

Village of Hoffman Estates

PUBLIC WORKS & UTILITIES COMMITTEE MEETING MINUTES

February 24, 2025

1. Roll call

Members in Attendance:

**Anna Newell, Chairperson
Karen Mills, Vice Chairman
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

Electronic Attendance:

Gary Pilafas, Trustee

Management Team Members in Attendance:

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Jon Pape, Assistant Village Manager
Jana Dickson, Asst. Corporation Counsel
Alan Wenderski, Director of Engineering
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Darek Raszka, Director of IS
Rachel Musiala, Director of Finance
Ben Gibbs, NOW Arena
Paul Petrenko, Supt. Of Facilities
Bryan Ackerlund, Asst. Director of PW
Jacob Cuthbert, Civil Engineer
Ric Signorella, Multimedia Production Mgr.**

The Public Works and Utilities meeting was called to order at 7:14 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Mills, seconded by Trustee Arnet, to approve the Public Works & Utilities Committee meeting minutes of January 27, 2025. Roll call vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

4. NEW BUSINESS

- A. Authorization to approve Change Order #1 for construction services for Pfizer Lift Station improvements to Martam Construction Inc., Elgin, IL, in an amount not to exceed \$10,199 and a time extension of 77 days.**

An item summary sheet from Ryan Christensen and Joseph Nebel was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Arnet, to approve Change Order #1 for construction services for Pfizer Lift Station improvements to Martam Construction Inc., Elgin, IL, in an amount not to exceed \$10,199 and a time extension of 77 days. Roll call vote taken. All ayes. Motion carried.

- B. Authorization to award a contract for the Children's Advocacy Center renovation project to Total Pro Construction, Chicago, IL (low bid) in an amount not to exceed \$84,770.**

An item summary sheet from Bryan Ackerlund and Paul Petrenko was presented to Committee.

The Children's Advocacy Center was awarded a \$100,000 grant from DCEO. There will be no financial impact to the Village.

Motion by Trustee Arnet, seconded by Mayor McLeod, to award a contract for the Children's Advocacy Center renovation project to Total Pro Construction, Chicago, IL (low bid) in an amount not to exceed \$84,770. Roll call vote taken. All ayes. Motion carried.

- C. Authorization to:**
- a. Waive formal bidding (due to cooperative purchasing program; and**
 - b. Purchase one Caterpillar XQ230 generator from Altorfer Power Systems, Elmhurst, IL (Sourcewell Cooperative Purchasing Program) in an amount not to exceed \$162,825.**

An item summary sheet from Kevin McGraw and Joseph Nebel was presented to Committee.

This generator will be primarily used for emergency power at lift stations during power outages.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to waive formal bidding and purchase one Caterpillar XQ230 generator from Altorfer Power Systems, Elmhurst, IL (Sourcewell Cooperative Purchasing Program) in an amount not to exceed \$162,825. Roll call vote taken. All ayes. Motion carried.

5. REPORTS (INFORMATION ONLY)

A. Department of Public Works Monthly Report

The Department of Public Works Monthly Report was received and filed.

B. Engineering Division Monthly Report

The Engineering Division Monthly Report was received and filed.

6. President's Report

7. Other

8. Items in Review

9. Adjournment

Motion by Trustee Kinnane, seconded by Trustee Stanton, to adjourn the meeting at 7:27 p.m.
Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date