

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

October 28, 2024

1. Roll call

Members in Attendance:

**Gary Pilafas, Chair
Anna Newell, Vice Chairperson
Karen Mills, Trustee
Gary Stanton, Trustee
Pat Kinnane, Trustee
Karen Arnet, Trustee
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Jon Pape, Asst. Village Mgr.
Arthur Janura, Corporation Counsel
Alan Wenderski, Dir. Engineering
Jana Dickson, Asst. Corp Counsel
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
John Bending, Deputy Police Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Darek Raszka, Director of IT
Ben Gibbs, NOW Arena
Ric Signorella, Multimedia Manager**

The Finance Committee meeting was called to order at 7:08 p.m.

2. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the Finance Committee meeting minutes of September 23, 2024. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the Special Finance Committee meeting minutes of October 7, 2024. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Arnet, to approve the Special Finance Committee meeting minutes of October 14, 2024. Voice vote taken. All ayes. Motion carried.

3. Public Comment

NEW BUSINESS

A. Authorization to:

- a. **Waive formal bidding (due to utilization of a government master agreement)**
- b. **Purchase of nine Panasonic laptops from CDS Office Technologies, Itasca, IL in an amount not to exceed \$42,714.**

An item summary sheet from Darek Raska was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Mills, to a.) waive formal bidding (due to utilization of a government master agreement) and b.) purchase nine Panasonic laptops from CDS Office Technologies, Itasca, IL in an amount not to exceed \$42,714. Voice vote taken. All ayes. Motion carried.

B. Authorization to:

- a. **Waive formal bidding (due to sole source)**
- b. **Purchase Laserfiche cloud licensing from TKB Associates, Inc., Mokena, IL in an amount not to exceed \$41,950.00.**

An item summary sheet by Darek Raszka was presented to Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to a.) waive formal bidding (due to sole source) and b.) purchase Laserfiche cloud licensing from TKB Associates, Inc., Mokena, IL in an amount not to exceed \$41,950.00. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report.

The Finance Department Monthly Report was received and filed.

2. Information System Department Monthly Report.

The Information System Department Monthly Report was received and filed.

3. NOW Arena Monthly Report.

Ben Gibbs addressed the Committee and reported on the renovation of the basketball court (at the team's expense) due to wear and tear. An increased demand for live music has driven up prices for outdoor entertainment ranging from 10-15 %.

The NOW Arena Monthly Report was received and filed.

4. President's Report

5. Other

6. Items in Review

7. Adjournment

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting at 7:17 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor & Board

Date