

Village of Hoffman Estates

PUBLIC HEALTH AND SAFETY COMMITTEE MEETING MINUTES

January 27, 2025

1. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gary Pilafas, Vice-Chairman
Anna Newell, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Jon Pape, Assistant Village Manager
Alan Wenderski, Director of Engineering
Kasia Cawley, Police Chief
Patrick Clarke, Deputy Fire Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Darek Raszka, Director of IS
Rachel Musiala, Director of Finance
Ric Signorella, Multimedia Production Mgr.**

The Public Health and Safety Committee meeting was called to order at 7:00 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the Public Health and Safety Committee minutes of December 9, 2024. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

- A. Authorization to enter into a software agreement for public safety advanced scheduling software for both the fire and police departments with PACE Scheduler, Naperville, IL, for a three-year term in an amount not to exceed \$57,900.**

An item summary sheet from Chief Cawley was presented to Committee.

Chief Cawley addressed the Committee and reported that due to the uniqueness of public safety shift scheduling and a more complex payroll process, a more advanced scheduling software was needed.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to enter into a software agreement for public safety advanced scheduling software for both the fire and police departments with PACE Scheduler, Naperville, IL, for a three-year term in an amount not to exceed \$57,000. Voice vote taken. All ayes. Motion carried.

- B. Request authorization to waive formal bidding and order seven (7) 2025 Ford Explorer Interceptor Utility vehicles as optioned, from Friendly Ford of Roselle, Illinois (low bid) not to exceed a total cost of \$330,946.21.**

An item summary sheet from Chief Cawley was presented to Committee.

Chief Cawley addressed the Committee and ported that the seven vehicles will consist of four patrol vehicles, one investigations vehicle, one traffic vehicle and one admin vehicle.

Motion by Mayor McLeod, seconded by Trustee Arnet, to waive formal bidding and order seven (7) 2025 Ford Explorer Interceptor Utility vehicles as optioned from Friendly Ford of Roselle, Illinois (low bid) in an amount not to exceed a total cost of \$330,946.21. Voice vote taken. All ayes. Motion carried.

6. REPORTS (INFORMATION ONLY)

- A. Police Department Monthly Report**

The Police Department Monthly Report was received and filed.

Chair Mills thanked the Police Department for letters of commendations from the public.

- B. Health and Human Services Monthly Report.**

The Health and Human Services Department Monthly Report was received and filed.

Chairman Mills thanked the Health & Human Services Department for their help with a resident and the nice thank you letter received.

C. Emergency Management Monthly Report.

The Emergency Management Monthly Report was received and filed.

D. Fire Department Monthly Report.

The Fire Department Monthly Report was received and filed.

7. President's Report

Mayor McLeod wished Manager Eric Palm a happy birthday even though he could not attend this evening's meeting. He reported that he welcomed a group of Boy Scouts last Wednesday, attended a NWMC Transportation Meeting as well as the Chamber's Celebration of Excellence and a graduation party from law school for Kevin Morrison.

8. Other**9. Items in Review****10. Adjournment**

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting at 7:06 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date