Village of Hoffman Estates

PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES **March 24, 2025**

1. Roll Call

Members in Attendance:	**Karen Mills, Chairperson** **Gary Pilafas, Vice Chairman** **Anna Newell, Trustee** **Gary Stanton, Trustee** **Karen Arnet, Trustee** **Pat Kinnane, Trustee** **William McLeod, Mayor**
Management Team Members in Attendance:	**Dan O'Malley, Deputy Village Manager** **Arthur Janura, Corporation Counsel** **Jon Pape, Assistant Village Manager** **Alan Wenderski, Director of Engineering** **Kasia Cawley, Police Chief** **Alan Wax, Fire Chief** **Audra Marks, Asst. Director of HHS** **Joe Nebel, Director of Public Works** **Darek Raszka, Director of IS** **Rachel Musiala, Director of Finance** **Patty Richter, Village Clerk** **Ben Gibbs, NOW Arena** **Ric Signorella, Multimedia Production Mgr.**

The Public Health and Safety Committee meeting was called to order at 7:20 p.m.

2. APPROVAL OF MINUTES

Motion by Trustee Stanton, seconded by Trustee Kinnane, to approve the Public Health and Safety Committee minutes of February 24, 2025. Voice vote taken. All ayes. Motion carried.

3. PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

A. Authorization to:
a. Waive formal bidding (due to sole source); and
b. Award a contract to Digicom Installations, Inc., Huntley, IL for the station alerting system for new Fire Station #21 in an amount not to exceed $85,573.43.

An item summary sheet Fire Chief Wax was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, waive formal bidding (due to sole source), and award a contract to Digicom Installations, Inc., Huntley, IL, for the station alerting system for new Fire Station #21 in an amount not to exceed $85,573.43. Voice vote taken. All ayes. Motion carried.

B. Authorization to

a. Waive formal bidding; and

b. Order police vehicle equipment from Ultra Strobe Communications, Crystal Lake, IL (low bid) in an amount not to exceed $32,335.74.

An item summary sheet from Police Chief Cawley was presented to Committee.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to waive formal bidding, and order police vehicle equipment from Ultra Strobe Communications, Crystal Lake, IL (low bid) in an amount not to exceed $32,335.74. Voice vote taken. All ayes. Motion carried.

C. Authorization to enter into professional services contracts for the construction of new Fire Station #22 with:

a. Camosy Construction, Zion, IL, to provide construction management services; and

b. FGM Architects, Westchester, IL to provide architectural design and engineering services.

An item summary sheet from Dan O'Malley and Alan Wax was presented to Committee.

Dan O'Malley addressed the Committee and reported that staff requested proposed contracts from both Camosy and FGM for fire station #22. The proposed contracts are the same base contracts as agreement for the station 21 project, except the cost of construction is greater since new station #22 is larger and the fees have been negotiated to provide a discount for this project. Camosy reduced their fee by 5.2% and FGM reduced their fee by 5.1%. Camosy's fee is estimated to be $1,175,300 and FGM's fee is a flat fee of $1,100,000.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to enter into professional services contracts for the construction of new Fire Station #22 with Camosy Construction, Zion, IL, to provide construction management services, and with FGM Architects, Westchester, IL to provide architectural design and engineering services. Voice vote taken. All ayes. Motion carried.

6. <u>REPORTS (INFORMATION ONLY)</u>

A. Police Department Monthly Report

The Police Department Monthly Report was received and filed.

B. Health and Human Services Monthly Report.

The Health and Human Services Department Monthly Report was received and filed.

C. Emergency Management Monthly Report.

The Emergency Management Monthly Report was received and filed.

D. Fire Department Monthly Report.

The Fire Department Monthly Report was received and filed.

7. President's Report

8. **Other**

9. Items in Review

10. Adjournment

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting at 7:33 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant Date