



AGENDA
Village Board of Trustees
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

June 2, 2025	Council Chambers	Immediately Following Public Health & Safety Committee
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1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES**
 - A. Village Board 05-19-25
5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)

 - A. Approval of Agenda
 - B. Approval of the schedule of bills for 06-02-25- \$2,448,924.65
6. **REPORTS**
 - A. President's Report
 1. Board & Commission Appointment(s)/Reappointment(s)/Resignation(s)
 - a. Ken Campbell, Resignation from Sister Cities Commission
 - B. Trustee Comments
 - C. Village Manager's Report
 - D. Village Clerk's Report
 - E. Committee Reports
 1. Planning, Building & Zoning
 2. General Administration & Personnel
 3. Transportation & Road Improvement
7. **ADDITIONAL BUSINESS**

- A. Approval of an ordinance authorizing the adoption of the Cook County Multi-Jurisdictional Hazard Mitigation Plan.
- B. Authorization to:
 - a. waive formal bidding; and
 - b. purchase (3) 2026 Ford Expedition Special Service Vehicles as optioned from Friendly Ford, Roselle, IL, in an amount to not exceed \$157,760.01.
- C. Authorization to award contract to Copenhaver Construction, Inc, of Gilberts, IL for the NOW Arena Retaining Wall Project in an amount not to exceed \$140,495
- D. Authorization to approve Change Order #1 for sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$11,226.48.
- E. Authorization to award contract for the purchase of fire hydrants to Core and Main LP, Aurora, IL (low bid), in an amount not to exceed \$104,990.
- F. Authorization to award contract for Fire Station 24 Chiller Replacement to Moltree Mechanical LLC, Wonder Lake, IL (lowest qualified bidder) for an amount not to exceed \$78,970.
- G. Authorization to award contract to perform a Public Works Space Needs Study to Kluber Architects & Engineers, Aurora, IL in an amount not to exceed \$45,350.
- H. Authorization to:
 - a. waive formal bidding; and
 - b. award five-year contract to Crown Castle Fiber LLC, in an amount not to exceed \$101,100.
- I. Authorization to:
 - a. waive formal bidding; and
 - b. purchase Axis security cameras from PACE Systems Inc, Naperville, IL in an amount not to exceed \$184,381.19.

8. **EXECUTIVE SESSION-Pending Litigation (5 ILCS 120/2-(c)-(11))**

9. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **MAY 19, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Nebel, PW Director
P. Seger, HRM Director
M. Brito, Communications Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Stanton.

3. PUBLIC COMMENTS

A person expressed their concern regarding the senior garbage discount and its condition requiring a switch to the smaller 35 gallon tote. She requested reconsideration to allow seniors the option to keep the 65 gallon tote.

4. APPROVAL OF MINUTES

4.A. Approval of Minutes 05-05-2025

Motion by Trustee Stanton, seconded by Trustee Kinnane, to approve Item 4A.

Roll Call:

Aye: Stanton, Kinnane, Mills, Newell, Pilafas

Nay:

Abstain: Arnet

Mayor McLeod voted aye.
Motion carried.

4.B. Approval of Minutes 05-12-2025 Special

Motion by Trustee Mills, seconded by Trustee Arnet, to approve Item 4B.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

5.A. Approval of Agenda

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.B. Approval of the schedule of bills for May 19, 2025 - \$8,154,155.29.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.C. Approval of Ordinance #5165-2025 to amend Chapter 2, Article 2 of the Hoffman Estates Municipal Code - Meetings, Rules of Order.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.D. Approval of ordinance #5166-2025 appointing a Director and Alternate Directors to the Solid Waste Agency of Northern Cook County (SWANCC).

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.E. Approval of ordinance #5167-2025 proposing the establishment of a Special Service Area in the Village of Hoffman Estates, Illinois and providing for a public hearing and other related procedures - Special Service Area 2025-1 (Kensington Fields).

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.F. Request approval of an amendment to the Licensed User Agreement between the Village of Hoffman Estates and Ticketmaster LLC to provide a Pricing Addendum.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.G. Approval of the termination of the CDBG-CV Agreement with North West Housing Partnership (NWHP) for the Utility and/or Rental Assistance Project; and a CDBG-CV Agreement with Clearbrook for HVAC replacements at 1260 W. Higgins Road.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Board & Commission Appointment(s)/Reappointment(s)/Resignations(s)

- a. Motion by Trustee Stanton, seconded by Trustee Arnet, to accept the resignation of Carol Pye from the Arts Commission.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

- b. Motion by Trustee Arnet, seconded by Trustee Stanton, to accept the appointment of Beth Schneider to the Arts Commission, term ending 4/30/2027.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Mayor McLeod congratulated Samantha Ader for her new role as School District 15 Board of Education President. He mentioned the upcoming Wine Wednesday event at Hilton Garden Inn on May 21st from 4:30 p.m. to 6:30 p.m. Mayor McLeod attended several meetings and events including the Swing Loose Ribbon Cutting at Bell Works, a Northwest Municipal Conference Board of Directors meeting, Mayor for the Day, Cop on a Rooftop, Nothing Bundt Cakes Ribbon Cutting, Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and two Eagle Scout Court of Honor ceremonies. He celebrated Trustee Arnet's birthday and attended the graduation ceremony for Citizen's Fire Academy. He also had a briefing with Cook County Board President, Toni Preckwinkle.

6.B. Trustee Comments

Trustee Pilafas mentioned the Arts Commission summer concerts will be starting soon every Thursday throughout the summer except July 3rd. He attended the Cop on a Rooftop and thanked all the Explorers and volunteers for all their work and the money they were able to raise. He wished Trustee Arnet a happy birthday.

Trustee Newell stated she attended a Utility Commission meeting, the Nothing Bundt Cakes Ribbon Cutting, Cop on a Rooftop, Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and two Eagle Scout Court of Honor ceremonies. She thanked all who volunteered for Cop on a Rooftop and for the funds they raised. She congratulated the Citizen Fire Academy graduates and thanked the Chief and all the Fire personnel for the time teaching and for all they do to keep us safe. She also wished Trustee Arnet a belated happy birthday.

Trustee Mills mentioned how busy the new park at Seascape was when she went by and what a great hit she thought it will be. She extended her congratulations to all the Citizens Fire Academy graduates and wished Trustee Arnet a belated happy birthday. She also mentioned that the WGN

morning news Around Town segment featured Game Night Out at Bell Works, and she believes it is going to attract a lot of people.

Trustee Stanton attended several events including the Game Night Out Ribbon Cutting, an Open House honoring Barrington's outgoing Village President, Karen Darch, Swing Loose Ribbon Cutting, Nothing Bundt Cakes Ribbon Cutting, Seascap Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and an Eagle Scout Court of Honor ceremony. He also attended the Citizens Fire Academy graduation and congratulated all the graduates.

Trustee Arnet attended Cop on a Rooftop, and she commended Chief Cawley and Officer Ortiz on an outstanding job. She also attended Seascap Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, an Eagle Scout Court of Honor ceremony, and the Citizens Fire Academy graduation. She thanked Chief Wax and all his counterparts for another outstanding academy.

Trustee Kinnane attended several meetings and events including the CAC WONDR event, a Knights of Columbus business meeting, Business and Social Sciences Building Groundbreaking Ceremony at Harper College, Swing Loose Ribbon Cutting, Schaumburg Regional Airport Commission meeting, Nothing Bundt Cakes Ribbon Cutting, Seascap Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and two Eagle Scout Court of Honor ceremonies. He also continued with his volunteer work with the missions and food pantries in the city.

6.C. Village Manager's Report

The Deputy Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of April, 28 passports were processed and 257 FOIA requests were responded to. The Clerk's office also processed over 1000 business license renewals and 100 liquor license renewals.

6.E. Committee Reports

1. Finance

Trustee Pilafas stated that they would be meeting to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

2. Public Health & Safety

Trustee Mills stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

3. Public Works & Utilities

Trustee Newell stated that they would be meeting to discuss authorization to award contract for Fire Station 24 Chiller Replacement to Moltree Mechanical LLC, Wonder Lake, IL (lowest qualified bidder) for an amount not to exceed \$78,970; authorization to award contract for the purchase of fire hydrants to (to be determined), in an amount not to exceed (to be determined); authorization to approve Change Order #1 for sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$11,226.48; authorization to award contract to perform a Public Works Space Needs Study to (to be determined) in an amount not to exceed (to be determined); and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

6.F. Treasurer's Reports

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS

7.A. An ordinance granting a Variation from Section 9-3-6-D of the Municipal Code to permit a corner side yard setback for a storage shed to be 4 feet instead of the minimum permitted 15 feet for the property located at 760 Orange Lane. (Planning and Zoning Commission recommended denial).

Discussion

Chairperson Combs stated that the Planning and Zoning Commission unanimously recommended not granting the ordinance as stated. She stated that the petitioner was asking to build a 150 square foot shed that stood 12 feet tall. They had received several complaints from people in the neighborhood, including both neighbors on either side objecting due to safety concerns.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 7.A.

Roll Call:

Aye:

Nay: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Mayor McLeod voted nay

Motion failed.

8. ADDITIONAL BUSINESS

There was no additional business.

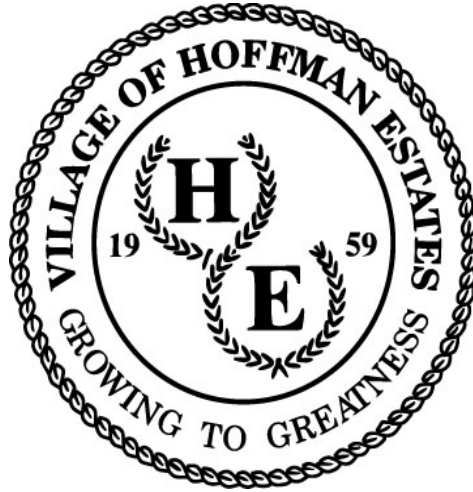
9. ADJOURNMENT

Motion by Trustee Pilafas, seconded by Trustee Arnet, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:38 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



BILL LIST SUMMARY

BILL LIST AS OF	06/02/2025	\$	721,292.52
MANUAL CHECKS	05/16/2025 - 05/29/2025	\$	32,029.04
PAYROLL	05/30/2025	\$	1,642,143.01
CREDIT CARDS	03/06/2025 - 04/05/2025	\$	53,460.08
TOTAL			\$ 2,448,924.65

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
GENERAL FUND			
01 0302	ADVANCE AUTO PARTS	STOCK REPAIR PARTS	\$15.49
01 0302	BUMPER TO BUMPER/ LEE AUTO	STOCK REPAIR PARTS	\$16.18
01 0302	CHICAGO PARTS & SOUND LLC	STOCK REPAIR PARTS	\$209.24
01 0302	FACTORY MOTOR PARTS CO	STOCK REPAIR PARTS	\$601.72
01 0302	FACTORY MOTOR PARTS CO	STOCK REPAIR PARTS	\$764.97
01 0303	PROVEN IT	COPIER SERVICES	\$798.25
CASH AND INVENTORIES			\$2,405.85
01 1445	FAROOQI & HUSAIN LLC	TRANSFER STAMP OVERPAYMENT	\$15.00
01 1445	GERALDINE MINISCALCO	EMPLOYEE INSURANCE OVERPAYMENT	\$1,298.00
01 1445.1	VECTOR SERVICES	METER DEPOSIT REFUND	\$1,956.29
PAYMENTS FROM DEPOSITS ON HAND			\$3,269.29
01 1214	NCPERS-IL IMRF	DED:2030 IMRF LIFE	\$848.00
01 1218	INT'L BROTHERHOOD TEAMSTERS LCL 700	DED:2034 PW DUES	\$4,262.00
01 1218	METROPOLITAN ALLIANCE OF POLICE	DED:2033 MAP 96	\$3,960.00
01 1218	METROPOLITAN ALLIANCE OF POLICE	DED:2038 MAP 97	\$540.00
01 1222	AFLAC	DED:1027 AFLAC-INS	\$10,895.70
01 1223	AFLAC	DED:2027 AFL-AF TAX	\$2,874.33
01 1226	PRE PAID LEGAL SERVICE INC	DED:2035 LEGAL	\$590.54
01 1232	LYDIA S. MEYER TRUSTEE	DED:0021 CT ORDER	\$850.00
PAYROLL DEDUCTION			\$24,820.57
01000011 3203	ILLINOIS STATE POLICE	LIQUOR CONTROL -CTR #4365	\$243.00
01000013 3405	EMS MANAGEMENT & CONSULTANTS, INC.	MEDICAL BILLING APR 2025	\$9,843.95
01000013 3405	EMS MANAGEMENT & CONSULTANTS, INC.	MEDICAL BILLING MAR 2025	\$8,359.69
GENERAL-REVENUE ACCOUNTS			\$18,446.64
01101222 4301	WILLIAM MCLEOD	USCM - SUMMER MEETING	\$281.00
01101224 4542	BAXTER & WOODMAN, INC.	GIS SUPPORT SERVICES	\$787.50
01101224 4542	LANGUAGE LINE SERVICES INC	PHONE INTERPRETATION	\$126.31
ADMINISTRATIVE			\$1,194.81
01101324 4542	RICHARD A KAVITT ATTORNEY AT LAW	PROFESSIONAL SERVICES	\$2,450.00
01101324 4567	KLEIN, THORPE, & JENKINS LTD	PROFESSIONAL SERVICES	\$10,090.46
LEGAL			\$12,540.46
01101524 4546	PADDOCK PUBLICATIONS INC	BID NOTICES	\$108.00
VILLAGE CLERK			\$108.00
01101621 4212	BRIAN MANKA	TUITION REIMB SPRING 2025	\$1,779.90
01101623 4416	PROVEN IT	COPIER SERVICES	\$69.92
01101624 4579	PHYSICIANS IMMEDIATE CARE CHICAGO	HR-INV# 4458492 PHYSICAL	\$1,216.00
01101624 4579	PHYSICIANS IMMEDIATE CARE CHICAGO	HR-INV# 4460396 PHYSICAL	\$1,216.00

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01101624 4579	PHYSICIANS IMMEDIATE CARE CHICAGO	PD - RAPID DRUG SCREEN	\$79.00
HUMAN RESOURCES			\$4,360.82
01102524 4507	REVIZE LLC	SOFTWARE SYSTEMS	\$9,675.00
COMMUNICATIONS			\$9,675.00
01107124 4542	COMCAST BUSINESS	INTERNET SERVICES	\$42.84
EMERGENCY OPERATIONS			\$42.84
TOTAL GENERAL GOVERNMENT DEPARTMENT			\$27,921.93
POLICE DEPARTMENT			
01201223 4402	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	\$91.44
01201223 4416	PROVEN IT	COPIER SERVICES	\$494.38
01201223 4422	JOHN J SCOTILLO	PROFESSIONAL SERVICES	\$750.00
01201223 4422	PAMELA G KARAHALIOS	PROFESSIONAL SERVICES	\$1,150.00
01201224 4507	MORIZZO FUNERAL HOME & CREMATION	PROFESSIONAL SERVICES	\$825.00
01201224 4507	RITA TACCONA	SIGN LANGUAGE INTERPRETATION	\$150.00
01201225 4633	SETH D ROSLAND	TOBACCO GRANT 5-14-25	\$225.00
ADMINISTRATIVE			\$3,685.82
01202122 4301	ILLINOIS TACTICAL OFFICER'S ASSOC.	COURSE REGISTRATION - B. SAVAGE	\$290.00
01202122 4301	ILSROA	REGISTRATION FEE CONF. 6/17-20/25	\$275.00
01202122 4301	NORTH EAST MULTI-REGIONAL TRAINING	TRAINING - DAVID SLAGER	\$350.00
01202122 4301	NORTH EAST MULTI-REGIONAL TRAINING	TRAINING - THOMAS LAPAK	\$450.00
01202122 4301	NORTH EAST MULTI-REGIONAL TRAINING	TRAINING - JULY 2025-2026	\$9,500.00
01202122 4301	NORTHWESTERN UNIV CTR PUBLIC SAFETY	SUPERVISION OF POLICE PERSONNEL	\$1,100.00
01202122 4303	NORTHERN IL POLICE ALARM SYSTEMS	EST ANNUAL ASSESSMENT	\$7,215.00
01202123 4407	KIESLERS POLICE SUPPLY	CTS 12GA SOCK BEAN BAG	\$929.48
01202124 4542	DACRA TECH LLC	SOFTWARE SERVICE - MARCH	\$1,750.00
01202125 4610	AXON ENTERPRISE INC	BODY WORN CAMERAS, SOFTWARE	\$197,853.94
PATROL & RESPONSE			\$219,713.42
01202220 4108	ANDY FRAIN SERVICES, INC	SECURITY SERVICES APR'25	\$25,689.51
TRAFFIC CONTROL			\$25,689.51
01202322 4301	KIMBERLY STERKOWICZ	PER DIEM MEALS REIMB	\$108.00
01202323 4414	T-MOBILE USA INC	TOWER & AREA DUMP	\$250.00
01202324 4542	TRANSUNION RISK & ALTERNATIVE	PROFESSIONAL SERVICES	\$146.50
INVESTIGATIONS			\$504.50
01202524 4542	NORTHWEST CENTRAL DISPATCH SYSTEM	JUN'25 MEMBER ASSESSMENT	\$32,708.23
COMMUNICATIONS			\$32,708.23
01202624 4507	DUNDEE ANIMAL HOSPITAL	CANINE EMERGENCY EXAM	\$122.13

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01202624 4507	DUNDEE ANIMAL HOSPITAL	CANINE PHYSICAL EXAM	\$142.75
01202624 4507	GOLF ROSE ANIMAL HOSPITAL	CANINE CARE	\$127.09
CANINE			\$391.97
01202922 4304	J.G. UNIFORMS, INC.	UNIFORMS	\$1,190.00
ADMINISTRATIVE SERVICES			\$1,190.00
TOTAL POLICE DEPARTMENT			\$283,883.45
FIRE DEPARTMENT			
01301222 4301	BRANDON MITCHELL	PARKING REIMB	\$41.00
01301223 4416	PROVEN IT	COPIER SERVICES	\$40.40
ADMINISTRATIVE			\$81.40
01303122 4304	TODAYS UNIFORMS	UNIFORMS	\$439.80
SUPPRESSION			\$439.80
01303223 4419	MR ACE LLC	VARIOUS SUPPLIES	\$40.97
EMERGENCY MEDICAL SERVICES			\$40.97
01303524 4510	MR ACE LLC	VARIOUS SUPPLIES	\$0.30
01303525 4602	MR ACE LLC	VARIOUS SUPPLIES	\$17.99
FIRE STATIONS			\$18.29
TOTAL FIRE DEPARTMENT			\$580.46
PUBLIC WORKS			
01401224 4507	PHYSICIANS IMMEDIATE CARE CHICAGO	PW-INV# 4458340 AUDIOGRAM	\$2,646.00
ADMINISTRATIVE			\$2,646.00
01404124 4507	PHYSICIANS IMMEDIATE CARE CHICAGO	HR - INV# 4458492 PHYSICAL	\$316.00
01404124 4507	PHYSICIANS IMMEDIATE CARE CHICAGO	HR - INV# 4460396 PHYSICAL	\$595.00
SNOW & ICE REMOVAL			\$911.00
01404223 4414	JSN CONTRACTORS SUPPLY	WHITE MARKING PAINT	\$104.40
01404224 4521	BUILDERS PAVING, LLC	HMA SC N50 REC 9.5MM	\$1,121.40
01404224 4542	FROST SOLUTIONS	VENDOR PROPERTY DAMAGE	\$3,000.00
TRAFFIC OPERATIONS			\$4,225.80
01404323 4414	CASE LOTS	GARBAGE CAN LINES	\$665.00
01404323 4414	MR ACE LLC	VARIOUS SUPPLIES	\$7.98
01404324 4507	UNO MAS LANDSCAPING	2025 CONTRACTOR ASSISTED	\$5,456.00
01404324 4507	V CARDENAS LANDSCAPING	2025 LANDSCAPE MAINTENANCE	\$4,454.18

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01404324 4507	V CARDENAS LANDSCAPING	2025 LANDSCAPE SERVICES	\$5,134.35
01404324 4545	FULLIFE SAFETY CENTER	VARIOUS SUPPLIES	\$345.25
01404325 4610	CENTRAL TREE & LANDSCAPE MULCH LLC	DOUBLE GROUND MULCH PRODUCTS	\$288.00
01404325 4610	GOEBBERT'S FARM MARKET	BEGONIA ANNUALS	\$782.73
FORESTRY			\$17,133.49

01404424 4503	NICOR GAS	GAS 1300 WESTBURY DR	\$433.16
01404424 4503	NICOR GAS	GAS 1700 MOON LAKE	\$419.66
01404424 4503	NICOR GAS	GAS 1775 VISTA LN	\$167.75
01404424 4503	NICOR GAS	GAS 1900 HASSELL RD	\$58.55
01404424 4503	NICOR GAS	GAS 225 FLAGSTAFF LN	\$403.12
01404424 4503	NICOR GAS	GAS 2305 PEMBROKE	\$753.12
01404424 4503	NICOR GAS	GAS 2405 PEMBROKE	\$620.90
01404424 4503	NICOR GAS	GAS 411 W HIGGINS RD	\$2,729.54
01404424 4503	NICOR GAS	GAS 5775 BEACON POINTE	\$598.37
01404424 4507	SOUND INC.	ANNUAL BRIVO HOSTING FEES	\$1,019.41
01404424 4510	AIR PRODUCTS EQUIPMENT COMPANY	REPAIR PARTS	\$566.00
01404424 4510	BATTERIES PLUS BULBS	REPAIR PARTS	\$31.95
01404424 4510	GRAINGER INC	REPAIR PARTS	\$98.04
01404424 4510	MOLTREE MECHANICAL	BOILER REPAIR SERVICE	\$1,830.00
01404424 4510	MR ACE LLC	VARIOUS SUPPLIES	\$48.72
01404424 4510	NEUCO INC	REPAIR PARTS	\$540.00
01404424 4510	SOUND INC.	BRIVO PANEL UPGRADE	\$1,300.00
01404424 4510	THE SHERWIN-WILLIAMS CO	PAINT	\$54.33
01404424 4516	WOLF ELECTRIC SUPPLY CO	REPAIR PARTS	\$134.00
01404424 4518	CINTAS #22	FLOOR MAT RENTAL AND CLEAN	\$90.23
01404424 4518	KINSALE CONTRACTING GROUP, INC.	MOLD REMEDIATION FIRE STATION #21	\$8,275.00
01404424 4518	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$739.99
01404424 4518	SOUND INC.	ANNUAL BRIVO HOSTING FEES	\$156.80
01404424 4520	FLAWLESS EPOXY INC	FLOOR REHAB WOMENS, TOOL	\$5,000.00
FACILITIES			\$26,068.64

01404522 4304	CINTAS #22	UNIFORM AND MAT RENTAL	\$217.32
01404522 4304	MIKE BACKSTROM	BOOT ALLOWANCE	\$125.00
01404523 4408	AMAZON CAPITAL SERVICES INC	VARIOUS SUPPLIES	\$76.00
01404523 4408	MIKE BACKSTROM	TOOL ALLOWANCE	\$775.00
01404523 4411	AL WARREN OIL CO INC	FUEL BIO-DIESEL	\$3,829.77
01404523 4411	AL WARREN OIL CO INC	FUEL REGULAR	\$14,180.26
01404523 4414	FASTENAL INDUSTRIAL & CONST.	REPAIR PARTS	\$296.83
01404523 4414	IMPERIAL SUPPLIES LLC	REPAIR PARTS	\$199.78
01404524 4509	SUNBELT RENTALS	DIESEL GENERATOR RENTAL	\$1,780.04
01404524 4510	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$100.75
01404524 4513	ADVANCE AUTO PARTS	RTN REPAIR PARTS	(\$10.00)
01404524 4513	AMAZON CAPITAL SERVICES INC	CENTER CONSOLE FOR TRUCK	\$98.71
01404524 4513	AUTO GLASS SERVICE TWO INC	WINDSHIELD GREEN TINT	\$497.00
01404524 4513	BRAD MANNING FORD INC	RTN REPAIR PARTS	(\$136.55)
01404524 4513	CAR-ONE TIRE AND AUTO	TIRE DISPOSAL FEE	\$36.00
01404524 4513	CTW INC.	VARIOUS SUPPLIES	\$697.79
01404524 4513	FLEET SAFETY SUPPLY	REPAIR PARTS	\$1,636.72
01404524 4513	FRIENDLY FORD	REPAIR PARTS	\$519.29
01404524 4513	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$31.90

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01404524 4513	SECRETARY OF STATE	LICENSE PLATE RENEWAL	\$604.00
01404524 4514	ADVANCE AUTO PARTS	REPAIR PARTS	\$9.74
01404524 4514	AMAZON CAPITAL SERVICES INC	RTN CIRCUIT BREAKER	(\$76.80)
01404524 4514	BRAD MANNING FORD INC	RTN REPAIR PARTS	(\$50.00)
01404524 4514	FOSTER COACH SALES INC	REPAIR PARTS	\$413.60
01404524 4514	INTERSTATE BATTERIES-NORTH CHICAGO	REPAIR PARTS	\$386.25
01404524 4514	MACQUEEN EMERGENCY	REPAIR PARTS	\$967.26
01404524 4514	O'REILLY AUTO PARTS	REPAIR PARTS	\$49.91
01404524 4534	ACME TRUCK BRAKE & SUPPLY CO.	REPAIR PARTS	\$1,547.91
01404524 4534	ADVANCE AUTO PARTS	REPAIR PARTS	\$432.80
01404524 4534	ADVANCE AUTO PARTS	RTN REPAIR PARTS	(\$22.00)
01404524 4534	AMAZON CAPITAL SERVICES INC	50-FT SPRING DRIVEN HOSE	\$344.96
01404524 4534	AMAZON CAPITAL SERVICES INC	RETRACT WATER HOSE REEL	\$224.99
01404524 4534	AMAZON CAPITAL SERVICES INC	RTN VARIOUS SUPPLIES	(\$54.02)
01404524 4534	AMAZON CAPITAL SERVICES INC	VARIOUS SUPPLIES	\$169.62
01404524 4534	BRAD MANNING FORD INC	REPAIR PARTS	\$166.22
01404524 4534	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$105.35
01404524 4534	FLEET SAFETY SUPPLY	REPAIR PARTS	\$154.66
01404524 4534	FRIENDLY FORD	REPAIR PARTS	\$168.83
01404524 4534	GRAINGER INC	REPAIR PARTS	\$354.90
01404524 4534	INTERSTATE BATTERIES-NORTH CHICAGO	REPAIR PARTS	\$140.71
01404524 4534	MASTER HYDRAULICS & MACHINING CO.	REBUILD LEAKING CYLINDERS	\$4,000.00
01404524 4534	O'REILLY AUTO PARTS	REPAIR PARTS	\$66.78
01404524 4534	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$535.00
01404524 4534	ULTRA STROBE COMMUNICATIONS	TCRWX6 WHELEN TRACER	\$1,299.90
01404524 4535	ADVANCE AUTO PARTS	RTN REPAIR PARTS	(\$22.00)
01404524 4535	AUTO GLASS SERVICE TWO INC	DOOR GREEN TINT	\$469.00
01404524 4535	BRAD MANNING FORD INC	REPAIR PARTS	\$466.61
01404524 4535	CAR-ONE TIRE AND AUTO	FOUR WHEEL ALIGNMENT	\$119.95
01404524 4535	CAR-ONE TIRE AND AUTO	WRANGLER - 4 TIRES	\$656.00
01404524 4536	ADVANCE AUTO PARTS	REPAIR PARTS	\$601.66
01404524 4536	BRAD MANNING FORD INC	REPAIR PARTS	\$207.09
01404524 4536	O'REILLY AUTO PARTS	REPAIR PARTS	\$96.00
01404524 4545	THOMPSON ELEVATOR INSPECTION INC	RTN VARIOUS SUPPLIES	(\$76.80)
01404524 4545	THOMPSON ELEVATOR INSPECTION INC	VARIOUS SUPPLIES	\$148.20
FLEET SERVICES			\$39,557.89

01404623 4408	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$89.99
01404624 4519	CASE LOTS	GARBAGE CAN LINES FOR USE	\$665.00
F.A.S.T.			\$754.99

01404724 4507	MCCLOUD AQUATICS	WATER QUALITY ENHANCEMENT	\$3,750.67
01404724 4522	EAST JORDAN IRON WORKS	7034Z CURB INLET FRAME	\$2,137.38
01404724 4522	MENARDS - HNVR PARK	RTN VARIOUS SUPPLIES	(\$50.22)
01404724 4522	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$55.85
STORM SEWERS			\$5,893.68

TOTAL PUBLIC WORKS DEPARTMENT			\$97,191.49
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VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
DEVELOPMENT SERVICES			
01505024 4507	A. EPSTEIN & SONS INTERNATIONAL INC	COMPREHENSIVE MULTIMODAL	\$8,390.97
01505024 4542	AMERICAN TAXI DISPATCH INC	25 TRIPS @ \$7 + ADMIN FEE	\$192.50
PLANNING AND TRANSPORTATION			\$8,583.47
01505122 4304	ON TIME EMBROIDERY INC	WARDROBE	\$1,508.00
01505124 4507	GILIO LANDSCAPE CONTRACTORS	MOWING FOR CODE	\$160.00
01505124 4507	THOMPSON ELEVATOR INSPECTION INC	ELEVATOR INSPECTIONS	\$408.00
CODE ENFORCEMENT			\$2,076.00
01505224 4507	JOHANNA GAETA	TIRE DAMAGE REIMB	\$399.73
ENGINEERING			\$399.73
01505922 4301	KEVIN KRAMER	ICSC BUSINESS TRAVEL REIMB	\$316.18
01505922 4301	MATTHEW GALLOWAY	ICSC CONFERENCE REIMB	\$318.11
01505924 4542	MCDANIELS MARKETING	ANNUAL WORDPRESS HOSTING	\$1,800.00
ECONOMIC DEVELOPMENT			\$2,434.29
TOTAL DEVELOPMENT SERVICES DEPARTMENT			\$13,493.49
HEALTH & HUMAN SERVICES DEPARTMENT			
01556523 4413	AMSCO MEDICAL	6.00 VIALEPINEPHRINE 1:10	\$89.94
01556523 4413	AMSCO MEDICAL	ASPIRIN 325MG (250X2) MD	\$15.80
01556523 4413	AMSCO MEDICAL	BDC10234629 ZYRTEC (CETRI	\$22.50
01556523 4413	AMSCO MEDICAL	BOX MDLDYN1407 INSECT REL	\$1.95
01556523 4413	AMSCO MEDICAL	BOX OF PEPTO BISMAL—SINGL	\$13.85
01556523 4413	AMSCO MEDICAL	BOX/DYN1140 PETROLATUM JE	\$8.50
01556523 4413	AMSCO MEDICAL	BOX/INS3504039 SUDANYL PE	\$35.50
01556523 4413	AMSCO MEDICAL	BOX/MDQ17513 TYLENOL 500M	\$31.50
01556523 4413	AMSCO MEDICAL	DCA CASSETTES-BOX/DCA A1C	\$254.97
01556523 4413	AMSCO MEDICAL	DIPHENHYDRAMINE 25MG 100/	\$2.99
01556523 4413	AMSCO MEDICAL	IS1358820 THERA TEARS EYE	\$16.50
01556523 4416	PROVEN IT	COPIER SERVICES	\$112.28
01556524 4507.1	GROUNDWELL WELLNESS CENTER	WELLNESS YOGA - MAY/JUN	\$1,200.00
01556524 4507.1	AMY LABLONDE	REIMBURSEMENT MAY EVENT	\$73.20
01556524 4510	SCHOOL HEALTH CORPORATION	IL 12 MONTH CALIBRATION	\$70.00
01556524 4564	HEALTH ENHANCEMENT SYSTEMS	EMPLOYEE FITNESS CHALLENGE	\$3,696.25
TOTAL HEALTH & HUMAN SERVICES DEPARTMENT			\$5,645.73
BOARDS & COMMISSIONS DEPARTMENT			
01605324 4562	CASE LOTS	GARBAGE CAN LINES	\$665.00
FOURTH OF JULY			\$665.00
01605722 4303	IL FIRE&POLICE COMMISSIONERS ASSOC.	MEMBERSHIP RENEWAL	\$400.00
FIRE & POLICE COMMISSION			\$400.00

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01605824 4555	LILLIAN MOSIER	SISTER CITIES - SUPPL REIMB	\$173.17
01605824 4559	MARTINA MATHISEN	JULY LUNCHEON ENTERTAINMENT	\$300.00
01605824 5501	KATHRYN MCCORD	UNITY SUPPLIES REIMB	\$45.00
MISCELLANEOUS B & C			\$518.17

TOTAL BOARDS & COMMISSIONS DEPARTMENT	\$1,583.17
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TOTAL GENERAL FUND	\$479,242.07
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ASSET SEIZURE FUND

08 1445	EVELIA RUBIO	SAO NUMBER 23-06-0092	\$875.00
08 1445	ILLINOIS STATE POLICE ASSET	SAO NUMBERS 23-06-0092	\$875.00
08200824 4539	ADVANCE AUTO PARTS	REPAIR PARTS	\$4.70
08200824 4539	ILLINOIS SECRETARY OF STATE	LICENSE PLATE RENEWAL P74	\$151.00
08200825 4605	PRIMARY ARMS	ESTIMATED SHIPPING/HANDLING	\$145.94
08200825 4605	PRIMARY ARMS	GEISSELE SUPER DUTY 11.5	\$9,630.00
TOTAL ASSET SEIZURE FUND			\$11,681.64

PRAIRIE STONE CAPITAL FUND

27000025 4621	TRIA ARCHITECTURE INC	CONSTRUCTION OBSERVATION	\$175.00
TOTAL PRAIRIE STONE CAPITAL FUND			\$175.00

ROAD IMPROVEMENT FUND

29000025 4606	APPLIED GEOSCIENCE INC.	2025 INFRASTRUCTURE PROJECT	\$23,588.00
29000025 4606	CHASTAIN & ASSOCIATES LLC	JONES RD STP RESURFACING	\$5,581.92
29000025 4606	CIVILTECH ENGINEERING, INC.	HASSELL ROAD STP RESURFACING	\$387.38
29000025 4606	TRANSYSTEMS CORP.	GANNON DR RESURFACING	\$8,053.46
29000025 4610	STRAND ASSOCIATES, INC	HASSELL RD BICYCLE & PEDEST	\$4,975.77
TOTAL ROAD IMPROVEMENT FUND			\$42,586.53

CAPITAL IMPROVEMENTS FUND

36000025 4604	ALL AMERICAN EXTERIOR SOLUTIONS	VILLAGE HALL ROOF REPLACEMENT	\$41,990.00
TOTAL CAPITAL IMPROVEMENTS FUND			\$41,990.00

CAPITAL VEHICLE AND EQUIPMENT FUND

37000025 4602	AXON ENTERPRISE INC	DRONE PER CONTRACT	\$10,998.96
37000025 4603	EBY GRAPHICS	DECAL REMOVAL & CLEAN UP	\$600.00
37000025 4603	ULTRA STROBE COMMUNICATIONS	JV2AAAA WHELEN JUSTICE 5	\$3,735.00
TOTAL CAPITAL VEHICLE AND EQUIPMENT FUND			\$15,333.96

WATERWORKS AND SEWERAGE FUND

40 1445	INSITUFORM TECHNOLOGIES USA, LLC	HYDRANT METER DEP REFUND	\$2,600.00
WATER MISCELLANEOUS PAYMENT			\$2,600.00

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
40406723 4414	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$118.50
40406724 4503	NICOR GAS	GAS 1775 ABBEYWOOD LN	\$98.86
40406724 4503	NICOR GAS	GAS 2550 PRAIRIE STONE	\$54.50
40406724 4503	NICOR GAS	GAS 4690 OLMSTEAD DR	\$53.40
40406724 4503	NICOR GAS	GAS 95 ASTER LN	\$228.58
40406724 4507	SOUND INC.	ANNUAL BRIVO HOSTING FEES	\$392.12
40406724 4509	ALEXANDER CHEMICAL CORPORATION	CHLORINE	\$132.00
40406724 4509	PROVEN IT	COPIER SERVICES	\$71.10
40406724 4510	ADVANCE AUTO PARTS	REPAIR PARTS	\$182.30
40406724 4526	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$51.94
40406724 4528	ZIEBELL WATER SERVICE	REPAIR PARTS	\$164.00
40406724 4529	BEVERLY MATERIALS, L.L.C.	051 CM-06	\$1,010.12
40406724 4529	BEVERLY MATERIALS, L.L.C.	VAC TRUCK	\$250.00
40406724 4529	CORE & MAIN LP	6" DIP ZINC COATED	\$1,512.80
40406724 4529	CORE & MAIN LP	6" MJ 45	\$546.00
40406724 4529	CORE & MAIN LP	6" MJ 90	\$305.00
40406724 4529	GREEN SOILS MANAGEMENT LLC	PREMIUM COMPOST	\$500.00
40406724 4529	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$258.83
40406724 4529	ZIEBELL WATER SERVICE	6" DIP W/ACC ZINC COATED	\$880.00
40406724 4529	ZIEBELL WATER SERVICE	8" COUPLINGS	\$1,030.00
40406724 4529	ZIEBELL WATER SERVICE	REPAIR PARTS	\$1,188.00
40406724 4585	BRAD MANNING FORD INC	REPAIR PARTS	\$304.50
40406724 4585	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$32.39
40406724 4585	INTERSTATE BATTERIES-NORTH CHICAGO	REPAIR PARTS	\$140.71
40406724 4585	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$64.91
WATER DIVISION			\$9,570.56
40406824 4502	COMMONWEALTH EDISON	ELECTRIC 2090 CENTRAL RD	\$128.89
40406824 4525	AMPERAGE ELECTRICAL SUPPLY	VARIOUS SUPPLIES	\$132.00
SEWER DIVISION			\$260.89
40407325 4603	ULTRA STROBE COMMUNICATIONS	JV2AAAA WHELEN JUSTICE 5	\$2,490.00
40407325 4608	CIORBA GROUP, INC.	NEW PFIZER LIFT CONSTRUCTION	\$13,357.00
CAPITAL PROJECTS			\$15,847.00
TOTAL WATERWORKS AND SEWERAGE FUND			\$28,278.45
NOW ARENA OPERATING FUND			
41000024 4510	PROVEN IT	COPIER SERVICES	\$183.33
41000024 4542	TK ELEVATOR	NOW ARENA ELEVATOR MODERNIZ.	\$63,760.40
TOTAL NOW ARENA OPERATING FUND			\$63,943.73
STORMWATER MANAGEMENT FUND			
42000025 4613	BAXTER & WOODMAN, INC.	NOGALES STREET STORM SEWER	\$4,129.85
TOTAL STORMWATER MANAGEMENT			\$4,129.85

VILLAGE OF HOFFMAN ESTATES

JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
INSURANCE FUND			
46 1101	ALVARO FERNANDEZ	SICK INCENTIVE REIMB	\$943.42
46 1101	JAMES LOGAN	SICK INCENTIVE REIMB	\$924.47
46 1101	KURT GERLACH	SICK INCENTIVE REIMB	\$1,271.50
46 1101	SCOTT LAWRENCE	SICK INCENTIVE REIMB	\$681.61
RISK RETENTION			\$3,821.00
46700021 4206	SEDGWICK CLAIMS MGMT SERVICES INC.	UNEMPLOYMENT INSURANCE	\$301.50
46700024 4552	PHYSICIANS IMMEDIATE CARE CHICAGO	HR - FITNESS FOR DUTY EXAM	\$300.00
46700024 4579	PHYSICIANS IMMEDIATE CARE CHICAGO	FIRE - FITNESS DUTY EXAM	\$1,260.00
RISK RETENTION			\$1,861.50
TOTAL INSURANCE FUND			\$5,682.50
INFORMATION TECHNOLOGY FUND			
47008524 4507	NORTHWEST CENTRAL DISPATCH SYSTEM	IMAGE TRENDS FIRE	\$3,203.95
47008524 4507	PACE SYSTEMS	PACE SCHEDULER - FIRE	\$7,300.00
47008524 4507	SERVERCENTRAL LLC	DEFT	\$600.00
47008524 4507	TECHNO CONSULTING INC	N-ABLE, PASSPORTAL, O365	\$3,198.65
47008524 4507	ZOHO CORPORATION	MANAGEENGINE SERVICEDESK	\$1,545.00
47008524 4542	TECHNO CONSULTING INC	DISCRETE NETWORK PROJECT	\$1,500.00
47008525 4602	CDW-GOVERNMENT INC	FORTINET EDGE	\$411.19
OPERATIONS			\$17,758.79
TOTAL INFORMATION TECHNOLOGY FUND			\$17,758.79
ROSELLE ROAD TIF FUND			
62000022 4303	ILLINOIS TAX INCREMENT ASSN.	MEMBERSHIP RENEW JUL 2026	\$240.00
TOTAL ROSELLE ROAD TIF FUND			\$240.00
LAKEWOOD CENTER TIF FUND			
67000022 4303	ILLINOIS TAX INCREMENT ASSN.	MEMBERSHIP RENEW JUL 2026	\$240.00
67000024 4507	CUMULUS MEDIA-CHICAGO	PROFESSIONAL SERVICES	\$9,000.00
67000024 4507	SPEER FINANCIAL, INC.	PROFESSIONAL SERVICES	\$145.00
TOTAL LAKEWOOD CENTER TIF FUND			\$9,385.00
HIGGINS - OLD SUTTON TIF FUND			
68000022 4303	ILLINOIS TAX INCREMENT ASSN.	MEMBERSHIP RENEW JUL 2026	\$240.00
TOTAL HIGGINS - OLD SUTTON TIF FUND			\$240.00
STONINGTON & PEMBROKE TIF FUND			
69000022 4303	ILLINOIS TAX INCREMENT ASSN.	MEMBERSHIP RENEW JUL 2026	\$240.00
TOTAL STONINGTON & PEMBROKE TIF FUND			\$240.00

VILLAGE OF HOFFMAN ESTATES
JUNE 2, 2025

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
HIGGINS - HASSELL TIF FUND			
72000022 4303	ILLINOIS TAX INCREMENT ASSN.	MEMBERSHIP RENEW JUL 2026	\$240.00
72000024 4507	SPEER FINANCIAL, INC.	PROFESSIONAL SERVICES	\$145.00
TOTAL HIGGINS - HASSELL TIF FUND			\$385.00

BILL LIST TOTAL	\$721,292.52
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SUPERION
DATE: 05/29/2025
TIME: 12:18:45

VILLAGE OF HOFFMAN ESTATES
CHECK REGISTER - DISBURSEMENT FUND

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ACCTPA21

SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20250516 00:00:00.000' and '20250529 00:00:00.000'
ACCOUNTING PERIOD: 5/25

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	139176	V 05/20/25	2271	GRAINGER INC	01404424	REPAIR PARTS	0.00	-21.64
0102	139176	V 05/20/25	2271	GRAINGER INC	01404424	RTN REPAIR PARTS	0.00	22.56
0102	139176	V 05/20/25	2271	GRAINGER INC	01404424	RTN REPAIR PARTS	0.00	22.56
0102	139176	V 05/20/25	2271	GRAINGER INC	40406724	REPAIR PARTS	0.00	-158.98
TOTAL CHECK							0.00	-135.50
0102	139246	05/16/25	11874	IFSAP MEMBERSHIP	01301222	ANNUAL MEMBERSHIP	0.00	60.00
0102	139247	05/20/25	4496	VERIZON WIRELESS	01101124	LANDLINES	0.00	548.20
0102	139247	05/20/25	4496	VERIZON WIRELESS	01101224	LANDLINES	0.00	359.44
0102	139247	05/20/25	4496	VERIZON WIRELESS	01101424	LANDLINES	0.00	128.60
0102	139247	05/20/25	4496	VERIZON WIRELESS	01101524	LANDLINES	0.00	42.87
0102	139247	05/20/25	4496	VERIZON WIRELESS	01101624	LANDLINES	0.00	128.60
0102	139247	05/20/25	4496	VERIZON WIRELESS	01102524	LANDLINES	0.00	42.87
0102	139247	05/20/25	4496	VERIZON WIRELESS	01107124	LANDLINES	0.00	42.87
0102	139247	05/20/25	4496	VERIZON WIRELESS	01201224	LANDLINES	0.00	1,493.97
0102	139247	05/20/25	4496	VERIZON WIRELESS	01303124	LANDLINES	0.00	83.59
0102	139247	05/20/25	4496	VERIZON WIRELESS	01303224	LANDLINES	0.00	1,184.69
0102	139247	05/20/25	4496	VERIZON WIRELESS	01303324	LANDLINES	0.00	171.48
0102	139247	05/20/25	4496	VERIZON WIRELESS	01401224	LANDLINES	0.00	312.94
0102	139247	05/20/25	4496	VERIZON WIRELESS	01404224	LANDLINES	0.00	252.92
0102	139247	05/20/25	4496	VERIZON WIRELESS	01404324	LANDLINES	0.00	330.09
0102	139247	05/20/25	4496	VERIZON WIRELESS	01404424	LANDLINES	0.00	357.95
0102	139247	05/20/25	4496	VERIZON WIRELESS	01404524	LANDLINES	0.00	131.82
0102	139247	05/20/25	4496	VERIZON WIRELESS	01404624	LANDLINES	0.00	102.89
0102	139247	05/20/25	4496	VERIZON WIRELESS	01404724	LANDLINES	0.00	64.31
0102	139247	05/20/25	4496	VERIZON WIRELESS	01501224	LANDLINES	0.00	85.73
0102	139247	05/20/25	4496	VERIZON WIRELESS	01505024	LANDLINES	0.00	158.61
0102	139247	05/20/25	4496	VERIZON WIRELESS	01505124	LANDLINES	0.00	673.05
0102	139247	05/20/25	4496	VERIZON WIRELESS	01505224	LANDLINES	0.00	1,033.20
0102	139247	05/20/25	4496	VERIZON WIRELESS	01505924	LANDLINES	0.00	199.34
0102	139247	05/20/25	4496	VERIZON WIRELESS	01556524	LANDLINES	0.00	85.73
0102	139247	05/20/25	4496	VERIZON WIRELESS	40406724	LANDLINES	0.00	1,959.13
0102	139247	05/20/25	4496	VERIZON WIRELESS	47008524	LANDLINES	0.00	38.58
0102	139247	05/20/25	4496	VERIZON WIRELESS	47001224	LANDLINES	0.00	3,015.43
0102	139247	05/20/25	4496	VERIZON WIRELESS	47001224	EQUIPMENT CHARGE	0.00	1,099.98
TOTAL CHECK							0.00	14,128.88
0102	139248	05/21/25	2271	GRAINGER INC	40406724	REPAIR PARTS	0.00	158.98
0102	139248	05/21/25	2271	GRAINGER INC	01404424	CREDIT 9482448231	0.00	-22.56
TOTAL CHECK							0.00	136.42
0102	139249	05/22/25	16575	NICHOLAS FORSYTHE	01	C-PAL	0.00	2,000.00
0102	139250	05/28/25	11445	ADELITA MOLINA ZEIER	01605824	CULTURAL AWARENESS	0.00	200.00
0102	139251	05/28/25	22376	NISHA SHANKER IYER	01605824	CULTURAL AWARENESS	0.00	200.00
0102	139252	05/28/25	22363	4 STRINGS ATTACHED	01605824	CULTURAL AWARENESS	0.00	200.00
0102	139253	05/28/25	14251	REBECCA MCCARTHY SCHOOL	01605824	CULTURAL AWARENESS	0.00	200.00

SUPERION
DATE: 05/29/2025
TIME: 12:18:45

VILLAGE OF HOFFMAN ESTATES
CHECK REGISTER - DISBURSEMENT FUND

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SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20250516 00:00:00.000' and '20250529 00:00:00.000'
ACCOUNTING PERIOD: 5/25

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	139254	05/28/25	21486	SUSANA A. BANUELOS	01605824	CULTURAL AWARENESS	0.00	200.00
0102	139255	05/28/25	21096	EDIZON DAYAO	01605824	CULTURAL AWARENESS	0.00	200.00
0102	139256	05/28/25	22375	IPOP BAND	01605824	SUMMER CONCERT SERIES	0.00	3,500.00
0102	139257	05/09/25	21094	SPIRIT ART LLC	01605824	SUMMER CONCERT SERIES	0.00	3,500.00
0102	139258	05/28/25	21947	ELGIN SYMPHONY ORCHESTRA	01605824	SUMMER CONCERT SERIES	0.00	3,000.00
0102	139259	05/28/25	22374	NEW BLUE INC.	01605824	SUMMER CONCERT SERIES	0.00	3,500.00
0102	139260	05/29/25	11390	EVAN VON QUALEN	01	C-PAL	0.00	1,139.24
0102	139260 v	05/29/25	11390	EVAN VON QUALEN	01	C-PAL	0.00	-1,139.24
TOTAL CHECK							0.00	0.00
0102	139261	05/29/25	11390	EVAN VON QUALEN	01	C-PAL	0.00	1,139.24
TOTAL CASH ACCOUNT							0.00	32,029.04
TOTAL FUND							0.00	32,029.04
TOTAL REPORT							0.00	32,029.04

VILLAGE OF HOFFMAN ESTATES
Monthly Credit Card Activity

From: 03/06/2025

To: 4/5/2025

Account Name	Merchant Name	Transaction Date	Accounting Code	Accounting Code	Transaction Amount	Expense Description
ALAN G WAX	AMAZON MKTPL*014Y55T33	03/27/2025	01303523	4412	\$151.48	STATION SUPPLIES
ALAN G WAX	AMAZON MKTPL*C15DZ7UJ3	03/08/2025	01303124	4510.15	\$29.99	STATION SUPPLIES
ALAN G WAX	AMAZON MKTPL*UF5N35YB3	03/06/2025	01303523	4412	\$287.80	STATION SUPPLIES
ALAN G WAX	AMAZON MKTPLACE PMTS	03/20/2025	01301223	4402	-\$13.99	OFFICE SUPPLIES RETURN
ALAN G WAX	AMAZON.COM*D25B35013	03/05/2025	01303523	4412	\$45.95	STATION SUPPLIES
ALAN G WAX	AMAZON.COM*KQ9EP5KK3	03/20/2025	01301223	4402	\$11.46	OFFICE SUPPLIES
ALAN G WAX	AMAZON.COM*NJ29S3213	03/18/2025	01303224	4510	\$529.53	STATION SUPPLIES
ALAN G WAX	AMAZON.COM*X303C8SZ3	03/09/2025	01303124	4515	\$99.99	APPARATUS SUPPLIES
BEN GIBBS	ADOBE *ADOBE	03/27/2025	01	1445	\$21.24	NOW-SUBSCRIPTION
BEN GIBBS	AMAZON MKTPL*1U2KY2X33	03/09/2025	01	1445	\$144.67	NOW-SUPPLIES
BEN GIBBS	AMAZON MKTPL*6H4Q688U3	03/27/2025	01	1445	\$378.68	NOW-SUPPLIES
BEN GIBBS	AMAZON MKTPL*9M3HM30O3	03/20/2025	01	1445	\$61.02	NOW-SUPPLIES
BEN GIBBS	AMAZON MKTPL*ED6N15H23	03/18/2025	01	1445	\$783.76	NOW-SUPPLIES
BEN GIBBS	AMAZON MKTPL*H97F36Z83	03/21/2025	01	1445	\$215.94	NOW-SUPPLIES
BEN GIBBS	AMAZON MKTPL*HN0EB8P63	04/02/2025	01	1445	\$18.50	NOW-SUPPLES
BEN GIBBS	AMAZON MKTPL*KG9C94ZO3	03/21/2025	01	1445	\$18.50	NOW-SUPPLIES
BEN GIBBS	AMAZON MKTPL*N019Y6OQ3	03/16/2025	01	1445	\$197.98	NOW-SUPPLIES
BEN GIBBS	AMAZON.COM*GU8PC7WT3	03/30/2025	01	1445	\$133.53	NOW-SUPPLIES
BEN GIBBS	AMAZON.COM*HM4K875S3	03/27/2025	01	1445	\$20.86	NOW-SUPPLIES
BEN GIBBS	AMAZON.COM*I77O48BY3	03/27/2025	01	1445	\$14.24	NOW-SUPPLIES
BEN GIBBS	AMAZON.COM*RH79195L3	03/30/2025	01	1445	\$16.01	NOW-SUPPLIES
BEN GIBBS	BOOKEO PTY LTD	03/31/2025	01	1445	\$11.98	NOW-WEB ASSISTANCE
BEN GIBBS	CANVA*104462-58465749	03/21/2025	01	1445	\$12.99	NOW-GRPHC DESIGN TOOL
BEN GIBBS	ETSY.COM - THEQUEENOF	03/04/2025	01	1445	\$495.00	NOW-SUPPLES
BEN GIBBS	EXPLORETOCK.COM	03/20/2025	01	1445	\$167.32	NOW-CHIC RESTURANT APP
BEN GIBBS	EXPLORETOCK.COM	04/01/2025	01	1445	\$399.00	NOW-CHIC RESTURANT APP
BEN GIBBS	GOOGLE *YOUTUBE TV	03/26/2025	01	1445	\$82.99	NOW-ADVERTISING
BEN GIBBS	LOSCOMALES	03/11/2025	01	1445	\$140.47	NOW-FOOD EXP
BEN GIBBS	LOSCOMALES	03/18/2025	01	1445	\$154.00	NOW-FOOD EXP
BEN GIBBS	LOSCOMALES	03/25/2025	01	1445	\$132.14	NOW-FOOD EXP
BEN GIBBS	LOSCOMALES	04/01/2025	01	1445	\$136.11	NOW-FOOD EXP
BEN GIBBS	PAYPAL *DROPBOX	03/31/2025	01	1445	\$11.99	NOW-SUBSCRIPTION
BEN GIBBS	PAYPAL *FREELANCEAR	03/20/2025	01	1445	\$500.00	NOW-SUPPLIES
BEN GIBBS	PAYPAL *KRTYMEC	03/07/2025	01	1445	\$1,295.71	NOW-SUPPLES
BEN GIBBS	PAYPAL *SHANNONBFRA RE	03/19/2025	01	1445	\$1,000.00	NOW-SUPPLIES
BEN GIBBS	ROSATIS PIZZA - HOFFMA	03/04/2025	01	1445	\$213.02	NOW-FOOD EXP
BEN GIBBS	THE WEBSTAUANT STORE	03/23/2025	01	1445	\$1,303.50	NOW-SUPPLIES
BEN GIBBS	TST* NOTHING BUNDT CAK	03/20/2025	01	1445	\$69.40	NOW-FOOD EXP
BEN GIBBS	TST* TANGLED ROOTS NEW	03/14/2025	01	1445	\$274.56	NOW-CRAFT BEER KTCHEN
BRIAN A RAYMOND	ILLINOISAUT	03/19/2025	01303322	4301	\$80.00	ALARM CODE/TECH SUMMIT
BRIAN A RAYMOND	IMAGETREND INC	03/20/2025	01303122	4301.15	\$948.00	CONNECT CONFR REG
BRIAN A RAYMOND	LION GROUP INC	03/19/2025	01303123	4408.13	\$1,881.69	SMOKE MACHINE REPAIR
BRIAN A RAYMOND	LION GROUP INC	03/20/2025	01303123	4408.13	-\$169.63	CHARGE REFUND
BRIAN A RAYMOND	LS CRANK REVOLUTION B	03/19/2025	01303224	4510	\$41.47	TIRE REPAIR
BRIAN A RAYMOND	PAR-A-DICE HOTEL	03/29/2025	01303322	4301	\$255.36	IL INSPECTOR CONFR
BRIAN A RAYMOND	SAMSCLUB.COM	03/06/2025	01303523	4412	\$488.89	STATION SUPPLIES
BRIAN A RAYMOND	SAMSCLUB.COM	03/31/2025	01303523	4412	\$491.56	STATION SUPPLIES
BRIAN A RAYMOND	SONANCE, INC.	04/02/2025	01303124	4510.15	\$425.00	CONNECT PRO IPAD CASE

VILLAGE OF HOFFMAN ESTATES
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To: 4/5/2025

Account Name	Merchant Name	Transaction Date	Accounting Code	Accounting Code	Transaction Amount	Expense Description
BRIAN A RAYMOND	THE HOME DEPOT #1904	03/04/2025	01303123	4414.19	\$52.33	BLDNG MATERIALS-TRNG
BRIAN A RAYMOND	UNITED 01624719777903	03/25/2025	01303122	4301.15	\$171.96	CONFR-LORKOWSKI
BRIAN A RAYMOND	UNITED 01624719839315	03/25/2025	01303122	4301.15	\$171.96	CONFR-PACIFIC
BRIAN A RAYMOND	UNITED 01624719839326	03/25/2025	01303122	4301.15	\$171.96	CONFR-MCINTYRE
BRYAN ACKERLUND	AMAZON MKTPL*AJ6HB81R3	03/25/2025	01404623	4414	\$104.99	DOG WASTE BAG REFILL
BRYAN ACKERLUND	AMAZON MKTPL*K27DC36S3	03/05/2025	01404223	4414	\$29.95	CLIPBOARDS
BRYAN ACKERLUND	AMAZON MKTPL*KV6NU9PS3	03/11/2025	40406724	4527	\$345.03	GEMS SENSOR
BRYAN ACKERLUND	AMAZON MKTPL*SD4GD5G43	03/25/2025	01404623	4414	\$569.94	DOG WASTE STATION
BRYAN ACKERLUND	AMAZON MKTPL*XH96I7J3	03/07/2025	40406724	4527	\$32.95	CORRUGATED CONDUIT
BRYAN ACKERLUND	AMAZON.COM*XA83303E3	03/06/2025	40406723	4414	\$61.98	USB CABLE
BRYAN ACKERLUND	COMCAST CHICAGO	03/15/2025	40406724	4501	\$133.30	SCADA INTERNET
BRYAN ACKERLUND	HARPER CE-DESTINY	03/21/2025	01401222	4301	-\$299.00	MICROSOFT TRNG-CR
BRYAN ACKERLUND	WWW.APWA.NET	03/07/2025	40406722	4303	\$245.00	APWA MBRSH-ACKERLUND
DAREK RASZKA	AFP*GMIS ILLINOIS	03/08/2025	47001222	4301	\$125.00	CONFERENCE FEE
DAREK RASZKA	AFP*GMIS ILLINOIS	03/08/2025	47001222	4301	\$100.00	CONFERENCE FEE
DAREK RASZKA	AMAZON MKTPL*5F7JD7I23	03/20/2025	47008525	4602	\$393.87	COMPUTER PERIPHERALS
DAREK RASZKA	AMAZON.COM*1F14H5QH3	03/26/2025	47008525	4602	\$190.36	POWER INJECTORS
DAREK RASZKA	AMAZON.COM*O72W75JN3	03/07/2025	47008525	4602	\$498.00	SCANNER
DAREK RASZKA	COMCAST CHICAGO	03/08/2025	47008524	4542	\$317.40	INTERNET SERVICE
DAREK RASZKA	COMCAST CHICAGO	03/09/2025	47008524	4542	\$351.90	INTERNET SERVICE
DAREK RASZKA	COMCAST CHICAGO	03/19/2025	47008524	4542	\$307.40	INTERNET SERVICE
DAREK RASZKA	COMCAST CHICAGO	03/21/2025	47008524	4542	\$262.35	INTERNET SERVICE
DAREK RASZKA	COMCAST CHICAGO	03/29/2025	47008524	4542	\$122.45	INTERNET SERVICE
DAREK RASZKA	CVENT* LASERFICHE EMPO	03/12/2025	47001222	4301	\$2,080.00	CONFERENCE FEE
DAREK RASZKA	DLS INTERNET SERVICES	03/23/2025	47008524	4542	\$432.48	INTERNET SERVICE
DAREK RASZKA	DYN*DYN.COM/CHARGE	03/11/2025	47008524	4542	\$20.00	NOW ARENA DNS SERVICE
DAREK RASZKA	GMIS	04/03/2025	47001222	4301	\$225.00	GMIS MEMBERSHIP
DAREK RASZKA	IN *DOCUMENT IMAGING S	03/10/2025	47001223	4406	\$778.00	TONER
DAREK RASZKA	IN *DOCUMENT IMAGING S	03/21/2025	47001223	4406	\$175.00	PRINTER PARTS
DAREK RASZKA	IN *DOCUMENT IMAGING S	04/01/2025	47001223	4406	\$315.00	TONER
DAREK RASZKA	MORETTI'S	03/14/2025	47001222	4301	\$71.47	STAFF LUNCH
DAREK RASZKA	PROGRESS SOFTWARE CORP	03/14/2025	47008524	4507	-\$17.50	IP SWITCH SFTP
DAREK RASZKA	WEB*NETWORKSOLUTIONS	04/01/2025	47008524	4542	\$84.95	DOMAIN RENEWALS
DEBRA SCHOOP	HOFFMANESTATES CHAMBER	03/05/2025	01605824	4555	\$560.00	BON APPETIT TICKETS
DEBRA SCHOOP	ILEFILE*031768245-0	03/13/2025	01101324	4548	\$7.22	NETTO V VLG FILING FEES
DEBRA SCHOOP	ILEFILE*031768245-0	03/13/2025	01101324	4548	\$250.00	NETTO V VLG FILING FEES
DEBRA SCHOOP	SKYDECK CHICAGO	03/13/2025	01605824	4555	\$522.00	CULINARY EXCHANGE
DR AUDRA MARKS	AMAZON MKTPL*QC9CH5SK3	04/02/2025	01605824	4599	\$37.98	FIRST FRIDAY
DR AUDRA MARKS	APPIC	03/31/2025	01556522	4303	\$625.00	APPIC DUES
DR AUDRA MARKS	IKEA CHICAGO	03/24/2025	01556524	4507.1	\$49.98	SANDTRAY RM SHELVES
DR AUDRA MARKS	MORETTI'S	03/04/2025	01605824	4599	\$1,002.71	FIRST FRIDAY
DR AUDRA MARKS	TARGET 00021220	03/07/2025	01605824	4599	\$36.05	FIRST FRIDAY
DR AUDRA MARKS	TARGET 00021220	03/26/2025	01556524	4507.1	\$156.75	HHS FOOD PANTRY ITEMS
DR AUDRA MARKS	TASTE OF THAI - HOFFMA	03/12/2025	01556523	4405	\$188.07	RNKG MTG-PRACTICUM GRP
DR AUDRA MARKS	TST* ANNAPURNA SIMPLY	04/02/2025	01556524	4507.1	\$279.07	APR DIVERSITY EVENT
DR AUDRA MARKS	VALLI PRODUCE OF HOFFM	03/18/2025	01605824	4559	\$210.00	SEN COMM MARCH LUNCH
DR AUDRA MARKS	VALLI PRODUCE OF HOFFM	03/24/2025	01556524	4507.1	\$34.16	GRANT-FLORECIENDO GRP
DR AUDRA MARKS	VALLI PRODUCE OF HOFFM	03/25/2025	01556524	4507.1	\$329.07	HHS FOOD PANTRY ITEMS

VILLAGE OF HOFFMAN ESTATES
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Account Name	Merchant Name	Transaction Date	Accounting Code	Accounting Code	Transaction Amount	Expense Description
ERIC J PALM	AMAZON MKTPL*5U8O21313	03/11/2025	01101223	4402	\$8.99	SUPPLIES
ERIC J PALM	AMAZON MKTPL*JL9ZR6DS3	04/01/2025	01101223	4402	\$34.67	SUPPLIES
HALLIE KARLE	JIMMY JOHNS - 424 - EC	03/31/2025	01101222	4301	\$32.05	TRUSTEE DINNER
JAMES THOMAS	AFP*INTERNATIONAL CO-R	04/02/2025	01202322	4301	\$575.00	RSPNDR CONFR-CORREA
JAMES THOMAS	AFP*INTERNATIONAL CO-R	04/02/2025	01202322	4301	\$50.00	MEMBERSHIP DUES
JAMES THOMAS	IN *COVELLI COMMUNICAT	03/18/2025	01202122	4301	\$299.00	SOCIAL MEDIA TRNG
JAMES THOMAS	TST*GARIBALDIS HOFFMAN	03/26/2025	01202423	4414	\$60.18	CADET LUNCH
JENNIFER DJORDJEVIC	37TH VILLAGE OF SCHA	04/03/2025	01101122	4301	\$37.52	SCHAUMBURG VOL EVENT
JENNIFER DJORDJEVIC	MARIANOS #506	03/10/2025	01101123	4414	\$11.98	TRUSTEE OFFICES
JENNIFER DJORDJEVIC	MARIANOS #506	03/17/2025	01101122	4301	\$30.64	TRUSTEE OFFICES
JENNIFER DJORDJEVIC	MORETTI'S	03/17/2025	01101122	4301	\$293.98	TRUSTEE DINNER
JENNIFER DJORDJEVIC	ROSATIS PIZZA HOFFMAN	03/17/2025	01101122	4301	\$25.15	MAYOR
JENNIFER DJORDJEVIC	TST* TACO LAMAS	03/20/2025	01101123	4414	\$238.84	TRUSTEE DINNER
JENNIFER DJORDJEVIC	USPS PO 1670640195	04/03/2025	01101122	4301	\$29.20	SWEARING IN
JENNIFER DJORDJEVIC	WWW.VOLGISTICS.COM	03/29/2025	01101123	4403	\$48.00	SUBSCRIPTION
JOHN BENDING	SP PELS BARNORG	03/28/2025	01202623	4414	\$152.20	CANINE SUPPLIES
JOHN JANICKI	ADOBE *ADOBE	03/05/2025	01	1445	\$21.24	NOW-SUBSCRIPTION
JOHN JANICKI	ADOBE *ADOBE	03/08/2025	01	1445	\$13.80	NOW-SUBSCRIPTION
JOHN JANICKI	ADOBE *ADOBE	03/19/2025	01	1445	\$701.12	NOW-SUBSCRIPTION
JOHN JANICKI	ADOBE *ADOBE	03/28/2025	01	1445	\$21.24	NOW-SUBSCRIPTION
JOHN JANICKI	DNH*GODADDY#3664368768	03/23/2025	01	1445	\$112.16	NOW-WEB ASSISTANCE
JOHN JANICKI	EIG*CONSTANTCONTACT.C	03/21/2025	01	1445	\$282.00	NOW-WEB ASSISTANCE
JOHN JANICKI	ENDICIA	03/20/2025	01	1445	\$14.57	NOW-POSTAGE
JOHN JANICKI	FACEBK *VBZFCNCTB2	03/31/2025	01	1445	\$115.50	NOW-ADVERTISING
JOHN JANICKI	INFLUENCITY SOFTWARE	03/14/2025	01	1445	\$168.00	NOW-MRKTG SOFTWARE
JOHN JANICKI	USPS STAMPS ENDICIA	03/13/2025	01	1445	\$100.00	NOW-POSTAGE
JOHN JANICKI	WIX.COM 1170727091	04/03/2025	01	1445	\$378.00	NOW-WEB ASSISTANCE
JOHN JANICKI	WIX.COM, INC. 11664199	03/11/2025	01	1445	\$14.95	NOW-WEB ASSISTANCE
JONATHON DRUMMER	BC* CONSCIOUSCUPCOFFEE	03/15/2025	01	1445	\$996.95	STATION COFFEE
JOSEPH CAPIGA	ABC AUTOMOTIVE	03/06/2025	01404524	4533	\$299.00	NEW VEHICLE EQUIPMENT
JOSEPH CAPIGA	AMS PERFORMANCE TO	03/11/2025	01404523	4408	\$30.75	SMALL TOOLS
JOSEPH CAPIGA	APPLE.COM/BILL	03/11/2025	01404524	4501	\$0.99	50GB STOR PLAN-CAPIGA
JOSEPH CAPIGA	LAKE ZURICH RADIATOR	03/05/2025	01404524	4514	\$670.00	FE22 RADIATOR REPAIR
JOSEPH CAPIGA	WEATHERTECH	03/06/2025	01404524	4534	\$1,479.40	NEW VEHICLE EQUIPMENT
JOSEPH NEBEL	AMERICAN WATER WORKS A	03/25/2025	40406722	4303	\$87.00	MBRSHIP DUES 6/1-5/31/26
JOSEPH NEBEL	APPLE.COM/BILL	03/31/2025	40406724	4529	\$2.99	50GB STR PLAN-WTR DVCS
JOSEPH NEBEL	APPLE.COM/BILL	04/01/2025	40406722	4301	\$0.99	50GB STOR PLAN-NEBEL
JOSEPH NEBEL	IL TOLLWAY-AUTOREPLENI	03/13/2025	40406722	4301	\$40.00	REPLENISH TRANSPONDER
KATHRYN CAWLEY	AMAZON MKTPL*I004T1ZO3	03/29/2025	01201223	4402	\$12.74	OFFICE SUPPLIES
KATHRYN CAWLEY	AMAZON MKTPL*JJ2IQ3QY3	03/14/2025	01201223	4402	\$12.50	OFFICE SUPPLIES
KATHRYN CAWLEY	AMAZON MKTPL*K37LV6VN3	03/18/2025	01202124	4510	\$51.40	MISC EQUIP-NOT W/CNTRCT
KATHRYN CAWLEY	AMAZON.COM*UK1V70973	03/28/2025	01107123	4414	\$13.90	EMA SUPPLIES
KATHRYN CAWLEY	BODE CLEANERS	03/26/2025	01201223	4405	\$207.60	CEREMONY CLEANUP EXP
KATHRYN CAWLEY	CELLEBRITE INC.	03/26/2025	01202325	4602	\$335.00	CAMERA KIT
KATHRYN CAWLEY	HOLIDAY INN EXPRESS	03/28/2025	01202122	4301	\$107.52	FBI ACADEMY-LEVIN
KATHRYN CAWLEY	JIMMY JOHNS - 650 - EC	03/18/2025	01201223	4405	\$60.30	CEREMONY SET-UP EXP
KATHRYN CAWLEY	PANERA BREAD #204022 O	03/15/2025	01201222	4301	\$48.89	SVISOR IN-SERVICE TRNG
KATHRYN CAWLEY	PANERA BREAD #600659 O	03/08/2025	01201222	4301	\$50.35	SVISOR IN-SERVICE TRNG

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KATHRYN CAWLEY	SAMSLUB.COM	03/18/2025	01201223	4405	\$191.39	CEREMONY SUPPLIES
KATHRYN CAWLEY	TARGET 00018960	03/15/2025	01201223	4405	\$106.00	EMPLOYEE OF YEAR
KATHRYN CAWLEY	TST*GARIBALDIS HOFFMAN	03/13/2025	01201222	4301	\$301.63	SVISOR IN-SERVICE TRNG
KATHRYN CAWLEY	VALLI PRODUCE OF HOFFM	03/07/2025	01201222	4301	\$154.97	SVISOR IN-SERVICE TRNG
KATHRYN CAWLEY	WF *WAYFAIR4305594563	03/06/2025	08200825	4605	\$2,492.92	BLDG IMPROVEMENTS
KATHRYN CAWLEY	WF *WAYFAIR4361913313	03/21/2025	08200825	4605	\$106.99	BLDG IMPROVEMENTS
KEVIN D KRAMER	AFP*LAI CHICAGO REGION	03/08/2025	01505922	4301	\$146.00	LUNCH-AI EVENT
KEVIN D KRAMER	AMAZON MKTPL*JF30L93F3	03/12/2025	01505923	4414	\$36.81	SUPPLIES-GALLOWAY
KEVIN D KRAMER	AMAZON.COM*1G9G16R63	03/11/2025	01505923	4414	\$38.06	SUPPLIES-GALLOWAY
KEVIN D KRAMER	AMERICAN TAXI (NORTH)	03/06/2025	01505922	4301	\$47.50	TAXI-AIRPORT TO HOME
KEVIN D KRAMER	BISNOW LLC	04/02/2025	01505922	4301	\$149.35	CHIC RETAIL SUMMIT REG
KEVIN D KRAMER	CHICAGO TRIBUNE SUBS	03/28/2025	01505923	4404	\$44.00	MONTHLY SUBSCRIPTION
KEVIN D KRAMER	COSTAR GROUP INC	03/06/2025	01505923	4404	\$498.47	MONTHLY SUBSCRIPTION
KEVIN D KRAMER	COSTAR GROUP INC	03/31/2025	01505924	4546	\$498.47	MONTHLY SUBSCRIPTION
KEVIN D KRAMER	EB *LEADERSHIP AND CUL	03/19/2025	01505922	4301	\$20.00	REG-LEADERSHIP EVENT
KEVIN D KRAMER	ICSC-NY	03/11/2025	01505922	4301	\$1,225.00	ICSC REG-GALLOWAY
KEVIN D KRAMER	ICSC-NY	03/27/2025	01505924	4542	\$100.00	ICSC AWARD APPLICT FEE
KEVIN D KRAMER	IEDC ONLINE	03/11/2025	01505922	4303	\$162.50	ANN DUES-GALLOWAY
KEVIN D KRAMER	ILLINOIS ECONOMIC DEVE	03/27/2025	01505922	4301	\$689.00	SUMMIT REG/SPONSORSP
KEVIN D KRAMER	ILLINOIS ECONOMIC DEVE	04/02/2025	01505922	4301	\$439.00	SUMMIT GALLOWAY REG
KEVIN D KRAMER	IONOS INC.	03/20/2025	01605824	4575	\$10.00	ARTS COMM WEBSITE
KEVIN D KRAMER	IONOS INC.	03/31/2025	01605824	4575	\$22.00	ARTS COMM WEBSITE
KEVIN D KRAMER	PAYPAL *WHITTAKERAS WH	03/17/2025	01505922	4301	\$89.00	WEBINR-AI ON ECOB DEV
KEVIN D KRAMER	SOUTHWES 5262323301149	03/17/2025	01505922	4301	\$615.96	ICSC FLIGHT-GALLOWAY
KEVIN D KRAMER	SPOTHERO 844-356-8054	03/07/2025	01505922	4301	\$9.00	PARKING-LAMBDA ALPHA
KEVIN D KRAMER	SQ *WORLDS FAIR	03/10/2025	01505922	4301	\$17.78	COFFEE W/DEVELOPER
KEVIN D KRAMER	WILD HORSE PASS HOTEL	03/05/2025	01505922	4301	\$337.87	ETCA HOTEL-KRAMER
KEVIN MCGRW	AMAZON MKTPL*4G3RP53L3	03/10/2025	01404624	4519	\$29.95	OFFICE DOOR HARDWARE
KEVIN MCGRW	AMAZON.COM*3594J4253	03/11/2025	01404624	4519	\$45.38	IPAD CASE
KEVIN MCGRW	IL ARBORIST ASSOC.	03/05/2025	01404322	4301	\$135.00	ARBORIST CLASS-DEIHS
KEVIN MCGRW	IL ARBORIST ASSOC.	03/14/2025	01404322	4301	\$135.00	ARBORIST CLASS-CHILTON
KEVIN MCGRW	ISA	03/05/2025	01404322	4303	\$190.00	CHPTR DUES-DEIHS
KEVIN MCGRW	ISA	03/14/2025	01404322	4301	\$237.36	ARBORIST EXAM BOOK
KEVIN MCGRW	ISA	03/14/2025	01404322	4303	\$190.00	CHPTR DUES-CHILTON
KEVIN MCGRW	WWW.APWA.NET	03/27/2025	01404624	4519	\$21.00	APWA 2025 POSTER
MONICA SAAVEDRA	AMAZON MKTPL*0I7V93KH3	03/24/2025	01556524	4507.1	\$205.41	OLDER ADULT FAIR
MONICA SAAVEDRA	AMAZON MKTPL*7962D6SN3	03/24/2025	01556524	4507.1	\$377.43	OLDER ADULT FAIR
MONICA SAAVEDRA	AMAZON MKTPL*EE8988FA3	03/18/2025	01556524	4507.1	\$257.33	APR DIVERSITY EVENT
MONICA SAAVEDRA	AMAZON MKTPL*O89MU7703	03/06/2025	01556524	4507.1	\$20.73	MARCH WORKSHOP
MONICA SAAVEDRA	AMAZON MKTPL*Q26306783	03/15/2025	01556524	4507.1	\$32.98	APR DIVERSITY EVENT
MONICA SAAVEDRA	AMAZON MKTPL*TP9745JQ3	03/15/2025	01556524	4507.1	\$34.99	APR DIVERSITY EVENT
MONICA SAAVEDRA	AMAZON.COM*JW4HR1K83	03/20/2025	01556524	4507.1	\$30.00	OLDER AUDLT FAIR
MONICA SAAVEDRA	MARIANOS #506	03/21/2025	01556524	4507.1	-\$1.19	CHARGE CREDIT
MONICA SAAVEDRA	MARIANOS #506	03/21/2025	01556524	4507.1	\$54.12	MARCH EVENT
MONICA SAAVEDRA	MORETTI'S	03/10/2025	01556524	4507.1	\$209.44	LUNCH/LEARN-CRGVR GRP
MONICA SAAVEDRA	MORETTI'S	03/21/2025	01556524	4507.1	\$200.00	JUNE EVENT
MONICA SAAVEDRA	PAR, INC.	03/14/2025	01556523	4414	\$192.50	PSYCHOLGCL TEST MTRLS
MONICA SAAVEDRA	RELIAS.COM	03/11/2025	01605824	4559	\$35.00	SENIOR COMMISSION

VILLAGE OF HOFFMAN ESTATES
Monthly Credit Card Activity

From: 03/06/2025

To: 4/5/2025

Account Name	Merchant Name	Transaction Date	Accounting Code	Accounting Code	Transaction Amount	Expense Description
MONICA SAAVEDRA	SP BARK.CO	03/10/2025	01556523	4414	\$29.00	THERAPY DOG FOOD
MONICA SAAVEDRA	SP BARK.CO	04/02/2025	01556523	4414	\$29.00	THERAPY DOG SUBSCRPTN
MONICA SAAVEDRA	SP DANIAFURNITURE	03/28/2025	01556524	4507.1	-\$2,059.30	CHARGE REFUND
MONICA SAAVEDRA	TARGET 00021220	03/20/2025	01556524	4507.1	\$133.88	MARCH EVENT
MONICA SAAVEDRA	THEFARMERSDOG.COM	03/06/2025	01556523	4414	\$173.69	THERAPY DOG FOOD
MONICA SAAVEDRA	THEFARMERSDOG.COM	03/20/2025	01556523	4414	\$173.69	THERAPY DOG FOOD
MONICA SAAVEDRA	THEFARMERSDOG.COM	04/03/2025	01556523	4414	\$173.69	THERAPY DOG FOOD
MONICA SAAVEDRA	THERANEST MONTHLY SUB	03/15/2025	01556524	4507	\$115.50	EMR ACTIVE CLIENT PLAN
MONICA SAAVEDRA	TST*CANTARITTOS TAQUER	04/02/2025	01556524	4507.1	\$262.04	APR DIVERSITY EVENT
MONICA SAAVEDRA	TST*GARIBALDIS HOFFMAN	03/18/2025	01605824	4559	\$870.00	SEN COMM LUNCH-MAR
PATRICK J CLARKE	CPSE.STORE-WOOCOMMERCE	03/24/2025	01301222	4301	-\$395.00	CHARGE REFUND
PATRICK J SEGER	899 TJ MAXX ONLINE SAL	03/06/2025	01101623	4405	\$25.00	ANNV GC-ROACH
PATRICK J SEGER	899 TJ MAXX ONLINE SAL	03/25/2025	01101623	4405	-\$25.00	ANNIV GC RETURN-ROACH
PATRICK J SEGER	BHN*GIFTCARDS	03/28/2025	01101623	4405	\$200.00	RETIRE GC-BEYER
PATRICK J SEGER	CITYTECH	03/18/2025	01101624	4507	\$390.00	PUB SALARY ANN RENEWAL
PATRICK J SEGER	JEWEL OSCO 3316	03/07/2025	01101623	4405	\$56.99	ANNIV CAKE-SEGER
PATRICK J SEGER	KYOTO JAPANESE STEAK A	04/01/2025	01101623	4405	\$75.00	ANNIV GC-GUTIERREZ
PATRICK J SEGER	PELRA* IL	03/14/2025	01101622	4301	\$890.00	NPELRA CONFR-SEGER
PATRICK J SEGER	PERSONALIZATION MALL	03/29/2025	01101623	4405	\$60.98	RETIRE GIFT-BEYER
PATRICK J SEGER	TARGET.COM	03/11/2025	01101623	4405	\$75.00	ANNIV GC-BARTNICKI
PATRICK J SEGER	THE SADDLE ROOM LLC	03/21/2025	01101623	4405	\$150.00	ANNIV GC-STELL
PATRICK J SEGER	TJ MAXX #1043	04/01/2025	01101623	4405	\$25.00	ANNIV GC-ROACH
PATRICK J SEGER	UNITED 01624725194503	03/27/2025	01101622	4301	\$646.13	NPELRA CONFR FLIGHT
PATRICK J SEGER	UNITED 01644837956484	03/27/2025	01101622	4301	\$45.99	PREFERRED SEAT CHRG
PATRICK J SEGER	UNITED 01644837956495	03/27/2025	01101622	4301	\$45.99	PREFERRED SEAT CHRG
PATTY RICHTER	AMAZON MKTPL*S48YA3RS3	03/11/2025	01101523	4402	\$28.31	SUPPLIES
PATTY RICHTER	AMAZON.COM*O40TY2VC3	03/12/2025	01101523	4402	\$153.85	SUPPLIES
PAUL W PETRENKO	AMAZON MKTPL*0993N0153	04/03/2025	01404424	4510	\$33.97	CASE-IPHONE
PAUL W PETRENKO	AMAZON MKTPL*0B6GB7J43	04/04/2025	01404424	4510	\$15.99	LAMP SOCKET HOLDER
PAUL W PETRENKO	AMAZON MKTPL*6O1EW55R3	03/12/2025	01404424	4518	\$15.20	EMRGNCY SHUTOFF DECAL
PAUL W PETRENKO	AMAZON MKTPL*9J6E56RX3	03/14/2025	01404423	4408	\$53.34	CABLE CARRIER
PAUL W PETRENKO	AMAZON MKTPL*EO4OL5963	03/13/2025	01404423	4408	\$43.48	DRAIN CLEANING MITT-LFT
PAUL W PETRENKO	AMAZON MKTPL*EP6Q80FO3	03/19/2025	01404424	4510	\$348.00	ELECTRIC STRIKE KIT
PAUL W PETRENKO	AMAZON MKTPL*F79LH45O3	03/19/2025	01404424	4516	\$61.43	15 WATT LED BULBS
PAUL W PETRENKO	AMAZON MKTPL*FF7U45ZL3	03/09/2025	01404424	4510	\$35.99	CRNR PROTECTR GUARDS
PAUL W PETRENKO	AMAZON MKTPL*IB5LB8273	03/21/2025	01404424	4518	\$87.00	HANDLE-M WINCH
PAUL W PETRENKO	AMAZON MKTPL*J04RI2YD3	03/14/2025	01404423	4408	\$45.23	DRAIN CLEANING MITT-RT
PAUL W PETRENKO	AMAZON MKTPL*MJ6RQ2K63	03/07/2025	01404424	4510	\$51.97	IPHONE CASE
PAUL W PETRENKO	AMAZON MKTPL*MV1T29653	03/15/2025	01404424	4510	\$78.35	BOTTOM FITTING
PAUL W PETRENKO	AMAZON MKTPL*XN5A75JA3	03/05/2025	01404424	4510	\$62.99	HIGH TEMP AXLE GREASE
PAUL W PETRENKO	AMAZON.COM*YH9V64EZ3	03/17/2025	01404424	4545	\$71.40	WALL SWITCH COVERS
PAUL W PETRENKO	APPLE.COM/BILL	04/03/2025	01404424	4510	\$0.99	50GB STR PLAN-PETRENKO
PAUL W PETRENKO	MAGID GLOVE	03/05/2025	01404424	4510	\$395.10	REFILLS-EYEWASH STATION
PAUL W PETRENKO	SUPPLYHOUSE.COM	03/25/2025	01404424	4520	\$84.59	SYMMETRIX CARTRIDGE
PAUL W PETRENKO	WWP*ROSE PEST SOLUTION	03/26/2025	01404424	4507	\$130.00	PEST SER-411 W HIGGINS
PETER C FERRETTI	AMAZON MKTPL*7Y0NB9Y43	03/27/2025	01101223	4402	\$79.58	DRY EARSE BRD/MARKERS
PETER C FERRETTI	SP ARMOR-X.COM	03/27/2025	01101223	4402	\$69.99	IPAD CASE
PETER GUGLIOTTA	APA	03/05/2025	01505022	4303	\$904.32	APA/AICP MEMBRSP-DAISY

VILLAGE OF HOFFMAN ESTATES
Monthly Credit Card Activity

From: 03/06/2025

To: 4/5/2025

Account Name	Merchant Name	Transaction Date	Accounting Code	Accounting Code	Transaction Amount	Expense Description
PETER GUGLIOTTA	APAIL.THINKIFIC.COM	03/24/2025	01501222	4301	\$75.00	APA CONFR WEBINAR
PETER GUGLIOTTA	ITE	03/05/2025	01505223	4404	\$495.00	ITE PRKG GEN 6TH EDITION
PETER GUGLIOTTA	NIU OUTREACH	03/20/2025	01505022	4301	\$35.00	LDRSHP STRATEGIC WBNR
RACHEL E MUSIALA	AMAZON MKTPL*3O1423WZ3	03/31/2025	01101423	4402	\$14.33	OFFICE SUPPLIES
RACHEL E MUSIALA	AMAZON MKTPL*6R1113O63	03/31/2025	01101423	4402	\$26.00	OFFICE SUPPLIES
RACHEL E MUSIALA	IL TOLLWAY-WEB	03/25/2025	01301222	4301	\$51.30	UNPAID TOLLS-FIRE
RACHEL E MUSIALA	IL TOLLWAY-WEB	03/27/2025	01401222	4301	\$11.40	UNPAID TOLLS-PW
RACHEL E MUSIALA	IL TOLLWAY-WEB-UNPD TO	03/25/2025	01201222	4301	\$9.60	UNPAID TOLLS-POLICE
RYAN M CHRISTENSEN	ILLINOIS AWWA	03/05/2025	40406722	4301	\$28.00	WEBINAR
RYAN M CHRISTENSEN	SQ *MID CENTRAL WATER	03/05/2025	40406722	4303	\$150.00	ANNUAL MEMBERSHIP
RYAN M CHRISTENSEN	THE UPS STORE 0144	03/17/2025	40406724	4510	\$16.10	GUTERMANN SHIPNG CHRG
SANYOKTA KAPUR	AMAZON MKTPL*0K1NI6IU3	03/12/2025	01501223	4402	\$29.70	ADMIN SUPPLIES
SANYOKTA KAPUR	FSP*IACE	03/26/2025	01505122	4301	\$375.00	5 CODE STAFF TRAINING
SANYOKTA KAPUR	FSP*SUBURBAN BUILDING	03/07/2025	01505122	4301	-\$5.00	SBOC TRAINING CREDIT
SANYOKTA KAPUR	FSP*SUBURBAN BUILDING	03/11/2025	01505122	4301	-\$5.00	SBOC TRAINING CREDIT
SANYOKTA KAPUR	FSP*SUBURBAN BUILDING	04/03/2025	01505122	4301	\$30.00	INSULATION-KNUTH
SANYOKTA KAPUR	INT'L CODE COUNCIL INC	03/20/2025	01505122	4301	\$315.97	ENERGY EFFICY-GUIDE/REG
SANYOKTA KAPUR	ODP BUS SOL LLC# 10686	03/28/2025	01501223	4402	\$117.14	OFFICE SUPPLIES
SANYOKTA KAPUR	ODP BUS SOL LLC# 10686	03/31/2025	01501223	4402	\$52.48	OFFICE SUPPLIES
SANYOKTA KAPUR	ODP BUS SOL LLC# 10686	03/31/2025	01501223	4402	\$20.98	OFFICE SUPPLIES
WILLIAM D MCLEOD	THE ASSEMBLY AMERICAN	03/29/2025	01101122	4301	\$77.58	MEETING
WILLIAM D MCLEOD	THE ASSEMBLY AMERICAN	04/02/2025	01101122	4301	\$37.61	MEETING
Total					\$53,460.08	



AGENDA
Planning, Building & Zoning Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

June 9, 2025	Council Chambers	7:00 PM
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1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
3. **PUBLIC COMMENT**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
6. **REPORTS**
 - A. Planning Division Monthly Report
 - B. Code Enforcement Division Monthly Report
 - C. Economic Development and Tourism Monthly Report
7. **PRESIDENT'S REPORT**
8. **ITEMS IN REVIEW**
9. **OTHER**
10. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



AGENDA
Planning, Building & Zoning Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

June 9, 2025	Council Chambers	7:00 PM
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1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
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5. **NEW BUSINESS**
6. **REPORTS**
 - A. Planning Division Monthly Report
 - B. Code Enforcement Division Monthly Report
 - C. Economic Development and Tourism Monthly Report
7. **PRESIDENT'S REPORT**
8. **ITEMS IN REVIEW**
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AGENDA
Transportation & Road Improvement Committee
Regular Meeting
Village Hall
1900 Hassell Road, Hoffman Estates, IL 60169

June 9, 2025	Council Chambers	Immediately Following General Administration & Personnel Committee
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1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
3. **PUBLIC COMMENT**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
6. **REPORTS**
 - A. Transportation Division Monthly Report
7. **PRESIDENT'S REPORT**
8. **ITEMS IN REVIEW**
9. **OTHER**
10. **ADJOURNMENT**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office. The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7A

REQUEST: Approval of an ordinance authorizing the adoption of the Cook County Multi-Jurisdictional Hazard Mitigation Plan.

FROM: Kasia Cawley, Police Chief

ITEM TYPE: Ordinance - Village Board

REQUEST SUMMARY

The Cook County Multi-Jurisdictional Hazard Mitigation Plan was developed under a grant from the Illinois Emergency Management Agency (IEMA) by a planning team of Cook County Department of Homeland Security and Emergency Management staff. The purpose of this plan is to identify risks and sustainable cost-effective actions to mitigate the impact of natural disasters in order to protect life, health, safety, welfare, and economy of the communities of Cook County.

The Hazard Mitigation Grant Program is authorized under Section 404 of the Stafford Act and is administered by the Federal Emergency Management Agency (FEMA). It provides grants to State and local governments to implement long-term mitigation measures after a major disaster. The purpose of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery following a disaster. The Mitigation Plan includes 125 participating jurisdictions in Cook County. The plan is designed to pool resources and create a uniform hazard mitigation strategy. Upon the adoption of this plan we will have the opportunity to pursue grant funding that was not previously available.

Adoption of the CCMJHMP makes participants eligible to apply for grants funds through the FEMA Hazard Mitigation Assistance Program, and assists with response and recovery in case of a natural disaster. Some of the natural hazards that could possibly occur within the Village limits are: floods, earthquakes, tornados, severe weather, and drought. Other hazards includes: pandemics, power outages, hazardous material incidents. The Hazard-Mitigation Plan is a living document that can be revised. The Hazard Mitigation Plan will be evaluated and revised on a continual 5 year time frame.

FINANCIAL IMPACT

None

RECOMMENDATION

Approval of a resolution authorizing the adoption of the Cook County Multi-Jursidictional Hazard Mitigation Plan.

ATTACHMENTS

1. Ord - CookCountyHazardMitigation-6-2-25

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AUTHORIZING THE ADOPTION OF THE
COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves, with the State, with other States and their units of local government, and with the United States to obtain and share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and to further contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the “Intergovernmental Cooperation Act”, 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and

WHEREAS, on October 10, 2000, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Act”) which provides the legal framework for the Federal Emergency Management Agency (FEMA) mitigation, planning requirements for state, local, and tribal governments as a condition of mitigation grant assistance emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, as a condition of future funding for mitigation projects, the Act requires jurisdictions to prepare and adopt a hazard mitigation plan to identify and address certain vulnerabilities that exist prior to and during a disaster; and

WHEREAS, FEMA supports pre- and post-disaster grant funding through the Hazard Mitigation Assistance Grant program, which has as a condition of funding eligibility, a requirement for jurisdictions to prepare and adopt a hazard mitigation plan; and

WHEREAS, to maintain continued eligibility for FEMA mitigation grant assistance programs the Act requires a hazard mitigation plan be updated every five years; and

WHEREAS, The Cook County Multi-Jurisdictional Hazard Mitigation Plan (CCMJHMP) was developed under a grant from the Illinois Emergency Management Agency (IEMA) by a planning team of Cook County Department of Homeland Security and Emergency Management staff. The purpose of this plan is to identify risks and sustainable cost-effective actions to mitigate the impact of natural disasters in order to protect life, health, safety, welfare, and economy of the communities of Cook County; and

WHEREAS, in accordance with the Act’s requirements, 125 Cook County jurisdictions engaged in the FEMA-prescribed mitigation planning process to prepare the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan and its associated local hazard mitigation plan annexes; and

WHEREAS, the 2024 Plan has been approved by the Illinois Emergency Management Agency and Federal Emergency Management Agency, Region V; and

WHEREAS, the President and Board of Trustees of the Village of Hoffman Estates have determined that it is in the best interests of this unit of local government and its residents to adopt the Cook County Multi-Jurisdictional Hazard Mitigation Plan.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: The Village of Hoffman Estates hereby accepts, approves and adopts in its entirety, Volume 1, the Countywide Mitigation Actions in Volume 2; and the Hoffman Estates Jurisdictional Annex of Volume 2 of the 2024 Cook County Multi-Jurisdictional Hazard Mitigation Plan.

Section 2: The Village of Hoffman Estates will continue to participate in updating and revising the 2024 Plan, with another plan review and revision occurring within a five-year cycle. Designated staff will provide annual progress reports on the status of implementation of the 2024 Plan to the president of the City/Village council.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

Section 4: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

PASSED THIS _____ day of _____, 2025

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2025

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2025.



AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7B

REQUEST: Authorization to:

- a. waive formal bidding; and
- b. purchase (3) 2026 Ford Expedition Special Service Vehicles as optioned from Friendly Ford, Roselle, IL, in an amount to not exceed \$157,760.01.

FROM: Kasia Cawley, Police Chief

ITEM TYPE: Action Item - Village Board

REQUEST SUMMARY

The Village has typically purchased its front-line vehicles through one of the various group purchasing consortiums; however, those consortiums have been at times unavailable due to the instability of the new vehicle market. The Police Department is in need of three (3) Ford Expedition SSV's (Special Service Vehicles). FY2025 has a budget for one (1) Ford Expedition, while FY2026 budget has not been approved but the Police Department has requested two (2) Ford Expeditions. In order to receive these vehicles within FY2026 the order must be placed immediately. In order to proceed in a timely fashion, Staff sought three competitive quotes from trusted vehicle dealers.

Currie Motors of Frankfort, IL currently offers 2026 Ford Expedition SSV's with selected options for a total cost of \$53,330.00 each or a total of \$159,990.00. Sutton Ford of Matteson, currently offers 2026 Expedition SSV's with selected options for a total cost of \$55,693.00 each or a total of \$167,079.00. Friendly Ford of Roselle, IL currently offers 2026 Ford Expedition SSV's with selected options for a total cost of \$52,586.67 each or a total of \$157,760.01. Our request includes the cost of the vehicles and any factory, or dealer, related costs only.

FINANCIAL IMPACT

There is sufficient funding in the FY2025 budget to fund one vehicle. The Police Department is proposing funding in the FY2026 budget to fund two vehicles.

RECOMMENDATION

Request authorization to order three (3) 2026 Ford Expedition Special Service Vehicles as optioned from Friendly Ford of Roselle, Illinois not to exceed a total cost of \$157,760.01.

ATTACHMENTS

1. FY2025 Expedition Quotes



Preview Order ~~E320 - U1G 4x4 XL~~ Order Summary Time of Preview: 03/20/2025 15:45:38 Receipt: NA

Dealership Name: Friendly Ford, Inc.

Sales Code : F41078

Dealer Rep.	Erik Grimmer	Type	Fleet	Vehicle Line	Expedition	Order Code	E320
Customer Name	Hoffman Estat	Priority Code	G4	Model Year	2025	Price Level	520

DESCRIPTION	MSRP	DESCRIPTION	MSRP
U1G0 EXPEDITION XL 4X4	\$57025	FORD FLEET SPECIAL ADJUSTMENT	\$0
TOTAL BASE VEHICLE	\$57025	18" DARK ALLOY PNTD ALUM WHL	\$0
AGATE BLACK METALLIC	\$0	CONNECT PKG: 1YR INCL.	\$0
XL CLOTH CAPT CHAIR SEATS	\$0	PRICE CONCESSION INDICATOR	\$0
DARK GRAY	\$0	REMARKS TRAILER	\$0
EQUIPMENT GROUP 102A	\$0	FRONT LICENSE PLATE BRACKET	\$0
.FORD CO-PILOT360 ASSIST 2.0	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.3.5L ECOBOOST V6 ENGINE	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.10SPD AUTO TRANS W/SLCTSHFT	\$0	FUEL CHARGE	\$0
P265/70R18E A/T BSW TIRES	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.3.73 RATIO REGULAR AXLE	\$0	ADVERTISING ASSESSMENT	\$0
PRICED DORA REQUESTED	\$0	DESTINATION & DELIVERY	\$1995
		MSRP:	\$59,020.00
		Gov Discount:	\$3,500.00
		Friendly Discount:	\$3,474.00
		Total:	\$52,046.00
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$59020
TOTAL			NA
			\$59020
		Title & License:	\$540.67
		Out the Door:	\$52,586.67

ORDERING FIN: QA337 END USER FIN: QA337

INCENTIVES

Acc. Code ID :10 Contract/Ref # :08-257S Bid Date :08/23/24State : IL

DISCOUNTS:

\$-3500.00

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



COMMERCIAL
& FLEET

SUTTON FORD INC.

21315 CENTRAL AVE.

MATTESON IL 60443

INVOICE

Tuesday, April 22, 2025

DATE

PURCHASER'S NAME

VILLAGE OF HOFFMAN ESTATES

STREET ADDRESS

CITY

HOFFMAN ESTATES

STATE

IL

ZIP

BUS PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW ☒

USED ☐

SUV ☒

TRUCK ☐

CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2025	FORD	EXPEDITION	SSV	BLACK		ORDER
VIN NO.			MILES	SALES REP	Scott Ourednik	
PRICE		\$59,020.00		TRADE-IN INFORMATION		
GOVERNMENT DISCOUNT		\$3,500.00		MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
DELIVERED		\$0.00		MILEAGE		
				TRADE VALUE		
SUBTOTAL		\$55,520.00		FLEET SALES INFORMATION		
ELECTRONIC FILING FEE		\$0.00		ORDERING FIN		
DOCUMENTATION FEE		\$0.00		END USER FIN		
ILLINIOS SALES TAX 7.25%		\$0.00		SALES TYPE		
COUNTY TAX- COOK 1.00%		\$0.00		GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%		\$0.00		GPC REF #		
COOK COUNTY WHEEL TAX		\$0.00		56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE M OR MP PLATES		\$173.00		56M DISCOUNT		
EXTENDED SERVICE CONTRACT		\$0.00		RETAIL REBATE #		
TOTAL PRICE		\$55,693.00				
CASH DOWN PAYMENT		\$0.00				
REBATE		\$0.00				
TOTAL DOWN PAYMENT		\$0.00				
UNPAID CASH BALANCE DUE ON DELIVERY		\$55,693.00				

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

4/22/2025

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

4/22/2025

Prepared for: , Village Of Hoffman Estates

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525

Client Proposal

Prepared by:
THOMAS SULLIVAN
Office: 815-464-9200
Quote ID: hmestates
Date: 05/13/2025



Currie Commercial Center | 10125 W. Laraway, Frankfort, Illinois, 60423
Office: 815-464-9200

Prepared for:

Village Of Hoffman Estates

Prepared by: THOMAS SULLIVAN

05/13/2025

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmemstates

Major Equipment(Based on selected options, shown at right)
10-speed automatic

- * Running boards
- * Class IV tow rating
- * Overdrive transmission
- * Transmission electronic control
- * All-speed ABS and driveline traction control
- * Lead acid battery
- * Fuel tank capacity: 23.19 gal.
- * Driver selectable drivetrain mode
- * Steering wheel mounted audio controls
- * 13.2 inch primary display
- * AM/FM/satellite
- * Radio data system (RDS)
- * 3 month satellite trial subscription
- * Wheelbase: 122.5"
- * Trip computer
- * Power door mirrors
- * Manual folding door mirrors
- * LED daytime running lights
- * Deep tinted windows

Exterior: Agate Black Metallic
Interior: Dark Gray w/Cloth Front Captain's Chairs

- * 18 x 8.5-inch front and rear black steel wheels
- * P265/70RT18 AT BSW front and rear tires
- * Lock-up transmission
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * Battery run down protection
- * Auto stop-start engine
- * Integrated navigation system with voice activation
- * Bluetooth wireless audio streaming
- * SiriusXM with 360L AM/FM/Satellite radio
- * Seek scan
- * External memory control
- * Vehicle body length: 209.9"
- * Standard ride suspension
- * Rear window defroster
- * Heated driver and passenger side door mirrors
- * DRL preference setting
- * LED brake lights
- * Variable intermittent front windshield wipers

As Configured Vehicle

STANDARD VEHICLE PRICE	MSRP
Engine: 3.5L EcoBoost V6	\$57,025.00 Included
Transmission: 10-Speed Automatic w/SelectShift	Included
3.73 Axle Ratio	Included
Tires: P265/70R18 AT BSW	Included
Cloth Front Captain's Chairs	Included
Monotone Paint Application	STD
122" Wheelbase	STD
Radio: AM/FM Stereo w/MP3 Capable	Included
50 States Emissions System	STD
Wheels: 18" Police Black Steel	-\$250.00
SiriusXM w/360L	Included
Dark Gray w/Cloth Front Captain's Chairs	N/C
Equipment Group 102A SSV Package (Fleet)	N/C
Agate Black Metallic	N/C
SUBTOTAL	\$56,775.00
Destination Charge	\$1,995.00
TOTAL	\$58,770.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Village Of Hoffman Estates

Prepared by: THOMAS SULLIVAN

05/13/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmestates

Major Equipment

- | | |
|--|---|
| * Speed sensitive wipers | * Automatic climate control |
| * Dual-zone front climate control | * Rear under seat climate control ducts |
| * Driver front impact airbag | * Seat mounted side impact driver airbag |
| * Passenger front impact airbag | * Seat mounted side impact front passenger airbag |
| * Airbag occupancy sensor | * 6 airbags |
| * Electronic stability control system with anti-rollover | * Manual rear child safety door locks |
| * SecurILock immobilizer | * Fixed rear seats |
| * 40-20-40 folding rear seats | * Manual reclining rear seats |
| * Front facing rear seat | * Fold forward rear seatback |
| * Rear seats with manual fore and aft | * Foldable rear seat head restraints |
| * 3 rear seat head restraints | * Split-bench rear seat |
| * Bucket front seats | * Driver seat with 8-way directional controls |
| * Front passenger seat with 4-way directional controls | * Height adjustable front seat head restraints |
| * Manual front seat head restraint control | * Front seat center armrest |
| * Manual reclining driver seat | * Power height adjustable driver seat |
| * Power driver seat fore/aft control | * Power driver seat cushion tilt |
| * Manual reclining passenger seat | * Manual passenger seat fore/aft control |
| * Cloth front seat upholstery | * Cloth front seatback upholstery |
| * Driver seat with 2-way power lumbar | * 4-wheel disc brakes |
| * 4-wheel antilock (ABS) brakes | * Electronic parking brake |
| * Brake assist system | * Hill Descent Control |
| * Hill Start Assist | |

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Prepared for:

Village Of Hoffman Estates

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2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmestates



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

Fuel Economy

City
N/A



Hwy
N/A

Prepared for:

Village Of Hoffman Estates

Prepared by: THOMAS SULLIVAN

05/13/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmemstates

As Configured Vehicle

Code	Description	MSRP
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Base Vehicle

U1G	Base Vehicle Price (U1G)	\$57,025.00
-----	--------------------------	-------------

Powertrain

998	Engine: 3.5L EcoBoost V6	Included
44U	Transmission: 10-Speed Automatic w/SelectShift	Included
62E	3.73 Axle Ratio <i>Includes electronic locking differential.</i>	Included

Wheels & Tires

STDTR	Tires: P265/70R18 AT BSW	Included
64G	Wheels: 18" Police Black Steel	-\$250.00

Seats & Seat Trim

C	Cloth Front Captain's Chairs <i>8-passenger seating. Includes 8-way power driver seat (power function for tilt and lumbar), 4-way manual passenger seat (for/aft, recline).</i>	Included
---	--	----------

Other Options

PAINT	Monotone Paint Application	STD
122WB	122" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Capable <i>Includes speed-compensated volume, 6 speakers, Google assistant, Google maps, Google play store, Alexa built-in, wireless Apple CarPlay and Android Auto, 911 assist, pinch-to-zoom capability.</i>	Included

*Includes:**- SiriusXM w/360L*

Includes super categories/live sports categories, 'For You' recommendations, SiriusXM listener profiles and three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Trial length and service availability may vary by model, model year or trim. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Inc. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Not all vehicles or devices are capable of receiving all services offered by SiriusXM. Current information and features may not be available in all locations, or on all receivers. Satellite and streaming lineups vary slightly. Sirius, XM, SiriusXM and all related marks and logos are trademarks of Sirius XM Inc.

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Village Of Hoffman Estates

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05/13/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmestates

As Configured Vehicle (cont'd)

Code	Description	MSRP
Emissions		
425	50 States Emissions System	STD
Exterior Color		
UM_03	Agate Black Metallic	N/C
Interior Color		
CE_05	Dark Gray w/Cloth Front Captain's Chairs	N/C
Fleet Options		
102A	Equipment Group 102A SSV Package (Fleet) <i>Includes:</i> - Engine: 3.5L EcoBoost V6 - Transmission: 10-Speed Automatic w/SelectShift - 3.73 Axle Ratio <i>Includes electronic locking differential.</i> - Tires: P265/70R18 AT BSW - Cloth Front Captain's Chairs 8-passenger seating. <i>Includes 8-way power driver seat (power function for tilt and lumbar), 4-way manual passenger seat (for/alt, recline).</i> - Radio: AM/FM Stereo w/MP3 Capable <i>Includes speed-compensated volume, 6 speakers, Google assistant, Google maps, Google play store, Alexa built-in, wireless Apple CarPlay and Android Auto, 911 assist, pinch-to-zoom capability.</i> - SiriusXM w/360L <i>Includes super categories/live sports categories, 'For You' recommendations, SiriusXM lister profiles and three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Trial length and service availability may vary by model, model year or trim. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Inc. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Not all vehicles or devices are capable of receiving all services offered by SiriusXM. Current information and features may not be available in all locations, or on all receivers. Satellite and streaming lineups vary slightly. Sirius, XM, SiriusXM and all related marks and logos are trademarks of Sirius XM Inc.</i>	N/C
SUBTOTAL		\$56,775.00
Destination Charge		\$1,995.00
TOTAL		\$58,770.00

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Village Of Hoffman Estates

Prepared by: THOMAS SULLIVAN

05/13/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmestates

Warranty

Standard Warranty

Basic Warranty

Basic warranty

36 months/36,000 miles

Powertrain Warranty

Powertrain warranty

60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty

60 months/unlimited

Roadside Assistance Warranty

Roadside warranty

60 months/60,000 miles

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Prepared for:

Village Of Hoffman Estates

Prepared by: THOMAS SULLIVAN

05/13/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2025 Expedition 4dr 4x4 XL (U1G)

Price Level: 525 | Quote ID: hmestates

Pricing Summary - Single Vehicle

MSRP*Vehicle Pricing*

Base Vehicle Price	\$57,025.00
Options	-\$250.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
Subtotal	\$58,770.00

Discount Adjustments

Discount Adjustments	-\$5,440.00
Total	\$53,330.00

Customer Signature_____
Acceptance Date

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AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7C

REQUEST: Authorization to award contract to Copenhagen Construction, Inc, of Gilberts, IL for the NOW Arena Retaining Wall Project in an amount not to exceed \$140,495

FROM: Alan Wenderski, Director of Engineering
Dan O'Malley, Deputy Village Manager

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

The project includes the removal and re-installation of a portion of the retaining wall in the loading dock area of the NOW Arena along with associated grading improvements. Portions of the existing wall have failed, requiring a portion of the loading dock area to be blocked from use. Construction will be completed during the month of August to best coordinate with Arena operations.

Two bids were received on April 28, 2025. The engineer's estimate was \$157,265. A summary of the bids received is shown in Table 1.

Table 1: Bid Summary

Contractor	Bid
Copenhagen Construction	\$140,495
Martam Construction	\$222,139

The lowest qualified bid was approximately 10% below the engineer's estimate. Copenhagen has worked on several previous projects for the Village and is qualified to perform this scope of work.

FINANCIAL IMPACT

The approved FY2025 budget allocated \$180,000 for design engineering and construction. Total project costs using the low bid construction amount of \$140,495 along with design engineering costs of \$26,229 are \$166,724, which is below the budgeted amount.

RECOMMENDATION

Approve award of contract to Copenhagen Construction, Inc, of Gilberts, IL for the NOW Arena Retaining Wall Project in an amount not to exceed \$140,495.

ATTACHMENTS

1. NOW Arena Retaining Wall Repair - Design Plans

SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
	COOK	6	1
COVER SHEET			

VILLAGE OF HOFFMAN ESTATES

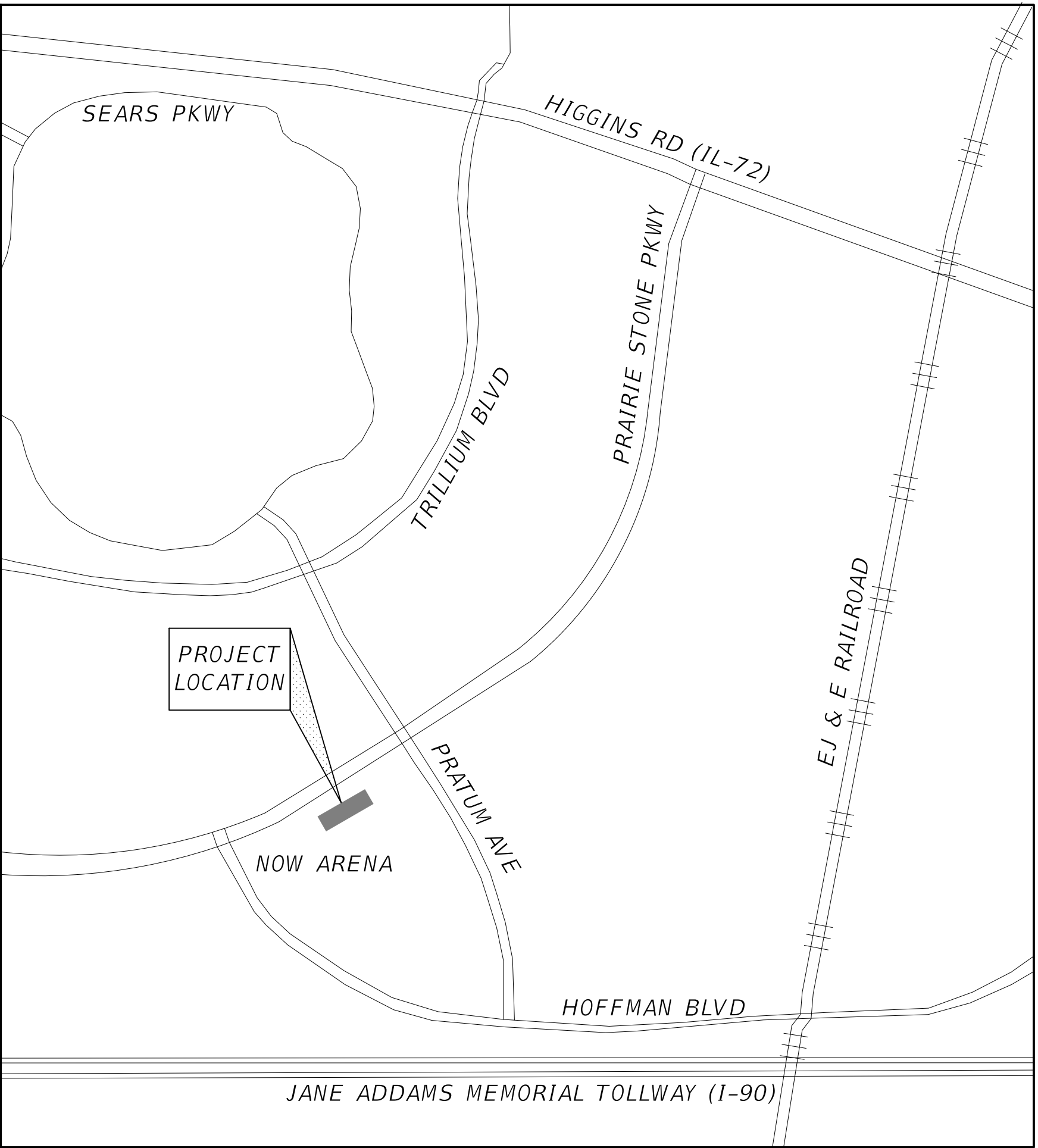
NOW ARENA

RETAINING WALL REHABILITATION

COOK COUNTY

INDEX OF SHEETS

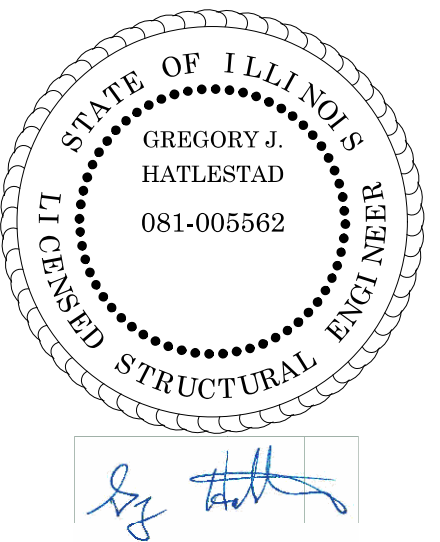
- 1 COVER SHEET
- 2 GENERAL NOTES
- 3 SUMMARY OF QUANTITIES AND SITE MAP
- 4 GENERAL PLAN AND ELEVATION
- 5 WALL AND FENCE DETAILS
- 6 SOIL BORING LOGS



LOCATION MAP
NOT TO SCALE



Gregory J. Hatlestad, P.E.
062-052391
Exp 11/30/2025
Date 04/03/2025



Gregory J. Hatlestad, S.E.
081-005562
Exp 11/30/2026
Date 04/03/2025

I certify that to the best knowledge, information and belief, this retaining wall design is structurally adequate for the design loading shown on the plans. The design is an economical one for the style of the structure and complies with requirements of the current AASHTO Standard Specifications for Highway Bridges.

PROJECT MANAGER
MR. JONATHAN R. VANA, P.E.
(630) 735-3382

J.U.L.I.E.
JOINT UTILITY LOCATION INFORMATION FOR EXCAVATORS
1-800-892-0123
OR 811

SPECIFICATIONS, STANDARDS AND SPECIAL PROVISIONS

1. All construction shall be in Accordance with the "Standard Specification for Road and Bridge Construction", adopted January 1, 2022; The Supplemental Specifications and Recurring Special Provisions", adopted January 1, 2025.
2. Any reference to standards throughout the plans or special provisions shall be interpreted as the latest standard of the Illinois Department of Transportation.
3. All References to "Engineer" shall be interpreted as the Resident Engineer.
4. All Utility companies shall be notified by the Contractor at least 72 hours prior to the Start of Construction.
5. It shall be the Contractor's responsibility to verify all Dimensions and Conditions existing in the field prior to ordering materials and beginning Construction.
6. If items of work have not been proved for in the contract, or not otherwise specified for payment, and required by the Engineer will be paid for in accordance with Article 109.04 of the Standard Specifications.

EXISTING UTILITIES

1. The Contractor must exercise extreme caution while working around existing utilities. The Contractor shall notify JULIE (1-800-892-0123), a minimum of 48 hours before commencing construction for utility locations within the scope of the project. It is recommended that the Contractor conduct a joint utility meet. It is the responsibility of the Contractor to contact all agencies who may or may not be part of the JULIE system to verify the location of their facilities.
2. The Village does not guarantee the accuracy of completeness of this information. The Contractor shall make his own investigation to determine the existence, nature, and location of all utility lines and appurtenances within the limits of the improvement. The Contractor shall locate all utilities far enough in advance to avoid all conflicts in grade separation between existing utilities and the proposed improvements.
3. The Contractor will be required to cooperate with all utility companies involved in connection with the removal, temporary relocation, reconstruction, or abandonment by these companies of any and all services or facilities owned or operated by them within the limits of this improvement.
4. Before doing any work which will damage, disturb, or leave unsupported or unprotected any utility lines, or appurtenances encountered, the Contractor shall notify the respective owner thereof, who will make all arrangements for relocating, adjusting, or otherwise maintaining or abandoning service on lines that fall within the limits of the proposed construction without cost to the Contractor, including the removal of all cables, manhole covers, and other appurtenances which the owner desires to salvage. After such arrangements have been made, the Contractor will proceed with the work as directed by the Engineer.
5. No extra compensation will be allowed to the Contractor for any expense incurred by complying with these requirements or because of delays, inconvenience, or interruptions in his work resulting from the failure of any utility company to remove, relocate, reconstruct, or abandon their services. The Contractor shall be responsible for prompt and timely removal, relocation, reconstruction, or abandonment of their facilities by all utility companies involved, and the coordination of his own work with that of these companies to the end that work on this improvement is not delayed because of necessary changes in the existing utilities, public or private.

GENERAL CONSTRUCTION

1. Plan dimensions and details relative to exisitng plans are subject to nominal construction variations. The Contractor shall field verify existing dimensions and details affecting new construction and make necessary approved adjustments prior to construction or ordering of materials. Such variations shall not be cause for additional compensations for a change in scope of the work, however, the Contractor will be paid for the quantity actually furnished at the unit price bid for the work.
2. All excess material and any other debris shall be disposed of by the Contractor at an off-site disposal area.

GENERAL CONSTRUCTION (CONTINUOUS)

3. The Contractor shall protect all existing trees, shrubs, mailboxes, fences, drain lines, power lines, and other public/private property, any item that is damaged shall be replaced or repaired by the Contractor as directed by the Engineer at no additional cost to the contract.
4. The Contractor shall maintain the site in a clean and orderly manner. Debris and any surplus material shall be removed as the work proceeds. Restoration shall proceed in accordance with the project special provisions. Debris and surplus material shall be disposed of by the Contractor off-site.
5. Connection of underdrains to existing storm sewer structures, pipes and existing private drain tiles and underdrains shall be considered incidental to the item being constructed and no additional compensation allowed.
6. The Contractor shall keep existing adjacent streets clean of dirt, mud, and other debris and, when necessary, clean said pavements on a daily basis or when directed by the Engineer.
7. The stockpiling of material and storing of equipment shall be coordinated with and approved by the Engineer.
8. Conditions of the property, including the curb and pavement, will be documented prior to the start of construction. The Contractor will be responsible for the repair of any damages caused by their operations to the satisfaction of the Engineer.
9. The existing drainage facilities shall remain in use during the period of construction. All drainage structures are to be kept free of any debris resulting from construction operations. All work and material necessary to prevent accumulation of debris in the drainage structures will be considered as incidental to the contract. Any accumulation of debris in the drainage structures resulting from construction operations shall be removed at the Contractor's own expense, and no extra compensation will be allowed.
10. The Contractor shall at all times maintain proper dust control at the site per Article 107.36. The Contractor shall water the entire site whenever the site conditions become unsafe due to blowing soil or dust. The site shall be watered as many times per day as necessary to maintain a safe work site, as determined by the Village or its representatives. This work shall be considered as incidental to the contract.

CONSTRUCTION OPERATIONS

1. In order to minimize the effect of construction noise on the area surrounding the improvement, the Contractor and his subcontractors shall comply with the following requirements. Any changes to this schedule will not be accepted unless approved by the Engineer.
2. All engines and engine driven equipment used for hauling of construction shall be equipped with an adequate muffler in constant operation and properly maintained to prevent excessive or unusual noises. Any machine or device or part thereof which is regulated by or become regulated by Federal or State of Illinois noise standards shall conform to those standards.
3. The Contractor shall take all precautions necessary to protect the general public and his employees from hazardous locations that might occur within the limits of the improvement. The Village is not responsible for the site safety, the contractor is solely and exclusively responsible for construction means, technologies, and site safety.
4. It shall be the Contractor's responsibility to protect open cut trenches as may be required by OSHA, Illinois Department of Labor, State of Federal law. Trenches in pavements or in close proximity to the improved streets or roadways shall be sheeted or braced in a substantial and effective manner.

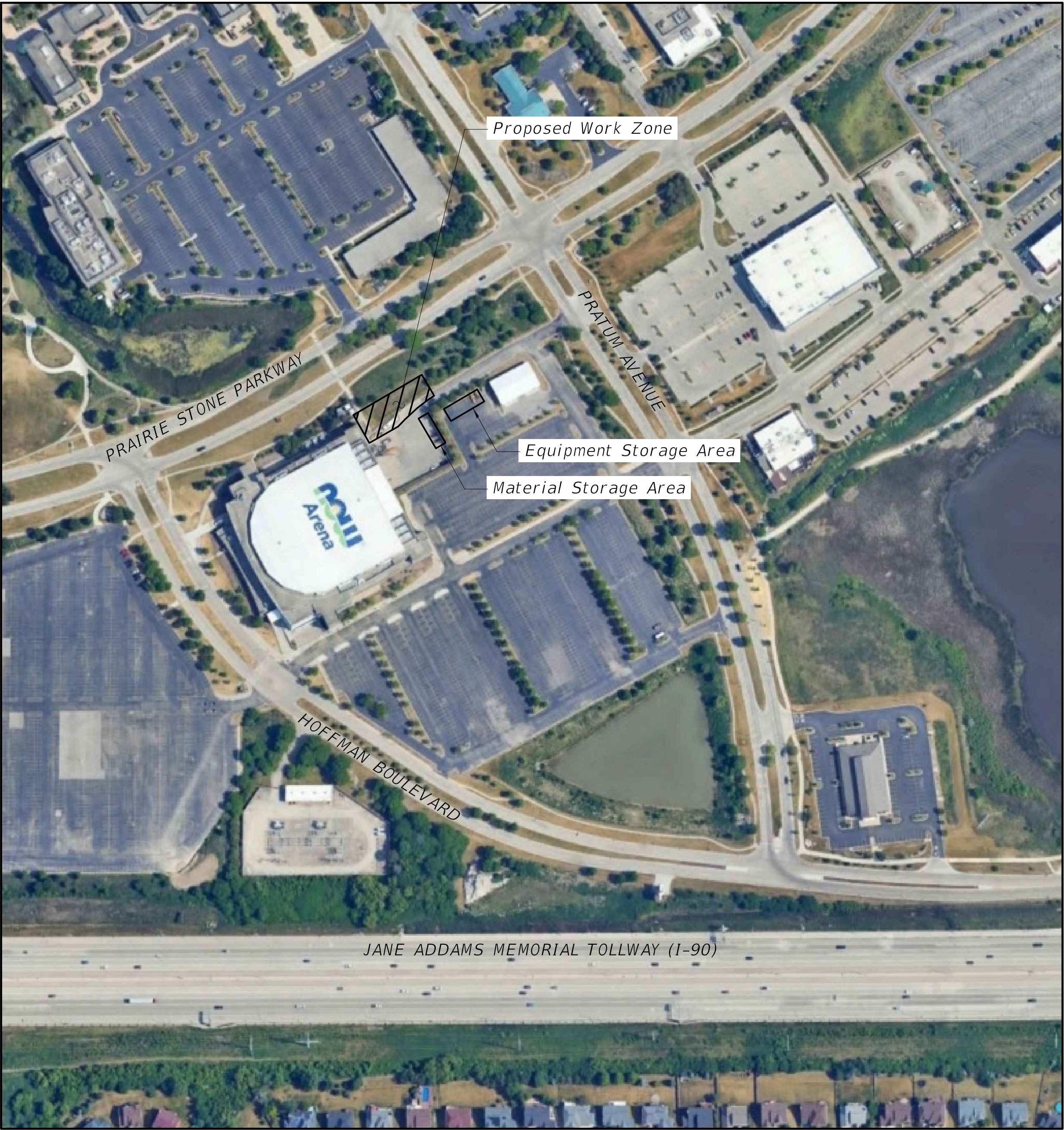
LANDSCAPING AND EROSION CONTROL

1. Any disturbed areas within the project limits or NOW Arena property shall be restored with 4 inches of topsoil and salt tolerant sodding in accordance with Sections 211 and 252 of the Standard Specifications.
2. Erosion Control Blanket shall be placed on any disturbed areas within the project limits or NOW Arena property prior to final grading in accordance with Section 251 of the Standard Specifications and at the Contractor's own expense.
3. When directed by the Engineer, supplemental watering shall be applied to all sodded areas prior to final acceptance at a rate specified by the Engineer.
4. The Contractor shall adhere to limits of restoration shown. Areas outside these limits that are damaged or disturbed by the Contractor shall be restored by the Contractor at his expense, and no additional compensation will be allowed.

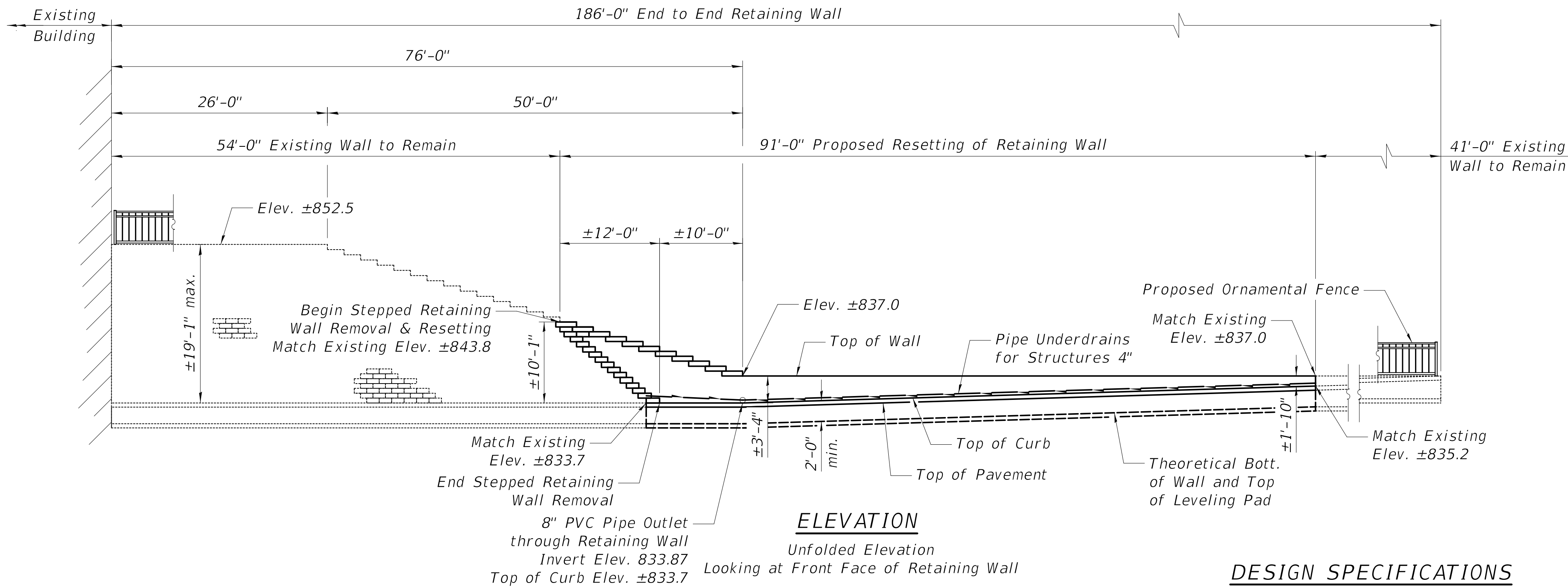
SUMMARY OF QUANTITIES

Coded Pay Item No.	Item	Unit	Quantity
20101000	Temporary Fence	Foot	250
20900110	Porous Granular Backfill	Cu. Yd.	9
44000100	Pavement Removal	Sq. Yd.	56
44000300	Curb Removal	Foot	91
50200100	Structure Excavation	Cu. Yd.	157
60146304	Pipe Underdrains for Structures 4"	Foot	89
60206602	Catch Basins, Type B, Type 8 Grate	Each	1
60600605	Concrete Curb, Type B	Foot	91
61140000	Storm Sewers (Special), 8"	Foot	6
* X5091600	Steel Railing Removal	Foot	187
* X6640618	Ornamental Fence	Foot	187
* XX006188	Remove and Re-Erect Segmental Block Retaining Wall	Sq. Ft.	508
*	Portland Cement Concrete Pavement	Sq. Yd.	56
*	Site Restoration	L.Sum	1

* See Special Provisions.



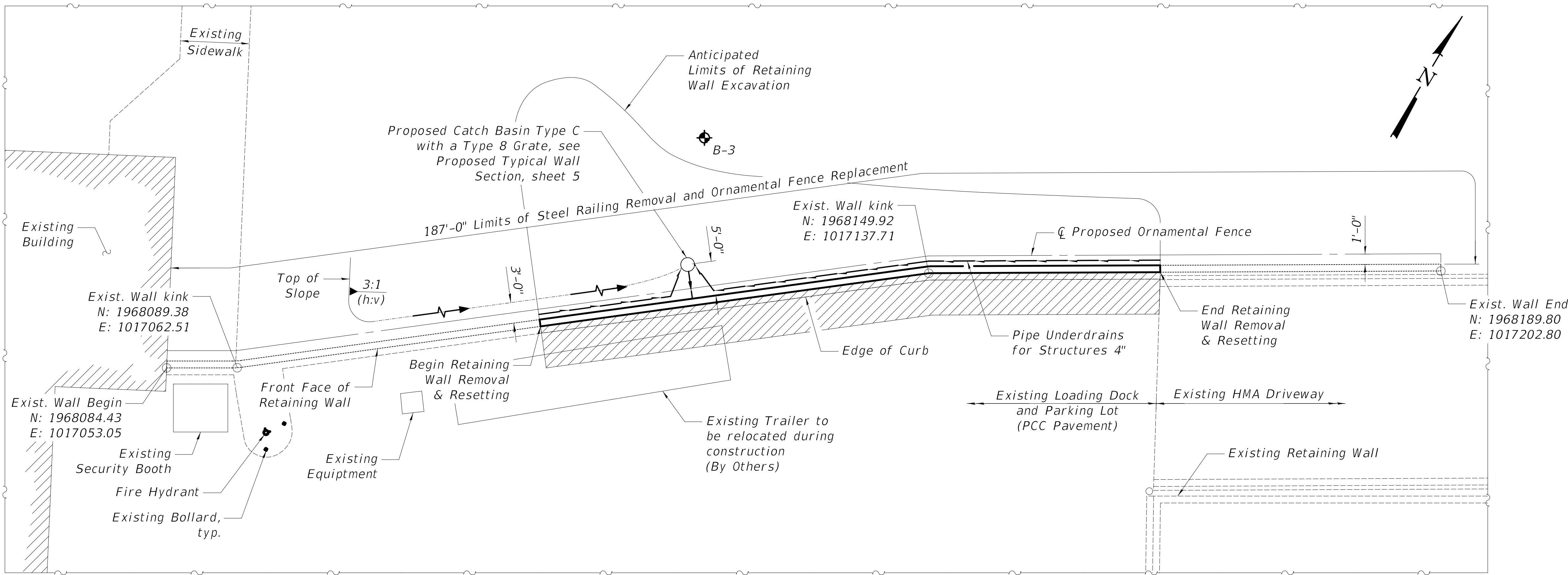
SITE MAP



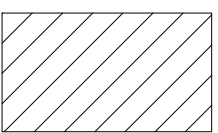
DESIGN SPECIFICATIONS
2020 AASHTO LRFD Bridge Design
Specifications, 9th Edition

NOTES:

1. Fence post foundation for Ornamental Fence must be placed as retaining wall is constructed.
2. Soil reinforcement to be cut perpendicular to wall face at centerline of fence post foundation .
3. Installation of the segmental concrete block wall (including need for soil reinforcement) to be in accordance with the wall manufactureer desingn requirements and specifications.
4. New geotextile filter and geogrid reinforcement shall be used. Cost included in the unit price for Remove and Re-Erect Segmental Block Retaining Wall.
5. Cost for required additional select fill, concrete blocks and/or leveling pad material shall be included with the unit price for Re-Erect Segmental Block Retaining Wall.
6. Maximum allowable bearing pressure = 3,000 psf.
7. The Contractor shall erect TEMPORARY FENCE around the limits of excavation to protect the work site. The TEMPORARY FENCE shall be in place until the new Ornamental Fence has been installed.



LEGEND



Limits of Pavement
Removal & Replacement
and Limits of Curb
Removal & Replacement

PLAN

MODEL: SMODELNAMES
FILE NAME: SFIELLS



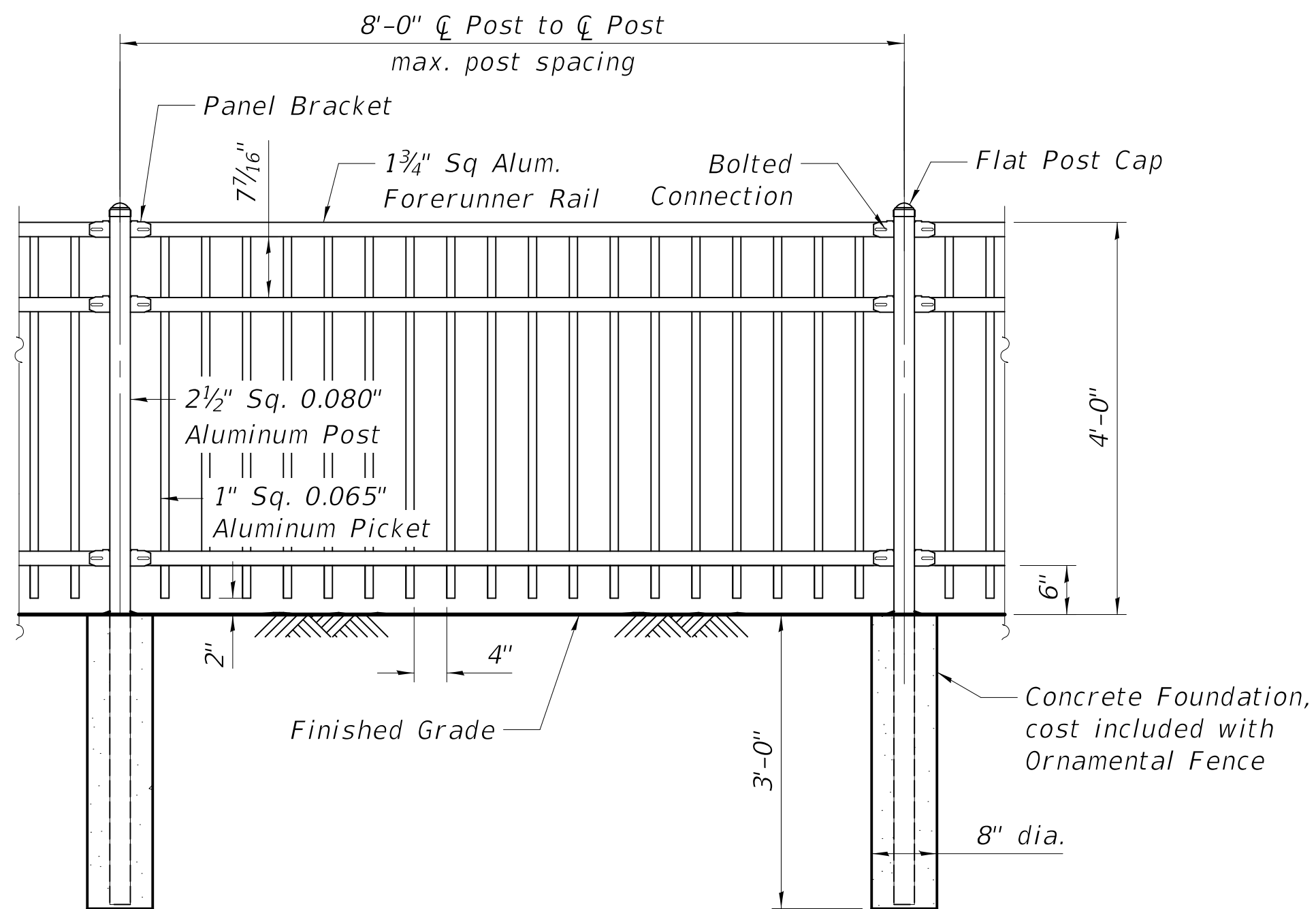
Two Pierce Place, Suite 1400
Itasca, Illinois 60143
Tel: 630.773.3900 Fax: 630.773.3975
www.civiltechinc.com

DRAWN	-	JAL	REVISED	-
DESIGNED	-	JAL	REVISED	-
CHECKED	-	GJH	REVISED	-
DATE	-	04/03/2025	REVISED	-

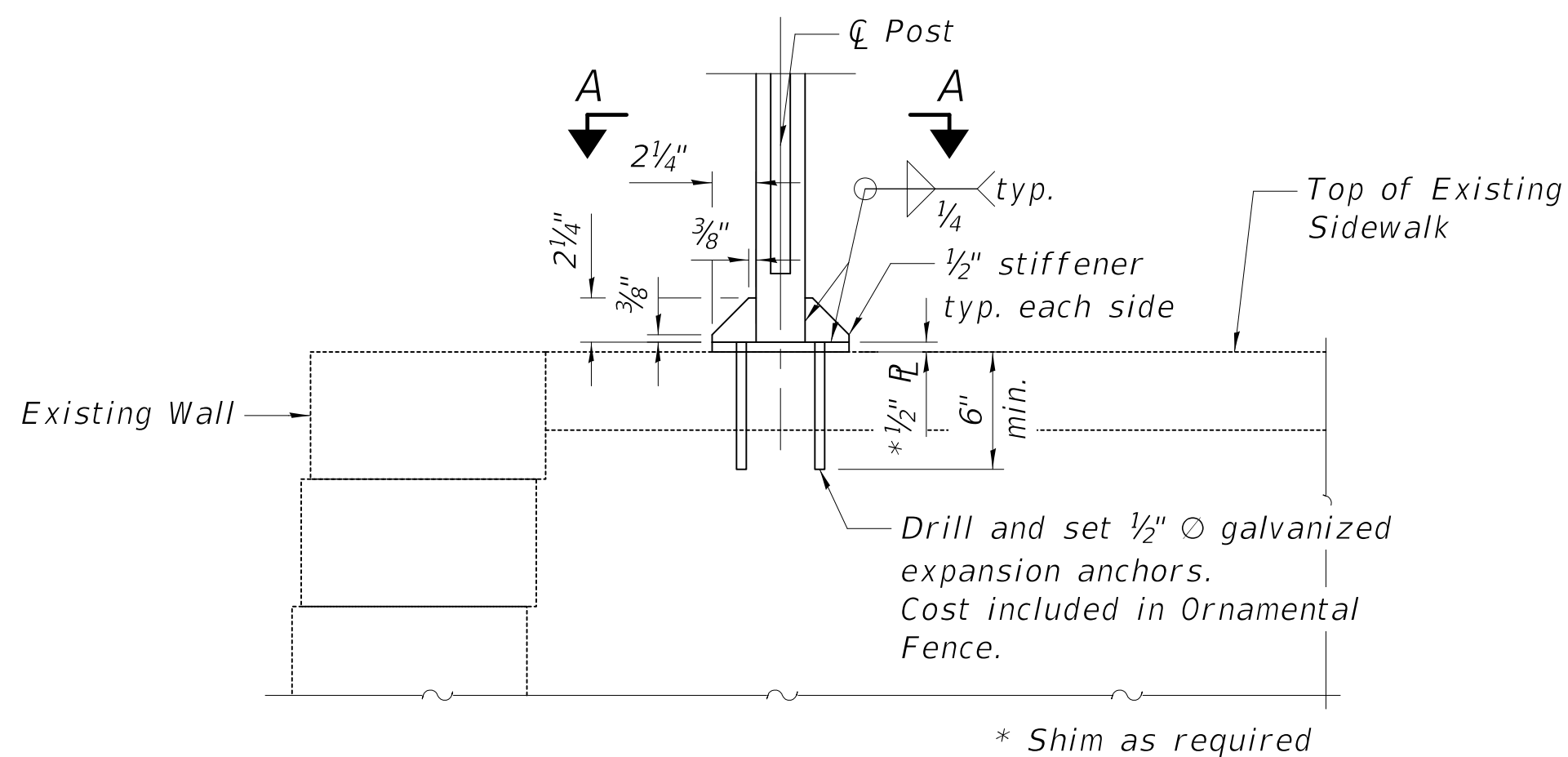
VILLAGE OF HOFFMAN ESTATES

GENERAL PLAN AND ELEVATION
NOW ARENA RETAINING WALL REHABILITATION

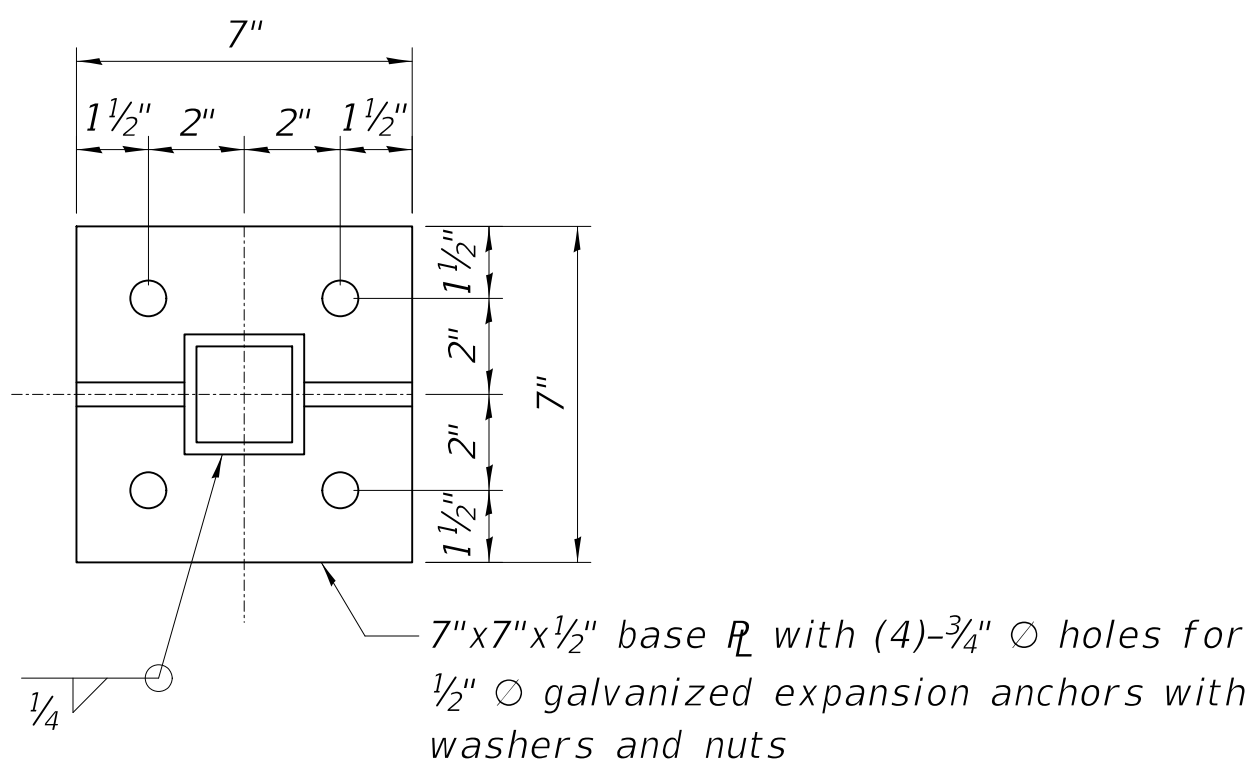
SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
	COOK	6	4
CONTRACT NO.			
ILLINOIS			



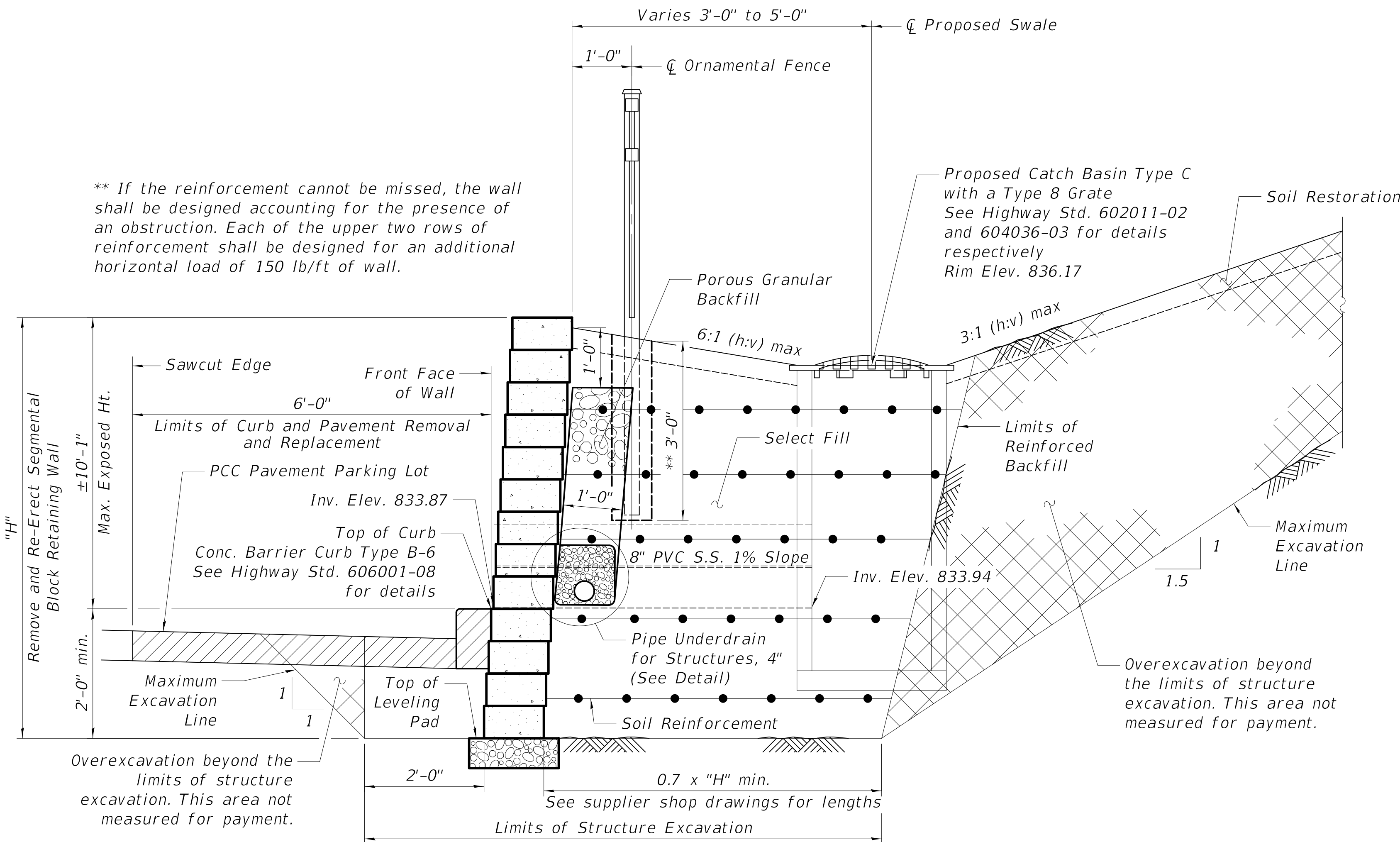
ORNAMENTAL FENCE ELEVATION



FENCE POST
ATTACHED TO SIDEWALK



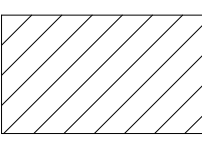
SECTION A-A

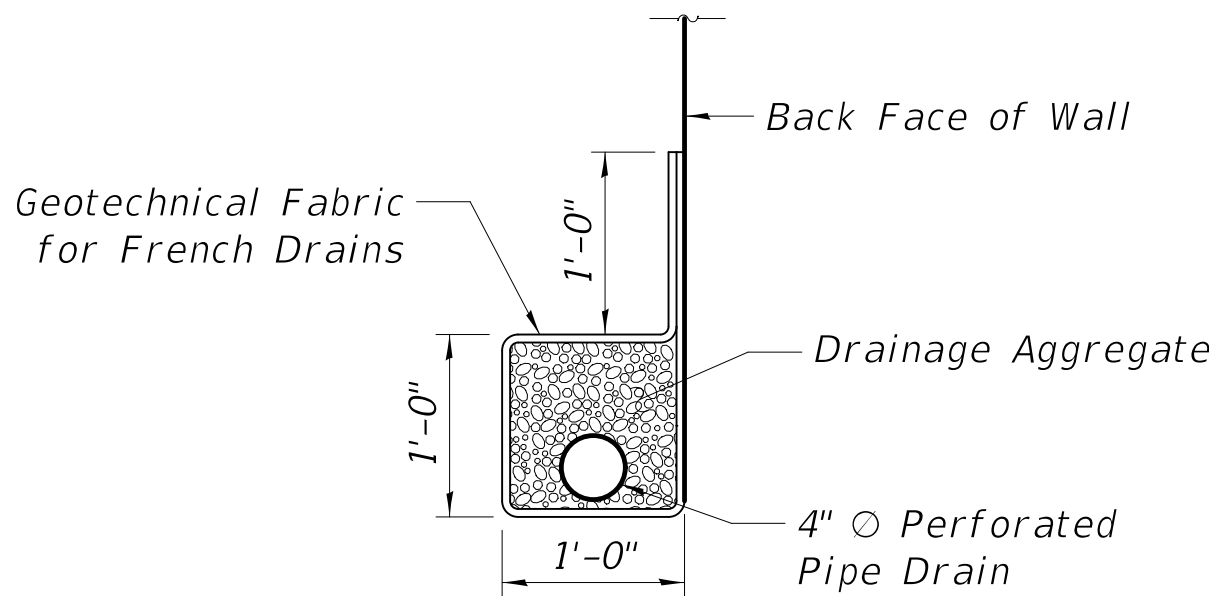


PROPOSED TYPICAL WALL SECTION

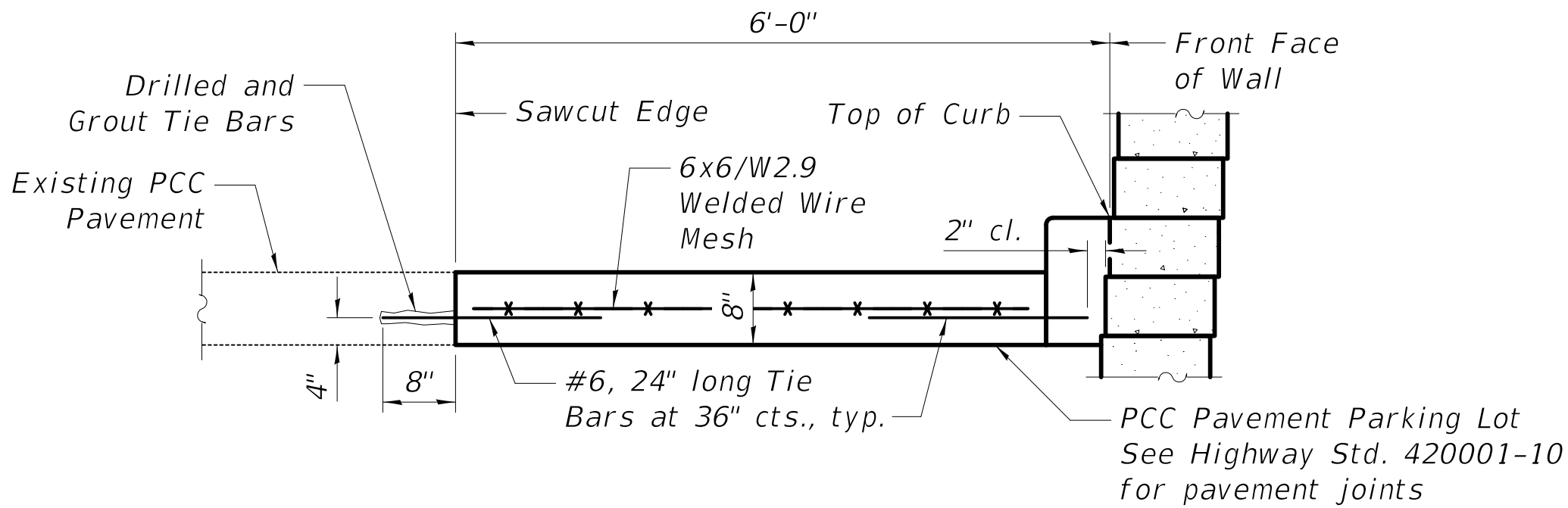
Note: Match wall batter at the far/tall end of the wall or as directed by the wall manufacturer.

LEGEND

 Pavement Removal & Replacement and Curb Removal & Replacement (See PCC Pavement Replacement Detail)



PIPE UNDERDRAIN DETAIL



PCC PAVEMENT REPLACEMENT DETAIL

MODEL: SMODELNAME\$
FILE NAME: SFILEL\$



Two Pierce Place, Suite 1400
Itasca, Illinois 60143
Tel: 630.773.3900 Fax: 630.773.3975
www.civiltechinc.com

DRAWN	-	JAL	REVISED	-
DESIGNED	-	JAL	REVISED	-
CHECKED	-	GJH	REVISED	-
DATE	-	04/03/2025	REVISED	-

VILLAGE OF HOFFMAN ESTATES

SOIL BORING LOGS
NOW ARENA RETAINING WALL REHABILITATION

	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
		COOK	6	6
		CONTRACT NO.		
	ILLINOIS			

AGI Job No. 24-354A		BORING LOG NO. O-3 B-3				Sheet 1 of 1						
CLIENT: Village of Hoffman Estates			PROJECT: NOW Arena									
STATION AND OFFSET:			LOCATION: 5333 Praire Stone Parkway									
COUNTY: Cook County		GRAPHIC LOG	DEPTH (FT.)	SAMPLES				TESTS				
CITY & STATE: Hoffman Estates, Illinois				SPT-N BLOWS / FT.	NUMBER	TYPE	% RECOVERY	MOISTURE, %	DRY DENSITY PCF	Qu tsf Failure Type	VANE SHEAR PSF	Est. Coefficient of Permeability k _v (cm/sec)
SURFACE ELEVATION Datum:												
1.0 12" dark brown clay topsoil		↓										
2.5 FILL, clay silt, with sand & gravel, trace fine roots, brown-dark gray, hard			20	1	SS	89	17		4.5			
5.0 CLAY SILT, with sand, trace gravel, brown, hard (CL-ML)			23	2	SS	89	13		4.5			
SILTY CLAY, with sand, gravel & crushed stone, gray, very stiff to hard (CL)			35	3	SS	67	14		4.5			
Thin recovery collected from auger @ 8.5' to 10.0'			20	4	SS	6	10					
11.0			32	5	SS	67	9		2.5			
12.5 CLAY SILT, with sand, gravel & crushed limestone, brown-gray, very stiff (CL-ML)			19	6	SS	100	12		4.5			
15.0 CLAY SILT, trace sand, brown-gray, hard (CL-ML)			70	7	SS	100						
20.0 FINE TO MEDIUM SAND, with gravel & crushed stone, brown, very dense (SW)												
End Of Boring												
WATER LEVEL OBSERVATIONS		Applied GeoScience, Inc. 2385 Hammond Drive, Suite 6 Schaumburg, Illinois 60173 Tel: (847) 303-0300 Fax: (847) 303-0900				STARTED 11-13-24		FINISHED 11-13-24				
WL	☐ Dry					DRILL CO. AGI		DRILL RIG 45-C				
WL	▼					DRILLER JR		ASS'T DRILLER VR				
WL	▼ Cave-in @ 15.0'					ENG/GEOL. AM / AAM		APPROVED AMM				

AGI 24-353A VOHE - NOW ARENA - SCHAUMBURG, IL.GPJ 11/22/24



AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7D

REQUEST: Authorization to approve Change Order #1 for sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$11,226.48.

FROM: Ryan Christensen, Water & Sewer Superintendent
Joseph Nebel, Public Works Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

The Village previously entered into a contract with American Underground Inc. to perform televising of the sanitary and storm sewer systems. This work supports condition assessments of critical buried infrastructure to meet Metropolitan Water Reclamation District (MWRD) inspection requirements and inform capital improvement planning.

As part of an interdepartmental effort, the road reconstruction program has recently expanded to include repairs or replacement of underground utilities in coordination with paving projects—creating economies of scale and improving project efficiency. Change Order #1 includes expanded televising scope, performed in conjunction with the Engineering Department, to assist in planning for infrastructure improvements that fall within the 2025 Road Reconstruction Program.

FINANCIAL IMPACT

The original Village Board authorization for this contract was \$160,000. Change Order #1, in the amount of \$11,226.48, brings the revised contract total to \$171,226.48. There is \$500,000 of funding in the 2025 Capital Improvement Budget for sewer televising and improvements to absorb this proposed change order.

RECOMMENDATION

Authorization to approve Change Order #1 for sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$11,226.48.

ATTACHMENTS

1. Change Order #1
2. 2025 Proposed Budget - Detail FINAL
3. Contract & Approval

CHANGE ORDER NO. 1

PROJECT: 2023 & 2024 Sanitary and Storm Sewer
CCTV Inspeyton

DATE OF ISSUANCE: 6/14/2023

OWNER: Village of Hoffman Estates, Illinois

ENGINEER: N/A

CONTRACTOR: American Underground Inc.

ENGINEER's Project No. N/A

You are directed to make the following changes in the Contract Documents:

Description: Additional sanitary sewer and storm sewer inspection to assess infrastructure for 2025 Road Reconstruction Program and associated infrastructure improvements.

Purpose of Change Order: Add quantaties of various sized sanitary sewer and storm sewer televising .

Attachments:

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$160,000.00

Previous Change Orders: 0
No. _____ to No. _____

Current Contract Price: \$160,000.00

Net increase of this Change Order:
\$11,226.48

Contract Price with this Change Order:
\$171,226.48

CHANGE IN CONTRACT TIME:

Original Contract Time:
Substantial Completion:
Completion: December 2024

Change from previous Change Orders: N / A

Current Contract Time:
Substantial Completion:
Completion:

Net increase of this Change Order: N / A

Contract Time with this Change Order: N/A
Substantial Completion:
Completion:

NOTE: USE ANYTIME THE CHANGE ORDER EXCEEDS \$10,000 ± OR 30 DAYS EXTENSION.

Pursuant to 720 ILCS 5/33E-9, (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, (2) the change is germane to the original contract as signed, and (3) the change order is in the best interest of the Village of Hoffman Estates, Illinois.

PREPARED BY:

VILLAGE OF HOFFMAN ESTATES

APPROVED:

VILLAGE OF HOFFMAN ESTATES

ACCEPTED:

American Underground Inc.

By _____ By _____ By _____
Ryan M. Christensen William D. McLeod
Superintendent of Water and Village President
Sewer

Village of Hoffman Estates, Illinois

2025 Annual Operating Budget

Account Information

Account Number: 40407325-4608
 Account Name: Sanitary Sewer Improvements

Fund: Water & Sewer
 Department: Public Works
 Division: Capital Projects Division

Account History

2021 Budget	\$ 1,840,000	2022 Budget	\$ 2,982,500	2023 Budget	\$ 3,603,800
2021 Actual	\$ 116,705	2022 Actual	\$ 363,102	2023 Actual	\$ 1,770,750

	2024 Budget	2024 Estimate	2025 Dept Request	2024 Carry- Over	2025 Manager Approved	2026 Financial Plan	2027 Financial Plan
Projected Expenditures							
Sanitary Sewer Rehab:							
Critical Sewer Rehabilitation	120,000	120,000	200,000	-	200,000	1,000,000	1,000,000
Phase V Engr (MWRD Compliance)	20,000	20,000	-	-	-	-	-
Private Sector/Long Term O&M Program	70,000	70,000	-	-	-	-	-
w/ Road Reconstruction Program	400,000	400,000	750,000	-	750,000	750,000	750,000
Televising/Constr of Storm Sewer Lines of Street Reconstructions	81,250	82,500	500,000	-	500,000	100,000	100,000
Lift Station Needs Assessment	-	-	150,000	-	150,000	-	-
Hampton Lift Eng/Rehab	30,000	100,000	1,100,000	-	1,100,000	-	-
Park Lane Life Eng/Rehab	18,000	-	-	-	-	-	-
Data Center off-side improvements (D.S.) Pfizer lift station upgrade	1,860,000	1,500,000	1,500,000	-	1,500,000	-	-
Westbury Lift Station Generator	-	-	-	-	-	-	800,000

**VILLAGE OF HOFFMAN ESTATES
OFFICE OF CORPORATION COUNSEL
REVIEW AND APPROVAL PROCEDURES
FOR A CONTRACT**

Agreement Amendment

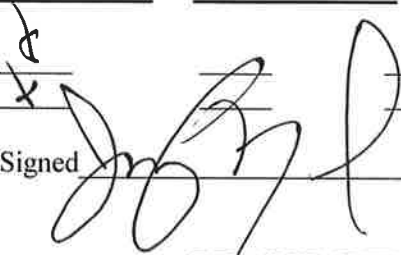
Budget # 40407325 4608

Project Title:	<u>2023 & 2024 Sanitary and Storm Sewer CCTV Inspection</u>		
Contact Person:	<u>Haileng Xiao</u>		
Department:	<u>Public Works</u>		
Amount of Contract:	<u>\$160,000</u>		
Mgr./Bd. Approval Req. By:	<u>Village Board</u>	<u>(6/5/2023)</u>	
Village Signature Required:	Over \$30,000 - Village President <u>X</u>		
	Under \$30,000 - Village Manager <u> </u>		

**1. DEPARTMENT DIRECTOR OR
COMMISSION LIAISON**

APPROVE DISAPPROVE COMMENT

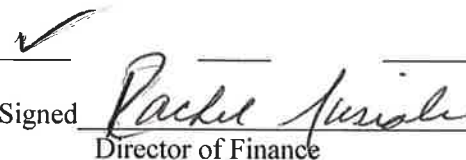
- A. As to amount budgeted
B. As to purpose & content

Signed  _____
Date 6/13/23

2. DIRECTOR OF FINANCE

APPROVE DISAPPROVE COMMENT

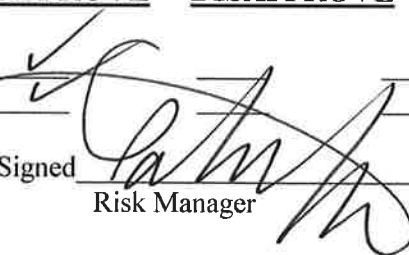
- A. As to budget

Signed  _____
Director of Finance Date 6/13/23

3. RISK MANAGER

APPROVE DISAPPROVE COMMENT

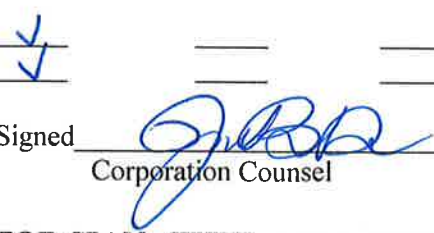
- A. As to Liability
B. As to Insurance Coverage Req.

Signed  _____
Risk Manager Date 06/14/2023

4. CORPORATION COUNSEL

APPROVE DISAPPROVE COMMENT

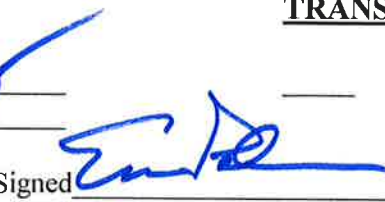
- A. As to legality
B. As to form

Signed  _____
Corporation Counsel Date 6/14/2023

5. VILLAGE MANAGER

**FOR SIGNATURE FOR BOARD
TRANSMITTAL COMMENT**

- A. Accepted
B. Not accepted

Signed  _____
Village Manager Date 6/14/23

Procedures:

1. The Department Director or Commission Liaison is responsible for initiating this form for each contract.

AGENDA

*Village of Hoffman Estates
First Meeting of the Month
Village Board of Trustees*

*1900 Hassell Road
Hoffman Estates, IL 60169
847/882-9100*

Board Room	7:00 P.M.	June 5, 2023
-------------------	------------------	---------------------

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. RECOGNITION OF AUDIENCE

4. APPROVAL OF MINUTES – May 15, 2023
May 22, 2023 (*Special Meeting*)

5. CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)

A. Approval of Agenda.

B. Approval of the schedule of bills for June 5, 2023 - _____.

C. Request Board approval of an ordinance to amend the 2022 Budget as a result of the completed financial audit and to close out the fiscal year.

D. Request authorization to award a contract for the NOW Arena concourse wall painting to BP&T Construction, Mt. Prospect, Illinois in an amount not to exceed \$55,800.00.

E. Request authorization to renew the Community Development annual subscription agreement between Superior, LLC, a Central Square Technology company, and the Village of Hoffman Estates for a term of one year at a subscription cost of \$48,070.98.

F. Request Board authorization to waive bidding and renew a contract for 2023 and 2024 sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$160,000.

G. Request Board authorization to award a contract for a Village-wide water distribution system leak survey to ME Simpson Co., Valparaiso, IN in an amount not to exceed \$60,000.

H. Request Board authorization to waive bidding and purchase:

a. Two Ford F250 pickup trucks from Friendly Ford, Roselle, IL in an amount not to exceed \$99,200

b. Two Ford Explorer interceptors and one Ford 150 pickup truck from Currie Motors, Frankfort, IL in an amount not to exceed \$124,560

c. Two Ford Explorer interceptors from Welch Ford, Hardeeville, SC in an amount not to exceed \$93,080

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request authorization to waive bidding and renew a contract for 2023 and 2024 sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$160,000.

MEETING DATE: May 22, 2023

COMMITTEE: Public Works & Utilities

FROM: Joseph Nebel, Director of Public Works
Haileng Xiao, Superintendent of Water and Sewer

PURPOSE: To renew contract for 2023 and 2024 sanitary and storm sewer inspection by CCTV (Closed Circuit Television).

BACKGROUND: The Village's Sanitary Sewer System is composed of over 192 miles of sanitary sewer mains and a minimum of 2% or 21,000 feet are required to be inspected & assessed annually by CCTV camera per the Metropolitan Water Reclamation District's (MWRD) Infiltration/Inflow Control Program (IICP) adopted in 2014. In addition, staff conducts inspections of both storm and sanitary sewer mains for routine maintenance and repairs to be incorporated into the annual road improvement program. The total necessary footage for these inspections can exceed 40,000 to 50,000 feet annually. CCTV inspection footage and assessment reports are critical for an engineer's review to correct defective and deficient sewer mains. It is especially important that sewer inspections are done well ahead of road improvements so that repairs are planned in coordination with annual road projects to achieve the most cost effective and efficient result.

American Underground Inc. has been providing such contractual assistance to the Village since 2018. The award of contracts, including the most recent in 2020, was based on the result of bids from the Municipal Partnering Initiative (MPI) purchasing consortium. MPI is made up of multiple municipalities with the Village of Glenview often acting as the lead community. Under Article 12 included within the request for bids (RFB) as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, et seq. (the "Act"), the successful bidder and the Village may negotiate terms and conditions for the same work at the same bid prices. As American Underground was the low responsible bidder for the 2020 MPI, Hoffman Estates has utilized them with the same unit prices.

DISCUSSION: MPI's most recent bid results and bid tabulation indicate American Underground provided the lowest responsive and responsible bid among a total of four bids for Year 2020, Year 2021 and Year 2022. American Underground received a three-year contract with the Village of Glenview

DISCUSSION (Continued):

and MPI, which expired in April 2023. Village of Glenview and MPI chose not to re-bid for Year 2023 and Year 2024 but to use the option of two one-year extensions and renew the contract with American Underground for sewer CCTV inspection services. (The contract indicates on page 2, under Section 4, Term; Termination "This agreement may be renewed for two (2) additional one (1) year periods.").

American Underground Inc. has again offered to complete the same work for the same consortium unit price for the Village under the same specifications for years 2023 and 2024 which freezes the 2022 bid price. Staff reviewed the specifications of MPI's bid documents and found them acceptable to meet the Village's MWRD requirements. Staff is confident that American Underground Inc. will again complete the work in a satisfactory manner and recommends the option of a two-year contract extension with American Underground for sewer CCTV inspection services.

2022 BASE BID	CCTV Inspection of Sanitary Sewers (8"-12") no dyed water flooding		CCTV Inspection of Sanitary Sewers (15"-18") no dyed water flooding	
	Unit	Unit Price	Unit	Unit Price
American Underground	190,437	\$1.87	20,506	\$1.87
National Power Rodding	190,437	\$4.00	20,506	\$4.00
Sheridan Plumbing	190,437	\$2.67	20,506	\$2.67
Visu-Sewer	190,437	\$2.13	20,506	\$2.13

FINANCIAL IMPACT:

According to the unit prices submitted by American Underground in their winning MPI bid, staff estimated the costs for FY 2023 and FY 2024 work will be approximately \$160,000. The Village's 2023 and 2024 Capital Improvements Program includes a line item project for Sanitary Sewer Televising/Construction with sufficient funds to cover the cost.

RECOMMENDATION:

Request authorization to waive bidding and renew a contract for 2023 and 2024 sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$160,000.



AMERUND-01

MCRUZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of IL, LLC 25 Northwest Point Blvd., Ste 625 Elk Grove Village, IL 60007		CONTACT NAME: PHONE (A/C, No, Ext): (847) 758-1000 FAX (A/C, No): (847) 758-1200 E-MAIL ADDRESS:		
INSURED American Underground, Inc. 246 Marquardt Drive Wheeling, IL 60090		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Selective Insurance Company of America		12572
		INSURER B: Service American Indemnity Company		39152
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 010521

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			S 2279913	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			S 2279913	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			S 2279913	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	SAMTWC10006500	7/1/2022	7/1/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Village of Hoffman Estates is Additional Insured for General Liability if required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

VILLAGE OF HOFFMAN ESTATES

This Professional Services Agreement (the "Agreement") is made and entered into this 17th day of April, 2023, by and between the VILLAGE OF HOFFMAN ESTATES, ILLINOIS, a municipal corporation located at 1900 Hassell Road, Hoffman Estates, IL ("Village") and Performance Construction & Engineering LLC, with a principal place of business at 217 W. John St. Plano, Illinois ("Contractor") and sets forth the terms and conditions under which Contractor agrees to perform certain land surveying services as set forth below.

This Agreement is made pursuant to the bid result of 2020 multi-year renewable Municipal Partnering Initiative Contract Number 220009 of the purchasing consortium (the Villages of Glenview, Kenilworth, Lincolnshire, Niles, Northfield, Vernon Hills, and Wilmette) and the letter dated March 5, 2023 attached hereto as Exhibit A and incorporated herein by reference.

1. SERVICES

Contractor will complete services as outlined in Exhibits A.

Other than what is provided in Paragraph 3 below, Village shall not be responsible for the cost of materials and equipment necessary for the performance of the Services.

No claim for services furnished by Contractor, not specifically provided for in this Agreement, shall be allowed by the Village nor shall Contractor perform any services or furnish any material not covered by this Agreement without prior written approval by Village. Such approval shall be considered a modification of this Agreement.

2. TERM AND TERMINATION

This Agreement shall be effective and binding upon execution. The parties agree that the time for completion of the services outlined in Exhibit A is December 2024. Failure to complete the services outlined in Exhibit A shall be considered a breach of this Agreement unless an extension is agreed to in writing by both parties.

3. FEES AND PAYMENT TERMS

The total cost for services shall not exceed \$160,000.

Any fee for additional services must be agreed to in writing by the Village.

Contractor shall not incur any expenses or costs on behalf of the Village or in performing the Services, other than what is provided for above, unless Village specifically authorizes in advance such expenses or costs in writing. Such additional expenses may include, but are not limited to, travel and lodging expenses.

Final invoice must be provided with sufficient supporting documents for all time and material used for the project.

4. RELATIONSHIP OF THE PARTIES

In performing Services hereunder, Contractor shall at all times act as an independent contractor and not as an agent or employee of Village. The Services shall be completed to the satisfaction of Village; however, the actual details of the Services shall be under Contractor's control. Contractor agrees to comply with all applicable state and federal statutes and the Municipal Code of the Village. Contractor further agrees to indemnify and hold Village harmless for any and all claims made arising out of Contractor's breach of the obligations contained in this paragraph.

Contractor is in no way authorized to make any agreement, warranty or representation on behalf of Village or to incur any expenses or implied obligation on behalf of Village without first obtaining Village's prior written consent.

5. STANDARD OF PERFORMANCE AND ACCEPTANCE

Work must comply with rules & regulations outlined by Village Of Hoffman Estates Construction Standards Manual.

6. INSURANCE

At Contractor's sole expense, Contractor shall be required to maintain at all times insurance of such types and such amounts, as are necessary to cover responsibilities and liabilities on a project of the character contemplated under this proposal. The Consultant shall meet all insurance requirements as stated in Article 107.27 of the "Standard Specifications for Road and Bridge Construction" adopted January 1, 2022. All insurance policies obtained for the project shall include the Village of Hoffman Estates and its duly authorized representatives as an additional insured.

Village shall be named as an additional insured and the address for certificate holder must read exactly as:

Village of Hoffman Estates
1900 Hassell Rd.
Hoffman Estates, IL

7. INDEMNIFICATION

Contractor shall indemnify and hold harmless the Village, and all of its officers, directors, partners, officers, agents, representatives and employees of the foregoing from and against any

and all losses, claims, liabilities, damages, costs, and expenses (including, without limitation, reasonable attorneys' fees and court costs) arising out of, in connection with or resulting from: (i) the failure to comply with any applicable law or regulation or breach of this Agreement by Contractor or any of its employees, agents or contractors; (ii) performance of Services by Contractor or any of its employees, agents or contractors; (iii) the acts or omissions, including negligence or willful misconduct, of Irwin or any of its employees, agents or contractors. Nothing in this Section shall be construed as a waiver of Village's rights to choose its own counsel to defend any claim arising under this Agreement. This Section shall survive the expiration or earlier termination of this Agreement.

8. ASSIGNMENT AND SUBCONTRACTING

This Agreement shall not be assigned by Contractor without prior written approval of the Village, subject to such conditions and provisions as the Village may deem necessary in its sole and absolute discretion. No such approval by the Village of any assignment shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the Village in addition to the total agreed upon price. Approval by the Village of an assignment shall not be deemed a waiver of any right accrued or accruing against Contractor. No assignee of Contractor shall assign this Agreement without prior written approval of the Village. This Agreement shall be binding upon the parties and their respective heirs, successors, and assigns. Furthermore, Contractor shall not enter into any subcontract with any agency or individual with respect to the performance of Services under this Agreement without the written consent of the Village. Such consent Village may grant, condition or withhold in Village's sole discretion.

9. NOTICE

All notices and other communications required to be given under the Agreement shall be in writing and shall be deemed to have been given (i) when personally delivered; (ii) three (3) business days after sending certified mail, or (iii) sending via email to the addresses below.

If to Village: Village of Hoffman Estates
Eric Palm, Village Manager
1900 Hassell Rd.
Hoffman Estates, IL 60169

If to Contractor: American Underground Inc.
246 Marquardt Drive
Wheeling, IL 60090

10. GOVERNING LAW AND VENUE

The parties agree this Agreement has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this Agreement

shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The parties further agree that the exclusive venue for all such disputes shall be the Circuit Court in Cook Village, Illinois, and the parties hereby consent to the personal jurisdiction thereof.

11. COMPLIANCE WITH LAWS

Each party hereto covenants and agrees to comply with all applicable federal, state, and local laws, codes, ordinances, rules and regulations. Additionally, the Parties acknowledge that this project is a covered public works project under the Illinois Prevailing Wage Act 820 ILCS 130/ and agree to comply with all applicable requirements of said Act.

12. SEVERABILITY

The invalidity or unenforceability of any particular word, phrase, sentence, paragraph or provision of this Agreement shall not affect the other words, phrases, sentences, paragraphs or provisions hereof. This Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted and the remainder construed so as to give them meaningful and valid effect. It is the intention of the parties that if any particular provision of this Agreement is capable of two constructions, one of which would render the provision void and the other of which would render the provision valid, the provision shall have the meaning which renders it valid.

13. WAIVER

Either Party's failure to insist upon strict compliance with any provision hereof or its failure to enforce any rights or remedy in any instance shall not constitute or be deemed to be a waiver of any provision, right or remedy.

14. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties with regard to the subject matter contained herein and supersedes all prior agreements and understandings between the parties dealing with such subject matter, whether written or oral. No agreement hereafter made between the parties shall be binding on either party unless reduced in writing and signed by the party sought to be bound thereby.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

The Village of Hoffman Estates

By: William D. McLeod
Printed Name: William D. McLeod
Title: Village President
Date: 6-14-2023

American Underground Inc.

By: [Signature]
Printed Name: David Kerber
Title: Vice President
Date: 05.18.2023

American Underground Inc. 246 Marquardt Drive * Wheeling, Illinois 60090
Ph 1-847-724-3503 * Fax 1-847-724-3508

Village of Hoffman Estates
Haileng Xiao
2305 Pembroke Drive
Hoffman Estates, IL 60169

May 05, 2023

Re' CCTV MPI Contract Pricing

Mr. Xiao,

In regard to pricing for CCTV inspection of sanitary and storm sewer lines at various locations within the Village of Hoffman Estates for year 2023 and 2024, American Underground Incorporated is willing to honor the pricing submitted to the Village of Glenview in the 2020 multi-year renewable MPI Contract Number 220009. The contract indicates on page 2, under Section 4, Term; Termination "This agreement may be renewed for two (2) additional one (1) year periods." American Underground Inc agrees to use pricing for Year 3 submitted in the contract 220009 for both 2023 and 2024 contract options to renew.

Please do not hesitate to contact me with any questions.

Best Regards



David Kerber - Vice President
American Underground Inc.



Village of Glenview
2500 East Lake Ave
Glenview, IL 60026

SUBMISSION INFORMATION

INVITATION: #220009
BID OPENING DATE: March 19, 2020
TIME: 2:00 P.M. Local Time
LOCATION: Admin. Services

COPIES: One (1) original & one (1) electronic copy (flash drive only, NO EMAIL)

REQUEST FOR BID INFORMATION

Company Name: American Underground Inc
Address: 246 Marquardt Drive
City, State, Zip Code: Wheeling IL 60090

Sanitary and Storm Sewer Closed Circuit Television (CCTV) Inspection
per the specifications identified herein

I. BASE BID

a. Year 1 (2020)

Item No.	Item Description	Estimated Quantities* (All Municipalities)	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers (6" to 42")	29,000	LF	\$ <u>1.87</u>	\$ <u>54,230.00</u>
2.	CCTV Inspection of Sanitary Sewers (8" to 12") <u>with</u> Concurrent Dyed-water Flooding	3,000	LF	\$ <u>3.25</u>	\$ <u>9,750.00</u>
3.	CCTV Inspection of Sanitary Sewers (15" to 18") <u>with</u> Concurrent Dyed-water Flooding	1,500	LF	\$ <u>3.25</u>	\$ <u>4,875.00</u>
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	190,437	LF	\$ <u>1.72</u>	\$ <u>327,551.64</u>
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	20,506	LF	\$ <u>1.72</u>	\$ <u>35,270.32</u>
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	3,849	LF	\$ <u>2.25</u>	\$ <u>8,660.25</u>
7.	Sewer Condition Evaluation	150,000	LF	\$ <u>0.25</u>	\$ <u>37,500.00</u>
TOTAL BASE BID, YEAR 1 (2020)					\$ <u>477,837.21</u>

b. Year 2 (2021)

Item No.	Item Description	Estimated Quantities* (All Municipalities)	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers (6" to 42")	29,000	LF	\$ <u>1.89</u>	\$ <u>54,810.00</u>
2.	CCTV Inspection of Sanitary Sewers (8" to 12") <u>with</u> Concurrent Dyed-water Flooding	3,000	LF	\$ <u>3.35</u>	\$ <u>10,050.00</u>
3.	CCTV Inspection of Sanitary Sewers (15" to 18") <u>with</u> Concurrent Dyed-water Flooding	1,500	LF	\$ <u>3.35</u>	\$ <u>5,025.00</u>
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	190,437	LF	\$ <u>1.72</u>	\$ <u>327,551.64</u>
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	20,506	LF	\$ <u>1.72</u>	\$ <u>35,270.32</u>
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	3,849	LF	\$ <u>2.25</u>	\$ <u>8,660.25</u>
7.	Sewer Condition Evaluation	150,000	LF	\$ <u>0.25</u>	\$ <u>37,500.00</u>
TOTAL BASE BID, YEAR 2 (2021)					\$ <u>478,867.21</u>

c. Year 3 (2022)

Item No.	Item Description	Estimated Quantities* (All Municipalities)	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers (6" to 42")	29,000	LF	\$ <u>1.92</u>	\$ <u>55,680.00</u>
2.	CCTV Inspection of Sanitary Sewers (8" to 12") <u>with</u> Concurrent Dyed-water Flooding	3,000	LF	\$ <u>3.45</u>	\$ <u>10,350.00</u>
3.	CCTV Inspection of Sanitary Sewers (15" to 18") <u>with</u> Concurrent Dyed-water Flooding	1,500	LF	\$ <u>3.45</u>	\$ <u>5,175.00</u>
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	190,437	LF	\$ <u>1.87</u>	\$ <u>356,117.19</u>
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	20,506	LF	\$ <u>1.87</u>	\$ <u>38,346.22</u>
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	3,849	LF	\$ <u>2.35</u>	\$ <u>9,045.15</u>
7.	Sewer Condition Evaluation	150,000	LF	\$ <u>0.25</u>	\$ <u>37,500.00</u>
TOTAL BASE BID, YEAR 3 (2022)					\$ <u>512,213.56</u>

*The estimated quantities listed in the bid table are for reference only. The Contractor is hereby made aware that the bid prices shall apply to work in all Municipalities participating in this bid even if no estimated quantity is listed for that municipality.

See Estimated Quantities Table in the Technical Specifications for estimated quantities for each Municipality.

TOTAL BASE BID AMOUNT (YEARS 1-3) \$ 1,468,917.98

II. SUPPLEMENTAL UNIT PRICES

a. Year 1 (2020)

Item No.	Item Description	Unit of measure	Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ <u>1.99</u>
2.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ <u>3.35</u>
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ <u>1.95</u>
4.	Root Cutting (8" to 12")	LF	\$ <u>0.68</u>
5.	Root Cutting (15" to 18")	LF	<u>1.25</u>
6.	Root Cutting (21" to 30")	LF	\$ <u>6.00</u>
7.	Heaving Cleaning	CREW HRS	\$ <u>395.00</u>
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ <u>450.00</u>

b. Year 2 (2021)

Item No.	Item Description	Unit of measure	Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ <u>1.99</u>
2.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ <u>3.35</u>
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ <u>1.95</u>
4.	Root Cutting (8" to 12")	LF	\$ <u>0.68</u>
5.	Root Cutting (15" to 18")	LF	
6.	Root Cutting (21" to 30")	LF	\$ <u>1.25</u>
7.	Heaving Cleaning	CREW HRS	\$ <u>6.00</u>
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ <u>450.00</u>

c. Year 3 (2022)

Item No.	Item Description	Unit of measure	Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ <u>2.35</u>
2.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ <u>3.99</u>
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ <u>2.10</u>
4.	Root Cutting (8" to 12")	LF	\$ <u>0.89</u>
5.	Root Cutting (15" to 18")	LF	<u>1.55</u>
6.	Root Cutting (21" to 30")	LF	\$ <u>8.00</u>
7.	Heaving Cleaning	CREW HRS	\$ <u>415.00</u>
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ <u>495.00</u>

BIDS SHALL BE ACCOMPANIED BY BID SECURITY IN AN AMOUNT NOT LESS THAN FIVE PERCENT (5%) OF THE AMOUNT OF THE TOTAL BID.

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

PROMPT PAYMENT DISCOUNT: 0 % _____ DAYS
 The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 335-3 or 335-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: [Signature] Company Name: American Underground Inc.
 Typed/Printed Name: DAVID KERBER Date: 03/19/2020
 Title: Vice President Telephone Number: 847-724-3503
 E-mail: david@auinc.tv Fax Number: 847.724.3508

REFERENCES

Please list below five (5) references for which your firm has performed similar work for municipalities as identified in Bidder Qualifications.

Municipality: Village of Lake Zurich
Address: 505 Telser Road
City, State, Zip Code: Lake Zurich, IL 60047
Contact Person/
Telephone Number: Michael Brown 1-847-540-1696
Dates of Service/Award
Amount: 01/2020 \$25,000.00

Municipality: Village of Hoffman Estates
Address: 2305 Pembroke Avenue
City, State, Zip Code: Hoffman Estates, IL 60169
Contact Person/Telephone
Number: Haileng Xia 1-847-490-6800
Dates of Service/Award
Amount: 2019 - \$150,000.00

Agency: Village of Wilmette
Address: 1200 Wilmette Avenue
City, State, Zip Code: Wilmette, IL 60091
Contact Person/
Telephone Number: Danielle Horn 1-847-251-2700
Dates of Service/Award
Amount: 2019 - \$180,000.00

Agency: Village of Lincolnshire
Address: 1 Ode Half Day Road
City, State, Zip Code: Lincolnshire, IL 60069
Contact Person/
Telephone Number: Terry Hawkins 1-847-883-8600 x204
Dates of Service/Award
Amount: December 2019 - \$55,000.00

Agency: Gewalt Hamilton Associates
Address: 625 Forest Edge Drive
City, State, Zip Code: Vernon Hills, IL 60061
Contact Person/
Telephone Number: Patrick Glenn 1-847-478-9700
Dates of Service/Award
Amount: 2019, Multiple municipal clients \$10,000.00 to \$200,000.00

DISQUALIFICATION OF CERTAIN BIDDERS

PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

- (A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
- (B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
- (C) has been convicted of bid rigging or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- (D) has been convicted of bid rotating or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- (E) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq.;
- (F) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
- (G) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- (H) has made an admission of guilt of such conduct as set forth in subsection (A) through (G) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
- (I) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (G) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

(Please sign bid form indicating compliance)



ANTI-COLLUSION AFFIDAVIT AND CERTIFICATION

David Kerber, being first duly sworn,
deposes and says that he is Vice President
(Partner, Officer, Owner, Etc.)
of American Underground Inc
(Contractor)

The party making the foregoing bid or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract. The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

 David Kerber
(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.
Subscribed and Sworn to this 19 day of MARCH, 2020




Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

CONFLICT OF INTEREST

American Underground Inc hereby certifies that

it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the Municipalities.

Bidder further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder has not disclosed any actual or potential conflict of interest, the Municipalities may disqualify the bid.


David Kerber
(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this 19 day of March, 2020




Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

TAX COMPLIANCE AFFIDAVIT

David Kerber, being first duly sworn,

deposes and says that he is Vice President
(Partner, Officer, Owner, Etc.)

of American Underground Inc.
(Contractor)

The individual or entity making the foregoing bid or bid certifies that he is not barred from contracting with the Municipalities because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, or entity making the bid or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action

David Kerber
(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this 19 day of March, 2020



Matthew C. Wadley
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

SUB-CONTRACTOR INFORMATION

(ATTACH ADDITIONAL PAGES AS NEEDED)

Name: NONE USED # Years in Business: _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

Name: _____ # Years in Business: _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

Name: _____ # Years in Business: _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

PARTICIPATION AFFIDAVIT

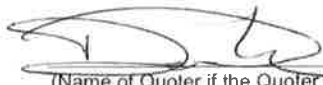
David Kerber, being first duly sworn,

deposes and says, under penalties as provided in Section -109 of the Illinois Code of Civil Procedures, 735 ILCS 5/1-

109, that he is Vice President
(Partner, Officer, Owner, Etc.)

of American Underground Inc.
(Contractor)

The individual or entity making the foregoing Bid or quotation certifies that the Contractor or SubContractor, respectively, is not barred from being awarded a contract or subcontract pursuant to 30 ILCS 500/50-10. Additionally, the Contractor or SubContractor, respectively, certifies he/she is not suspended from doing business with any State, Federal or Local Agency.

 - David Kerber
(Name of Quoter if the Quoter is an Individual)
(Name of Partner if the Quoter is a Partnership)
(Name of Officer if the Quoter is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this 19 day of March, 2020




Notary Public

Failure to complete and return this form will be considered sufficient reason for rejection of the bid.



Purchasing Division

Village of Glenview
2500 East Lake Ave
Glenview, IL 60026

March 13, 2020

ADDENDUM #1 (3 Pages)

RFB #220009

RFB ON: SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION INSPECTION

RFB Due Date: MARCH 19, 2020, 2:00 p.m. CST

Please note Addendum #1 is being sent to all plan-holders in order to:

- **Provide the following clarifications, revisions, and additions to the bid documents.**
 - Maps detailing the Sanitary, Storm, and Sewer lines have been provided for each of the municipalities and are attached to this addendum.
 - Glenview – Village-wide maps of the sanitary and storm system are attached. Glenview does not know yet which specific lines will need to be inspected on an annual basis.
 - Kenilworth – A map detailing the sanitary pipe to be inspected is attached.
 - Niles – Village-wide maps of the sanitary and storm system are attached.
 - Northfield– Maps detailing the sanitary pipes to be inspected are attached.
 - Winnetka – Maps detailing the sanitary pipes to be inspected are attached.
- **Provide the list of questions the Municipalities have received during the proposal period and the answers provided by the Municipalities. (See Below Q&A)**
 1. Can the Professional Liability Insurance requirement be waived?
A: The awarded contractor would not be required to have Professional Liability Insurance. This was included in the Special Terms & Conditions, Insurance Section, Page 31. This will not be required.
 2. Will all the hydrants near the project sites be available for our use?
 - *Glenview: Yes.*
 - *Kenilworth: All hydrants near the work area may be used. (must have a back flow preventer and meter.)*
 - *Niles: Yes.*
 - *Northfield: Typically Northfield requires the contractor to get water from the Public Works yard, however exceptions can be made if larger amounts of water are needed such as root cutting.*
 - *Winnetka: Certain hydrants in each area will be available for use. Water dept. will give permission in each sector of town where work is being performed. Crews to communicate with Village staff.*
 3. Can the Villages provide sewer atlases for the clean and televising work to performed by year?
 - *Glenview: The Village will provide atlases prior to work performed on an annual basis.*
 - *Kenilworth: Atlases will be provided if needed. (no years available)*
 - *Niles: Yes, will also provide a spreadsheet.*
 - *Northfield: Yes, if needed, however this will take some time.*
 - *Winnetka: The Village has provided maps of the areas to be cleaned. This is the first year for the Village, no other maps exist.*

4. Can the Villages provide sewer atlases for the dye test flooding work to be performed by year?
 - *Glenview: See above and attached.*
 - *Kenilworth: See above and attached.(no dye testing)*
 - *Niles: See above and attached.*
 - *Northfield: See above and attached. N/A.*
 - *Winnetka: The Village will not be performing any dye testing.*

5. What percentage of the work will be in rear yard easements? Rear yard easement work is significantly harder to perform and requires additional equipment and labor.
 - *Glenview: Less than 5% of the Village requires rear yard easements.*
 - *Kenilworth: Zero.*
 - *Niles: There will be very little. This information could be provided in a spreadsheet.*
 - *Northfield: Maybe 10%. We have easement work however much of it can be done from the road.*
 - *Winnetka: 10% or less.*

6. Can the Villages add separate bid line items for rear yard easement work? The same additional bid line items for rear yard easement work would apply for the Supplemental Unit Prices.
 - *Glenview: No.*
 - *Kenilworth: No back yard cleaning necessary.*
 - *Niles: Pricing should be provided as requested.*
 - *Northfield: Pricing should be provided as requested.*
 - *Winnetka: No.*

7. Is root cutting being paid manhole to manhole?
 - *Glenview: Yes.*
 - *Kenilworth: Linear foot.*
 - *Niles: Linear foot, cost for different size mains.*
 - *Northfield: The awarded contractor has to put the root cutter on so Niles would likely lean to paying them to cut the entire line.*
 - *Winnetka: No. Village staff will assist if an area or line needs attention. Contact staff number provided.*

8. What dump site does the Village use when disposing sewer debris?
 - *Glenview: Sanitary - Based on existing maintenance of the system, we do not expect solid waste material to be found. Therefore, the Village only accepts the disposal of sewer liquid. Storm – yes, the Village permits the disposal of storm sewer in the Village's spoil bed.*
 - *Kenilworth: Contractor must find a dump site and include in pricing.*
 - *Niles: This is contracted out.*
 - *Northfield: An approved site of their choosing.*
 - *Winnetka: We have a concrete containment area that will be available for use for work performed within the Village limits only.*

9. Will the Villages add line bid items for traffic control set ups (not lump sum) if no maps are provided?
 - *Glenview: No.*
 - *Kenilworth: No traffic control necessary. (we can help with control of traffic)*
 - *Niles: Niles will always provide maps.*
 - *Northfield: N/A.*
 - *Winnetka: No. Contractor to provide own traffic control devices for safe work zone.*

10. What are the average lengths of sewers (manhole to manhole) for each Village and for sanitary and storm sewers, separately? Short segments of sewers create additional time for set ups.
- *Glenview: 300 feet.*
 - *Kenilworth: 300 feet.*
 - *Niles: 300 feet.*
 - *Northfield: Approximately 300 feet. See attached maps.*
 - *Winnetka: Sanitary runs typically are around 250 to 380 on long run. Storms run typically low side of 250 to 400 feet on long runs. Some footages can be shorter due to areas for both systems.*

Please include a copy of this document in your proposal submittal.

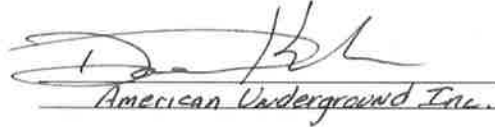
Sincerely,

Acknowledged and Accepted 220009-1:



Brent Strumpf
Village of Glenview
Budget and Purchasing Analyst

Signature:
Company:



American Underground Inc.

END ADDENDUM #1

REQUEST FOR BIDS

RFB # 220009

BID DOCUMENTS AND SPECIFICATIONS

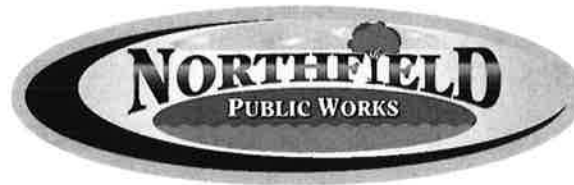
SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION

FOR THE MUNICIPALITIES OF:

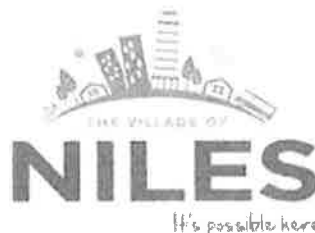
**GLENVIEW, NILES, NORTHFIELD, WINNETKA,
AND KENILWORTH**



The Village of
Glenview



Village of



VILLAGE OF GLENVIEW
2500 EAST LAKE AVENUE
GLENVIEW, IL 60026
(847) 724-1700

LEGAL NOTICE

Official notice is hereby given that separate sealed bids will be received in the Purchasing Division Office, Glenview Village Hall, Administrative Services Department, 2500 East Lake Avenue, Glenview, IL 60026 until 2:00 p.m. local time on March 19, 2020, and then at said office publicly opened and read aloud for the following:

RFB NO: 220009

RFB ON: SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION FOR THE MUNICIPALITIES OF GLENVIEW, NILES, NORTHFIELD, WINNETKA, AND KENILWORTH

Scope of work will include furnishing all necessary labor, materials, and equipment for closed circuit television (CCTV) inspections of storm and sanitary sewers as determined by the Municipalities.

Plans, specifications and bid forms may be obtained at Administrative Services Department, Glenview Village Hall, 2500 East Lake Ave, Glenview, Illinois, 60026, or by calling (847) 724-1700.

All bids shall be accompanied by a Bid Bond for not less than five percent (5%) of the bid amount. The successful bidder must furnish a satisfactory performance and payment bond in the full amount of the bid.

All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. & the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et. seq).

Offers may not be withdrawn for ninety (90) days after closing date without the consent of the Municipalities.

Any Bid submitted unsealed, unsigned, via fax, via email or received subsequent to the aforementioned date and time, may be disqualified and returned to the Bidder.

The Municipalities reserve the right to reject any and all bids or parts thereof, to waive any irregularities or informalities in bid procedures and to award the contract in a manner best serving the interest of the Municipalities.

Dated: February 27, 2020
Erika Smith
Budget & Purchasing Manager



Village of Glenview
2500 East Lake Ave
Glenview, IL 60026

SUBMISSION INFORMATION

INVITATION: #220009
BID OPENING DATE: March 19, 2020
TIME: 2:00 P.M. Local Time
LOCATION: Admin. Services

COPIES: One (1) original & one (1) electronic copy (flash drive only, NO EMAIL)

REQUEST FOR BID INFORMATION

Company Name: _____
Address: _____
City, State, Zip Code: _____

Sanitary and Storm Sewer Closed Circuit Television (CCTV) Inspection
per the specifications identified herein

I. BASE BID

a. Year 1 (2020)

Item No.	Item Description	Estimated Quantities* (All Municipalities)	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers (6" to 42")	29,000	LF	\$ _____	\$ _____
2.	CCTV Inspection of Sanitary Sewers (8" to 12") <u>with</u> Concurrent Dyed-water Flooding	3,000	LF	\$ _____	\$ _____
3.	CCTV Inspection of Sanitary Sewers (15" to 18") <u>with</u> Concurrent Dyed-water Flooding	1,500	LF	\$ _____	\$ _____
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	190,437	LF	\$ _____	\$ _____
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	20,506	LF	\$ _____	\$ _____
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	3,849	LF	\$ _____	\$ _____
7.	Sewer Condition Evaluation	150,000	LF	\$ _____	\$ _____
TOTAL BASE BID, YEAR 1 (2020)				\$ _____	

b. Year 2 (2021)

Item No.	Item Description	Estimated Quantities* (All Municipalities)	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers (6" to 42")	29,000	LF	\$ _____	\$ _____
2.	CCTV Inspection of Sanitary Sewers (8" to 12") <u>with</u> Concurrent Dyed-water Flooding	3,000	LF	\$ _____	\$ _____
3.	CCTV Inspection of Sanitary Sewers (15" to 18") <u>with</u> Concurrent Dyed-water Flooding	1,500	LF	\$ _____	\$ _____
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	190,437	LF	\$ _____	\$ _____
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	20,506	LF	\$ _____	\$ _____
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	3,849	LF	\$ _____	\$ _____
7.	Sewer Condition Evaluation	150,000	LF	\$ _____	\$ _____
TOTAL BASE BID, YEAR 2 (2021)				\$ _____	

c. Year 3 (2022)

Item No.	Item Description	Estimated Quantities* (All Municipalities)	Unit of Measure	Unit Price	Extended Price
1.	CCTV Inspection of Storm Sewers (6" to 42")	29,000	LF	\$ _____	\$ _____
2.	CCTV Inspection of Sanitary Sewers (8" to 12") with Concurrent Dyed-water Flooding	3,000	LF	\$ _____	\$ _____
3.	CCTV Inspection of Sanitary Sewers (15" to 18") with Concurrent Dyed-water Flooding	1,500	LF	\$ _____	\$ _____
4.	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	190,437	LF	\$ _____	\$ _____
5.	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	20,506	LF	\$ _____	\$ _____
6.	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	3,849	LF	\$ _____	\$ _____
7.	Sewer Condition Evaluation	150,000	LF	\$ _____	\$ _____
	TOTAL BASE BID, YEAR 3 (2022)				\$ _____

*The estimated quantities listed in the bid table are for reference only. The Contractor is hereby made aware that the bid prices shall apply to work in all Municipalities participating in this bid even if no estimated quantity is listed for that municipality.

See Estimated Quantities Table in the Technical Specifications for estimated quantities for each Municipality.

TOTAL BASE BID AMOUNT (YEARS 1-3) \$ _____

II. SUPPLEMENTAL UNIT PRICES

a. Year 1 (2020)

Item No.	Item Description	Unit of measure	Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ _____
2.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ _____
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ _____
4.	Root Cutting (8" to 12")	LF	\$ _____
5.	Root Cutting (15" to 18")	LF	\$ _____
6.	Root Cutting (21" to 30")	LF	\$ _____
7.	Heaving Cleaning	CREW HRS	\$ _____
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ _____

b. Year 2 (2021)

Item No.	Item Description	Unit of measure	Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ _____
2.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ _____
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ _____
4.	Root Cutting (8" to 12")	LF	\$ _____
5.	Root Cutting (15" to 18")	LF	\$ _____
6.	Root Cutting (21" to 30")	LF	\$ _____
7.	Heaving Cleaning	CREW HRS	\$ _____
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ _____

c. Year 3 (2022)

Item No.	Item Description	Unit of measure	Unit Price
1.	CCTV Inspection of Storm Sewers (48" to 72")	LF	\$ _____
2.	CCTV Inspection of Sanitary Sewers (21" to 30") with Concurrent Dyed-water Flooding	LF	\$ _____
3.	CCTV Inspection of Sanitary Sewers (6") (no dyed-water flooding)	LF	\$ _____
4.	Root Cutting (8" to 12")	LF	\$ _____
5.	Root Cutting (15" to 18")	LF	\$ _____
6.	Root Cutting (21" to 30")	LF	\$ _____
7.	Heaving Cleaning	CREW HRS	\$ _____
8.	Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (8" to 42")	CREW HRS	\$ _____

BIDS SHALL BE ACCOMPANIED BY BID SECURITY IN AN AMOUNT NOT LESS THAN FIVE PERCENT (5%) OF THE AMOUNT OF THE TOTAL BID.

Any and all exceptions to these specifications **MUST** be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by **SEALED BID ONLY**. **Fax and e-mail bids are not acceptable and will not be considered.**

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

PROMPT PAYMENT DISCOUNT: _____ % _____ DAYS

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: _____ Company Name: _____

Typed/Printed Name: _____ Date: _____

Title: _____ Telephone Number: _____

E-mail _____ Fax Number: _____

PROJECT SPECIFICATIONS

1. INTENT

It is the intent of the Village of Glenview ("Glenview"), the Village of Kenilworth ("Kenilworth"), Village of Niles ("Niles"), Village of Northfield ("Northfield"), Village of Winnetka ("Winnetka") and hereafter referred to as "Municipalities", to jointly bid the Closed Circuit Television (CCTV) inspection of both sanitary and storm sewers for the purpose of determining the structural condition of the sewers and to determine the locations and quantity of clear water entering the sanitary sewers by concurrent dyed-water flooding of adjacent storm sewers.

Through this joint bid process, the Municipalities are presenting an economy of scale to potential bidders, providing them with opportunities for increased revenues as well as reduced costs, which the bidders will in turn extend to the Municipalities via lower pricing. The Village of Glenview is conducting the bidding process on behalf of the Municipalities. Each City and Village's municipal manager or board of trustees/city council as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. and Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.).

2. BID PRICE

The Contractor shall provide pricing on the Bid Form included in this Request for Bids ("RFB") per the Specifications identified herein. The Contractor shall offer pricing for all of the items included on the Bid Form. The Bid Form includes base bid items and additional items for which the Municipalities are requesting supplemental unit prices. As of this date, the municipalities cannot offer estimated quantities for the supplemental items. The supplemental unit prices will be utilized if a municipality later determines items are needed.

3. AWARD

The Contract award will be based on the Total Base Bid Amount for all three (3) years. Award shall be made to the lowest responsive and responsible bidder(s) who best meets the specifications including financial capacity to perform, experience and qualifications performing similar work, and scheduling based upon the evaluation criteria specified herein.

The Municipalities reserve the right to award in part, in whole, not to award any portion of the bid, or to award to multiple contractors, whatever is deemed to be in the best interest of the Municipalities.

No work shall be awarded to a Bidder that is in arrears or is in default to any of the Municipalities for any debt or contract, or that has defaulted, as surety or otherwise, upon any obligation to the municipality, or that has failed to perform satisfactorily any previous contract with, or work for, the Municipalities.

4. TERM

The Agreement shall be in effect for three (3) years from date of award. The Municipalities reserve the right to renew the Agreement for two (2) additional one (1) year terms, subject to acceptable performance by the Contractor. At the end of any contract term, the Municipalities reserve the right to extend this contract for a period of up to sixty (60) days for the purpose of getting a new contract in place.

Requests must be based upon and include documentation of the actual change in the cost of the components involved in the contract and shall not include overhead or profit.

Actual compensation to the Contractor shall be based upon the actual quantities multiplied by the unit prices for each item.

5. ESCALATION

Written requests for price revisions after the initial term shall be submitted at least ninety (90) days in advance of the annual contract period. Requests must be based upon and include documentation of the actual change

in the cost of the components involved in the contract and shall not include overhead, or profit and pursuant to the CPI-All Urban Consumers, Chicago or 2% whichever is less. CPI will be based upon the average of the previous twelve months, non-seasonal adjusted.

The Municipalities reserve the right to reject a proposed price increase and terminate the agreement.

6. SCOPE OF SERVICES

Please see pages 11-20 of this document to view the Scope of Work.

7. INVOICES AND PAYMENTS

The Contractor shall submit invoices to each municipality detailing the services provided on a monthly basis. All services shall be invoiced based on unit pricing and quantities used. The Municipality shall only pay for quantities used or ordered. Quantities may be adjusted up or down based on the needs of the Municipality. Payment shall be made in accordance with the Local Government Prompt Payment Act.

Invoices shall be delivered to:

Village of Glenview
Public Works Department
Keith Shrake
2498 East Lake Avenue
Glenview, IL 60026

Village of Northfield
Public Works Department
Richard Knudson
1800 Winnetka Road
Northfield, IL 60093

Village of Winnetka
Public Works Department
James Bernahl P.E., CFM
1390 Willow Road
Winnetka, IL

Village of Niles
Public Works Department
Jack Grana
6849 W. Touhy
Niles, IL 60714

Village of Kenilworth
Public Works Department
Donald Leicht
347 Ivory Court
Kenilworth, IL 60043

8. CALENDAR OF EVENTS (TENTATIVE AND SUBJECT TO CHANGE)

DATE	ACTIVITY
February 27, 2020	Bid sent to potential bidders and advertised on the Village's website. Please confirm that you have received via email to Erika Smith at purchasing@glenview.il.us .
March 6, 2020	Last day to submit questions and requests for clarification.
March 13, 2020	Addendum issued if necessary
March 19, 2020	Deadline for Bid Submission. Bids received after the date and time identified will be returned unopened One (1) original (clearly identified), and one (1) electronic copy of the complete/signed bid by March 19, 2020 before 2:00 P.M. CST, to: Purchasing Division Village of Glenview 2500 East Lake Ave. Glenview, IL 60026 RFB # 220009 RFB ON: SANITARY AND STORM SEWER CLOSED CIRCUIT TELEVISION INSPECTION

11. ADDITIONAL INFORMATION

Should the bidder require additional information about this bid, please submit questions via email to: purchasing@glenview.il.us. Questions are required **no later than 5:00 P.M. on March 6, 2020.**

ANY and ALL changes to these specifications are valid only if they are included by written Addendum from the Village of Glenview to All Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

The Municipalities recognize that in some cases the information conveyed in this RFB may provide an insufficient basis for performing a complete analysis of the RFB requirements. Prospective bidders are, therefore, requested to make the best possible use of the information provided, without the expectation that the Municipalities will be able to answer every request for further information or that the schedule for receipt and evaluation of bids will be modified to accommodate such request.

SCOPE OF SERVICES

1. **SCOPE OF WORK**

The work consists of internal closed circuit television (CCTV) inspection of both sanitary and storm sewers, including preparatory cleaning, disposal of debris, bypass pumping, traffic control, and completion and submittal of inspection logs. The work also includes dyed-water flooding of storm sewers parallel to and/or crossing the sanitary sewers, concurrent with the CCTV inspection of the sanitary sewers.

2. **PROJECT SUBMITTALS**

The Contractor is required to submit the Material safety data sheet (MSDS) for dye to be used in the dyed-water flooding to each Municipality's Director of Public Works or his/her designee prior to initiation of the work. The contractor shall maintain a copy of the MSDS onsite at all times during dyed-water flooding activities.

3. **MATERIALS & SERVICES TO BE PROVIDED BY THE MUNICIPALITIES**

3.1 **Water and Water Meter** – Each Municipality shall furnish water for sewer cleaning and dyed-water flooding at no cost to the contractor. Water shall be obtained from hydrants designated by each Municipality's Director of Public Works or his/her designee and only through a meter obtained from the Municipality. There is a refundable deposit (up to \$1500 as determined by each Municipality) required for each meter. The meter deposit costs are subject to change. Meters shall only be used within the Municipality from which they are obtained. The Contractor shall not use a Municipality's meter to meter water in any other Municipality.

The contractor shall keep track of water usage on a daily basis and shall provide water use records to the Municipality's Public Works Director or his/her designee at the end of each week in which work occurs. The water meter shall only be used for Owner's projects and shall not be used by the contractor for outside work.

All fire hydrants shall remain available for use by emergency services in the event of a fire, and shall not be obstructed by contractor vehicles or equipment. The contractor shall ensure that a vacuum break is provided when obtaining water from Municipal hydrants.

3.2 **Sewer Atlases** – Each Municipality shall furnish the contractor with one (1) copy of the storm and/or sanitary sewer atlas sheets including the areas to be televised. The atlas sheets shall represent the best available information regarding the storm and sanitary sewers within the inspection area.

4. **TECHNICAL SPECIFICATIONS**

The contractor shall provide CCTV inspection of the entire sewer segment (manhole to manhole), utilizing equipment specifically designed for sewer inspection. The contractor shall provide preparatory cleaning of the entire sewer section before conducting the CCTV inspection, as specified herein. The contractor shall provide dyed-water flooding of storm sewers adjacent to and/or crossing the sanitary sewers being televised. The contractors shall provide all necessary labor, tools, materials, equipment and appurtenances to complete the preparatory cleaning, dyed-water flooding, and CCTV inspection to obtain a clear video of the sewer interior.

The contractor shall provide and maintain all necessary signs, barricades, and lights as necessary to provide for the public's safety, and to comply with the requirements of the agency having jurisdiction over the right-of-way.

4.1 **Preparatory Cleaning**

4.1.1 **General** – Provide preparatory cleaning of all sanitary and storm sewers to be inspected via CCTV inspection. Light cleaning shall be completed for all lines. Heavy cleaning shall be completed as directed and approved by the Director of Public Works or his/her designee.

4.1.2 Equipment – Provide equipment specifically designed for sewer cleaning as specified herein. Provide High-Velocity Jet (Hydrocleaning) equipment with 2 or more nozzles capable of producing a scouring action from 15 to 45 degrees in all size lines designated to be inspected. Provide equipment capable of producing 2,000 psi at 65 gallons per minute (gpm) for light cleaning. Provide higher capacity cleaning equipment for large diameter pipes and for heavy cleaning.

Provide a root cutter as needed for root removal for pipe sizes from 8 inches through 30 inches in diameter.

For heavy cleaning, utilize equipment acceptable to the Municipality Public Works Director or his/her designee, which may include power rodding or bucket equipment equipped with root cutter, sand nozzles, root saws or expandable cutters. Equipment shall be belt-driven or shall be equipped with an overload device. Direct-drive equipment that could cause damage to the sewers shall not be used.

Care should be taken to protect sewer lines from damage from either high-velocity jet cleaning or heavy cleaning. Damage to sewers, equipment or appurtenances are the responsibility of the Contractor and any repairs shall be performed at no additional cost to the Municipalities.

4.1.3 Execution

Light Cleaning – Provide preparatory cleaning of the sewer section to permit unobstructed passage of the CCTV camera and clean enough for the camera to identify structural defects, misalignments, service lateral connections, and points of infiltration to the satisfaction of the Public Works Director or his/her designee. Perform a cleaning with high-velocity jet consisting of up to three passes or flushes of the entire sewer section, if necessary, to allow adequate viewing of the pipe for the purpose of proper condition assessment. Limit pullback speed to no more than one foot per second, and utilize a maximum pressure of 1200 pounds per square inch (psi). Remove roots as needed to allow for unobstructed passage of the televising equipment. Light cleaning is incidental to the CCTV inspection of sanitary and storm sewers.

Root Cutting – Perform root cutting, as directed by the Municipalities Public Works Director or his/her designee when the televising camera is unable to pass through the pipe or adequate inspect the pipe due to excessive root intrusion.

Heavy Cleaning – Perform additional cleaning (heavy cleaning), as directed by the Municipality's Public Works Director or his/her designee when the initial three passes of the jetting equipment and/or root cutting are not effective. Heavy cleaning can include, but not be limited to, additional passes or flushes of the entire sewer section with the high-velocity jet, power rodding, or bucket equipment.

The contractor shall take all precautions necessary during all cleaning operations to protect the sewer lines and to prevent water from being forced back up service laterals. The contractor is responsible for completing all necessary cleanup and restoration required as the result of backups or flooding onto/into public or private property at no additional cost to the Municipality.

4.1.4 Disposal of Material – The contractor shall remove all sludge, dirt, roots, sand, rocks, grease and other solid or semi-solid material resulting from the cleaning operation at the downstream manhole of the section being cleaned. The contractor shall not allow material cleaned from one manhole section to pass into another manhole section as this can result in line stoppages, accumulation of material in wet wells, or damage to pumping equipment.

All material removed during cleaning shall be removed from the site at the end of each work day and disposed of by the contractor in a manner acceptable to the Public Works Director or his/her designee. Storage of material on site or within the sewer system is not allowed.

4.1.5 Deliverables – The contractor shall keep a log of cleaning operations, including for each sewer the date it was cleaned, which cleaning method was utilized, type and approximate quantity of material removed. This information shall be provided to each Municipality at the end of each work week.

4.2 Dyed-Water Flooding of Storm Sewers

4.2.1 General – Provide all labor, material, tools, equipment and appurtenances necessary to safely isolate storm sewers (and ditches, where present) and to flood with dyed-water without damage to the sewers; including but not limited to, plugs, hoses, non-toxic dye, compressors, chains, ropes, guides, installation equipment, etc. All storm sewers which cross or are parallel to sanitary sewers shall be flooded with dyed- water prior to the CCTV inspection of the sanitary sewer.

4.2.2 Equipment – Provide equipment designed and constructed specifically for dyed-water flooding.

4.2.3 Dye – The contractor shall utilize only non-toxic dye for dyed-water flooding, such as Uranine or Fluorescein.

4.2.4 Execution – Isolate each storm sewer to be flooded with dyed-water with inflatable plugs. Water from nearby hydrants (as designated by the Director of Public Works or his/her designee) shall be colored using the non-toxic dye and used to fill the isolated storm sewers. The isolated storm sewers shall be completely filled prior to conducting CCTV inspection of the adjacent sanitary sewers. The contractor shall maintain the dyed-water level in the storm sewers for the duration of the CCTV inspection, adding additional dyed-water as necessary.

After the storm sewer has been filled, the contractor shall wait 15 minutes or until dyed-water appears in the downstream sanitary manhole (whichever is shorter) prior to beginning the CCTV inspection.

The contractor shall take all precautions necessary during all dye-water flooding to protect the sewer lines and to prevent water from being forced back up service laterals. The contractor is responsible for completing all necessary cleanup and restoration required as the result of backups or flooding onto/into public or private property at no additional cost to the Municipality.

4.3 Closed-Circuit Television (CCTV) Inspection

4.3.1 General – Provide all labor, material, tools, equipment and appurtenances necessary to provide closed circuit television (CCTV) and audio-video recording of the internal inspection of sanitary and storm sewers at a picture quality to the satisfaction of the Director of Public Works or his/her designee.

4.3.2 Equipment – The contractor shall utilize a digital color television camera designed and constructed for sewer inspection with the following capabilities:

- a. High-resolution color-chip camera and monitor capable of producing a minimum of 650 lines of resolution.
- b. Adjustable directional lighting sufficient to allow a clear picture of the entire periphery of the pipe.
- c. Auxiliary lighting for sewers larger than 12-inch diameter.
- d. Operable in 100 percent humidity conditions.
- e. A 360 degree radial by 270 degree pan-and-tilt viewing field.
- f. Remote or manually operated.
- g. Electronic footage counters accurate to less than 1 percent error over the length of each pipe segment.
- h. Able to be equipped with skids or floatation device where necessary to position the camera in the center of the pipe for all diameter sewers being televised.
- i. Able to provide a lateral launch camera on an as-needed basis.

The contractor shall utilize a total audio-video recording system and procedures as required to produce a high-quality digital video and audio production of bright, sharp, clear pictures with accurate color, free from distortion. The audio portion shall have proper volume and clarity and shall be free from distortion. The contractor shall record inspections electronically and create DVDs directly from digital content without an intermediate analog conversion.

4.3.3 Execution

- a. Prior to conducting any CCTV inspection, complete preparatory cleaning and dyed-water flooding (where storm sewers cross or run parallel to sanitary sewers to be inspected) as specified herein.
- b. Provide a complete inspection of the entire length of sewer, including both upstream and downstream manholes; panning as needed to see all areas of the sewer and manholes.
- c. Utilize blowers, fans or other means to force out steam from the sewers as needed to provide a clear image of the pipe condition.
- d. Conduct the inspections with the flow of sewage from upstream to downstream manhole ("forward setup"). "Reverse setups" (from downstream to upstream manhole) shall only be allowed if a forward setup is not possible (e.g. upstream manhole is not accessible) or if the forward setup could not be completed due to an obstruction in the sewer. The cost to reset the televising equipment for a reverse setup is incidental to the contract.
- e. All inspections shall begin at the center of the beginning manhole and conclude at the center of the ending manhole.
- f. Move the camera at a speed no greater than 30 feet per minute, stopping at all defects and points of infiltration. Pan as necessary to permit proper documentation of the sewer's condition.
- g. Stop at all service connections, pan and look up service, and note items such as type of connection, presence of plugs, leaks, type of material, and any structural damage. Adjust focus and lighting as needed to obtain a bright, clear view of the connection and service pipe. Position the camera to view as far up the service connection as possible.
- h. Stop televising if camera becomes submerged due to significant sag or high flows. Use high-pressure jetting or other means to lower water level to a point below the camera. Provide temporary plugs and/or bypass pumping if necessary and as approved by the Director of Public Works or his/her designee.
- i. The contractor may complete multiple sewer runs from a single setup, however each sewer segment (manhole to manhole) must have a discrete CCTV inspection video and inspection log.
- j. Stop camera and pan and look up in all manholes.

4.3.4 Deliverables – The contractor shall provide the following to each Municipality:

- a. One (1) set of DVDs with the following:
 - i. Inspection Videos
 - ii. Computer generated inspection logs
- b. Hard-copies bound in "D-ring" type binder of:
 - i. Computer generated inspection logs
 - ii. Review logs (if required)
- c. One (1) USB Flash Drive or portable external hard with the **all** the following:
 - i. Inspection videos
 - ii. Computer generated inspections logs
 - iii. Review logs (if required).
- d. Field mark-up of any clarifications to the sewer system configuration as shown on the Municipality's atlases, including but not limited to incorrectly shown

connections between structures, pipes or manholes not shown on the atlases, sewers shown in the wrong location, etc.

- e. Videos shall include the following (at a minimum):
 - i. Verbal commentary of the sewer inspection for the entire length of inspection.
 - ii. Verbal explanation of the current date, project name, and Municipality at the start of each segment.
 - iii. Information superimposed on video signal at beginning of each video including general location, manhole segment, direction of viewing, and beginning footage count
 - iv. Footage counter and manhole segment appearing throughout the entire video recording.
 - v. Audio track, video, and inspection log shall all match.
- f. Video File Requirements:
 - i. Digital format of .mpg, .avi or other file supported by Microsoft Media Player
 - ii. PipeTech or Visual Pipe software, if required by Municipality.
 - iii. Each Municipality shall come to an agreed upon file format with contractor at the preconstruction meeting or prior to work commencing.
 - iv. If file format is not compatible with the Municipalities video equipment, contractor will be responsible for converting to supported file at no additional cost to the Municipality.
- g. Computer generated inspection log should be completed in the field and include the following information (at a minimum):
 - i. Municipality Name
 - ii. Project Name
 - iii. Location of sewer line including street name and nearest address to upstream manhole
 - iv. Inspector's name
 - v. Date
 - vi. Upstream and Downstream Manhole IDs
 - vii. Direction of flow
 - viii. Direction of inspection
 - ix. Depth from rim to invert at the upstream and downstream manholes
 - x. Pipe size, type/material, joint spacing, and total length
 - xi. Surface weather conditions
 - xii. Photographs of specific severe defects and a representative sample of overall pipe condition
 - xiii. Manhole construction material
 - xiv. Documented footage (from starting manhole) and clock orientation of all pipe defects, changes in pipe material, infiltration sources (including estimated flow rates in gallons per minute), service connections, root intrusion, mineral deposits, obstructions, protruding laterals, grease accumulation, back-pitched sections, off- set joints and any other abnormal conditions.
- h. DVDs shall include the include the following:
 - i. Professionally labeled.
 - ii. Municipality name
 - iii. Project Name
 - iv. Unique DVD ID Number
 - v. Storm sewer and sanitary sewers shall be recorded on separate DVDs.
- i. "D-ring" Binder shall have the following:
 - i. Front Cover with Municipality name, project title / type of sewer televised, contractor name and contact information, year

- televising was performed, and volume (if applicable).
- ii. Tab inserts to separate each DVD's inspection logs
- iii. Table of contents for each DVD with file name, page number, street name, manhole start, manhole stop, pipe size, section length, date televised, sewer type, and DVD ID Number.

4.4 Sewer Condition Evaluation

4.4.1 General – The contractor shall review each CCTV video inspection and log for both sanitary and storm sewers, identify deficiencies in the sewers and manholes in need of repair, and recommend sewer rehabilitation to correct each identified deficiency. The contractor shall provide a sewer repair specialist experienced in CCTV inspection review to identify deficiencies and familiar with modern sewer repair technologies, including but not limited to all forms of in-situ repairs (cured-in-place lining, slip-lining, chemical grout, cementations grout, etc.) and excavation repairs for both sewers and manholes.

4.4.2 Execution

- a. CCTV video inspection footage must be reviewed to complete the evaluation. Preparing evaluations based solely on the written inspection log is not allowed.
- b. Prior to conducting any review of the inspections, the Contractor's sewer repair specialist shall meet with the Public Works Director or his/her designee to become familiar with the Municipality's forms, abbreviations to be used on the forms, and sewer repair strategies.
- c. The contractor shall complete a "Sewer Footage Review" form (**page 19**) for each CCTV inspection reviewed (manhole to manhole). Each review shall identify all service connections, deficiencies requiring repair, and the footages from the upstream manhole to each. Each form must be filled out completely. Partially filled out forms will be rejected. The contractor may use multiple forms for each CCTV inspection if needed, however only one inspection will be allowed on a form.
- d. The contractor shall complete a "Sewer Repair" form (**page 20**) for each discrete repair required for the deficiencies identified on the "Sewer Footage Review" form. A discrete repair may include cured-in-place lining, removal and replacement of one or more sections of sewer, service lateral repair, etc. The contractor should be aware that a single manhole-to- manhole sewer segment may include multiple discrete repairs; therefore requiring more than one "Sewer Repair" form. Each form must be filled out completely. Partially filled out forms will be rejected.

4.4.3 Deliverables – The contractor shall provide the Municipality with one copy of each "Sewer Footage Review" and "Sewer Repair" form. Forms shall be bound in packets corresponding to each CCTV inspection DVD.

5. SCHEDULING OF WORK

The Contractor shall coordinate directly with the Public Works Director (or his/her designee) for each Municipality to Schedule the work. Sanitary Sewer CCTV inspection with concurrent dyed-water flooding of storm sewers must be completed between June 1st and August 31st of each year. All field work shall be completed prior to October 31st of each year and all final deliverables shall be provided prior to November 18th of each year, unless otherwise agreed to by a Municipality or as specified below for individual Municipalities.

5a. **Village of Winnetka:** Field work shall be completed by November 1st of each year and all deliverables shall be submitted by November 30th of each year

5b. **Village of Kenilworth:** All work including field work and submittal of deliverables shall be completed by September 1st of each year.

5c. **Village of Northfield:** Field work shall be completed by November 1st of each year and all deliverables shall be submitted by November 30th of each year.

5d.: **Village of Niles:** Village of Niles: Field work shall be completed by December 1st of each year and all deliverables shall be submitted by December 31st of each year.

The contractor shall arrange and schedule work so as to minimize the disruption of traffic and access to property.

6. EMERGENCY RESPONSE

In the event of an emergency, a Municipality may request CCTV inspection services from the Contractor. The Contractor shall respond, be on-site with all needed materials, equipment, and labor, and complete the work within 24 hours of the request.

7. MEASUREMENT OF PAYMENT

7.1 CCTV Inspection of Storm Sewers (6" to 42") – This item includes the CCTV inspection of storm sewers ranging in size from 6 to 42 inches in diameter, including preparatory light cleaning and preparation and delivery of cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment. The contractor will not be paid for redundant or overlapping CCTV inspections.

a. CCTV Inspection of Storm Sewers (48" to 72") – This item includes the CCTV inspection of storm sewers ranging in size from 48 to 72 inches in diameter, including preparatory light cleaning and preparation and delivery of cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment. The contractor will not be paid for redundant or overlapping CCTV inspections.

7.2 CCTV Inspection of Sanitary Sewers (various size ranges) with Concurrent Dyed-water Flooding – This item includes the CCTV inspection of sanitary sewers ranging in size from 8 to 30 inches in diameter, including preparatory light cleaning, concurrent dyed-water flooding of storm sewers (and ditches, where present) crossing or parallel to the sanitary sewer, and preparation and delivery cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment for the size range indicated. The contractor will not be paid for redundant or overlapping CCTV inspections.

7.3 CCTV Inspection of Sanitary Sewers (various size ranges) (no dyed-water flooding) – This item includes the CCTV inspection of separate sanitary sewers or combine sewers ranging in size from 6 to 30 inches in diameter, including preparatory light cleaning and preparation and delivery of cleaning operations log, DVDs and inspection logs. This item will be measured in linear feet of completed, unique CCTV inspection along the centerline of each sewer segment for the size range indicated. The contractor will not be paid for redundant or overlapping CCTV inspections.

7.4 Heavy Cleaning – This item includes heavy cleaning of the sewer as specified and at the direction and prior written approval of the Director of Public Works or his/her designee. This item will be measured in crew hours on site when heavy cleaning was successfully performed.

7.5 Root Cutting – This item includes root cutting as specified and at the direction and prior written approval of the Director of Public Works or his/her designee. This item will be measured in linear feet, for the sewer size range indicated, where root cutting was successfully performed.

7.6 Emergency CCTV Inspection (no dyed-water flooding) Sanitary or Storm Sewer (all pipe sizes) – This item includes the CCTV inspection of sanitary and/or storm sewers ranging in size from 8 to 42 inches in diameter, including preparatory light cleaning and preparation,

delivery of DVDs and inspection logs within the 24-hour emergency response time frame. This item will be measured in the number of crew hours on-site in the Municipality. Response to requests for Emergency CCTV Inspection not within the required 24-hour emergency response time frame will be paid at the applicable non-emergency per-foot rate.

7.7 Sewer Condition Evaluation – This item includes the review and evaluation (including sewer repair recommendations) of the CCTV video inspections and logs by a sewer repair specialist and the preparation and delivery of "Sewer Footage Review" and "Sewer Repair" forms as specified. This item will be measured in linear feet of CCTV sewer inspection reviewed.

8. PERMITS

The contractor is responsible for obtaining all permits needed for CCTV inspection and dyed-water testing work within Municipality, County, State or Railroad rights-of-way. The cost for obtaining permits is incidental to the contract.

9. ESTIMATED QUANTITIES TABLE*

Municipality	CCTV Inspection of Storm Sewers (6" to 42")	CCTV Inspection of Sanitary Sewers (8" to 12") with Concurrent Dyed-water Flooding	CCTV Inspection of Sanitary Sewers (15" to 18") with Concurrent Dyed-water Flooding	CCTV Inspection of Sanitary Sewers (8" to 12") (no dyed-water flooding)	CCTV Inspection of Sanitary Sewers (15" to 18") (no dyed-water flooding)	CCTV Inspection of Sanitary Sewers (21" to 30") (no dyed-water flooding)	Sewer Condition Evaluation
UNITS	LF	LF	LF	LF	LF	LF	LF
Glenview	3,000	3,000	1,500	91,000	2,500		95,000
Niles	25,000			25,000	5,000		55,000
Northfield	1,000			25,000	5,000		
Winnetka				45,637	8,006	3,849	
Kenilworth				3,800			
TOTAL	29,000	3,000	1,500	190,437	20,506	3,849	150,000

*The estimated quantities listed in the bid table are for reference only. The Contractor is hereby made aware that the bid prices shall apply to work in all Municipalities participating in this bid even if no estimated quantity is listed for that Municipality.

Municipality: _____

Public Works Department

Sewer Footage Review

Roadway: _____ DVD Date/Number: _____

Map Section: _____ Storm or Sanitary: _____

Manhole or Address Number	Footage	Y Connection, T Connection, Joint, or Damage	Left or Right	Gallons per Minute of Infiltration (Sanitary Only)	Repair Footage	Comments

Municipality: _____

Public Works Department

Sewer Footage Review

Roadway: _____ DVD Date/Number: _____
Map Section: _____ Storm or Sanitary: _____

Date DVD was reviewed: _____ DVD was reviewed by: _____

Manhole or address numbers between which repair will take place:

Footage of damage from first point of reference listed above: _____

Located in: _____pavement _____parkway _____easement Sewer depth: _____feet/inches Sewer
diameter: _____inches Material from which sewer is constructed: _____
Condition of sewer:

Recommended repair:

Additional comments:

Diagram: (Please provide drawing of section to be repaired and service connections) Bird's eye view

Bird's eye view



Manhole 1

Manhole 2

GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

- A. **Base Bid** is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Option Bids/Alternate Bids or Unit Prices.
- B. **Optional or Alternate Bid** is an amount stated in the Bid for each item to be added to or deducted from the amount of the Base Bid if the corresponding changes in the Work, as described in the Bidding Documents, if accepted.
- C. **Unit Price** is an amount stated in the bid as a price per unit of measurement for materials, equipment or services, including all overhead and profit for a portion of the Work as described in the Bidding Documents. The Owner may reject or negotiate any unit price which is considered excessive or unreasonable.

In the event of a conflict or calculation error between the total base bid pricing, and/or extension pricing, the Unit Price shall prevail.

- D. **Optional Price** is a base bid price that may be accepted in lieu of the base bid.

2. RESPONSIVE BID

- A. A "Responsive Bid" is defined as a "bid which conforms in all material respects to the requirements set forth in the invitation for bids." Bidders are hereby notified that any exceptions to the requirements of this bid may be cause for rejection of the bid.
- B. Bidders shall promptly notify the Municipalities of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. **Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.**

3. UNBALANCED BIDDING

Bidders shall not submit a bid, which contains irregularities of any kind, including unbalanced bids. By an unbalanced bid, it is meant that one or more separate items or subsections are substantially out of line with the current market price for the materials and/or work covered herein.

The Municipalities further reserve the right not to award or to negotiate any items whose unit prices or subsection appears excessive or unbalanced. Furthermore, the Municipalities reserve the right to reject the unbalance item(s) and to contract with another provider for the services without giving further consideration to the bidder.

4. WITHDRAWAL OF BID

Upon written request, bids may be withdrawn at any time prior to the advertised bid opening. Bidders withdrawing their bid prior to the date and time set for the bid opening may still submit another bid if done so in accordance with these instructions. After the bid opening time, no bid shall be withdrawn or canceled for a period of ninety (90) calendar days thereafter. The successful Bidder shall not withdraw or cancel its bid after having been notified that the Municipality's governing authority has accepted said bid.

5. DOCUMENT OBTAINED FOR OTHER SOURCES

The Village of Glenview is the only official source for bid packages and supporting materials. To ensure receipt of addenda and any other notices concerning this project, bidders must email purchasing@glenview.il.us confirming receipt of the bid documents (i.e. request to be added to the plan-holders list). Glenview cannot ensure that bidders who do not email purchasing@glenview.il.us will receive addenda and other notices. All bidders are advised that bids that do not conform to the requirements of this bid package, including compliance with and attachment of all addenda and other notices, may, at Glenview's

discretion, be rejected as nonresponsive and/or the bidder disqualified. **In such cases, Glenview will NOT rebid the project absent extraordinary circumstances.**

6. CONTACT WITH MUNICIPALITY PERSONNEL

All offerors are prohibited from making any contact with the respective Municipalities' Presidents/Mayors, Trustees, or any other official or employee of the Municipalities (collectively, "Municipal Personnel") with regard to the request for proposals, other than in the manner and to the person(s) designated herein. The respective City/Village Manager or Administrator reserves the right to disqualify any offeror found to have contacted Municipal Personnel in any manner with regard to the request for proposals. Additionally, if the Manager or Administrator determines that the contact with Municipal Personnel was in violation of any provision of 720 ILCS 5/33E, the matter will be turned over to the Cook County or Lake County State's Attorney for review and prosecution.

7. DISCLOSURES AND POTENTIAL CONFLICTS OF INTEREST (30 ILCS 500/50-35)

Each Municipality's Code of Ethics prohibits public officials or employees from performing or participating in an official act or action with regard to a transaction in which he has or knows he will thereafter acquire an interest for profit, without full public disclosure of such interest. This disclosure requirement extends to the spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses.

To ensure full and fair consideration of all bids, the Municipalities require all Bidders including owners or employees to investigate whether a potential or actual conflict of interest exists between the Bidder and any Municipality, their officials, and/or employees. If the Bidder discovers a potential or actual conflict of interest, the Bidder must disclose the conflict of interest in its bid, identifying the name of the municipal official or employee with whom the conflict may exist, the nature of the conflict of interest, and any other relevant information. The existence of a potential or actual conflict of interest does NOT, on its own, disqualify the disclosing Bidder from consideration. Information provided by Bidders in this regard will allow the Village of Glenview to take appropriate measures to ensure the fairness of the bidding process.

The Village of Glenview requires all bidders to submit a certification, enclosed with this bid packet, that the bidder has conducted the appropriate investigation and disclosed all potential or actual conflicts of interest.

By submitting a bid, all Bidders acknowledge and accept that if a Municipality discovers an undisclosed potential or actual conflict of interest, that Municipality may disqualify the Bidder and/or refer the matter to the appropriate authorities for investigation and prosecution.

8. BIDDER QUALIFICATIONS AND EVALUATION CRITERIA

Bids shall be evaluated as follows (not listed in order of priority):

- Bid pricing
- Compliance with specifications
- References (Complete the Reference Sheet included herein)
- Experience
- Submittal of required documentation

Please identify references for similar projects as outlined above. Please include the organization, contact name, title, address, telephone number and cost of the project on the reference sheet provided herein.

Failure to provide references as identified may result in the bid being considered non-responsive with no further consideration for award.

9. JOINT PURCHASING/PURCHASING EXTENSION

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipality, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, et

seq. (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of Glenview shall not be responsible in any way for purchase orders or payments made by the other Municipality. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipality during the extended term of this Agreement.

Bidder and the other Municipality may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

The bidder shall provide the other Municipality with all documentation as required in the RFB, and as otherwise required by the Village of Glenview, including, but not limited to:

- 100% performance and payment bonds in the amount awarded by the respective Municipality
- Certificate of insurance naming each additional Municipality as an additional insured
- Certified payrolls to each Municipality for work performed

10. MODIFICATIONS

Bidders shall be allowed to modify/withdraw their bids prior to opening. Once bids have been received and opened, bids cannot be withdrawn or modified without the approval of the Municipality's Board of Trustees.

11. CHANGE ORDERS

The Municipalities believe that the project is fully defined in the Contract Documents and that Change orders will not be necessary. However, **in the event that a Change Order is required, the Contractor shall review the scope of work to be performed under the contract to suggest alternatives that can be implemented to offset the cost increase of any necessary changes without sacrificing the quality and/or scope of the contract specifications.** All Change Orders and alternative suggestions must be approved by the Municipalities prior to execution.

- A. In case of an increase in the Contract Sum, there will be an allowance for overhead and profit.
- B. The allowance for the combined overhead and profit, including premiums for all bonds and insurance, shall be based on the percentage as bid. This same percentage shall apply to **both extras and credits and for work** performed by the Contractor, a Subcontractor, or Sub-subcontractor.
- C. Detailed written Requests for Change Orders must be submitted to the Municipality's Purchasing Agent. In order to facilitate checking of quotations for extras or credits, all requests for change orders shall be accompanied by a complete itemization of costs including labor, materials and Subcontracts. Where major cost items are Subcontracts, they shall also be itemized. Requests will be reviewed by the Municipality's Purchasing Agent.
- D. Each written Request for a Change Order must be accompanied by written suggestions where costs can be reduced to offset the Change Order increase requested or a written certification stating that the Contractor has reviewed the work to be performed and cannot identify areas where costs can be reduced.
- E. A written Change Order must be issued by the Municipality's Purchasing Agent prior to commencing any additional work covered by such order. Work performed without proper authorization shall be the Contractor's sole risk and expense.

12. RESPONSIBILITY OF BIDDER

No agreement will be awarded to any person, firm or corporation that is in whole or in part, in an unsatisfactory manner, in any agreement with the Municipalities, or who is a defaulter as to surety or otherwise upon any obligation to the Municipalities.

13. ADDITIONS/DELETIONS

The quantities indicated are estimated quantities. The Municipalities do not guarantee any specific amount and shall not be held responsible for any deviation. This contract shall cover the Municipalities' requirements whether more or less than the estimated amount.

The Municipalities reserve the right to increase and/or decrease quantities, or add or delete locations during the term of the Agreement, whatever is deemed to be in the best interest of the Municipalities.

14. SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail or apparent omission from it as detailed description concerning any portion shall be interpreted as meaning that only the best commercial material or practice shall prevail and that only items of the best material or workmanship to be used.

15. HOLD HARMLESS

The Contractor agrees to indemnify, save harmless and defend the Municipalities and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives and each of them against and hold it and them harmless from any and all lawsuits, claims, injuries, demands, liabilities, losses, and expenses; including court costs and attorneys' fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this project. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of the Municipalities, its agents, servants, or employees or any other person indemnified hereafter. The obligations of the Contractor under this provision shall not be limited by the limits of any applicable insurance required by the Contractor.

16. CHANGE IN STATUS

The Contractor shall notify the Municipalities immediately of any change in its status resulting from any of the following: (a) vendor is acquired by another party; (b) vendor becomes insolvent; (c) vendor, voluntary or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) vendor ceases to conduct its operations in normal course of business. The Municipalities shall have the option to terminate their contract with the vendor immediately on written notice based on any such change in status.

17. TERMINATION

The Municipalities reserve the right to terminate this Agreement, or any part thereof, upon thirty (30) days written notice. In case of such termination, the Contractor(s) shall be entitled to receive payment from the Municipalities for work completed to date in accordance with the terms and conditions of this agreement. In the event that this Contract is terminated due to Contractor's default, the Municipalities shall be entitled to purchase substitute items and/or services elsewhere and charge the Contractor with any or all losses incurred, including attorney's fees and expenses.

18. TERMINATION FOR DEFAULT

The Municipalities reserve the right to immediately terminate this Agreement with written notification for default. Contractor's default shall include but not be limited to: failure to perform or complete tasks outlined in the specifications within the stipulated time frame, failure of requests to provide additional labor, any criminal activity by any staff member within the Municipalities, failure to promptly comply with the contract specifications and repeat non-compliance with the contract specifications after written notice, etc.

19. REFERENCES

The Contractor shall provide customer references using the form identified herein. Each bidder must demonstrate at least five (5) years' prior experience, as a full-time firm, primarily, continuously and actively engaged in the work as identified in the Scope of Work.

The Municipalities reserve the right to contact references, review financial statements and any other resources to determine the capability of the bidder.

20. SUBCONTRACTORS

If any Bidder submitting a bid intends on subcontracting out all or any portion of the engagement, that fact, and the **name of the proposed subcontracting firm(s) must be clearly disclosed in the bid on the form provided herein** (use additional sheets if necessary).

In the event the Contractor requires a change of the subcontractor (s) identified, a written request from the Contractor and a written approval from the Municipalities is required.

Failure to identify subcontractors could result in disqualification.

21. PROTEST PROCEDURE

The full context of Protest Procedures can be found in Glenview's Procurement Policy at <https://glenview.il.us/government/Pages/Purchasing.aspx>. An overview of the procedures are included below.

Any bidder wishing to file a protest regarding the bid process may do so by giving written notice to Glenview's Purchasing Division within three (3) business days of award. This notice should include the title of the requirement, the request for bid number, the closing date and the nature of the protest.

In the event that the protest cannot be resolved by mutual agreement, the Purchasing Division shall refer the protest to the Village Manager or his/her duly authorized representative within five (5) business days after the protest meeting with a recommendation, in writing, for resolution of the protest. The Village Manager may conduct an evidentiary hearing at his or her sole option, and may designate a representative to preside at such hearing. The Village Manager will conduct a review and make an attempt to resolve the issue in a manner amicable to all parties within ten (10) business days after receipt of the recommendation, date of the hearing or the review, whichever is later.

22. PRECEDENCE

Where there appears to be variances or conflicts, the following order of precedence shall prevail: The Agreement between the Municipality and Contractor, the Municipality's Project Specifications, the General Terms & Conditions and Special Terms & Conditions and the Contractor's Bid Response.

23. JURISDICTION, VENUE, CHOICE OF LAW

This agreement shall be governed by and construed according to the laws of the State of Illinois. Jurisdiction and venue shall be exclusively found in the Circuit Court of Cook County, State of Illinois.

24. PROPERTY OF THE MUNICIPALITIES

All documents, findings and work products shall become the property of the Municipalities upon payment for services rendered.

25. NON-ENFORCEMENT BY THE MUNICIPALITY

The Contractor shall not be excused from complying with any of the requirements of the agreement because of any failure on the part of the Municipalities, on any one or more occasions, to insist on the Contractor's performance or to seek the Contractor's compliance with any one or more of said terms or conditions.

26. RESERVATION OF RIGHTS

The Municipalities reserve the right to accept the Bid that is, in its judgment, the best and most favorable to the interests of the Municipalities and the public; to reject the low price Bid; to reject any and all Bids; to accept and incorporate corrections, clarifications or modifications following the opening of the Bid when to do so would not, in the Municipalities' opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bid submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting the Bid. The enforcement of this Reservation of Rights by the Municipalities shall not be considered an alteration of the bids.

27. NON APPROPRIATIONS

The Municipalities reserve the right to terminate their respective part of this contract or to reject bids, in the event that sufficient funds to complete the contract are not appropriated by the Municipalities governing authority.

28. COMPETENCY OF BIDDER

If requested in writing by the Municipalities, the Bidder must present within three (3) working days, satisfactory evidence of its ability and possession of the necessary facilities, experience, financial resources and adequate insurance to comply with the terms of the Contract Documents.

29. CONTRACTOR'S LICENSES

The bidder to which the contract is awarded (including subcontractors), prior to commencing any work, must have a valid Contractor's License or other required license on-file with the Municipalities.

30. PERMITS AND LICENSES

A. Contractor shall obtain, at its own expense, all permits and licenses which may be required to complete the Work, and/or required by municipal, state, and federal regulations and laws. Prior to performing any Work, Contractor and all subcontractors must obtain a business license in the Municipality. Contractor is directed to the permitting requirements (including but not limited fence, construction, demolition, dumpster, electrical, grading, plumbing, right-of-way and roofing permits) contained in each Municipality's code.

B. Contractor represents that it, its employees, agents and subcontractors shall hold all required licenses, permits, qualifications and certificates, and have duly registered and otherwise complied in all respects with all applicable federal, state and local laws, regulations and ordinances applicable to the performance of this contract.

31. SAFETY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work on this project. The Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, or injury to all persons and property. The Contractor shall comply with all applicable federal, state, and local safety laws, regulations and codes. The Contractor shall be in charge of, and responsible for, maintaining the site and performing the Services, so as to prevent accidents or injury to persons on, about, or adjacent to the site where the Services are being performed. The Contractor shall maintain and implement, and ensure that all Subcontractors maintain and implement, an appropriate safety/loss prevention program for the protection of the life and health of employees and persons nearby. The Contractor is fully responsible and assumes liability for the failure of Subcontractors to comply with the requirements herein.

32. ADDITIONAL SAFETY STANDARDS

Contractor shall perform all Work in compliance with all applicable Federal, State and local laws and regulations, including but not limited to, the following:

All equipment used under this contract shall be maintained in good operating condition and be appropriately licensed and inspected by the State of Illinois or authority having jurisdiction.

Any hazardous work practice(s) being conducted as determined by the Municipalities shall be immediately discontinued by the Contractor upon receipt of either written or verbal notice by the Municipalities to discontinue such practice(s). The Contractor shall not continue any work which it considers dangerous and shall immediately notify the Municipalities if such is the case.

OSHA STANDARDS

Contractor shall read and comply with all applicable Occupational Safety and Health Act (OSHA) standards. Special attention is directed to the Congressional Federal Register, Volume 58, Number 9, Thursday, January 14, 1993, Part 1910 (Permit Required Confined Spaces for General Industry.) Equipment supplied to the Municipality must comply with all requirements and standards as specified by the OSHA. Items not meeting any

OSHA specifications will be refused.

33. INDEPENDENT CONTRACTOR

The Contractor is an independent contractor and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the Municipalities.

34. AUDIT/ACCESS TO RECORDS

- A. The contractor shall maintain books, records, documents and other evidence directly pertinent to performance on the work under this agreement consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The contractor shall also maintain the financial information and data used by the contractor in the preparation or support of any cost submissions required under this subsection, (Negotiation of Contract Amendments, Change Orders) and a copy of the cost summary submitted to the owner. The Auditor General, the owner, the Agency, or any of their duly authorized representatives shall have access to the books, records, documents, and other evidence for purposes of inspection, audit, and copying. The contractor will provide facilities for such access and inspection.
- B. If this contract is a formally advertised, competitively awarded, fixed price contract, the contractor agrees to include access to records as specified in above. This requirement is applicable to all negotiated change orders and contract amendments in excess of \$25,000, which affect the contract price. In the case of all other prime contracts, the contractor also agrees to include access to records as specified above in all his contracts and all tier subcontracts or change orders thereto directly related to project performance, which are in excess of \$25,000.
- C. Audits conducted pursuant to this provision shall be consistent with generally accepted auditing standards in accordance with the American Institute of Public Accountants Professional Standards.
- D. The contractor agrees to the disclosure of all information and reports resulting from access to records pursuant to the subsection above. Where the audit concerns the contractor, the auditing agency will afford the contractor an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- E. Records under the subsections above shall be maintained and made available during performance of the work under this loan agreement and until three years from the date of final audit for the project. In addition, those records which relate to any dispute or litigation or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the date of resolution of such dispute, appeal, litigation, claim or exception.
- F. The right of access conferred by this clause will generally be exercised (with respect to financial records) under:
 - i. negotiated prime contractors;
 - ii. negotiated change orders or contract amendments in excess of \$25,000 affecting the price of any formally advertised, competitively awarded, fixed price contract; and
 - iii. subcontracts or purchase orders under any contract other than a formally advertised, competitively awarded, fixed price contract.
- G. This right of access will generally not be exercised with respect to a prime contract, subcontract, or purchase order awarded after effective price competition. In any event, the right of access shall be exercised under any type of contract or subcontract:
 - i. with respect to records pertaining directly to contract performance, excluding any financial records of the contractor; and
 - ii. if there is any indication that fraud, gross abuse, or corrupt practices may be involved.

35. OMISSIONS/HIDDEN CONDITIONS

The drawings and/or specifications are intended to include all work and materials necessary for completion of the work. Any incidental item of material, labor, or detail required for the proper execution and completion of the work and omitted from either the drawings or specifications or both, but obviously required by governing codes, federal or state laws, local regulations, trade practices, operational functions, and good workmanship, shall be provided as a part of the contract work at no additional cost to the owner, even though not specifically detailed or mentioned.

36. NEW PARTS AND MATERIALS: TITLE

Equipment and materials must be of current date (latest model or supply) and meet specifications. This provision excludes the use of surplus, re-manufactured or used products, whether in part or in whole, except where specifications explicitly provide therefore. Further, the bidder warrants that it has lien free title to all equipment, supplies, or materials purchased under the terms of this contract.

37. EXCEPTIONS TO SPECIFICATIONS

Any exceptions to these specifications shall be listed and fully explained on a separate page entitled "Exceptions to Specifications", prepared by the Bidder on its firm's letterhead, to be attached to and submitted with these documents at the time of submission of the bid. **Each exception must refer to the page number and paragraph to which it pertains.** The nature of each exception shall be fully explained. Bidders are cautioned that any exceptions to these specifications may be cause for rejection of the bid.

Should a Bidder submit a bid where any exception is not clearly marked, described and explained, the Municipalities will consider the bid to be in strict compliance with these specifications. If then awarded an agreement, the successful Bidder shall comply with all requirements in accordance with these specifications.

38. FIELD MODIFICATIONS

A field modification is written by the Municipalities to the contractor for purposes of clarification of the specifications or plans. A field modification is limited to items that do not change the scope of the project. Field modifications do not affect either the project cost or completion date.

Field modifications become part of the Contract Documents and become binding upon the contractor if the bidder fails to object within three (3) working days after receiving the modification. A field modification may be used as the basis of a project cost change or contract extension if all parties agree on the field modification form to a potential future claim of either party, or that the field modification will be complied with, but under protest.

39. NOTICE TO PROCEED

No work shall be undertaken prior to contract approval by the Contractor and the Municipality and the issuance of a Notice to Proceed and purchase order.

40. GUARANTIES AND WARRANTIES

All guaranties and warranties required shall be furnished by the bidder and shall be delivered to the Municipality before the final voucher on the contract is issued.

41. CONFIDENTIALITY

Consideration will be given to requests to maintain confidentiality for certain proprietary or confidential information provided in a bid. If the Bidder desires to maintain confidentiality for specific information, the pages containing the information should be clearly marked on the bid as "Proprietary and Confidential." In no event should all pages of the bid be so marked. The bid should include a separate written request clearly evidencing the need for confidentiality. The Municipalities shall examine the bids to determine the validity of any written requests for nondisclosure of trade secrets and other proprietary data identified. After award of the agreement, all responses, documents, and materials submitted by the Bidder pertaining to this RFB will be considered public information and will be made available for inspection, unless otherwise determined by the Municipalities. All data, documentation and innovations developed as a result of these contractual services shall become the

property of the Village of Glenview. Based upon the public nature of these RFB's, a Bidder must inform the Village of Glenview, of the exact materials in the offer that the Bidder believes should not be made a part of the public record in accordance with the Illinois Freedom of Information Act.

42. PREVAILING WAGE

All contracts, for work herein are subject to the provisions of the Prevailing Wage Act, 820 ILCS 130/0.01 et seq.); providing for the payment of the prevailing rate of wage to all laborers, workmen and mechanics engaged on the work. This shall include payment of the general prevailing rate for legal holiday and overtime work. Any revisions to the enclosed prevailing wage information prior to the date of the contract shall be in force for the duration of the contract.

All work performed under this RFB shall be in accordance with the provisions of the Illinois Prevailing Wage Act 820 ILCS 130/0.01 et seq. and Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01).

43. CERTIFIED PAYROLL REQUIREMENTS (PUBLIC ACT 94-0515)

Effective August 10, 2005 Contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for each worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

SPECIAL TERMS & CONDITIONS

1. INSURANCE

The Contractor shall be required to purchase and maintain during the life of the Agreement, the following required insurance with limits of not less than set forth below:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

Coverage on an occurrence basis that insures against claims for bodily injury (including death), property damage and personal and advertising injury arising out of or in connection with any Services under the Agreement, whether such operations or services are by the Contractor or a subcontractor. The minimum limits of liability for this insurance is as follows:

- a. \$1,000,000 combined single limit - each occurrence
- b. \$1,000,000 personal and advertising injury;
- c. \$2,000,000 combined single limit - general aggregate; and
- d. \$1,000,000 combined single limit - products/completed operations aggregate.

This insurance shall include coverage for all of the following:

- e. When the following box is checked - ☐ any general aggregate limit shall apply per project;
- f. Liability arising from premises and operations;
- g. Liability arising from the actions of independent contractors;
- h. When the following box is checked - ☐ liability arising from the explosion, collapse and underground hazards;
- i. Liability arising from products and completed operations with such coverage to be maintained for two (2) years after termination of the Agreement;
- j. Contractual liability including protection for the Contractor from bodily injury (including death) and property damage claims arising out of liability assumed under any resulting Agreement; and

On all Commercial General Liability Insurance policies, the Municipality, its elected and appointed officials and its employees shall be named as additional insureds, on a primary and non-contributory basis. The endorsements evidencing the additional insured status required herein shall accompany the certificates of insurance furnished to the Municipality under this Section.

B. BUSINESS AUTO LIABILITY INSURANCE

At least \$1,000,000 combined single limit each accident, covering bodily injury (including death) and property damage claims arising out of the ownership, maintenance or use of owned, non-owned, and hired autos.

C. WORKERS' COMPENSATION INSURANCE

Statutory benefits as required by Illinois law, including standard Other States Insurance and Employers' Liability Insurance with limits of at least \$1,000,000 each accident/\$1,000,000 each employee disease/\$1,000,000 disease policy limit. The minimum employers' liability limits may be satisfied with a combination of employers' liability and umbrella excess liability insurance.

D. UMBRELLA EXCESS LIABILITY or EXCESS LIABILITY INSURANCE

Umbrella Excess Liability or Excess Liability insurance with minimum limits of:

- a. \$5,000,000 combined single limit - each occurrence;
- b. \$5,000,000 combined single limit - aggregate other than products/completed operations and auto liability; and

c. \$5,000,000 combined single - products/completed operations aggregate.

This insurance shall include all of the following coverages on the applicable schedule of underlying insurance:

d. Commercial general liability;

e. Business auto liability; and

f. Employers' liability,

and shall follow form with the coverage provisions required for underlying insurance.

E. PROFESSIONAL LIABILITY INSURANCE

Professional Liability Insurance with limits of at least \$1,000,000 each occurrence and \$2,000,000 aggregate, for claims alleging acts, errors or omissions by the Contractor or its subcontractors, arising from the rendering or failure to render Contractor's professional services under the Agreement.

The Contractor shall not commence services under the Agreement until it has obtained, at its own expense, all required insurance and such insurance has been approved by the Municipality; nor shall the Contractor allow any subcontractor to commence operations or services on any subcontract until all insurance required of the subcontractor has been so obtained and approved by the Contractor. Approval of the Contractor's required insurance will be granted only after submission to the Municipality of original certificates of insurance and any required endorsements evidencing the required insurance, signed by authorized representatives of the insurers, to the Municipality (via e-mail to Glenview at purchasing@glenview.il.us).

1. The Contractor shall require all subcontractors to maintain during the term of the Agreement, commercial general liability insurance, business auto liability insurance and workers' compensation and employers' liability insurance to the same extent required of the Contractor in 1.A., 1.B., 1.C. and 1.E. (when required) herein. The Contractor shall furnish subcontractor's certificates of insurance to the Municipality immediately upon the Municipality's request.

2. Providing any insurance required herein does not relieve the Contractor of any of the responsibilities or obligations assumed by the Contractor in the Agreement or for which the Contractor may be liable by law or otherwise.

3. Failure to provide and continue in force insurance as required herein may be deemed a material breach of the Agreement and shall be grounds for immediate termination of the Agreement by the Municipality, in the Municipality's sole discretion.

4. Failure of the Municipality to receive from Contractor certificates or other evidence of full compliance with these insurance requirements or failure of the Municipality to identify a deficiency in these requirements from such certificates or other evidence provided shall not be construed as a waiver of Contractor's obligation to maintain required insurance.

5. By requiring insurance and insurance limits herein, the Municipality does not represent that coverage and limits will necessarily be adequate to protect Contractor.

6. The Contractor shall advise the Municipality (via email to Glenview at purchasing@glenview.il.us) and by certified mail, return receipt requested, within two (2) business days after Contractor's receipt of any notice of cancellation, non-renewal, or other termination of, or any substantive change to any insurance policy providing or represented as providing the coverages mandated herein. Failure to do so may be construed as a material breach of the Agreement.

7. The Contractor's and all subcontractor's insurers must be lawfully authorized to do business in the State of Illinois and must be acceptable to the Municipality, in their sole discretion. All such insurers must have a Best's Financial Strength Rating of "A" or better, and a Financial Size Category of "Class VII" or better in the latest evaluation by the A. M. Best Company, unless the Municipality grants specific prior written approval for an exception.

8. Any deductibles or retentions of \$5,000 or greater (\$10,000 for umbrella excess liability) for any policies required hereunder shall be disclosed by the Contractor, and are subject to the Municipality's prior written approval. Any deductible or retention amounts elected by the Contractor or its subcontractor or imposed by Contractor's or its subcontractor's insurer(s) shall be the sole responsibility of Contractor or its subcontractors and are not chargeable to the Municipality as expenses.

9. If any required insurance purchased by the Contractor or its subcontractors has been issued on a "claims made" basis, the Contractor must comply with the following additional conditions. The limits of liability and the extensions to be included remain the same. Contractor or its subcontractor must either:

- a. Agree to provide certificates of insurance to the Municipality evidencing the above coverages for a period of two (2) years after termination. Such certificates shall evidence a retroactive date no later than the beginning of the Services under the Agreement, or;
- b. Purchase an extended (minimum two (2) years) reporting period endorsement for each such "claims made" policy in force as of the date of termination and evidence the purchase of this extended reporting period endorsement by means of a certificate of insurance and a copy of the endorsement itself. Such certificates and copy of the endorsement shall evidence a retroactive date no later than the beginning of the Services under the Agreement.

10. Certificate **of Insurance** that states the Municipality has been endorsed as an "additional insured" by the Contractor's **insurance carrier**. **Specifically, this Certificate must include the following language: "The Municipality and their respective elected and appointed officials, employees, agents, consultants, attorneys and representatives, are, and have been endorsed, as an additional insured under the above reference policy number _____ on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."**

2. WARRANTY

- A. Contractor warrants to the Municipalities that all materials furnished under this Contract shall be new and of the most suitable grade for the purpose intended and that all Work shall be of good quality, free from faults and defects and in conformance with the Contract Documents. Prior to Final Completion, Contractor shall deliver to the Municipalities all warranties required under the Contract Documents, or to which Contractor is entitled from manufacturers, suppliers, and Subcontractors. Unless otherwise provided, all warranties for products and materials incorporated into the Work shall begin on the date of Substantial Completion and remain in effect for a period of one (1) year.
- B. Neither the final payment, any provision in the Contract Documents nor partial or entire use or occupancy of the premises by the Owner shall constitute an acceptance of Work not done in accordance with Contract Documents or relieve the Contractor or its sureties of liability with respect to any warranties or responsibilities for faulty or defective materials and workmanship. Contractor or its sureties shall remedy any defects in Work and any resulting damage to Work at its own expense. Contractor shall be liable for correction of all damage resulting from defective Work. If Contractor fails to remedy any defects or damage, the Municipalities may correct the defective Work or repair damages and the cost and expense incurred shall be paid by or be recoverable from the Contractor or its surety.
- C. Contractor warrants that the Work shall be done in a workmanlike manner in strict accordance with the Contract Documents and guarantees that the labor and material will be free of defects for the period stated in the Contract Documents, but in no event less than one (1) year from the date of Substantial Completion.

3. EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT (30 ILCS 570/)

Pursuant to 30 ILCS 570/0.01 *et seq.*, any month immediately following 2 consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Department of Labor, the Contractor shall employ only Illinois laborers on this project unless Illinois laborers are not available, or are incapable of performing the particular type of work involved, which the contractor must certify with the Village of Glenview's Purchasing Division.

4. EQUAL EMPLOYMENT OPPORTUNITY

The successful Proposer shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended, and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Additionally, the consultant shall comply with any Fair Employment Ordinance that has been adopted by the Municipalities.

5. ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/)

In the event the Contractor's non-compliance with the provision of the Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Applicable Rules and Regulations of the Illinois Department of Human Rights ("Department"), the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

6. SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT (820 ILCS 265/1, et seq.)

Contractor shall comply with all provisions of 820 ILCS 265/1, et seq. including having in place, and providing to the Municipalities, a written substance abuse program for the prevention of substance abuse among employees PRIOR to commencement of work on a Municipalities project. Contractor shall be responsible for ensuring its substance abuse program meets or exceeds the standards set forth in the Substance Abuse Prevention on Public Works Projects Act. If a collective bargaining agreement is in effect that fulfills the aforementioned requirements, Contractor shall provide the Municipalities with a copy of the relevant sections of said agreement in lieu of the written substance abuse program.

7. WAIVER OF WORKERS COMPENSATION/OCCUPATIONAL DISEASE EXPENSE REIMBURSEMENT

The Contractor agrees to waive any and all rights to reimbursement of workers' compensation expenses under Section 1(a)(4) of the Illinois Workers' Compensation Act (820 ILCS 305), and as amended; and the Contractor agrees to waive any and all rights to reimbursement of occupational disease expenses under Section 1(a)(3) of the Illinois Occupational Diseases Act (820 ILCS 310), and as amended.

8. TOXIC SUBSTANCES DISCLOSURES

All bidders must comply with the requirements of the Toxic Substance Disclosure to Employees Act, for any materials, supplies, and covered by said Act.

9. ALTERNATE AND MULTIPLE BIDS

Unless otherwise indicated in these documents, the bidder may not submit alternate or multiple bids as part of this package. The submission of more than one bid within a single package may be cause for rejection of any or all of the bids of that bidder.

10. EQUALITY/BRAND NAME

Whenever this RFB mentions an item by name and uses specific descriptions, it is intended to convey to the Contractor an understanding of the standard of excellence required by the Municipalities. Items of equal type, quality, and size, which will conform substantially to the standard of excellence established to provide equivalent merit, strength, durability, and to perform the required functions in accordance with this RFB may be offered. Manufacturer/model names provided in the bid specifications herein convey the standard and uniformity the Municipalities' demands.

It shall be understood that prior to bidding a substitute, the bidder must receive prior **written** approval. Therefore, it shall be understood that, by submitting a bid, the bidder is stating to the Municipalities that no substitutions were made and that the bidder's pricing is based upon pre-approved brands.

The Municipalities shall be the sole determiner about whether a substitute item is equal to the item specified.

11. SUBSTITUTIONS

No substitutions shall be allowed during the term of this agreement without written consent from the Municipality's Purchasing Division. The contractor shall request permission to substitute an item of equal or higher quality when an item ordered is unavailable for delivery within the time required by the Department of Facilities.

12. AFFIDAVITS

The following affidavits included in these contract documents must be executed and submitted with the bid:

- a) References
- b) Disqualification of Certain Bidders (affirmation by signing bid form)
- c) Affidavit/Anti-collusion
- d) Conflict of Interest Form
- e) Tax Compliance
- f) Identification of Subcontractors
- g) Participation Affidavit

13. SECURITY GUARANTEE

Each bidder shall submit a Bid Bond to serve as a guarantee that the bidders shall enter into a contract with the Municipality to perform the work identified herein, at the price bid. As soon as the bid prices have been compared, the Municipalities will return the bonds of all except the three lowest responsible bidders. When the Agreement is executed the bonds of the two remaining unsuccessful bidders will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned.

Any bid not complying with the Security requirement may be rejected as non-responsive.

14. CONTRACT BONDS

The successful Contractor shall furnish within ten (10) calendar days after being notified of the acceptance of bid:

- 6.1 A performance bond satisfactory to the Municipality, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the purchase order issued by the Municipality as security for the faithful performance of the Municipality's contract; and
- 6.2 A payment bond satisfactory to the Municipality, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor or Subcontractors for the performance of work provided for in the contract, in an amount equal to 100 percent (100%) of the purchase order issued by the Municipality.
- 6.3 Documents required by this section must be received and approved by the Owner before a written contract will be issued.

All bonds must be from companies having a rating of at least A-minus and of a class size of at least X as determined by A.M. Best Ratings.

15. COORDINATION

The Contractor shall appoint a single point of contact for communications and coordination with the Municipalities. This individual shall be responsible for arranging work assignments, follow-up monitoring and supervision of work.

16. REPORTING

A status report indicating the work completed the week prior and the work planned for the current week should be provided to the Municipalities weekly. The weekly report should also indicate any issues that the Contractors staff have experienced during the week as well as any work planned that was not accomplished.

17. SUPERVISION

The Contractor is responsible for supervising all employees and their work. Any work which the Municipality determines not to be satisfactory must be performed again at the Contractor's own expense. The Contractor's supervisor should conduct random or spot inspections of its employees work.

The Contractor's supervisor is also responsible for training new personnel and any additional training of experienced personnel as requested by the Municipality at the Contractor's expense. Training includes, but shall not be limited to, geographic areas of the Municipality, field equipment, and safety. The Municipalities reserve the right to require a replacement of the Supervisor if they do not meet the Municipalities' standards.

18. DAMAGES

The Contractor is responsible for any damage to public or private property caused as a result of their work. The Contractor shall take all necessary steps to prevent damage to public right-of-ways, trees, businesses, houses, sidewalks, and other real or personal property. If any claims are filed by residents, the Contractor should resolve all claims and report the claim to the Municipalities within 12 hours.

LABOR STATUTES, RECORDS AND RATES CONSTRUCTION CONTRACTS FOR VILLAGE OF GLENVIEW - STATE OF ILLINOIS

All Contractors shall familiarize themselves with all provisions of all Acts referred to herein and in addition shall make an investigation of labor conditions and all negotiated labor agreements which may exist or are contemplated at this time. Nothing in the Acts referred to herein shall be construed to prohibit the payment of more than the prevailing wage scale.

In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following:

- 1.0 Equal Employment Opportunity:
 - 1.1 Illinois Constitution, Article I, Section 17, which provides: "All persons shall have the right to be free from discrimination on the basis of race, color, creed, national ancestry and sex in the hiring and promotion practices of any employer or in the sale or rental of property."
 - 1.2 Illinois Constitution, Article I, Section 18, which provides: "The equal protection of the laws shall not be denied or abridged on account of sex by the state of its units of local government and school districts."
 - 1.3 The Public Works Employment Discrimination Act, 775 ILCS 10/1, provides in substance that no person may be refused or denied employment by reason of unlawful discrimination, nor may any person be subjected to unlawful discrimination in any manner in connection with contracting for or performance of any work or service of "any kind by, for, on behalf of, or for the benefit of the State, or of any department, bureau, commission, board or other political subdivision or agency thereof."
 - 1.4 Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended.
- 2.0 The Veterans Preference Act, 330 ILCS 55/1, provides: "In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or any of its political subdivisions thereof, preference shall be given to persons who have been members of the Armed Forces of the United States...in times of hostilities with a foreign country..."
- 3.0 The Servicemen's Employment Tenure Act, as amended, 330 ILCS 60/2, "safeguarding the employment and the rights and privileges inhering in the employment contract, of servicemen."
- 4.0 The Prevailing Wage Act, 820 ILCS 130/0.01 et seq., provides: "It is the policy of the State of Illinois that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The current Schedule of Prevailing Wages for Cook County and/or Lake County must be prominently posted at the project site by the Contractor.
 - 4.1 The Prevailing Wage Act, 820 ILCS 130/4, provides: "All bid specifications shall list the specified rates to all laborers, workers and mechanics in the locality for each craft or type of worker or mechanic needed to execute the contract. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate shall apply to such contract, and the public body shall be responsible to notify the Contractor and each

subcontractor of the revised rate."

4.1.1 The Village shall notify the Contractor of any revised rates as determined by the Department of Labor and as received by the Village. It shall be the responsibility and liability of the Contractor to promptly notify each and every subcontractor of said revised rates.

4.1.2 Unless otherwise specified in the Contract Documents, the Contractor shall assume all risks and responsibility for any changes to the prevailing hourly wage which may occur during the Contract Time. A revision to the prevailing rate of hourly wages shall not be cause for any adjustment in the Contract Sum.

4.2 The Prevailing Wage Act, 820 ILCS 130/5 provides that the Contractor and each Sub Contractor shall, "submit monthly, in person, by mail or electronically a certified payroll to the public body in charge of the project."

4.2.1 The Contractor shall submit to the Village by the tenth day, monthly, a certified payroll list including all workers, laborers and mechanics employed by the Contractor and each of the Sub Contractors.

4.2.2 The certified payroll records shall include each worker's name, address, telephone number, social security number, classification, number of hours worked each day, the hourly wage and starting and ending times each day.

4.2.3 Included with the payroll records, the Contractor and each Sub Contractor shall attest, in writing, to the veracity and accuracy of the records and that the hourly rate paid is not less than the general prevailing wages required.

5.0 The Child Labor Law, as amended, 820 ILCS 205/1, which provides: "No minor under 16 years of age...at any time shall be employed, permitted or suffered to work in any gainful occupation...in any type of construction work within this state."

The Contractor will include verbatim or by reference the provisions contained herein in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. The Contractor will be liable for compliance with these provisions by such subcontractors.

The Contractor and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by him in connection with the contract. This record shall be open at all reasonable hours for inspection by any representative of the Village or the Illinois Department of Labor and must be preserved for four (4) years following completion of the contract.

The current Prevailing Wages Rates for Cook County can be found at:

<https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>

REFERENCES

Please list below five (5) references for which your firm has performed similar work for municipalities as identified in Bidder Qualifications.

Municipality: _____

Address: _____

City, State, Zip Code: _____

Contact Person/

Telephone Number: _____

Dates of Service/Award

Amount: _____

Municipality: _____

Address: _____

City, State, Zip Code: _____

Contact Person/Telephone

Number: _____

Dates of Service/Award

Amount: _____

Agency: _____

Address: _____

City, State, Zip Code: _____

Contact Person/

Telephone Number: _____

Dates of Service/Award

Amount: _____

Agency: _____

Address: _____

City, State, Zip Code: _____

Contact Person/

Telephone Number: _____

Dates of Service/Award

Amount: _____

Agency: _____

Address: _____

City, State, Zip Code: _____

Contact Person/

Telephone Number: _____

Dates of Service/Award

Amount: _____

DISQUALIFICATION OF CERTAIN BIDDERS

PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

- (A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
- (B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
- (C) has been convicted of bid rigging or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- (D) has been convicted of bid rotating or attempting to rotate bids under the laws of the State of Illinois, or any state in the United States;
- (E) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq.;
- (F) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
- (G) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- (H) has made an admission of guilt of such conduct as set forth in subsection (A) through (G) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
- (I) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (G) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

(Please sign bid form indicating compliance)

ANTI-COLLUSION AFFIDAVIT AND CERTIFICATION

_____, being first duly sworn,
deposes and says that he is _____
(Partner, Officer, Owner, Etc.)

of _____
(Contractor)

The party making the foregoing bid or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract. The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this _____ day of _____, 2020

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

CONFLICT OF INTEREST

_____, hereby certifies that

it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the Municipalities.

Bidder further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder has not disclosed any actual or potential conflict of interest, the Municipalities may disqualify the bid.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this ____ day of _____, 2020

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

TAX COMPLIANCE AFFIDAVIT

_____, being first duly sworn,

deposes and says that he is _____
(Partner, Officer, Owner, Etc.)

of _____
(Contractor)

The individual or entity making the foregoing bid or bid certifies that he is not barred from contracting with the Municipalities because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, or entity making the bid or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 2020

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

SUB-CONTRACTOR INFORMATION

(ATTACH ADDITIONAL PAGES AS NEEDED)

Name: _____ **# Years in Business:** _____

Address: _____ **# Years used by Contractor:** _____

Services provided by Sub-Contractor: _____

.....

Name: _____ **# Years in Business:** _____

Address: _____ **# Years used by Contractor:** _____

Services provided by Sub-Contractor: _____

.....

Name: _____ **# Years in Business:** _____

Address: _____ **# Years used by Contractor:** _____

Services provided by Sub-Contractor: _____

PARTICIPATION AFFIDAVIT

_____, being first duly sworn,

deposes and says, under penalties as provided in Section -109 of the Illinois Code of Civil Procedures, 735 ILCS 5/1-

109, that he is _____
(Partner, Officer, Owner, Etc.)

of _____
(Contractor)

The individual or entity making the foregoing Bid or quotation certifies that the Contractor or SubContractor, respectively, is not barred from being awarded a contract or subcontract pursuant to 30 ILCS 500/50-10. Additionally, the Contractor or SubContractor, respectively, certifies he/she is not suspended from doing business with any State, Federal or Local Agency.

(Name of Quoter if the Quoter is an Individual)
(Name of Partner if the Quoter is a Partnership)
(Name of Officer if the Quoter is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 2020

Notary Public

Failure to complete and return this form will be considered sufficient reason for rejection of the bid.

Document A310™ – 2010
Bid Bond**CONTRACTOR:***(Name, legal status and address)*

American Underground Inc.

246 E Marquardt Dr
Wheeling, IL 60090-6430**OWNER:***(Name, legal status and address)*Village of Glenview
2500 E Lake Ave
Glenview, IL 60026-2600**SURETY:***(Name, legal status and principal place of business)*West Bend Mutual Insurance Company
PO Box 620976
Middleton, WI 53562**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$

Five Percent of the Amount Bid

PROJECT:*(Name, location or address, and Project number, if any)*

Sanitary & Storm Sewer Closed Circuit Television (CCTV) Inspection

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.

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User Notes:

(1496601206)

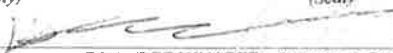
Prior to the issuance of any final bonds, the respective obligee must be willing to accept West Bend Mutual's Multi Year bond form. The final bond will need to be issued in the amount of the first year contract sum and renewable at West Bend's option for subsequent years

Signed and sealed this 19 day of March , 2020


(Witness)

(Witness)

American Underground Inc.
(Contractor's Principal) (Seal)

(Title)
West Bend Mutual Insurance Company
(Surety) (Seal)

(Title) PAUL F. PRAXMARER, Attorney-In-Fact

init.

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2

(1496601206)

User Notes:

****Prior to the issuance of any final bonds, the respective obligee must be willing to accept West Bend Mutual's Multi Year bond form. The final bond will need to be issued in the amount of the first year contract sum and renewable at West Bend's option for subsequent years****



THE SILVER LINING®

Bond No. 2433270

POWER OF ATTORNEY

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

PAUL F PRAXMARER

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Ten Million Dollars (\$10,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21st day of December, 1999.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating thereto and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be herelo duly attested by its secretary this 22nd day of September, 2017.

Attest

Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Kevin A. Steiner
Kevin A. Steiner
Chief Executive Officer/President

State of Wisconsin
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli A. Benedum
Juli A. Benedum
Senior Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 19th day of March, 2020.



Heather A. Dunn
Heather Dunn
Vice President - Chief Financial Officer

Notice: Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.

1900 S. 18th Ave., West Bend, WI 53095 | ph (262) 334-6430 | 1-800-236-5004 | fax (262) 338-5058 | www.thesilverlining.com

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF Illinois)

ss

County of Cook)

On this 19th day of March, 20 20, before me appeared
Paul F. Praxmarer to me personally known, who being by me duly sworn,
did say that he/she is the aforesaid officer or attorney in fact of the WEST BEND MUTUAL INSURANCE COM-
PANY, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and
that said instrument was signed and sealed on behalf of said corporation by the aforesaid officer (or Attorney-In-
Fact), by authority of its Board of Directors; and the aforesaid officer (or Attorney-in-Fact), acknowledged said in-
strument to be the ~~free act and deed of said corporation~~

My Commission Expires



A handwritten signature in dark ink, appearing to read "Matthew C. Wadley", written over a horizontal line.

Notary Public

June 24, 20 23

County of Cook, State of Illinois

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code
of 1956, 1956 PA 218 and MCL 500.2236.



Bond Number _____

Performance Bond – Multi-Year Contracts

KNOW ALL MEN BY THESE PRESENTS, that we, _____ as Principal, (hereinafter called the "Principal"), and West Bend Mutual Insurance Company as Surety, (hereinafter call the "Surety"), are held firmly bound unto, _____ as Obligor, (hereinafter called the "Obligor"), in penal sum of _____ Dollars (\$ _____) good and lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, administrators, executors, successors, assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into written contract with the Obligor, dated _____ (hereinafter called the "Contract"), which Contract is incorporated herein by reference for the work described as _____ and _____

NOW, THEREFORE, the condition of this obligation is such that, if the Principal shall indemnify the Obligor for any and all loss that the Obligor may sustain by reason of the Principal's failure to comply with the terms and conditions of said Contract, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

PROVIDED, HOWEVER, that:

1. The term of this bond is for the period commencing _____ and expiring on _____, unless released by the Obligor prior thereto. However, the term of this bond may be extended for an additional one-year period(s) by the issuance of a Continuation Certificate by the Surety.
2. The Liability of the Surety under this bond and all continuation certificates issued in connection therewith shall not be cumulative and shall in no event exceed the bond amount set forth above or in any additions, riders or endorsements properly issued by the Surety.
3. Non-renewal by the Surety nor failure of the Principal to provide the Obligor with a replacement bond shall not constitute default under this bond.
4. In the event the Principal shall be declared by the Obligor to be in default under the Contract, the Obligor shall provide the Surety with a written statement setting forth the particular facts of said default no later than thirty (30) days from the date of said default, which notice shall be sent to the Surety by registered mail to the following address: PO Box 620976, Middleton, WI 53562.
5. The Surety will have the right and opportunity, at its option, and in its sole discretion, to: a.) cure the default; b.) assume the remainder of the Contract to perform or sublet same; c.) or to tender to the Obligor funds sufficient to pay the cost of completion less the balance of the Contract price up to an amount not to exceed the penal sum of the bond. In no event shall Surety be liable for fines, penalties, liquidated damages or forfeitures assessed against the Principal.
6. The Obligor's acceptance of this bond and reliance upon it as security constitutes its acknowledgement and agreement as to the terms under which it is offered and issued by the Surety.

Signed and Sealed this _____ day of _____ 20 _____

Principal:

By: _____ (SEAL)

Witness: _____

Name Typed: _____
Title

Surety:

West Bend Mutual Insurance Company

By: _____ (SEAL)

Witness: _____

Name Typed: _____ Attorney-In-Fact
Title

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.

NB 0585 11 17

Page 1 of 1

PO Box 620976 | Middleton, WI 53562 | Phone: (608) 410-3410 | Fax: (877) 674-2663 | www.thesilverlining.com



Bond Number _____

Payment Bond – Multi-Year Contracts

KNOW ALL MEN BY THESE PRESENTS, that we, _____ as Principal, (hereinafter called the "Principal"), and West Bend Mutual Insurance Company as Surety, (hereinafter call the "Surety"), are held and firmly bound unto, _____ as Obligor, (hereinafter called the "Obligor"), in the amount of _____ Dollars (\$ _____) good and lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into written contract with the Obligor, dated _____ (hereinafter called the "Contract"), which Contract is incorporated herein by reference for the work described as _____

NOW, THEREFORE, the condition of this obligation is such that, if the Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the conditions outlined on page two of this bond.

PROVIDED, HOWEVER, that:

1. The term of this bond is for the period commencing _____ and expiring on _____, unless released by the Obligor prior thereto. However, the term of this bond may be extended for an additional one-year period(s) by the issuance of a new bond or a continuation certificate by the Surety.
2. Non-renewal by the Surety or failure of the Principal to provide the Obligor with a replacement bond shall not constitute default under this bond.
3. The Liability of the Surety under this bond and all bonds or continuation certificates issued in connection therewith shall not be cumulative and shall in no event exceed the bond amount set forth above or in any additions, riders or endorsements properly issued by the Surety.
4. The Obligor's acceptance of this bond and reliance upon it as security constitutes its acknowledgement and agreement as to the terms under which it is offered and issued by the Surety.

Signed and Sealed this _____ day of _____ 20 _____

Principal:

By: _____ (SEAL)

Witness: _____
Name Typed: _____
Title _____

Surety:

West Bend Mutual Insurance Company

By: _____ (SEAL)

Witness: _____
Name Typed: _____
Title _____

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.

NB 1383 11 17

Page 1 of 2

PO Box 620976 | Middleton, WI 53562 | Phone: (608) 410-3410 | Fax: (877) 674-2663 | www.thesilverlining.com

CONDITIONS

1. A claimant is defined as one having a direct contract with the Principal or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.
2. The above named Principal and Surety hereby jointly and severally agree with the Obligor that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgement for such sum or sums as may be justly due claimant, and have execution thereon. The Obligor shall not be liable for the payment of any costs or expenses of any such suit.
3. No suit or action shall be commenced hereunder by any claimant.
 - a. Unless claimant, other than one having a direct contract with the Principal, shall have given written notice to any two of the following: The Principal, the Obligor, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Obligor or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.
 - b. After the expiration of one (1) year following the date on which Principal ceased work on said Contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.
 - c. Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the project, or any part thereof, is situated, or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.
4. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against this bond.



AGENDA ITEM REPORT

Village Board of Trustees

June 2, 2025

ITEM 7E

REQUEST: Authorization to award contract for the purchase of fire hydrants to Core and Main LP, Aurora, IL (low bid), in an amount not to exceed \$104,990.

FROM: Ryan Christensen, Water & Sewer Superintendent
Joseph Nebel, Public Works Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

To support ongoing maintenance and ensure the reliability of the water distribution system, the Village purchases fire hydrants annually. These hydrants are used for new installations, replacements due to damage or malfunction, and to proactively phase out obsolete models with limited availability of repair parts. The Village currently maintains over 3,200 fire hydrants, approximately 90% of which are manufactured by Mueller.

In May 2025, the Village solicited bids for the purchase of seventeen (17) Mueller hydrants. Two bids were received, as summarized below:

Vendor Name	Unit Price	Total Bid Amount
Ziebell Water Service Products, Inc.	\$5,497	\$93,452
Core and Main LP	\$5,233	\$88,955

Although the 2025 unit pricing reflects a moderate increase from the prior year, the acquisition of replacement hydrants remains essential to the Village's ability to maintain a safe and functional water infrastructure. Both Ziebell Water Service Products, Inc. and Core and Main LP have previously supplied hydrants to the Village with satisfactory performance and reliability. Based on favorable bid pricing and available funds, Staff recommends purchasing a total of twenty (20) hydrants to maximize the use of budgeted resources.

FINANCIAL IMPACT

The 2025 Operating Budget includes \$105,000 for the purchase of new fire hydrants. The total cost to purchase twenty hydrants at the bid price is \$104,990.

RECOMMENDATION

Authorization to award contract for the purchase of fire hydrants to Core and Main LP, Aurora, IL (low bid), in an amount not to exceed \$104,990.

ATTACHMENTS

None



AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7F

REQUEST: Authorization to award contract for Fire Station 24 Chiller Replacement to Moltree Mechanical LLC, Wonder Lake, IL (lowest qualified bidder) for an amount not to exceed \$78,970.

FROM: Joseph Nebel, Public Works Director
Paul Petrenko, Superintendent of Facilities & Arena Maintenance

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

Fire Station 24 was constructed in 2009. The chiller unit that keeps the building air-conditioned in the summer has now exceeded its anticipated service life (15 years) and is due to be replaced.

In February 2025, Staff prepared specifications for the removal and replacement of the chiller with a similar-sized unit using a newer and more efficient refrigerant. The Village received six bids, with Moltree Mechanical LLC being the lowest qualified bidder. Moltree Mechanical has performed HVAC projects for the Village in the past with positive results. Work will begin after the cooling season and is anticipated to take approximately two weeks.

Supporting documentation, including signed contract, bid tab, and bid documents are attached to this memorandum.

FINANCIAL IMPACT

There is \$55,000 in the 2025 CIP (36000025-4604) for the replacement of the Fire 24 chiller based on a previous quote from a mechanical contractor. However, current market conditions and volatility have resulted in an increase in project cost. The additional funding, \$23,970, will be sourced from General Fund reserves.

RECOMMENDATION

Authorization to award contract for Fire Station 24 Chiller Replacement to Moltree Mechanical LLC, Wonder Lake, IL (lowest qualified bidder) for an amount not to exceed \$78,970.

ATTACHMENTS

1. Bid Tab -Fire Station 24 Chiller Replacement
2. Moltree Contract
3. Contractor Bid Documents
4. Fire Station 24 Chiller Replacement - 2025 final

VILLAGE OF HOFFMAN ESTATES, IL TABULATION OF BIDS													
FIRE STATION 24 CHILLER REPLACEMENT													
Bid Opening Date:	Tuesday, May 6, 2025	Advantage Mechanical Inc.		Anchor Mechanical, Inc.		C. Acitelli Heating & Piping Contractors, Inc.		Moltree Mechanical LLC		Oak Brook Mechanical Services, Inc.		Premier Mehanical, Inc.	
Bid Opening Time:	10:00 a.m.												
Attended By:	Paul Petrenko, Patty Richter												
Title:	Supt. of Facilities & Arena Maintenance	McHenry, IL		Chicago, IL		Villa Park, IL		Wonder Lake, IL		Elmhurst, IL		Addison, IL	
Proposal Guarantee:	10% of proposed amount	Bid Bond	10%	Bid Bond	10%	Bid Bond	10%	Bid Bond	10%	Bid Bond	10%	Bid Bond	10%
	Completed Required Forms:	Yes		no Add. or Ex. B		unsigned contract		Yes		Yes		contract signed Part 1 & 2	
Service													
All-inclusive proposed sum for replacement of the chiller and startup:		\$ 96,180.00		\$ 110,188.00		\$ 87,000.00		\$ 78,970.00		\$ 108,000.00		\$ 145,000.00	
Length of Warranty - Materials		1 year		1 year		1 year		Parts & Compressor - 1 year		1 year		1 year	
Length of Warranty - Labor		1 year		1 year		1 year		3 years		1 year		1 year	
Approx. number of weeks for completion of construction:		2 weeks		1 week		1 week - upon chiller arrival		2 weeks		3 weeks		2 weeks	



HOFFMAN ESTATES

DEPARTMENT OF PUBLIC WORKS

CONTRACT

1. THIS AGREEMENT, made and concluded the 6 day of May, 2025 (month, year) between the Village of Hoffman Estates, acting by and through its Mayor and Board of Trustees, known as the party of the first part, and Moltree Mechanical LLC (name of firm), their executors, administrators, successors, or assigns, known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Bid/Proposal Documents hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Village Representative under it.
3. The party of the second part agrees to abide by all OSHA, IDOL, and MUTCD safety requirements and all laws and statutes of the State of Illinois including but not limited to the Prevailing Wage Act (if applicable). Prevailing rates of wages are revised by the Illinois Department of Labor and are available on the Department's official website.
4. And it is also understood and agreed that the Instructions to Bidders, General Conditions, Specifications, Scope of Services, Site Maps, and Contract Proposal hereto attached are essential documents of this contract and are a part hereof.
5. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

Clerk
(Seal Below)

The Village of Hoffman Estates

By: _____
Party of the First Part
(If a corporation)

Corporate Name

President, Party of the Second Part
(If a Co-Partnership)

Attest:

Secretary

Co-Partner

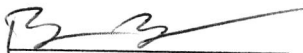
Co-Partner
Moltree Mechanical LLC
Doing business under the firm name,
Party of the Second Part

(If an individual)
B. B. Manager
Party of the Second Part

THIS CONTRACT FORM IS MANDATORY. PLEASE INCLUDE THREE SIGNED COPIES WITH YOUR BID DOCUMENTS.

**VILLAGE OF HOFFMAN ESTATES
PROPOSAL FORM**

The undersigned, having examined all documents related to this proposal and having become familiar with the extent, nature, and local conditions affecting the cost and performance of the proposed work, hereby proposes to furnish all supervision, labor, equipment, and materials and to perform the work herein described at the proposal prices as included in this document. It is understood that the Village reserves the right to reject any and all proposals (including alternate proposals) and to waive any technicalities.

Name of Bid: Fire Station 24 Chiller Replacement
Company Name: Moltree Mechanical LLC
Bidder Name (print): Brett Bullamore
Title: Manager
Business Address: 7619 Howe Rd (Shop) / 5909 Crosswind Ct. (mailing)
Wonder Lake, IL 60097 / Johnsburg, IL 60051
Email Address: moltreemechanical@gmail.com
Telephone: 815-354-5763
Signature:  Date: 4-27-25

- A) All-inclusive proposed sum for replacement of the chiller and startup: \$ 78,970.00
- B) Length of Warranty for:
Materials: 1 year parts, 1 year compressor
Labor: 3 years
- C) Approximate number of weeks for completion of construction: 2 weeks
- D) Any additional options that you feel are necessary for a successful chiller operation should be listed on a separate sheet attached to this proposal form and added to the total sum.

NOTE: all proposed work under the terms of this bid must be completed after the 2025 cooling season on or after October 1, 2025 unless delayed by supply chain constraints.

**THE VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS
BID SPECIFICATION ADDENDUM ACKNOWLEDGMENT FORM**

Concerning: **Fire Station 24 Chiller Replacement**

To Whom It May Concern:

Please be advised of two (2) items which constitute Addendum No.1, specific to the above-referenced bid item.

Also be advised that you must show that you received Addendum No. 1, via your placement of the signed addendum within the bid document package.

Addendum No. 1

A) Pipes to and from New Chiller

Insulate and install metal cladding on all exposed pipes as currently exists on the old chiller pipes. This includes any pipe reconfiguration and elbows needed to install the new chiller.

B) Glycol Replacement

Any removed or lost fluid will be replaced with an equivalent amount of 30% glycol mix.

The above Addendum No. 1; items A and B are presented for clarification. The Village also desires to insure that when you prepare your bid, you base your proposal sum upon the identical service scope that all others will.

Please direct any questions to Paul Petrenko, Superintendent of Facilities and Arena Maintenance, at (847) 490-6800.

I/We hereby acknowledge receipt of the addendum as it applies to the above stated Bid Specifications.

Firm Name: Moltree Mechanical LLC

Address: 5909 Crosswind Ct Johnsburg IL 60051

Telephone: 815-354-5763

Signature:  Title: owner/manager

THIS FORM AND THE FOLLOWING ONE MUST ACCOMPANY YOUR FIRM'S BID PROPOSAL !

EXHIBIT B

Safety Form

Please complete by printing the person's name responsible to perform the function or the responsible party who is acknowledging the item listed.

Name of your competent person/responsible person who will be onsite at all times when your employees are performing work functions:

Name: Brett Bullmore; Office Phone: 815-354-5763
Mobile Phone: 815-814-6097; Pager: N/A

In addition to compliance with the terms and conditions of the Contract, Contractor hereby acknowledges and agrees that Contractor shall:

- be responsible for its personal protective equipment and employee training in its use, including hard hats, safety shoes, tools, equipment, etc.;
- inform the Owner immediately of any employee injured and shall take corrective action as required by the Contract;
- train its employees as required by regulatory authorities and/or manufacturer requirements with emphasis on employee's rights, personal protective equipment, fire safety, hazcom, fall protection, electrical, scaffold, ladder, excavations, fork lifts and equipment/tool safety, AND
- have present at Site meetings competent representation who will inform Contractor's employees of items discussed at such meetings.

Init.

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User Notes:

(1232089711)

NOTE: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATE FORM**

RE: Certification of bidder, compliance with the Illinois Criminal Code

I/We hereby certify that, Moltree Mechanical, LLC (name of bidding firm) by bidding on this contract, no action has occurred that would result in a violation of 720 ILCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: [Signature]

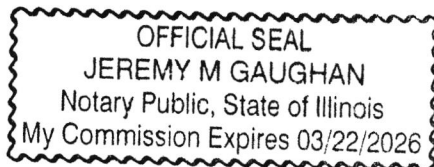
Name/Title: Brett Bullamore, Manager (please print)

Date: 4-27-25

Attest: Jeremy Gaughan [Signature] (Notary Public)

Commission Expiry: 3-22-26

Date: 4-27-25



(SEAL)

THIS FORM IS MANDATORY. PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.

SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATE
RETURN WITH BID

The undersigned, upon being first duly sworn, hereby certifies to the Village of Hoffman Estates that the undersigned has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

Moltree Mechanical LLC

(Name of Contractor)

B M

(Title)

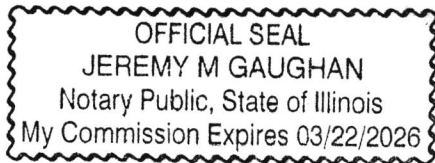
, Manager / Owner

Subscribed and sworn to before me this 27 day of April, 2025.

My Commission expires: 3-22-26

Jeremy Gaughan

(Notary Public)



(SEAL)

THIS FORM IS MANDATORY. PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.



HOFFMAN ESTATES

DEPARTMENT OF PUBLIC WORKS

CONTRACT

1. THIS AGREEMENT, made and concluded the 6 day of May, 2025 (month, year) between the Village of Hoffman Estates, acting by and through its Mayor and Board of Trustees, known as the party of the first part, and Moltree Mechanical LLC (name of firm), their executors, administrators, successors, or assigns, known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Bid/Proposal Documents hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Village Representative under it.
3. The party of the second part agrees to abide by all OSHA, IDOL, and MUTCD safety requirements and all laws and statutes of the State of Illinois including but not limited to the Prevailing Wage Act (if applicable). Prevailing rates of wages are revised by the Illinois Department of Labor and are available on the Department's official website.
4. And it is also understood and agreed that the Instructions to Bidders, General Conditions, Specifications, Scope of Services, Site Maps, and Contract Proposal hereto attached are essential documents of this contract and are a part hereof.
5. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

Clerk
(Seal Below)

The Village of Hoffman Estates

By: _____
Party of the First Part
(If a corporation)

Corporate Name

President, Party of the Second Part
(If a Co-Partnership)

Attest:

Secretary

Co-Partner

Co-Partner
Moltree Mechanical LLC
Doing business under the firm name,
Party of the Second Part

(If an individual)
B. B. Manager
Party of the Second Part

THIS CONTRACT FORM IS MANDATORY. PLEASE INCLUDE THREE SIGNED COPIES WITH YOUR BID DOCUMENTS.

Information on this form is mandatory. Please include three copies of this form with your bid documents.

FIRE STATION 24 CHILLER REPLACEMENT

REFERENCES

BIDDER NOTE: List five (5) references where like-services have been performed in comparable scope. Like-services would include other municipalities, park districts, county and state agencies, large companies, etc. References are mandatory.

BUSINESS NAME: Synergy Flavors
ADDRESS: 1500 Synergy Drive Wauconda IL 60084
CONTACT PERSON: Neal Perdkirc
PHONE NUMBER: 224-993-3525
APPROXIMATE DATE: October 2024

BUSINESS NAME: Hoffman Estates Fire Station #24
ADDRESS: 5775 Beacon Point Hoffman Estates IL 60192
CONTACT PERSON: Robert Melhuish
PHONE NUMBER: 847-490-6800
APPROXIMATE DATE: November 2024

BUSINESS NAME: Rod Baker Ford (Jensen's PH)
ADDRESS: 13921 S Route 59 Plainfield IL 60544
CONTACT PERSON: _____
PHONE NUMBER: 815-436-5681
APPROXIMATE DATE: 2022

BUSINESS NAME: Elk Grove Fire Station #10 (Jensen's PH)
ADDRESS: 676 Meacham Rd. Elk Grove Village, IL 60007
CONTACT PERSON: _____
PHONE NUMBER: 847-734-8010
APPROXIMATE DATE: 2020

BUSINESS NAME: Truck Country (Jensen's PH)
ADDRESS: 205 Metrix Dr. Hampshire, IL 60140
CONTACT PERSON: _____
PHONE NUMBER: 847-453-5100
APPROXIMATE DATE: 2020

THE CINCINNATI INSURANCE COMPANY

Bid Bond

CONTRACTOR (Name, legal status and address):

Moltree Mechanical LLC
5909 Crosswind Court
Johnsburg, IL 60051

SURETY (Name, legal status and principal place of business):

THE CINCINNATI INSURANCE COMPANY
6200 S. GILMORE ROAD
FAIRFIELD, OHIO 45014-5141

OWNER (Name, legal status and address):

Village of Hoffman Estates
2305 Pembroke Ave
Hoffman Estates, IL 60169

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT:

10% of bid

PROJECT (Name, location or address, and Project number, if any):

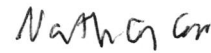
Fire Station 24 Chiller Replacement.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond the sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirements shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

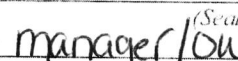
Signed and sealed this 6th day of May, 2025

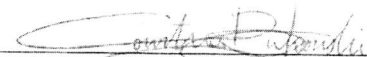

(Witness)

Moltree Mechanical LLC

(Principal)


(Title)

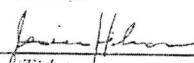
 manager/owner
(Seal)


(Witness)

THE CINCINNATI INSURANCE COMPANY

(Surety)

(Seal)


(Title)

Jessica Hileman (Power-of-Attorney)

The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 Edition.
S-2000-AIA (11/10) PUBLIC

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Jessica Hileman, Craig Swanson, Corey Rentz,

of Lake Zurich, IL

its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Ten Million Dollars and 00/100 (\$10,000,000.00)

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal, and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973:

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of May, 2012.



STATE OF OHIO) ss:
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY

Stephen A. Jantz
Vice President

On this 10th day of May, 2012, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



Mark J. Huller
MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration
date, Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio,
this 6th day of May, 2025



Scott R. Bolan
Assistant Secretary

BN-1005 (5/12)



MOLTMEC-01

HILEMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aleckson Insurance Agency 1155 Ensell Rd. Lake Zurich, IL 60047	CONTACT NAME: PHONE (A/C, No, Ext): (847) 566-7200 FAX (A/C, No): (847) 566-1750 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Pekin Insurance Company INSURER B: Employers Preferred Insurance INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 24228 25402
--	---	---

INSURED

Moltree Mechanical LLC
5909 Crosswind Court
Johnsburg, IL 60051

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC ☐ OTHER			006446222	9/9/2024	9/9/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			006446219	9/7/2024	9/7/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	EIG5711120	9/7/2024	9/7/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of Insurance***

CERTIFICATE HOLDER

CANCELLATION

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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VILLAGE OF HOFFMAN ESTATES

Department of Public Works

BID DOCUMENTS

for:

FIRE STATION 24 CHILLER REPLACEMENT

BID OPENING DATE:	May 6, 2025
BID OPENING TIME:	10:00 a.m.
BID DEPOSIT:	Cashier's/Certified check or Bid Bond in the amount of 10% of proposed cost (required)
PERFORMANCE BOND:	100% of total bid award (upon award of contract)
PRE-BID MEETING:	April 22, 2025, at 10:00am (mandatory)

PREPARED BY
Village of Hoffman Estates
Department of Public Works
2305 Pembroke Avenue, Hoffman Estates IL. 60169
847.490.6800

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HOFFMAN ESTATES

DEPARTMENT OF PUBLIC WORKS

Prospective Bidder,

The Village of Hoffman Estates is now soliciting bids for the replacement of a cooling chiller at Fire Station 24 located at 5775 Beacon Point, Hoffman Estates, IL. On behalf of our residents, I appreciate your interest in participating in the bid process. I call your special attention to the Instructions to Bidders section of the attached bid documents. Please be sure that you read thoroughly and fully understand these instructions prior to the preparation of your bid. Note that instructions call for no deviation from the bid specifications except for those deviations which are listed as such on the vendor's bid detail sheet, and which are expressly approved as part of the Village's acceptance of the bid.

All of the equipment described in the bid notice and specified herewith must meet the performance required for heavy duty municipal, utility, or construction type usage. Unless denoted "No Substitution", the Village minimum required specifications may be exceeded. This is an attempt to ensure the non-exclusion of any manufacturer's product from the bid effort. Remember, however, to list all deviations and provide a description of the upgraded item in the proper space provided. Minimum specification requirements must be met or exceeded.

Please note the following:

- a) A Cashier's/Certified check or Bid Bond in the amount of 10% of proposed cost is required.
- b) A performance bond is required from the successful bidder using the performance bond form in this document. (See special provisions)

The Village reserves the right to reject and/or award any and all bids or parts thereof and to waive formalities and technicalities according to the best interests of the Village.

If you have any questions with regards to these bid documents, please contact Paul Petrenko, Superintendent of Facilities and Arena Maintenance, Paul.Petrenko@vohe.org or 847.490.6800.

Sincerely,

Joseph Nebel
Director of Public Works

**VILLAGE OF HOFFMAN ESTATES
NOTICE TO BID**

The Village of Hoffman Estates Department of Public Works is soliciting bids, as described in these documents, for:

FIRE STATION 24 CHILLER REPLACEMENT

Sealed bids will be received at the Office of the Village Clerk of the Village of Hoffman Estates (1900 Hassell Road) Cook County, Illinois, until **May 6, 2025, at 10:00 a.m.** All bids will be publicly opened immediately thereafter.

It is the responsibility of the bidder to meet the specified opening time; and any bid not so received will be returned unopened. Bids must be identified as such on the outside of the sealed envelope. This can be done by marking the envelope "SEALED BID" and with the following information:

Company's Name
Company Address
Name of Bid ("FIRE STATION 24 CHILLER REPLACEMENT")
Date and Time of Bid Opening

Specifications and complete bid documents may be obtained from the Office of the Village Clerk or website. Further information regarding this bid may be obtained by contacting Paul Petrenko, Superintendent of Facilities and Arena Maintenance, at Paul.Petrenko@vohe.org.

A mandatory pre-bid meeting will be held at the job site located at the Fire Station 24, 5775 Beacon Point, Hoffman Estates, IL. on April 22, 2025 at 10:00 a.m.

The Village of Hoffman Estates strongly encourages minority firms and women's business enterprises to apply. If subcontracts are to be let, the primary contractor shall take these same affirmative steps to solicit bids from minority and women's firms.

The Village reserves the right to reject and/or award any and all bids, or parts thereof, and to waive formalities and technicalities according to the best interest of the Village.

By the Order of the Mayor and Board of Trustees of the Village of Hoffman Estates.

3/28/25
DATE


Patty Richter, Village Clerk

TO BE PUBLISHED ON April 8, 2025 PADDOCK PUBLICATIONS
(DATE)

NOTE: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATE FORM**

RE: Certification of bidder, compliance with the Illinois Criminal Code

I/We hereby certify that, _____ (name of bidding firm) by bidding on this contract, no action has occurred that would result in a violation of 720 ILCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: _____

Name/Title: _____ (please print)

Date: _____

Attest: _____ (Notary Public)

Commission Expiry: _____

Date: _____

(SEAL)

THIS FORM IS MANDATORY. PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.

SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATE
RETURN WITH BID

The undersigned, upon being first duly sworn, hereby certifies to the Village of Hoffman Estates that the undersigned has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

(Name of Contractor)

(Title)

Subscribed and sworn to before me this _____ day of _____, 2025.

My Commission expires: _____

(Notary Public)

(SEAL)

THIS FORM IS MANDATORY. PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.



HOFFMAN ESTATES

DEPARTMENT OF PUBLIC WORKS

CONTRACT

1. THIS AGREEMENT, made and concluded the ____ day of _____ (month, year) between the Village of Hoffman Estates, acting by and through its Mayor and Board of Trustees, known as the party of the first part, and _____ (name of firm), their executors, administrators, successors, or assigns, known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Bid/Proposal Documents hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Village Representative under it.
3. The party of the second part agrees to abide by all OSHA, IDOL, and MUTCD safety requirements and all laws and statutes of the State of Illinois including but not limited to the Prevailing Wage Act (if applicable). Prevailing rates of wages are revised by the Illinois Department of Labor and are available on the Department's official website.
4. And it is also understood and agreed that the Instructions to Bidders, General Conditions, Specifications, Scope of Services, Site Maps, and Contract Proposal hereto attached are essential documents of this contract and are a part hereof.
5. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

Clerk
(Seal Below)

Attest:

Secretary

The Village of Hoffman Estates

By: _____
Party of the First Part
(If a corporation)

Corporate Name

President, Party of the Second Part
(If a Co-Partnership)

Co-Partner

Co-Partner

Doing business under the firm name,
Party of the Second Part
(If an individual)

Party of the Second Part

THIS CONTRACT FORM IS MANDATORY. PLEASE INCLUDE THREE SIGNED COPIES WITH YOUR BID DOCUMENTS.

VILLAGE OF HOFFMAN ESTATES
PERFORMANCE SURETY BOND FORM

BOND NO.	DATE BOND EXECUTED:
PRINCIPAL:	BOND AMOUNT: (written out & numerically)
CO-PRINCIPAL(S):	CONTRACT DOCUMENTS:
SURETY(IES):	PROJECT:

KNOW ALL MEN BY THESE PRESENTS, that we, the Principal(s) and Surety(ies) hereto, recite and declare that:

1. We are held and firmly bound to the obligee Village of Hoffman Estates, Illinois (hereinafter called "Village"), in the sum written above in lawful money of the United States of America, to be paid to the Village, its successors or assigns, for the payment whereof Principal(s), Co-Principals and Surety(ies) bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by this Bond.

2. The condition of this Bond is that if the Principal shall in every respect perform all of its obligations under the Contract Documents identified above, which Contract Documents are incorporated herein by reference, then this Bond shall be void; otherwise, the Bond shall continuously remain in full force and effect until released by the Village. Contract Documents shall also include any contracts, annexation agreements, development agreements, plats, zoning approvals, engineering plans, site plans or other Village documents associated with the Project, including any laws, ordinances or governmental regulations related to the Project.

3. Surety waives all of its surety defenses including, but not limited to, the following:

a) It shall be the duty of the Principal to notify the Surety of any revision of the plans, profiles and specifications referred to in the Contract Documents. The Surety expressly waives any right to receive notice from the obligee or to review or approve any revisions to the plans, profiles and specifications referred to in the Contract Documents which are required to meet governmental standards. No such revisions of any kind in the work shall in any way affect the obligation of the Surety under this Bond;

b) The addition or reduction in subdivision lots or area to those shown in the original plat of subdivision, site plan or construction plan referred to in the Development Document shall in no way affect the obligation of the Surety under this Bond;

c) Any extension of time beyond the period provided for in the Development Document for completion of its obligations under the Agreement shall in no way affect the obligation of the Surety under this Bond;

d) The failure or refusal of Village to take any action, proceeding, or steps to enforce any remedy or exercise any right under the Development Document, or that taking of any action, proceeding, or step by Village, acting in good faith upon the belief that same is permitted by the provisions of the Contract Documents, shall not in any way release

Principal or Surety, or either of them, or their respective executors, administrators, successors, or assigns, from liability under this Bond. Surety hereby waives notice of any amendment, indulgence made, granted or permitted;

e) The Principal, Co-Principal and Surety intend that each provision of this Bond be valid and binding upon them and expressly agree to abide thereby;

f) In the event of a default of this Bond, the Village may terminate whatever rights Principal, Co-Principal and/or Surety may have to perform further work on the Project.

g) The requirement of any other entity to perform any obligations contained in the Contract Documents shall in no way affect the obligations of the Surety under this Bond.

Default:

A default shall be deemed to have occurred on the part of the Principal if Principal shall fail to complete its obligations under the Contract Documents within the time set forth therein or any extensions thereof; or, prior to the expiration of such period, if in the sole judgment of the Village, the Principal has:

1) abandoned the performance of its obligations under the Contract Documents; or

2) renounced or repudiated its obligations under the Contract Documents; or

3) clearly demonstrated through insolvency, or otherwise, that its obligations under the Contract Documents cannot be completed within the time allotted under the Contract Documents.

b) If the Principal defaults in the performance of all or any part of the obligations specified in the Contract Documents, the Village shall give written notice of the default to the Surety, with a copy to the Principal and Co-Principal, if any. In the event of such default and notice, Surety shall, within 45 days of receipt of the default notice, give written notice to the Village stating whether Surety will assume the Development Document obligations and the obligations of the Principal, and should it elect to assume said obligations, Surety shall be required to complete the obligations specified in the Contract Documents according to its terms and provisions within 180 days of said notice, but not before expiration of the period provided for under the Contract Documents and approved extensions thereof. In the event that Surety elects to assume the obligations of Principal as provided herein and thereafter fails to faithfully perform all or any part of the work, or should it unnecessarily delay all or any part of the work, then the Village may proceed as provided in Paragraph No. 5 of this Bond.

5. Should Surety following notice of default

notify the Village that Surety elects not to assume the obligations of Principal under the Contract Documents, or fails within 45 days of receipt of the default notice as provided in Paragraph No. 4b) above to notify the Village whether Surety elects to assume the obligations of Principal under the Contract Documents, or having elected to assume the obligations of Principal, should it then fail to perform, then in any event the Village may elect any of the following procedures or any combination thereof:

a) Terminate whatever rights the Principal, Co-Principal and/or Surety may have to perform further work on the Project;

b) Take over or relet all or any part of the work under the Contract Documents which is not completed and complete the same for the account and at the expense of the Principal and Surety, who shall be jointly and severally liable to Village for the costs incurred in completion of the obligations under the Contract Documents and/or correction thereof. Such costs as identified in the Contract Documents shall include, but not be limited to, construction, engineering, surveying, maintenance, donations, impact fees, deterioration, administration, supervision, reasonable attorney's fees, and any costs associated or related to any litigation of the Bond agreement and shall be adjusted for inflation. The amount of Village's actual costs for completion and/or correction of the work required under the Contract Documents shall be conclusive of the extent of the liability of Principal and Surety and may exceed the Bond Amount;

c) Require the Surety to pay the Bond Amount to the Village as liquidated damages.

6. Should Surety, following notice of default notify the Village within 45 days of the receipt of the default notice choose to pay the Village for completion of the obligation under the Contract Documents, the Surety shall have the right to demand that the Village state a sum constituting the estimated costs at that time, of completion and/or correction of the work required under the Contract Documents, such as costs as defined in Paragraph No. 5b). Surety shall then immediately pay over to the Village the sum so stated and be released from any further obligations under this Bond. If funds are paid over under this section and the paid over funds are not sufficient to complete the work, the Village's sole remedy shall be to proceed against the Principal(s) and Co-Principals for any deficiency. If there are any paid over funds not necessary for completion of the work, the Village will return the excess to Surety after completion of the work.

7. If any action or proceeding is initiated in connection with this Bond and any and all obligations arising hereunder the venue thereof shall be in State Court in the County of Cook, State of Illinois, it is further understood and agreed that this contract shall be governed by the laws of the State of Illinois, both as to interpretation and performance.

8. All notices sent to the Principal(s), Co-Principals, and Surety(ies) shall be sent to the address set forth on the signature page unless said Principal(s), Co-Principal(s) and Surety(ies) notify the Village in writing of any change. If the addresses of any of the Principal(s), Co-Principal(s) and Surety(ies) change, the Principal(s), Co-Principal(s) or Surety(ies) shall immediately notify the Village in writing of such change. Failure to notify the Village of any change in address is deemed to be a waiver of any requirement for notice under this Bond to the Principal(s), Co-Principal(s) or Surety(ies). All written notices to the Village required under the Bond shall be sent certified mail to the Village Clerk.

9. If any one or more of the provisions of this Bond are determined to be illegal or unenforceable by a court of competent jurisdiction, all other provisions shall remain effective.

10. No party other than the Village shall have any rights under this Bond as against the Surety.

11. As part of the obligation secured hereby and in addition the Bond Amount specified herein, there shall be included costs, interest and reasonable expenses and fees (including, without limitation, attorneys' fees and costs), incurred by the Village in enforcing this agreement, to be awarded by the court.

12. Nonpayment of the premiums associated with this Bond will not invalidate this Bond nor shall Village be obligated for the payment thereof. Surety agrees to deliver written notice of non-payment under this Bond or other actions to the Village.

13. Surety waives its right to trial by jury.

**VILLAGE OF HOFFMAN ESTATES
PERFORMANCE SURETY BOND FORM**

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed and sealed as of the day and year set forth above.

PRINCIPAL

Type of Organization: _____

Legal Name of Organization: _____

State of Incorporation: _____

Address: _____

Authorized Signature(s): _____

By: _____
Signature

By: _____
Signature

(Type name and title)

(Type name and title)

ACKNOWLEDGMENT OF PRINCIPAL(S)

STATE OF _____:
COUNTY/CITY OF _____:

I, _____ Notary Public in and for the State and County/City
aforesaid, do hereby certify that _____
_____ whose name is signed to the foregoing bond, this day personally appeared
before me in my State and County/City aforesaid and acknowledged the same.

Given under my hand this _____ day of _____, _____.

My commission expires: _____

NOTARY PUBLIC

Surety: _____

Bond No.: _____

CO-PRINCIPAL(S)

Type of Organization:

Legal Name of Organization:

State of Incorporation:

Address:

Authorized Signature(s):

By: _____

Signature

By: _____

Signature

(Type name and title)

(Type name and title)

ACKNOWLEDGMENT OF CO-PRINCIPAL(S)

STATE OF _____:

COUNTY/CITY OF _____:

I, _____ Notary Public in and for the State and County/City
aforesaid, do hereby certify that _____
_____ whose name is signed to the foregoing bond, this day personally appeared
before me in my State and County/City aforesaid and acknowledged the same.

Given under my hand this _____ day of _____, _____.

My commission expires: _____

NOTARY PUBLIC

Surety: _____

Bond No.: _____

CORPORATE SURETY

Type of Organization:

Legal Name and Address:

Liability Limit:

Address:

Authorized Signature(s):

By: _____

Signature

By: _____

Signature

(Type name and title)

(Type name and title)

ACKNOWLEDGMENT OF CORPORATE SURETY(S)

STATE OF _____:
COUNTY/CITY OF _____:

I, _____ Notary Public in and for the State and County/City
aforesaid, do hereby certify that _____
_____ whose name is signed to the foregoing bond, this day personally appeared
before me in my State and County/City aforesaid and acknowledged the same.

Given under my hand this _____ day of _____, _____.
My commission expires: _____

NOTARY PUBLIC

Surety: _____
Bond No.: _____

**VILLAGE OF HOFFMAN ESTATES
PROPOSAL FORM**

The undersigned, having examined all documents related to this proposal and having become familiar with the extent, nature, and local conditions affecting the cost and performance or the proposed work, hereby proposes to furnish all supervision, labor, equipment, and materials and to perform the work herein described at the proposal prices as included in this document. It is understood that the Village reserves the right to reject any and all proposals (including alternate proposals) and to waive any technicalities.

Name of Bid: _____

Company Name: _____

Bidder Name (print): _____

Title: _____

Business Address: _____

Email Address: _____

Telephone _____

Signature _____ Date _____

A) All-inclusive proposed sum for replacement of the chiller and startup: \$ _____

B) Length of Warranty for:

Materials: _____

Labor: _____

C) Approximate number of weeks for completion of construction: _____ weeks

D) Any additional options that you feel are necessary for a successful chiller operation should be listed on a separate sheet attached to this proposal form and added to the total sum.

NOTE: all proposed work under the terms of this bid must be completed after the 2025 cooling season on or after October 1, 2025 unless delayed by supply chain constraints.

Information on this form is mandatory. Please include three copies of this form with your bid documents.

FIRE STATION 24 CHILLER REPLACEMENT

REFERENCES

BIDDER NOTE: List five (5) references where like-services have been performed in comparable scope. Like-services would include other municipalities, park districts, county and state agencies, large companies, etc. References are mandatory.

BUSINESS NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

APPROXIMATE DATE: _____

BUSINESS NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

APPROXIMATE DATE: _____

BUSINESS NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

APPROXIMATE DATE: _____

BUSINESS NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

APPROXIMATE DATE: _____

BUSINESS NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

APPROXIMATE DATE: _____

VILLAGE OF HOFFMAN ESTATES INSTRUCTIONS TO BIDDERS

The general rules and conditions which follow apply to all bids requested and accepted by the Village of Hoffman Estates unless otherwise specified. Bidders are expected to fully inform themselves as to the conditions, requirements, and specifications prior to submitting bids. Failure to do so will be at the bidder's own risk. By submitting a bid, it is assumed by the Village that the vendor has familiarized themselves with all conditions and intends to comply with them unless otherwise noted.

FORMS

All bids must be submitted on the forms provided, complete and intact, properly signed in ink in the appropriate spaces, and submitted in a sealed envelope. All bids must be delivered to the Village Clerk, 1900 Hassell Road, Hoffman Estates, IL. 60169 prior to the bid opening date and time published on the cover of this bid packet. Bidders should reference the Notice to Bid for instructions on preparing their bid proposal.

ALTERNATE/MULTIPLE BIDS

The specifications contained within this bid packet are not intended to eliminate or exclude any bidder due to minor deviations, alternates, or changes. Bidders that desire to deviate from these specifications in their proposal are permitted to submit alternate/multiple bids. However, alternate bids must be clearly indicated as such with deviations from the applicable specifications clearly noted. The bid must be accompanied by complete specifications for the items offered. Any questions regarding the specifications, drawings, etc. shall be referred to that individual so referenced in the Specifications section. Vendors wishing to submit a secondary bid must do so as an alternate bid. Only one bid will be accepted per envelope.

The Village shall be the sole and final judge unequivocally as to whether any substitute is of sufficient quality. This decision is final and will not be subject to recourse by any person, firm, or corporation.

RECEIVING OF BIDS

Bids received prior to the time of opening will be securely kept unopened. The Village Clerk, whose duty it is to open them, will decide when the specified time has arrived. No bid received thereafter will be considered. No responsibility will be assumed by the Village or the Village Clerk for premature or non-opening of bids not properly addressed and identified, except otherwise provided by law.

LATE BIDS

Bids arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted. These bids will either be refused or returned unopened. It is the Bidder's responsibility for timely delivery of bid proposals. Mailed bids which are delivered after the specified time will not be accepted regardless of post marked time on the envelope.

BIDS BY FAX

Bids transmitted by fax will not be accepted, nor will the Village transmit bid documents to prospective bidders by way of fax machine.

ERROR IN BIDS

When an error is made in extending total prices, the unit bid price will govern. Otherwise, the Bidder will not be relieved from errors in bid preparation. Erasures in bids must be explained over signature of Bidder.

WITHDRAWAL OF BIDS

A written request for the withdrawal of a bid, or any part thereof, may be granted if the request is received by the Village Clerk prior to the specified time of opening. After opening, the Bidder cannot withdraw or cancel their bid for a period of sixty (60) calendar days or such longer time as stated in the bid documents.

CONSIDERATION OF BIDS

No bid will be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or default to the Village upon any debt or contract, or that is a defaulter upon any obligation to the Village, or had failed to perform faithfully any previous contract with the Village. If requested, the Bidder shall present, within 48 hours, evidence satisfactory to the Village of performance ability and possession of necessary facilities, pecuniary resources, and adequate insurance to comply with the terms of these specifications and contract documents.

PRICES

Unit prices shall be shown for each unit on which there is a bid and shall include all equipment, fuel charges, packing, crating, freight, and shipping/unloading charges unless otherwise stated in this bid packet. Unit prices shall not include any local, state, or federal taxes. The Village is exempt, by law, from paying State and Village Retailer's Occupation Tax, State Service Occupation Tax, and Federal Excise Tax. The Village will supply the successful bidder with the current tax exempt number.

Cash discounts will not be considered in determining contract price but may be used in the overall evaluation of bids.

AWARD OR REJECTION OF BIDS

The Village reserves the right to award and/or reject any and all bids, or parts thereof, and to waive formalities and technicalities in the best interest of the Village. Any bid submitted will be binding for sixty (60) days subsequent to the date of the bid opening.

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or services to be furnished in accordance with this bid. No plea of ignorance by the Bidder of conditions that exist or that may hereafter exist as a result of the Bidder's failure to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the Village of the compensation to the Bidder. **Any exceptions not taken by the Bidder shall be assumed by the Village to be included.**

A contract will be awarded to the lowest responsible bidder complying with the conditions of the contract documents only when it is in the best interest of the Village to accept such a bid. The Village shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all bids or parts thereof.

PAYMENT

Payment will be made within thirty (30) days after acceptance of the equipment or services by the Village representative and Bidder's compliance with all stipulations relating to the bid/contract.

REQUIREMENTS OF BIDDER

The successful bidder shall, within ten (10) days after notification of award: enter into a contract, in writing, with the Village covering all matters as are set forth in the specifications of this bid; and carry insurance acceptable to the Village covering public liability, property damage, and workmen's compensation.

COMPLIANCE WITH ALL LAWS

All work under contract must be executed in accordance with all applicable local, state, and federal laws, ordinances, rules, and regulations.

CONTRACT ALTERATIONS

No amendment of a contract shall be valid unless made in writing and signed by the Village Manager or their authorized designee.

NOTICES

All notices required by the contractor shall be given in writing.

NON-ASSIGNABILITY

The contractor shall not assign the contract, or any part thereof, to any other person, firm, or corporation without the previous written consent of the Village Manager or their authorized designee. Such assignment shall not relieve the contractor from their obligations or change the terms of the contract.

INDEMNITY

The contractor shall indemnify and save harmless the Village, its officers, and its employees from any and all liability, losses, or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions, or proceedings of any kind of nature, including workers' compensation claims, in any way resulting from or arising out of the operations of the contractor under this contract, including operations of subcontractors; and the contractor shall, at their own expense, appear, defend, and pay all fees of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgements shall be rendered against the Village in any such action, the contractor shall, at their own expense, satisfy and discharge same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by the contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of the contract and/or supplying of materials, equipment, and supplies, the Bidder must be in full compliance with all provisions of the Acts of the General Assembly of the State of Illinois relating to employment, including equal opportunity requirements.

REQUIRED INSURANCE

In submission of a bid, the Bidder is certifying that they have all insurance coverages required by law or would normally be expected for Bidder's type of business. In addition, the Bidder is certifying that they have at least the following insurance coverage:

<u>Type of Insurance</u>	<u>Occurrence</u>	<u>Aggregate</u>
GENERAL LIABILITY		
Bodily Injury	\$1,000,000	\$3,000,000
Property Damage	\$1,000,000	\$3,000,000
Contractual Insurance – Broad Form	\$1,000,000	\$3,000,000
AUTOMOBILE LIABILITY		
Bodily Injury	\$1,000,000	\$1,000,000
Property Damage	\$1,000,000	\$1,000,000
This insurance must include non-owned, hired, or rented vehicles, as well as owned vehicles.		
WORKMEN’S COMPENSATION AND OCCUPATIONAL DISEASES		
Statutory for Illinois		
Employer’s Liability Coverage	\$1,000,000 per accident	

NOTE: the specifications may require higher limits or additional types of insurance coverages than shown above. The contractor will be required to furnish a certificate proof of insurance coverages.

The Bidder further agrees to indemnify the Village and save it harmless against and from all loss, damage, expense, liability, or claim of liability arising out of the performance of the contractor, any subcontractors, or their employees in connection with the contract. Contracts and subcontractors are to grant the Village an “additionally insured” status on all applicable insurance policies and provide the Village with original endorsements affecting coverage required by this clause. Said policies will not be canceled unless the Village is provided a thirty (30) day written notice. Any deductibles or self-insured retentions as respects the Village or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration, and defense expenses. Nothing contained in the insurance requirement shall be construed as limiting the extent of the contractor’s responsibilities for payment of damages resulting from operations under this agreement.

BID PERFORMANCE DEPOSIT

When it is required, it will be so stated elsewhere within this bid package along with the amount required. In all cases where a deposit is required, it must accompany the bid. The deposit is to be in the form of a bid bond or certified/cashier’s check. All bid performance deposit checks will be retained by the Village until the bid award is made, at which time the checks will be promptly returned to the unsuccessful bidders. The bid performance deposit check of the successful bidder will be retained until the goods or services have been received or completed/installed and found to be in compliance with the specification or until surety bonding requirements have been satisfied and proof of insurance coverage is provided in accordance with the Special Provisions section of these specifications.

ACCEPTANCE

After acceptance and award of the bid, and upon receipt of a written purchase order executed by the proper officials of the Village, this instruction to bidders, and all other portions of the bid documents, including specifications, will constitute part of the legal contract between the Village of Hoffman Estates and the successful bidder.

DEFAULT

The Village may terminate a contract by written notice of default to the contractor if:

- a. The contractor fails to make delivery of the materials or perform the services within the time specified in the proposal.
- b. The contractor fails to make progress so as to endanger performance of the contract.
- c. The contractor fails to provide or maintain, in full force and effect, the liability and indemnification coverages or performance bond as is required.

If the Village terminates the contract, the Village may procure supplies or services similar to those so terminated, and the Contractor shall be liable to the Village for any excess costs for similar supplies and services, unless the Contractor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

SPECIAL CONDITIONS

Wherever special conditions /requirements are written into the Specifications or Special Provisions which conflict with conditions stated in these instructions to bidders, the conditions stated in the Specifications or Special Provisions/Requirements shall take precedence.

PERMITS AND LICENSES

The successful bidder shall obtain, at their own expense, all permits and licenses which may be required to complete the contract (where applicable).

GENERAL GUARANTY

Neither the final certificate of payment nor any provision in the contract nor partial or entire use of the equipment embraced in this contract by the Village or the Public shall constitute an acceptance of work not done in accordance with the contract or relieve the Contractor of liability in respect to any express warranties or responsibility for failure to comply with the terms of those Contract Documents.

It is expressly agreed by the parties hereto that in the event any defects or imperfections in the materials or workmanship to be furnished by the Contractor herein appear within the period of one year from the date of completion of all the work mentioned herein and acceptance thereof by the Village of Hoffman Estates, the Contractor will, upon notice from the said Village (which notice may be given by letter to said Contractor to the business address of the Contractor shown in the Proposal), repair and make good at his own cost any such defects or imperfections and replace any defective or imperfect materials or workmanship with other materials or workmanship satisfactory to said Village, and furnish all such new materials and labor as may be necessary to do so; and in the event of the failure, refusal or delay of said workmanship or materials said Village may do so or have same done by others, and said Contractor and surety or sureties on their bond given for the faithful performance of this contract shall be liable to the Village of Hoffman Estates for all damages and expenses occasioned by such failure, refusal or delay.

MINIMUM WAGES

All laborers and mechanics employed by Contractors and Subcontractors on construction work for this project shall be paid wages at rates no less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), and shall receive overtime compensation in accordance with and subject to the provisions of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), and the Contractors and Subcontractors shall comply with all regulations issued pursuant to these Acts and with other applicable Federal laws and regulations pertaining to labor standards. The Secretary of Labor has, with respect to the labor standards specified in this Section, the 1950 (5 U.S.C. 133z-15) and Section 2 of the Act of June 13, 1934, as amended (40 U.S.C. 276c).

No less than the prevailing wage shall be paid for labor on the work to be done as required by law.

HIRING OF ILLINOIS WORKERS

The Illinois Department of Labor provided notice that due to the high unemployment rate caused by the ongoing COVID-19 pandemic, the Employment of Illinois Workers on Public Works Act, 30 ILCS570/3, will take effect beginning July 1, 2020. The state law requires the workforce on all public works projects to be comprised of a minimum of 90% Illinois residents.

If Illinois' rate of unemployment falls below 5%, this statute will no longer be in effect.

(30 ILCS 570/3) (from Ch. 48, par. 2203)

Sec. 3. Employment of Illinois laborers. Whenever there is a period of excessive unemployment in Illinois, if a person or entity is charged with the duty, either by law or contract, of (1) constructing or building any public works, as defined in this Act, or (2) the clean-up and on-site disposal of hazardous waste for the State of Illinois or any political subdivision of the State, and that clean-up or on-site disposal is funded or financed in whole or in part with State funds or funds administered by the State of Illinois, then that person or entity shall employ at least 90% Illinois laborers on such project. Any public works project financed in whole or in part by federal funds administered by the State of Illinois is covered under the provisions of this Act, to the extent permitted by any applicable federal law or regulation. Every public works contract let by any such person shall contain a provision requiring that such labor be used: Provided, that other laborers may be used when Illinois laborers as defined in this Act are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the contracting officer. (Source: P.A. 96-929, eff. 6-16-10.)

ILLINOIS WORKS JOBS PROGRAM ACT APPRENTICESHIP INITIATIVE

Pursuant to the Illinois Works Jobs Program Act, 30 ILCS 559/20-1 et seq., for public works projects estimated to cost \$500,000 or more, the goal of the Illinois Works Apprenticeship Initiative is that apprentices will perform either 10% of the total hours worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less.

For projects with an estimated total project cost of \$500,000 or more and for which 50% or more of the project is being funded by appropriated capital funds, the 10% apprenticeship goal applies to all prevailing wage eligible work on the project. For projects receiving \$500,000 or more of appropriated capital funds but for which the appropriated capital funds are less than half of the total project costs, the 10% apprenticeship goal only applies to prevailing wage eligible work being funded by the appropriated capital funds. The 10% apprenticeship goal does not apply to projects with an estimated total project cost of less

than \$500,000 or to projects with an estimated total project cost of \$500,000 or more but for which the appropriated capital funds for the project are both less than \$500,000 and less than 50% of the estimated total project costs.

BIDDER QUALIFICATIONS

All bidders must submit the following information on or before the time at which the proposal is required to be submitted:

- a. The location and description of the Bidder's permanent place of business.
- b. Evidence of ability to provide an efficient and adequate plan for executing the work.
- c. A list of similar projects carried out by the Bidder.
- d. A list of projects the Bidder presently has under contract.
- e. Any additional evidence tending to show that the Bidder is adequately prepared to fulfill the contract.

BID CERTIFICATION FORM

All bid submittals must include a signed Bid Certification Form (copy included within this document) certifying that Bidder is in compliance with Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961 regarding bid rigging/rotating.

Illinois State Law Article 33E-3 and 33E-4 states that it is unlawful to participate in bid rigging and/or rotating. State law further states that it is unlawful to award a contract to any individual or entity that is delinquent in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting the amount and/or liability through proper procedures. Therefore, all bidders must certify that they are not barred from bidding on the contract as a result of a violation of State Law 33E-3 and 33E-4, prohibiting bid rigging and/or rotation, and that the bidder is not delinquent in the payment of any tax, unless it is contests in accordance with the procedures established by the appropriate revenue act. It is necessary that this be done under oath; therefore, **the form included with bid submittals must be notarized.**

DEVIATIONS

Unless denoted "no substitution", the Village's minimum required specifications may be exceeded. However, **vendors must list all specification deviations and provide a description and/or catalog sheet that fully describes that which they propose to furnish in lieu of the specification.** Final bid acceptance shall be based upon that bid deemed most favorable to the interests of the Village after all bids have been examined and canvassed.

INFORMATION MAINTAINED BY THE LEGISLATIVE REFERENCE BUREAU

Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as Public Acts soon after they become law.

For information concerning the relationship between statutes and Public Acts, refer to the Guide.

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in

effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

ARTICLE 33E. PUBLIC CONTRACTS (720 ILCS 5/Art. 33E heading)

Sec. 33E-1. Interference with public contracting

It is the finding of the General Assembly that the cost to the public is increased and the quality of goods, services, and construction paid for by public monies is decreased when contracts for such goods, services, or construction are obtained by any means other than through independent non-collusive submission of bids or offers by individual contractors or suppliers, and the evaluation of those bids or offers by the governmental unit pursuant only to criteria as publicly announced in advance. (Source: P.A. 85-1295.) (720 ILCS 5/33E-1) (from Ch. 38, par. 33E-1).

Sec. 33E-2. Definitions

In this Act:

- a. "Public contract" means any contract for goods, services, or construction let to any person with or without bid by any unit of State or local government.
- b. "Unit of State or local government" means the State, any unit of state government or agency thereof, any county or municipal government or committee or agency thereof, or any other entity which is funded by or expends tax dollars or the proceeds of publicly guaranteed bonds.
- c. "Change order" means a change in a contract term other than as specifically provided for in the contract which authorizes or necessitates any increase or decrease in the cost of the contract or the time to completion.
- d. "Person" means any individual, firm, partnership, corporation, joint venture or other entity, but does not include a unit of State or local government.
- e. "Person employed by any unit of State or local government" means any employee of a unit of State or local government and any person defined in subsection (d) who is authorized by such unit of State or local government to act on its behalf in relation to any public contract.
- f. "Sheltered market" has the meaning ascribed to it in Section 8b of the Business Enterprise for Minorities, Women, and Persons with Disabilities Act; except that, with respect to State contracts set aside for award to service-disabled veteran-owned small businesses and veteran-owned small businesses pursuant to Section 45-57 of the Illinois Procurement Code, "sheltered market" means procurements pursuant to that Section.
- g. "Kickback" means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided, directly or indirectly, to any prime contractor, prime contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or in connection with a subcontract relating to a prime contract.
- h. "Prime contractor" means any person who has entered into a public contract.
- i. "Prime contractor employee" means any officer, partner, employee, or agent of a prime contractor.
- j. "Stringing" means knowingly structuring a contract or job order to avoid the contract or job order being subject to competitive bidding requirements.
- k. "Subcontract" means a contract or contractual action entered into by a prime contractor or subcontractor for the purpose of obtaining goods or services of any kind under a prime contract.
- l. "Subcontractor" (1) means any person, other than the prime contractor, who offers to furnish or furnishes any goods or services of any kind under a prime contract or a subcontract entered into in connection with such prime contract; and (2) includes any person who offers to furnish or furnishes goods or services to the prime contractor or a higher tier subcontractor.

m. "Subcontractor employee" means any officer, partner, employee, or agent of a subcontractor.

(Source: P.A. 100-391, eff. 8-25-17.) (720 ILCS 5/33E-2) (from Ch. 38, par. 33E-2)

Sec. 33E-3. Bid-rigging

A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent non-collusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty; or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer, or a high managerial agent on behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code. (Source: P.A. 86-150.) (720 ILCS 5/33E-3) (from Ch. 38, par. 33E-3)

Sec. 33E-4. Bid rotating

A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer, or a high managerial agent on behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code. (Source: P.A. 86-150.) (720 ILCS 5/33E-4) (from Ch. 38, par. 33E-4)

Sec. 33E-5. Acquisition or disclosure of bidding information by public official

- a. Any person who is an official of or employed by any unit of State or local government who knowingly opens a sealed bid at a time or place other than as specified in the invitation to bid or as otherwise designated by the State or unit of local government, or outside the presence of witnesses required by the applicable statute or ordinance, commits a Class 4 felony.

- b. Any person who is an official of or employed by any unit of State or local government who knowingly discloses to any interested person any information related to the terms of a sealed bid whether that information is acquired through a violation of subsection (a) or by any other means except as provided by law or necessary to the performance of such official's or employee's responsibilities relating to the bid, commits a Class 3 felony.
- c. It shall not constitute a violation of subsection (b) of this Section for any person who is an official of or employed by any unit of State or local government to make any disclosure to any interested person where such disclosure is also made generally available to the public.
- d. This Section only applies to contracts let by sealed bid.

(Source: P.A. 86-150.) (720 ILCS 5/33E-5) (from Ch. 38, par. 33E-5)

Sec. 33E-6. Interference with contract submission and award by public official

- a. Any person who is an official of or employed by any unit of State or local government who knowingly conveys, either directly or indirectly, outside of the publicly available official invitation to bid, pre-bid conference, solicitation for contracts procedure or such procedure used in any sheltered market procurement adopted pursuant to law or ordinance by that unit of government, to any person any information concerning the specifications for such contract or the identity of any particular potential subcontractors, when inclusion of such information concerning the specifications or contractors in the bid or offer would influence the likelihood of acceptance of such bid or offer, commits a Class 4 felony. It shall not constitute a violation of this subsection to convey information intended to clarify plans or specifications regarding a public contract where such disclosure of information is also made generally available to the public.
- b. Any person who is an official of or employed by any unit of State or local government who, either directly or indirectly, knowingly informs a bidder or offerer that the bid or offer will be accepted or executed only if specified individuals are included as subcontractors commits a Class 3 felony.
- c. It shall not constitute a violation of subsection (a) of this Section where any person who is an official of or employed by any unit of State or local government follows procedures established (i) by federal, State or local minority or female owned business enterprise programs or (ii) pursuant to Section 45-57 of the Illinois Procurement Code.
- d. Any bidder or offerer who is the recipient of communications from the unit of government which he reasonably believes to be proscribed by subsections (a) or (b), and fails to inform either the Attorney General or the State's Attorney for the county in which the unit of government is located, commits a Class A misdemeanor.
- e. Any public official who knowingly awards a contract based on criteria which were not publicly disseminated via the invitation to bid, when such invitation to bid is required by law or ordinance, the pre-bid conference, or any solicitation for contracts procedure or such procedure used in any sheltered market procurement procedure adopted pursuant to statute or ordinance, commits a Class 3 felony.
- f. It shall not constitute a violation of subsection (a) for any person who is an official of or employed by any unit of State or local government to provide to any person a copy of the transcript or other summary of any pre-bid conference where such transcript or summary is also made generally available to the public.

(Source: P.A. 97-260, eff. 8-5-11.) (720 ILCS 5/33E-6) (from Ch. 38, par. 33E-6)

Sec. 33E-7. Kickbacks

- a. A person violates this Section when he knowingly either:
 - i. provides, attempts to provide or offers to provide any kickback;

- ii. solicits, accepts or attempts to accept any kickback; or
 - iii. includes, directly or indirectly, the amount of any kickback prohibited by paragraphs (1) or (2) of this subsection (a) in the contract price charged by a subcontractor to a prime contractor or a higher tier subcontractor or in the contract price charged by a prime contractor to any unit of State or local government for a public contract.
- b. Any person violates this Section when he has received an offer of a kickback, or has been solicited to make a kickback, and fails to report it to law enforcement officials, including but not limited to the Attorney General or the State's Attorney for the county in which the contract is to be performed.
- c. A violation of subsection (a) is a Class 3 felony. A violation of subsection (b) is a Class 4 felony.
- d. Any unit of State or local government may, in a civil action, recover a civil penalty from any person who knowingly engages in conduct which violates paragraph (3) of subsection (a) of this Section in twice the amount of each kickback involved in the violation. This subsection (d) shall in no way limit the ability of any unit of State or local government to recover monies or damages regarding public contracts under any other law or ordinance. A civil action shall be barred unless the action is commenced within 6 years after the later of (1) the date on which the conduct establishing the cause of action occurred or (2) the date on which the unit of State or local government knew or should have known that the conduct establishing the cause of action occurred.

(Source: P.A. 85-1295.) (720 ILCS 5/33E-7) (from Ch. 38, par. 33E-7)

Sec. 33E-8. Bribery of inspector employed by contractor

- a. A person commits bribery of an inspector when he offers to any person employed by a contractor or subcontractor on any public project contracted for by any unit of State or local government any property or other thing of value with the intent that such offer is for the purpose of obtaining wrongful certification or approval of the quality or completion of any goods or services supplied or performed in the course of work on such project. Violation of this subsection is a Class 4 felony.
- b. Any person employed by a contractor or subcontractor on any public project contracted for by any unit of State or local government who accepts any property or other thing of value knowing that such was intentionally offered for the purpose of influencing the certification or approval of the quality or completion of any goods or services supplied or performed under subcontract to that contractor, and either before or afterwards issues such wrongful certification, commits a Class 3 felony. Failure to report such offer to law enforcement officials, including but not limited to the Attorney General or the State's Attorney for the county in which the contract is performed, constitutes a Class 4 felony.

(Source: P.A. 85-1295.) (720 ILCS 5/33E-8) (from Ch. 38, par. 33E-8)

Sec. 33E-9. Change orders

Any change order authorized under this Section shall be made in writing. Any person employed by and authorized by any unit of State or local government to approve a change order to any public contract who knowingly grants that approval without first obtaining from the unit of State or local government on whose behalf the contract was signed, or from a designee authorized by that unit of State or local government, a determination in writing that (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the unit of State or local government and authorized by law, commits a Class 4 felony. The written determination and the written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection. This Section shall only apply to a change order or series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$10,000 or more or

the time of completion by a total of 30 days or more. (Source: P.A. 86-150; 87-618.) (720 ILCS 5/33E-9) (from Ch. 38, par. 33E-9)

Sec. 33E-10. Rules of evidence

- a. The certified bid is prima facie evidence of the bid.
- b. It shall be presumed that in the absence of practices proscribed by this Article 33E, all persons who submit bids in response to an invitation to bid by any unit of State or local government submit their bids independent of all other bidders, without information obtained from the governmental entity outside the invitation to bid, and in a good faith effort to obtain the contract.

(Source: P.A. 85-1295.) (720 ILCS 5/33E-10) (from Ch. 38, par. 33E-10)

Sec. 33E-11

- a. Every bid submitted to and public contract executed pursuant to such bid by the State or a unit of local government shall contain a certification by the prime contractor that the prime contractor is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of this Article. The State and units of local government shall provide the appropriate forms for such certification.
- b. A contractor who knowingly makes a false statement, material to the certification, commits a Class 3 felony.

(Source: P.A. 97-1108, eff. 1-1-13.) (720 ILCS 5/33E-11) (from Ch. 38, par. 33E-11)

Sec. 33E-12

It shall not constitute a violation of any provisions of this Article for any person who is an official of or employed by a unit of State or local government to (1) disclose the name of any person who has submitted a bid in response to or requested plans or specifications regarding an invitation to bid or who has been awarded a public contract to any person or, (2) to convey information concerning acceptable alternatives or substitute to plans or specifications if such information is also made generally available to the public and mailed to any person who has submitted a bid in response to or requested plans or specifications regarding an invitation to bid on a public contract or, (3) to negotiate with the lowest responsible bidder a reduction in only the price term of the bid. (Source: P.A. 86-150.) (720 ILCS 5/33E-12) (from Ch. 38, par. 33E-12)

Sec. 33E-13

Contract negotiations under the Local Government Professional Services Selection Act shall not be subject to the provisions of this Article. (Source: P.A. 87-855.) (720 ILCS 5/33E-13) (from Ch. 38, par. 33E-13)

Sec. 33E-14. False statements on vendor applications

- a. A person commits false statements on vendor applications when he or she knowingly makes any false statement or report with the intent to influence in any way the action of any unit of local government or school district in considering a vendor application.
- b. Sentence. False statements on vendor applications is a Class 3 felony.

(Source: P.A. 99-78, eff. 7-20-15.) (720 ILCS 5/33E-14)

Sec. 33E-15. False entries

- a. An officer, agent, or employee of, or anyone who is affiliated in any capacity with any unit of local government or school district commits false entries when he or she makes a false entry in any book, report, or statement of any unit of local government or school district with the intent to defraud the unit of local government or school district.
- b. Sentence. False entries is a Class 3 felony.

(Source: P.A. 97-1108, eff. 1-1-13.) (720 ILCS 5/33E-15)

Sec. 33E-16. Misapplication of funds

- a. An officer, director, agent, or employee of, or affiliated in any capacity with any unit of local government or school district commits misapplication of funds when he or she knowingly misapplies any of the moneys, funds, or credits of the unit of local government or school district.
- b. Sentence. Misapplication of funds is a Class 3 felony.

(Source: P.A. 97-1108, eff. 1-1-13.) (720 ILCS 5/33E-16)

Sec. 33E-17. Unlawful participation

Whoever, being an officer, director, agent, or employee of, or affiliated in any capacity with any unit of local government or school district participates, shares in, or receiving directly or indirectly any money, profit, property, or benefit through any contract with the unit of local government or school district, with the intent to defraud the unit of local government or school district is guilty of a Class 3 felony. (Source: P.A. 90-800, eff. 1-1-99.) (720 ILCS 5/33E-17)

Sec. 33E-18. Unlawful stringing of bids

- a. A person commits unlawful stringing of bids when he, or she, with the intent to evade the bidding requirements of any unit of local government or school district, knowingly strings or assists in stringing or attempts to string any contract or job order with the unit of local government or school district.
- b. Sentence. Unlawful stringing of bids is a Class 4 felony.

(Source: P.A. 97-1108, eff. 1-1-13; 98-756, eff. 7-16-14.) (720 ILCS 5/33E)

FIRE STATION 24 CHILLER REPLACEMENT SCOPE OF WORK

Provide all necessary labor and materials to complete the following work during normal business hours as indicated within this scope and specification. Any permits required are the responsibility of the awarded contractor. Permit fees will be waived by the Village. The Village is tax exempt and will furnish the awarded contractor with the exemption tax letter for the purchase of project materials.

EXECUTION

1. Install all materials according to manufacturer's written instructions.
2. Provide all cut sheets on materials to the Owner.
3. Remove R-22 from existing chiller, transfer to Owner provided canisters and give it to Owner.
7. Provide lift for chiller removal and installation. Properly and legally dispose of old unit.
10. Clean all the chiller panels and surrounding area after completion of work.
11. Tie new chiller into existing Building Automation System (BAS). Automated Logic Chicago.
12. Provide Owner with labor and manufacturer's warranty.
13. Whichever company is awarded the job is required to be registered with the Village and be a licensed HVAC contractor.
14. Final payment request to be made to Village when work is completed to the Village's satisfaction and all work passes code inspection. All payment requests must be accompanied by certified payroll. The Village is a Prevailing Wage community.

SAFETY

1. Put visual or physical barriers around work areas for the safety of others.
2. The Village of Hoffman Estates is not responsible for safety.
3. Contractor must be responsible for following all safety requirements per OSHA guidelines in the performance of their work

ADDITIONAL MANUFACTURER SPECIFICATIONS ARE LISTED ON THE NEXT PAGE

Outdoor 60 Hz Air-Cooled Liquid Chiller

GENERAL HVAC Guide Specifications

Size Range: **10 to 60 Tons (35 to 211 kW) Nominal** **HFC - R32**

Carrier Model Number: **30RC-0205610-05 or equivalent. Other brands or models must be approved before bid opening by Owner.**

Part 1 — General

1.01 SYSTEM DESCRIPTION

- A. Microprocessor controlled, air-cooled liquid chiller for outdoor installation, utilizing scroll compressors, low sound fans, electronic expansion valve, optional hydronic pump system and fluid storage tank.

For units that incorporate Greenspeed intelligence, all fans are controlled with variable speed fan drive motors. Chiller software shall be specifically developed to coordinate optimal fan speed for application conditions and provide refrigerant circuit optimization, resulting in higher part load efficiency and reduced acoustic levels.

1.02 QUALITY ASSURANCE

- A. Unit shall be rated in accordance with AHRI (Air-Conditioning, Heating and Refrigeration Institute) Standard 550/590, latest edition (U.S.A.) and all units shall be ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) 90.1-2019 compliant.
- B. Unit construction shall comply with ASHRAE 15 Safety Code, UL (Underwriters Laboratories) latest edition, and ASME (American Society of Mechanical Engineers) applicable codes (U.S.A. codes).
- C. The management system governing the manufacture of this product is ISO (International Organization for Standardization) 9001:2015 certified.
- D. An operational test, in which the chiller is run under load, is performed at the factory. This test checks for proper operation of fans as well as various controls and safeties, and a Certificate of Unit Testing, indicating successful end-of-line testing, is provided with the unit.

1.03 DELIVERY, STORAGE AND HANDLING

- A. Unit controls shall be capable of withstanding 150°F (66°C) storage temperatures in the control compartment.
- B. Unit shall be stored and handled per unit manufacturer's recommendations.

Part 2 — Products

2.01 EQUIPMENT

A. General:

- 1. Factory assembled, single-piece chassis, air-cooled liquid chiller. Contained within the unit cabinet shall be all factory wiring, piping, controls, refrigerant charge (R-32), and special features required prior to field start-up.

B. Materials of Construction:

- 1. Frame shall be of heavy-gauge, galvanized steel.

2. Exterior panels shall be galvanized steel with a baked enamel powder or pre-painted finish.
 3. Painted parts shall withstand 1000 hours in constant neutral salt spray under ASTM (American Society for Testing and Materials) B117 conditions with a 1 mm scribe per ASTM D1654. After test, painted parts shall show no signs of wrinkling or cracking, no loss of adhesion, no evidence of blistering, and the mean creepage shall not exceed 1/4 in. (Rating ³ per ASTM D1654) on either side of the scribe line.
- C. Fans:
1. Standard condenser fans shall be direct-driven (VFD [variable frequency drive] controlled on units with Greenspeed intelligence), 9-blade airfoil cross-section, reinforced polymer construction, shrouded-axial type, and shall be statically and dynamically balanced with inherent corrosion resistance.
 2. The variable speed drives for the condenser fans on 30RC units with Greenspeed intelligence shall include a DC link reactor.
 3. Fan operation shall allow reduced sound levels during scheduled unoccupied operating periods. Manufacturers without unoccupied reduced sound capability shall submit 1/3 octave band data and sound power data as measured according to AHRI 370 as confirmation of unit sound characteristics.
 4. Air shall be discharged vertically upward.
 5. Fans shall be protected by coated steel wire safety guards.
 6. Fan blades shall have serrated edges to minimize the sound that is produced.
- D. Compressor/Compressor Assembly:
1. Fully hermetic, direct-drive, scroll-type compressors.
 2. Compressor motors shall be cooled by refrigerant gas passing through motor windings and shall have either internal line break thermal and current overload protection or external current overload modules with compressor temperature sensors.
 3. Compressors shall be mounted on rubber in shear vibration isolators.
 4. Staging of compressors shall provide unloading capability. Digital compressor unloading control shall be available as an option.
 5. When RTPF coils are employed, each compressor shall be equipped with crankcase heaters to minimize oil dilution. Crankcase heaters shall not be required when microchannel condenser coils are utilized.
- E. Brazed Plate Evaporator:
1. Evaporator shall be rated for a refrigerant working-side pressure of 710 psig (4895 kPa) and shall be tested for a maximum water-side pressure of 300 psig (2068 kPa) or 150 psig (1034 kPa) when optional hydronic package is installed.
 2. Shall be single-pass, ANSI (American National Standards Institute) type 316 stainless steel, brazed plate construction.
 3. Shell shall be insulated with 3/4-in. (19 mm) closed-cell, polyvinyl-chloride foam with a maximum K factor of 0.28.
 4. Shall incorporate 2 independent refrigerant circuits on sizes 035 to 060; sizes 010 to 030 shall have one independent refrigerant circuit.

5. Evaporator shall have factory-installed heater, to protect Evaporator from ambient temperature freeze down to -20°F (-29°C). Unit shall be provided with a factory-installed flow switch.
6. All connections shall use standard Victaulic-type fittings.
7. Evaporator shall be supplied with a 20 mesh strainer.

F. Condenser:

1. Coil shall be air-cooled Novation[®] heat exchanger technology with microchannel (MCHX) coils and shall have a series of flat tubes containing a series of multiple, parallel flow microchannels layered between the refrigerant manifolds.
2. Coils shall consist of a two-pass arrangement. Coil construction shall consist of aluminum alloys for fins, tubes, and manifolds in combination with a corrosion-resistant coating.
3. Tubes shall be cleaned, dehydrated, and sealed.
4. Assembled condenser coils shall be leak tested and pressure tested at 656 psig (4522 kPa).

G. Refrigeration Components:

Refrigerant circuit components shall include filter drier, moisture indicating sight glass, electronic expansion device and complete operating charge of both refrigerant R-32 and compressor oil. Per Department of Transportation regulations, when any A2L refrigerant is employed, there must be a suction service valve on any chiller containing a charge of 20 kg or more. Therefore, a suction service valve is included on all 30RC035-060 chillers which employ Al/Cu coils.

H. Controls, Safeties, and Diagnostics:

1. Unit controls shall include the following minimum components:
 - a. Microprocessor with non-volatile memory. Battery backup system shall not be accepted.
 - b. Separate terminal block for power and controls.
 - c. Control transformer to serve all controllers, relays, and control components.
 - d. ON/OFF control switch.
 - e. Replaceable solid-state controllers.
 - f. Pressure sensors shall be installed to measure suction and discharge pressure for each circuit. Thermistors shall be installed to measure evaporator entering and leaving fluid temperatures, outdoor ambient temperature, and discharge temperature.
2. Unit controls shall include the following functions:
 - a. Automatic circuit primary/secondary for dual circuit chillers.
 - b. Hermetic scroll compressors are maintenance free and protected by an auto-adaptive control that minimizes compressor wear.
 - c. Capacity control based on leaving chilled fluid temperature and compensated by rate of change of return-fluid temperature with temperature set point accuracy to 0.1°F (0.06°C).

- d. Limiting the chilled fluid temperature pull-down rate at start-up to an adjustable range of 0.2°F to 2°F (0.11°C to 1.1°C) per minute to prevent excessive demand spikes at start-up.
 - e. Seven-day time schedule.
 - f. Leaving chilled fluid temperature reset from return fluid and outside air temperature.
 - g. Chilled water pump start/stop control and primary/standby sequencing to ensure equal pump run time.
 - h. Dual chiller control for parallel chiller applications without addition of hardware modules and control panels (additional thermistors and wells are required).
 - i. Timed maintenance scheduling to signal maintenance activities for pumps, condenser coil cleanings, strainer maintenance and user-defined maintenance activities.
 - j. Boiler enable signal to initiate system heating mode.
 - k. Low ambient protection to energize evaporator and hydronic system heaters.
 - l. Periodic pump start to ensure pump seals are properly maintained during off-season periods.
 - m. Single step demand limit control activated by remote contact closure.
 - n. Nighttime sound mode to reduce the sound of the machine by a user-defined schedule.
3. Diagnostics:
- a. The control panel shall include, as standard, a display:
 - 1) Color touch screen display with stylus.
 - 2) Display shall allow a user to navigate through menus, select desired options, and modify data.
 - b. Features of the display shall include:
 - 1) Multiple connection ports for USB, Ethernet, or BACnet¹ IP, Modbus, -RTU (Remote Terminal Unit), LEN (local equipment network), and Carrier Comfort Network[®] (CCN) connections.
NOTE: BACnet IP may require additional programming.
 - 2) Automatic reporting of alarms over email.
 - 3) Ability to graphically plot trends of system performance and conditions over time.
 - 4) Graphical summary display of current chiller operation and water conditions.
 - 5) Display shall allow access to configuration, maintenance, service, set point, time schedules, alarm history, and status data.
 - 6) Three levels of password protection against unauthorized access to configuration and maintenance information, and display set up parameters.
 - 7) Full compatibility with the Carrier Comfort Network[®] (CCN) system to provide email alarm notification and to provide network capability to fully monitor and control chiller.

- 8) Display shall be capable of displaying the last 50 alarms, with clear full text description and time and date stamp, and will store a snapshot of operating conditions before and after the 10 most recent alarms.
 - 9) Display run hours and number of starts for machine and individual compressors.
 - 10) The control system shall allow software upgrade without the need for new hardware modules.
4. Safeties:
- a. Unit shall be equipped with thermistors and all necessary components in conjunction with the control system to provide the unit with the following protections:
 - 1) Reverse rotation.
 - 2) Low chilled fluid temperature.
 - 3) Motor overtemperature.
 - 4) High pressure.
 - 5) Electrical overload.
 - 6) Thermal overload.
 - 7) Loss of refrigerant charge.
 - b. Condenser fan motors shall have internal overcurrent protection.
- I. Operating Characteristics:
1. Unit shall be capable of operating down to -20°F (-29°C) on size 010 and 015 units, 45°F (7.2°C) on size 020-030 units, and 32°F (0°C) on size 035-060 units as standard.
 2. Unit sizes 020-060 are capable of lower starting and operating temperatures with the inclusion of wind baffles and high-efficiency variable condenser fans.
 3. Unit shall be capable of starting and running at outdoor ambient temperatures up to 120°F (50°C) for all sizes. Unit shall additionally be able to stay online when running with a 125°F (52°C) ambient temperature.
 4. Unit shall be capable of starting up with 95°F (35°C) entering fluid temperature to the evaporator.
- J. Fan Motors:
1. Condenser fan motors shall be totally enclosed, air over, 3-phase type with permanently lubricated bearings and Class F insulation. Fans shall use 8-pole motor.
- K. Electrical Requirements:
1. Unit/module primary electrical power supply shall enter the unit at a single electrical box.
 2. Unit shall operate on 3-phase power at the voltage shown in the equipment schedule.
 3. Control points shall be accessed through terminal block.
 4. Unit shall be shipped with factory control and power wiring installed.
 5. Unit shall have a standard SCCR (short circuit current rating) of 10 kA.
- L. Chilled Water Circuit:
1. Chilled water circuit shall be rated for 300 psig (2068 kPa). Units with optional pump package are rated for 150 psig (1034 kPa) working pressure.

2. Solid-state flow monitor with integral relay shall be factory installed and wired.
3. Brass body strainer with 20 mesh screen and ball type blow down.
4. Optional hydronic package (applies to 280/230 and 460-v unit sizes except as noted, with or without the use of VFD [variable frequency drive]):
 - a. Field pipe connections shall be carbon steel Victaulic type.
 - b. Optional single or primary/stand-by operation pump systems. Dual pump systems shall have a pump discharge check valve.
 - c. For dual-pump packages, the equipment shall have one pump operating, and a simple transition to the back-up pump shall be accomplished by means of a valve which shall be supplied with this configuration.
 - d. For dual-pump packages, when servicing is required, the pump removal/installation process shall require neither the chiller to be drained nor the installation of a blank flange to replace the pump vertical in-line, being removed/installed.
 - e. Pumps shall be single stage design, capable of being serviced without disturbing piping connections.
 - 1) Pump casing shall be of class 30 cast iron.
 - 2) The impeller shall be of cast bronze, closed type, dynamically balanced, keyed to the shaft and secured by locking cap screw.
 - 3) The hydronic kit will be provided with a flush line connection to ensure lubrication at the seal face and allow for positive venting of the seal chamber.
 - 4) Each port shall be fitted with an isolation valve that allows the units to operate in parallel or standby, yet may be used to isolate one pumping unit for servicing or removal with the other pump still running.
 - 5) Pump shall be rated for 150 psig (1034 kPa) working pressure.
 - 6) The pump piping shall have gauge tappings at the suction and discharge lines and include drain ports.
 - 7) Dual pumps shall allow for the servicing of one pump without draining the chilled water loop.
 - 8) Motors shall be TEFC 3-phase type with grease-lubricated ball bearings.
 - 9) Each pump shall be factory tested per Hydraulic Institute Standards.
 - 10) Pump motors shall be VFD compatible.
 - f. Fluid expansion tank shall be factory installed within the chiller cabinet insulates, pre-charged and rated for a maximum working pressure of 150 psig (1034 kPa).
 - g. Water pressure taps (2) shall be factory installed across the evaporator and rated for 150 psig (1034 kPa).
 - h. Combination valve (which includes check, isolation, and modulation) shall be factory installed. Pressure/temperature taps (2) shall be factory installed to measure the pressure differential across the combination valve.
 - i. Hydronic assembly shall have factory-supplied electric freeze protection to -20°F (-29°C) when optional heaters are used.

M. Special Features:

Certain standard features are not applicable when the features designated by * are specified. For assistance in amending the specifications, contact your Carrier representative.

1. High-efficiency variable condenser fans:

All fans on the unit shall have variable speed fan motors to provide higher part load efficiency and reduced acoustic levels. Each fan circuit shall have a factory-installed, independent variable speed drive with display. Variable speed drives are rated IP-55 enclosures and UL Listed. The use of this option or accessory, with the addition of antifreeze in the evaporator circuit and wind baffles or hail guards, shall allow running with outdoor ambient temperatures down to -20°F (-28.9°C). This feature is standard on sizes 010 and 015.

2. * Low-Ambient Operation:

Unit shall be capable of starting as low as and operating down to -20°F (-29°C) with the addition of high-efficiency variable condenser fans. In addition, adequate field-supplied antifreeze with suitable corrosion inhibitor protection shall be field-installed in the evaporator circuit. Field-installed wind baffles or factory-installed hail guards shall also be required. If significant low-load operation is anticipated, then hot gas bypass is recommended. High-efficiency variable condenser fans are standard on sizes 010 and 015.

NOTE: The motors associated with low ambient head pressure control will be open type and shall have class B insulation.

3. Unit-Mounted Non-Fused Disconnect:

Unit shall be supplied with factory-installed, non-fused electrical disconnect for main power supply. This option shall be included with the high SCCR option.

4. Optional Condenser Coil Materials:

a. E-coated microchannel coils:

E-coated aluminum microchannel coil shall have a flexible epoxy polymer coating uniformly applied to all coil external surface areas without material bridging between fins or louvers. Coating process shall ensure complete coil encapsulation, including all exposed fin edges. E-coat shall have a thickness of 0.8 to 1.2 mil with top coat having a uniform dry film thickness from 1.0 to 2.0 mil on all external coil surface areas including fin edges. E-coated coils shall have superior hardness characteristics of 2H per ASTM D3363-00 and cross hatch adhesion of 4B-5B per ASTM D3359-02. Impact resistance shall be up to 160 in./lb (ASTM D2794-93). E-coated coil shall have superior impact resistance with no cracking, chipping, or peeling per NSF/ANSI 51-2002 Method 10.2. E-coated aluminum microchannel coils shall be capable of withstanding 10,000-hour salt spray test in accordance with the ASTM (American Society for Testing and Materials) B-117 Standard.

b. Aluminum fin/copper tube coils:

Coil shall be constructed of seamless copper tubes mechanically bonded to aluminum fins. Fins shall have wavy enhancements. These coils are not recommended for corrosive environments.

c. E-coated aluminum-fin coils:

Coil shall have a flexible epoxy polymer coating uniformly applied to all coil surface areas without material bridging between fins. Coating process shall ensure complete coil encapsulation. Color shall be high gloss black with gloss; 60° of 65 to 90% per ASTM ID523-89. Uniform dry film thickness from 0.8 to 1.2 mil on all surface areas including fin edges. Superior hardness characteristics of 2H per ASTM D3363-92A and cross hatch adhesion of 4B-5B per ASTM D3359-93. Impact resistance shall be up to 160 in./lb (ASTM D2794-93). Humidity and water immersion resistance shall be up to minimum 1000 and 250 hours respectively (ASTM D2247-92 and ASTM D870-92). E-coated aluminum-fin coils shall be capable of withstanding 10,000-hour salt spray test in accordance with the ASTM (American Society for Testing and Materials) B-117 Standard. Coil construction shall be aluminum fins mechanically bonded to copper tubes.

5. Hot Gas Bypass:

Unit shall be equipped with factory or field-installed, microprocessor-controlled, hot gas bypass that shall permit unit operation down below the minimum standard step of capacity. The factory option is not available on sizes 010 and 015 or on any application with a leaving fluid temperature below 38°F (3.3°C). Option and accessory not available on units with the digital compressor option.

6. Energy Management Module:

A factory or field-installed module shall provide the following energy management capabilities: cooling set point and demand limit control; 2-point demand limit control (from 15% to 100%) activated by a remote contact closure; discrete input for “Ice Done” indication for ice storage system interface and dual chiller leaving water temperature or chilled water reset based upon space temperature.

7. Hail Guards:

Unit shall be supplied with factory or field-installed, louvered, sheet metal panels which securely fasten to the chiller and provide condenser coil protection against hail and other physical damage. This option or accessory directly covers the coil(s) on all sizes. Hail guards also provide the functionality of wind baffles.

8. Vibration Isolation:

Vibration isolation pads shall be supplied for field installation at unit mounting points. Pads shall help to reduce vibration transmission into the occupied space.

9. Chilled Water Storage Tank:

- a. Fluid storage tank shall be rated for a maximum of 150 psig (1034 kPa).
- b. Shall provide a minimum 4 gallon per ton (3.7 L per kW) fluid storage capacity.
- c. Shall fit under the chiller to minimize system footprint requirements. Tanks fitted outside of chiller footprint shall not be acceptable.
- d. Tank shall be constructed a cold rolled carbon steel shell.
- e. Tank shall be insulated with 3/4-in. (19 mm) closed-cell, polyvinyl-chloride foam with a maximum K factor of 0.28.
- f. Tank shall be baffled to prevent temperature stratification.
- g. Tank shall have Victaulic connections.
- h. Tank shall have vent and drain plugs accessible from outside tank enclosure.

- i. Internal heaters shall provide freeze protection to –20°F (–29°C). The included heater thermostat prevents overheating of the fluid.

10.BACnet IP:

Shall provide a factory-installed interface between the chiller and a BACnet Local Area Network (LAN) and allows integration with i-Vu® Open control system or a third-party BACnet building automation system. Field configuration is required.

11.LonWorks Translator:

Unit shall be supplied with field-installed interface between the chiller and a Local Operating Network (LON, i.e., LonWorks FT-10A ANSI/EIA-709.1). Field programming shall be required.

12.GFI Convenience Outlet:

Shall be factory or field installed to provide the chiller with a 4 amp GFI receptacle. The receptacle shall have independent fuse protection. The convenience outlet is a 115-v female receptacle. When this item is factory-installed, remote connectivity is also included.

13.Compressor Blankets:

Shall provide factory or field-installed sound blankets around each compressor in conjunction with low-sound AeroAcoustic™ fans to provide significant chiller sound reduction.

14.High SCCR (Short Circuit Current Rating):

The optional high SCCR (short circuit current rating) device shall allow the chiller to tolerate a 65 kA (208/230-v, 380-v and 460-v) and 25 kA (575V) short circuit current for a brief period of time while protecting the downstream components. The high SCCR option shall provide a higher level of protection than the standard unit. The selection of this option includes a non-fused disconnect.

15.Digital Compressor Option:

Shall provide a factory-installed digital compressor to provide incremental steps for tighter temperature control (not available on any application with a leaving fluid temperature below 38°F [3.3°C]).

16.Wind Baffles:

Wind baffles shall be field installed to facilitate operation down to –20°F (–29°C) when used in conjunction with high-efficiency variable condenser fans.

17.Suction Line Insulation:

Shall provide a tubular, closed-cell form of insulation that is factory-installed on the chiller suction piping.

18.Phase Loss Monitor:

Shall be field installed to provide the unit with protection against phase loss.

19.Remote connectivity:

Shall be factory-installed to provide a secure cellular system which communicates operating information to a central operating site. The selection of this option automatically includes GFI convenience.

**VILLAGE OF HOFFMAN ESTATES
SPECIAL PROVISIONS**

All Inclusive Bid Sums

The bid sums shall include everything specified and/or otherwise required in order to complete the project in its entirety. No claim for additionally required materials and/or labor shall be honored by the Village what-so-ever.

Mandatory Pre-Bid Meeting and Walk-Through

A mandatory pre-bid meeting will be held at the job site located at Fire Station 24, 5775 Beacon Point, Hoffman Estates, IL. on April 22, 2025 at 10:00 a.m. This will give all contractors an opportunity to see the site conditions and to ask questions in group about specifications and bid requirements. Contact the Village representative, Paul Petrenko, at (847) 490-6800 if there are any questions about this meeting.

Bid Security Deposit Requirements

Cashier's/Certified Check or Bid Bond in the amount of 10% of proposed cost (required).

Performance Bond Requirements

100% of Total Bid Award (Upon Award of Contract only using the performance bond template included in this document. No AIA bond documents will be accepted.



AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7G

REQUEST: Authorization to award contract to perform a Public Works Space Needs Study to Kluber Architects & Engineers, Aurora, IL in an amount not to exceed \$45,350.

FROM: Joseph Nebel, Public Works Director
Bryan Ackerlund, Assistant Director of Public Works
Aaron Howe, Assistant to the Director of Public Works

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

In February 2025, the Village of Hoffman Estates issued a Request for Proposals (RFP) to retain a qualified firm to conduct a comprehensive Public Works Space Needs Study. The analysis will evaluate whether the existing Public Works Center and Fleet Maintenance Facility, located respectively at 2305 and 2405 Pembroke Avenue along the I-90 Tollway, adequately meets current operational objectives and can support future service demands. The study will also assess long-term departmental needs in light of potential changes in staffing, equipment, and service levels.

These parcels also fall within a designated TIF district. On September 9, 2024, Planning staff presented an overview to the Planning, Building & Zoning Committee on potential actions in the Stonington & Pembroke TIF district. Since the Village already owns two Public Works sites within the established district, a comprehensive analysis of those properties is part of a core TIF strategy and completing a space needs assessment can contribute to future property decisions.

As part of the scope, the study will conduct condition assessments, explore options for re-purposing the current facilities/sites, as well as identifying space/land requirements involved with locating a new facility. This effort aligns with the Village's broader planning goals to support strategic land use while maintaining adequate space and facilities that can support current and future public works programs.

Five firms submitted proposals, which were evaluated based on qualifications, relevant experience, and proposed approach. Three firms were invited to participate in in-person interviews. After a comprehensive review process, Kluber Architects & Engineers was identified as the top-ranked firm. Reference checks confirmed their strong performance on similar municipal facility planning projects and alignment with anticipated space needs study objectives.

FINANCIAL IMPACT

This project was formulated after the completion of the FY26 budget. If approved, funding will be sourced equally from General Fund and Water Fund reserves (\$22,675 each).

RECOMMENDATION

Authorization to award contract to perform a Public Works Space Needs Study to Kluber Architects & Engineers, Aurora, IL in an amount not to exceed \$45,350.

ATTACHMENTS

1. Kluber - VOHE PSA - Space Needs Study 2025 - signed
2. Kluber PW Space Needs Study Proposal
3. Kluber PW Space Needs Study Cost

VILLAGE OF HOFFMAN ESTATES

This Professional Services Agreement (the “Agreement”) is made and entered into this 2nd day of June, 2025, by and between the VILLAGE OF HOFFMAN ESTATES, ILLINOIS, a municipal corporation located at 1900 Hassell Road, Hoffman Estates, IL (“Village”) and Kluber Architects & Engineers, with a principal place of business at 41 West Benton Street, Aurora, Illinois (“Contractor”) and sets forth the terms and conditions under which Contractor agrees to perform certain services as set forth below.

This Agreement is made pursuant to Hoffman Estates RFQ dated February 7, 2025, and Contractor’s Proposal dated March 7, 2025, attached hereto as Exhibit A and incorporated herein by reference.

1. SERVICES

Contractor will complete services as outlined in Exhibits A.

Other than what is provided in Paragraph 3 below, Village shall not be responsible for the cost of materials and equipment necessary for the performance of the Services.

No claim for services furnished by Contractor, not specifically provided for in this Agreement, shall be allowed by the Village nor shall Contractor perform any services or furnish any material not covered by this Agreement without prior written approval by Village. Such approval shall be considered a modification of this Agreement.

2. TERM AND TERMINATION

This Agreement shall be effective and binding upon execution. The parties agree that the time for completion of the services outlined in Exhibit A is December 31, 2025. Failure to complete the services outlined in Exhibit A shall be considered a breach of this Agreement unless an extension is agreed to in writing by both parties.

3. FEES AND PAYMENT TERMS

The total cost for services shall not exceed \$45,350.

Any fee for additional services must be agreed to in writing by the Village.

Contractor shall not incur any expenses or costs on behalf of the Village or in performing the Services, other than what is provided for above, unless Village specifically authorizes in advance such expenses or costs in writing. Such additional expenses may include, but are not limited to, travel and lodging expenses.

Final invoice must be provided with sufficient supporting documents for all time and material used for the project.

4. RELATIONSHIP OF THE PARTIES

In performing Services hereunder, Contractor shall, at all times, act as an independent contractor and not as an agent or employee of Village. The Services shall be completed to the satisfaction of Village; however, the actual details of the Services shall be under Contractor's control. Contractor agrees to comply with all applicable state and federal statutes and the Municipal Code of the Village. Contractor further agrees to indemnify and hold Village harmless for any and all claims made arising out of Contractor's breach of the obligations contained in this paragraph.

Contractor is in no way authorized to make any agreement, warranty, or representation on behalf of Village, or to incur any expenses or implied obligation on behalf of Village, without first obtaining Village's prior written consent.

5. STANDARD OF PERFORMANCE AND ACCEPTANCE

The Consultant shall perform all services in a professional and workmanlike manner, consistent with generally accepted standards and practices applicable to facility planning, architectural programming, and municipal operations assessments. All deliverables shall meet the requirements and expectations outlined in the Village of Hoffman Estates' Request for Proposals (RFP) issued in February 2025, as well as any subsequent scope modifications agreed to in writing by the Village. Final acceptance of work products shall be contingent upon review and approval by the Village and must demonstrate that the Consultant has adequately assessed current and future space needs in support of long-term operational goals.

6. INSURANCE

At Contractor's sole expense, Contractor shall be required to maintain, at all times, insurance of such types and such amounts as are necessary to cover responsibilities and liabilities on a project of the character contemplated under this proposal. All insurance policies obtained for the project shall include the Village of Hoffman Estates and its duly authorized representatives as an additional insured.

Village shall be named as an additional insured and the address for certificate holder must read exactly as:

Village of Hoffman Estates
1900 Hassell Rd.
Hoffman Estates, IL

7. INDEMNIFICATION

Contractor shall indemnify and hold harmless the Village, and all of its officers, directors, partners, officers, agents, representatives, and employees of the foregoing from and against any and all losses, claims, liabilities, damages, costs, and expenses (including, without limitation, reasonable attorneys' fees and court costs) arising out of, in connection with, or resulting from: (i) the failure to comply with any applicable law or regulation or breach of this Agreement by Contractor or any

of its employees, agents, or contractors; (ii) performance of Services by Contractor or any of its employees, agents, or contractors; (iii) the acts or omissions, including negligence or willful misconduct, of Contractor or any of its employees, agents, or contractors. Nothing in this Section shall be construed as a waiver of Village's rights to choose its own counsel to defend any claim arising under this Agreement. This Section shall survive the expiration or earlier termination of this Agreement.

8. ASSIGNMENT AND SUBCONTRACTING

This Agreement shall not be assigned by Contractor without prior written approval of the Village, subject to such conditions and provisions as the Village may deem necessary in its sole and absolute discretion. No such approval by the Village of any assignment shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the Village in addition to the total agreed upon price. Approval by the Village of an assignment shall not be deemed a waiver of any right accrued or accruing against Contractor. No assignee of Contractor shall assign this Agreement without prior written approval of the Village. This Agreement shall be binding upon the parties and their respective heirs, successors, and assigns. Furthermore, Contractor shall not enter into any subcontract with any agency or individual with respect to the performance of Services under this Agreement without the written consent of the Village. Such consent Village may grant, condition, or withhold in Village's sole discretion.

9. NOTICE

All notices and other communications required to be given under the Agreement shall be in writing and shall be deemed to have been given (i) when personally delivered; (ii) three (3) business days after sending certified mail, or (iii) sending via email to the addresses below.

If to Village: Village of Hoffman Estates
Joseph Nebel, Director of Public Works
2305 Pembroke Avenue
Hoffman Estates, IL. 60169
Joseph.Nebel@vohe.org

If to Contractor: Kluber Architects & Engineers
Clayton Haldeman, Project Manager
41 West Benton Street
Aurora, IL. 60506
CHaldeman@kluberinc.com

10. GOVERNING LAW AND VENUE

The parties agree this Agreement has been executed and delivered in Illinois and that their relationship, and any and all disputes, controversies, or claims arising under this Agreement, shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The parties further agree that the exclusive venue for all such disputes shall be the Circuit Court in Cook Village, Illinois, and the parties hereby consent to the personal jurisdiction thereof.

11. COMPLIANCE WITH LAWS

Each party hereto covenants and agrees to comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations. Additionally, the Parties acknowledge that this project is a covered public works project under the Illinois Prevailing Wage Act 820 ILCS 130/ and agree to comply with all applicable requirements of said Act.

12. SEVERABILITY

The invalidity or unenforceability of any particular word, phrase, sentence, paragraph, or provision of this Agreement shall not affect the other words, phrases, sentences, paragraphs, or provisions hereof. This Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted and the remainder construed so as to give them meaningful and valid effect. It is the intention of the parties that if any particular provision of this Agreement is capable of two constructions, one of which would render the provision void and the other of which would render the provision valid, the provision shall have the meaning which renders it valid.

13. WAIVER

Either Party's failure to insist upon strict compliance with any provision hereof, or its failure to enforce any rights or remedy in any instance, shall not constitute or be deemed to be a waiver of any provision, right, or remedy.

14. ENTIRE AGREEMENT

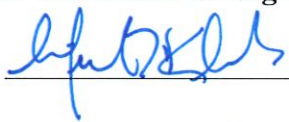
This Agreement constitutes the entire agreement and understanding of the parties with regard to the subject matter contained herein and supersedes all prior agreements and understandings between the parties dealing with such subject matter, whether written or oral. No agreement hereafter made between the parties shall be binding on either party unless reduced in writing and signed by the party sought to be bound thereby.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

The Village of Hoffman Estates

Kluber Architects & Engineers

By: _____

By: 

Printed Name: _____

Printed Name: Michael T. Kluber

Title: _____

Title: President

Date: _____

Date: 05/19/2025

Village of Hoffman Estates

Public Works Department Space Needs Study

■ 03.07.25

SUBMITTED TO

Village of Hoffman Estates

Attn: Aaron Howe
Assistant to the Director of Public Works
2305 Pembroke Avenue
Hoffman Estates, IL 60169

SUBMITTED BY

Kluber Architects + Engineers

41 W. Benton Street
Aurora, Illinois 60506
Phone: 630.406.1213
Fax: 630.406.9472
kskager@kluberinc.com

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A Note From Michael

A Village with a unique history and passion to serve the community deserves a design partner who prioritizes their needs and works collaboratively with their team. Our full-service team of architects and engineers wishes to support your Village by completing a Space Needs Assessment for your Public Works Facility that will allow decision makers to have all the in-depth and necessary information they need in order to take appropriate development steps.

There are many reasons you should choose Kluber Architects + Engineers for this project, but the top 3 are:

- Our Space Needs Assessment approach is unparalleled. The level of detail put into each of our analyses and the prioritization of stakeholder engagement exceeds the standard amongst our competition. We have recently completed Space Needs Assessments for two municipalities that have been successful and assisted them in continuing on the process to design new Public Works Facilities.
- We are a full-service firm. With in-house architects and engineers, our design team is collaborative and competent. Choosing a full-service team like ours means your assessment will consider all aspects of your facility, from the inside out.
- Simply put, we are experts at Public Works design. Countless municipalities have entrusted our team to design their Public Works facilities because they know they can count on our expertise, experience, and determination to serve their staff well.

We are confident that our skills and expertise make us an excellent fit for your project, and that we will provide the support your leaders require to make the best decisions for your municipality and the community you serve.



Michael T. Kluber
President



■ 03.07.25

VILLAGE OF HOFFMAN ESTATES

2305 Pembroke Avenue
Hoffman Estates, Illinois
60169



Corporate Office

41 W. Benton Street
Aurora, Illinois 60506
630.406.1213

Bloomington Office

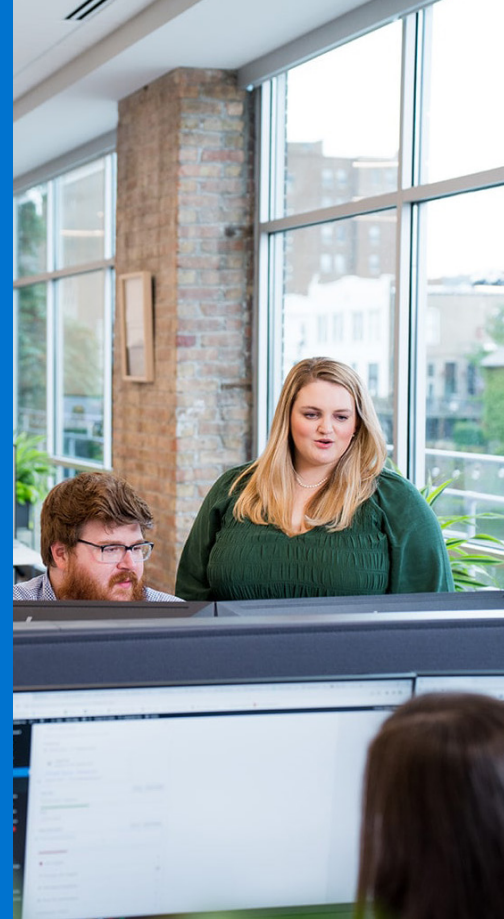
2401 E. Washington Street
Suite 200-B2
Bloomington, Illinois 61704
309.430.6460

Firm Qualifications



About Us

Kluber Architects + Engineers is an integrated, values-driven architectural and engineering firm with in-house architects, structural, electrical, and mechanical engineers. Our team of professionals is deeply committed to serving as leaders in their individual fields and consistently exceeding the needs and expectations of our clients with innovative, sustainable, and award-winning projects. Our team builds relationships through the trust of each client by serving as a reference throughout the entire life of their buildings.



The Kluber Promise



HIGH-LEVEL ATTENTION

Our accurate, reliable, and detailed design solutions will meet your needs, minimize change orders, and result in projects that are both on-time and on budget.



RELATIONSHIPS MADE

Kluber will be your partners and advocates. Not to mention, our commitment doesn't end when the project is finished. We'll be here to guide you through maintenance, improvements, and renovations.



COSTS EVALUATED

Our firm will be here to help you understand and evaluate design choices that impact the lifetime costs of your buildings.

Illinois S-Corporation

Year Founded
1988

President/Contact

Michael T. Kluber
mkluber@kluberinc.com
630.406.1213 Office
630.406.9472 Fax

Core In-House Services

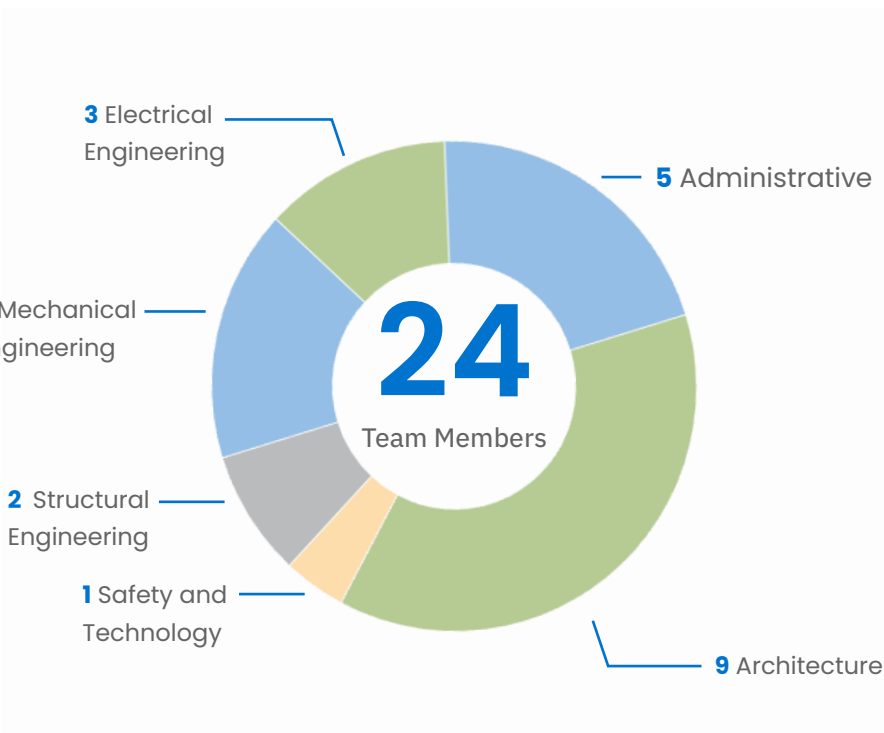
Architecture
Electrical Engineering
Fire Protection
Mechanical Engineering
Plumbing Engineering
Structural Engineering
Technology Infrastructure
Construction Services
Master Planning
Deferred Maintenance
Planning
New Construction
Facility Additions and
Renovations
Infrastructure
Systems Retrofits

FIRM OVERVIEW

Kluber is known throughout Northern Illinois for our excellent reputation in planning, designing, engineering, maintaining, improving, and construction of a broad range of facilities with a focus in the municipal sector. Additionally, we bring expert knowledge of local codes, processes, and community regulations that are critical to any successful project.

Our architects and engineers are thought leaders and energy experts who educate, present, and publish on the topics of energy efficiency and sustainability. Kluber staff members are LEED® Accredited Professionals, and we have a Certified Energy Manager on staff to help our clients navigate current energy incentives and rebates.

In-House Staff



Awards

AIA Northeast Illinois Service Awards - Outstanding Midsize Firm – 2024
Kluber Architects + Engineers

APEX Award 2023 - Hybrid Category
Carol Stream Public Works Facilities

AIA Northeast Illinois Design Award - Preservation – 2023
Bloomhaven Innovative Living Community

AIA Northeast Illinois Design Award - Merit Award – 2023
Warren Township Life Center

Landmarks Illinois Richard H. Driehaus Foundation Preservation Awards – 2023
Bloomhaven Innovative Living Community

Mayor’s Award for Excellence in Historic Preservation 2023 - City of Aurora
Bloomhaven Innovative Living Community

APWA Project of the Year – Fox Valley Branch | Chapter Award – 2016
South Elgin Public Works Facility & Salt Dome

APWA Project of the Year – Structures Less than 5 Million - 2017
Fox River Grove Public Works Facility

APWA Project of the Year – Less Than \$5 Million- Structures - 2015
DuPage County Public Works Vector Receiving Station

Project of the Year Award for the ECC Health and Life Sciences Building – 2013
Construction Industry Service Corporation

Architectural and Interior Design Showcase for the ECC Health and Life Sciences Building – 2014
Learning By Design Magazine

Outstanding Design for the ECC Health and Life Sciences Building – 2014



Our Services

- Basic Services
- Key Services
- Tangential Services

ARCHITECTURAL

- Architectural Design
- Architectural Programming
- Masonry Consulting
- Roof Consulting
- ADA Reviews
- Site Selection Assistance
- Municipal Plan Review
- Municipal Architectural Review
- Expert Witness and Forensics
- Cost Estimation

SUSTAINABILITY

- Energy Analysis & Modeling
- Energy Grant Applications
- LEED Certification/Registration
- Energy Star Compliance

Over 120 Years
of Combined
Experience



- Basic Services
- Key Services
- Tangential Services



“From their project management skills to their creative aptitudes, the Kluber team packs a serious punch.”

Suzanne Simpson Warren Township

OWNER SERVICES

- High Performance Facilities Improvement Plans
- Facilities Maintenance Plans
- Capital Improvement Plans
- Master Planning
- Peer Drawing Review
- Property Condition Assessments
- Owner Representative Services
- Decennial Life Safety Surveys for K-12
- Facility Needs Assessments
- Municipal Plan Reviews
- Plan Commission/Zoning Reviews
- Rebates and Grant Writing

STRUCTURAL ENGINEERING

- Structural Design
- Load Capacity Investigations
- Value Engineering
- Peer Review
- Failure Analysis

MECHANICAL ENGINEERING

- HVAC System Design
- Plumbing System Design
- Fire Suppression System Design
- Central Plant Design and Documentation
- Geothermal Heating and Cooling Systems
- Geothermal HPS Remediation
- Variable Refrigerant Primary
- Medical Gas Piping
- Energy Modeling
- Coordination Studies

ELECTRICAL ENGINEERING

- Lighting Design
- Power Distribution Design
- Fire Alarm
- Code Conformance Consulting
- Technical Infrastructure Design
- Lighting Retrofits
- Energy Analysis
- Deep Energy Retro-fits
- Arc Flash Calculations
- Low Voltage Design
- Emergency and Stand-By Electrical Services
- Cogeneration
- Renewable Energy
- Electrical Commissioning
- Coordination Studies

CONSULTANT SERVICES

- Civil Engineering
- Storm Water Management
- Landscape Design
- Environmental Studies
- Historical Preservation
- Commissioning
- Cost Estimating
- Asbestos Abatement
- Geotechnical Services

Why Kluber?

“My favorite aspect of working with Kluber again is both their willingness to listen, to staff, to listen to those of us that are going to have to live in this building. But also, they keep an eye on the budget.”

Steve Super Village of South Elgin



Our Space Needs Assessment Approach is Unparalleled.

Simply put, the Kluber team is routinely trusted by local government to help them get a sense of their space needs based on their long range goals. Our unique approach involves engaging your stakeholders from the very onset of your project. This collaboration ensures that all perspectives are considered when planning for the future of your facilities.



We're a Full Service Firm.

Kluber offers architecture and engineering (mechanical, electrical, and structural) in-house. This methodology will be critical to the success of your project because it means all areas of your facility, from the inside out, will be considered during your project.

When each of these key disciplines work together from the planning phase, it leads to construction documents that are buildable and respectable. Not to mention, a full service team lends itself to fewer change orders and more clarity during construction.



We Are Experts at Public Works Facilities Design.

You won't find a team that has as successful of a Public Works track record as Kluber. Municipalities across Northern Illinois have trusted us to complete their Public Works projects for over three decades because they know we'll get it right the first time. Our award-winning facilities area testament to the high standards of our design process, and we encourage you to contact our references to learn about their experience with our firm.

Our discipline leaders have also been working with the same contractors for so long that their relationships are stronger than the ones possessed by our competitors.

Relevant Experience



Public Works Projects

- Projects in blue have had space assessment components before the construction of New Public Works Facility

Village of Hampshire New Public Works Facility

City of Aurora Consolidated Public Works Facility

City of Yorkville New Public Works Facility

Village of Woodridge New Public Works Facility

Village of Channahon

Village of Carol Stream Public Works
Storage Yard Improvements

Village of South Elgin Public Works Feasibility Study

Village of South Elgin Public Works

Village of Carol Stream Phase III
Public Works Improvements

Village of Fox River Grove New Public Works Facility

Village of Fox River Grove Village Hall, Public
Works Sanitary Administration Building
Paint and Carpet Renovations

Village of Glenview Laramie Pump Station Improvements

Village of Glenview Public Works
Phase III Improvements

Village of Lincolnshire Public Works Facility Assessment

Village of Lincolnshire Public Works Security Study

Village of Lincolnshire Public Works Structural Review

Village of Lincolnshire Public Works Trench Drain

Village of Lincolnshire Soffit Replacement,
Village Hall and Public Works Facility

Village of Lincolnshire Village Hall/Police Department
and Public Works Facility Assessment

City of Lombard Fleet Services Facility

City of Lombard Utilities Building Expansion

Village of Oak Brook Public Works Mezzanine Office

Village of Oak Park Public Works Structural

for Central Pumping Station

Village of Oak Park Public Works Structural for Salt Brine

Village of Oak Park Public Works Structural for Solar

Village of Oak Park Structural for Central Pumping Station

Village of Oak Park Public Works Structural for Salt Brine

Village of Pingree Grove Combined Village
Hall and Public Works Facility

Village of Pingree Grove Salt Structure Foundation

Village of Volo New Public Works Facility

Village of Volo New Public Works Garage Flooring

Village of Wauconda Public Works and Lift Station K-4

City of Waukegan Public Works Fueling Station

City of West Chicago North Public Works
Garage Roof & Wall Insulation

City of West Chicago North Public Works
Garage Roof Repairs & Coating

City of Wheaton Public Works Backup Generator #2

- The Space Needs Assessment projects below were for conducted for municipal clients as standalone efforts, often serving as a foundation for subsequent projects.

Village of Roscoe Police Department Space Needs Analysis, Central Lake County Joint Action Water Agency Transmission System Department Space Needs Analysis, Lake County Health Department 3010 Grand Ave. Space Needs Assessment, Village of Wauconda Village Hall Space Needs Assessment, Village of Wauconda Police, Village Hall and Community Development Space Needs, Village of South Elgin Police, Village Hall, Parks and Recreation Space Needs, City of Sycamore Fire Station #1 Space Needs Assessment, City of Naperville Utilities Space Needs Assessment, Village of Villa Park Recreation Center Space Needs Assessment

Public Works and Park Maintenance Facility Analysis and Design



Kluber Architects + Engineers was selected by the United City of Yorkville to assess the current Public Works and Parks Maintenance Facilities to determine if they are adequate to handle their current and future space needs demands for equipment, storage, personnel, and operations.

We approached the assessment with an emphasis on determining whether there were ways to utilize the existing facilities and pre-existing city buildings or if future development will need to occur to accommodate the City's objectives. There was an iterative design process that explored that explored solutions with existing buildings. Pre-Owned sites, new parcels, and hybrid options. Each option was reviewed by the city and our team, to find the best option for them. Eventually it was decided they would purchase a parcel and build a new building.

After the completion of this assessment the City of Yorkville asked Kluber Architects + Engineers to continue with the project and Design the new facility, currently this project is in Schematic Design and moving along efficiently.



Concept Imagery of New Public Works Facility

Owner

City of Yorkville

Project Type

Study

New Construction

Services Provided

Architecture

Mechanical Engineering

Electrical Engineering

Structural Engineering

Plumbing Engineering

Budget

\$32,000,000 - \$34,000,000

Completion

Assessment - February 2023

Construction - Anticipated 2026

Reference

Bart Olsen

City Administrator

United City of Yorkville

630-308-0582

bolsen@yorkville.il.us

New Public Works Facility



Kluber Architects + Engineers was hired by the Village of Hampshire to design a new Public Works Facility. For this project, the Village had a previously selected site where the new Facility will be located.

An important aspect of this project was the Village's accelerated timeline, with a goal of moving into their facility by the end of 2025. In order to accommodate this request, our team worked closely with the Construction manager, Lamp Incorporated, to determine what options would help the Village meet their goals, such as utilizing precast. Additionally, one of the Village's priorities is to design their facility for the future. Their building will allow for future expansion, which will set the Village up for success for future facilities needs.

To accelerate the Village's project, our team prioritized their Space Needs Assessment to ensure their future facility met all of their long-term needs. The Kluber team met with the Village to discuss all their programming needs within a single meeting. Following that conversation, our team completed their Space Needs Assessment within an impressive 10 days.

In the following weeks, our team worked diligently to complete their subsequent design phases. Construction Documents are anticipated to be complete mid March 2025.



Preliminary Design for New Public Works Facility

Owner

Village of Hampshire

Project Type

New Construction

Services Provided

Architecture
Mechanical Engineering
Electrical Engineering
Structural Engineering

Completion

Anticipated December 2025

Reference

Jay Hedges
Village Manager
Village of Hampshire
jhedges@hampshireil.org

RELEVANT EXPERIENCE

■ NEW PUBLIC WORKS FACILITY

Village of Hampshire, Illinois



New Public Works and Salt Dome Facility



The Village of Fox River Grove had outgrown their existing Public Works facility. Their old facility was located on a shared use site with their main sanitary plant operations. The sanitary plant is scheduled to grow in size in the next few years. As such, the existing Public Works facility will impede this growth.

In order to be proactive, the Village acquired adjacent parcels of land to the north of the existing sanitary plant operations to construct a new facility that is 11,000 square feet in size. A salt and materials storage structure was also included on site.

The new building includes four (4) double depth, drive through apparatus bays. One bay will be equipped to service municipal fleet vehicles and one bay will be equipped to wash vehicles.

On-site parking for ten (10) staff vehicles will be provided in the layout yard space. The layout yard will be enclosed with security fencing and gate systems.

Awards

APWA Project of the Year,
Structures Less Than 5 Million



Front Exterior of Public Works Facility

Owner

Village of Fox River Grove

Project Type

Demolition
New Construction
Survey

Services Provided

Architectural
Mechanical Engineering
Interior Design
Electrical Engineering
Plumbing Engineering
Structural Engineering

Size

11,000 Square Feet

Estimated Cost

\$3,013,359

Actual Cost

\$3,207,596

Completion

January 2017

Reference

Derek Soderholm
Village Administrator
Village of Fox River Grove
847-639-3170
d.soderholm@foxrivergrove.org

Consolidated Public Works Facility



Kluber Architects + Engineers recently designed a new Consolidated Public Works Facility on a recently purchased 25-acre parcel of land. With R.C. Wegman as our construction partner, this 200,000 square foot office and fleet building will consolidate several maintenance divisions currently housed in facilities in substantial disrepair as well as provide a new fueling stations and an upsized winter road salt storage silo.

This facility will house an array of amenities and will be one of the largest public work facilities in the State of Illinois. Some key features include fleet maintenance with both manual and automatic wash bays, an 89,200 square foot fleet garage, ten specifically designed shops, and a full scope of administration spaces ranging from offices to fitness rooms.

The building exterior will consist mainly of precast concrete panels and glazed aluminum storefront or curtainwall systems. The roofing system will be designed for durability, optimized drainage, and thermal requirements.

This project is currently under construction, our team continues to conduct weekly visits to the site and support the Owner and Construction Manager.



Rendering of the Front Exterior of Public Works Facility

Owner

City of Aurora

Project Type

New Construction

Services Provided

Space Needs Assessment
Site Master Planning
Architecture
Mechanical Engineering
Electrical Engineering
Structural Engineering
Interior Design

Size

200,000 Square Feet

Budget

\$37,502,925

Completion

Anticipated Autumn 2024

Reference

Ian Wade
Capital Projects Manager
wadei@aurora.il.us
630-256-3237

RELEVANT EXPERIENCE

■ AURORA CONSOLIDATED PUBLIC WORKS FACILITY

Aurora, Illinois



This project is currently under construction. The images above were taken in and November of 2024 and January 2025.

RELEVANT EXPERIENCE

New Public Works Facility



Exterior of Public Works Facility

The Village of South Elgin hired the team of Kluber Architects + Engineers for design of a new 52,000 square foot public works facility. The project includes drive through apparatus bays/parking for maintenance vehicles, three vehicle maintenance bays, apparatus support spaces, apparatus storage rooms and a vehicle wash bay.

Within the administrative area, the facility includes a 50-person public meeting room, a staff lunchroom/multi-purpose room, administrative offices and support spaces, a locker room facility and conference room. The public meeting rooms will be available to the community for after hours access. Site improvements include a salt dome, materials storage building and a secured layout yard at the rear of the facility. On-site parking for 80 vehicles was incorporated into the design.



Hear what it is like to work with us from the Village Administrator at the Village of South Elgin.



2017 APWA Public Works Project of the Year Award - Structures \$5 to \$25 Million

Owner

Village of South Elgin

Services Provided

Space Needs Assessment
Architectural
Mechanical Engineering
Interior Design
Electrical Engineering
Plumbing Engineering
Structural Engineering

Address

52,000 Square Feet

Budget

\$7,262,275

Final Cost

\$7,216,109

Actual Completion

September 2016

Reference

Steve Super
Village Administrator
Village of South Elgin

RELEVANT EXPERIENCE

■ NEW PUBLIC WORKS AND SALT DOME FACILITY

Village of South Elgin
South Elgin, Illinois



Village Hall and Public Works Facility



Kluber Architects + Engineers was awarded the Design/Build project for a combined Village Hall and Public Works Facility for the Village of Pingree Grove. The new facility is a two-story, 28,000 SF facility.

The Village Hall portion of the building includes space for reception, offices, and work areas. There is a large meeting room with kitchenette and new Board Meeting Room. The Building Department includes a private offices and cubicles for the village staff, as well as an office vestibule, service window, and full kitchen.

The Public Works Department includes offices, locker rooms, toilet rooms, break/meeting room, and a wash-down laundry room. The service wash bays include vehicle wash bays and storage. Overlooking the wash bays is a stair-accessible mezzanine with storage.

The new municipal center broke ground on Monday, July 23, 2018 and construction was completed in the summer of 2019.



Front Exterior of Municipal Center

Owner

Village of Pingree Grove

Project Type

New Construction

Services Provided

Architecture
Structural Engineering
Mechanical Engineering
Electrical Engineering

Size

28,000 Square Feet

Budget

\$4,100,000

Actual Cost

\$4,468,234

Completion

July 2019

Reference

Karen Plaza
Finance Director (Retired)
Village of Pingree Grove
Cell (847)-507-1370

Water Utilities Facilities Space Needs Assessment



The City of Naperville hired Kluber Architects + Engineers to conduct a Space Needs Assessment of their water and wastewater utility. The goal of the assessment was to identify deficiencies in the department's existing facilities, along with any impediments to the efficient operation of the overall department.

As part of this project Kluber identified options for the improved use of their facilities, including the potential reutilization of existing Water Utilities facilities, existing facility expansion, and the creation of a single facility to house the entirety of the department. Our firm conducted a long-range space needs plan that ensures that all future growth in the department is accommodated.



Exterior of Naperville Administration
Building

Owner

City of Naperville

Project Type

Space Needs Study

Services Provided

Architecture

Completion

February 2024

Reference

Doug Splitt
Budget, Administrative, Technology Manager
City of Naperville
3612 Plainfield Naperville Road
Naperville, Illinois 60565

Police Department Space Needs Analysis and Expansion



The Village of Roscoe hired Kluber Architects + Engineers to conduct a Space Needs Analysis, Existing Building Condition Analysis and Site Analysis for its current facility located at 10595 Main Street in Roscoe, Illinois.

The study analyzed the existing police facility operations, functionality, adjacencies, flexibility and overall condition state of the existing building. The goal was to determine how the existing facility could be better organized (spatially & functionally) to improve the current working conditions and design flexibility of the existing facility or to determine if the existing facility is beyond its useful life and needs to be razed to accommodate a new structure.

After the study was complete, the Village of Roscoe decided on an option to build-out the existing Village Hall to incorporate the police department at one central location. The design of the new 6,800 square foot facility included administrative offices, new locker rooms, a lobby area, a firing range and a patrol car garage. This project was completed right on schedule and well under budget.



Owner

Village of Roscoe

Civil Engineer

Fehr Graham

Contractor

Larson and Larson Builders, Inc.

Project Type

Master Planning

Space Needs Analysis and Schematic Design
Addition

Services Provided

Architecture
Structural Engineering
Mechanical Engineering
Electrical Engineering

Size

6,800 Square Feet

Budget

\$1,867,816.00

Completion

July 2018

Reference

Scott Sanders
Village Administrator
Village of Roscoe
815.623.2829
ssanders@villageofroscoe.com

www.kluberinc.com

Village Hall Space Needs Assessment



In 2019, the Village of Wauconda asked Kluber to conduct a formal Space Needs Assessment of their Village Hall. The Village wanted to consolidate two Village buildings into one Village Hall.

Our assessment consisted of a review of each of the buildings, and developing floor plan options for the new Village Hall that would accommodate the consolidation. We also prepared an estimated design and construction cost for each floor plan option.



Snapshot of Existing Village Hall

Owner

Village of Wauconda

Project Type

Space Needs Study

Services Provided

Architecture

Completion

Spring 2020

Reference

Kevin Timony
Village Administrator
Village of Wauconda
101 N. Main Street
Wauconda, Illinois 60084

Our Team



Project Team

Clayton Haldeman will be the main point of contact throughout your project. He is an expert in space needs and programming. He has successfully guided several clients through this critical process. He will be supported by a team of architects and engineers who are qualified and passionate about supporting your vision.



Project Manager
Clayton Haldeman
AIA, LEED AP, NCARB

PROJECT MANAGER



Architectural Designer
Samantha Frantik



Senior Architect & Subject Matter Expert
Christopher Hansen
AIA, NCARB, LEED AP

ARCHITECTURE & DESIGN



Architectural Designer
Parnell Tesoro



Architectural Designer
Nathan Oh



Safety & Technology Designer
Joel Murphy, CPTED

ARCHITECTURE & DESIGN



Structural Engineer
Jeffrey Bruns
SE, LEED AP



Mechanical Engineer
Brian Grey
PE



MFP Engineer
Donald Ware, Jr.
PE, CPD, LEED AP



Electrical Engineer
Michael Kluber
PE, CEM, LEED AP

ENGINEERING



Structural Designer
Kyle Gensler



Mechanical Designer
Kyle Dick



Electrical Designer
Aaron Reinhart

ENGINEERING

PROJECT MANAGER

Clayton Haldeman

AIA, LEED AP, NCARB



Licensure and Certifications

Licensed Architect –
Multiple States

LEED Accredited Professional

Professional Memberships

American Institute
of Architects

National Council
of Architectural
Registration Boards

Education

University of Illinois at
Urbana-Champaign
Master of Architecture

University of Illinois at
Urbana-Champaign
Bachelor of Architectural
Studies

San Diego State University
Certificate in Educational
Facility Planning



Clayton's years of experience is evident with his aptitude for solving complex building detail solutions. He leads the firm's efforts in building life safety concerns, building codes and accessibility compliance. A strong communicator and extraordinary team player, Clayton builds personal and lasting relationships with every project.

Relevant Experience

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

CITY OF AURORA, ILLINOIS

New Consolidated Public
Works Facility

Payroll and Budget
Department Renovation

HR Department Renovation

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Public Works Facility

Facility Assessment and
Deferred Maintenance Plan

Police, Village Hall, and Parks &
Recreation Space Needs Analysis

Village Hall and Police
Department Renovations

New Police Department
and Training Center

VILLAGE OF PINGREE GROVE, ILLINOIS

New Public Works and
Village Hall Facility

VILLAGE OF OSWEGO, ILLINOIS

New Public Works Facility

CITY OF YORKVILLE, ILLINOIS

New Public Works Facility

CITY OF LOCKPORT, ILLINOIS

Public Works Facility

VILLAGE OF OAK PARK, ILLINOIS

Public Works Façade and HVAC

Chris has dedicated his career to designing in the municipal sector, and more specifically, Public Works facilities. He is a hard-working, honest, dedicated and forward-thinking building design professional who prioritizes his clients' needs. His unique ability to listen and transform thoughts into the design of a facility is widely recognized throughout the industry.

Relevant Experience

VILLAGE OF PINGREE GROVE, ILLINOIS

New Public Works and Village Hall Facility Salt Structure Foundation

VILLAGE OF FOX RIVER GROVE, ILLINOIS

New Public Works and Village Hall Facility

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Public Works Facility New Police Department and Training Center
Police, Village Hall, and Recreation Space Needs Assessment Village Hall Renovations

VILLAGE OF GLENVIEW, ILLINOIS

Laramie Pump Station Improvements Public Works Facility Phase III Improvements

VILLAGE OF CAROL STREAM, ILLINOIS

Phase 3 Public Works Facility Improvements Public Works Yard Improvements

CITY OF AURORA, ILLINOIS

New Consolidated Public Works Facility 5th Floor Media Center Renovation

VILLAGE OF YORKVILLE, ILLINOIS

Public Works Study New Public Works Facility

VILLAGE OF LINCOLNSHIRE, ILLINOIS

Public Works Facility Assessment

CITY OF WAUKEGAN, ILLINOIS

Public Works Fueling Station



SENIOR ARCHITECT

Christopher Hansen

AIA, NCARB



Licensure and Certifications

Licensed Architect – Multiple States

Licensed Interior Designer – Illinois

Professional Memberships

American Institute of Architects

National Council of Architectural Registration Boards

Education

Iowa State University
Bachelor of Architecture

ARCHITECTURAL DESIGNER

Samantha Frantik

Samantha is an Architectural Designer at Kluber, and she is currently working on becoming a licensed Architect in the State of Illinois. Her responsibilities include preparing design packages, construction documents, and coordinating with her project managers and our engineers. Samantha loves to find solutions to challenging problems in a way that is both functional and beautiful.

Relevant Experience



Professional Memberships

National Council of
Architectural Registration
Boards (NCARB)

Education

Iowa State University
Bachelor of Architecture
Minor in Business

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility Board Room and Offices
Space Planning

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF WOODRIDGE, ILLINOIS

New Public Works Facility

CITY OF YORKVILLE, ILLINOIS

Public Works Study New Public Works Facility

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Police Department Village Hall Renovations
and Training Center

VILLAGE OF CAROL STREAM, ILLINOIS

Phase 3 Public Works
Improvements

VILLAGE OF CHANNAHON, ILLINOIS

New Public Works Facility

CITY OF NAPERVILLE, ILLINOIS

Police Department 5 Year Capital Planning Study
Interior Renovation



Parnell is an Architectural Designer at Kluber. He is currently working on becoming a licensed Architect in the State of Illinois. His responsibilities include preparing design specifications, preparing contract documents using AutoCAD, creating 3D BIM and 2D construction documents, assisting in Construction Administration, and more.

ARCHITECTURAL DESIGNER

Parnell Tesoro

Relevant Experience

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF PINGREE GROVE, ILLINOIS

New Public Works and Village Hall Facility Salt Structure Foundation

CITY OF YORKVILLE, ILLINOIS

New Public Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

WARREN TOWNSHIP HIGHWAY DEPARTMENT, ILLINOIS

South Vehicle Storage Building

CITY OF NAPERVILLE, ILLINOIS

Water Utilities Space Needs	Police Department Interior Renovation
Municipal Center Entry Door Replacement	Police Department Locker Room Renovations
Emergency Operations Center Study	
Fire Station #1, #3, #4 Renovations	

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Police Department and Training Center



Education

Illinois Institute of Technology
Bachelor of Architecture

College of DuPage
Associates in Applied Science in Pre-Architecture

ARCHITECTURAL DESIGNER

Nathan Oh

Nathan is an Architectural Designer at Kluber, and he is currently working toward obtaining his Architecture license for the State of Illinois. Nathan brings a uniquely creative eye and a passion for his field, collaborating closely with our public and municipal clients to design innovative spaces that serve their communities. Nathan's knack for problem solving and eye for detail makes him an extremely valued member of our design team.

Relevant Experience



Education

Iowa State University
Bachelor of Architecture

CITY OF YORKVILLE, ILLINOIS

New Public Works Facility

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

KANE COUNTY, ILLINOIS

Sheriff's New Administration Wing

Sheriff's Forensic Lab

Medical Intake HVAC
Improvements

Fire Protection System Update

FOX VALLEY PARK DISTRICT, ILLINOIS

Hourly Conceptual Planning

Cole Center Police Expansion

CITY OF WEST CHICAGO, ILLINOIS

Metra Station Renovations

LOW VOLTAGE SOLUTIONS

Fox Metro Server Room Renovations

CITY OF NAPERVILLE, ILLINOIS

Police Department Locker
Room Renovation

Water Utilities Space Needs



**MECHANICAL , PLUMBING,
FIRE PROTECTION ENGINEER**

Donald Ware, Jr.

PE, CPD, LEED AP

In his role as Vice President and Director of Mechanical Engineering, Don has retrofitted, evaluated, and designed mechanical systems for hundreds of public, industrial, and commercial buildings. He has consistently developed innovative designs on-time and on-budget. His reputation is well known and respected in Illinois.

Relevant Experience

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility HVAC Renovations at Mayor's Office
Fire Station #4 AC Study

VILLAGE OF FOX RIVER GROVE, ILLINOIS

New Public Works Facility
and Salt Dome

VILLAGE OF OSWEGO, ILLINOIS

New Public Works Facility

VILLAGE OF LOCKPORT, ILLINOIS

Public Works Facility

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Public Works Facility	New Police Department and Training Center
Police, Village Hall, and Parks & Recreation Space Needs Analysis	Facility Assessment and Deferred Maintenance Plan

VILLAGE OF PINGREE GROVE, ILLINOIS

Village Hall and Public
Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility



Licensure and Certifications

Professional Engineer
- Multiple States

Certified Plumbing Designer

LEED Accredited Professional

Professional Memberships

American Society of
Plumbing Engineers

American Society of
Heating, Refrigerating, and
Air-Conditioning Engineers
(ASHRAE)

Education

University of Illinois at
Urbana-Champaign
Bachelor of Mechanical
Engineering

NCOIC Satellite Operations
and Engineering

MECHANICAL ENGINEER

Brian Grey

PE



Licensure and Certifications

Professional Engineer -
Illinois

Professional Memberships

American Society of
Heating, Refrigerating, and
Air-Conditioning Engineers
(ASHRAE)

Education

University of Illinois at
Urbana-Champaign
Bachelor of Mechanical
Engineering

Brian is a Mechanical Engineer at Kluber. As a key contributor and a strong team player to the team, Brian's tasks include building system design, code analysis, HVAC system design, and plumbing system design. Brian is a part of our BIM leadership team, spearheading Kluber's use of the Revit design-tool, developing Kluber standards within that program and teaching peers how to use the program.

Relevant Experience

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility	HR Department Renovation
Council Chambers Renovations	Payroll and Budget Department Renovation
5th Floor Media Center Renovations	

VILLAGE OF PINGREE GROVE, ILLINOIS

New Public Works and
Village Hall Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

VILLAGE OF OAK PARK, ILLINOIS

Public Works Facade and HVAC

VILLAGE OF SOUTH ELGIN, ILLINOIS

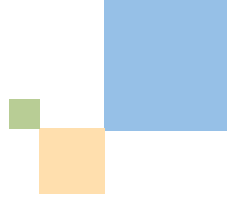
New Police Department and Training Center	Facility Assessment and Deferred Maintenance Plan
Village Hall Renovations	

VILLAGE OF JOHNSBURG, ILLINOIS

David G. Dominguez Municipal
Center Expansion (Village Hall
and Police Department)

VILLAGE OF LOMBARD, ILLINOIS

Utilities Building Expansion



Kyle is a Mechanical Designer at Kluber working toward becoming a licensed Mechanical Engineer in the State of Illinois. Kyle's passion for designing comfortable and enjoyable spaces for our clients drives each project he works on.

Relevant Experience

VILLAGE OF WAUCONDA, ILLINOIS

Public Works and Lift Station K-4

CITY OF YORKVILLE, ILLINOIS

New Public Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF OAK PARK, ILLINOIS

Public Works Facade and HVAC

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Police Department
and Training Center

KANE COUNTY, ILLINOIS

Adult Justice Center
HVAC Upgrades

MECHANICAL DESIGNER

Kyle Dick



Licensure and Certifications

FE Certification

Education

Northern Illinois University
Bachelor in Mechanical
Engineering

LEAD ELECTRICAL ENGINEER

Michael Kluber

PE, CEM, LEED AP



Licensure and Certifications

Professional Engineer
- Multiple States

Certified Energy Manager

LEED Accredited Professional

Special Training

Solar PV Design and
Installation

GE Low-Voltage Protector
and Application

Power System Relaying
Theory/Applications

Cogeneration Technology

Education

Georgia Institute of
Technology
Bachelor of Electrical
Engineering



Michael has been providing Electrical Engineering services to municipalities since founding Kluber, Inc. in 1988. His deep understanding of the complexities of design through working in the field provides a blend of the technical with the practical. His certifications include LEED AP and Certified Energy Manager, which enables him to leverage sustainability on each project.

Relevant Experience

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility	HR Department Renovation
5th Floor Media Center Renovation	Payroll and Budget Department Renovation

VILLAGE OF PINGREE GROVE, ILLINOIS

New Public Works and Village Hall Facility	Salt Structure Foundation
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VILLAGE OF OSWEGO, ILLINOIS

New Public Works Facility

VILLAGE OF FOX RIVER GROVE, ILLINOIS

New Public Works Facility
and Salt Dome

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

CITY OF LOCKPORT, ILLINOIS

Public Works Facility

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Public Works Facility	Facility Assessment and Deferred Maintenance Plan
Police, Village Hall, and Parks & Recreation Space Needs Analysis	Village Hall and Police Department Renovations
New Police Department and Training Center	



Aaron is an Electrical Designer at Kluber and is working toward becoming a licensed Electrical Engineer in the State of Illinois. He has experience working on all phases of the design process with a variety of different project types. Aaron is focused on using his innovation and intuition to develop a quality and efficient product for the client.

Relevant Experience

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility HR Department Renovation

CITY OF NAPERVILLE, ILLINOIS

Water Utilities Space
Needs Analysis

CITY OF YORKVILLE, ILLINOIS

New Public Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

VILLAGE OF CAROL STREAM, ILLINOIS

Public Works Yard Improvements

VILLAGE OF OAK PARK, ILLINOIS

Public Works Facade and HVAC

VILLAGE OF HINSDALE, ILLINOIS

Train Station Study

JOLIET JUNIOR COLLEGE, ILLINOIS

Main Campus Power Study

ELECTRICAL DESIGNER

Aaron Reinhart



Education

University of Illinois
Urbana-Champaign
Bachelor of Engineering
Physics

ELECTRICAL DESIGNER

Josh Kuchel

Josh is a Electrical Designer who has seven years of experience and is actively working toward becoming a licensed Electrical Engineer in the State of Illinois. His background enables him to collaborate effectively with clients across various sectors. Josh is committed to delivering innovative solutions and maintaining high standards of excellence in every project.

Relevant Experience



Licensure and Certifications

FE Certification

Education

University of Valparaiso
Bachelor of Electrical
Engineering

VILLAGE OF VILLA PARK, ILLINOIS

Facilities Conditions Assessment

VILLAGE OF WOODRIDGE, ILLINOIS

New Public Works Facility

KANE COUNTY, ILLINOIS

Adult Justice Center
HVAC Upgrades

Forensic Lab

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF CAROL STREAM, ILLINOIS

Phase 3 Public Works
Improvements

VILLAGE OF WAUCONDA, ILLINOIS

Public Works and Lift Station k-4

OAK BROOK PARK DISTRICT, ILLINOIS

Tennis Center Front Desk

STRUCTURAL ENGINEER

Jeffrey Bruns

SE, LEED AP



Licensure and Certifications

Structural Engineer -
Multiple States

LEED Accredited Professional

Professional Memberships

American Society of
Civil Engineers

Structural Engineers
Association of Illinois

American Institute of
Steel Construction

American Concrete Institute

Education

Colorado State University -
Fort Collins
Bachelor of Civil Engineering

University of Illinois at
Urbana-Champaign
Master of Civil Engineering



Jeff has a distinct understanding of built structures that enables him to develop and incorporate his designs with the architects and engineers at Kluber. He has worked with multiple municipalities on a wide range of project types from structural design to failure analysis of the building.

Relevant Experience

VILLAGE OF FOX RIVER GROVE, ILLINOIS

New Public Works Facility
and Salt Dome

VILLAGE OF PINGREE GROVE, ILLINOIS

Village Hall and Public
Works Facility

Salt Structure Foundation

VILLAGE OF OSWEGO, ILLINOIS

New Public Works Facility

VILLAGE OF LOCKPORT, ILLINOIS

Public Works Facility

VILLAGE OF SOUTH ELGIN, ILLINOIS

Facility Assessment and
Deferred Maintenance Plan

New Public Works Facility

Police, Village Hall, and Parks &
Recreation Space Needs Analysis

New Police Department
and Training Center

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

VILLAGE OF WOODRIDGE, ILLINOIS

New Public Works Facility



STRUCTURAL DESIGNER

Kyle Gensler

Kyle is a Structural Designer who joined the Kluber team in 2022. Kyle’s diverse background in built structures of many forms allows him to provide top-notch design services to each of our clients. Kyle is a licensed Professional Engineer in Wisconsin and Michigan, and is working toward getting his licensure in Illinois.

Relevant Experience

CITY OF AURORA, ILLINOIS

Consolidated Public Works Facility

VILLAGE OF HAMPSHIRE, ILLINOIS

New Public Works Facility

VILLAGE OF CAROL STREAM, ILLINOIS

Public Works Yard Improvements Phase 3 Public Works Improvements

CITY OF YORKVILLE, ILLINOIS

New Public Works Facility

WARREN TOWNSHIP HIGHWAY DEPARTMENT, ILLINOIS

South Vehicle Storage Building

MCHENRY COUNTY, ILLINOIS

Cystal Lake Public Health Facility Renovation

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Police Department and Training Center

OAK BROOK PARK DISTRICT, ILLINOIS

Family Recreation Center Pool Central Park West ADA Study
HVAC and Deck Renovations



Licensure and Certifications

Licensed Professional Engineer in Wisconsin and Michigan

Education

University of Illinois at Chicago
Civil Engineering

**SAFETY AND TECHNOLOGY
DESIGNER**

Joel Murphy

CPTED



Special Training

Physical Security Professional
– ASIS International

Crime Prevention
Through Environmental
Design (CPTED)

AV Technologist – AVIXA

Professional Memberships

ASIS International

Education

Northern Illinois University
Master of Science –
Educational School of
Business Management

Illinois State University
Bachelor of Science –
Industrial Education

Joel has over 30 years leading numerous facility management operations, construction and renovation projects, and security systems upgrades for complex public safety facilities. His experience includes directing the planning and construction of over \$250 million in new facilities, renovations to existing facilities, station alerting installation, and access control systems.

Relevant Experience

VILLAGE OF SOUTH ELGIN, ILLINOIS

New Police Department
and Training Center

VILLAGE OF JOHNSBURG, ILLINOIS

David G. Dominguez Municipal
Center Expansion (Village Hall
and Police Department)

KANE COUNTY, ILLINOIS

Fire Alarm System Update

CITY OF AURORA, ILLINOIS

HR Department Renovation

Consolidated Public Works Facility

Payroll and Budget
Department Renovation

5th Floor Media Center Renovation

WILL COUNTY HEALTH DEPARTMENT

New Health Department Building

VILLAGE OF LINCOLNSHIRE, ILLINOIS

Public Works Safety and
Security Analysis

VILLAGE OF WAUCONDA, ILLINOIS

Public Works and Lift Station K-4

VILLAGE OF CAROL STREAM, ILLINOIS

Public Works Yard Improvements

VILLAGE OF HINSDALE, ILLINOIS

Train Station Study

4.16

Project Approach



Project Approach



Working Together

Our team members specialize in Public Works projects just like yours. Our focus throughout your project will be to lead the decision-making process in order to build the necessary consensus of all building user groups. This assures that the final design solution reflects your wants and needs as well as the functional requirements, aesthetics, and budget constraints that form the framework for your project.

This active listening will take many forms, ranging from employee surveys to touring your existing facilities with members from your Village. Our priority is to first understand all of the desires for your future facilities and cross-reference them with your key stakeholders' priorities.

Communicating as a Team

Paramount to the success of a Public Works project is communication. Even more important is listening to your needs as an organization and the nuanced requirements that come alongside each municipal facility project. Each of your stakeholders and departments have their own needs, goals, and wishes for your facilities. For this reason, our team will invest time at the onset of, and throughout, your project to listen to each of these needs and wants and draw out the goals of each stakeholder.

"Kluber's knowledge and design quality lead to an extremely successful project."

Derek Soderholm Fox River Grove Public Works

Project Approach

Our Approach

As the first step in our Space Needs process, our team will review any existing programmatic space data against the long-term goals and objectives of the Village.

Secondly, and most importantly, our team will conduct interviews with the individual departments and key staff members to re-confirm that the future needs for your building are thoroughly understood and articulated. This includes “right-sizing” discussions to determine current and future departmental staffing needs to meet your objectives.

Following our interviews, we will then review your existing space allocations to determine specific deficiencies to modify the space needs document, according to the input we have collected. At this time, spatial adjacency diagrams are prepared to quickly convey design concepts and phasing techniques for facility development. The preliminary diagrams will be presented for review by Village stakeholders, as necessary, to build consensus.

Collaboration

We find the best design work is done in an extremely collaborative environment where ideas and concepts are shared throughout the entire project team. Key to this collaboration is actively listening to your needs and challenging statements and assumptions. The outcome is a realistic building strategy that is

attainable and flexible, accounting for future expansion potential and budget limitations.

Creating Consensus

An essential aspect of any municipal project is providing opportunities for involvement of Village Staff, administration, and the board. This inclusive approach facilitates consensus-building and ensures the project’s smooth progression. We will provide support for discussions, plan commission sessions, Village board meetings, and any other relevant meetings with the Village.



Project Approach

Our team members specialize in complex projects, including space needs analyses for Public Works facilities just like yours. We have specific design and planning experience in delivering successful municipal facility projects throughout Northern Illinois. A key factor for you to consider is a firm's ability to provide Space Needs and Existing Building Condition Analysis services coupled with architectural, engineering and cost estimating expertise to ensure that your vision is being met. Kluber Architects + Engineers will deliver on these key factors as all services needed for this project will be conducted with in-house, experienced staff.

The Process

We begin our process by meeting with Village staff to gather information on programmatic and demographic requirements for the facility.

At a high level, our approach includes the following:

- Review any existing programmatic space data against the long-term goals and objectives of the Village
- Identify current and future equipment and vehicle lists for the Village
- Conduct interviews with individual departments and key staff to re-confirm that the current and future needs for each building are clearly understood and articulated. This includes "right sizing" discussions to determine current and future departmental staffing needs to meet the future objectives of the Village.
- As requested, tour other facilities with select Village staff members to understand design trends, potential programming enhancements, and more.
- The team reviews existing space allocations to determine deficiencies and modifies the space needs document according to the Owner input that we have collected
- Spatial adjacency diagrams are prepared during this phase to quickly convey design concepts and phasing techniques for facility development. The preliminary diagrams will be presented for review by Village stakeholders as necessary to build consensus.

We will work with you to adjust your space needs elements where necessary and to explore the potential benefits of shared, flexible use of available space across all program areas. This will minimize cost and maximize space efficiency so that you get the greatest possible return on your investment.

Key deliverables include a space needs spreadsheet and space standards drawings, as well as floor plans.



Issues and Considerations



Common Public Works Considerations

From sustainability goals to vehicle circulation there are a variety of trends to consider for your facility. Some of the trends found in newer Public Works facilities also take into consideration employee wellness. With locker rooms, showers, break areas, and fitness opportunities, we are finding that these components can have a significant impact on employee morale, stress reduction, employee retention, and overall health.

Additional considerations for this space include higher levels of indoor air quality, designing for the potential of future electric vehicles, including EV charging stations, and designing for the potential for solar power, which could reduce operational expenses through programs such as the ComEd grant for EV Charging stations. It is also part of the design process to think about anticipating what changes may happen within your fleet, adding or retiring equipment. Another opportunity that can be considered is the ComEd new building energy grant program.

Common Public Works Issues

As municipalities expand, the demand for maintenance increases, leading to the growth of Public Works departments in both staffing and equipment. A well-designed facility is essential to support this growth, particularly in the garage, where efficient traffic flow is key. An optimized layout maximizes space while ensuring smooth movement for vehicles, improving overall functionality and efficiency.

Our Competitive Edge

Deep & Proven Public Works Expertise

Kluber has an extensive track record of Public Works projects, giving our team an unmatched understanding of municipal needs, operational workflows, and long-term planning. We are proud of our team's ability to anticipate future challenges before they even arise, leading to an extremely valuable space needs assessment. Our process is extremely streamlined, and delivers data-driven recommendations that will align with your budget constraints and future growth.

The Kluber Architects + Engineers team doesn't just "understand" Public Works, but rather, we *specialize* in it. You'll see in our project listing that we've completed countless Public Works projects, in addition to municipal space needs analyses.

A Full-Service Team

While other firms may only offer architecture or just engineering, Kluber offers both in-house. Our team of architects and mechanical, electrical, plumbing, structural, and fire protection engineers brings expertise in all of your building needs, not just architecture.

Why this matters for you:

Your Space Needs Analysis will be comprehensive from the very start, integrating both technical and operational considerations

beyond just your space planning. Without needing excessive coordination with outside consultants, our process will be more efficient and seamless than other firms.

Municipal Trust

Kluber is a proud trusted partner for dozens of municipalities in Northern Illinois. We're proud of the reputation we have built, which centers on listening to our clients, understanding their operational challenges, and delivering on solutions that prioritize functionality, efficiency, and durability.

While there are many firms out there who are more generalists in the municipal sector, Kluber offers an extremely strong, proven history of working directly with Public Works departments and tailoring designs that support their day-to-day operations.

Specialized Expertise in Public Works Equipment and Systems

Our team's robust understanding of the specialized equipment and systems within Public Works facilities is a significant differentiator. This expertise ensures that our space needs analyses are not only comprehensive, but are also tailored to accommodate the unique requirements of these facilities.

Proposed Timeline

TOTAL DURATION

Approximately **16-26 weeks**,
dependent on Owner availability.



02



DATA COLLECTION

2-3 Weeks

04



CONDUCT PROGRAMMING SESSIONS/STAKEHOLDER ENGAGEMENT

5-6 Weeks

06



PREPARE PRELIMINARY COST ESTIMATES

2 Weeks



01

PROJECT KICKOFF MEETING

1 Day



03

EXISTING FACILITY WALKTHROUGH

1-2 Weeks

- Other facility tours recommended
2-3 Weeks



05

PREPARE DESIGN DIAGRAMS

5 - 9 Weeks



07

COMPILE FINAL REPORT

1 Week

Deliverables:
*Draft Report
*Final Report

Working Together

Final Documentation

Before finalizing the final report we will meet and work with the Village to review and update the report where necessary to ensure that all information is accurate and useful.

Below you can find examples of what the final report will include.

Garage

AREA

- C-1 - Vehicle Storage - 36,720 SF
- F-4 - Water Service Room
- D-8 - JULIE and F-18 - Bldg. Supplies Stor.

FUNCTION

- Vehicle Storage

ADJACENCIES

- Wash Bays
- Fleet Maintenance
- Locker Rooms

ARCHITECTURAL

- Walls: Painted Concrete panel or Concrete block
- Floors: Concrete with Urethane Topcoat and anti-slip additive
- Ceiling: Painted exposed structure

BUILDING SYSTEMS

- HVAC: Heat only. Big Area fans or manual controls on exhaust and makeup air units for improved air circulation and comfort.
- Lighting: LED at 10 footcandle (fc) min. (Owner prefer 20 fc ideal, zoned, direct lighting, daylight harvesting, occupancy sensors)
- Electrical: Wall mounted perimeter 110V outlets at 48" AFF in approximate 20 foot centers around perimeter of the garage.
- Hose bbs accessible at multiple points throughout

EQUIPMENT/FURNISHINGS

- Wall mounted vertical racking at head of parking stalls. Select locations

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AREA

- D-1 - Sign Shop - 864 SF
- D-2 - Roads & Street Light Shop - 864 SF
- D-3 - Storm & Sanitary Shop - 864 SF
- D-4 - Water Shop - 864 SF
- D-5 - Forestry Shop - 864 SF
- F-3 - Electrical Room - 303 SF

FUNCTION

- Store Tools and provide indoor work areas

ADJACENCIES

- Garage
- Maintenance Bay

ARCHITECTURAL

- Walls: Painted Concrete panel
- Floors: Concrete with Urethane Top Coat
- Ceiling: Painted exposed structure

BUILDING SYSTEMS

- HVAC: Fully conditioned Sign Shop. Heat only for balance.
- Lighting: LED at 50 footcandle (fc) min., zoned, dimmable direct indirect lighting, daylight harvesting, occupancy sensors
- Electrical: Duplex receptacles, multiple access locations
- Communications: Data/voice/phoneable, WiFi throughout

EQUIPMENT/FURNISHINGS

- Owner provided racking

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Programming / Space Needs

Village of Woodridge - Public Works

Location	Woodridge, Illinois			Updated By: SKF, CDH	Date: 8/18/2025	
Tag	Space Name	Qty	Length	Width	PROG. NSF	PLAN NSF
B - Employee Support						
B-1	Locker Rooms - Mens	1.00	40	25	1,000	994
B-2	Locker Rooms - Womens	1.00	12	10	120	151
B-3	Locker Changing / Toilet Rooms	6.00	10	10	600	576
B-4	Mud / Wash Down Laundry Room	1.00	12	10	162	152
B-5	Lunch / Break / Training Rm.	1.00	30	50	1,500	1,516
B-6	Kitchenette/Vending	1.00	15	24	360	421
B-7	Lunch/Break/Training Storage	1.00	10	12	120	218
B-8	Uniform Storage	1.00	10	12	120	0
B-9	Fitness Room	1.00	25	20	500	598
B-10	Wellness	1.00	8	10	80	86
Net Employee Support Total					4,582	4,742
Gross Employee Support Total w/Walls and Circulation Factor					5,748	6,373
C - Fleet Garage						
C-1	Vehicle Storage	1.00	204	180	36,720	36,720
C-2	Mezzanine Storage	1.00	16	60	960	
Gross Fleet Garage Total					36,720	36,720

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Landscape Drawings

Floor Plans

Structural Plans

BASIS OF DESIGN - 30

Building Code References

Site Development Descriptions

Structural Systems Descriptions

Architectural Systems Descriptions

Specialty Equipment Descriptions

HVAC Systems Descriptions

Plumbing Systems Descriptions

Fire Protection Systems Descriptions

Electrical Systems Descriptions

PRELIMINARY OPINION OF PROBABLE COSTS - 47

Cost Information

References – REQUIRED WITH PROPOSAL

The proposer shall provide as many customer references as possible for work/deliverables of a nature similar to the work being solicited in this RFP.

MANDATORY INFORMATION

BUSINESS: City of Yorkville
ADDRESS: 800 Game Farm Road, Yorkville IL 60560
CONTACT PERSON: Eric Dhuse
PHONE NUMBER: 630-553-4370
APPROXIMATE DATE: 2021 - Ongoing
DESCRIPTION OF PROJECT: Space Needs Analysis and New Public Works Facility

BUSINESS: City of Aurora
ADDRESS: 2185 Liberty Sreet, Aurora Illinois 60502 - site of new facility
CONTACT PERSON: Ian Wade
PHONE NUMBER: 630-256-3237
APPROXIMATE DATE: 12.03.19 - 03.06.25
DESCRIPTION OF PROJECT: New Consolidated Public Works Facility

BUSINESS: Village of Woodridge
ADDRESS: 5 Plaza Drive, Woodridge, IL 60517
CONTACT PERSON: Chris Bethel
PHONE NUMBER: 630-719-4767
APPROXIMATE DATE: May 2024 - Ongoing
DESCRIPTION OF PROJECT: New Public Works Facility

BUSINESS: City of Naperville
ADDRESS: 400 South Eagle Street, Naperville, IL 60540
CONTACT PERSON: Doug Splitt
PHONE NUMBER: 630-548-2972
APPROXIMATE DATE: March 2023 - Feburary 2024
DESCRIPTION OF PROJECT: Water Utilties Space Needs Assessment

Substance Abuse Prevention Program Certificate – MUST RETURN WITH PROPOSAL

SUBSTANCE ABUSE PREVENTION PROGRAM

CERTIFICATE

The undersigned, upon being first duly sworn, hereby certifies to the (Client)

Village of Hoffman Estates

that Kluber Inc. (Contractor)

has in place a written Substance Abuse Prevention Program that meets or exceeds the requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the Client prior to any work being conducted on the project.

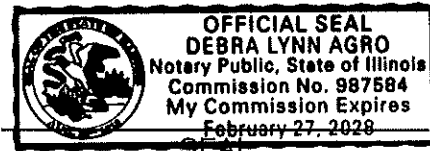
By: [Signature]
(Name of Contractor)

President

(Title)

Subscribed and sworn to before me
this 6th day of MARCH, 2025 My Commission Expires:

Debra Lynn Agro
Notary Public



FIRM NAME: Kluber Inc.

March 7, 2025

Aaron Howe
Assistant to the Director of Public Works
Village of Hoffman Estates
2305 Pembroke Avenue
Hoffman Estates, Illinois, 60169

Re: Public Works Department Space Needs Study – ‘Project’
Kluber, Inc. Proposal No. 250307.01

Dear Mr. Howe:

Thank you for the opportunity to present this Proposal for Professional Services for the above referenced Project. It is our understanding that the Village of Hoffman Estates (‘Owner’) desires to engage Kluber, Inc. (‘Architect’) to provide usual and customary architectural and engineering Basic Services (Space Needs Study) for the Public Works Department located at two (2) sites, 2305 & 2405 Pembroke Avenue, Carol Stream, IL (herein referred to as ‘Project’).

OVERVIEW OF PROJECT SCOPE

The Project consists of performing a Space Needs Study for the Public Works Department. This study will assess the current and future space requirements of the department, evaluate the effectiveness of existing facilities, and provide recommendations for optimizing, expanding, or relocating public works spaces as appropriate to meet operational needs.

The goal of this study is to develop a comprehensive understanding of the department's space needs and make recommendations that will enhance efficiency and support the department's long-term growth. The Public Works Department maintains the infrastructure that supports the municipality's operations and residents, including facilities maintenance, pavement and streetlight/sign maintenance, fleet maintenance, forestry operations, water and sanitary sewer pumping and distribution system maintenance, snow and ice operations, and storm sewer system maintenance.

The current Public Works Center is located at 2305 Pembroke Ave and the Fleet Services Facility located at 2405 Pembroke Ave which houses the Village's fuel pumps, salt dome, backup well, and a water tower, along with other enclosed and open storage. The department currently consists of nearly 70 full and part time employees and operates from multiple facilities within the Village. Additional information obtained from the facility tour include the following:

- There are approximately 58 employees that report to the Public Works Center. A majority of those are maintenance workers (44). There will soon be 5 mechanics operating out of the Fleet Services Building, utilizing 8 vehicle maintenance bays.
- There are approximately 110 vehicles, pieces of equipment, and trailers that would ideally be stored in a covered/sheltered location. In addition, snow and ice equipment and other accessories or attachments are also stored in the Public Works Center garage. However, some equipment and trailers would not need a dedicated “full-size” storage spot.
- There are currently 60 parking spaces in the existing garage.
- There is no plan to move Facilities staff from the Village Hall to the Public Works Center.

INITIAL INFORMATION

- The Owner's budget for the Cost of the Work (CoW) has not been determined as part of this Phase of the Project. The Cost of the Work is the total cost to construct all elements of the Project designed or specified by Kluber, Inc.; it does not include A/E fees, land acquisition costs, permit fees, utility service connection or activation fees, financing costs, contingencies for changes in the Work, or other soft costs that are the responsibility of the Owner.
- The anticipated Project schedule is to be determined as mutually agreed.
- The Owner's representative for the Project will be Aaron Howe.
- Kluber, Inc.'s representative for the Project will be Clayton Haldeman.

Assumptions/Exclusions include the following:

- A. The existing drawings provided by the Owner align with the as-built conditions with some minor adjustments that have occurred over the years.

The foregoing is based on the Request for Proposals document titled Public Works Department Space Needs Study dated February 7, 2025 and the site tour conducted on February 26, 2025.

BASIC SERVICES

Kluber, Inc. proposes to provide usual and customary architectural and engineering Basic Services for the Project as set forth in the standardized *AIA B101 - 2017 Standard Form of Agreement between Owner and Architect*, and in accordance with the general understandings applicable to our relationship with you, with limitations as follows:

Evaluation Phase:

- Conduct a kick-off meeting with Owner to discuss the Project in detail.
 - Identify and document the goals and objectives for the project.
 - Identify Owner areas of concern limiting operational efficiency.
 - Review site circulation and flow concerns.
 - Identify site constraints that limit development or alteration.
- Conduct a non-invasive site review to become familiar with the existing conditions.
 - Intent to prepare a high-level assessment of the various architectural and engineering systems for the purposes of establishing expected life based on industry standards.
 - Identify obvious code violations based on current codes.
- Review available information furnished by the Owner.
 - Obtain and review Owner's vehicle and equipment asset list for the Public Works department prepared by Owner. The owner shall include vehicle and equipment sizes and projected replacement dates plus anticipated future vehicle and apparatus purchases. The list shall also identify if the vehicle or equipment shall be located indoors or outdoors or in another location.
 - Obtain and review Owner's current and projected staffing lists for each department relating to this analysis.
- Conduct existing Public Works facility tours (maximum of 3) for Village representatives. After the completion of the tours, a re-cap meeting will be scheduled to review and gather feedback on the various facilities.

Kluber Deliverables:

- Assembly of Owner comments and feedback from the facility tours.

Space Needs Analysis Phase:

- Conduct interviews/meetings with departmental staff, Village Administration to confirm the current and future space needs for each department. Interviews/meetings attendance and locations will be determined by Owner.
- Programming: Prepare a tabular spreadsheet that identifies the current, 10 and 20 year space needs for the project.



- Prepare preliminary space plan/s indicating spatial adjacencies and including vehicle and equipment placement locations based on information received from meetings and interviews.
- Prepare a concept plan for each site that includes structure placement, facility development diagrams, development phasing (where applicable), access and circulation of vehicles and pedestrians, parking facilities and utility systems to service the site.
- Conduct meetings with Owner as required to present findings. Meetings will generally occur as conference calls with in-person meetings as required.

Kluber Deliverables:

- Draft report of findings including:
 - Space needs spreadsheet.
 - Site development plans.
 - Preliminary space plans showing areas of proposed improvements.

Cost and Schedule Phase:

- Prepare preliminary estimates of probable construction cost on a cost per square foot basis based on each use type.
- Prepare a development schedule for the proposed improvements. The proposed development schedule shall consider a phased development approach (where applicable).

Kluber Deliverables:

- Final report/presentation of findings to Village Board.
 - Cost estimates with anticipated Cost of the Work and Total Project Costs.
 - Development schedule

Subsequent Basic Services Phases:

Schematic Design Phase:

Future Proposal

Design Development Phase:

Future Proposal

Construction Document Phase:

Future Proposal

Procurement Phase:

Future Proposal

Construction Administration Phase:

Future Proposal

SUPPLEMENTAL AND ADDITIONAL SERVICES

Supplemental Services are not included in the Basic Services described above, but may be required for the Project or specifically requested by the Owner. The list below indicates Supplemental Services that will be provided by Kluber, Owner, To Be Determined (TBD) or Not Provided for the Project.

- Kluber assumed that Civil Engineering and Landscape Design will not be required for the Space Needs Study. If determined to be required, Kluber can provide these Supplementary Services as an additional cost to our fees noted below.



Additional Services are not included in the Basic Services described above, but may be required for the Project. The list below indicates Additional Services that may arise at no fault of the Architect and approved by the Owner are as follows.

1. Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity.

COMPENSATION

Kluber, Inc. proposes to provide the Basic Services described above for the Stipulated Sum noted below.

Kluber, Inc. proposes to provide the Supplementary and Additional Services described above for the fees scheduled below.

Compensation for Basic, Supplementary and Additional Services does not include the services of other independent professionals, associates, or other consultants. If they are required, our fee will be increased by the direct costs of those services multiplied by a factor of 1.15 for overhead, coordination and management of the delivery of those services.

Our billing for Services will be based on progress of the work performed and is outlined as follows:

Basic Services:

Evaluation Phase.....	\$10,350.00
Space Needs Analysis Phase	\$29,250.00
Cost & Schedule Phase.....	<u>\$5,250.00</u>

Total Basic Services Fee:..... \$44,850.00

Estimated Reimbursable Expenses:..... \$500.00

Total Basic Services + Estimated Reimbursable Expenses: \$45,350.00

Supplemental, Additional Services and Subsequent Basic Services:

As requested	At Hourly Rates listed below
Supplemental Services.....	TBD (if required)
Additional Services	At Hourly Rates listed below
Schematic Design Phase	TBD
Design Development Phase	TBD
Construction Documents Phase	TBD
Procurement Phase.....	TBD
Construction Administration Phase	<u>TBD</u>

Reimbursable Expenses (not included in fees noted above) incurred in connection with our Basic and Supplementary Services, and our consultants, will be charged on the basis of cost, without additional markup. Anticipated reimbursable expenses for this project include expedited courier services, printing and plotting, document reproduction, premiums for professional liability insurance in excess of usual and customary coverage and models, renderings or professional photography, and are anticipated not to exceed \$500.00.

Changes in services, when authorized, will be charged on an hourly rate as scheduled hereafter and amended annually in accordance with our hourly rate schedule (2025):

Kluber Architects + Engineers Staff	Hourly Rate
Principal.....	\$239.00
Project Manager.....	\$187.00
Project Mechanical Engineer III	\$177.00
Project Mechanical Engineer II	\$149.00
Project Mechanical Engineer I	\$122.00



Project Electrical Engineer III	\$177.00
Project Electrical Engineer II	\$149.00
Project Electrical Engineer I	\$122.00
Project Structural Engineer III.....	\$177.00
Project Structural Engineer II.....	\$149.00
Project Structural Engineer I.....	\$122.00
Project Technologist.....	\$177.00
Project Architect III	\$144.00
Project Architect II	\$122.00
Project Architect I	\$101.00
Interior Designer III	\$122.00
Interior Designer II.....	\$101.00
Interior Designer I.....	\$84.00
Construction Observer.....	\$101.00
Senior Project Coordinator	\$84.00
Project Coordinator.....	\$63.00
Mark-up for hourly Projects (indirect costs, OH & P).....	20.0%
Hourly rates for dispute resolution or legal proceedings are 2.0 times the rates noted above.	

Limitation of Liability: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Kluber, Inc.'s officers, directors, partners, employees, agents, and Kluber's Consultants, and any of them to Owner/Client and anyone claiming by, through, or under Owner/Client for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project or the Subagreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Kluber's officers, directors, partners, employees, agents, or Kluber's Consultants, or any of them shall not exceed the total amount of two times fee, excluding reimbursable expenses, up to the and not exceeding the insurance policy limits. The services provided herein are governed solely with regards to permanent building codes only, compliance with OSHA regulations is specifically excluded.

INSURANCE

Kluber, Inc. will maintain its standard insurance as noted below until termination of this Agreement. If the Owner requirements are above the types and limits the Architect normally maintains, the Owner shall pay the Architect as a reimbursable expense.

- Commercial General Liability: \$2,000,000.00 for each occurrence, \$4,000,000.00 in the aggregate for bodily injury and property damage.
- Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect: \$1,000,000.00 per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.
- Workers' Compensation: At statutory limits.
- Employers' Liability: \$1,000,000.00 for each employee, and \$1,000,000.00 policy limit.
- Professional Liability: \$2,000,000.00 per claim, \$5,000,000.00 in the aggregate covering negligent acts, errors and omissions in the performance of professional services.

COPYRIGHTS AND LICENSES

1. The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.
2. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet



official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

3. The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause, the license granted shall terminate.
4. In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service. The terms shall not apply if the Owner rightfully terminates this Agreement for cause.
5. No other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.
6. These provisions shall survive the termination of this Agreement.

CLAIMS AND DISPUTES

- A. The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work.
- B. To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.
- C. The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.
- D. Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.
- E. The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.



- F. The parties shall share the mediator's fee and any filing fees equally. Mediation shall be held in the place where the Project is located unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.
- G. If the parties do not resolve a dispute through mediation, the method of binding dispute resolution shall be litigation in the Circuit Court for the Sixteenth Judicial Circuit, Kane County, Illinois. The prevailing party shall be entitled to recover its costs, including expert witness fees and reasonable attorney fees.

TIMING

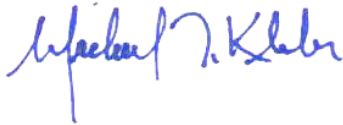
All services contemplated within this proposal shall be completed within 4 months after the acceptance date. Services performed after closure of that window will be billed hourly in accordance with the rates set forth above. This proposal is valid for a period of up to 90 days from the date noted on this proposal.

FINAL NOTE

If this proposal satisfactorily sets forth your understanding of our agreement, we would appreciate your authorization to proceed with this Work. We are available to discuss any aspect of this proposal with you at your convenience.

Kluber, Inc. appreciates the interest expressed in our firm and we look forward to serving your needs in the future.

Sincerely,



Michael T. Kluber, P.E.
President
Kluber, Inc.

Accepted (Signature)

Date

By (printed name and title)

Confidentiality Notice: The contents of this proposal are confidential and may not be distributed to persons other than the Owner.





AGENDA ITEM REPORT

Village Board of Trustees
June 2, 2025
ITEM 7H

REQUEST: Authorization to:

- a. waive formal bidding; and
- b. award five-year contract to Crown Castle Fiber LLC, in an amount not to exceed \$101,100.

FROM: Darek Raszka, IT Director

ITEM TYPE: Contract - Village Board

REQUEST SUMMARY

Request authorization to waive formal bidding and award five-year contract for internet services from Crown Castle Fiber LLC, in an amount not to exceed \$101,100.00.

The current Village internet access configuration consists of three main dissimilar connections. One each from DLS (ATT reseller), Comcast and Northern Illinois University. Those connections are used simultaneously to provide main internet services throughout the Village. With the ever-increasing usage of cloud computing there is growing pressure for faster and more dependable internet connections. Systems like Axon, GIS, Office 365, Laserfiche, and the Village's phone system solely rely on access to internet access and with more solutions being housed in the cloud, internet services will require more bandwidth.

Crown Castle is a company that specializes in small cell networks, but it also provides companies with fiber optic internet services. Recently, Crown Castle approached the Village about providing internet service to us as their existing customer, CDK, canceled their contract due to their relocation. Staff reviewed their proposal and negotiated the contract before you for approval. The current offering stipulates 10Gbps synchronous connection to the internet which is approximately ten times faster than our fastest internet download speed and is over 100 times faster on the upload side. This is especially critical during evidence video upload in the Axon system and will play key factor in the Real Time Information Center at the Police Department.

In time, we will not renew our agreement with DLS as it is the slowest connection which will provide some additional savings.

FINANCIAL IMPACT

The total cost for the five-year contract is \$101,100.00 with a monthly payment of \$1,685.00. The funds will be allocated from budgeted account# 47008524-4542.

RECOMMENDATION

Request authorization to waive formal bidding and award five-year contract for internet services from Crown Castle Fiber LLC, in an amount not to exceed \$101,100.00.

ATTACHMENTS

1. Crown Castle Order Form
2. Crown Castle Agreement

Licensee or Customer Contact Detail			
Licensee or Customer	Village of Hoffman Estates		
Address & Contact	Address	1900 HASSELL RD	
	City, State	HOFFMAN ESTATES, IL 60169	
	Phone	847-882-9100	Fax
Billing Address & Contact	Name	Village of Hoffman Estates	
	Billing Address	1910 Hassell Rd	
	City, State	HOFFMAN ESTATES, IL 60169	
Technical Contact	Name	Darek Raszka	Primary Phone (847) 882-9100
	E-mail	darek.raszka@hoffmanestates.org	Alternate Phone

Product Detail			
Internet #1 *	Product Type	Dedicated Internet Access	
	MRC	\$1,685.00	NRC \$0.00
	Connector	10 GigE - SM	IPv4 Block /29 - /27
	* Internet Service is subject to Provider's Acceptable Use Policy posted at http://fiber.crowncastle.com at the bottom of the page.		
	Install Lead Time	150 Days	
Location A Product Details	Handoff Type	10 GigE	SM
Location A	1900 Hassell Rd, 1st Floor, Hoffman Estates, IL 60169		

Order Summary											
Pricing & Contract Terms	Salesperson	Paul Feldman	Term (Months) 60								
	Client Service Mgr	Julia Goralka									
	Order Contact	Darek Raszka	Contact Email darek.raszka@hoffmanestates.org								
		<table border="1"> <tr> <th></th> <th>NRC *</th> <th>MRC*</th> </tr> <tr> <td>Internet</td> <td>\$0.00</td> <td>\$1,685.00</td> </tr> <tr> <td>Total</td> <td>\$0.00</td> <td>\$1,685.00</td> </tr> </table>		NRC *	MRC*	Internet	\$0.00	\$1,685.00	Total	\$0.00	\$1,685.00
	NRC *	MRC*									
Internet	\$0.00	\$1,685.00									
Total	\$0.00	\$1,685.00									
*Pricing shown does not reflect applicable taxes and fees.											

ORDER ACCEPTANCE			
This Order Form is entered into between Provider (or "Company") and Customer (or "Licensee") effective as of the date of the last signature below, and is subject to the provisions of the Master Telecommunications License Agreement or other master agreement between the parties dated _____ ("Agreement"), which is incorporated herein by reference. In the event the date in the previous sentence is blank, or the Agreement is no longer in effect, then this Order Form will be governed by the "Crown Castle Terms and Conditions Version 6.1" available at https://www.crowncastle.com/terms-and-conditions ("Online Terms"). In addition, if Company and Licensee have not executed a Supplement or Service Level Agreement applicable to the type of product contemplated by this Order Form, then the product-specific portion of the Online Terms applicable to the product under this Order Form shall apply.			
Licensee or Customer		Company or Provider	
	Village of Hoffman Estates		Crown Castle Fiber LLC
Signature		Signature	
Name/Title		Name/Title	
Date		Date	

MASTER TELECOMMUNICATIONS LICENSE AGREEMENT

LICENSEE:	
Address:	
State of Organization:	

This **MASTER TELECOMMUNICATIONS LICENSE AGREEMENT** is effective as of the last date of execution below ("Effective Date") by and between **CROWN CASTLE FIBER LLC** ("Crown Castle" or "Company"), and Licensee (as named above). This Master Telecommunication License Agreement and any and all Supplements (as defined herein) and exhibits hereto are collectively referred to as the "Agreement". Crown Castle and Licensee are collectively referred to as the "Parties" or individually as a "Party".

1. PRODUCTS, ORDER FORMS, AND SUPPLEMENTS.

1.1 Products and Order Forms. This Agreement applies to each telecommunications facility, or product, provided or licensed by Crown Castle to Licensee (each a "Product"). Each Product will be specified in an order form executed by the Parties (each an "Order Form"). Purchase orders issued by Licensee shall not be deemed to amend, modify or supplement this Agreement or any Order Form issued hereunder and shall not be legally binding on Crown Castle unless otherwise agreed in writing by Crown Castle.

1.2 Supplements. From time to time, the Parties may execute one or more supplements to this Agreement that may contain technical specifications, service level objectives, and other terms and conditions applicable to specific types of Products (each a "Supplement"). Upon execution by the Parties, each such Supplement shall be incorporated into this Agreement.

1.3 Crown Castle Affiliates. At Crown Castle's option, Products may be provided or licensed by Crown Castle, or by an Affiliate of Crown Castle. Any charges or other amounts received by Crown Castle under this Agreement, to the extent attributable to Products provided or licensed by an Affiliate of Crown Castle, shall be received by Crown Castle in its capacity as an agent on behalf of such Affiliate. Internet access will be provided by Crown Castle's affiliate, Crown Castle Fiber Enterprise LLC. In addition, Order Forms may be executed by an Affiliate of Crown Castle, and in such event, any and all references to "Crown Castle" herein shall be deemed to be a reference to the applicable Affiliate of Crown Castle that executed such Order Form. The term "Affiliate" as used hereunder shall mean, with respect to either Party, any entity controlled by, in control of, or under common control with such Party.

2. TERM.

2.1 Agreement Term. The term of this Agreement commences on the Effective Date, and continues through the later of (i) five (5) years from Effective Date, or (ii) latest expiration of active Order Forms, unless earlier terminated as provided herein. This Agreement is a set of general terms and conditions, and does not obligate either Party to provide or pay for any Product other than as reflected in a particular Order Form executed by the Parties.

2.2 Product Term. The term for each Product (each a "Product Term") begins on the Acceptance Date (as defined below) applicable to such Product, and remains in effect until the expiration of the initial Product Term specified in the applicable Order Form unless earlier terminated as provided herein. The Product Term shall automatically extend for consecutive one month renewal terms, unless either Party notifies the other of its intent not to renew at least ninety (90) days prior to the expiration of the initial Product Term, or thirty (30) days prior to the expiration of the then current renewal Product Term.

2.3 Acceptance Date. The "Acceptance Date" for each Product shall be the earliest of (a) the date on which Licensee delivers written notice of acceptance, (b) the date on which Licensee begins to use the Product, other than for testing purposes, or (c) the second (2nd) business day following Crown Castle's delivery of notice of the installation of the Product (such notice, a "Connection Notice"), unless Licensee notifies Crown Castle in writing within said two-day period of a Defect in the Product, specifying in detail the nature of such Defect. A "Defect" exists if the Product fails to perform materially in accordance with its technical specifications as set forth in the applicable Supplement ("Specifications"). Upon receipt of notice of a Defect, Crown Castle and Licensee shall work cooperatively to promptly remedy such Defect, and Crown Castle shall deliver another Connection Notice, whereupon the process described in the first sentence of this Section shall apply again. If the Acceptance Date is delayed as a result of any failure, act or omission of Licensee, Crown Castle will give Licensee written notice to cure such failure within five (5) calendar days. If Licensee fails to cure within such period, the Acceptance Date will be deemed to be the end of such five (5) calendar-day period.

3. PAYMENT TERMS.

3.1 Charges. Crown Castle will invoice Licensee for any non-recurring charge ("NRC") associated with the Product upon or after execution of the applicable Order Form. The monthly-recurring charge ("MRC") associated with the Product shall begin to accrue on the Acceptance Date of such Product. Crown Castle will invoice Licensee the MRC associated with the Product in advance, except Crown Castle

will invoice Licensee usage based charges (if any) associated with the Product in arrears. An MRC for a partial month will be pro-rated. Licensee shall be responsible for payment of the MRC for the entire Product Term specified in the applicable Order Form.

3.2. Payments; Late Payments. Licensee shall pay each invoice within thirty (30) days of the date of the invoice (the “Due Date”), without setoff or deduction. In the event Licensee fails to make any payment by the Due Date, Licensee shall pay a late charge on all past due amounts at the rate of one and one-half percent (1.5%) per month, compounded monthly (or, if lower, the maximum rate allowed by law). Further, Crown Castle shall be entitled to recover from Licensee all collection costs, including attorney fees.

3.3 Disputed Payments. Licensee may in good faith dispute charges set forth in an invoice, provided Licensee notifies Crown Castle of such dispute in writing no later than sixty (60) days after the date of the invoice. Failure of Licensee to so notify Crown Castle of any dispute shall constitute a waiver by Licensee of any dispute. In the event Licensee so disputes any amount in good faith, Licensee must submit a documented claim in writing for the disputed amount and pay the undisputed amounts in accordance with Section 3.2. Licensee shall submit all documentation as may reasonably be required to support the claim. If the dispute is resolved in favor of Licensee and Licensee previously paid the disputed amount to Crown Castle, Crown Castle will apply a credit to Licensee’s account in the amount of the dispute. If the dispute is resolved in Crown Castle’s favor and Licensee has withheld the disputed amount, Licensee must pay the disputed amount (together with the late payment charge pursuant to Section 3.2) within five (5) business days following notice of the resolution of the dispute.

4. TAXES AND FEES.

4.1 Taxes and Fees. All charges set forth in an Order Form(s) are exclusive of, and Licensee shall be responsible for and agrees to pay, any and all applicable international, federal, state and local use, excise, sales, value added, consumption, gross receipts, access, franchise and other taxes, fees, assessments, duties and surcharges (including, without limitation, any universal service fund surcharge) levied or imposed upon Crown Castle or Licensee in connection with the provision, sale or use of the Product or facility furnished to Licensee and which Crown Castle is required or permitted to collect from Licensee (collectively referred to as “Taxes”). Licensee shall not be responsible for, and Taxes will not include, taxes on Crown Castle’s net income. If Licensee believes it is exempt from Taxes, Licensee shall provide Crown Castle with a valid and duly executed exemption certificate and any other information with respect to such exemption as Crown Castle may require; such certificate will be honored from the date that Crown Castle receives such certificate and additional information from Licensee. If any such exemption is ruled invalid by the tax or governmental authority for any reason, Licensee shall reimburse Crown Castle for any Taxes, including without limitation any penalties and interest, arising from or in connection with such invalid claim of exemption.

4.2 REIT Status. Licensee acknowledges that: (i) Crown Castle is directly or indirectly owned in whole or in part by an entity (“REIT Owner”) that qualifies as a “real estate investment trust” (“REIT”) under Sections 856 through 860 of the Internal Revenue Code of 1986, as amended (the “Code”); and (ii) Crown Castle and REIT Owner are therefore subject to operating and other restrictions under the Code. The Parties intend that this Agreement shall constitute a lease of the Products for purposes of Section 856 of the Code, and the Parties shall not take any position on any tax return inconsistent therewith except as required by law.

5. CROWN CASTLE EQUIPMENT AND NETWORK; LICENSEE EQUIPMENT.

5.1 Crown Castle Equipment; Crown Castle Network. The telecommunications devices, apparatus and associated equipment owned, leased, or otherwise obtained by Crown Castle to provide Products (“Crown Castle Equipment”) and Crown Castle’s fiber optic cable network and associated optical/electronic equipment used to deliver Products, whether owned, leased or otherwise obtained by Crown Castle (the “Crown Castle Network”) shall remain the sole and exclusive property of Crown Castle notwithstanding that it may be or become attached or affixed to real property, and nothing contained herein or in any Order Form grants or conveys to Licensee any right, title or interest in any Crown Castle Equipment or the Crown Castle Network. Licensee may not, and may not permit others to, alter, adjust, encumber, tamper, repair, rearrange, change, remove, relocate, or damage any Crown Castle Equipment or the Crown Castle Network without the prior written consent of Crown Castle. Licensee may not cause any liens to be placed on any Crown Castle Equipment or the Crown Castle Network, and will cause any such liens to be removed within ten (10) days of Licensee’s knowledge thereof. Licensee shall be liable to Crown Castle for any loss or damage to the Crown Castle Equipment or Crown Castle Network caused by Licensee or Licensee’s employees, contractors, agents or end users. Nothing herein shall prevent Crown Castle from using the Crown Castle Network and Crown Castle Equipment to provide products to other customers.

5.2 Extension of Network. To the extent an Order Form requires Crown Castle to complete construction, extend the Crown Castle Network and/or obtain additional Underlying Rights, Licensee shall use commercially reasonable efforts to assist Crown Castle in obtaining such Underlying Rights as necessary to provide the Product. Crown Castle may, without liability to either Party, terminate a Product prior to delivery, if Crown Castle encounters unexpected construction costs, or unavailability of or excess costs for Underlying Rights, that make the construction economically or legally unfeasible. Following the Acceptance Date of the Product, in the event that Crown Castle is unable to maintain any necessary Underlying Rights without incurring additional costs, unless Licensee bears the costs of obtaining such Underlying Rights, Crown Castle may cancel the applicable Order Form and shall incur no liability to Licensee hereunder. Without limiting the foregoing, Crown Castle shall not be deemed to be in breach of this Agreement for its failure to meet any anticipated Product installation or delivery date if such failure is caused, in whole or in part, by (i) a Force Majeure Event, (ii) failure to obtain, or delay in obtaining, any required Underlying Rights, (iii) construction delays, or (iv) any other circumstances beyond the control of Crown Castle. “Underlying Rights” means any and all agreements, licenses, conduit use agreements, pole attachment agreements, leases, easements, rights-of-way, franchises, permits, governmental and regulatory approvals and authorizations, and other rights, consents, and approvals that are necessary to construct, install, maintain, operate, and repair the Crown Castle Network and/or for Crown Castle to provide a Product other than building access rights described in Section 7.1. Without limiting the foregoing, Underlying Rights include agreements for Off-Net Products that are necessary for Crown Castle to provide a

Product. “Off-Net Product” shall mean any product provided by a third-party. “On-Net Product” shall mean any Product that uses transmission and related facilities owned and controlled by Crown Castle.

5.3 Licensee Equipment. Licensee shall, at its own expense, procure any equipment necessary to implement or receive each Product (“Licensee Equipment”). Crown Castle will have no obligation to install, maintain, or repair Licensee Equipment. Promptly upon notice from Crown Castle, Licensee shall eliminate any hazard, interference or Product obstruction that any such Licensee Equipment is causing or may cause as reasonably determined by Crown Castle.

6. MAINTENANCE.

6.1 Scheduled Maintenance. Crown Castle will endeavor to conduct (or cause to be conducted) scheduled maintenance that is reasonably expected to interrupt the Product between 12:00 midnight and 6:00 a.m. local time or, upon Licensee’s reasonable request, at a time mutually agreed to by Licensee and Crown Castle. Crown Castle will use commercially reasonable efforts to notify Licensee of scheduled maintenance that is reasonably expected to interrupt the Product via telephone or e-mail, no less than five (5) days prior to commencement of such maintenance activities. Licensee shall provide a list of Licensee contacts for maintenance and escalation purposes, which may be included on the Order Form, and Licensee shall provide updated lists to Crown Castle, as necessary.

6.2 Emergency Maintenance. Crown Castle may perform emergency maintenance in its reasonable discretion, with or without prior notice to Licensee, to preserve the overall integrity of the Crown Castle Network. Crown Castle will notify Licensee as soon as reasonably practicable of any such emergency maintenance activity that materially and adversely impacts a Product.

6.3 Product Issues. Licensee may notify Crown Castle’s Network Operating Center (“NOC”) of Product problems by telephone 1-855-93-FIBER (855-933-4237), or at the contacts listed in Crown Castle’s Customer Support Information provided to Licensee, which may be updated by Crown Castle from time to time. If Crown Castle dispatches a field technician to Licensee or an end-user location and the problem is caused by (i) the Licensee Equipment or any end-user’s equipment or (ii) any acts or omissions of Licensee or its end user, or of any of its or their invitees, licensees, customers or contractors, Licensee will pay Crown Castle for any and all associated time and materials at Crown Castle’s then-standard rates.

7. IMPLEMENTATION REQUIREMENTS.

7.1 Access to Premises. Unless otherwise provided in the applicable Order Form, Licensee, at its own expense, shall secure throughout the Product Term any easements, leases, licenses or other agreements necessary to allow Crown Castle to use pathways into and in each building at which Licensee’s or its end-user’s premises is located, to the Demarcation Point. Such access rights shall grant to Crown Castle the right to access such premises to the extent reasonably requested by Crown Castle to install, maintain, repair, replace and remove any and all equipment, cables or other devices Crown Castle deems necessary to provide the Product. Upon expiration or termination of the applicable Product Term, Licensee shall grant Crown Castle access to its premises as necessary to enable Crown Castle to remove the Crown Castle Equipment. Crown Castle, its employees, contractors and agents shall have access to any Crown Castle Equipment or facilities at a Licensee or end user premises. Notwithstanding anything to the contrary herein, Crown Castle shall have no liability for any delay or failure in its performance to the extent caused by any delay or failure of Licensee (including, but not limited to, the failure to provide Crown Castle prompt access) and/or caused by any notice or access restrictions or requirements. “Demarcation Point” shall mean the network interface point where Crown Castle hands off the Product to Licensee. The Demarcation Point delineates where responsibility for the Parties’ respective networks, equipment and/or maintenance obligations begin and end. Licensee is responsible, at its sole cost and expense, for connecting to the Demarcation Point.

7.2 Space and Power. Licensee shall procure and make available to Crown Castle, at Licensee’s locations and at end user locations where a Product is provided or licensed, at Licensee’s sole cost and expense, adequate space, AC power and HVAC for Crown Castle Equipment.

7.3 Property Owner Not Liable. Neither Licensee nor any of Licensee’s end-users shall have any recourse against any property owner or property manager of any premises to which any Product is delivered and/or at which Crown Castle Network or Equipment is located, as a result of or in reliance upon this Agreement. Without limiting the foregoing, this provision shall not be construed to impose any liability on Crown Castle, nor shall Crown Castle have any liability, for or on behalf of such property owner or property manager.

8. DEFAULT & REMEDIES

8.1 Default By Licensee; Suspension. In the event (i) Licensee fails to timely and fully make any payment required hereunder, and such payment breach is not cured within five (5) days after written notice thereof, or (ii) Licensee breaches any other provision of this Agreement and such breach is not cured within thirty (30) days after receipt of written notice thereof, then Crown Castle may, at its sole option, either (a) terminate any and all Products, (b) suspend the affected Product to which the breach is related without further notice to Licensee, and/or (c) pursue any other remedies available to Crown Castle at law, or in equity.

8.2 Default By Crown Castle. Licensee may terminate a Product in the event Crown Castle breaches this Agreement with respect to such Product and such breach is not cured within thirty (30) days after Crown Castle’s receipt of written notice thereof, provided that if a breach subject to this Section 8.2 cannot be cured within thirty (30) days, but is capable of being cured within a reasonable time thereafter, then Licensee may not terminate the Product if Crown Castle commences to cure within said thirty (30) days and thereafter diligently and continuously pursues such cure to completion, or Crown Castle provides Licensee reasonable assurance that the same breach to the same Product will not subsequently occur.

9. INSURANCE.

9.1 Insurance. Each Party shall procure and maintain the following insurance coverage:

- Commercial General and Umbrella Liability Insurance. Commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$5,000,000 for each occurrence. CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract. Each Party shall name the other Party as an additional insured to provide coverage for the additional insured on a primary and non-contributory basis. The coverage provided to the additional insured shall apply to the extent of the indemnification obligation identified in paragraph 10.2.
- Workers Compensation Insurance. Workers compensation and employers liability insurance as required by the laws and regulations applicable to the employees who are engaged in the performance of any activities hereunder or under an Order Form.

9.2 Type and Proof of Insurance. The insurance coverage required by this Section 9 shall be obtained on an occurrence basis from carriers having a Best Rating Product rating of A- or better. Upon request, a Party will provide the other Party a certificate of insurance or other proof of such insurance.

10. LIMITATION OF LIABILITY; INDEMNIFICATION.

10.1. LIMITATION OF LIABILITY. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, EXEMPLARY, INCIDENTAL, OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF USE OR DATA, OR LOST BUSINESS, REVENUE, PROFITS OR GOODWILL, ARISING IN CONNECTION WITH THIS AGREEMENT OR ANY PRODUCT OR ANY ORDER FORM, EVEN IF THE PARTY KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES.

CROWN CASTLE'S TOTAL LIABILITY TO LICENSEE IN CONNECTION WITH THIS AGREEMENT FOR ANY AND ALL CAUSES OF ACTION AND CLAIMS, INCLUDING WITHOUT LIMITATION, BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY, MISREPRESENTATION AND OTHER TORTS, SHALL BE LIMITED TO THE LESSER OF: (A) PROVEN DIRECT DAMAGES OR (B) THE AGGREGATE AMOUNT OF PAYMENTS MADE BY LICENSEE TO CROWN CASTLE FOR THE AFFECTED PRODUCT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE MONTH IN WHICH THE CIRCUMSTANCES GIVING RISE TO THE CLAIM OCCURRED. IN NO EVENT SHALL CROWN CASTLE BE LIABLE FOR ANY DAMAGES ARISING OUT OF THE ACTS OR OMISSIONS OF UNAFFILIATED THIRD PARTIES, INCLUDING UNDERLYING PRODUCT PROVIDERS, OR ANY THIRD-PARTY EQUIPMENT OR PRODUCTS NOT PROVIDED OR LICENSED BY CROWN CASTLE.

10.2. Indemnification. Except to the extent of the other Party's negligence or willful misconduct, each Party shall indemnify, defend, release, and hold harmless the other Party, its Affiliates, directors, members, officers, employees, managers, agents, representatives, and contractors (collectively, "Indemnitees") from and against any third-party action, claim, suit, judgment, damage, demand, loss, or penalty, and any cost or expense associated therewith (including but not limited to reasonable attorneys' fees, expert fees and costs) (collectively, "Claims") imposed upon such Indemnitee(s) by reason of damage to real or tangible personal property or for bodily injury, including death, as a result of any willful misconduct or negligent act or omission on the part of the indemnifying Party in connection with the performance of this Agreement. In addition to the foregoing, Licensee shall indemnify, defend, release, and hold harmless Crown Castle and its Indemnitees from and against any third-party Claims brought against Crown Castle and its Indemnitees arising from or in connection with Licensee's (or its end users') unlawful use of a Product.

10.3. Indemnification Process. If a Party ("Indemnifying Party") is required to indemnify the other Party ("Indemnified Party") pursuant to Section 10.2, the Indemnified Party shall promptly notify the Indemnifying Party. The Indemnifying Party will be permitted to assume primary control of the defense of the action with counsel of the Indemnifying Party's choice. The Indemnified Party will cooperate in the defense of the action as requested by the Indemnifying Party. The Indemnified Party may, but shall not be required to, participate in the defense of the action with its own counsel, at its own expense. The Indemnifying Party will assume the cost of the defense on behalf of the Indemnified Party and its Affiliates (other than the expense of Indemnified Party's counsel pursuant to the immediately preceding sentence) and will pay all expenses and satisfy all judgments which may be incurred or rendered against the Indemnified Party or its Affiliates in connection therewith, provided that without the Indemnified Party's written consent, the Indemnifying Party shall not enter into or acquiesce to any settlement containing any admission of or stipulation to any guilt, fault, or wrongdoing on the part of the Indemnified Party, which would otherwise adversely affect the Indemnified Party, or which results in less than a full release of all claims.

11. REPRESENTATIONS AND WARRANTIES.

11.1 EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, CROWN CASTLE MAKES NO REPRESENTATIONS AND WARRANTIES UNDER THIS AGREEMENT, EITHER EXPRESS, IMPLIED OR STATUTORY, AND CROWN CASTLE HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, WITHOUT LIMITATION, (i) NON-INFRINGEMENT, (ii) IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND (iii) PERFORMANCE OR INTEROPERABILITY OF THE PRODUCT WITH ANY LICENSEE OR END-USER EQUIPMENT. NO WARRANTY IS MADE OR PASSED ON WITH RESPECT TO ANY PRODUCTS OR SERVICES PROVIDED BY OR FURNISHED BY ANY THIRD PARTY.

11.2 Each Party represents and warrants to the other that (a) it has the full right and authority to enter into, execute, deliver and perform its obligations under this Agreement, (b) it will comply with all applicable federal, state and local laws, statutes, rules and regulations in connection with the provision and use of the Products (including but not limited to the FCC's "intermediate provider" requirements, 47 CFR § 64.2119, where applicable), and (c) this Agreement constitutes a legal, valid and binding obligation of such Party enforceable against such Party in accordance with its terms.

12. CONFIDENTIALITY; SERVICE MARKS; PUBLICITY.

12.1 Confidentiality. "Proprietary Information" means any information supplied by the disclosing Party, or its Affiliate, to a receiving Party, or its Affiliate, or obtained by the receiving Party, or its Affiliate, in the provision or receiving of a Product hereunder, in each instance relating to the disclosing Party, its Affiliates, and/or its customers which has been designated as confidential, proprietary or private including but not limited to customer proprietary network information. Proprietary Information shall not include any of the following: (i) information that has been, or is subsequently, made public by the disclosing Party through no wrongful act of the receiving Party; (ii) information that is independently developed by the receiving Party without using any Proprietary Information of the disclosing Party; and (iii) information that has been previously known by or disclosed to the receiving Party by a third party not bound by confidentiality restrictions. Each Party shall maintain in strict confidence all Proprietary Information of the other. Neither Party shall disclose Proprietary Information to any third person, except a receiving Party shall be permitted, without the disclosing Party's prior written consent, to disclose Proprietary Information to its employees and Affiliates, financial, technical and professional advisors, representatives, contractors, subcontractors and consultants provided that the receiving Party has taken reasonable steps to ensure that such Proprietary Information is kept strictly confidential consistent with the confidentiality obligations hereunder. In addition, Crown Castle may use the Proprietary Information of Licensee to offer and/or discuss additional Products or other Crown Castle products to Licensee unrelated to the Products Licensee currently receives pursuant to this Agreement. If a receiving Party is required by any governmental authority or by applicable law to disclose any Proprietary Information, then to the extent permitted by applicable law, such receiving Party shall provide the disclosing Party with written notice of such requirement as soon as possible and prior to such disclosure. Upon receipt of written notice of the requirement to disclose Proprietary Information, the disclosing Party, at its expense, may then either seek appropriate protective relief in advance of such requirement to prevent all or part of such disclosure or shall waive the receiving Party's compliance with the requirements of the foregoing sentence with respect to all or part of such Proprietary Information.

12.2 Service Marks, Trademarks and Publicity. Neither Party shall: (a) use the name, service mark, trademark, trade name, logo, or trade dress of the other Party; or (b) refer to the other Party in connection with any advertising, promotion, press release or publication, unless it obtains the other Party's prior written approval.

13. ASSIGNMENT. Neither Party will assign or transfer this Agreement or any license or Order Form hereunder without the other Party's prior written consent, such consent not to be unreasonably withheld. Any assignment made in violation of this requirement shall be void and invalid. Notwithstanding the foregoing, either Party may assign this Agreement without the other Party's consent to a person or entity (i) that controls, is controlled by or is under common control with the assigning Party, (ii) which purchases its assets or equity, or (iii) resulting from any merger, consolidation or other reorganization involving such Party. Without limiting the foregoing, on March 13, 2025, Crown Castle's Affiliate, Crown Castle Operating Company, entered into a definitive agreement to sell its small cells business and fiber business to EQT Active Core Infrastructure Fund and Zayo Group Holdings Inc. respectively (the "Crown Castle Transaction"), and Licensee hereby consents to the Crown Castle Transaction as applicable to all of Licensee's agreements with Crown Castle.

14. FORCE MAJEURE. Neither Party shall be liable, nor shall any credit or other remedy be extended, for any delay or failure to fulfill any obligation under this Agreement or any Order Form due to any cause beyond a Party's reasonable control, including, but not limited to: acts of God, flood, extreme weather, fire, natural calamity, terrorism, any moratorium, law, order, regulation, action or inaction of any governmental entity or civil or military authority, power or utility failures, fiber or cable cuts caused by third parties, unavailability of rights-of-way, national emergencies, insurrection, riots, wars, strikes, lock-outs, work stoppages or other labor difficulties, pole hits, or material shortages (each a "Force Majeure Event").

15. NOTICES. Any request to terminate this Agreement, or any claim for breach thereof, shall be in writing and transmitted either via (i) overnight courier or hand delivery, or (ii) certified or registered mail, postage prepaid and return receipt requested, to the other Party at the following address. Notices shall be deemed delivered upon receipt.

Address for Licensee Notices:

Village of Hoffman Estates
***1900 Hassell Rd
*** Hoffman Estates, IL 60169
***Attn: Village Manager – Eric Palm

Address for Crown Castle Notices:

Crown Castle
2000 Corporate Drive
Canonsburg, PA 15317
Attention: Legal Department – Networks

A Party may change the address for notices by notice to the other Party provided pursuant to this Section 15. All other notices, requests, or communications may be transmitted by email as specified in the relevant invoice or Order Form or as otherwise directed by Crown Castle.

16. MISCELLANEOUS

16.1 Governing Law. This Agreement shall be governed by the laws of the State of Illinois without regard to its choice of law principles.

16.2 No Third-Party Beneficiaries. The covenants, undertakings, and agreements set forth in this Agreement are solely for the benefit of and enforceable by the Parties or their respective successors or permitted assigns. It is the explicit intention of the Parties hereto that no person or entity other than the Parties (and, with respect to the provisions of Section 10, the Indemnitees) is or shall be entitled to any legal rights under this Agreement.

16.3 Relationship of the Parties. The relationship between the Parties hereunder is not that of partners or agents for one another and nothing contained in this Agreement shall be deemed to constitute or create a partnership, joint venture or similar relationship. Nothing in this Agreement shall be construed to authorize either Party to represent the other Party for any purpose whatsoever without the prior written consent of such other Party.

16.4 Order of Precedence. If any conflict or contradiction exists between these general terms and conditions and a Supplement, the terms of a Supplement will control. If any conflict or contradiction exists between a Supplement and the terms of an Order Form, the terms of the Order Form will control. If any conflict or contradiction exists between these general terms and conditions and the terms of an Order Form, the terms of the Order Form will control.

16.5 Non-Exclusivity. This Agreement is non-exclusive. Both Parties may enter into similar arrangements with others, and Crown Castle may, as part of its normal business undertakings, actively market its products to any person or entity anywhere in the world, including but not limited to in competition with Licensee and/or Licensee's end users.

16.6 Non-Waiver. The waiver by any Party hereto of a breach or a default under any of the provisions of this Agreement, any Supplement or any Order Form, or the failure of any Party, on one or more occasions, to enforce any of the provisions of this Agreement or to exercise any right or privilege hereunder shall not thereafter be construed as a waiver of any subsequent breach or default of a similar nature, or as a waiver of any such provision, right or privilege hereunder.

16.7 Survival. The terms and provisions contained in this Agreement that by their nature and context are intended to survive the performance thereof by the Parties hereto shall so survive the completion of performance and termination or early termination of this Agreement, including, without limitation, provisions for indemnification, confidentiality, and the making of payments due hereunder.

16.8 Headings. Section and subsection headings contained in this Agreement are inserted for convenience of reference only, shall not be deemed to be a part of this Agreement for any purpose, and shall not in any way define or affect the meaning, construction or scope of any of the provisions hereof.

16.9 Severability; Void or Illegal Provisions. If any part of this Agreement, Supplement or an Order Form shall be determined to be invalid or unenforceable by a court of competent jurisdiction, said part shall be ineffective to the extent of such invalidity or unenforceability only, without in any way affecting the remaining parts of this Agreement or such Order Form. The remainder of this Agreement will continue in full force and effect insofar as it remains a workable instrument to accomplish the intent and purposes of the Parties. The Parties will replace the severed provision with a provision that reflects the initial intention of the Parties.

16.10 Entire Agreement; Amendment. This Agreement, including all Supplements, Order Forms, exhibits and addenda attached hereto is the entire agreement between the Parties with respect to the subject matter hereof and supersedes any and all prior negotiations, understandings and agreements, whether oral or written, with respect to such subject matter. This Agreement may be amended only by a written instrument executed by the Parties.

16.11 Counterparts. This Agreement may be executed in one or more counterparts, all of which taken together shall constitute one and the same instrument. The Parties agree that fully-executed electronic copies or facsimile copies of this Agreement and corresponding Order Forms are legally binding and shall act as originals for the purpose thereof.

16.12 Disconnection Notice Requirement. Licensee shall submit all requests for disconnection of Products in writing to Crown Castle. The effective date of any such disconnection will be the later of (i) thirty (30) days from Crown Castle's receipt of such disconnection request, or (ii) the date requested by Licensee in the disconnection request. Each disconnection request must specify the Licensee name and address, email address and telephone number of the person authorizing the disconnect, the circuit ID for the Product to which the disconnect request applies, the product type, and requested disconnection date. Upon termination of a Product, Crown Castle shall have the right (but not the obligation) to act on behalf of and as agent for Licensee to terminate all cross-connects relating to such Product, including cross-connects ordered by Licensee. Upon request Licensee shall confirm to the applicable supplier of the cross-connect(s) that Crown Castle is authorized to terminate such cross-connects on Licensee's behalf. Disconnections shall not affect Licensee's obligation to make payments as agreed in each Order Form.

The Parties have executed this Agreement as of the last date of execution below.

LICENSEE:	CROWN CASTLE FIBER LLC
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



AGENDA ITEM REPORT

Village Board of Trustees

June 2, 2025

ITEM 71

REQUEST: Authorization to:

- a. waive formal bidding; and
- b. purchase Axis security cameras from PACE Systems Inc, Naperville, IL in an amount not to exceed \$184,381.19.

FROM: Darek Raszka, IT Director

ITEM TYPE: Action Item - Village Board

REQUEST SUMMARY

Request authorization to waive formal bidding and purchase Axis security cameras from PACE Systems Inc, Naperville, IL in an amount not to exceed \$184,381.19.

The IT Department is in the process of refreshing the current security camera system that is being utilized throughout the Village. In the past year, we have upgraded all the servers and software that manage all aspects of the video security system. The current cameras were procured in the 2017/2018 timeframe and at this point, they have exceeded their life cycle. While we are starting to see a few failures, the lenses on all exterior cameras are beginning to fail due to constant exposure to the elements. All requested cameras are located throughout the Village locations, including the Now Arena. The current request calls for the replacement of 205 cameras and additional camera mounts that will be required in certain locations based on discussions with Village departments.

This recommended purchase is for hardware only. Necessary labor for the installation of these cameras will be procured separately and recommended at a later date.

The Village received five competitive quotes for the equipment purchase. The prices were as follows:

PACE Systems	\$184,381.19
Computers Nationwide	\$215,048.40
Greatline Communications	\$225,583.00
Scientel Solutions	\$198,317.04
Sound Inc.	\$211,288.00

FINANCIAL IMPACT

The current budget (47008625-4602) has allocated \$351,500.00 for this year's portion of the project. Of the five quotes received, PACE Systems Inc was the lowest in an amount of \$184,381.19.

RECOMMENDATION

Waive formal bidding and purchase Axis security cameras from PACE Systems Inc, Naperville, IL in an amount not to exceed \$184,381.19.

ATTACHMENTS

1. PACE Systems Inc Quote
2. Computers Nationwide Quote
3. Greatline Quote
4. Scientel Solutions Quote
5. Sound Incorporated Quote



CAMERAS AND HARDWARE

Gene Brierton

Director Premise Security Division

Pace Systems, Inc.
2040 Corporate Lane
Naperville, IL 60563
630-395-2260

PREPARED BY:

For
Village of Hoffman Estates
1900 Hassell rd. Hoffman Estates, IL 60169
Darek Raszka
Director Of Information Technology
May 28, 2025

May 28, 2025

Village of Hoffman Estates
Darek Raszka
1901 Hassel Rd.
Hoffman Estates, IL 60169
Proposal # 8604-2025
Rev 1

Mr. Raszka

It is with appreciation that we submit to you the following Proposal for Cameras and Mounting hardware

We appreciate the opportunity and look forward to collaborating with you on this project. Please do not hesitate to reach out with any questions.

Sincerely,



Gene Brierton
Director Premise Security
gbrierton@pace-systems.com
(630)335-9343

Pace Scope of Work:

PACE Systems, Inc., a Professional Technology integration company, will provide the following Camera and Mounting Hardware for use on an upcoming camera renewal project

Warranty:

Cameras are warranted from the Manufacture for 5 years

Pricing:

Due to ongoing changes in tariffs and fluctuations in market conditions, all prices quoted in this proposal are valid for 15 days from the date of issuance. After this period, we reserve the right to adjust our pricing to reflect any new tariff structures or material cost changes. We appreciate your understanding as we work to provide accurate and competitive pricing.

Equipment:

Once P.O. is issued equipment will be ordered and shipped directly to the Village of Hoffman Estates at 1900 Hassell Rd Hoffman Estates , Il 60169 Attn: Darek Raszka. If this ship address needs to be modified, please provide additional info

Itemized Cost:

Qty.	Model Number	Description	Unit Cost	Total Cost
1	02510-001	M4317-PLVE	\$535.61	\$535.61
82	02329-001	P3267-LV	\$587.02	\$48,136.03
45	02330-001	P3267-LVE	\$697.24	\$31,375.58
14	02332-001	P3268-LVE	\$770.70	\$10,789.87
11	02635-001	P3738-PLVE	\$1395.20	\$15,347.25
39	02944-001	P4708-PLVE	\$954.37	\$37,220.59
2	02864-001	P9117-PV	\$550.28	\$1100.57
5	02447-004	Q6318-LE	\$2533.98	\$12,669.91
6	03019-001	Q1809-LE 150mm	\$3672.77	\$22,036.62
1	01164-001	Pole mount adapter	\$66.12	\$66.12
12	01513-001	Pendant kit	\$73.55	\$882.57
21	5504-821	Wall mount arm	\$73.55	\$1544.50
18	5017-641	Corner bracket	\$66.12	\$1190.15
5	5502-431	Outdoor PTZ pendant kit	\$43.82	\$219.12
11	5506-481	Short wall mount arm	\$36.41	\$400.48
11	02548-001	Outdoor dome pendant kit	\$58.69	\$645.60
1	02076-001	Pendant kit for dual dome	\$51.25	\$51.25
1	02750-001	Conduit back box for dual dome	\$118.12	\$118.12
1	5507-601	Corner bracket for dual dome	\$51.25	\$51.25
		Grand Total		\$184,381.19



Signatures

Sign Here

Date

Printed Name

Title

PO Number

New Cameras - wall mounts



Prepared For:

Village of Hoffman Estates

Darkek Raszka
1900 Hassell Road
Hoffman Estates, IL 60169

P: (847) 882-9100**E:** Darek.Raszka@vohe.org

Prepared by:

CN - Vernon Hills, IL

Michael P. Gilbert
1175 Corporate Woods Pkwy
Ste 100
Vernon Hills, IL 60061

P: (847) 419-9900**E:** mpg@computersnationwide.com

Quote #IL-013376 v1

Date Issued:

05.28.2025

Expires:

06.27.2025

Cameras and Mounting Hardware

Description	Price	Qty	Ext. Price
AXIS Q1809-LE 41 Megapixel 8K Network Camera - Color - Bullet - White - 7680 x 4320 - 50 mm-150 mm Varifocal Lens - 3x Optical	\$4,421.80	6	\$26,530.80
AXIS Q Q6318-LE 8 Megapixel Outdoor Network Camera - Color - 6.91 mm- 214.64 mm Varifocal Lens - 31.1x Optical	\$2,919.64	5	\$14,598.20
AXIS P9117-PV 6 Megapixel Indoor Network Camera - Color - Dome - White - TAA Compliant - H.264, H.265, Motion JPEG, H.264B (MPEG-4 Part 10/AVC), H.264H (MPEG-4 Part 10/AVC), H.264M (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) Main Profile, Zipstream -	\$630.94	2	\$1,261.88
AXIS P4708-PLVE 8 Megapixel Outdoor 4K Network Camera - Color - Dome - Black - TAA Compliant - 49.21 ft Infrared Night Vision - H.264B (MPEG-4 Part 10/AVC), H.264H (MPEG-4 Part 10/AVC), H.264M (MPEG-4 Part 10/AVC), H.265 (MPEG-H Part 2/HEVC) Main Profile,	\$1,095.04	39	\$42,706.56
AXIS P3738-PLE 32 Megapixel Outdoor 4K Network Camera - Color - Dome - White - TAA Compliant - 49.21 ft Infrared Night Vision - Motion JPEG, H.265 (MPEG-H Part 2/HEVC) Main Profile, H.264B (MPEG-4 Part 10/AVC), H.264H (MPEG-4 Part 10/AVC), H.264M (MPEG-4	\$1,606.34	11	\$17,669.74
AXIS P3268-LVE 8.3 Megapixel Outdoor 4K Network Camera - Color - Dome - TAA Compliant - Infrared Night Vision - H.264, H.265, Zipstream - 3840 x 2160 - 4.30 mm- 8.60 mm Varifocal Lens - 2x Optical - 30 fps - IK10 - Vandal Resistant	\$888.10	14	\$12,433.40
AXIS P3267-LVE 7 Megapixel Outdoor Network Camera - Color - Dome - TAA Compliant - Infrared Night Vision - H.265, H.264 - 3 mm- 8 mm Varifocal Lens - 2.7x Optical - 30 fps - IK10 - Vandal Resistant	\$805.94	45	\$36,267.30
AXIS P3267-LV 5 Megapixel Indoor Network Camera - Color - Dome - TAA Compliant - Infrared Night Vision - H.265, H.264, MJPEG, Zipstream - 3 mm- 8 mm Varifocal Lens - 2.7x Optical - 30 fps - Bracket Mount, Wall Mount, Ceiling Mount, Junction Box Mount - IK	\$680.54	82	\$55,804.28
AXIS M4317-PLVE 6 Megapixel Outdoor Network Camera - Color - Dome - White - TAA Compliant - 65.62 ft Infrared Night Vision - H.264, H.264B, H.264H, H.265, H.265M, MPEG-4, Zipstream - 2560 x 1920 - 1.10 mm Fixed Lens - 60 fps - RGB CMOS - Fast Ethernet - B	\$662.90	1	\$662.90
AXIS T94R01B Mounting Bracket for Network Camera - Aluminum	\$58.75	1	\$58.75
AXIS TP4601-E Conduit Back Box	\$135.45	1	\$135.45
AXIS T94N02D Ceiling Mount for Network Camera	\$58.75	1	\$58.75
AXIS TP3103-E Ceiling Mount for Network Camera	\$67.25	11	\$739.75
AXIS T91E61 Wall Mount for Network Camera - White - Aluminum	\$41.48	11	\$456.28
Axis Pendant Kit for the AXIS Q60-series and AXIS P55-series PTZ Network Cameras - Enables Mount on Standard '1,5" NPT Threaded Brackets - White	\$50.12	5	\$250.60
Axis T91A64 Corner Bracket - 55.12 lb Load Capacity - Aluminum	\$76.26	18	\$1,372.68
AXIS T91D61 Camera Mount for Network Camera, Cabinet, Holder, Mounting Bracket - White - 33 lb Load Capacity - Aluminum	\$84.54	21	\$1,775.34
AXIS T94N01D Ceiling Mount for Network Camera	\$84.54	12	\$1,014.48
AXIS T91B47 Pole Mount for Surveillance Camera, Radar Detector, Speaker, Camera Housing	\$76.26	1	\$76.26
Subtotal:			\$213,873.40

AXIS Warrenty

- AXIS Cameras / Mounting Hardware Manufacturer Warranty Only. Labor Not Included.

Shipping and Handling

Description	Price	Qty	Ext. Price
Shipping Shipping Shipping	\$1,175.00	1	\$1,175.00
Subtotal:			\$1,175.00

Quote Summary	Amount
Cameras and Mounting Hardware	\$213,873.40
Subtotal:	\$213,873.40
Shipping:	\$1,175.00
Total:	\$215,048.40

The client acknowledges that the individual signing this proposal on its behalf is authorize to do so, and represents and warrants that such person is acting within the scope of his or her authority as an officer, director or duly authorized agent or employee of the client. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance	
CN - Vernon Hills, IL	Village of Hoffman Estates
	
Michael P. Gilbert	Darkek Raszka
Signature / Name	Signature / Name Initials
05/28/2025	
Date	Date

General Provisions

PURCHASE: Upon Computers Nationwide, LLC acceptance of the Client's order, a firm contract for the purchase and sale of products will be formed between Computers Nationwide LLC and the Client, and shall incorporate all the terms set forth herein. Any additional or different terms or conditions proposed by the Client are hereby objected to and shall not become part of the proposal. If the document containing the terms and conditions set forth herein constitutes an acceptance, then Computers Nationwide, LLC acceptance is made expressly conditional on the Client's assent to the terms and conditions and Returns Policy set forth herein. If the terms and conditions and Returns Policy set forth herein are not acceptable to the Customer, Customer shall notify Computers Nationwide LLC immediately. Customer's failure to reasonably notify Computers Nationwide LLC shall constitute the Client's consent to the terms and conditions set forth herein and pursuant to the Proposal Agreement and Returns Policy set forth herein.

RESCHEDULING AND CANCELLATION: All requests by the Client to reschedule or cancel an order are subject to acceptance by Computers Nationwide, LLC. Computers Nationwide, LLC reserves the right to assess a rescheduling or cancellation charge for requests received within two days of a scheduled shipping date.

RETURNS: Special order items cannot be returned. All other returns are at the discretion of Computers Nationwide and may be subject to a restocking fee if approved.

SHIPPING AND DELIVERY: Computers Nationwide, LLC will schedule shipments based upon the Client's requests, product availability and the estimated shipping capability of Computers Nationwide, LLC and/or the product manufacturer. Computers Nationwide, LLC may make partial shipments unless the Client's order specifically objects. Delivery will be F.O.B. Computers Nationwide, LLC shipping dock or the product's point of origin, as applicable. For products shipped prepaid or insured, Computers Nationwide, LLC will bill Client a freight/insurance charge. These charges may be shown on the invoice as a single item identified as "Transportation" or as separate items. Computers Nationwide, LLC will not be liable for any delay or failure to deliver resulting from circumstances beyond its reasonable control or which would cause Computers Nationwide, LLC to incur unreasonable expense to avoid.

INVOICES AND PAYMENT: Fees, disbursements, and other charges will be billed monthly and are payable upon presentation. We expect prompt payment. As it pertains to products ordered, upon each shipment, Computers Nationwide, LLC will issue an invoice to the address specified in the Client's order. Payment terms are 50% down and 50% cash upon delivery or, at the option of Computers Nationwide LLC, net 30 days from the date of the invoice. All payments shall be in U.S. Dollars. Computers Nationwide, LLC may change its credit terms and/or suspend performance under any order when, in the opinion of Computers Nationwide LLC, the Client's financial condition or record of payment so warrants. Late payments shall be assessed a late payment charge at the rate of 1½ per month, but in no event to exceed the maximum allowable by law. Additionally, the Client agrees to pay any third-party collection expenses, including attorney's fees, incurred by Computers Nationwide, LLC to collect any unpaid amounts. In addition to Computer Nationwide, LLC's fees, Computer Nationwide, LLC is entitled to payment or reimbursement for disbursements and other charges incurred in performing its services.

SELLERS LIEN: Until the unpaid contract price and any other amounts payable by Client to Computers Nationwide, LLC under the Order Acknowledgements are paid in full, Computers Nationwide, LLC shall have a lien on the products for the unpaid amounts. The Client grants Computers Nationwide, LLC security interest in the products to secure payments of such amounts.

WARRANTY: Computers Nationwide, LLC warrants that Computers Nationwide, LLC is the legal and rightful owner of the Products or that it is legally licensed and/or authorized to sell and/or distribute Products being purchased hereunder. The Client acknowledges that Computers Nationwide, LLC is not the manufacturer of any of the Products purchased hereunder. Other than the warranty set forth above, any warranty with respect to the Products must come from the manufacturer. Computers Nationwide LLC will pass through to Customers any applicable warranties of the manufacturer to the extent permissible. Notwithstanding anything to the contrary, Computers Nationwide, LLC liability is limited to the replacement value of the Products. COMPUTERS NATIONWIDE, LLC DISCLAIMS ALL OTHER EXPRESS OR IMPLIED WARRANTIES AND PRODUCT LIABILITY, SPECIFICALLY INCLUDING THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE.

LIMITATION OF LIABILITY: COMPUTERS NATIONWIDE, LLC SHALL HAVE NO LIABILITY TO THE CLIENT OR ANY THIRD PARTY FOR DAMAGES OF ANY KIND ARISING IN ANY MANNER OUT OF OR IN CONNECTION WITH THE PRODUCTS PURCHASED HEREUNDER, WHETHER DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL (INCLUDING, WITHOUT LIMITATION, LOSS OF DATA, LOSS OF USE, CLAIMS OF THIRD PARTIES OR LOST PROFITS OR REVENUES OR OTHER ECONOMIC LOSS BY CUSTOMER OR ANY THIRD PARTY), WHETHER IN TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY), CONTRACT OR OTHERWISE, WHETHER OR NOT COMPUTERS NATIONWIDE, LLC SHALL HAVE BEEN ADVISED OF OR OTHERWISE MIGHT HAVE ANTICIPATED THE POSSIBILITY OF SUCH DAMAGES.

TAXES: The Client shall be responsible for any state or local tax (excluding taxes based on Computers Nationwide, LLC income or profits) that results from the transfer of title or sale or delivery of the Products purchased hereunder unless a valid and correct tax exemption certificate is furnished to Computers Nationwide, LLC prior to delivery.

RESERVATION OF RIGHTS: Computers Nationwide, LLC reserves the right to change these terms and conditions of sale at any time and from time to time without notice.

ASSIGNMENT: The Client may not assign or otherwise transfer its rights or obligations under these terms and conditions without the prior written consent of Computers Nationwide, LLC. Any attempt to assign or transfer such rights or obligations in violation of this provision shall not be binding on Computers Nationwide, LLC and the Client shall remain accountable to perform all of its duties pursuant to these general terms and conditions and the Proposal.

APPLICABLE LAW: This Agreement shall be governed by, and construed and enforced in accordance with, the internal laws of the state of Illinois without giving effect to any choice or conflict of law provision or rule of Illinois or any other jurisdiction that would cause the laws of any other jurisdiction to apply.

NON-SOLICITATION OF EMPLOYEES: Client agrees that neither Party will solicit nor offer employment to the respective employee(s) or sub-contractor(s), whether directly or indirectly, during their employment or within 1 year of termination of their employment, except with the Service Provider's prior written approval in each case.

CONFIDENTIALITY: It may be necessary during the performance of this Agreement for the Parties to exchange proprietary or confidential information ("Confidential Information"). "Confidential Information" means any and all trade and other confidential, proprietary and/or non-public information, whether in hard-copy, stored electronically, communicated orally or in any other format, that Client acquires throughout this Agreement, or that Service Provider designates or treats as confidential through its policies, procedures and/or practices. Confidential Information specifically includes, but is not limited to, the following: (i) business and marketing plans, practices and strategies; (ii) methods of operation, techniques, systems and processes; (iii) information regarding the Service Provider's planned or pending acquisitions, divestitures or other business ventures; (iv) files, lists and other information relating to current, former and prospective customers, referral sources, investors, buyers, brokers, lenders and vendors, and compilations and summaries of any of the foregoing, including, without limitation, party identities, correspondence, contracts and contract terms, preferences and needs, and current or historical pricing, proposals, bids and quotes; (v) non-published pricing and financial information, including, without limitation, financial and business data and statements, project rates and pricing, cost and performance data pricing factors and matrices, sourcing information, and profit and profit margin data; (vi) technical information including, without limitation, proprietary computer hardware and software, source code, object code, algorithms, product know-how and show-how, processes, tools, methodologies, designs, research and development, formulas, techniques, processes, inventions, discoveries, improvements and other non-public intellectual property; (vii) personnel information including, without limitation, performance evaluations, benefits and benefit administration information, and salary, bonus and incentive data; and (viii) information received by Service Provider from third parties in confidence or pursuant to a duty of confidentiality. Each Party agrees to use the same degree of care to protect the confidentiality of the Confidential Information and to prevent its unauthorized use or dissemination as it uses to protect its own confidential information of a similar nature. Each party agrees to use the Confidential Information only for purposes related to performance of this Agreement. All Confidential Information remains the property of the Party disclosing the information and no license or other rights to Confidential Information is granted or implied hereby. Each Party may disclose Confidential Information received from the other to its responsible employees, consultants, sub-contractors or agents who need to receive the information in the course of performance of this Agreement, provided that such employees, consultants, sub-contractors or agents have been notified of the confidentiality obligations under this Agreement and have agreed to abide by them. The confidentiality obligations in this clause shall not apply to any information which is 1) generally known or available by publication, commercial use or otherwise; 2) is known by the receiving party through no wrongdoing and is not subject to restriction at the time of disclosure; or 3) is lawfully obtained from a third party without violation of a confidentiality obligation to the disclosing party.

SEVERABILITY: In the event that any of the provisions of this Agreement shall be held by a court or other tribunal of competent jurisdiction to be illegal, invalid or unenforceable, such provisions shall be limited or eliminated to the minimum extent necessary so that this Agreement shall otherwise remain in full force and effect.

LICENSING: Annual licenses will auto renew upon expiration of the Term, any applicable licenses will automatically renew for a non-proratable 12-month period with new MSRP rates, unless the client gives Computers Nationwide sixty (60) days prior written notice of its intent not to renew licensing. Written notices need to be sent to billing@computersnationwide.com for cancellation.



P.O. Box 1452
South Holland, IL 60473-7452
TEL 708-331-8707 / FAX 708-331-8708
www.greatline.net

Village of Hoffman Estates

AXIS CAMERAS AND MOUNTS

May 27, 2025

Village of Hoffman Estates AXIS CAMERA REFRESH- CAMERAS AND MOUNTS ONLY. QUANTITIES AND PART NUMBERS PROVIDED BY DAREK RASZKA, DIRECTOR OF INFORMATION TECHNOLOGY.

M4317-PLVE	02510-001	1
P3267-LV	02329-001	82
P3267-LVE	02330-001	45
P3268-LVE	02332-001	14
P3738-PLVE	02635-001	11
P4708-PLVE	02944-001	39
P9117-PV	02864-001	2
Q6318-LE	02447-004	5
Q1809-LE 150mm	03019-001	6

Total Cameras 205

Pole mount adapter	T91B47	1
Pendant kit	T94N01D	12
Wall mount arm	T91D61	21
Corner bracket	T91A64	18
Outdoor PTZ pendant kit	T94A01D	5
Short wall mount arm	T91E61	11
Outdoor dome pendant kit	TP3103-E	11
Pendant kit for dual dome	T94N02D	1
Conduit back box for dual dome	TP4601-E	1
Corner bracket for dual dome	T94R01B	1
<i>Total mounts</i>		82

**Total Cameras and
Mounts**

**\$225,583.0
0**

CONDITIONS:

- 1) Axis cameras and mounts only, no installation.
- 2) Quantities and part numbers by VOH.
- 3) The quoted price includes freight and delivery charges, FOB project site.
- 4) Our quote is firm and will not be withdrawn for a period of 30 days
- 5) Programming of cameras not included.
- 6) Our proposal does not include sales tax. Project is Tax Exempt.

SIGNED: _____

DATED: _____

TITLE: _____

SIGNED: _____

DATED: _____

TITLE: _____



P.O. Box 1452
South Holland, IL 60473-7452
TEL 708-331-8707 / FAX 708-331-8708
www.greatline.net

Scientel Solutions LLC

2021 N Eola Road,
Aurora, IL 60502

Quote #:

SCI01736

Date:

05/27/2024

Expires on:

06/26/2024

Attention To:

Darek Raszka
Village of Hoffman Estates, IL
Darek.raszka@vohe.org
847-781-4875

Submitted By:

Glenn Luckman – VP of Sales
Scientel Solutions, LLC
gluckman@scientelsolutions.com
312-877-4280

Project Name: Hoffman Estates Axis Procurement Only Quote

Description of Work: Scientel Solutions LLC (Scientel) is pleased to deliver this quote to the Village of Hoffman Estates, IL (Hoffman Estates) to provide the requested Axis Camera Equipment & Materials as requested by Darek Raszka on 5/23/2025. This quote is for procurement/delivery only of the specified Axis Equipment in Table 1 & Table 2 below:

Table 1: Axis Cameras Included:

#	Item / Description	Part #	Qty
1.	M4317-PLVE	02510-001	1
2.	P3267-LV	02329-001	82
3.	P3267-LVE	02330-001	45
4.	P3268-LVE	02332-001	14
5.	P3738-PLVE	02635-001	11
6.	P4708-PLVE	02944-001	39
7.	P9117-PV	02864-001	2
8.	Q6318-LE	02447-004	5
9.	Q1809-LE 150mm	03019-001	6

Table 2: Axis Mounting Equipment & Materials Included:

#	Item / Description	Part #	Qty
1.	Pole mount adapter	T91B47	1
2.	Pendant kit	T94N01D	12
3.	Wall mount arm	T91D61	21
4.	Corner bracket	T91A64	18
5.	Outdoor PTZ pendant kit	T94A01D	5
6.	Short wall mount arm	T91E61	11
7.	Outdoor dome pendant kit	TP3103-E	11
8.	Pendant kit for dual dome	T94N02D	1
9.	Conduit back box for dual dome	TP4601-E	1
10.	Corner bracket for dual dome	T94R01B	1

Assumptions:

- This quote is for procurement/delivery only of the equipment & materials listed in Table 1.
- All equipment & materials will be direct shipped to Darek Raszka at Hoffman Estates Village Hall.
- No services have been included in this quote.
- All pricing excludes shipping and taxes.

Pricing:

Item/Description	Extended List Price	Extended Hoffman Estates Price
Equipment Listed in Table 1	\$245,725.00	\$192,688.88
Equipment Listed in Table 2	\$6,969.00	\$5,628.16
TOTALS	\$252,693.00	\$198,317.04

Billing Milestones: 100% upon Equipment Receipt

Terms, Conditions, & Acceptance: Scientel will accept a written Purchase Order (P.O.) for work. Payment due 30 days after submission of invoice. This quote is valid for 30 days. If the above quote and terms are accepted by the quote recipient, please indicate as requested below. The completed document may be returned to Scientel with the necessary P.O. via email at Salesorder@scientelsolutions.com

Signature: _____

Date: ____/____/____

Name (Print): _____

Title: _____



1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

May 29, 2025

PROPOSAL

E-Mail: Darek.Raszka@vohe.org

Project: Hoffman Estates Axis Material

Subject: Security Material

Dear Darek,

Thank you for allowing Sound Incorporated the opportunity to provide you with a proposal for the requested Axis Material at Hoffman Estates. This will supplying Axis Cameras and Mounts material only. Please keep in mind that we have worked with our suppliers and manufacturers and valued engineered the system to fit the size and scope of work of the system.

Enclosed please find Sound Incorporated's proposal package which includes the following documents:

1. Total Investment
2. Project Highlights and list of equipment
3. Warranty
4. Clarifications
5. Terms

Our team of professionals is looking forward to working with you. After you have reviewed our proposal, we would like to have an opportunity to sit down with you and review our scope of work and design of the system.

Should you have any questions, please contact me at (630) 369-2900 extension 3197.

Sincerely,

SOUND INCORPORATED

A handwritten signature in black ink, appearing to read "Rob Senica", written over a white background.

Rob Senica
Account Executive Security Sales



1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

PROPOSAL

Total Investment For Hoffman Estates Security

Total Investment NOT including Taxes Axis Material..... \$211,288.00

Axis Cameras		Part Number	QTY
M4317-PLVE	02510-001		1
P3267-LV	02329-001		82
P3267-LVE	02330-001		45
P3268-LVE	02332-001		14
P3738-PLVE	02635-001		11
P4708-PLVE	02944-001		39
P9117-PV	02864-001		2
Q6318-LE	02447-004		5
Q1809-LE 150mm	03019-001		6
Axis Mounts		Part Number	QTY
Pole mount adapter	T91B47		1
Pendant kit	T94N01D		12
Wall mount arm	T91D61		21
Corner bracket	T91A64		18
Outdoor PTZ pendant kit	T94A01D		5
Short wall mount arm	T91E61		11
Outdoor dome pendant kit	TP3103-E		11
Pendant kit for dual dome	T94N02D		1
Conduit back box for dual dome	TP4601-E		1
Corner bracket for dual dome	T94R01B		1

Warranty and Maintenance

The equipment furnished and installed by Sound Inc. under this proposal shall be warranted for one (1) year.



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PROPOSAL

Clarifications

Sound Incorporated is complying with the intent of the security bid package. The following are Clarification points to be addressed to assume proposal as a complete package.

- Proposal and pricing is valid for 30 days
- All work to be completed during normal business hours (7:00AM to 3:30PM, Monday thru Friday excluding holidays)
- Please allow 4-6 weeks for equipment, engineering, scheduling and coordination.
- Sound Inc will need free access to all areas related to the work.
- The proposal does not include any raceway, conduit, sleeves, coring, back boxes or 120 VAC power, where required.
- Electric Strike, Electrified locking hardware, Electrified Panic hardware, Door Operators and Overhead Doors are to be provided by others. Please note that we will need the door hardware schedule to verify functionality of the system.
- All painting and patching, if required, done by others.
- All card reader data entry by others.
- All issuance of badges by others.
- Fire Alarm contractor is to supply us the necessary points to interface the security system with the fire alarm system. These points must be provided at our panel locations.
- Owner to provide all the necessary IP addresses for the network devices.
- All Servers, PCs require a minimum of Microsoft Windows 11 operating system.
- Virtual computer configurations are not supported by proposed software.
- Should any existing equipment, or communications media (i.e. cables, fiber optics, etc.) be used on this contract Sound Incorporated does not warrant the operation of said equipment, and as such should any faults be found with existing equipment we reserve the right to make additional charges to rectify such faults. All such faults will be reported to the client prior to rectification.
- Surge Suppressors are required to be working and in place for system components where applicable.
- Thermal management by owner as required for air flow on proposed equipment.
- Due to the volatile market, this proposal can only be valid for a maximum of ninety days and may be subject to cost adjustment resulting from manufacture component shortages, international production crises, market equipment values, etc...
- Sound Incorporated requires that we need to receive all drawings in autocad form, at no additional charge, for us to be able to provide submittals and as-builts on a timely basis.
- Owner to provide us with a list of contacts, phone numbers and e-mail addresses for the individuals that will be involved in the project and training session. One up to two hour training class has been allocated. Any supplemental training will required additional cost, of which is not included in this proposal.

Terms

- Payable net 30 days.



1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

PROPOSAL

TERMS AND CONDITIONS

1. Creation of a Security Interest.

Until such time as Buyer has paid the agreed purchase price, Seller hereby retains and Buyer hereby grants a purchase money security interest in the described equipment. In connection therewith, Buyer agrees to execute all instruments (including financing statements) deemed necessary by Seller under applicable law to establish, maintain and continue perfected Seller's purchase money security interest in the equipment or otherwise protect its rights in and to said equipment. Buyer hereby authorizes Seller as its attorney-in-fact to execute and file, on Buyer's behalf, any such UCC Financing Statement.

2. Limitation and Exclusion of Warranties.

Seller hereby warrants the described equipment against defective parts for a period of one (1) year from the date of installation and warrants that the installation of said equipment shall be performed in a workmanlike manner. Buyer's exclusive remedy under these warranties shall be the repair and replacement by Seller at Seller's expense of nonconforming equipment of parts thereof.

The Warranty does not extend to any equipment which has been (1) subject to misuse, neglect, accident or abuse, (b) damaged by acts of God, exposure to elements of weather, inadequate or surplus utility power, power surges, insufficient heating/ventilating/air conditioning (HVAC), HVAC failure or causes other than ordinary use (It is the buyer's responsibility to regulate and filter any and all necessary power requirements and to supply and maintain a static free environment to insure system integrity), (c) wired, repaired or altered by anyone other than Seller without Seller's express and prior approval, (d) improperly installed by someone other than Seller, its subcontractors or affiliates, (e) used in violation of instructions furnished by Seller. In no event shall Seller be liable for consequential or incidental damages arising out of a breach of any warranty or any other provision contained herein. Seller may suspend warranty work if the purchase price is not paid in full when due and shall not be required to recommence warranty work until all obligations of Buyer under this Agreement are satisfied in full; provided, however, that nothing hereunder shall extend in the warranty period beyond one (1) year from the date of installation.

THIS WARRANTY IS THE ONLY WARRANTY GIVEN BY SELLER, AND ALL OTHER WARRANTIES EXPRESS OR IMPLIED ARE EXCLUDED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF.

3. Waiver, Amendment, Notice, Termination.

Any waiver of rights hereunder or any amendment or requirement of notice or termination hereof shall not be effective unless made in writing and signed by the party against whom such waiver, amendment, notice or termination is sought to be enforced.

4. Risk of Loss.

Upon identification of the described equipment to the contract, Buyer shall bear the risk of loss and it shall remain on Buyer regardless of any breach by Seller of any provisions hereof.

5. Tax Obligation.

Buyer will pay promptly when due all taxes, assessments and other charges levied or assessed by any governments or governmental agency upon the sale of the described equipment.

6. Assignment.

Buyer may not delegate its performance or assign its rights under this Agreement except upon the express written consent of Seller which consent may be withheld in Seller's sole discretion.

7. Benefit.

This Agreement shall be binding upon, shall inure to the benefit of, and shall be enforceable by, each of the parties hereto, its successors and assigns.

8. Limitation of Liability

Client understands that: a) Sound is not an insurer of Client's property or the personal safety of persons at said location b) Client will provide any insurance on said location and its contents c) the amount Client pays to Sound is based solely on the value of the system and service Sound provides and not on the value of Client's location or its contents d) security systems, alarm systems and Sound monitoring may not always operate properly for various reasons e) it is difficult to determine in advance the value of Client's property that might be lost, stolen or destroyed if the system or Sound service fails to operate properly f) it is difficult to determine how fast the police, fire department or others would respond to an alarm signal g) it is difficult to determine what portion, if any, of any property loss, personal injury or death would be proximately caused by Sound's failure to perform, negligence, or a failure of the system.

Therefore, Client agrees that, even if a court decided that a failure of the system, Sound's negligence, monitoring, repair or service caused or allowed any harm of damage, whether property damage, personal injury or death to Client or anyone at Client's location, Sound's liability shall be limited to six (6) times the monthly service fee, and this shall be Client's only remedy, regardless of what legal theory is used to determine that Sound was liable for the injury of loss.

9. Third Party Indemnification and Subrogation

If anyone other than Client asks Sound to pay for any harm and/or damages, including property damage, personal injury or death, connected with or resulting from a) a failure of the security/alarm services b) Sound's negligence c) any other improper or careless activity of Sound in providing the system or services or d) a claim for indemnification or contribution, Client will repay to Sound any amount which a court orders Sound to pay or which Sound reasonably agrees to pay and amount of Sound's reasonable attorney's fees and any other losses and costs that Sound may incur in connection with the harm and/or damages. Client's obligation to repay Sound for such harm and/or damages shall not apply if the harm and/or damages occurs while one of Sound's employees or subcontractors is in or about said location, and such harm and/or damages is solely caused by the employee or subcontractor. Unless prohibited by Client's insurance policy, Client agrees



PROPOSAL

1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

to release Sound from any claims of parties suing through Client's authority or in Client's name, such as Client's insurance company, and Client agrees to defend Sound against such claim. Client will notify its insurance company of this release.

10. Construction

This writing constitutes the final expression of the agreement between the parties and is intended as a complete statement of the terms of the agreement. No course of prior dealings between the parties and no trade usage shall be relevant to supplement or explain any term used in this Agreement. This Agreement has been finally accepted in the State of Illinois and shall be governed by the laws of the State of Illinois including the Uniform Commercial Code and its amendments as effective in the State of Illinois.

11. Attorney's Fees/Interest

Buyer shall pay to Seller all attorney's fees, court costs, and all other expenses which may be incurred by Seller in enforcing, or attempting to enforce, any of its rights under this Agreement, or against any guarantors hereof, or with respect to any matters connected with the subject matter hereof.

12. Interest/Late Charges

Buyer agrees to pay 1 ½% per month FINANCE CHARGE (18% PER ANNUM) if the purchase price it is not paid in full when due.

13. Severability

This Agreement and all provisions hereof are intended to be severable, and this Agreement shall remain enforceable in the event any provision thereof is declared invalid.

14. Authority

Buyer represents, covenants and warrants to Seller that Buyer has corporate or other power to make and perform this Sales Agreement and that the making and performance of the Sales Agreement by Buyer, and the financing hereunder, have been duly authorized by all necessary corporate or other action of the Buyer and will not violate any provision of law or of its Articles of Incorporation or By Laws, Articles of Organization, Certificate of Formation or other charter, or Operating Agreement, or result in the breach of any agreement to which Buyer is a party or by which it is bound.

Notice: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORNOAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Sound Incorporated will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if Sound Incorporated or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed contract or subcontract, we may need to seek additional costs associated with the suspension.

Sound Incorporated is licensed by the State of Illinois to act as a private alarm contractor. All Sound employees involved in the engineering, design, sale, installation, documentation and maintenance of the proposed system hold Permanent Employee Registration Cards (PERC) as required by the state (225 ILCS 446/80).

Respectfully Submitted by: 

Rob Senica
Account Executive Security Sales

Acceptance of Proposal: The above specifications, terms and conditions are satisfactory.
You are authorized to do the work as specified

Buyer's Acceptance:

Sound Incorporated's Acceptance:

Accepted by: _____
(Printed name)

Title: _____

Signature: _____

Date: _____

Accepted by: _____
(Printed name)

Title: _____

Signature: _____

Date: _____ at Naperville, IL