

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **DECEMBER 2, 2024**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Karen Arnet, Patrick Kinnane.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
K. Cawley, Chief of Police
A. Wax, Fire Chief
J. Bending, Deputy Police Chief
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Nebel, PW Director
P. Seger, HRM Director
M. Saavedra, HHS Director
D. Raszka, Director of IT
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Newell.

3. PUBLIC COMMENTS

Mayor McLeod requested that this item be moved to after Additional Business Item 8. There was agreement.

4. APPROVAL OF MINUTES

Motion by Trustee Kinnane, seconded by Trustee Pilafas, to approve Item 4A.

4.A. Approval of Minutes 11-18-2024

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Abstain:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.B.

5.B. Approval of the schedule of bills for December 2, 2024 - \$2,914,797.69.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.C.

5.C. Approval of ordinance #5125-2024 amending section 12-4-2, rates for water and sewer service, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.D.

5.D. Approval of ordinance #5126-2024 amending section 12-6-2, stormwater utility fee, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.E.

5.E. Approval of ordinance #5127-2024 adopting the budget for all corporate purposes of the Village of Hoffman Estates, Cook County, Illinois, in lieu of the appropriation ordinance, for the fiscal year commencing on the first day of January, 2025, and ending on the thirty-first day of December, 2025.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.F.

5.F. Approval of ordinance #5128-2024 authorizing the levy and collection of taxes for the corporate and municipal purposes of the Village of Hoffman Estates for the fiscal year beginning on the 1st day of January, 2025 and ending on the 31st day of December, 2025.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.G.

5.G. Approval of ordinance #5129-2024 abating a portion of the 2024 tax levy – Series 2015A and 2015C Taxable General Obligation Refunding Bonds.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.H.

5.H. Approval of ordinance #5130-2024 abating a portion of the 2024 tax levy – Series 2015B General Obligation Bonds.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.I.

5.I. Approval of ordinance #5131-2024 abating a portion of the 2024 tax levy – Series 2017A and 2017B General Obligation Bonds.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.J.

5.J. Approval of ordinance #5132-2024 abating a portion of the 2024 tax levy – Series 2018 General Obligation Refunding Bonds.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.K.

5.K. Approval of ordinance #5133-2024 abating a portion of the 2024 tax levy – Series 2019 General Obligation Bonds.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.L.

5.L. Approval of ordinance #5134-2024 abating a portion of the 2024 tax levy – Series 2024 General Obligation Bonds.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.M.

5.M. Approval of ordinance #5135-2024 implementing a municipal grocery retailers' occupation tax and a municipal grocery service occupation tax.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.N.

5.N. Approval of:

- a. amendments and extension of existing contract between the Village of Hoffman Estates and Groot Industries, Inc. for Collection of Residential Dwelling Unit Solid Waste; and
- b. amendments and extension of existing contract between the Village of Hoffman Estates and Groot Industries, Inc. for Collection of Commercial and Institutional Solid Waste; and
- c. ordinance #5136-2024 amending Section 7-9-1, Solid Waste and Recycling, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.O.

5.O. Approval of a Memorandum of Understanding with the Illinois Department of Natural Resources for Spring Creek watershed floodway construction rules.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.P.

5.P. Authorization to:

- a. enter into a software as a service agreement for Enterprise Resource Planning (ERP) software services with BS&A Software in an amount not to exceed \$611,540; and
- b. enter into a software as a service agreement and hardware purchase for time and attendance tracking services with Andrews Technology for a five-year term in an amount not to exceed \$177,685; and
- c. enter into a consulting services agreement for Implementation Assistance Services with Plante Moran in an amount not to exceed \$127,050; and
- d. grant the Village Manager authority to approve change orders, as needed, in an amount not to exceed \$50,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.Q.

5.Q. Authorization to enter into a Licensed User Agreement with Ticketmaster, LLC for ticketing services at the NOW Arena.:

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.R.

5.R. Authorization to award contract to H. Linden & Sons Sewer and Water, Inc. of Plano, IL for the Huntington Boulevard Watermain Replacement Project in an amount not to exceed \$1,211,319.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.S.

5.S. Authorization to:

- a. waive formal bidding (due to state joint purchasing master contract); and
- b. purchase up to 4,080 tons of road salt through the 2024/25 State of Illinois joint purchasing contract with Morton Salt Inc., Chicago, IL in an amount not to exceed \$276,787.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.T.

5.T. Authorization to:

- a. waive formal bidding (due to sole source); and
- b. purchase a replacement Flygt submersible pump for the WDA lift station from Xylem Water Solutions USA, Inc., Mokena, IL in an amount not to exceed \$84,950.50.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.U.

5.U. Authorization to:

a. waive formal bidding; and

b. award a two (2) year service agreement to Flock Group, Inc, Atlanta, GA, in an amount not to exceed \$98,450.00.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 5.V.

5.V. Authorization to:

a. waive formal bidding; and

b. award a five (5) year service agreement to Axon Enterprise, Inc, Scottsdale, AZ, in an amount not to exceed \$1,486,990.47.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Proclamation(s)

Trustee Kinnane read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to concur with the proclamation proclaiming Monday, December 2, 2024, as Sewa Diwali Day.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.
Motion carried.

Hindu Swayamsevak Sangh accepted the proclamation and was congratulated by the Board.

Mayor McLeod attended a toy drive event at Target with the Windy City Bulls to collect toys for the Holiday Joy Market for John Muir Elementary and he also attended a 40-year anniversary celebration and Proclamation Presentation at Silk Paradise Florist.

6.B. Trustee Comments

Trustee Kinnane attended several volunteer functions for Our Lady of Angels Mission in Chicago, the Commission for Seniors Luncheon, a Knights of the Sword meeting, the Friendship Tree Lighting.

Trustee Arnet attended the Windy City Bulls home opener, the Friendship Tree Lighting, and the Windy City Bulls Target toy drive. She thanked Public Works for their work with the Friendship Tree Lighting and stated they did a great job.

Trustee Stanton helped serve at the Senior Commission's Senior Luncheon and he attended the Transform Beauty Ribbon Cutting, Starbuds Grand Opening and Ribbon Cutting, the Friendship Tree Lighting, a meeting with students from Bartlett High School, and the Silk Paradise Florist proclamation presentation.

Trustee Newell attended a JAWA meeting, the Friendship Tree Lighting, the toy drive event at Target. She thanked Public Works and all those who volunteered to make the Friendship Tree Lighting event exceptional.

Trustee Pilafas attended Wine Wednesday at Bell Works, the Friendship Tree Lighting, and an ad hoc get together with District 54. He thanked Public Works for hosting such an amazing Friendship Tree Lighting event.

6.C. Village Manager's Report

The Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of November, 16 passports were processed and 264 FOIA requests were responded to.

6.E. Committee Reports

General Administration & Personnel

Trustee Kinnane stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

Transportation & Road Improvement

Trustee Arnet stated that they would be meeting to discuss approval of Phase II Engineering Services Agreement with TranSystems Corporation, of Schaumburg, IL, for the Gannon Drive Resurfacing and Bicycle Facility Project, in an amount not to exceed \$110,000, approval of an Ordinance and Intergovernmental Agreement with IDOT for Golf Road (IL 58) and Barrington Road Intersection Improvements, approval of an Ordinance and Intergovernmental Agreement with IDOT for improvements on Barrington Road (Central Road - Algonquin Road), approval of Local Public Agency Amendment #1 with IDOT for the Beverly Road Path & Resurfacing Project, and to receive and file the Transportation Division Monthly Report.

Planning, Building & Zoning

Trustee Stanton stated that they would be meeting to discuss an approval of an Employee Leasing Agreement with MGT Impact Solutions, LLC, for Civil Engineer staff services at a rate of \$95.16 per hour, approval of Lakewood Center TIF Reimbursement Request #4 in the amount of \$26,221,583.98, approval of an Ordinance amending Section 8-8-7, Hotels, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code, and to receive and file the Planning Division Monthly Report, the Code Enforcement Division Monthly Report and the Economic Development and Tourism Monthly Report.

Finance

Trustee Pilafas stated that they would be meeting to discuss Approval of an ordinance establishing hire back rates for Police and Fire personnel for the period January 1, 2025 through December 31, 2025, and to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

Public Health & Safety

Trustee Pilafas stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Motion by Trustee Kinnane, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission and approve the petitioner's request.

7.A. Request Board Concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance #5137-2024 granting a Site Plan Amendment and a Special Use to Clearbrook for a social service agency located at 1260 W. Higgins Road.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS

There was no additional business.

3. PUBLIC COMMENT

No one wished to be recognized.

8. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting. Time: 7:25 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.