

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **MAY 19, 2025**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER/ROLL CALL

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT

D. O'Malley, Deputy Village Manager
J. Pape, Assistant Village Manager
A. Janura, Corporation Counsel
K. Cawley, Chief of Police
A. Wax, Fire Chief
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
J. Nebel, PW Director
P. Seger, HRM Director
M. Brito, Communications Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Trustee Stanton.

3. PUBLIC COMMENTS

A person expressed their concern regarding the senior garbage discount and its condition requiring a switch to the smaller 35 gallon tote. She requested reconsideration to allow seniors the option to keep the 65 gallon tote.

4. APPROVAL OF MINUTES

4.A. Approval of Minutes 05-05-2025

Motion by Trustee Stanton, seconded by Trustee Kinnane, to approve Item 4A.

Roll Call:

Aye: Stanton, Kinnane, Mills, Newell, Pilafas

Nay:

Abstain: Arnet

Mayor McLeod voted aye.
Motion carried.

4.B. Approval of Minutes 05-12-2025 Special

Motion by Trustee Mills, seconded by Trustee Arnet, to approve Item 4B.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas
Nay:
Mayor McLeod voted aye.
Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

5.A. Approval of Agenda

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.A.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas
Nay:
Mayor McLeod voted aye.
Motion carried.

5.B. Approval of the schedule of bills for May 19, 2025 - \$8,154,155.29.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.B.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas
Nay:
Mayor McLeod voted aye.
Motion carried.

5.C. Approval of Ordinance #5165-2025 to amend Chapter 2, Article 2 of the Hoffman Estates Municipal Code - Meetings, Rules of Order.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.C.

Roll Call:
Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas
Nay:
Mayor McLeod voted aye.
Motion carried.

5.D. Approval of ordinance #5166-2025 appointing a Director and Alternate Directors to the Solid Waste Agency of Northern Cook County (SWANCC).

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.D.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.E. Approval of ordinance #5167-2025 proposing the establishment of a Special Service Area in the Village of Hoffman Estates, Illinois and providing for a public hearing and other related procedures - Special Service Area 2025-1 (Kensington Fields).

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.E.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.F. Request approval of an amendment to the Licensed User Agreement between the Village of Hoffman Estates and Ticketmaster LLC to provide a Pricing Addendum.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.F.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

5.G. Approval of the termination of the CDBG-CV Agreement with North West Housing Partnership (NWHP) for the Utility and/or Rental Assistance Project; and a CDBG-CV Agreement with Clearbrook for HVAC replacements at 1260 W. Higgins Road.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 5.G.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS

6.A. President's Report

1. Board & Commission Appointment(s)/Reappointment(s)/Resignations(s)

- a. Motion by Trustee Stanton, seconded by Trustee Arnet, to accept the resignation of Carol Pye from the Arts Commission.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

- b. Motion by Trustee Arnet, seconded by Trustee Stanton, to accept the appointment of Beth Schneider to the Arts Commission, term ending 4/30/2027.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Mayor McLeod congratulated Samantha Ader for her new role as School District 15 Board of Education President. He mentioned the upcoming Wine Wednesday event at Hilton Garden Inn on May 21st from 4:30 p.m. to 6:30 p.m. Mayor McLeod attended several meetings and events including the Swing Loose Ribbon Cutting at Bell Works, a Northwest Municipal Conference Board of Directors meeting, Mayor for the Day, Cop on a Rooftop, Nothing Bundt Cakes Ribbon Cutting, Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and two Eagle Scout Court of Honor ceremonies. He celebrated Trustee Arnet's birthday and attended the graduation ceremony for Citizen's Fire Academy. He also had a briefing with Cook County Board President, Toni Preckwinkle.

6.B. Trustee Comments

Trustee Pilafas mentioned the Arts Commission summer concerts will be starting soon every Thursday throughout the summer except July 3rd. He attended the Cop on a Rooftop and thanked all the Explorers and volunteers for all their work and the money they were able to raise. He wished Trustee Arnet a happy birthday.

Trustee Newell stated she attended a Utility Commission meeting, the Nothing Bundt Cakes Ribbon Cutting, Cop on a Rooftop, Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and two Eagle Scout Court of Honor ceremonies. She thanked all who volunteered for Cop on a Rooftop and for the funds they raised. She congratulated the Citizen Fire Academy graduates and thanked the Chief and all the Fire personnel for the time teaching and for all they do to keep us safe. She also wished Trustee Arnet a belated happy birthday.

Trustee Mills mentioned how busy the new park at Seascape was when she went by and what a great hit she thought it will be. She extended her congratulations to all the Citizens Fire Academy graduates and wished Trustee Arnet a belated happy birthday. She also mentioned that the WGN

morning news Around Town segment featured Game Night Out at Bell Works, and she believes it is going to attract a lot of people.

Trustee Stanton attended several events including the Game Night Out Ribbon Cutting, an Open House honoring Barrington's outgoing Village President, Karen Darch, Swing Loose Ribbon Cutting, Nothing Bundt Cakes Ribbon Cutting, Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and an Eagle Scout Court of Honor ceremony. He also attended the Citizens Fire Academy graduation and congratulated all the graduates.

Trustee Arnet attended Cop on a Rooftop, and she commended Chief Cawley and Officer Ortiz on an outstanding job. She also attended Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, an Eagle Scout Court of Honor ceremony, and the Citizens Fire Academy graduation. She thanked Chief Wax and all his counterparts for another outstanding academy.

Trustee Kinnane attended several meetings and events including the CAC WONDR event, a Knights of Columbus business meeting, Business and Social Sciences Building Groundbreaking Ceremony at Harper College, Swing Loose Ribbon Cutting, Schaumburg Regional Airport Commission meeting, Nothing Bundt Cakes Ribbon Cutting, Seascape Children's Park Dedication, Kids to Parks Day, Forest View Animal Hospital Ribbon Cutting, and two Eagle Scout Court of Honor ceremonies. He also continued with his volunteer work with the missions and food pantries in the city.

6.C. Village Manager's Report

The Deputy Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk stated that during the month of April, 28 passports were processed and 257 FOIA requests were responded to. The Clerk's office also processed over 1000 business license renewals and 100 liquor license renewals.

6.E. Committee Reports

1. Finance

Trustee Pilafas stated that they would be meeting to receive and file the Finance Department Monthly Report, the Information Technology Department Monthly Report, and the NOW Arena Monthly Report.

2. Public Health & Safety

Trustee Mills stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report, and the Fire Department Monthly Report.

3. Public Works & Utilities

Trustee Newell stated that they would be meeting to discuss authorization to award contract for Fire Station 24 Chiller Replacement to Moltree Mechanical LLC, Wonder Lake, IL (lowest qualified bidder) for an amount not to exceed \$78,970; authorization to award contract for the purchase of fire hydrants to (to be determined), in an amount not to exceed (to be determined); authorization to approve Change Order #1 for sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$11,226.48; authorization to award contract to perform a Public Works Space Needs Study to (to be determined) in an amount not to exceed (to be determined); and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

6.F. Treasurer's Reports

Mayor McLeod stated that the Treasurer's report would be received and filed.

7. PLANNING AND ZONING COMMISSION RECOMMENDATIONS

7.A. An ordinance granting a Variation from Section 9-3-6-D of the Municipal Code to permit a corner side yard setback for a storage shed to be 4 feet instead of the minimum permitted 15 feet for the property located at 760 Orange Lane. (Planning and Zoning Commission recommended denial).

Discussion

Chairperson Combs stated that the Planning and Zoning Commission unanimously recommended not granting the ordinance as stated. She stated that the petitioner was asking to build a 150 square foot shed that stood 12 feet tall. They had received several complaints from people in the neighborhood, including both neighbors on either side objecting due to safety concerns.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve Item 7.A.

Roll Call:

Aye:

Nay: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Mayor McLeod voted nay

Motion failed.

8. ADDITIONAL BUSINESS

There was no additional business.

9. ADJOURNMENT

Motion by Trustee Pilafas, seconded by Trustee Arnet, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:38 p.m.

Patty Richter
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.