

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **JANUARY 20, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
A. Janura, Corporation Counsel
J. Pape, Assistant Village Manager
K. Cawley, Chief of Police
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Horn, Planning & Transportation Director
J. Nebel, PW Director
P. Seger, HRM Director
A. Marks, Assistant HHS Director
D. Raszka, Director of IT
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Arnet.

3. PUBLIC COMMENTS

Mayor McLeod requested that this item be moved to after Additional Business Item 8. There was agreement.

Mayor McLeod requested to move to item 6.A.1. and then return to item 4. There was agreement.

4. APPROVAL OF MINUTES

Motion by Trustee Kinnane, seconded by Trustee Arnet to approve Item 4A.

4.A. Approval of Minutes 01-13-2025

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Abstain:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.A.

Trustee Stanton requested item 5.F. to be pulled from consent agenda.

5.A. Approval of Agenda

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.B.

5.B. Approval of the schedule of bills for January 20, 2025 - \$475,679.74.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.C.

5.C. Approval of Ordinance #5142-2025 amending Section 8-8-7, Hotels, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.D.

5.D. Approval of Ordinance #5143-2025 Supporting a Cook County Class 7C Renewal Application for the Property Located at 2590 W. Golf Road (Ricky Rockets).

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.E.

5.E. Approval of Ordinance #5144-2025 Supporting a Cook County Class 7C Renewal Application for the Property Located at 1051 W. Higgins Road (Zeigler Mercedes Sprinter Dealership).

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.F.

5.F. Approval of Phase II Engineering Services Agreement with TranSystems Corporation, of Schaumburg, IL, for the Gannon Drive Resurfacing and Bicycle Facility Project, in an amount not to exceed \$110,000.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas

Nay: Stanton

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.G.

5.G. Approval of IDOT Resolution appropriating Motor Fuel Tax funds for the 2025 Street Revitalization Project - Contract 1, in the amount of \$3,317,500.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Resolution(s)

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Resolution #1726-2025 Pledging to Join the Cook County to Unite Against Hate Campaign.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Mayor McLeod attended many meetings and events including a meeting with the president of the Rotary Club, a Hope Fore Hoffman golf fundraiser meeting, a Northwest Municipal Conference Legislative Committee meeting, a PACE meeting, Wine Wednesday at Rookies, a Northwest Municipal Conference Board of Directors meeting and Coffee with the Board. He also attended the Martin Luther King Jr. Breakfast at Village Hall which he commended the Cultural Awareness Commission for the great job they did on a great program.

6.B. Trustee Comments

Trustee Arnet attended Coffee with the Board and she also attended a women's wrestling tournament held at Hoffman Estates High School. She gave a shout out to Trustee Newell's granddaughter, congratulating her for how well she did in the tournament.

Trustee Kinnane attended a volunteer function for Our Lady of Angels Mission, a Knights of Columbus breakfast meeting, Coffee with the Board, and the Martin Luther King Jr. Breakfast. He extended his thanks to staff for their work with the breakfast.

Trustee Stanton attended the Senior Luncheon, Coffee with the Board and the Martin Luther King Jr. Breakfast. He thanked our Cultural Awareness Committee for planning the event and also staff for doing the cooking.

Trustee Pilafas attended a Hope Fore Hoffman golf fundraiser meeting, a Platzkonzert Commission meeting, and an Arts Commission meeting. He congratulated the Cultural Awareness Commission as well as staff for putting on a great Martin Luther King Jr. Breakfast event today.

Trustee Newell attended Coffee with the Board. She also attended the women's wrestling tournament that her granddaughter participated in. She mentioned during this winter weather to please remember to check on neighbors and friends, and to check The Citizen or our website for a list of warming centers for those in need.

Trustee Mills attended Coffee with the Board and the Martin Luther King Breakfast. She commended the Cultural Awareness Commission and staff for putting on such a great event.

6.C. Village Manager's Report

Village Manager Palm acknowledged Patrick Seger and Cathy Doczekalski as staff liaisons to the Cultural Awareness Commission and extended his gratitude to them as well as staff for all their work behind the scenes and serving at the Martin Luther King Jr. Breakfast event.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Committee Reports**1. Public Health & Safety**

Trustee Mills stated that they would be meeting to discuss authorization to enter into a software agreement for public safety advanced scheduling software for both the fire and police departments with PACE Scheduler, Naperville, IL, for a three year term in an amount not to exceed \$57,900, and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

2. Finance

Trustee Pilafas stated that they would be meeting to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

3. Public Works & Utilities

Trustee Newell stated that they would be meeting to discuss approval of an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Village Hall Parking Lot Improvements; approval of Managed Support Agreement with Concentric Integration, LLC for SCADA system support for one year in an amount not to exceed \$32,330; authorization to waive formal bidding and purchase one trailer mounted Vermeer Model BC1800 Brush/Branch Chipper through Vermeer Midwest, Inc., Aurora, IL (Sourcewell Cooperative Purchasing Program) in an amount not to exceed \$121,178; authorization to waive formal bidding and purchase water meters from Water Resources of Elgin, IL in an amount not to exceed \$78,000; request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates; and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

6.F. Treasurer's Reports

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Motion by Trustee Pilafas, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission and approve the petitioner's request.

7.A. Request Board Concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance #5145-2025 granting a Variation for Rear Yard Setback for the property located at 3688 Whispering Trails Drive.

Discussion

Mayor McLeod asked for what purpose for the variation request.

Chairperson Combs stated that they were building an addition on a ranch style home with no basement and the need to keep everything on one plane.

Trustee Stanton asked how the addition would be accessed and if they were taking down an entire wall.

Chairperson Combs replied that they were only removing part of a wall. It would be L-shaped and they wanted to maximize the yard space as much as possible.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the Planning & Zoning Commission and approve the petitioner's request.

7.B. Request Board Concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance #5146-2025 granting a Variation for garage size for the property located at 1120 Ash Road.

Discussion

There was discussion about the original request for a larger unenclosed space and whether the smaller enclosed space was workable for the petitioner. Chairperson Combs mentioned that there was concern that if the larger unenclosed space was granted, there was nothing to prevent it from being enclosed in the future and that they had received adverse letters from neighbors. She explained that under the American with Disabilities Act they allowed an additional 100 square feet over the current maximum for a total of 850 square feet which is workable for the petitioner and will accommodate his van.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve item 8.A.

8.A. Approval of Ordinance #5147-2025 granting Site Plan Amendment for Bell Works Townhomes located at 1705 Lakewood Boulevard.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve item 8.B. subject to the disclosure agreement being received, reviewed, and approved by Corporation Counsel.

8.B. Approval of a Development Agreement with Hoffman Estates Acquisitions III LLC and Hoffman Estates Acquisitions IV LLC for the Bell Works Townhomes located at 1705 Lakewood Boulevard.

Roll Call:

Aye: Arnet, Kinnane, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

3. PUBLIC COMMENT

No one wished to be recognized.

9. ADJOURNMENT

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:34 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.