

## **Village of Hoffman Estates**

### **FINANCE COMMITTEE MEETING MINUTES**

**February 24, 2025**

#### **I. Roll call**

##### **Members in Attendance:**

**Anna Newell, Vice Chairperson  
Karen Mills, Trustee  
Gary Stanton, Trustee  
Karen Arnet, Trustee  
Patrick Kinnane, Trustee  
William McLeod, Mayor**

##### **Electronic Attendance:**

**Gary Pilafas, Chairman**

##### **Management Team Members in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Jon Pape, Assistant Village Manager  
Jana Dickson, Asst. Corporation Counsel  
Alan Wenderski, Director of Engineering  
Kasia Cawley, Police Chief  
Alan Wax, Fire Chief  
Monica Saavedra, Director of HHS  
Joe Nebel, Director of Public Works  
Darek Raszka, Director of IS  
Rachel Musiala, Director of Finance  
Ben Gibbs, NOW Arena  
Paul Petrenko, Supt. Of Facilities  
Bryan Ackerlund, Asst. Director of PW  
Jacob Cuthbert, Civil Engineer  
Ric Signorella, Multimedia Production Mgr.**

The Finance Committee meeting was called to order at 7:00 p.m.

#### **2. APPROVAL OF MINUTES**

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the Finance Committee meeting minutes from January 27, 2025. Roll call vote taken. All ayes. Motion carried.

#### **3. PUBLIC COMMENT**

#### **4. NEW BUSINESS**

**A. Approval of a 3-year contract with Neogov for Human Resources Information System (HRIS) software in an amount not to exceed \$97,693.20.**

An item summary sheet from Patrick Seger was presented to Committee.

Patrick Seger addressed the Committee and reported that the HRIS software will be able to perform online application and onboarding processes as well as electronic forms and automated performance evaluation systems. The cost of \$97,693.20 is for 3 years.

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve a 3-year contract with Neogov for Human Resources Information System (HRIS) software in an amount not to exceed \$97,693.20. Roll call vote taken. All ayes. Motion carried.

**B. Authorization to award a contract for the 2025 Northwest Fourth Fest drone show to Hireuavpro.com, Denver, CO, in an amount not to exceed \$37,500.**

An item summary sheet from Dan O'Malley was presented to Committee.

This contract will provide a larger show with twice as many drones from last year.

Motion by Mayor McLeod, seconded by Trustee Arnet, to award a contract for the 2025 Northwest Fourth Fest drone show to Hireuavpro.com, Denver, CO, in an amount not to exceed \$37,500. Roll call vote taken. All ayes. Motion carried.

**C. Authorization to renew an annual Subscription and Support Agreement between Superior LLC and the Village of Hoffman Estates for a term of one year.**

An item summary sheet from Darek Raszka was presented to Committee.

Motion by Trustee Arnet, seconded by Mayor McLeod, to renew an annual Subscription and Support Agreement between Superior LLC and the Village of Hoffman Estates for a term of one year. Roll call vote taken. All ayes. Motion carried.

#### **5. REPORTS**

**A. Finance Department Monthly Report.**

The Finance Department Monthly Report was received and filed.

**B. Information System Department Monthly Report.**

The Information System Department Monthly Report was received and filed.

**C. NOW Arena Monthly Report.**

The NOW Arena Monthly Report was received and filed.

Ben Gibbs reported that the recent Cirque du Soleil event broke records, over 20,000 tickets were sold. The Windy City Bulls had their largest event this past Saturday.

**6. President's Report**

Mayor McLeod reported that he attended the AW Med Spa ribbon cutting last Tuesday, as well as the Mayor's Update Breakfast on Wednesday and a Pace Board meeting as well as Wine Wednesday. He attended the Gigi's gala on Saturday evening and a Blue & Gold banquet on Sunday.

**7. Items in Review****8. Other****9. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:14 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date