

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **MAY 5, 2025**  
**PLACE:**                               **COUNCIL CHAMBERS**  
                                             **MUNICIPAL BUILDING COMPLEX**  
                                             **1900 HASSELL ROAD**  
                                             **HOFFMAN ESTATES, ILLINOIS**

### **1. CALL TO ORDER/ROLL CALL**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Pilafas, Gary Stanton, Patrick Kinnane, Karen Mills, Anna Newell.

A quorum was present.

### **ADMINISTRATIVE PERSONNEL PRESENT**

E. Palm, Village Manager  
D. O'Malley, Deputy Village Manager  
J. Pape, Assistant Village Manager  
A. Janura, Corporation Counsel  
K. Cawley, Chief of Police  
A. Wax, Fire Chief  
R. Musiala, Finance Director  
J. Nebel, PW Director  
P. Seger, HRM Director  
M. Saavedra, HHS Director  
M. Brito, Communications Manager

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

The Pledge of Allegiance was led by Trustee Pilafas.

### **3. PUBLIC COMMENTS**

Mayor McLeod requested that this item be moved to after Additional Business Item 7. There was agreement.

### **4. APPROVAL OF MINUTES**

#### **4.A. Approval of Minutes 04-21-2025**

Motion by Trustee Stanton, seconded by Trustee Kinnane, to approve Item 4A. Voice vote taken. All ayes. Motion carried.

### **5. CONSENT AGENDA/OMNIBUS VOTE:**

**5.A. Approval of Agenda**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.B. Approval of the schedule of bills for May 5, 2025 - \$2,365,792.15.**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.C. Approval of an ordinance to amend FY 2024 Budget as a result of the completed financial audit.**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.C.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.D. Approval of an ordinance to permit Village work on State of Illinois rights-of-way.**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.D.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.E. Approval of an ordinance authorizing an intergovernmental agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN).**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.E.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.F.** Approval of design engineering agreement with Baxter & Woodman, Inc., of Chicago, IL for the Shoe Factory Road Water Main Replacement, in an amount not to exceed \$116,000.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.F.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.G.** Authorization to waive formal bidding (due to sole source/ item standardization) and purchase twenty-four (24) sets of structural firefighting gear from Air One Equipment Inc. of South Elgin, IL, in an amount not to exceed \$88,320.00.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.G.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.H.** Authorization waive formal bidding purchase a Tennant floor scrubber from North American Corporation of Illinois, Glenview, IL (consortium pricing) in an amount not to exceed \$38,483.55.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.H.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.I.** Authorization to approve Change Order #2 for construction services for Pfizer Lift Station improvements to Martam Construction Inc. of Elgin, IL, in an amount not to exceed \$12,266.32.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.I.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.J.** Authorization to approve Change Order #1 to the existing order with Lindco Equipment, Merrillville, IN in an amount not to exceed \$20,0000 and grant the Village Manager authority to approve additional change orders in a total amount not to exceed \$10,000.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.J.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.K.** Authorization to award a contract for Village Hall Window Replacements and Caulking to Fox Valley Glass Inc., Schaumburg, IL (lowest qualified bidder) in an amount not to exceed \$69,800.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.K.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.L.** Authorization to award a contract for Police Facility Boiler Replacements to Advantage Mechanical Inc., McHenry, IL (lowest qualified bidder) in an amount not to exceed \$197,308.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.L.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

**5.M.** Authorization to award contract to A Lamp Concrete Contractors, Inc, of Schaumburg, IL for the Village Hall Parking Lot Improvements Project in an amount not to exceed \$2,059,673.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.M.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS**

## 6.A. President's Report

### 1. Proclamation(s)

#### a. Public Service Recognition Week

Trustee Stanton read the proclamation.

Motion by Trustee Stanton, seconded by Trustee Kinnane, to concur with the proclamation proclaiming May 4 through May 10, 2025 as Public Service Recognition Week. Voice vote taken. All ayes. Motion carried.

Patrick Seger accepted the proclamation.

#### b. Jewish American Heritage Month

Trustee Kinnane read the proclamation.

Motion by Trustee Kinnane, seconded by Trustee Stanton, to concur with the proclamation proclaiming May, 2025, as Jewish American Heritage Month. Voice vote taken. All ayes. Motion carried.

Members from Beth Tikvah Congregation accepted the proclamation and were congratulated by the Board.

#### c. American Poppy Day

Trustee Pilafas read the proclamation.

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 23, 2025, as American Poppy Day. Voice vote taken. All ayes. Motion carried.

Les Montag from American Legion Post 1983 accepted the proclamation and was congratulated by the Board.

Mayor McLeod attended several meetings and events including a National League of Cities Transportation and Infrastructure Committee meeting, the Partners of Our Communities Whiskey & Roses event at the NOW Arena, the Pancake Café Ribbon Cutting, a Hope Fore Hoffman Golf Outing meeting, and a Brownie/Junior Bridging Ceremony.

## 6.B. Trustee Comments

Trustee Pilafas attended a Hope Fore Hoffman Golf Outing meeting, the Veteran's Memorial Ceremony, the Veteran's Commission quarterly meeting, the Partners of Our Communities Whiskey & Roses event at the NOW Arena, the Chamber of Commerce Bon Appetit event at

Bell Works, the Economic Development C-Suite event, and a Brownie/Junior Bridging Ceremony. He thanked Dr. Monica Saavedra and Jennifer Djordjevic for partnering with him on the POC's mission.

Trustee Newell attended the Citizen's Fire Academy, the Chamber of Commerce Bon Appetit event at Bell Works, the Village Board Swearing-In Ceremony, the Fabbri Park Kite Day. She congratulated the Brownies who crossed over to the Juniors at the Bridging Ceremony.

Trustee Mills thanked everyone involved in the Swearing-In Ceremony for such a lovely event. She attended a Brownie/Junior Bridging Ceremony. In recognition of Public Service Recognition Week, she extended her thanks to all the public servants that work or have worked for the Village. She also gave special thanks to the Fire Department for a job well done and their incredible success in rescuing people from the recent apartment building fire.

Trustee Stanton attended the Economic Development C-Suite event, the Chamber of Commerce Bon Appetit event at Bell Works, the Arbor Day Celebration, the Swearing-In Ceremony, the Pancake Café Ribbon Cutting, the CST Counseling Ribbon Cutting, and a Brownie/Junior Bridging Ceremony.

Trustee Kinnane attended the Economic Development C-Suite event, the Schaumburg Volunteer of The Year Awards event, the Chamber of Commerce Bon Appetit event at Bell Works, a Schaumburg Airport Commission meeting, a Brownie/Junior Bridging Ceremony, and the Hope Fore Hoffman Golf Outing meeting. He also participated in several volunteer activities.

#### **6.C. Village Manager's Report**

The Village Manager had no report.

#### **6.D. Village Clerk's Report**

The Village Clerk had no report.

#### **6.E. Committee Reports**

##### **1. Transportation & Road Improvement**

Trustee Kinnane stated that they would be meeting to receive and file the Transportation Division Monthly Report.

##### **2. Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to discuss approval of an Ordinance proposing the establishment of a Special Service Area in the Village of Hoffman Estates, Illinois and providing for a public hearing and other related procedures - Special Service Area 2025-1 (Kensington Fields), approval of the termination of the CDBG-CV Agreement with North West Housing Partnership (NWHP) for the Utility and/or Rental Assistance Project and a CDBG-CV Agreement with Clearbrook for HVAC replacements

at 1260 W. Higgins Road, and to receive and file the Planning Division Monthly Report, the Code Enforcement Division Monthly Report and the Economic Development and Tourism Monthly Report.

### **3. General Administration & Personnel**

Trustee Kinnane stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

## **7. ADDITIONAL BUSINESS**

There was no additional business.

### **3. PUBLIC COMMENTS**

One individual thanked the Jewish community for their support and unity with other religious groups, then read a poem about resilience and resistance. Another individual congratulated the Jewish community during Jewish Heritage Month and criticized Zionism, arguing it contradicts Jewish teachings, and condemned Israel's actions in Palestine as genocide.

## **8. EXECUTIVE SESSION**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Litigation (5 ILCS 120/2-(c)-(11)), and the Sale or Lease of Property (5 ILCS 120/2-(c)-(6)). Time: 7:40 p.m.

Roll Call:

Aye: Pilafas, Stanton, Kinnane, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

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Patty Richter  
Village Clerk

Date Approved