

**Village of Hoffman Estates**

**PLANNING, BUILDING & ZONING  
COMMITTEE MEETING MINUTES**

**October 14, 2024**

**1. ROLL CALL**

**Members in Attendance:**

**Gary Stanton, Chair  
Karen Arnet, Vice-Chair  
Patrick Kinnane, Trustee  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Jana Dickson, Asst. Corporation Counsel  
Jon Pape, Assistant Village Manager  
Patrick Seger, Director of HRM  
Peter Gugliotta, Director of Dev. Services  
Alan Wenderski, Director of Engineering  
Joe Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Jennifer Horn, Dir. Planning and Trans.  
Sonia Zala, St. Transportation Eng.  
Ric Signorella, Multimedia Production Mgr.  
Missy Brito, Communications Manager**

The Planning, Building & Zoning Committee meeting was called to order at 7:10 p.m.

**2. APPROVAL OF MINUTES**

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve the Planning, Building & Zoning Committee meeting minutes of September 9, 2024. Voice vote taken. All ayes. Motion carried.

**3. PUBLIC COMMENT**

**4. NEW BUSINESS**

**A. Approval of an ordinance accepting a public utility easement at 1305 N. Barrington Road.**

An item summary sheet from Kevin Anderson and Jennifer Horn was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve an ordinance accepting a public utility easement at 1305 N. Barrington Road. Voice vote taken. All ayes. Motion carried.

**5. REPORTS (INFORMATION ONLY)**

**A. Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was received and filed.

**B. Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

**C. Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

**6. PRESIDENT’S REPORT**

**7. ITEMS IN REVIEW**

**8. OTHER**

**9. ADJOURNMENT**

Motion by Trustee Kinnane, seconded by Trustee Pilafas, to adjourn the meeting at 7:12 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date