

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

December 9, 2024

1. ROLL CALL

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Mayor William D. McLeod**

Members Absent:

Gary Pilafas, Trustee

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Jon Pape, Assistant Village Manager
Patrick Seger, Director of HRM
Alan Wenderski, Director of Engineering
Kevin Kramer, Director of Econ. Dev.
Sonia Zala, Senior Trans. Engineer
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Darek Raszka, Director of IS
Patty Richter, Village Clerk
Ben Gibbs, GM, NOW Arena
Ken Koop, Risk Manager
Jennifer Horn, Dir. Planning and Trans.
Ric Signorella, Multimedia Production Mgr.**

The Planning, Building & Zoning Committee meeting was called to order at 7:32 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve the Planning, Building & Zoning Committee meeting minutes of November 11, 2024. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

- A. Approval of an Ordinance amending Section 8-8-7, Hotels, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code (to be continued to January PB&Z meeting).**

An item summary sheet from Kevin Kramer and Linda Scheck was presented to Committee.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to defer this item to the January Planning, Building & Zoning Committee meeting. Voice vote taken. All ayes. Motion carried.

5. NEW BUSINESS

- A. Approval of an Employee Leasing Agreement with MGT Impact Solutions, LLC, for Civil Engineer staff services at a rate of \$95.16 per hour.**

An item summary sheet from Al Wenderski and Peter Gugliotta was presented to Committee.

Al Wenderski addressed the Committee and reported that the Village has retained the services of an experienced Civil Engineer since 2021 through MGT Impact Solutions. Staff expects to continue the need from January through May 2025 with an average of 15 hours per week.

Motion by Trustee Arnet, seconded by Mayor McLeod, to approve an Employee Leasing Agreement with MGT Impact Solutions, LLC for Civil Engineer staff services at a rate of \$95.16 per hour. Voice vote taken. All ayes. Motion carried.

- B. Approval of Lakewood Center TIF Reimbursement Request #4 in an amount of \$26,221,583.98.**

An item summary sheet from Kevin Kramer was presented to Committee.

Trustee Stanton requested the total amount paid to date from this TIF fund.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve the Lakewood Center TIF Reimbursement Request #4 in an amount of \$26,221,583.98. Voice vote taken. All ayes. Motion carried.

6. REPORTS (INFORMATION ONLY)

- A. Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was received and filed.

B. Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

C. Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

7. PRESIDENT’S REPORT

8. ITEMS IN REVIEW

9. OTHER

9. ADJOURNMENT

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:41 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date