

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **APRIL 21, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Karen Arnet, Patrick Kinnane.

Trustee Karen Mills attended electronically.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Nebel, PW Director
P. Seger, HRM Director
M. Brito, Communications Manager
S. Kapur, Director of Building & Code Enforcement
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Newell.

3. PUBLIC COMMENTS

No one wished to be recognized.

4. APPROVAL OF MINUTES

4.A. Approval of Minutes 04-07-2025

Motion by Trustee Stanton, seconded by Trustee Kinnane, to approve Item 4A.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

4.B. Approval of Minutes 04-14-2025 Special

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 4B.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Mayor McLeod pulled all items from consent agenda.

5.A. Approval of Agenda

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve Item 5.A.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5.B. Approval of the schedule of bills for April 21, 2025 - \$6,484,458.54.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 5.B.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

5.C. Approval of Ordinance #5161-2025 amending Municipal Code Section 6-2-1-HE-11-1302-A, Additional No Parking Streets and Area - 1960 Cheltenham Place.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 5.C.

Roll Call:

Aye: Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:
Abstain: Mills
Mayor McLeod voted aye.

Motion carried.

5.D. Authorization to award a contract for construction observation of the Village Green concessions & restrooms project to Tria Architecture of Burr Ridge, IL, in an amount not to exceed \$98,500.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 5.D.

Roll Call:
Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane
Nay:
Mayor McLeod voted aye.

Motion carried.

5.E. Approval of Barrington Square Town Center TIF Reimbursement Request #9 in the amount of \$2,036,687.53.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 5.E.

Roll Call:
Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane
Nay:
Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Presentation(s)

a. Sophia Ball – Wrestling Champion/Hoffman Estates High School

Coach, Leo Clark introduced Sophia and commended her for her incredible State Champion Wrestling accomplishment. He stated she was also the first female state champion in Hoffman Estates High School history and 5th overall state champion in the school's history. Sophia is a hardworking and talented student-athlete. Mayor McLeod presented a Certificate of Achievement to Sophia. Coach Clark introduced Sophia's family and the Hoffman Estates High School Principal and Athletic Director. Mayor McLeod also presented Sophia with two State Champion placards. Sophia was congratulated by the Board.

2. Promotion(s)/Swearing(s)-In

- a. Firefighter Michael Clarke to Lieutenant

Firefighter Michael Clarke introduced his family, Mayor McLeod swore Firefighter Michael Clarke into the office of Lieutenant, Lieutenant Michael Clarke was congratulated by the Board.

3. **Proclamation(s)**

- a. Building Safety Month

Trustee Stanton read the proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 2025 as Building Safety Month.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Director of Building and Code Enforcement, Sanyo Kapur, accepted the proclamation.

4. **Board & Commission Appointment(s)/Reappointment(s)/Resignations(s)**

- a. Motion by Trustee Arnet, seconded by Trustee Stanton, to accept the appointment of Connor Schwarz to the Commission for Senior Citizens, term ending 4/30/2027.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried

- b. Motion by Trustee Arnet, seconded by Trustee Stanton, to accept the appointment of Karrie Miletic to the Arts Commission, Cultural Awareness Commission, and 4th of July Commission, term ending 4/30/2027.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried

Mayor McLeod attended several meetings and events including an RTA meeting, a Northwest Municipal Conference Legislative Committee meeting, the Senior Commission Luncheon, Wine Wednesday at Chili's, a Northwest Municipal Conference Board of Directors meeting, the

Edward Jones Ribbon Cutting, Coffee with the Board, and the Promotion Ceremony for Lieutenant Mike Clarke.

6.B. Trustee Comments

Trustee Mills extended her congratulations to Lieutenant Mike Clarke, and she also congratulated Sophia Ball from Hoffman Estates High School.

Trustee Pilafas attended several discussions and meetings including several Hoffman Foundation Golf Outing meetings, a Platzkonzert meeting, an Emerging Technologies meeting, and an Arts Commission meeting. He also extended his congratulations to Lieutenant Mike Clarke and to Sophia Ball.

Trustee Newell attended the Sister Cities presentation of French soccer team, a Sustainability Commission meeting, Citizens Fire Academy, the Senior Commission Luncheon, Coffee with the Board, and the Bunny Hunts with the Hoffman Estates Park District. She congratulated Lieutenant Mike Clarke and State Wrestling Champion, Sophia Ball.

Trustee Kinnane attended a Knights of Columbus business meeting and the Senior Commission Luncheon. He also enjoyed a tour of the MABAS headquarters with Chief Wax and he continued with his volunteer work with the missions and food pantries in the city.

Trustee Arnet attended Coffee with the Board and the Bunny Hunts with the Hoffman Estates Park District. She expressed her condolences to the Sofourt family. She also congratulated Lieutenant Mike Clarke and State Wrestling Champion, Sophia Ball.

Trustee Stanton attended the Senior Commission Luncheon, Coffee with the Board, and the Promotion Ceremony for Lieutenant Mike Clarke. He extended his congratulations to Sophia Ball.

6.C. Village Manager's Report

The Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of March, 38 passports were processed and 273 FOIA requests were responded to.

6.E. Committee Reports

1. Public Health & Safety

Trustee Pilafas stated that they would be meeting to discuss authorization to waive formal bidding (due to sole source/item standardization) and purchase twenty-four (24) sets of structural firefighting gear from Air One Equipment Inc. of South Elgin, IL, in an amount not to exceed \$88,320.00; and to receive and file the Police Department Monthly Report,

the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

2. Finance

Trustee Pilafas stated that they would be meeting to discuss authorization to waive formal bidding and purchase a Tennant floor scrubber from North American Corporation of Illinois, Glenview, IL (consortium pricing) in an amount not to exceed \$38,483.55; approval of an ordinance to amend FY 2024 Budget as a result of the completed financial audit; and to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

3. Public Works & Utilities

Trustee Newell stated that they would be meeting to discuss approval of an ordinance to permit Village work on State of Illinois rights-of-way; approval of an ordinance authorizing an intergovernmental agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN); approval of design engineering agreement with Baxter & Woodman, Inc., of Chicago, IL for the Shoe Factory Road Water Main Replacement, in an amount not to exceed \$116,000; authorization to approve Change Order #2 for construction services for Pfizer Lift Station improvements to Martam Construction Inc. of Elgin, IL, in an amount not to exceed \$12,266.32; authorization to approve Change Order #1 to the existing order with Lindco Equipment, Merrillville, IN in an amount not to exceed \$20,000 and grant the Village Manager authority to approve additional change orders in a total amount not to exceed \$10,000; authorization to award a contract for Village Hall Window Replacements and Caulking to Fox Valley Glass Inc., Schaumburg, IL (lowest qualified bidder) in an amount not to exceed \$69,800; authorization to award a contract for Police Facility Boiler Replacements to Advantage Mechanical Inc., McHenry, IL (lowest qualified bidder) in an amount not to exceed \$197,308; authorization to award contract to A Lamp Concrete Contractors, Inc, of Schaumburg, IL for the Village Hall Parking Lot Improvements Project in an amount not to exceed \$2,059,673; and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

6.F. Treasurer's Reports

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. ADDITIONAL BUSINESS

There was no additional business.

8. ADJOURNMENT

Motion by Trustee Stanton, seconded by Trustee Arnet, to adjourn the meeting. Time: 7:33 p.m.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet, Kinnane

Nay:

Mayor McLeod voted aye.

Motion carried.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.