

Village of Hoffman Estates

PUBLIC WORKS & UTILITIES COMMITTEE MEETING MINUTES

April 28, 2025

1. Roll call

Members in Attendance:

**Anna Newell, Chairperson
Karen Mills, Vice Chairman
Gary Pilafas, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

Management Team Members in Attendance:

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Jon Pape, Assistant Village Manager
Monica Saavedra, Director of HHS
Alan Wenderski, Director of Engineering
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Joe Nebel, Director of Public Works
Darek Raszka, Director of IS
Rachel Musiala, Director of Finance
Ben Gibbs, NOW Arena
Ric Signorella, Multimedia Production Mgr.**

The Public Works and Utilities meeting was called to order at 7:12 p.m.

2. APPROVAL OF MINUTES – a. 03-24-2025

Motion by Trustee Mills, seconded by Mayor McLeod, to approve the Public Works & Utilities Committee meeting minutes of March 24, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENTS

4. NEW BUSINESS

A. Approval of an ordinance to permit Village work on State of Illinois rights-of-way.

An item summary sheet from Ryan Christensen and Joe Nebel was presented to Committee.

Mr. Nebel explained this is a routine approval of the ordinance to maintain infrastructure. It is required by the State to allow the Village to do that. Renewed every other year.

Motion by Trustee Kinnane, seconded by Mayor McLeod, to approve an ordinance to permit Village work on State of Illinois rights-of-way. Voice vote taken. All ayes. Motion carried.

B. Approval of an ordinance authorizing an intergovernmental agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN).

An item summary sheet from Aaron Howe and Joe Nebel was presented to Committee.

Mr. Nebel noted continued participation in IPWAMAN and that the Village has been a member for over 15 years. The Village assists municipalities that need additional equipment and manpower during significant events, and it also exposes Village PW staff to clean up efforts to better prepare them for anything that would hit Hoffman Estates.

Trustee Kinnane inquired if a central dispatch was utilized to mobilize efforts. Mr. Nebel indicated a general number is used for people to call when help is needed.

Motion by Trustee Mills, seconded by Trustee Arnet, to approve an ordinance authorizing an intergovernmental agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN). Voice vote taken. All ayes. Motion carried.

C. Approval of design engineering agreement with Baxter & Woodman, Inc., of Chicago, IL for the Shoe Factory Road Water Main Replacement, in an amount not to exceed \$116,000.

An item summary sheet from Ryan Christensen and Joe Nebel was presented to Committee.

Mr. Nebel explained this project covers 2,000 feet of water main that runs along the CN tracks. The project was identified and placed on critical replacement list during a study done a few years ago. Water infrastructure team made the section a high priority to address due to leaks and remoteness of the location and the fact it runs along the tracks. Construction is expected in 2026.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve of design engineering agreement with Baxter & Woodman, Inc., of Chicago, IL for the Shoe Factory Road Water Main Replacement, in an amount not to exceed \$116,000. Voice vote taken. All ayes. Motion carried.

D. Authorization to approve Change Order #2 for construction services for Pfizer Lift Station improvements to Martam Construction Inc. of Elgin, IL, in an amount not to exceed \$12,266.32.

An item summary sheet from Ryan Christensen and Joe Nebel was presented to Committee.

Mr. Nebel explained the request was due to an error by ComEd. The Village will seek reimbursement from ComEd once the project is completed.

Motion by Trustee Kinnane, seconded by Trustee Mills, to Authorization to approve Change Order #2 for construction services for Pfizer Lift Station improvements to Martam Construction Inc. of Elgin, IL, in an amount not to exceed \$12,266.32. Voice vote taken. All ayes. Motion carried.

E. Authorization to:

- a. approve Change Order #1 to the existing order with Lindco Equipment, Merrillville, IN in an amount not to exceed \$20,0000; and**
- b. grant the Village Manager authority to approve additional change orders in a total amount not to exceed \$10,000.**

An item summary sheet from Kevin McGraw and Joe Nebel was presented to Committee.

Mr. Nebel explained this item deals with supply chain issues remaining from Covid. Outfitting has been delayed. Costs have gone up in the last three years. Additional \$10,000 per vehicle upcharge, mostly due to labor cost increases.

Motion by Trustee Arnet, seconded by Mayor McLeod, to a.) approve Change Order #1 to the existing order with Lindco Equipment, Merrillville, IN in an amount not to exceed \$20,0000; and b.) grant the Village Manager authority to approve additional change orders in a total amount not to exceed \$10,000. Voice vote taken. All ayes. Motion carried.

F. Authorization to award a contract for Village Hall Window Replacements and Caulking to Fox Valley Glass Inc., Schaumburg, IL (lowest qualified bidder) in an amount not to exceed \$69,800.

An item summary sheet from Paul Petrenko and Joe Nebel was presented to Committee.

Mr. Nebel indicated the Village Hall lobby window replacements.

Motion by Trustee Arnet, seconded by Trustee Stanton, to award a contract for Village Hall Window Replacements and Caulking to Fox Valley Glass Inc., Schaumburg, IL (lowest qualified bidder) in an amount not to exceed \$69,800. Voice vote taken. All ayes. Motion carried.

G. Authorization to award a contract for Police Facility Boiler Replacements to Advantage Mechanical Inc., McHenry, IL (lowest qualified bidder) in an amount not to exceed \$197,308.

An item summary sheet from Paul Petrenko and Joe Nebel was presented to Committee.

Mr. Nebel explained the boiler replacement project. Mr. Petrenko indicates the boiler is reaching the end of its reliable lifespan. Repair parts are harder to find. The boilers currently heats the police building but also sidewalk snowmelt system. Work will be done over the summer or early fall. The staff will keep one boiler in service in case the building needs heat.

Motion by Trustee Stanton, seconded by Trustee Arnet, to award a contract for Police Facility Boiler Replacements to Advantage Mechanical Inc., McHenry, IL (lowest qualified bidder) in an amount not to exceed \$197,308. Voice vote taken. All ayes. Motion carried.

H. Authorization to award contract to A Lamp Concrete Contractors, Inc, of Schaumburg, IL for the Village Hall Parking Lot Improvements Project in an amount not to exceed \$2,059,673.

An item summary sheet from Alan Wenderski was presented to Committee.

Mr. Wenderski explained a portion of construction funding being contributed by MWRD partnership. Work will begin at the end of May with completion anticipated in early November. The Village has been sending out correspondence to general public about the project happening. Phasing the project to keep portions of the parking lot open.

Mr. Wenderski Motion by Trustee Arnet, seconded by Trustee Kinnane, to award contract to A Lamp Concrete Contractors, Inc, of Schaumburg, IL for the Village Hall Parking Lot Improvements Project in an amount not to exceed \$2,059,673. Voice vote taken. All ayes. Motion carried.

5. REPORTS (INFORMATION ONLY)

A. Department of Public Works Monthly Report

The Department of Public Works Monthly Report was received and filed.

B. Engineering Division Monthly Report

The Engineering Division Monthly Report was received and filed.

6. President's Report

7. Other

8. Items in Review

9. Adjournment

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:28 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor & Board

Date