspections	1	9	1	3	2	3	10		2	5	5		41
Fire Drill	1			1	2			3	5	9			21
Other						1			2	78	6		87
Total	122	178	113	148	122	66	130	265	252	380	272		2048

2024 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Plan Reviews	30	16	37	40	24	42	42	37	34	30	25		357
Rough Inspections	9	13	15	12	5	8	10	7	6	11	15		111
Ceiling Inspections	7	10	18	12	5	6	11	7	6	12	17		111
Site Inspections													0
Hydro Inspections	4	4	3	2	2	3	6	5	2	1	3		35
Final Inspections	13	15	25	10	9	8	10	10	6	20	12		138
Homeowner Walk Through													0
Flush Inspections		5	1	1	1								8
Flow Test Inspections													0
Other	29	9	18	7	12	13	24	17	15	22	18		184
Total	92	72	117	84	58	80	103	83	69	96	90		944

Buildings Requiring Sprinklers	November	YTD Total	Remaining to be Installed
Installed	0	0	18
Wireless Transceivers	November	YTD Total	Total Installed to Date
Installed	0	8	503

TRAINING DIVISION

Outside Training:

- Advanced Fire Officer Week 1 (Anderson)

In-house Training:

- Department SOG – AG-005 Personal Appearance
- NWCH SOP's – Delivery Complications
- Quick Drill: Reading Smoke – Scene Size-up
- Monthly Paramedic ConEd
- Quarterly Intubations

Company Training Instructed by the Captains and Lieutenants:

- **55-03** Salvage Covers
- **55-04** Knots and Webbing
- **55-13** Extrication Equipment
- **56-4D** Supply Standpipe Connection (3-5 person company, standpipe building)
- **56-2B** Standard Leadout (4-5 person company, single family/townhome scenario)
- **56-3B** Fixed Deck Gun (4-5 person company, warehouse building scenario)

Total training hours for the month of October for all members were 2,890.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
10,198	11,652	11,827	6,568	40,245