

Village of Hoffman Estates

PUBLIC WORKS & UTILITIES COMMITTEE MEETING MINUTES

January 27, 2025

1. Roll call

Members in Attendance:

**Anna Newell, Chairperson
Karen Mills, Vice Chairman
Gary Pilafas, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Jon Pape, Assistant Village Manager
Alan Wenderski, Director of Engineering
Kasia Cawley, Police Chief
Patrick Clarke, Deputy Fire Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Darek Raszka, Director of IS
Rachel Musiala, Director of Finance
Ric Signorella, Multimedia Production Mgr.**

The Public Works and Utilities meeting was called to order at 7:08 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve the Public Works & Utilities Committee meeting minutes of December 9, 2024. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

4. NEW BUSINESS

- A. Request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates.**

An item summary sheet from Joe Capiga and Jon Pape was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

B. Approval of an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Village Hall Parking lot Improvements.

An item summary sheet from Alan Wenderski was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Village Hall Parking Lot Improvements. Voice vote taken. All ayes. Motion carried.

C. Approval of Construction Engineering Agreement with Gonzalez Companies, LLC for the Village Hall Parking Improvement Project in an amount not to exceed \$170,544.

An item summary sheet from Alan Wenderski and Sonia Zala was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve a Construction Engineering Agreement with Gonzalez Companies, LLC for the Village Hall Parking Improvement Project in an amount not to exceed \$170,544. Voice vote taken. All ayes. Motion carried.

D. Approval of Managed Support Agreement with Concentric Integration, LLC for SCADA system support for one year in an amount not to exceed \$32,330.

An item summary sheet from Ryan Christensen and Joe Nebel was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve a Managed Support Agreement with Concentric Integration, LLC for SCADA system support for one year in an amount not to exceed \$32,330. Voice vote taken. All ayes. Motion carried.

E. Authorization to:

- a. Waive formal bidding (due to cooperative purchasing); and**
- b. Purchase one trailer mounted Vermeer Model BC1800 Brush/Branch Chipper through Vermeer Midwest, Inc., Aurora, IL (sourcewell cooperative purchasing program) in an amount not to exceed \$121,178.**

An item summary sheet from Joe Capiga and Joe Nebel was presented to Committee.

Joe Nebel addressed the Committee and reported that a brush chipper was last purchased in 2008. That chipper will be kept in reserve and the chipper from 2003 will be sent to auction.

Motion by Trustee Mills, seconded by Trustee Pilafas, to waive formal bidding (due to cooperative purchasing); and purchase one trailer mounted Vermeer Model BC1800 Brush/Branch Chipper through Vermeer Midwest, Inc., Aurora, IL (sourcewell cooperative purchasing program) in an amount not to exceed \$121,178. Voice vote taken. All ayes. Motion carried.

- F. Authorization to:**
- a. Waive formal bidding (due to sole source); and**
 - b. Purchase water meters from Water Resources, Elgin, IL, in an amount not to exceed \$78,000.**

An item summary sheet from Casey Wintz and Joe Nebel was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Arnet, to waive formal bidding (due to sole source), and purchase water meters from Water Resources, Elgin, IL, in an amount not to exceed \$78,000. Voice vote taken. All ayes. Motion carried.

5. REPORTS (INFORMATION ONLY)

A. Department of Public Works Monthly Report

The Department of Public Works Monthly Report was received and filed.

B. Engineering Division Monthly Report

The Engineering Division Monthly Report was received and filed.

- 6. President's Report**
- 7. Other**
- 8. Items in Review**
- 9. Adjournment**

Motion by Trustee Kinnane, seconded by Trustee Stanton, to adjourn the meeting at 7:15 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date