

**Village of Hoffman Estates
GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

February 10, 2025

1. ROLL CALL

Members in Attendance:

**Patrick Kinnane, Chair
Gary Stanton, Vice-Chair
Karen Arnet, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Pete Gugliotta, Director of Dev. Servs
Patrick Seger, Director of HRM
Kevin Kramer, Director of Econ. Dev.
Jennifer Horn, Dir. Planning and Trans.
Phil Green, Transportation / Long Range Plnr.
Ric Signorella, Multimedia Production Mgr.**

The General Administration & Personnel Committee meeting was called to order at 7:31 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the General Administration & Personnel Committee meeting minutes of January 13, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

- A. Approval of a Professional Services Agreement for Executive Leadership Development & Coaching with SRSD Consulting LLC in an amount not to exceed \$78,600.**

An item summary sheet by Eric Palm was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve a Professional Services Agreement for Executive Leadership Development & Coaching with SRSD Consulting LLC in an amount not to exceed \$78,600. Voice vote taken. All ayes. Motion carried.

6. REPORTS (INFORMATION ONLY)

A. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

B. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

C. Legislative Operations and Outreach Monthly Report – Deferment Requested

Motion by Trustee Pilafas, seconded by Mayor McLeod, to defer the Legislative Operations and Outreach Monthly Report for January. Voice vote taken. All ayes. Motion carried.

7. PRESIDENT’S REPORT

8. OTHER

9. ITEMS IN REVIEW

10. ADJOURNMENT

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:39 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach, Office of the Mayor & Board

Date